



# MOVING PERMIT APPLICATION

333 S. Washington Street · PO Box 526 · Redwood Falls, MN 56283  
 Office: 507-637-5755 · Fax: 507-637-2417

## PROJECT INFORMATION

Description of Structure			
Width	Length	Height	Height Including Moving Vehicle
Foundation Type <input type="checkbox"/> Basement/ Crawlspace <input type="checkbox"/> Slab <input type="checkbox"/> Other			
<b>Moving From</b>	Land Owner		
	Address		
	Legal Description		
<b>Moving To</b>	Land Owner		
	Address		
	Legal Description		
Movement Date		Movement Hours	

## MOVING CONTRACTOR/ APPLICANT

**Building Movers license required for structures exceeding 16' wide, 20' in length, or 14' in height. (4.06 of City Ordinance)**

Applicant is;  Owner  Moving Contractor  Other

Company Name	License #	
Contact Person	Email	
Address		
Cell Phone	Phone	Fax

## REQUIRED APPROVALS OF TRAVEL ROUTE

Redwood Falls Police Dept;	Date
Redwood Falls Public Utilities;	Date
Redwood Falls Public Works;	Date

Additional approvals may be required from Redwood County Highway Department when moving on County Highways and from Minnesota Department of Transportation when moving on State Highways.

## APPLICATION - NOT VALID UNTIL PROCESSED

**Applicant:** The undersigned hereby agrees that if this permit is granted, all work performed shall be in accordance with the City of Redwood Falls specifications for moving a structure. The undersigned further agrees to save the City of Redwood Falls harmless from any and all damage suits which may arise from the above work and carries Liability Insurance to maintain this protective coverage. The undersigned agrees to repair at their expense and to the satisfaction of the City Engineer, any damage to streets, structures, signs, etc. which are caused as a result of this structure move. The work of repair may be done by the City of Redwood Falls and costs charged to and paid by applicant.

Applicant Signature	Date
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ADDITIONAL SUBMITTALS	FOR OFFICE USE ONLY	
<input type="checkbox"/> Certificate of Liability Insurance for all Licensed Movers	Permit Fee	
<input type="checkbox"/> Detailed Travel Route of moved structure through the City	Damage Deposit	\$1,000
<input type="checkbox"/> Building Permit for construction of foundation of moved in building	Other	
<input type="checkbox"/> Demolition Permit for any remaining foundation from a moved out building	<b>Total Fees</b>	



## DEMOLITION/ MOVING COMPLIANCE FORM

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<b>REQUIRED INSPECTIONS</b>	
<b>Public Utilities</b>	
Electric service must be disconnected by Public Utilities.	
Authorized Signature	Date
<input type="checkbox"/> Not Applicable	
<b>Water &amp; Sewer</b>	
Water and sewer must be capped below grade. Terminations must be witnessed and inspected by Water/ Wastewater Department.	
Authorized Signature	Date
<input type="checkbox"/> Not Applicable	
<b>Wells</b>	
Provide location of any wells on property. If well is abandoned, provide Certificate of Abandonment to the City.	
Authorized Signature	Date
<input type="checkbox"/> Not Applicable	
<b>Septic</b>	
Remove or pump and fill any septic tank or cesspool on the property. Provide the pumping certificate to the City.	
Authorized Signature	Date
<input type="checkbox"/> Not Applicable	
<b>Building Inspection</b>	
Remove all footings and foundations associated with demolition. Removal must be inspected by Building Official prior to backfill.	
Authorized Signature	Date
<input type="checkbox"/> Not Applicable	
<b>Public Works</b>	
The excavation must be backfilled in lifts and pass all compaction tests.	
The demolition site must be seeded and with temporary or permanent vegetation prior to mobilizing off site.	
Authorized Signature	Date
<input type="checkbox"/> Not Applicable	
<b>Travel Route</b>	
The travel route must be inspected to insure no damage has been done to public or private property in the move.	
Authorized Signature	Date
<input type="checkbox"/> Not Applicable	
<b>SITE COMPLIANCE</b>	
Approved By	Date
Refund Amount	Notes