



**AGENDA FOR
REGULAR CITY COUNCIL MEETING
TUESDAY, APRIL 18, 2023 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
 - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
 - Council Changes
 - Staff Changes
4. **Approval of Minutes**
 - A. April 4, 2023
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda**
 - A. Approve 2022 Drinking Water Report
 - B. Approve Street Closure for Block Party – 300 S. Washington
 - C. Approve Temporary On-Sale Liquor License – Redwood Area Chamber & Tourism
7. **Scheduled Public Hearings**
8. **Old Business**
 - A. Dog Licensing Amendments – Ordinance #84
 - B. Dog Kennel Licensing Amendments – Ordinance #85
9. **Regular Agenda**
 - A. Summary Publication for Ordinance #84 – Resolution #21
 - B. Community Center Stucco Improvements – Resolution #22
 - C. Sale of Real Property Located at 516 E. Elm St. – Resolution #23
 - D. Financial Donation to Construct Pryor Pavilion at Memorial Park – Resolution #24
 - E. Quote to Construct Pryor Pavilion at Memorial Park – Resolution #25
 - F. 2023 Street Seal Coat Improvements – Resolution #26
10. **Other Items and Communications**
 - A. Council Items
 - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
 - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, APRIL 4, 2023**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, April 4, 2022, at 5:00 p.m.

Roll call indicated Council Members Matt Smith, Denise Kerkhoff, Jim Sandgren, Larry Arentson, and John T. Buckley were present, constituting a quorum. Mayor Tom Quackenbush was absent.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet. City Attorney Trenton Dammann was absent.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to approve the March 21, 2023, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Buckley and seconded by Council Member Arentson to approve the following items on the Consent Agenda.

1. Approve Assistance with Celebrate Redwood Falls – NightFalls Event
2. Approve Backhoe Annual Trade
3. Approve Trencher Purchase

Motion passed by unanimous vote.

Council President Jim Sandgren opened a public hearing at 5:02 p.m. to discuss delinquent utility accounts & maintenance charges.

Finance Director Klages introduced Resolution No. 19 of 2023 – Resolution Adopting Assessments for Delinquent Accounts and Resolution No. 20 of 2023 – Resolution Adopting Assessments for Unpaid Maintenance Costs.

Ms. Klages stated the proposed Resolutions are to adopt assessments for delinquent utility accounts and maintenance cost charges that are more than 30 days past due. Similar resolutions are brought to the City Council on a quarterly basis in order to improve the time between the delinquent billing and the ability to disclose the information to new property owners. The delinquent account resolutions will be presented each year at the first meeting in January, April, July, and October.

Ms. Klages further explained the delinquent process. Delinquent letters are first mailed to the utility account holders. Delinquent letters are then mailed to the property owners if not collected from the account holders. Electricity consumed by a tenant is not assessable to the property. Any unpaid balance is then brought to Council to be approved by resolution. Any pending assessments passed by resolution and still outstanding as of November 1st will be charged a \$50.00 fee and are then transferred to Redwood County to be assessed on the tax rolls.

No one was present to voice any concerns.

Council President Sandgren closed the public hearing at 5:03 p.m.

A motion was made by Council Member Kerkhoff and seconded by Council Member Smith to waive the reading of Resolution No. 19 of 2023 – Resolution Adopting Assessments for Delinquent Accounts. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve Resolution No. 19 of 2023 – Resolution Adopting Assessments for Delinquent Accounts. Motion passed by unanimous vote.

A motion was made by Council Member Buckley and seconded by Council Member Arentson to waive the reading of Resolution No. 20 of 2023 – Resolution Adopting Assessments for Unpaid Maintenance Costs. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to approve Resolution No. 20 of 2023 – Resolution Adopting Assessments for Unpaid Maintenance Costs. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Temporary Utility Worker Position.

Mr. Muetzel stated historically, the Electric Department has operated with five Lineman positions. In the fall of 2022, one of the Lineman positions became vacant and due to workload uncertainty, staff postponed the decision to fill the position. Now that we have a better understanding of the 2023 projects, staff would like to create a 1,000-hour Temporary Utility Worker position to assist with this summer's utility work.

Mr. Muetzel stated under the proposed scenario, a temporary employee will be employed for up to 1,000 hours (6 months) and then the position will end. The minimum requirements for the position include the completion of at least one year of post-secondary training as a utility worker and a Class A Commercial Driver's License. The proposed compensation is 85% of the step 1 Lineman wage schedule which results in a wage of \$26.10 per hour. The 2023 operating budget fully funds a fifth Lineman position. Creating this position will provide the electric department with the workforce necessary to complete the planned 2023 projects with a cost savings and potentially provide an opportunity to recruit a permanent full-time employee.

A motion was made by Council Member Smith and seconded by Council Member Buckley to approve the Temporary Utility Worker Position. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Full-Time Water/Waste-Water Operator Position.

Mr. Muetzel stated the 2023 operating budget includes funding for the addition of a full-time Water/Waste Water Operator position. After advertising for this position, an interview team consisting of Keith Muetzel, Sheila Stage, Tom Stough, and Pete Albu interviewed six candidates. The position has been offered to Calvin Mannz and he has accepted the offer and terms of employment. Staff requests Council approval for appointment of Calvin Mannz as full-time Water/Waste-Water Operator.

A motion was made by Council Member Buckley and seconded by Council Member Arentson to approve the Full-Time Water/Waste-Water Operator Position. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced the 2023 City Deer Hunt Recommendation.

Mr. Doering stated the 2022 Archery Deer Hunt Committee met on March 29, 2023, to review the 2022 results and review the program policies. The Committee and Staff recommend approval of the 2023 hunt application to the DNR with no changes to the previous year's provisions. The 2023 hunt application provisions include: set the 2023 fees at \$20.00 for the application fee and \$40.00 for the hunting fee; 20 participants selected by a minimum proficiency test and lottery draw; a 20-hour minimum in-stand expectation to qualify to participate in the following year; Double Earn A Buck, 20 hunters with a maximum bag limit of 40; season to coincide with the full archery season September 16 – December 31; discretion for the Deer Hunt Coordinator and City Staff to replace a participant if they drop out during the hunting season due to unforeseen circumstances; and continue with Hunt Coordinator, Paul Parsons. The Committee is also recommending to provide education materials for residents to keep deer off their yards, and maintain set/tending times during trapping season between the hours of 10:00 a.m. and 3:00 p.m., to minimize interference between the two activities.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve the 2023 City Deer Hunt Recommendation. Motion passed by unanimous vote.

Finance Director Klages introduced the Request to Waive Fees Related to a Data Request.

Ms. Klages stated Staff received a letter from Jessica Kluever, legal secretary at Southern Minnesota Regional Legal Services (SMRLS), requesting that \$25.75 in data request charges be waived. All fees related to this data request have been charged in accordance with Minnesota State Statutes, Chapter 13 and the City's Data Practices Act Guidelines and Procedures. According to Chapter 13, the City is not allowed to charge for the time of searching for and retrieving data when the requestor is the data subject, however the City is able to charge for the actual costs of making and certifying copies of the requested data. The identity of the actual requestor has been redacted to maintain the integrity of any private data connected to this request. In addition, it is not normal practice for the City to adjust fees based on income level. Due to past practice, Staff is recommending the request be denied.

Police Chief Cotner stated the data requested is regarding calls for service by the Redwood Falls Police Department. The Police Department and City are not referenced in any of the proceedings.

Council Member Kerkhoff declared a conflict of interest and abstained from voting.

A motion was made by Council Member Buckley and seconded by Council Member Smith to deny the Request to Waive Fees Related to a Data Request. Motion passed by the following vote:

AYE: Council Members Smith, Arentson, Sandgren, and Buckley

NO: None

ABSTAIN: Council Member Kerkhoff

Deputy City Clerk Kodet introduced Ordinance No. 84, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation.

Ms. Kodet stated City Staff met and discussed the current conditional lifetime licensing process for dogs found in §10.46 of the Redwood Falls City Code. Upon reviewing §10.46 in conjunction with the dog kennel licensing regulations found in §6.28 of the Redwood Falls City Code, Staff have identified and made several changes to both ordinances to more logically identify and regulate land use for dog kennels as well as to better locate the license limitation for dogs within §10.46 instead of §6.28.

Ms. Kodet stated proposed changes to §10.46 include a limitation of five (5) conditional lifetime licenses for dogs per "household;" adding a definition of "household;" better identifying the "Shelter," as defined in §10.46; adding a provision to make it a petty misdemeanor violation for owners of dangerous or potentially dangerous dogs to allow those dogs to use the Redwood Falls City Dog Park; and a change to the dangerous dog hearing procedure to provide for two council members, at large, to serve on a dangerous dog review panel. Staff recommends adoption of these proposed changes.

A motion was made by Council Member Kerkhoff and seconded by Council Member Buckley to waive the reading of Ordinance No. 84, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation. Motion passed by unanimous vote.

Deputy City Clerk Kodet introduced Ordinance No. 85, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §6.28 Relating to Dog Kennels.

Ms. Kodet stated City Staff met and discussed the current dog kennel licensing ordinance, §6.28. Upon reviewing the dog kennel licensing ordinance in conjunction with the conditional lifetime licensing process for dogs provided in §10.46, Staff have identified and made several changes to both ordinances to more logically identify and regulate land use for dog kennels as well as to better locate the license limitation for dogs within §10.46 instead of §6.28. Staff recommends adoption of these proposed changes.

A motion was made by Council Member Smith and seconded by Council Member Arentson to waive the reading of Ordinance No. 85, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §6.28 Relating to Dog Kennels. Motion passed by unanimous vote.

Chief Cotner gave an update on the Police Department's current staffing.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Buckley and seconded by Council Member Kerkhoff to adjourn the meeting at 5:34 p.m. Motion passed by unanimous vote.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

Redwood Falls 2022 Drinking Water Report

Making Safe Drinking Water

Your drinking water comes from a groundwater source: five wells ranging from 94 to 268 feet deep, that draw water from the Quaternary Buried Artesian aquifer.

Redwood Falls works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Tom Stough, Water/Wastewater Supt, at (507) 430-0166 or tstough@ci.redwood-falls.mn.us if you have questions about Redwood Falls's drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Redwood Falls Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2022.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health's webpage [Basics of Monitoring and testing of Drinking Water in Minnesota](https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html) (<https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html>).

How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency's limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Some contaminants are monitored regularly throughout the year, and rolling (or moving) annual averages are used to manage compliance. Because of this averaging, there are times where the Range of Detected Test Results for the calendar year is lower than the Highest Average or Highest Single Test Result, because it occurred in the previous calendar year.

Definitions

- **AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **N/A (Not applicable):** Does not apply.
- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter ($\mu\text{g/l}$).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- **PWSID:** Public water system identification.

Monitoring Results – Regulated Substances

LEAD AND COPPER – Tested at customer taps.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Action Level	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Lead	0 ppb	90% of homes less than 15 ppb	3.82 ppb	0 out of 20	NO	Corrosion of household plumbing.
Copper	0 ppm	90% of homes less than 1.3 ppm	0.72 ppm	1 out of 20	NO	Corrosion of household plumbing.

INORGANIC & ORGANIC CONTAMINANTS – Tested in drinking water.

Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Nitrate	10 ppm	10.4 ppm	0.6 ppm	N/A	NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits.

CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG or MRDLG)	EPA's Limit (MCL or MRDL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Total Trihalomethanes (TTHMs)	N/A	80 ppb	39 ppb	N/A	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	0.32 ppm	0.17 - 0.49 ppm	NO	Water additive used to control microbes.

OTHER SUBSTANCES – Tested in drinking water.

Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Fluoride	4.0 ppm	4.0 ppm	0.67 ppm	0.45 - 0.67 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

Fluoride: Fluoride is nature's cavity fighter, with small amounts present naturally in many drinking water sources. There is an overwhelming weight of credible, peer-reviewed, scientific evidence that fluoridation reduces tooth decay and cavities in children and adults, even when there is availability of fluoride from other sources, such as fluoride toothpaste and mouth rinses. Since studies show that optimal fluoride levels in drinking water benefit public health, municipal community water systems adjust the level of fluoride in the water to an optimal concentration between 0.5 to 0.9 parts per million (ppm) to protect your teeth. Fluoride levels below 2.0 ppm are not expected to increase the risk of a cosmetic condition known as enamel fluorosis.

Monitoring Results – Unregulated Substances

In addition to testing drinking water for contaminants regulated under the Safe Drinking Water Act, we sometimes also monitor for contaminants that are not regulated. Unregulated contaminants do not have legal limits for drinking water.

Detection alone of a regulated or unregulated contaminant should not cause concern. The meaning of a detection should be determined considering current health effects information. We are often still learning about the health effects, so this information can change over time.

The following table shows the unregulated contaminants we detected last year, as well as human-health based guidance values for comparison, where available. The comparison values are based only on potential health impacts and do not consider our ability to measure contaminants at very low concentrations or the cost and technology of prevention and/or treatment. They may be set at levels that are costly, challenging, or impossible for water systems to meet (for example, large-scale treatment technology may not exist for a given contaminant).

A person drinking water with a contaminant at or below the comparison value would be at little or no risk for harmful health effects. If the level of a contaminant is above the comparison value, people of a certain age or with special health conditions - like a fetus, infants, children, elderly, and people with impaired immunity – may need to take extra precautions. Because these contaminants are unregulated, EPA and MDH require no particular action based on detection of an unregulated contaminant. We are notifying you of the unregulated contaminants we have detected as a public education opportunity.

- More information is available on MDH's [A-Z List of Contaminants in Water](https://www.health.state.mn.us/communities/environment/water/contaminants/index.html) (<https://www.health.state.mn.us/communities/environment/water/contaminants/index.html>) and Fourth [Unregulated Contaminant Monitoring Rule \(UCMR 4\)](https://www.health.state.mn.us/communities/environment/water/com/ucmr4.html) (<https://www.health.state.mn.us/communities/environment/water/com/ucmr4.html>).

UNREGULATED CONTAMINANTS – Tested in drinking water.

Contaminant	Comparison Value	Highest Average Result or Highest Single Test Result	Range of Detected Test Results
Sodium*	20 ppm	44.7 ppm	N/A
Sulfate	500 ppm	263 ppm	N/A

*Note that home water softening can increase the level of sodium in your water.

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should

seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Groundwater supplies 75 percent of Minnesota's drinking water, and is found in aquifers beneath the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water, and is the water in lakes, rivers, and streams above the surface of the land. Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- **Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- **Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- **Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- **Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- **Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Redwood Falls is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at [Source Water Assessments](https://www.health.state.mn.us/communities/environment/water/swp/swa) (<https://www.health.state.mn.us/communities/environment/water/swp/swa>) or call 651-201-4700 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Redwood Falls is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

1. **Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
 - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>
 - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
2. **Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
3. **Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
 - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample:
[Environmental Laboratory Accreditation Program](https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam)
<https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam>
 The Minnesota Department of Health can help you understand your test results.
4. **Treat your water** if a test shows your water has high levels of lead after you let the water run.
 - Read about water treatment units:
[Point-of-Use Water Treatment Units for Lead Reduction](https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html)
<https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html>

Learn more:

- Visit [Lead in Drinking Water](https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html)
<https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html>
- Visit [Basic Information about Lead in Drinking Water](http://www.epa.gov/safewater/lead) (<http://www.epa.gov/safewater/lead>)
- Call the EPA Safe Drinking Water Hotline at 1-800-426-4791. To learn about how to reduce your contact with lead from sources other than your drinking water, visit [Common Sources](https://www.health.state.mn.us/communities/environment/lead/fs/common.html)
<https://www.health.state.mn.us/communities/environment/lead/fs/common.html>.

Water systems have ongoing infrastructure, operations and maintenance costs in supplying safe drinking water, and many are implementing additional efforts to help insure health equity and manageable water bills with:

- Turn the faucet off while brushing teeth.
- Shower instead of bathing to reduce water use.
- Fix running toilets by replacing flapper valves.
- Run full loads of laundry and use a minimal water use setting.
- Our water system partners with others to help consumers with limited resources make payments to their water bills.
- Contact us to learn more.



Caitlin Kodet
Deputy City Clerk
Phone: 507-616-7400
Fax: 507-637-2417
ckodet@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: April 18, 2023

Agenda Item: Block Party Request

Recommendation/Action Requested:

Tony Vietti, Pastor at Northwood Church along with the Redwood Alliance Church, Living Word Church, United Methodist Church, and the Circle of Healing, have requested permission to block off the 300 block of South Washington Street on Saturday, July 22, 2023 from 6:00 p.m. to 8:00 p.m. for a block party, including Family Night and Concert with live music. Staff recommends approval.

Upon Approval by the City Council, staff will notify Pastor Tony Vietti and reaffirm the City policy regarding barricades, garbage, and alcohol use.



701 Northwood Dr. Redwood Falls, MN 56283 · 507-627-2514
pastortony@northwoodchurchrf.org

Caitlin Kodet
Deputy City Clerk
City of Redwood Falls
333 South Washington Street
PO Box 526
Redwood Falls, MN 56283

Dear Caitlin,

I am writing to request to do a street concert / block party in downtown Redwood Falls this summer. I have several churches coming together to put this on. Our church, Northwood, Redwood Alliance, Living Word, and United Methodist Churches.

I will record the details below...

- Date: July 22, 2023, Saturday evening at 6pm – 8pm. (This could also be 7/29, or 8/12 for flexibility if it's easier for the city – but 7/22 is our 1st choice)
- Location: Stage right in front of Circle of Healing building at 321 S Washington St, Redwood Falls, MN 56283. Blocked off at E. 3rd St. and E. 4th St. on S. Washington. We are not locked into this location – but Circle of Healing had their Night of Worship concert there last year and it worked well.
- Activity Type: Family Night and Concert.
- Performing – Taylor Marshall Band: <https://www.taylormarshall.org/>
- Music: <https://song.link/taylormarshallmusic>

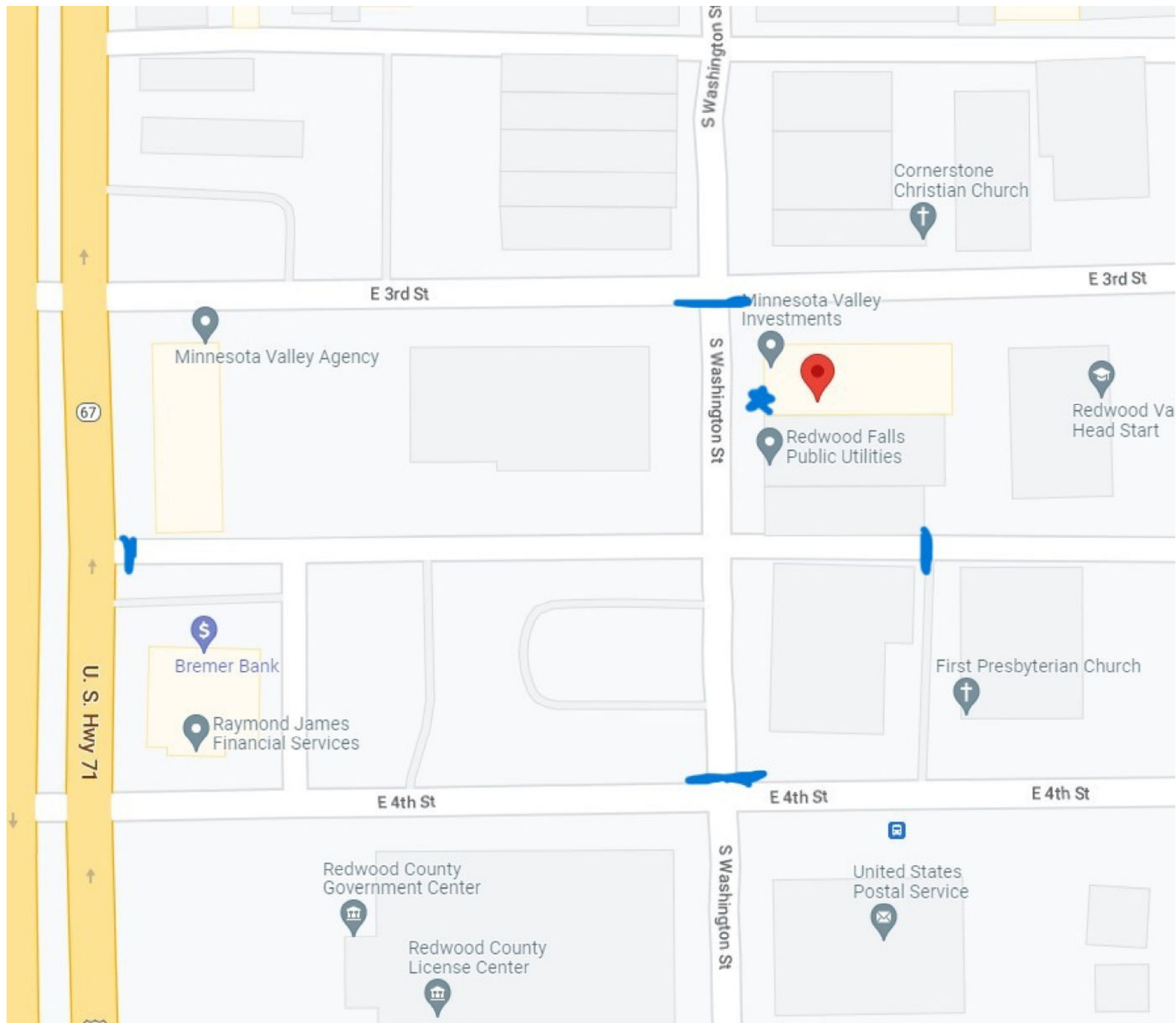
I can personally vouch for this performer and his band as they have performed across MN and I know him personally and served at my last church in St. Paul with him.

Thank you for this consideration and please contact me with any questions.

Pastor Tony Vietti

NORTHWOOD CHURCH
701 NORTHWOOD DRIVE
REDWOOD FALLS, MN 56283
O: (507) 627-2514 M: (507) 316-6561
Pastortony@northwoodchurchrf.org

(attachment – map)



AGENDA RECOMMENDATION

Meeting Date: April 18, 2023

Agenda Item: Redwood Area Chamber & Tourism Temporary On-Sale Liquor License Application

Recommendation/Action Requested:

Approve the Redwood Area Chamber & Tourism's Temporary On-Sale Liquor Application.

Summary/Overview:

The Redwood Area Chamber & Tourism has completed the necessary application process for a temporary on-sale liquor license. The Chamber After Hours event will be held at Larson's Home Furnishings located at 342 S. Mill Street on Tuesday, May 9, 2023. Staff recommends approval of the 1-day temporary liquor license.



Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: April 18, 2023

Agenda Item: Proposed Ordinance No. 84, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation.

Recommendation/Action Requested: The proposed ordinance was introduced at the April 4, 2023, City Council Meeting. At tonight's meeting, staff is requesting Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

Summary/Overview: City Staff have met and discussed the current conditional lifetime licensing process for dogs found in §10.46 of the Redwood Falls City Code. Upon reviewing §10.46 in conjunction with the dog kennel licensing regulations found in §6.28 of the Redwood Falls City Code, staff have identified and made several changes to both ordinances to more logically identify and regulate land use for dog kennels as well as to better locate the license limitation for dogs within §10.46 instead of §6.28.

Proposed changes to §10.46 include a limitation of five (5) conditional lifetime licenses for dogs per "household;" adding a definition of "household;" better identifying the "Shelter," as defined in §10.46; adding a provision to make it a petty misdemeanor violation for owners of potentially dangerous dogs to allow those dogs to use the Redwood Falls City Dog Park; and a change to the dangerous dog hearing procedure to provide for two council members, at large, to serve on a dangerous dog review panel. Staff recommends adoption of these proposed changes.

State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 84 is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff has prepared a separate resolution and summary for approval to publish Ordinance No. 84.

Attachment: Proposed Ordinance No. 84, Fourth Series

ORDINANCE NO. 84, FOURTH SERIES

**AN ORDINANCE AMENDING REDWOOD FALLS CODE OF
ORDINANCES § 10.46 PERTAINING TO ANIMAL LICENSING AND
REGULATION.**

FINDINGS AND PURPOSE:

WHEREAS, pursuant to Minn. Stat. § 412.221 Subd. 21 and § 347.53, the City Council of Redwood Falls has broad authority through its police powers to regulate the keeping of animals, to restrain their running at large, to authorize their impounding and sale or summary destruction, to establish pounds, and to regulate potentially dangerous and dangerous dogs; and

WHEREAS, the City Council of Redwood Falls finds that limiting the number of dogs per household is substantially related to controlling the problems of dog noise and odor, and the health and general welfare of the community as affected by dogs; and

WHEREAS, the City also now provides the use of the Redwood Falls City Dog Park to dog owners where they can take their dogs to exercise and socialize with other dogs; and

WHEREAS, on October 1, 2019, the City Council of the City of Redwood Falls, Minnesota Passed and Adopted Ordinance No. 65, Fourth Series, Titled “AN ORDINANCE AMENDING REDWOOD FALLS CODE OF ORDINANCES §10.46 PERTAINING TO ANIMAL LICENSING AND REGULATION;” and

WHEREAS, Ordinance No. 65, Fourth Series did not address the issues of the number of dogs that may be kept per household or the use of the City Dog Park by potentially dangerous dogs; and

WHEREAS, the City Council finds that the keeping of more than five (5) dogs in a single household is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation and is a public nuisance; and

WHEREAS, the City Council finds that allowing dogs declared or deemed potentially dangerous to be present within the Redwood Falls City Dog Park creates an unreasonable safety risk for other patrons of the park; and

WHEREAS, the City Council of Redwood Falls finds that it is necessary to amend Redwood Falls City Code of Ordinances §10.46 to address these public health and safety concerns.

NOW THEREFORE, THE CITY OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. That Redwood Falls City Code of Ordinances §10.46, Subd. 1, shall be amended by amending and inserting the following provisions, in their entirety, in lieu thereof:

Subd. 1. *Definitions.* As used in this section, the following definitions shall apply.

A. The term "animal" means either a cat or dog unless indicated otherwise.

B. The term "dangerous dog" means any dog that has:

1. Without provocation, inflicted substantial bodily harm on a human being on public or private property;

2. Killed a domestic animal without provocation while off the owner's property; or

3. Been found to be potentially dangerous, and after the owner has been sent notice that the dog is potentially dangerous, the dog aggressively bites, attacks or endangers the safety of humans or other domestic animals.

C. The term "dog" means both male and female and includes any animal of the dog kind.

D. The term "feral cat" means an unowned free-roaming cat that is partially socialized or unsocialized to humans and tends to resist contact with humans.

E. The term "household" refers to a single-family residence or single unit of a town home, condominium, apartment or comparable structure which is rented, leased or used as a single unit.

~~E~~ F. The term "owner" means any person owning, keeping, harboring or maintaining an animal within the city or permitting the animal to be at large within the city. An animal shall be deemed to be harbored if it is fed or sheltered for three days or more.

~~F~~ G. The term "potentially dangerous dog" means any dog that:

1. When unprovoked, inflicts bites on a human or domestic animal on public or private property;

2. When unprovoked, chases or approaches a person upon the streets, sidewalks or any public or private property, other than the dog owner's property, in an apparent attitude of attack; or

3. Has a known propensity, tendency or disposition to attack without provocation causing injury or otherwise threatening the safety of humans or other domestic animals.

G H. The term "Shelter" means the **Redwood Area** Friends of the Animal Shelter.

H I. The term "stray cat" means any cat whose owner from time to time allows the cat to run free off of the property of the owner.

SECTION 2. That Redwood Falls City Code of Ordinances §10.46, Subd. 4, shall be amended by amending and inserting the following provisions, in their entirety, in lieu thereof:

Subd. 4. *Conditional Lifetime License **and Limitations**.*

A. Conditional lifetime licenses shall be issued upon completion of the required application and payment of the required fee as established by the city fee schedule, as amended from time to time. A conditional lifetime license shall be in effect during the lifetime of the licensed dog unless suspended pursuant to Subd. 5.

B. As a condition to the continued validity of an issued conditional lifetime license, the owner shall submit to the city or any entity designated by the city, proof of the dog's current rabies vaccination.

C. It shall be the duty of the city or any entity designated by the city, to send all dog owners who hold a valid conditional lifetime license, a notice that indicates per the city's records, the dog's vaccination will expire within 30 days and failure to provide proof of current rabies vaccination to the city or any entity designated by the city, will cause the conditional lifetime license to be suspended.

D. No person shall keep more than five (5) dogs over the age of three (3) months within any household in the city. A conditional lifetime license shall not be issued if the owner of a dog or any other resident of that household currently possess(es) a total of five (5) conditional lifetime licenses for that household. In calculating the number of conditional lifetime licenses per household, licenses belonging to all individuals residing at a single household shall be aggregated and the total number of licenses shall be the aggregated number of licenses. This section shall not be construed to limit the ability of apartment managers, landlords, town home associations or other representatives of property owners to impose greater restrictions.

- 1. Any person who owned more than five (5) dogs prior to the effective date of the ordinance from which this chapter is derived shall be permitted to keep those dogs, provided that those dogs resided in that household and were properly licensed prior to April 18, 2023. No person affected by this subsection shall be permitted to acquire any additional dogs or to replace any dogs in excess of five unless specifically authorized by city council.**

2. Any person who currently owns dogs who becomes a resident of the city by annexation shall be permitted to keep those dogs, provided that those dogs obtain a conditional lifetime license meeting the requirements of this chapter within 30 days following approval of the annexation. No person affected by this subsection who owns more than five dogs shall be permitted to acquire any additional dogs or to replace any dogs in excess of five unless specifically authorized by city council.

SECTION 3. That Redwood Falls City Code of Ordinances §10.46, Subd. 16, Paragraphs D and E shall be amended to read as follows:

Subd. 16. *Dangerous Dogs.*

D. *Hearing Procedure.* This Review Panel will consist of ~~the Council President, a~~ **two** ~~(2) Council members as appointed by the Mayor~~ **they become available**, and an elector who resides within the city. The Panel will schedule a hearing and may call witnesses and review documents as needed to make a determination on the issue. Owners shall have the right to present evidence on their behalf and to cross-examine any witnesses. A simple majority of the members of the Panel is necessary for a finding that the dog is either dangerous or potentially dangerous. The burden of proof is on the Police Department. A finding supporting a designation of dangerous or potentially dangerous dog must be proven by a preponderance of the evidence. The decision of the Panel shall be in writing and shall indicate the reasons for the findings. A copy of the findings shall be provided to the Police Department and the dog owner.

E. *Effect of Findings that Dog is Potentially Dangerous or Dangerous.* If the Panel finds there is sufficient basis to declare a dog as potentially dangerous or dangerous, that finding will serve as notice to the owner that the dog is in fact a potentially dangerous or dangerous dog. ~~Within 14 days after the owner has received notice that the dog is dangerous, the owner must cause the animal to be humanely destroyed or removed from the city limits.~~

1. **Within 14 days after the owner has received notice that the dog is dangerous, the owner must cause the animal to be humanely destroyed or removed from the city limits.**
2. **An owner that has received notice that a dog is dangerous or potentially dangerous shall not allow the dog to use or be present within the Redwood Falls City Dog Park. A person who violates § 10.46, Subd. 16.E.2 is guilty of a petty misdemeanor.**

SECTION 4. Effective Date. This Ordinance becomes effective from and after its passage.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls,
Minnesota this 18th day of April, 2023.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
18th day of April 2023.

Notary Public

Introduction: **04/04/2023**
Posting: **04/06/2023**
Adopted:
Approval Published:



Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: April 18, 2023

Agenda Item: Proposed Ordinance No. 85, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §6.28 Relating to Dog Kennels.

Recommendation/Action Requested: The proposed ordinance was introduced at the April 4, 2023, City Council Meeting. At tonight's meeting, staff is requesting Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

Summary/Overview: City Staff have met and discussed the current dog kennel licensing ordinance, §6.28. Upon reviewing the dog kennel licensing ordinance in conjunction with the conditional lifetime licensing process for dogs provided in §10.46, staff have identified and made several changes to both ordinances to more logically identify and regulate land use for dog kennels as well as to better locate the license limitation for dogs within §10.46 instead of §6.28. Staff recommends adoption of these proposed changes.

The stricken language from the current version of §6.28 has been added to the proposed ordinance so that the proposed changes to §6.28 are easily viewable.

A separate resolution and summary for approval to publish will not be required as the ordinance is rather short and can be published as-is.

Attachment: Proposed Ordinance No. 85, Fourth Series

ORDINANCE NO. 85, FOURTH SERIES

AN ORDINANCE AMENDING REDWOOD FALLS CODE OF ORDINANCES § 6.28 RELATING TO DOG KENNELS.

WHEREAS, pursuant to Minn. Stat. § 412.221 Subd. 21 and § 347.53, the City Council of Redwood Falls has broad authority through its police powers to regulate the keeping of animals, to restrain their running at large, to authorize their impounding and sale or summary destruction, to establish pounds, and to regulate potentially dangerous and dangerous dogs; and

WHEREAS, City staff have reviewed the kennel licensing ordinance § 6.28 and have identified and made several changes to the licensing requirements and process; and

WHEREAS, to make the kennel licensing ordinance harmonious and consistent with recent changes made to dog licensing under § 10.46 several changes are recommended to the existing kennel licensing ordinance.

NOW THEREFORE THE CITY COUNCIL OF REDWOOD FALLS ORDAINS:

SECTION 1. That Redwood Falls City Code of Ordinances § 6.28 shall be amended by amending and inserting the following provisions, in their entirety, in lieu thereof:

§ 6.28 DOG KENNELS

~~Subd. 1. *Defined.* For the purpose of this section, "kennel" means any facility used to house five or more dogs at one location. This applies whether the owner of the facility is boarding animals owned by others, is temporarily keeping and training dogs owned by others or is breeding animals for himself, herself or others.~~

Subd. 1. *Defined.* For the purpose of this section, "kennel," means any single location where any number of dogs of any age are kept, confined, or congregated by a person for the purpose of selling, boarding, temporarily keeping and training, or breeding dogs for himself, herself or others.

~~Subd. 2. *License Required.* It is unlawful for any person to own, harbor or keep five or more dogs on his or her premises without obtaining a dog kennel license therefor from the city.~~

Subd. 2. *License Required.* No person shall maintain a kennel in the City without first securing a license from City Hall. Kennel licenses shall be granted by the City Administrator after a conditional use permit has been granted by City Council. All kennel licenses issued by the City, unless sooner revoked or suspended by the City, are annual in nature and shall expire on December 31 of each year.

~~Subd. 3. *Inspection Required.* Prior to the granting of a dog kennel license, the proposed facility shall be inspected.~~

Subd. 3. *Hearing Required.* Prior to issuance of a kennel license, a hearing before the planning commission requesting a conditional use permit must be held. Notice must be

given pursuant to Section 3.11 of the Redwood Falls Unified Development Ordinance. The planning commission will make a recommendation to the City Council on the request.

~~Subd. 4. *Dog License Credit.* Any person who purchases a dog kennel license shall be entitled to receive all of his or her individual dog licenses required for that year.~~

Subd. 4. *Inspection Required.* Prior to the granting of a kennel license, the proposed facility shall be inspected annually. By obtaining a kennel license, licensees authorize City staff or a City contracted inspector to perform periodic, random inspections of the kennel for the purpose of determining compliance with the conditions of their license.

Subd. 5. *License Fee.* The annual fee for a kennel license shall be adopted by resolution of the Council, subject to limitation set forth in state statutes.

~~Subd. 6. *Exception.* Hospitals and clinics operated by licensed veterinarians exclusively for the care and treatment of animals are exempt from the provisions of this section.~~

Subd. 6. *License Limitations.* Licensees who relocate to another area of the City need to reapply for a kennel license. Licenses are not assignable to other parties and no party, person, corporation, or other entity will be allowed more than one kennel license.

~~Subd. 7. *Zoning.* No license shall be issued to a person for operation of a kennel in a zoning district where the operation is not permitted or otherwise allowed under Chapter 11 of this code.~~

Subd. 7. *Legal Nonconforming Licenses.* Kennel licenses in effect on residential property at the time of adoption of the ordinance from which this article is derived that do not meet the requirements of this article are considered legal, nonconforming licenses and can continue to keep dogs as authorized by the kennel license in place at the time of adoption of the ordinance from which this article is derived, provided the annual license requirements are maintained as outlined in subdivisions 4 and 5 of this section.

Subd. 8. *Exceptions.* The following entities are exempt from the provisions of this section:

- A. *Hospitals and clinics operated by licensed veterinarians exclusively for the care and treatment of animals.***
- B. *The "Shelter," as defined in § 10.46 of this code.***

Subd. 9. *Zoning.* No license shall be issued to a person for operation of a kennel in a zoning district where the operation is not permitted or otherwise allowed under Chapter 14 of this code.

SECTION 2. Effective Date. This Ordinance becomes effective from and after its passage.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls,
Minnesota this 18th day of April 2023.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
18th day of April 2023.

Notary Public

Introduction: **04/04/2023**
Posting: **04/06/2023**
Adopted:
Approval Published:

AGENDA MEMO

Meeting Date: April 18, 2023

Agenda Item: Resolution No. 21 of 2023 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 84, Fourth Series, An Ordinance Amending Redwood Falls Code of Ordinances § 10.46 Pertaining to Animal Licensing and Regulation.

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 84, Fourth Series is somewhat lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff has prepared Resolution No. 21 of 2023 and Exhibit A which contains the summary of Ordinance No. 84 for publication. Both documents are attached.

Attachment: Resolution No. 21 of 2023
Exhibit A – Summary Publication

RESOLUTION NO. 21 of 2023

A RESOLUTION OF THE CITY OF REDWOOD FALLS PROVIDING FOR THE SUMMARY PUBLICATION OF ORDINANCE NO. 84, FOURTH SERIES, TITLED, “AN ORDINANCE AMENDING REDWOOD FALLS CODE OF ORDINANCES § 10.46 PERTAINING TO ANIMAL LICENSING AND REGULATION.”

WHEREAS, on April 18, 2023, at the regular Redwood Falls City Council meeting, by majority vote, the City Council adopted Ordinance No. 84, Fourth Series, An Ordinance Amending Redwood Falls Code of Ordinances § 10.46 Pertaining to Animal Licensing and Regulation; and

WHEREAS, State law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, the Ordinance is lengthy; and

WHEREAS, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, The City Council believes that the Summary Publication, as identified in Exhibit A attached hereto, would clearly inform the public of the intent and effect of the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, that the City Administrator shall cause Ordinance No. 84, Fourth Series to be published in summary in the official newspaper in lieu of the entire ordinance.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 18th day of April 2023.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2023.

Notary Public

EXHIBIT A

PUBLIC NOTICE

The following is a summary of Ordinance No. 84, Fourth Series, Titled, "An Ordinance Amending Redwood Falls Code of Ordinances § 10.46 Pertaining to Animal Licensing and Regulation."

Pursuant to Minn. Stat. § 412.221 Subd. 21 and § 347.53, the City Council of Redwood Falls has broad authority through its police powers to regulate the keeping of animals, to restrain their running at large, to authorize their impounding and sale or summary destruction, to establish pounds, and to regulate potentially dangerous and dangerous dogs. The City Council finds that limiting the number of dogs per household is substantially related to controlling the problems of dog noise and odor, and the health and general welfare of the community as affected by dogs, and that the keeping of more than five (5) dogs in a single household is subject to great abuse, causing discomfort to persons in the area by way of smell, noise, hazard, and general aesthetic depreciation and is a public nuisance.

The City Council also finds that allowing dogs declared or deemed dangerous or potentially dangerous to be present within the Redwood Falls City Dog Park creates an unreasonable safety risk for other patrons of the park; and it is necessary to amend Redwood Falls City Code of Ordinances §10.46, to address these public health and safety concerns.

To make the hearing procedure for dangerous and potentially dangerous dogs more efficient, the amendment to Redwood Falls City Code of Ordinances §10.46, Subd. 16, Paragraph E, will allow a hearing panel to consist of two at-large members of the City Council along with an elector who resides in the City.

A complete copy of the full ordinance is available at Redwood Falls City Hall during regular business hours or on the City website at <https://ci.redwood-falls.mn.us/city-government/city-code-of-ordinances>.

This ordinance was enacted after the required public hearing, published and held on April 18, 2023.

THE CITY OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. Redwood Falls City Code of Ordinances §10.46, Subd. 1, shall be amended by amending and inserting the following provisions, in their entirety, in lieu thereof.

SECTION 2. Redwood Falls City Code of Ordinances §10.46, Subd. 4, shall be amended by amending and inserting the following provisions, in their entirety, in lieu thereof.

SECTION 3. That Redwood Falls City Code of Ordinances §10.46, Subd. 16, Paragraphs D and E shall be amended to read as follows.

SECTION 4. Effective Date.

Passed and Adopted by the Redwood Falls City Council April 18, 2023

Keith Muetzel
City Administrator



Ross Nachreiner
Redwood Falls Parks & Rec Director
Phone: 507-616-7444
Fax: 507-644-2199
rnachreiner@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Council Meeting Date: Tuesday, April 18th, 2023

Agenda Item: Resolution No. 22 of 2023 - Resolution

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Attached is a resolution to approve quote and enter into a contract with BM Stucco, Inc to do repair work on the exterior stucco of the RACC. To maintain the integrity of the RACC facility, Park and Rec Staff would like to reskim any exterior portion of the facility covered with stucco. We are currently seeing discoloration in the stucco and portions of the flashing are rusting away. This repair process will include a basecoat skim, installation of standard mesh (where needed), a primer, and finish coat.

Due to the unique work that needs to be completed, I was only able to acquire one quote from BM Stucco. BM Stucco, Inc has done multiple projects for Redwood Area Schools thus I have their recommendation. Attempts to acquire additional quotes from Jim's Stucco (denied project – see attached email) and Northwest Drywall (multiple communications with Josh with no quotes submitted).

I would ask that you approve Resolution 22 of 2023 and accept the bid from BM Stucco, Inc in the amount of \$49,870.00 and. Additional cost may be associated once the contractor is on site and starts the work. 2023 capital improvement budget included \$59,990 for this project.

Attachments:

BM Stucco Quote
Jim's Stucco Email

**RESOLUTION NO. 22 OF 2023
AUTHORIZATION TO EXECUTE QUOTE
FOR REPAIR AND MAINTENANCE OF THE EXTERIOR
STUCCO OF THE REDWOOD AREA COMMUNITY CENTER**

WHEREAS, the City of Redwood Falls ("City") is authorized to enter into a contract with BM Stucco, Inc, pursuant to Minnesota Statutes Section 412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, BM Stucco, Inc. of Sauk Rapids, MN has provided a complete quote; and

WHEREAS, additional quotes were requested from two other parties, however neither provided a quote; and

WHEREAS, the quote provided outlines the specific professional tasks to be completed by BM Stucco, Inc. and is estimated to be \$49,870.00 which is not to be exceeded without prior authorization; and

FURTHERMORE, the Parks and Recreation Director shall be listed as the Project Representative on behalf of the City of Redwood Falls; and

FURTHERMORE, the Mayor and/or City Administrator are authorized to execute the corresponding contract, and any pre-applications, grant applications, subsequent federal and state grant agreements and amendments and negotiate in good faith, as are necessary to implement the project pursuant to the Redwood Falls Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The quote and corresponding contract described above are approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The quote and corresponding contract described above shall be maintained and insured as allowed by law.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 18th day of April 2023.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
18th day of April 2023.

Notary Public

B M Stucco, Inc.

3715 25th Street NE
Sauk Rapids
Minnesota 56379

Jim Berg - Project Est./Manager
Mary Ann Berg - owner
bmstuccojim@yahoo.com

cell 320-420-6065
office 320-420-6065

Contract Agreement

This agreement, made on this 30 day of March, 2023, by and
Between B M Stucco, Inc., hereinafter called the Contractor, and Redwood Falls
Park & Rec. 901 Cook Street Redwood Falls 56283 hereinafter called the Owner.

For the consideration hereinafter named, Contractor agrees with the Owner as follows:

1. Work; that BM Stucco Inc. agrees to the following:

We agree to Re-Base & Fiberglas Mesh & New Acrylic Finish over existing
EIFS Area on the Park & Recreation Ctr. Areas.
(Omitting Tennis Court Area Walls)

Owner to give us a Tax Exemption #.

Sahara Finish Texture.

There may be some additional changes, regarding Metal Flashing

At Project Named: Redwood Falls Park & Recreation

Address of project: 901 Cook Street Redwood Falls, MN 56283

According to the general conditions of the contract, as per the drawings and specifications
and addendums and/or change order (detail thereof to be supplied as needed) prepared by
None Architects.

2. Extras; No deviations from the work specified in the contract or drawings without review of
the parties concerned. Changes will be handled on a Change Order Bases. Signatures will be
required before any work performer and/or material ordered.

2. Payments; 3 payments,

- a. A Down Payment of 15% up front, \$7,480.00
- b. Payment after Basecoat, 2nd payment of \$33,000.00
- c. Final at Completion, \$ 9,390.00 (subject to change orders)

Contractor will have invoice to Owner on the day of completion

Fourty Nine Thousand Eight Hundred Seventy Dollars (Dollars)

(\$ 49,870.00) for Labor & Materials. (No Tax, owner to provide tax exempt #)

The Owner agrees to pay any collection costs occurred by B M Stucco, Inc.

By Signing, the Owner agrees to the previous conditions of this Contract Agreement.

Date: March 29th, 2023

Authorities Signature; _____

Ross Nachreiner

From: James Murray <stuccobyjimbo28@gmail.com>
Sent: Monday, April 3, 2023 10:25 AM
To: Ross Nachreiner
Subject: Not interested with the project.

[EXTERNAL E-MAIL]

This is Jim's Stucco and thank you considering me to bid the job at Redwood Community Center. But I'm gonna have to decline.

Thank you .



Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: April 18, 2023

Agenda Item: Resolution No. 23 of 2023 – A Resolution of the City of Redwood Falls Providing for Authorization Approving Sale of Real Property Located at 516 East Elm Street.

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: On June 7, 2022, City Council adopted Resolution No. 43 of 2022, authorizing the Redwood Falls Port Authority to purchase certain real property from Floyd & Martha Sandgren, a vacant lot located at 516 East Elm Street. The Port Authority subsequently closed on the property and has owned the property since June 8, 2022.

On October 10, 2022, the Port Authority held a public hearing on the sale of the property to William and Anna Scott, whose proposal included plans and specifications to construct a single family “spec home,” on the property. After the hearing, the Port Authority found that the proposal was in the best interests of the district and its people, and that the transaction furthered the general plan of Port Authority improvement and entered into a purchase agreement with the Scotts on December 13, 2022. The Port Authority now wishes to execute and close on the signed purchase agreement.

Pursuant to Minn. Stat. § 462.356, subd. 2, because the City has a comprehensive municipal plan and a planning commission, the statute requires that no publicly owned interest in real property within the municipality be disposed of, until after the planning commission has reviewed the proposed disposal and reported in writing to the City Council its findings as to compliance of the proposed disposal with the comprehensive municipal plan.

However, the City Council may, by resolution adopted by two-thirds vote dispense with the requirements of that subdivision when in its judgment it finds that the proposed disposal of real property has no relationship to the comprehensive municipal plan. Given the need to close on the purchase agreement in a timely manner and the Port Authority’s prior approval of the plans and specifications, Staff is recommending that Council adopt the proposed resolution to approve the sale and dispense with the requirements found in Minn. Stat. § 462.356, subd. 2.

Attachment: Resolution No. 23 of 2023

RESOLUTION NO. 23 OF 2023

**AUTHORIZATION APPROVING SALE OF REAL PROPERTY
LOCATED AT 516 EAST ELM STREET**

WHEREAS, pursuant to Minn. Stat. § 469.065 and Resolution No. 30 of 1988, on October 10, 2022, the Redwood Falls Port Authority (the “**Port Authority**”) held a public hearing on the sale of certain property located at 516 East Elm Street, Redwood Falls, MN, legally described in Exhibit “A” (the “**Property**”); and

WHEREAS, at the hearing the Port Authority reviewed the proposal of William and Anna Scott, (the “**Developer**”) to purchase the Property and found that the proposal was in the best interests of the district and its people, and that the transaction furthered the general plan of Port Authority improvement; and

WHEREAS, Developer’s proposal included plans and specifications to construct a single family “spec home” on the Property; and

WHEREAS, a purchase agreement between the Port Authority and Developer was finalized on December 13, 2022; and

WHEREAS, given the Port Authority’s review of the Developer’s proposal and approval of the sale of the Property to Developer, the Redwood Falls City Council finds that the proposed sale/disposal of the Property has no relationship to the current comprehensive municipal plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The Redwood Falls Port Authority is authorized to execute and close on the purchase agreement with Developer.
2. The requirements of Minn. Stat. § 462.356, subd. 2. are hereby dispensed with regarding the sale/disposal of the Property.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 18th day of April 2023.

ACTION ON THIS RESOLUTION:

Motion for Adoption:

Seconded by:

Voted in favor of:

Voted Against:

Abstained:

Absent:

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2023.

Notary Public

Exhibit “A”

Legal Description

Lot Two (2), in Block One (1) of Watson’s Second Addition to the Village (now City) of Redwood Falls, according to the recorded plat thereof.



Ross Nachreiner
 Redwood Falls Parks & Rec Director
 Phone: 507-616-7444
 Fax: 507-644-2199
 rnachreiner@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: April 18th, 2023

Agenda Item: Resolution No. 24 of 2023 – Res. Accepting financial donation to construct the Pryor Pavilion at Memorial Park

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Attached is a resolution accepting a financial donation of the actual project costs up to \$150,000. The donation will be used to build and furnish the Paul & Marvel Pavilion at Memorial Park.

During the Fall of 2021, I was approached by Anne Pryor (daughter of Paul & Marvel Pryor) stating the family wanted to fully fund a pavilion at Memorial Park. Due to the lack of interested contractors as well as the high cost of building materials I encouraged the family to delay the construction of the shelter. This past Fall, the family and I reconvened and started putting plans together for the project. I have had numerous meetings with the family as well as perspective contractors to get to this point.

Since the pavilion will be built on city property, the city will be the owners of the pavilion. The city will make payments to the contractor per the terms of the agreement. The Pryor Family has agreed to pay the city 50% of the total cost of the project once the project starts or when the first payment is due to the contractor. The family will then pay the city the remainder of the invoice at conclusion of the project.

The Park and Recreation Commissions master plan lists a shelter at Memorial Park as a high priority. We will be able to make this a reality by constructing the Pryor Pavilion. The pavilion is planned to be built to the south of the Aquatic Center (in between the pool and baseball field). Ample parking and ease of access encouraged us to select this site at Memorial Park. The Parks and Recreation Department will be able to add this pavilion to our list of shelters we rent out during the summer months.

Attachments:

Resolution No. 24 of 2023
 Letter of Commitment from the Pryor Family

RESOLUTION NO. 24 OF 2023
A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Paul & Marvel Pryor Family	Actual project costs not to exceed \$150,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions
Contribution towards the construction and furnishings for a Pavilion (In memory of Paul & Marvel Pryor) to be placed at Memorial Park.

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 18th day of April 2023.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
18th day of April 2023.

Notary Public

Dear Mayor and Redwood Falls City Council,

This letter serves as our family's official commitment to fund the Paul & Marvel Pryor Pavilion at Memorial Park. After working with Ross Nachreiner, City of Redwood Falls Parks and Recreation Director we have been able to secure a site at Memorial Park, a design, and a contractor to do the work.

The children of Paul & Marvel Pryor agree to fund all expenses (up to \$150,000.00) associated with the project. This includes site prep/finish, construction of the shelter, and electrical work needed to be done at the shelter. In addition, the family will also furnish 6 picnic tables and 2 garbage receptacles. The family agrees to pay the city 50% of the total cost of the project once the project starts. The family will make payments as requested by the contractor or will pay the remainder of the invoice at conclusion of the project.

Sincerely,



The Paul & Marvel Pryor Family



Ross Nachreiner
Redwood Falls Parks & Rec Director
Phone: 507-616-7444
Fax: 507-644-2199
rnachreiner@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: April 18th, 2023

Agenda Item: Resolution No. 25 of 2023

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Attached is a resolution to approve the quote and enter into a contract with Salonek, Inc to construct the Pryor Pavilion at Memorial Park.

Park and Rec staff has worked with the Pryor Family to determine a site and design for the Pryor Pavilion. The pavilion will be located just to the south of the Aquatic Center (in between the left field fence of the baseball field and the pool parking lot). Attached you will see a general sketch of the pavilion. It will be built of cedar lumber and asphalt shingles. The pavilion will include a serving counter with adequate electricity for your summer gatherings.

I was able to obtain two quotes for the project. Salonek, Inc.'s quote was \$137,580.00 while Everstrong Construction's quote was \$166,071.00. The city will own the pavilion thus will be responsible for hiring the contractor for this project.

I would ask that you approve Resolution 25 of 2023 and accept the quote from Salonek, Inc in the amount of \$137,580.00.

Attachments:

Resolution No. 25 of 2023
Bid from Salonek, Inc
Bid from Everstrong Construction
Pryor Pavilion Budget
Site Plan
General Pavilion Concept
Picnic Table and Garbage Receptacle Quotes

**RESOLUTION NO. 25 OF 2023
AUTHORIZATION TO EXECUTE QUOTE
FOR CONSTRUCTION OF THE PRYOR PAVILION AT MEMORIAL PARK**

WHEREAS, the City of Redwood Falls ("City") is authorized to enter into a contract with BM Stucco, Inc, pursuant to Minnesota Statutes Section 412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, Salonek, Inc. of Springfield, MN has provided a complete quote; and

WHEREAS, additional quotes were requested from one other party, Everstrong Construction in the amount of \$166,071.00; and

WHEREAS, the quote provided outlines the specific professional tasks to be completed by Salonek, Inc. and is estimated to be \$137,580.00 which is not to be exceeded without prior authorization; and

FURTHERMORE, the Parks and Recreation Director shall be listed as the Project Representative on behalf of the City of Redwood Falls; and

FURTHERMORE, the Mayor and/or City Administrator are authorized to execute the corresponding contract, and any pre-applications, grant applications, subsequent federal and state grant agreements and amendments and negotiate in good faith, as are necessary to implement the project pursuant to the Redwood Falls Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The quote and corresponding contract described above are approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The quote and corresponding contract described above shall be maintained and insured as allowed by law.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 18th day of April 2023.

ATTEST:

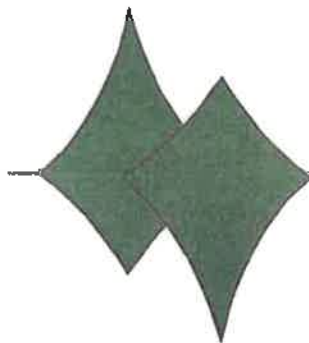
Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
18th day of April 2023.

Notary Public



Salonek, Inc.

CONCRETE & CONSTRUCTION

OFFICE (507) 723-4218
PLANT (507) 723-4314
FAX (507) 723-6355

12 WEST LINCOLN
SPRINGFIELD, MINNESOTA 56087
scc@salonekconstruction.com

PROPOSAL

Date: March 23, 2023 - REVISED

Submitted To: Ross Nachreiner
City of Redwood Falls
Redwood Falls, MN 56283

Re: **Shelter Project**

Ross:

Pursuant to your request for a quote and our conversations, we propose to furnish all labor, material, equipment, and insurance necessary to complete the following:

- Remove existing vegetation and topsoil.
- Prep subgrade with 4" compacted granular material.
- Furnish and install 4" concrete slab on grade slab with 12" thickened slab at 12 post locations.
- Form and place 4'x40'x4" sidewalk on East side of structure as discussed.
- All new concrete to be reinforced with #4 rebar @24" o.c.e.w.
- All concrete to have saw cut control joint and sealed upon completion.
- Light broom finish for traction.
- Furnish and install 30'x40' park shelter as discussed. With cedar shingles and 1x6 T&G ceiling. Design intent to mimic pictures provided.
- Furnish and install 12' corner stainless steel countertop with mounting brackets.
- Full height cedar siding wall at stainless steel serving counter in SE corner of shelter.
- Furnish and install burnished block at each post, 5 courses high with 20" cap. Block to match adjacent aquatic center.
- See attached electrical scope.
- Black dirt backfill included.

TOTAL PROPOSAL	\$135,420.00
ADD (Bronze light fixtures)	\$720.00
ADD (3' concrete perimeter)	\$5,300.00
ADD (Stain all cedar)	\$5,890.00
DEDUCT (Asphalt shingles in lieu of cedar shakes)	(\$9,750.00)
TOTAL PROPOSAL (With all selected options)	\$137,580.00

We exclude permits, bonds, seeding/sod restoration, landscaping, and any work not stated above.

We look forward to working with you on this project.

Sincerely,

Ryan Breisch
Salonek, Inc.
Project Manager



Residential • Commercial • Farm
101 S. Park Ave. Springfield, MN 56087
507-723-3466

Quote Request

Date	Invoice #
3/16/2023	100-775

Bill To
Salonek Concrete & Construction, Inc 12 West Lincoln St Springfield, MN 56087

Project

Item	Description	Quantity	Rate	Total
	<p align="center">- Redwood Park Shelter -</p> <p>- Scope Of Work....</p> <p>To Provide New Electrical Service To A 30x40 Shelter With Convenient Receptacles And LED Lighting.</p> <p>- Price Includes The Following....</p> <ul style="list-style-type: none">- Supply & Install New 125Amp, 20-Space Single Phase Service- Supply & Install New Secondary Wires From Existing Meter Cabinet (Per Redwood PUC)- Supply & Install 8 Dedicated 20A Circuits For Countertop Serving Counter- Supply & Install 20 Recess Lights In The Ceiling- Supply & Install 10 Recess Lights In Soffit Around Perimeter For Night / Security Lighting- Supply & Install Photocell Control For Exterior Lighting / Dusk to Dawn Control- All Lighting To Be LED- All Circuits To Be Dedicated 20A Circuits- Trenching From Existing 320A Meter (City Owned) Per Redwood PUC- Minnesota State Electrical Inspection- No Exposed Electrical Conduit On Ceiling- Minimized Electrical Conduit Exposed Around Countertop Service Area-Temp Power <p>- Price Does Not Include The Following.....</p> <ul style="list-style-type: none">- Any Unforeseen Conditions- Any Additional Lighting Outside Above Mention- Any Additional Receptacles Outside Above Mention- Any Utility Relocation Or Repair <p>Quote - Material & Labor Per Above Description.....</p> <p>* Alternate = To Add Tucan Bronze Trims To Recess Lights Instead Of The Matte White Finish Adds \$720.00</p>			

	Total
--	--------------



30263 County Highway 1, Redwood Falls MN 56283
www.EverstrongConstruction.com

Ph. 507-644-3616 Fax 507-644-8188
uren@everstrongconstruction.com

Proposal

Proposal To: Ross Nachreiner

Date: 4/6/23

Proposal For: Paul and Marvel Pryor Pavilion

Bid Good For: 30 days

Proposed Start Date: Late July

Scope of Work

4/6/23: Updated proposal to remove gutters and downspouts, add a 3' apron around entire perimeter and provide a sidewalk allowance (may adjust based on final location)

Scope of work includes:

- 30' x 40' wooden shelter with hip roof and exposed rafters and soffits; tongue and groove ceiling option noted below
- 6' x 6' cedar top serving counter with (4) electrical outlets
- Architectural shingled roof with gutters and downspouts; cedar shake roof option noted below
- Applied stone on column bases
- All prices are based on the concept sketches, notes, and discussions
- Electrical service and undergrounds to shelter option noted below

Not in Scope: Plumbing

Div	Description	QTY	Units	Updated Total	Selections	Updated Selections
Earthwork						
	Clear & Grub/ Excavate Footings	2,400	sf	\$1,449		
	Slab Base Material	1,200	sf	\$1,811		
	Final Grading	1	ls	\$1,208		
	Sidewalk Grading	400	sf	\$966		
	Utilities- Electrical Service (see electrical)			\$0		
Landscaping						
	Seeding/ Sod	1,500	sf	\$1,358		
Site Concrete						
	Sidewalks (allowance)	400	sf	\$3,623		
	3'-0" Concrete Apron	456	Sf			\$4,130
Building Concrete						
	Pad Footings 4 x 4	8	ea	\$4,347		
	Peirs	8	ea	\$2,415		
	Slab on Grade 4"	1,200	sf	\$13,766		
Masonry						
	Applied Stone- 3' tall Column Bases	8	ea	\$16,905		
Misc. Steel						
	Beam Buckets	8	ea	\$955		

Framing					
Columns	8	ea	\$9,883		
Column Bases	8	ea	\$6,984		
5 1/4" x 13 1/4" x 24' Treated Glu Lam					
Beam	6	ea	\$9,797		
Trusses- Hip Architectural	10	ea	\$13,321		
Decking	1,260	sf	\$9,439		
Enclosed Soffits		NIC	\$0		
1x6 T&G Ceiling	1,200	sf		\$12,803	
Façade	140	lf	\$2,931		
Faux Truss Gables Upgrade		Incl		\$0	
Casework					
Serving Counter with Cedar Top	25	lf	\$15,094		
Roofing					
Asphalt Shingles- Architectural	1,200	sf	\$7,923	\$0	
Cedar Shake Shingles	1,200	sf		\$24,910*	
Gutters/ Downspouts		NIC	\$1,570		-\$1,570
*Net increase of \$16,987 over architectural asphalt shingle option					
Paint					
Paint	1	ls	\$3,623		
Plumbing					
Prep Counter		NIC	\$0		
Electrical					
Electric Underground Service	1	ls		\$6,190	
Trenching for Underground	200	lf		\$1,932	
Electric Service (\$85/ hr)	1	ls	\$2,613		
Electrical Outlets @ Counter	4	ea	\$5,600		
Lighting	1	ls	\$2,741		
Dedication Plaque	1	ls	\$695		
			\$141,016	\$178,927	\$181,487

We propose to furnish labor, material, and equipment, complete in accordance with above specifications, for the sum of:

One hundred eighty-one thousand, four hundred eighty-seven dollars and no cents \$ 181,487

Payments to be made as follows: Monthly progress payments

Peter J U'Ren

4/6/2023

Contractor's Signature

Date

ACCEPTANCE

Interest of 1.5% monthly will be added to all invoices not paid within 30 days of date of invoice.

Reasonable collection and attorney fees will be added to all accounts placed for collection.

A transaction fee of up to 4% will apply to invoices paid by credit card.

Acceptance of contract: The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Owner's Authorized Signature

Date

Pre-Lien Notice: 1) Subcontractors or materials suppliers may file a lien against the property upon which the work is being done if they are not paid for their contributions; 2) The property owner has the right to pay subcontractors or materials suppliers directly and deduct the amounts paid from the contract price or withhold the amounts due them under certain circumstances. This notice is part of the contract between the owner and the contractor and is given per Minnesota Statute 514.01. This notice is not a reflection on the integrity, business relationship, or credit worthiness of you as project owner, Everstrong Construction, or any other party to this.

**Pryor Pavillion
Budget**

Shelter	\$137,580.00
Picnic Tables	\$6,000.00
Garbage Receptacles	\$1,743.33
Signage	\$500.00

Salonek, Inc Concrete & Construction

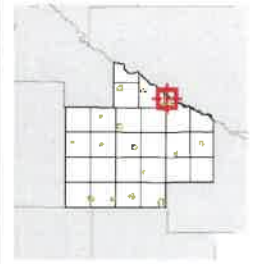
\$136,140.00	Base price includes the 1x6 T & G Ceiling and underground electrical work to Pavilion
\$5,300.00	Add concrete apron
<u>\$5,890.00</u>	Add treatment of cedar
\$147,330.00	
<u>\$9,750.00</u>	minus the cedar shingles
\$137,580.00	

Everstrong Construction








\$141,016.00	Base Price that includes asphalt shingles and treatment of cedar
\$4,130.00	Add concrete apron
\$12,803.00	Add 1x6 T & G Ceiling
<u>\$8,122.00</u>	Underground Electrical work to get power to Pavilion)
\$166,071.00	



Overview

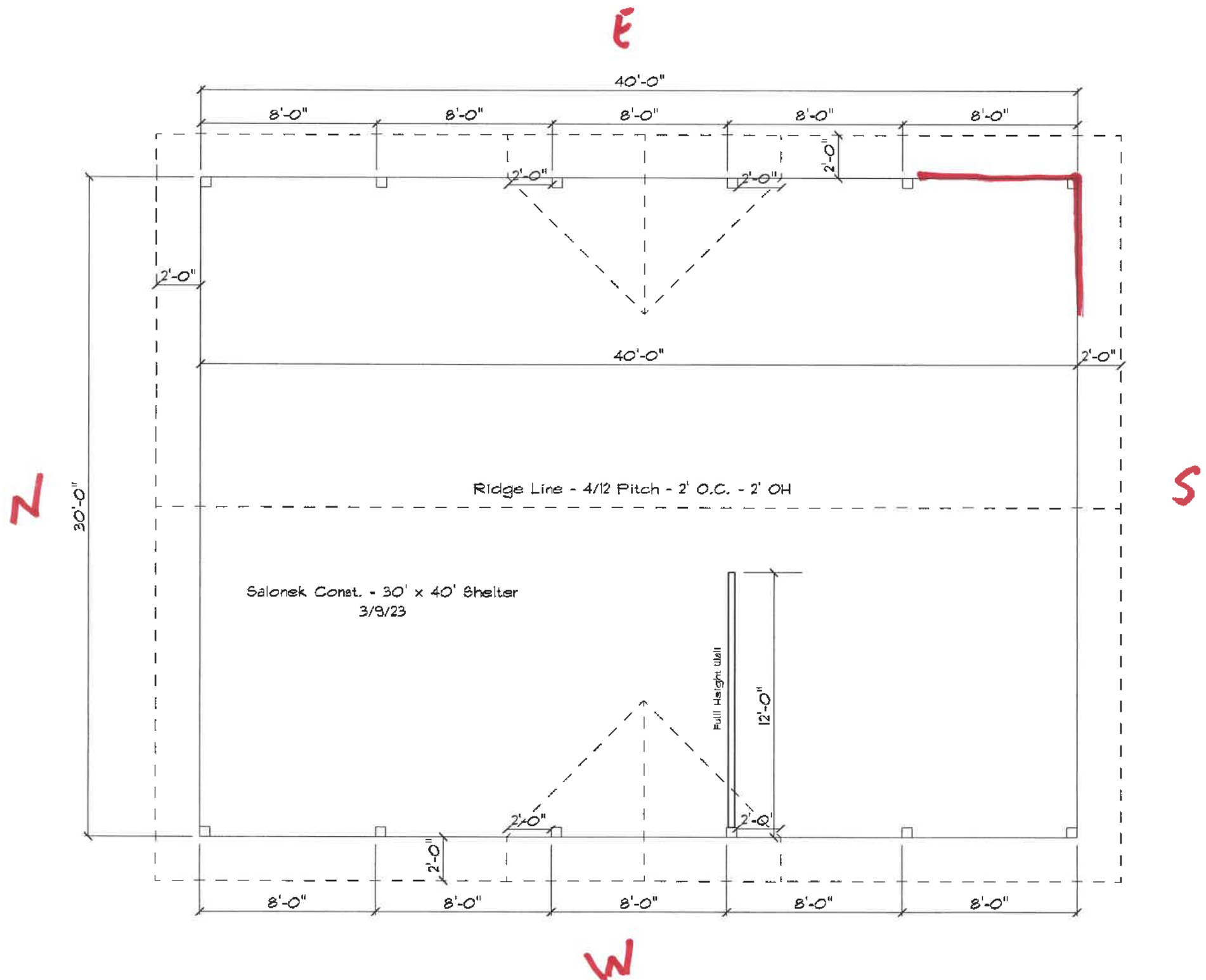


Legend

-  Municipal Boundaries
-  Surrounding Counties
-  Townships
-  Parcels
- Major Roads**
 -  State/Federal
 -  County
 -  County/Twp/City
 -  Minor Roads

Date created: 4/11/2023
Last Data Uploaded: 4/11/2023 12:39:48 PM

Developed by 



Not Exact: But Similar
— Concept



thepark AND FACILITIES C A T A L O G


Highland Products Group/The Park Catalog
931 Village Blvd Ste 905-354
West Palm Beach, FL 33409
Phone : 561-620-7878
Email : sales@theparkcatalog.com

Bill to:
Ross Nachreiner
City of Redwood Falls Parks & Recreation
333 South Washington Street PO Box 526
Redwood Falls, Minnesota, 56283
United States
T: 507-616-7444

Ship to:
Ross Nachreiner
City of Redwood Falls Parks & Recreation
901 Cook Street
Redwood Falls, Minnesota, 56283
United States
T: 507-616-7444

Quote Proposal Q23.72152
Date of Proposal Jan 26, 2023
Proposal valid until Feb 9, 2023 (14 days)
Sales Rep: Noelle Lahey
noelle.lahey@theparkcatalog.com

Lead times quoted are only estimates and may change due to the volatility and demand of raw materials.

Product image	Product name	Item #	QTY	Price	Your Price	Discount	Subtotal
	Everest Series 6-Ft Heavy Duty Picnic Table Pattern Type Diamond Color Blue	398-6005-1654778	5	\$1,007.00	\$907.00	\$500.00	\$4,535.00
	Everest Series 8-Ft Heavy Duty ADA Picnic Table Pattern Type Diamond Style Double Sided Color Blue	398-6007-1655625	1	\$1,049.00	\$944.00	\$105.00	\$944.00

EST LEAD TIME TO SHIP IS 5-7 BUS DAYS PLUS TRANSIT;
FREIGHT INCLUDES CALL BEFORE DELIVERY ONLY;
ADDITIONAL CHARGES APPLY IF LIFTGATE/OFFLOADING SERVICE IS REQUIRED;
QUOTE VALID FOR 14 DAYS ONLY;
ONCE QUOTE EXPIRES, IT WILL BE SUBJECT TO ANY PRICE/ FREIGHT RATE CHANGES
AND MUST BE UPDATED PRIOR TO PURCHASE

Adjustment Quote	- \$605.00
Total Discount	\$605.00
Subtotal	\$5,479.00
Shipping & Handling (Excl. Tax)	\$481.73
Tax	\$0.00
Grand Total	\$5,960.73

- THIS QUOTE COMES WITH A BEST PRICE GUARANTEE -

TERMS & CONDITIONS

SHIPPING:

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday. Unless otherwise noted, shipping charges include standard delivery only. Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload. If you are unable to accept a shipment via this method, you must purchase additional services.

• Additional Services - Residential Delivery, Limited Access Delivery, Construction Site Delivery, Liftgate Service, Inside Delivery, Notify Before Delivery.

• Service Discrepancies - If there is a discrepancy in the services requested and the minimum services required to deliver the product, The Park Catalog reserves the right to charge the customer for any necessary additional services provided at the time of delivery.

• Inspection of Shipments - It is the customer's responsibility to inspect all deliveries for possible damage, correct quantities and to note any discrepancies on the freight bill PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery. The Park Catalog does NOT GUARANTEE replacement parts or products FREE of charge due to concealed or unreported damages.

• Assembly May Be Required - Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

CANCELLATIONS:

All cancellations must be done prior to shipping. Made-to-Order items already in production may not be cancelled.

RETURNS:

We will accept returns of unused products, up to 30 days from the shipping date, subject to ALL of the following terms and conditions:

• Approval - Written approval and instructions must be issued by our Customer Service Department before any merchandise can be returned.

• Shipping Returns - All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.

• Re-Stocking & Shipping Fees - The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.

• Web-Orders - For online orders, The Park Catalog is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.

• Made-to-Order or Personalized - These items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

• Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal please Sign Here: _____

Date: _____

thepark AND FACILITIES C A T A L O G

Highland Products Group/The Park Catalog
931 Village Blvd Ste 905-354
West Palm Beach, FL 33409
Phone : 561-620-7878
Email : sales@theparkcatalog.com


Bill to:
Ross Nachreiner
City of Redwood Falls Parks & Recreation
333 South Washington Street PO Box 526
Redwood Falls, Minnesota, 56283
United States
T: 507-616-7444

Ship to:
Ross Nachreiner
City of Redwood Falls Parks & Recreation
901 Cook Street
Redwood Falls, Minnesota, 56283
United States
T: 507-616-7444

Quote Proposal Q23.73932
Date of Proposal Mar 22, 2023
Proposal valid until Apr 20, 2023 (29 days)

Sales Rep: Noelle Lahey
noelle.lahey@theparkcatalog.com

Lead times quoted are only estimates and may change due to the volatility and demand of raw materials.

Product image	Product name	Item #	QTY	Price	Your Price	Discount	Subtotal
	20-Gal. Square Covered Top Concrete Trash Receptacle - 20.5L x 20.5W x 40H <i>Finish and Color Combo</i> <i>Dura Brile Finish-Charcoal</i> <i>Liner Option</i> <i>With Liner</i> **PLEASE CONFIRM LID COLOR CHOICE PRIOR TO ORDERING- BLACK, BROWN, RED OR GRAY** <i>NOTE- THIS PRODUCT IS CUSTOM AND MADE-TO-ORDER. NO RETURNS OR EXCHANGES APPLICABLE.</i>	154-1296-16449	2	\$715.00	\$655.00	\$120.00	\$1,310.00

EST LEAD TIME TO SHIP IS 6- 8 WEEKS PLUS TRANSIT;
FREIGHT INCLUDES CALL BEFORE DELIVERY ONLY;
ADDL CHARGES APPLY IF LIFTGATE/OFFLOADING SERVICE IS REQUIRED;
QUOTE VALID FOR 30 DAYS ONLY;
ONCE QUOTE EXPIRES, IT WILL BE SUBJECT TO ANY PRICE/ FREIGHT RATE CHANGES
AND MUST BE UPDATED PRIOR TO PURCHASE

Adjustment Quote	-\$120.00
Total Discount	\$120.00
Subtotal	\$1,310.00
Shipping & Handling (Excl. Tax)	\$433.33
Tax	\$0.00
Grand Total	\$1,743.33

- THIS QUOTE COMES WITH A BEST PRICE GUARANTEE -

TERMS & CONDITIONS

SHIPPING:

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday. Unless otherwise noted, shipping charges include standard delivery only. Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route; the truck driver is under no obligation to help you unload. If you are unable to accept a shipment via this method, you must purchase additional services.

- Additional Services - Residential Delivery, Limited Access Delivery, Construction Site Delivery, Liftgate Service, Inside Delivery, Notify Before Delivery.
- Service Discrepancies - If there is a discrepancy in the services requested and the minimum services required to deliver the product, The Park Catalog reserves the right to charge the customer for any necessary additional services provided at the time of delivery.
- Inspection of Shipments - It is the customer's responsibility to inspect all deliveries for possible damage, correct quantities and to note any discrepancies on the freight bill PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery. The Park Catalog does NOT GUARANTEE replacement parts or products FREE of charge due to concealed or unreported damages.
- Assembly May Be Required - Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

CANCELLATIONS:

All cancellations must be done prior to shipping. Made-to-Order items already in production may not be cancelled.

RETURNS:

We will accept returns of unused products, up to 30 days from the shipping date, subject to ALL of the following terms and conditions:

- Approval - Written approval and instructions must be issued by our Customer Service Department before any merchandise can be returned.
- Shipping Returns - All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.
- Re-Stocking & Shipping Fees - The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.
- Web-Orders - For online orders, The Park Catalog is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.
- Made-to-Order or Personalized - These items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

• Force Majeure: No Party to this Agreement shall be responsible for any delays or failure to perform any obligation under this Agreement due to acts of God, outbreaks, epidemic/pandemic or the spreading of disease or contagion strikes or other disturbances, including, without limitation, war, insurrection, embargoes, governmental restrictions, acts of governments or governmental authorities, and any other cause beyond the control of such party. During an event of force majeure, the Parties' duty to perform obligations shall be suspended.

To accept this proposal please Sign Here: _____

Date: _____



Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: April 18, 2023

AGENDA RECOMMENDATION

Agenda Item: Resolution No. 26 of 2023

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: In response to the Advertisement for Bids, the City received three proposals for construction of the 2023 Seal Coat Improvements. The proposals were opened and publicly read at 10:00 a.m. on March 30, 2023.

The low responsible bidder was Allied Blacktop Company of Maple Grove, MN for the 2023 Seal Coat Improvements per bid unit prices for CRS2P bituminous oil, FA-2, Class A Aggregate, and flexible chip seal markers. The resulting base bid was \$181,830.00 and base bid with alternate totaled \$286,000.00. The engineer's estimate was \$301,461.50.

The 2023 Seal Coat Improvement Project has a budget of \$200,000.00 for streets and alleyways. Due to the continued rising costs of oil and aggregate, the bid advertisement included splitting the previous area into a base bid and alternate to provide budget options.

Staff reviewed the bids and assessed costing scenarios which included the budget need for next year's seal coat area. In addition to this year's \$200,000.00 base budget, staff is recommending the use of the Capital Projects Fund to cover the expenses of the remaining \$86,000.00 overage and not to push the unfinished area on to next year's seal coat budget.

Attachments: Resolution No. 26 of 2023
Recommendation to Award by Owen Todd P.E. Bolton & Menk Inc.
Project area map

RESOLUTION NO. 26 OF 2023

**AUTHORIZATION TO EXECUTE
AWARD OF CONTRACT
FOR THE 2023 SEAL COAT IMPROVEMENTS**

WHEREAS, the City of Redwood Falls is authorized to enter into a contract with Allied Blacktop Company pursuant to Minnesota Statutes § 412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, at the February 21, 2023, City Council meeting, the Council authorized the Advertisement for Bids for the 2023 Seal Coat Improvement Project; and

WHEREAS, on Thursday, March 30, 2023, at 10:00 a.m., three bids were received and opened at City Hall; and

WHEREAS, Allied Blacktop of Maple Grove, MN is the competent, low apparent bidder with the base bid and bid alternate for the construction of the 2023 Seal Coat Improvements. The scope includes CRS2P bituminous oil, FA-2, Class A Aggregate, and flexible chip seal markers at a sum of \$286,000.00 for the base bid plus alternate; and

WHEREAS, a recommendation to award the contract to Allied Blacktop has been made by the City's appointed Engineer, Owen J. Todd, Bolton and Menk, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The Capital Projects Fund will be used to cover the overage of \$86,000.00 in addition to the \$200,000.00 approved in the 2023 budget.
2. The bid and subsequent contract described above is awarded, approved, and executed in the form submitted to the City Council and made a part of this Resolution by reference.
3. The Public Works Project Coordinator shall be listed as the Project Representative on behalf of the City of Redwood Falls.
4. The Mayor and/or City Administrator are authorized to execute this contract and any amendments on behalf of the City of Redwood Falls pursuant to the Redwood Falls Procurement Policy
5. The awarded contract described above shall be maintained and insured as allowed by law.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 18th day of April, 2023.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2023.

Notary Public



**BOLTON
& MENK**

Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

April 11, 2023

VIA E-MAIL

Jim Doering
Public Works Project Coordinator
City of Redwood Falls
333 S. Washington St.
P.O. Box 526
Redwood Falls, MN 56283

RE: 2023 Seal Coat Improvements
City of Redwood Falls, MN
BMI Project No.: 0S1.130038

Dear Jim:

In response to the Advertisement for Bids, the Council received 3 proposals for the construction of the referenced project. The proposals were opened and publicly read at 10:00 a.m. on March 30, 2023.

The bids ranged between \$286,000.00 and \$357,874.10. The Summary of Bids is attached.

The low bidder for both the Base Bid and Base Bid Plus Alternate was Allied Blacktop Company of Maple Grove, MN. The low bid was 5% below the Engineer's Estimate of \$191,631.50 for the Base Bid and 5% below the Engineer's Estimate \$301,461.50 for the Base Bid plus Alternate.

In accordance with Minnesota Statutes §16C.285, Allied Blacktop Company has furnished the executed Responsible Contractor Initial Contractor Verification of Compliance and indicates that there will not be any subcontractors used on the project.

If the Council determines the project is financially feasible, we recommend awarding the contract to Allied Blacktop Company in the amount of \$286,000.00 for Base Bid plus Alternate depending on availability of funds.

Please contact our office with any questions or comments regarding this project.

Sincerely,

Bolton & Menk, Inc.

Owen J. Todd, P.E.

OJT/jlj



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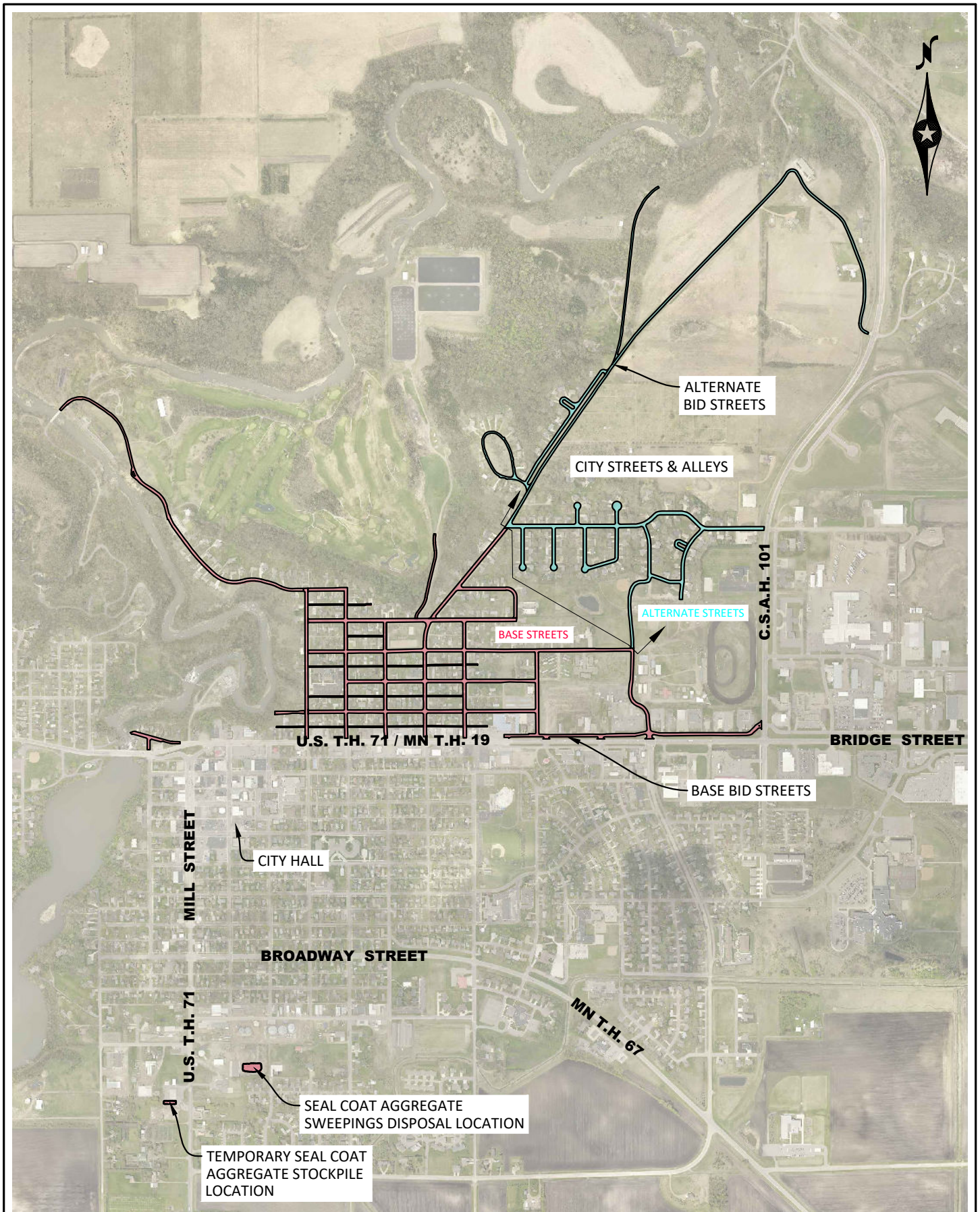
1243 Cedar Street NE
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Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

Summary of Bids

Project:	2023 Seal Coat Improvements	Bid Letting:	March 30, 2023
Client:	City of Redwood Falls	Time:	10:00 a.m.
Project No.:	0S1.130038		
Addendum(s)	None		

BIDDER	BASE BID	ALTERNATE BID	TOTAL AMOUNT BID
Allied Blacktop Co. Maple Grove, MN	\$181,830.00	\$104,170.00	\$286,000.00
Asphalt Surface Technologies Corp. St. Cloud, MN	\$192,355.75	\$109,315.00	\$301,670.75
Morris Sealcoat & Trucking Morris, MN	\$227,370.05	\$130,504.05	\$357,874.10



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Email: SleepyEye@bolton-menk.com
www.bolton-menk.com

CITY OF REDWOOD FALLS, MINNESOTA 2023 SEAL COAT IMPROVEMENTS PROJECT LOCATIONS

MARCH, 2023

FIGURE No. 1