



**TENANT APPLICATION FOR RESIDENTIAL UTILITY SERVICE ON RENTAL PROPERTY**

ACCOUNT NUMBER:

DATE OF SERVICE:

Paperless Billing

SERVICE ADDRESS: .....

Primary

- Electric - ST3 Form
- Gas

Rent  Unrecorded Contract for Deed

Garbage Cart

- 35 gallon
- 64 gallon
- 96 gallon

.....  
\*\*Mailing Address \* If different from service address\*\*

.....  
Landlord / Property Owner / Property Manager

Are you currently a Redwood Falls Public Utility customer moving from another RFPU address? Yes  No

Have you had service from us within the last 12 months? Yes  No

If yes (to either question), previous address \_\_\_\_\_, Redwood Falls, MN

Date moving out of previous address \_\_\_\_/\_\_\_\_/20\_\_\_\_ Account: \_\_\_\_\_

**TENANT**

.....  
Last Name First Name Middle Name

.....  
Home Phone Cell Phone E-Mail Address

.....  
Date of Birth Drivers License/ID Number Social Security Number

.....  
Place of Employment Work Phone Number

.....  
Previous Address: Street Address City State

.....  
Previous Utility Company

.....  
Emergency Contact: Name Address Phone

**TENANT (2)**

.....  
Last Name First Name Middle Name

.....  
Home Phone Cell Phone E-Mail Address

.....  
Date of Birth Drivers License/ID Number Social Security Number

.....  
Place of Employment Work Phone Number

.....  
Previous Address: Street Address City State

.....  
Previous Utility Company

.....  
Emergency Contact: Name Address Phone

# DATA PRIVACY ADVISORY

The Minnesota Data Practices Act (Minnesota Statutes 13.04, Subdivision 2) requires when you are requested to provide private or confidential data about yourself. You must be informed of the following information:

- A) The purpose and intended use of the requested information;
- B) Whether you may refuse or are legally required to supply the information;
- C) Any known consequence to you of providing the information or refusing to provide the information; and
- D) The identity of other persons or agencies authorized by State or Federal Law to receive the data.

**In accordance with the Minnesota Government Data Practices Act, the Redwood Falls Public Utilities (RFPU) advises our customers of the following:**

The information you provide on this application is private data and not available to the public. The information you supply on this application will be used for the following reasons:

- To distinguish you from all other applicants for service and to identify you in our account files;
- To enable us to verify that you are the individual making application and to determine your credit status for receipt of services;
- To enable us to contact you if additional information is required, to send you appropriate notices, and/or to schedule service or maintenance calls;
- To enable us to collect monies due and owing from you to RFPU for services and equipment provided.

You are not legally required to provide this information, but we will not be able to establish an account without it. The information you provide may be accessible to the following persons or entities:

- 1) You and persons who have your express, written consent may receive the information;
- 2) City of Redwood Falls officials and staff members who have a need to know about the information in the course of their duties or responsibilities;
- 3) A law enforcement agency that requests access to the data in connection with an investigation;
- 4) A school for purposes of compiling pupil census data;
- 5) The Metropolitan Council for use in studies or analyses required by law;
- 6) A public child support authority for purposes of establishing or enforcing child support;
- 7) A person where use of the data directly advances the general welfare, health, or safety of the public; or services should it become delinquent.

In accordance with MN Statutes Sections 13.03 & 13.04, I acknowledge by signing this application form that I have been informed of and understand my rights under the Minnesota Government Data Practices Act and hereby consent to the release of the above information for those purposes as stated herein.

I hereby certify the information given on this application is true and correct. I authorize RFPU to verify this information and retain the application whether or not it is approved. I agree that if any of the information is false or altered, RFPU has the right to disconnect my utility service without any further notice. I further authorize RFPU to receive and retain credit information that I have provided on the utility credit reference.

**Pursuant to Redwood Falls City Code, Chapter 3.04(8)(A), the owner of the property is the party ultimately responsible for all unpaid charges on a utility account. This means if a tenant vacates the property without paying all outstanding charges, the owner of the property will be billed and/or assessed for the outstanding balance.**

## VERIFICATION OF RECEIPT AND ACKNOWLEDGMENT OF RESPONSIBILITIES

Also by signing below. I verify that I have received the [City of Redwood Falls Public Utilities Policies & Procedures Pamphlet](#) and I understand my responsibility to read the contents. This pamphlet is issued to better inform customers of certain City policies. I understand that from time to time the City may issue additional policies or updated.

**Please sign below that you have read the above information:**

Signature ..... Date .....

Signature ..... Date .....

**For Office Use Only:**

Deposit \_\_\_\_\_ Cash  Check  Credit Card  Letter of Credit   
Scanned \_\_\_\_\_ Application  Photo IDs  Account Transfer