Redwood Falls Public Utilities
P.O. Box 526
Redwood Falls, MN 56283
conservation@ci.redwood-falls.mn.us
507-616-7400

JOINT ACCOUNT - APPLICATION FOR RESIDENTIAL UTILITY SERVICE ON RENTAL PROPERTY

ACCOUNT NUMBER: **DATE OF SERVICE:**

Primary Heat
- ☐ Electric - ST3 Form
- ☐ Gas
- ☐ Other _____

Garbage Cart
- ☐ 35 gallon
- ☐ 64 gallon
- ☐ 96 gallon

☐ **Rental Property** ☐ **Unrecorded Contract for Deed**

SERVICE ADDRESS: .....

Paperless Billing ☐

.....
Mailing Address * If different from service address

RESPONSIBLE PARTY (Property Owner / Property Manager / Landlord)

Last Name | First Name | Middle Name

Home Phone | Cell Phone | E-Mail Address

Date of Birth | Drivers License/ID Number | Social Security Number

Place of Employment | Work Phone Number

TENANT

Are you currently a Redwood Falls Public Utility customer moving from another RFPU address? Yes ☐ No ☐

Have you had service from us within the last 12 months? Yes ☐ No ☐

If yes *(to either question)*, previous address _____ Redwood Falls MN

Date moving out of previous address _____/_____/20____ Account: .....

Last Name | First Name | Middle Name

Home Phone | Cell Phone | E-Mail Address

Date of Birth | Drivers License/ID Number | Social Security Number

Place of Employment | Work Phone Number

Previous Address: Street Address | City | State

Previous Utility Company

Emergency Contact: Name | Address | Phone

TENANT (2)

Last Name | First Name | Middle Name

Home Phone | Cell Phone | E-Mail Address

Date of Birth | Drivers License/ID Number | Social Security Number

Place of Employment | Work Phone Number

Previous Address: Street Address | City | State

Previous Utility Company

Emergency Contact: Name | Address | Phone

More than 2 tenants? Please ask for additional form

REVISED 07/30/19

DATA PRIVACY ADVISORY

The Minnesota Data Practices Act (Minnesota Statutes 13.04, Subdivision 2) requires when you are requested to provide private or confidential data about yourself. You must be informed of the following information:

A) The purpose and intended use of the requested information;
B) Whether you may refuse or are legally required to supply the information;
C) Any known consequence to you of providing the information or refusing to provide the information; and
D) The identity of other persons or agencies authorized by State or Federal Law to receive the data.

In accordance with the Minnesota Government Data Practices Act, the Redwood Falls Public Utilities (RFPU) advises our customers of the following:

The information you provide on this application is private data and not available to the public. The information you supply on this application will be used for the following reasons:

- To distinguish you from all other applicants for service and to identify you in our account files;
- To enable us to verify that you are the individual making application and to determine your credit status for receipt of services;
- To enable us to contact you if additional information is required, to send you appropriate notices, and/or to schedule service or maintenance calls;
- To enable us to collect monies due and owing from you to RFPU for services and equipment provided.

You are not legally required to provide this information, but we will not be able to establish an account without it. The information you provide may be accessible to the following persons or entities:

1) You and persons who have your express, written consent may receive the information;
2) City of Redwood Falls officials and staff members who have a need to know about the information in the course of their duties or responsibilities;
3) A law enforcement agency that requests access to the data in connection with an investigation;
4) A school for purposes of compiling pupil census data;
5) The Metropolitan Council for use in studies or analyses required by law;
6) A public child support authority for purposes of establishing or enforcing child support;
7) A person where use of the data directly advances the general welfare, health, or safety of the public; or
8) Credit or collection agencies to determine your credit rating or to assist in collecting on your account for services should it become delinquent.

In accordance with MN Statutes Sections 13.03 & 13.04, I acknowledge by signing this application form that I have been informed of and understand my rights under the Minnesota Government Data Practices Act and hereby consent to the release of the above information for those purposes as stated herein.

I hereby certify the information given on this application is true and correct. I authorize RFPU to verify this information and retain the application whether or not it is approved. I agree that if any of the information is false or altered, RFPU has the right to disconnect my utility service without any further notice. I further authorize RFPU to receive and retain credit information that I have provided on the utility credit reference.

Pursuant to Redwood Falls City Code, Chapter 3.04(8)(A), the owner of the property is the party ultimately responsible for all unpaid charges on a utility account. This means if a tenant vacates the property without paying all outstanding charges, the owner of the property will be billed and/or assessed for the outstanding balance.

VERIFICATION OF RECEIPT AND ACKNOWLEGMENT OF RESPONSIBILITIES

Also by signing below, I verify that I have received the **City of Redwood Falls Public Utilities Policies and Procedures Pamphlet** and I understand my responsibility to read the contents. This pamphlet is issued to better inform customers of certain City policies. I understand that from time to time the City may issue additional policies or updates.

Please sign below that you have read the above information:

Signature _____ **Date** _____
(Responsible Party)

Signature _____ **Date** _____
(Tenant)

Signature _____ **Date** _____
(Tenant 2)

Signature _____ **Date** _____
(Tenant 3)

Signature _____ **Date** _____
(Tenant 4)

Signature _____ **Date** _____
(Tenant 5)

For Office Use Only:

Deposit _____ *Cash* ☐ *Check* ☐ #_____ *Credit Card* ☐ *Letter of Credit* ☐

Scanned _____ *Application* ☐ *Photo IDs* ☐ *Account Transfer* ☐