



**AGENDA FOR
REGULAR CITY COUNCIL MEETING
TUESDAY, NOVEMBER 15, 2022 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
 - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
 - Council Changes
 - Staff Changes
4. **Approval of Minutes**
 - A. November 1, 2022
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda**
 - A. Approve Parade Permit Application – Redwood Area Chamber & Tourism
7. **Scheduled Public Hearings**
8. **Old Business**
9. **Regular Agenda**
 - A. Establishment of Fire Insurance Escrow Account – Resolution #68
 - B. Establish City Council Work Session Agenda
 - C. Canvass 2022 Election Results – Resolution #69 (~~verbal~~)
10. **Other Items and Communications**
 - A. Council Items
 - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
 - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, NOVEMBER 1, 2022**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, November 1, 2022, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Denise Kerkhoff, Jim Sandgren, and John T. Buckley were present, constituting a quorum. Council Member Larry Arentson was absent.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Council Secretary Caitlin Kodet.

City Administrator Muetzel requested to add Consent Agenda Item 6B – Approve 1-Day Temporary Liquor License for Redwood Area Chamber & Tourism After Hours Event. A correction is also needed for the title of Agenda Item 9C but there are no changes to the packet information. Agenda Item 9C should state Employee Health Insurance Renewal – Resolution #65.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve the agenda with the correction to Agenda Item 9C – Employee Health Insurance Renewal – Resolution #65 and the addition of Consent Agenda Item 6B – Approve 1-Day Temporary Liquor License for Redwood Area Chamber & Tourism After Hours Event. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Sandgren to approve the October 18, 2022, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve the following items on the Consent Agenda.

1. Liquor Lodge Wine Cooler Repair
2. 1-Day Temporary Liquor License for Redwood Area Chamber & Tourism After Hours Event

Motion passed by unanimous vote.

Finance Director Klages introduced Resolution No. 62 of 2022 – Resolution Adopting Assessments for Delinquent Accounts.

Ms. Klages stated City Staff received a request prior to the hearing on October 4, 2022 from the property owner of parcel #88-423-0640 regarding the assessment of \$410.08. At that time Council approved the previous Resolution and voted to discuss the assessment for parcel #88-423-0640 at the November 1, 2022 meeting.

Ms. Klages stated the proposed Resolutions are to adopt assessments for delinquent utility accounts and maintenance cost charges that are more than 30 days past due. Similar resolutions are brought to the City Council on a quarterly basis in order to improve the time between the delinquent billing and the ability to disclose the information to new property owners. The delinquent account resolutions will be presented each year at the first meeting in January, April, July, and October.

Ms. Klages further explained the delinquent process. Delinquent letters are first mailed to the utility account holders. Delinquent letters are then mailed to the property owners if not collected from the account holders. Electricity consumed by a tenant is not assessable to the property. Any unpaid balance is then brought to Council to be approved by resolution. Any pending assessments passed by resolution and still outstanding as of November 1st will be charged a \$50.00 fee and are then transferred to Redwood County to be assessed on the tax rolls.

No one was present to voice any concerns.

A motion was made by Council Member Buckley and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 62 of 2022 – Resolution Adopting Assessments for Delinquent Accounts. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve Resolution No. 62 of 2022 – Resolution Adopting Assessments for Delinquent Accounts. Motion passed by unanimous vote.

City Attorney Trenton Dammann introduced Ordinance No. 82, Fourth Series – An Ordinance Vacating an Alley Located in Block 9 of Watson’s 2nd Addition and Block 1 of Watson’s 4th Addition in the City of Redwood Falls.

Mr. Dammann stated the City received a land use application from David Klabunde requesting to vacate the alley running east and west in Block 9 of Watson’s 2nd Addition and Block 1 of Watson’s 4th Addition with access located between 504 and 508 N. Lincoln St. There are five parcels adjacent to the alley. David and Gina Klabunde own four of the five adjacent parcels. The only other adjacent property owner has been sent a notice of the proposed vacation and City Staff has not received any objection to the request.

Mr. Dammann stated pursuant to Section 12.06 of the Redwood Falls City Charter, Section 7.09 of the Redwood Falls City Code, and Chapter 3, Article 10, of the Redwood Falls Unified Development Ordinance, the City Council may vacate an alley by ordinance upon petition and public notice. A public hearing was held at the City Council Chambers on October 18, 2022, at 5:00 p.m. to address the proposed vacation of the alley. No objections to the proposed ordinance were received from the public.

Mr. Dammann further stated City Staff is requesting the adjacent property owner, Mr. Klabunde, provide a 20 ft. utility easement in place of the alley, to which he has agreed. Staff recommends approval contingent on the landowner providing a recorded utility easement. Ordinance No. 82 will not be recorded with the County until after the easement has been recorded. Since the first reading of the ordinance on October 18, 2022, City Staff made one change to the first paragraph under the Findings and Purpose to include a complete reference to all applicable City Charter and Ordinance provisions.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to approve Ordinance No. 82, Fourth Series – An Ordinance Vacating an Alley Located in Block 9 of Watson’s 2nd Addition and Block 1 of Watson’s 4th Addition in the City of Redwood Falls. Motion passed by the following roll call vote:

AYE: Council Members Buckley, Sandgren, Kerkhoff, and Smith,
NO: None
ABSENT: Council Member Arentson

Human Resources Coordinator Sheila Stage was present to introduce Resolution No. 63 of 2022 – Setting and Adopting 2023 Pay Plans and Pay Step Structure for Part-Time & Seasonal Non-Union Employees.

Ms. Stage stated the 2023 Pay Plans for all part-time and seasonal employees, excluding part-time Liquor Store Clerks, will see a .50 cent COLA Increase. This is an increase of .25 cents over years past to try and keep up with competitive pay for employees working many nights and weekends. It has been recommended to increase part-time Liquor Store Clerk Pay Plans by \$1.00/hr. for each step in the progression. The 2023 pay changes for this group will be their increase in the step pay plan which they will receive on their anniversary date. It is also recommended to increase cell phone stipends for those using a personal cell phone for work purposes from \$9.23 per pay period or \$20.00 per month to \$18.46 per pay period or \$40.00 per month to keep up with the rising costs of cell phones.

Council Member Smith declared a conflict of interest due to his son being employed as a part-time employee and abstained from the vote of Resolution No. 63 of 2022.

A motion was made by Council Member Buckley and seconded by Council Member Sandgren to waive the reading of Resolution No. 63 of 2022 – Setting and Adopting 2023 Pay Plans and Pay Step Structure for Part-Time & Seasonal Non-Union Employees. Motion passed by the following roll call vote:

AYE: Council Members Buckley, Sandgren, and Kerkhoff
NO: None
ABSTAIN: Council Member Smith
ABSENT: Council Member Arentson

A motion was made by Council Member Sandgren and seconded by Council Member Buckley to approve Resolution No. 63 of 2022 – Setting and Adopting 2023 Pay Plans and Pay Step Structure for Part-Time & Seasonal Non-Union Employees. Motion passed by the following roll call vote:

AYE: Council Members Buckley, Sandgren, and Kerkhoff
NO: None
ABSTAIN: Council Member Smith
ABSENT: Council Member Arentson

Human Resources Coordinator Stage introduced Resolution No. 64 of 2022 – Setting and Adopting the 2023 Contract Renewal of Group Long Term Disability and Life Insurance and the Employer’s Share of Premium for Long Term Disability and Life Insurance Coverage.

Ms. Stage stated the City participates in a formal bid conducted every five years by National Insurance Services. Based on the bid, Madison National Life Insurance Co. has provided lower rates for the Long-Term Disability Insurance. The Long-Term Disability Insurance has a proposed rate decrease from \$.0375 per \$100 of covered payroll to \$.032 per covered payroll. This decrease in premium will begin January 1, 2023 and will remain for 36 months continuing through December 31, 2026.

Ms. Stage stated following the formal bid by National Insurance Services, MN Life Insurance Co. has also provided lower rates for the group Life Insurance coverage. MN Life has reviewed the City’s group demographics and based on this information our Basic Life Rate or City provided rate will decrease from \$.145 to \$.130 per \$1000 per month. The AD&D will remain unchanged at .02 per \$1000 per month. This rate decrease will take effect on January 1, 2023, and Minnesota Life has confirmed that these rates will enter year one on January 1, 2023, of a three-year rate guarantee continuing through December 31, 2026. There are also policy enhancements added for 2023. Staff recommends that the City Council approve the Renewal of Life and Long-Term Disability Insurances effective 1/1/2023. Staff sees these changes as beneficial to all involved.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 64 of 2022 – Setting and Adopting the 2023 Contract Renewal of Group Long Term Disability and Life Insurance and the Employer’s Share of Premium for Long Term Disability and Life Insurance Coverage. Motion passed by unanimous vote.

A motion was made by Council Member Buckley and seconded by Council Member Sandgren to approve Resolution No. 64 of 2022 – Setting and Adopting the 2023 Contract Renewal of Group Long Term Disability and Life Insurance and the Employer’s Share of Premium for Long Term Disability and Life Insurance Coverage. Motion passed by unanimous vote.

Human Resources Coordinator Stage introduced Resolution No. 65 of 2022 – Setting and Adopting the 2023 Contract Renewal of Group Health Insurance and the Employer’s Share of Premium for Health Insurance Coverage.

Ms. Stage stated City staff worked with the City’s Insurance Broker, Justin Kroeger, from Gallagher Insurance Consulting to obtain Group Health Insurance proposals for 2023. Two vendors responded to the RFP. Justin renegotiated with the City’s current health insurance provider, Preferred One, integrating with United Healthcare in 2023. Staff recommends accepting the renewal of the current group health plan with United Healthcare in 2023 at an increase of 3.98% in premiums. This proposal maintains the same coverages provided in 2022.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to waive the reading of Resolution No. 65 of 2022 – Setting and Adopting the 2023 Contract Renewal of Group Health Insurance and the Employer’s Share of Premium for Health Insurance Coverage. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve Resolution No. 65 of 2022 – Setting and Adopting the 2023 Contract Renewal of Group Health Insurance and the Employer’s Share of Premium for Health Insurance Coverage. Motion passed by unanimous vote.

Public Utilities Superintendent Chuck Heins was present to introduce Resolution No. 66 of 2022 – Authorization to Execute DGR Engineering Task Order 14 Amendment to the Master Agreement for 2023 Distribution Improvements.

Mr. Heins stated during the 2023 construction season staff is moving forward with two projects in a continuing effort to place the electrical system underground. The two projects for the coming year are from Reede Gray Elementary going east to the high school football field and the overhead lines in and south of the County Fairgrounds, from Country Kitchen to McDonalds. Some of this work will be completed by a contractor and some of the work will be completed by the electric department staff. DGR has provided Task Order #14 for the preliminary phase, estimated materials, and construction cost of this project. The cost estimate for this project is \$1,507,000. It should be noted that pricing is very volatile, and these costs may increase.

A motion was made by Council Member Kerkhoff and seconded by Council Member Buckley to waive the reading of Resolution No. 66 of 2022 – Authorization to Execute DGR Engineering Task Order 14 Amendment to the Master Agreement for 2023 Distribution Improvements. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve Resolution No. 66 of 2022 – Authorization to Execute DGR Engineering Task Order 14 Amendment to the Master Agreement for 2023 Distribution Improvements. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced Resolution No. 67 of 2022 – Authorization to Execute Minnesota Department of Natural Resources Cooperative Construction Agreement.

Mr. Doering stated Resolution No. 67 of 2022 and the cooperative agreement, number 1035946, is for receiving, operating, and maintaining a DNR fishing pier on Lake Redwood. The agreement outlines the responsibilities and maintenance requested of the City for the DNR Trails and Waterways to provide a forty-foot fishing pier and ten-foot gangway.

A motion was made by Council Member Smith and seconded by Council Member Buckley to waive the reading of Resolution No. 67 of 2022 – Authorization to Execute Minnesota Department of Natural Resources Cooperative Construction Agreement. Motion passed by unanimous vote.

A motion was made by Council Member Buckley and seconded by Council Member Kerkhoff to approve Resolution No. 67 of 2022 – Authorization to Execute Minnesota Department of Natural Resources Cooperative Construction Agreement. Motion passed by unanimous vote.

Zoning Administrator Matt Johnson was present to introduce the Preliminary and Final Plat for Kwik Trip 1203.

Mr. Johnson stated the City received a request from Kwik Trip Inc. for a preliminary and final plat approval for the parcel described as Parcel #88-005-1040. City Staff worked with Kwik Trip's surveyor to prepare the preliminary and final plats. City Staff reviewed the plats for all required findings including any necessary easements. After review by the Redwood County Highway Engineer, the plat meets County guidelines. Due to the location of the parcel, MnDOT also reviewed the final plat and requested edits from Kwik Trip. The surveyor completed the requested edits and MnDOT was able to review the plat with edits. MnDOT approved the final plat prior to the City Council meeting. Planning Commission recommends approval of the preliminary and final plat.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to approve the Preliminary and Final Plat for Kwik Trip 1203. Motion passed by unanimous vote.

Police Chief Jason Cotner was present to introduce the Addendum to Law Enforcement Support Offices State Plan of Operation.

Chief Cotner stated in 2021 Officer Mike Monson, as part of his duties with the Brown/Lyon/Redwood/Renville Emergency Response Unit (BLRR/ERU) applied for, and was accepted as a participant in, the United States Department of Defense (DOD) Law Enforcement Support Program (LESO). LESO allows local law enforcement agencies to receive surplus federal government hardware, equipment, and vehicles for official use. Since participation began, Officer Monson has acquired night vision goggles, rifle optics, and medical gear for both the BLRR/ERU and Redwood Falls Police Department. The only costs incurred were for shipping and total a fraction of the costs had RFPD or BLRR/ERU purchased the items from a retail vendor. All shipping costs for BLRR/ERU equipment were paid by the BLRR/ERU and not RFPD.

Chief Cotner stated on October 27, 2022, RFPD received notice that under Presidential Executive Order 14074, Section 12, an addendum to the existing State Plan of Operation had been issued and implemented several new provisions. The most significant and applicable revisions to the City of Redwood Falls include:

1. Prior to requesting or acquiring any controlled property agencies shall provide written notification to their local community of its intent to request controlled property. Controlled property includes armored vehicles, tactical vehicles, and command and control vehicles.
2. Prior to requesting or acquiring any controlled property notification will be provided to the local Civilian Governing Body (CGB).
3. Any use of controlled property during a 'significant incident' shall be documented and retained for no less than three years. A significant incident is defined as: Any law enforcement operation or action that involves: 1) a violent encounter among or between civilians and police, 2) a use of force that causes death or serious bodily injury, 3) a demonstration or other public exercise of First Amendment rights, or 4) an event that draws, or could be reasonably expected to draw, a large number of attendees or participants, such as those where advanced planning is needed.

Chief Cotner further stated Officer Monson has recently been tasked with obtaining a second armored vehicle that will be utilized by the BLRR/ERU. Because Officer Monson's home agency is the Redwood Falls Police Department the addendum must be reviewed and approved by the Redwood Falls City Council.

A motion was made by Council Member Buckley and seconded by Council Member Kerkhoff to approve the Addendum to Law Enforcement Support Offices State Plan of Operation. Motion passed by unanimous vote.

Mr. Doering provided Council a map of Lake Redwood showing the depths following the dredging project. The map will be available for the public.

Mr. Doering stated as of the meeting date, 13 deer have been harvested as part of the City Archery Hunt.

Bills and Claims were presented to Council for informational purposes. No questions, comments, or concerns were raised.

There being no further business, a motion was made by Council Member Sandgren and seconded by Council Member Smith to adjourn the meeting at 5:51 p.m. Motion passed by unanimous vote.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

AGENDA RECOMMENDATION

Meeting Date: November 15, 2022

Agenda Item: Parade Permit for the Redwood Area Chamber & Tourism

Recommendation/Action Requested:

The Redwood Area Chamber & Tourism has completed the necessary application process and submitted an approved parade route for the City streets along East 4th Street, South Washington Street, and East 2nd Street. The Holiday Parade of Lights will take place on Friday, November 18 at 6:30 p.m. Staff recommends approval.

Attachment: Parade Route

5085



Deputy City Clerk's Office
333 S. Washington Street, PO Box 526
Redwood Falls, MN 56283
507-616-7400
Email: ckodet@ci.redwood-falls.mn.us

Application for Parade Permit
Parade Permit = \$25/event

APPLICANT INFORMATION:	
Name:	Anne Johnson
Address:	200 S Mill St
City, State, Zip:	Redwood Falls, MN 56283
Telephone:	507-637-2828
Email:	chamber@redwoodfalls.org

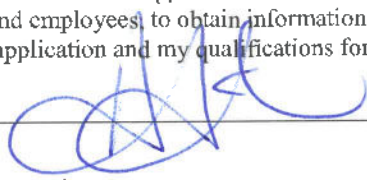
BUSINESS/SPONSORING ORGANIZATION:	
Business/Sponsor Name:	Redwood Area Chamber & Tourism
Address:	200 S Mill St
City State, Zip:	Redwood Falls, MN 56283
Mailing Address (if different from above):	
Phone:	507-637-2828
Alternate Number:	

PARADE CHAIR PERSON:	
Name:	Anne Johnson
Address:	200 S Mill St
City, State, Zip:	Redwood Falls, MN 56283
Telephone:	507-637-2828
Email:	chamber@redwoodfalls.org

PARADE INFORMATION:	
Event:	Holiday Parade of Lights
Date and Hours of Event:	Friday, November 18th Start Time: 6:30pm
Route to be Traveled (attach map of route):	
Length of the Parade:	Unknown at time of application - can provide update
General Composition of Units:	
Location of Assembly Area:	Redwood Government Center

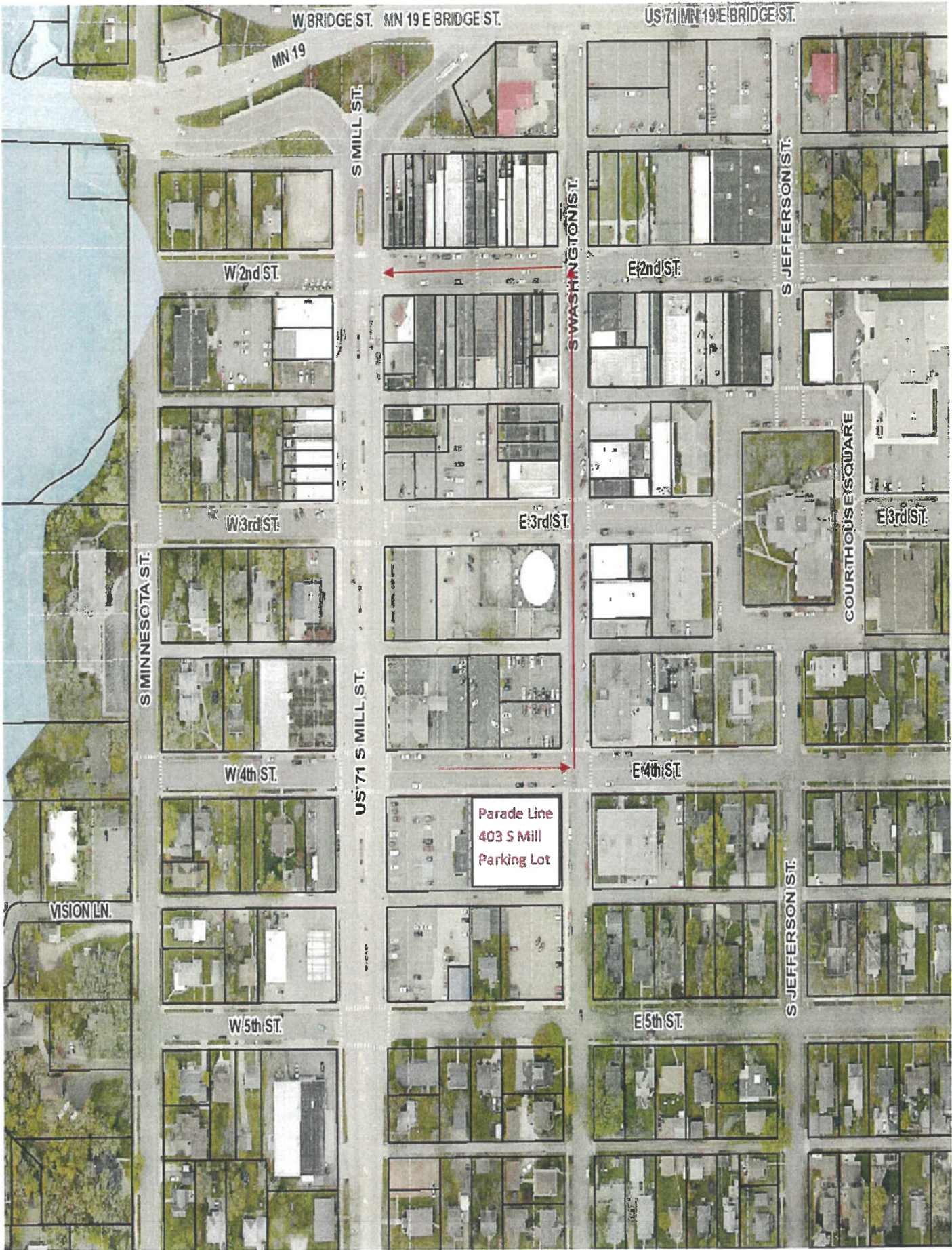
The City of Redwood Falls reserves the right to request additional information to assist in the evaluation of this application. The City Council shall have at least 14 days from and after receipt of the complete application for review prior to granting or denying issuance of a license.

I do hereby swear that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Redwood Falls, its agents and employees, to obtain information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and my qualifications for this license.

Signature of Applicant:  Date: 11/9/22

Print Name: Anne Johnson
First Middle Last

FOR CITY USE ONLY:	
<input type="checkbox"/> Completed Application and Permit Fee received	<input type="checkbox"/> Route Map Attached to Application
<input type="checkbox"/> Route approved by Police Chief	<input type="checkbox"/> City Council approved Application
<input type="checkbox"/> Permit mailed to Applicant	<input type="checkbox"/> Copy of Permit to Police Department
<input type="checkbox"/> Application, Supporting Documents and Permit scanned to Business License; BL Binder Index updated	



W BRIDGE ST. MN 19 E BRIDGE ST.

US 71 MN 19 E BRIDGE ST.

MN 19

S MILL ST.

S WASHINGTON ST.

S JEFFERSON ST.

W 2nd ST.

E 2nd ST.

W 3rd ST.

E 3rd ST.

COURTHOUSE SQUARE

E 3rd ST.

S MINNESOTA ST.

US 71 S MILL ST.

W 4th ST.

E 4th ST.

Parade Line
403 S Mill
Parking Lot

S JEFFERSON ST.

VISION LN.

W 5th ST.

E 5th ST.



Kari Klages
Finance Director
City of Redwood Falls
Phone: 507-616-7400
Fax: 507-637-2417
kklages@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: November 15, 2022

Agenda Item: Resolution No. 68 – Resolution Establishing a Fire Escrow Account Pursuant to Minnesota Statute 65A.50

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: If the owner of a property does not make the necessary repairs to property damaged by a fire or explosion, the responsibility may fall on the City. Minnesota Statute 65A.50 allows cities an opportunity to receive a portion of the insurance settlement from the damaged property for repair or removal of the damaged structure.

In order to obtain a portion of the insurance settlement, an escrow or trust account must be established by passing a resolution. The City must then notify the commissioner of commerce that the City has established the required account, intends to uniformly apply the statute to all property located within the City, and request to be added to the list of cities that maintain these accounts. The commissioner will then distribute the updated list to all property insurance companies within the state.

When a property owner files a claim for a loss due to fire or explosion, the insurance company is required to withhold from payment of the final settlement the lesser of 25 percent of the actual cash value of the insured's real property at the time of the loss or 25 percent of the final settlement. The requirement to withhold does not apply if there is evidence of a contract to repair at the time of settlement and the insured consents to payment of the funds directly to the contractor.

When funds are withheld, the insurance agency must notify the city. The City then has 30 days to prepare an affidavit that says the insured damaged structure violates specified health and safety standards which requires the escrow of the withheld amount as security for the repair, replacement, or removal of the damaged structure. The insurance company would then release the funds to the City. The City holds the funds until reasonable proof of repair is received from the insured. If reasonable proof is not received within 45 days, the City can use the funds to repair or demolish the property.

Attachments: Resolution No. 68 of 2022

RESOLUTION NO. 68 OF 2022

**A RESOLUTION ESTABLISHING A FIRE ESCROW ACCOUNT PURSUANT TO
MINNESOTA STATUTE § 65A.50**

WHEREAS, Minn. Stat. § 65A.50 (“the statute”) authorizes the City of Redwood Falls (“the City”) to establish a trust or escrow account to receive a portion of insurance settlement proceeds from a claim on real property located in the City that is damaged by fire or explosion; and

WHEREAS, the proceeds received by the City are used as security to ensure that the damaged property is repaired, replaced, removed, or demolished and brought into compliance with the City’s code of ordinances; and

WHEREAS, the City finds that damaged structures may violate existing health or safety standards which endanger the public health, safety, and welfare if the damaged structures are not repaired, replaced, or removed.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
REDWOOD FALLS, MINNESOTA AS FOLLOWS:**

1. That pursuant to Minn. Stat. § 65A.50, the City Council of Redwood Falls does hereby establish an escrow account to receive a portion of insured real property fire or explosion settlement proceeds as prescribed by the statute.
2. That the City of Redwood Falls intends to uniformly apply Minn. Stat. § 65A.50 with respect to all property located within the City.
3. That the City Finance Director be authorized to proceed to establish the escrow account as provided for in the statute.
4. That the City Finance Director give the required written notification to the Commissioner of Commerce of the City’s intention to apply Minn. Stat. § 65A.50 and the establishment of the escrow account.
5. That the City Building Official is authorized to execute affidavits certifying violations of health and safety standards as required by Minn. Stat. § 65A.50, subd. 3.
6. That the City Building Official is authorized to receive reasonable proof that damaged or destroyed portions of an insured structure are repaired, replaced, or removed or that an insured has entered into a contract for repair, replacement, or removal of the damaged portions as required by Minn. Stat. § 65A.50, subd. 8.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 15th day of November 2022.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
15th day of November 2022.



Keith Muetzel
City Administrator
Phone: 507-616-7400
Fax: 507-637-2417

kmuettel@ci.redwood-falls.mn.us

Meeting Date: November 15, 2022

AGENDA RECOMMENDATION

Agenda Item: Establish City Council Work Session Agenda

Recommendation/Action Requested: Staff requests the City Council formally establish the agenda for the November 29, 2022, work session.

Summary/Overview: The next City Council work session is scheduled for November 29, 2022. In order to prepare for the meeting, and ensure adequate time is allowed for each agenda item, staff is requesting the City Council formally establish the work session agenda.

Attachments: None



Caitlin Kodet
Deputy City Clerk
Phone: 507-616-7400
Fax: 507-637-2417
ckodet@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: November 15, 2022

Agenda Item: Canvass 2022 City Election Results - Resolution No. 69 of 2022

Recommendation/Action Requested: Approve Canvassing of the 2022 City Election Results.

Summary/Overview: The General Election was held on November 8, 2022. The Redwood County Auditor will be providing a local abstract plus the write-in tally sheets as soon as they are available. The abstract will have both polling place and absentee results. Per MN Statute, canvassing must take place between the third and tenth day after an election.

RESOLUTION NO. 69 OF 2022

**A RESOLUTION CANVASSING CITY OF REDWOOD FALLS
NOVEMBER 8, 2022 ELECTION**

WHEREAS, the City Election for the City of Redwood Falls was duly and legally held on the 8th day of November, 2022, between the hours of 7:00 a.m. and 8:00 p.m.; and

WHEREAS, the City Council of the City of Redwood Falls declares the attached “Abstract of Votes Cast in the Precincts of the City of Redwood Falls, State of Minnesota, at the State General Election held Tuesday, November 8, 2022” and the attached “State General Election Write-Ins for the City of Redwood Falls – November 8, 2022” to be the official results of said Election; and

WHEREAS, the total number of ballots cast were 1,861 and the total number of spoiled ballots were 25; and

WHEREAS, the Election Judges for said Election were as follows:

Election Administrator:	Caitlin Kodet
Election Assistant:	Amy Kerkhoff
Greeters/Registration Judges:	Mary Walz, Julie Faugstad, Mary Liebl, Eric Lovett, Ernie Fiala, Mary Bratsch, Abby Larson, Bruce Tolzmann, Mary Wetmore, Wayne Junker, Stephanie Klavetter, Daniel Faugstad, Jenifer Manthei, Julie Fiala, Jessica Lovett, Jacalyn Lueck, and Marcee Stromberg

BE IT RESOLVED, the City Council hereby declares and ratifies that the following Council candidates received the majority number of votes cast in the City Election held on November 8, 2022, and they are hereby elected to those respective offices:

Mayor	Tom Quackenbush
Third Ward Council Member	Larry Arentson
Council Member At Large	Jim Sandgren

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 15th day of November, 2022.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Abstract of Votes Cast
In the Precincts of the City of Redwood Falls
State of Minnesota
at the State General Election
Held Tuesday, November 8, 2022

as compiled from the official returns.

Summary of Totals
City of Redwood Falls
Tuesday, November 8, 2022 State General Election

Number of persons registered as of 7 a.m.	2803
Number of persons registered on Election Day	97
Number of accepted regular, military, and overseas absentee ballots and mail ballots	386
Number of federal office only absentee ballots	1
Number of presidential absentee ballots	0
Total number of persons voting	1861

Summary of Totals
City of Redwood Falls
Tuesday, November 8, 2022 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Redwood Falls)

NP	WI
Tom Quackenbush	WRITE-IN
1622	22

Council Member at Large (Redwood Falls)

NP	NP	WI
Jim Sandgren	Don Hazen	WRITE-IN
1192	477	5

Council Member Ward 3 (Redwood Falls)

NP	WI
Larry Arentson	WRITE-IN
573	4

Detail of Election Results
City of Redwood Falls
Tuesday, November 8, 2022 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
64 0110 : REDWOOD FALLS W-1	864	38	542
64 0115 : REDWOOD FALLS W-2	922	29	635
64 0120 : REDWOOD FALLS W-3	1017	30	684
City of Redwood Falls Total:	2803	97	1861

Detail of Election Results
 City of Redwood Falls
 Tuesday, November 8, 2022 State General Election

Office Title: Mayor (Redwood Falls)

Precinct	NP	WI
	Tom Quackenbush	WRITE-IN
64 0110 : REDWOOD FALLS W-1	463	7
64 0115 : REDWOOD FALLS W-2	565	10
64 0120 : REDWOOD FALLS W-3	594	5
Total:	1622	22

Office Title: Council Member at Large (Redwood Falls)

Precinct	NP	NP	WI
	Jim Sandgren	Don Hazen	WRITE-IN
64 0110 : REDWOOD FALLS W-1	347	140	1
64 0115 : REDWOOD FALLS W-2	399	174	2
64 0120 : REDWOOD FALLS W-3	446	163	2
Total:	1192	477	5

Office Title: Council Member Ward 3 (Redwood Falls)

Precinct	NP	WI
	Larry Arentson	WRITE-IN
64 0120 : REDWOOD FALLS W-3	573	4
Total:	573	4

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 8, 2022

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Redwood Falls Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2022.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Redwood Falls

I, _____, Clerk of the City of Redwood Falls do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Redwood Falls State General Election held on Tuesday, November 8, 2022.

Witness my hand and official seal of office this _____ day of _____, 2022.

WRITE IN TALLY SHEET
CITY OF RWF WARD 1
GENERAL ELECTION
11/8/2022

Election Judge Signatures:

Cathie Kodak
Wayne J. Smith
Jackie Ruel
Marcie Stromberg
Amy Kerkhof

WRITE IN TALLY SHEET
CITY OF RWF WARD 2
GENERAL ELECTION
11/8/2022

Election Judge Signatures:

Caitlin J. Fodell
Daniel Haugsted
Nancee Stromberg
Amy Kerker

WRITE IN TALLY SHEET
CITY OF RWF WARD 3
GENERAL ELECTION
11/8/2022

Election Judge Signatures:

Cathy Rodt

Manee Stromberg

Dayu Jiah

Jackie Quast

Amber Knopf

