



Redwood Falls Public Utilities
 PO Box 526
 Redwood Falls, MN 56283
 conservation@ci.redwood-falls.mn.us
 507-616-7400

TENANT APPLICATION FOR RESIDENTIAL UTILITY SERVICE ON RENTAL PROPERTY

ACCOUNT NUMBER: _____

START SERVICE: _____

SERVICE ADDRESS: _____

MAILING ADDRESS: _____

EMAIL ADDRESS: _____

PAPERLESS BILLING Yes No

Go Paperless & Receive a \$1.00 Monthly Credit

CONTACT NUMBER: _____

TRASH SELECTION:

35 gallon

65 gallon

96 gallon

Are you currently a Redwood Falls Public Utility customer moving from another RFPU address?

Yes No

If yes, previous address: _____

Moving Date: _____

Account: _____

PRIMARY TENANT

Last Name

First Name

Middle Name

Date of Birth

Drivers License/ID Number

Social Security Number

Place of Employment

Work Phone Number

EMERGENCY CONTACT:

Name

Address

Contact Number

CO-TENANT

Last Name

First Name

Middle Name

Date of Birth

Drivers License/ID Number

Social Security Number

Place of Employment

Work Phone Number

EMERGENCY CONTACT:

Name

Address

Contact Number

DATA PRIVACY ADVISORY

The Minnesota Data Practices Act (Minnesota Statutes 13.04, Subdivision 2) requires when you are requested to provide private or confidential data about yourself. You must be informed of the following information:

- A) The purpose and intended use of the requested information;
- B) Whether you may refuse or are legally required to supply the information;
- C) Any known consequence to you of providing the information or refusing to provide the information; and
- D) The identity of other persons or agencies authorized by State or Federal Law to receive the data.

In accordance with the Minnesota Government Data Practices Act, the Redwood Falls Public Utilities (RFPU) advises our customers of the following:

The information you provide on this application is private data and not available to the public. The information you supply on this application will be used for the following reasons:

- To distinguish you from all other applicants for service and to identify you in our account files;
- To enable us to verify that you are the individual making application and to determine your credit status for receipt of services;
- To enable us to contact you if additional information is required, to send you appropriate notices, and/or to schedule service or maintenance calls;
- To enable us to collect monies due and owing from you to RFPU for services and equipment provided.

You are not legally required to provide this information, but we will not be able to establish an account without it. The information you provide may be accessible to the following persons or entities:

- 1) You and persons who have your express, written consent may receive the information;
- 2) City of Redwood Falls officials and staff members who have a need to know about the information in the course of their duties or responsibilities;
- 3) A law enforcement agency that requests access to the data in connection with an investigation;
- 4) A school for purposes of compiling pupil census data;
- 5) The Metropolitan Council for use in studies or analyses required by law;
- 6) A public child support authority for purposes of establishing or enforcing child support;
- 7) A person where use of the data directly advances the general welfare, health, or safety of the public; or services should it become delinquent;
- 8) Tyler Technologies, Inc. to the extent necessary to perform service obligations under their current SaaS Cloud Hosting Contract with the City.

In accordance with MN Statutes Sections 13.03 & 13.04, I acknowledge by signing this application form that I have been informed of and understand my rights under the Minnesota Government Data Practices Act and hereby consent to the release of the above information for those purposes as stated herein.

I hereby certify the information given on this application is true and correct. I authorize RFPU to verify this information and retain the application whether or not it is approved. I agree that if any of the information is false or altered, RFPU has the right to disconnect my utility service without any further notice. I further authorize RFPU to receive and retain credit information that I have provided on the utility credit reference.

Pursuant to Redwood Falls City Code, Chapter 3.04(8)(A), the owner of the property is the party ultimately responsible for all unpaid charges on a utility account. This means if a tenant vacates the property without paying all outstanding charges, the owner of the property will be billed and/or assessed for the outstanding balance.

VERIFICATION OF RECEIPT AND ACKNOWLEDGEMENT OF RESPONSIBILITIES

Also by signing below. I verify that I have received the [City of Redwood Falls Public Utilities Policies & Procedures Pamphlet](#) and I understand my responsibility to read the contents. This pamphlet is issued to better inform customers of certain City policies. I understand that from time to time the City may issue additional policies or updated.

Please sign below that you have read the above information:

Signature:

Date:

Signature:

Date: