

**Permit Required.** A permit is required to reroof a residence. Permits may be obtained by either the homeowner or a contractor who is licensed by the State of Minnesota, Department of Labor and Industry.

### REQUIRED SUBMITTALS

- A signed and completed Building Permit application with current contractor license number or signed property owner waiver if the owner is the applicant.

### REQUIRED INSPECTIONS

It is the responsibility of the person doing the work to schedule ALL the required inspections. Call (507) 637-5755, 8:00 a.m. to 4:30 p.m. to arrange an inspection at least one business day in advance. Inspection appointments are scheduled on a first-come first-serve basis

**Tear-off inspection.** The tear-off inspection is required when the existing siding is torn off and a portion of the weather resistive barrier is installed.

- If your project is being done in sections, call for your tear-off inspection for the first section and the inspector will determine at that time if additional inspections are required for each section.
- You may take pictures of the tear-off (be sure your pictures include some identifying features of the home you are residing) and submit these to the building inspector via email or at the time of the scheduled final inspection. Pictures on cameras or phones cannot be accepted.

**Final inspection.** The final inspection is required when the siding project is completed. House numbers shall be reinstalled before this inspection. (Numbers shall be a minimum of 4 inches (102 mm) high & a contrasting color.)

### GENERAL REQUIREMENTS

1. The State Building Code requires that a weather-resistive barrier or 'WRB' be installed under the siding. Overlap seams 2 inches horizontally and 6 inches vertically. This WRB is not required on a detached accessory building or when the siding (or sheathing) manufacturer prohibits its use with their product. This provision applies to walls of heated and unheated spaces, and includes the gable ends adjacent to attic spaces. On re-siding jobs where the soffits are removed the WRB shall extend into the soffit area to within 3 1/2" of the roof deck.
2. Any rips, tears or holes in the WRB should be repaired per the instructions and be done by time of inspection.
3. Any rotting or water soaked building materials shall be replaced. The affected areas must be dry before covering.
4. Metal flashing/weather-protection shall be installed around all openings. Other members requiring flashing/weather-protection include trim, deck ledgers, concrete stoops and gable end roof intersections per Section R703.8.
5. All vertical j-channels shall be caulked at the joint **between** the windows and door trim.

*The information in this handout is just an overview. See the 2015 Minnesota Residential Code for complete information.*