



**AGENDA FOR
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 3, 2024 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
 - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
 - Council Changes
 - Staff Changes
4. **Approval of Minutes**
 - A. November 12, 2024
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda**
 - A. Approve 2025 Business License Applications
 - B. Approve Request to Waive Sanitary Sewer Charges – 324 South DeKalb Street
7. **Scheduled Public Hearings**
8. **Old Business**
9. **Regular Agenda**
 - A. Fire Department Donation from Minnwest Bank – Resolution #73
 - B. Donation from Redwood Valley Baseball Association & American Legion for Memorial Field Bathroom Construction Project – Resolution #74
 - C. Dog Park Donation – Resolution #75
 - D. Bid Award for 2025 Electric Distribution Materials – Resolution #76
 - E. Establish 2025 Electric Utilities Rates – Resolution #77
 - F. Establish 2025 Water, Sanitary Sewer, and Storm Sewer Rates – Resolution #78
 - G. 2025 Fee Schedule – Resolution #79
 - H. RFPEA Contract Renewal
 - I. Implementation of Class and Compensation Study for Non-Union Employees
 - J. IT Coordinator Position
10. **Other Items and Communications**
 - A. Council Items
 - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
 - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, NOVEMBER 12, 2024**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, November 12, 2024, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Jim Sandgren, Larry Arentson, and John T. Buckley were present, constituting a quorum. Council Member Denise Kerkhoff was absent.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

City Administrator Muetzel requested to add Regular Agenda item 9H to discuss the November 19, 2024 City Council Meeting.

A motion was made by Council Member Sandgren and seconded by Council Member Buckley to approve the agenda with the addition of Regular Agenda item 9H – Discuss November 19, 2024 City Council Meeting. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Smith to approve the October 15, 2024, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Buckley and seconded by Council Member Smith to approve the following items on the Consent Agenda:

1. Purchase of Fire Department Turnout Gear Dryer
2. Request to Waive Sanitary Sewer Charges – 313 S. DeKalb Street
3. Request to Waive Sanitary Sewer Charges – 235 S. Mill Street
4. Purchase of Park Department Pickup and Declare Surplus Property
5. Temporary Liquor License – Redwood Area Chamber & Tourism
6. Parade Permit – Redwood Area Chamber & Tourism

Motion passed by unanimous vote.

Library Director Connie Lechner was present to introduce Resolution No. 69 of 2024 – A Resolution Accepting Donations To The City.

Ms. Lechner stated Resolution No. 69 is to accept a donation from the Redwood Area Library Foundation in the amount of \$12,491.02. All expenses are related to the Outdoor Literacy area move, and the fill brought to the Library property for the upcoming parking lot. Staff is requesting approval to accept the financial donation from the Redwood Area Library Foundation for the expansion expenses.

A motion was made by Council Member Smith and seconded by Council Member Arentson to waive the reading of Resolution No. 69 of 2024 – A Resolution Accepting Donations To The City. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Buckley to approve Resolution No. 69 of 2024 – A Resolution Accepting Donations To The City. Motion passed by unanimous vote.

City Attorney Dammann introduced Resolution No. 70 of 2024 – Authorization To Delegate Authority For The Enforcement And Regulation Of Cannabis.

Mr. Dammann stated Chapter 342 of Minnesota law was established in 2023 and was updated in 2024. This chapter allows local governments to protect the public health, safety, and welfare of their residents by regulating cannabis businesses within their legal boundaries. The City of Redwood Falls has the authority to adopt an ordinance(s) pursuant to 1) Minn. Stat. 342.13(c) and 462.357, regarding the authority of a local unit of government to adopt reasonable restrictions of the time, place, and manner of the operation of a cannabis businesses provided that such restrictions do not prohibit the establishment or operation of cannabis businesses (Zoning Restrictions); 2) Minn. Stat. 342.22, regarding the local registration and enforcement requirements of state-licensed cannabis retail businesses and lower-potency hemp edible retail businesses (Administration, Regulation, and Enforcement); and 3) Minn. Stat. 152.0263, Subd. 5 regarding the use of cannabis in public places (Public Use).

Mr. Dammann stated with regard to the topic of Administration/Regulation/Enforcement of the licensing process, Redwood County would like to know if the City of Redwood Falls plans to delegate its registration authority to the County and would like an answer by November 20th. Council discussed this issue at the October 29th work session and directed staff to prepare the necessary documents to proceed with delegation of that authority to the County. It is important to note that delegation of registration authority to the County, would still allow the City to adopt specific requirements regarding zoning, buffers, and use in public places, provided that those requirements as adopted, are not in conflict with any ordinance adopted under the delegated authority granted to the County.

Mr. Dammann further stated the Office of Cannabis Management has not provided clear direction on how the delegation process should be completed. In contacting the League of Minnesota Cities, staff have been informed that the terms of the delegation should be negotiated between the City and the County. Negotiated terms would include conditions of delegation and the issue of revocability. The form of delegation may come as a joint powers agreement. Staff is requesting approval of Resolution No. 70 which would serve to notify the County of the Council's decision to delegate registration and licensing authority and also authorize the Mayor and City Administrator to negotiate delegation of licensing authority within a joint powers agreement, or whatever similar form an agreement might take.

A motion was made by Council Member Smith and seconded by Council Member Buckley to waive the reading of Resolution No. 70 of 2024 – Authorization To Delegate Authority For The Enforcement And Regulation Of Cannabis. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Sandgren to approve Resolution No. 70 of 2024 – Authorization To Delegate Authority For The Enforcement And Regulation Of Cannabis. Motion passed by unanimous vote.

City Administrator Muetzel introduced the International Brotherhood of Electrical Workers (IBEW) Labor Contract Renewal.

Mr. Muetzel stated City Staff met with the IBEW bargaining committee to negotiate the renewal of the IBEW contract. The existing IBEW contract covers the Public Utilities Linemen and Power Plant employees. A tentative contract agreement was reached and is subject to formal approval by the IBEW membership.

Mr. Muetzel stated the proposed contract duration would be for three (3) years and expire on December 31, 2027. The proposed contract would place IBEW members within the following pay grades as recommended by the 2024 Employee Classification and Compensation Study; Line Foreman placed at pay grade nine (9), Line Worker placed at pay grade seven (7), Lead Diesel Mechanic/Operator placed at pay grade eight (8), and Power Plant Operator/Mechanic placed at pay grade six (6). Subsequent steps will increase by three percent (3%) during each year of the contract.

Mr. Muetzel further stated the proposed contract allows employees with fifteen or more years of employment to accrue twenty-four vacation days per year. The previous accrual was twenty days. The overtime calculation was also changed to include paid leave hours, such as sick leave or vacation, within overtime calculation for authorized hours worked in excess of 40 hours per week. There are a couple of other minor contract language changes to comply with the new State of MN Earned Sick and Safe Time Law.

A motion was made by Council Member Buckley and seconded by Council Member Arentson to approve the proposed IBEW Contract renewal for 2025, 2026 and 2027. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Law Enforcement Labor Services (LELS) Labor Contract Renewal.

Mr. Muetzel stated Staff met with the LELS bargaining committee to negotiate the renewal of the LELS contract. The existing LELS contract covers the Police Officers and Sergeants. A tentative contract agreement was reached and approved by the LELS membership.

Mr. Muetzel stated the proposed contract duration will be three (3) years and expire on December 31, 2027. The proposed contract would place LELS members within the following pay grades as recommended by the 2024 Employee Classification and Compensation Study; Sergeants placed at pay grade nine (9), Investigator/School Resource Officer placed at pay grade eight (8), and Patrol Officer placed at pay grade seven (7). Subsequent steps will increase by three percent (3%) during each year of the contract. LELS members will establish a post-employment health care savings plan and contribute \$25.00 per pay period. In addition, any sick leave paid out under the contract's severance language will be deposited into the health care savings plan.

Mr. Muetzel further stated the proposed contract provides Field Training officer premium pay of \$1.00 per hour while performing field training duties to be increased to \$2.00 per hour and include a \$1.00 shift differential for hours worked between 6:00 p.m. and 6:00 a.m.; Increases the annual uniform allowance from \$800.00 to \$900.00 and paid out with bi-weekly payroll; adds language to increase the probationary period from a maximum of 12 months to up to 18 months; changes funeral leave to be granted in increments based on actual scheduled shift duration (8 hours or 10 hours); and adds language allowing the employer to establish a wage range for part-time officers. There are also a couple of other minor contract language changes to comply with the new State of MN Earned Sick and Safe Time Law.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve the proposed LELS Contract renewal for 2025, 2026 and 2027. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Building Official Position.

Mr. Muetzel stated the hiring committee completed the selection process for the Building Official position. The committee interviewed five applicants and recommends approval of the employment offer to Randy Thole. Randy has a two-year carpentry/construction degree and currently works as a commercial building inspector for an insurance consulting company. Randy will tentatively start December 2, 2024 with an annual starting salary at Grade 8, Step 8 of the 2024 Non-Union Step Structure.

A motion was made by Council Member Buckley and seconded by Council Member Arentson to approve the Building Official employment offer to Randy Thole. Motion passed by unanimous vote.

City Administrator Muetzel introduced Resolution No. 71 of 2024 – Authorization to Enter Into Development Agreement with Normandale, LLC.

Mr. Muetzel stated earlier this year the owner of the Normandale Mobile Home Park submitted a proposal to replat the property as a planned unit development in order to replace the property's roadway, water main, and sanitary sewer system. The replat will dedicate public right-of-way for the construction of a new street and water/sewer infrastructure. The proposed development agreement establishes each party's responsibility relating to the design and construction of public improvements needed for the project. Examples of public improvements include street, curb and gutter, and water/sanitary sewer mains.

Mr. Muetzel stated significant terms of the development agreement include: Normandale Mobile Home Park is responsible for the cost of the design and construction of all municipal infrastructure required for the project; and upon completion and acceptance of the infrastructure improvements by the city engineer, the City of Redwood Falls will be responsible for ongoing maintenance of the street and water/sewer infrastructure. Approval of the Normandale Development Agreement is the next step in the development process for this project.

A motion was made by Council Member Smith and seconded by Council Member Sandgren to waive the reading of Resolution No. 71 of 2024 – Authorization to Enter Into Development Agreement with Normandale, LLC. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Buckley to approve Resolution No. 71 of 2024 – Authorization to Enter Into Development Agreement with Normandale, LLC. Motion passed by unanimous vote.

Deputy City Clerk Caitlin Kodet introduced Resolution No. 72 of 2024 – A Resolution Canvassing City of Redwood Falls November 5, 2024 Election.

Ms. Kodet stated the General Election was held on Tuesday, November 5, 2024. The Redwood County Auditor provided a local abstract plus the write-in tally sheets on Thursday, November 7, 2024. The abstract includes the polling place and absentee ballot results.

A motion was made by Council Member Buckley and seconded by Council Member Smith to waive the reading of Resolution No. 72 of 2024 – A Resolution Canvassing City of Redwood Falls November 5, 2024 Election. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Smith to approve Resolution No. 72 of 2024 – A Resolution Canvassing City of Redwood Falls November 5, 2024 Election. Motion passed by unanimous vote.

City Administrator Muetzel introduced Regular Agenda item 9H – Discuss November 19, 2024 City Council Meeting.

Mr. Muetzel stated due to the November 5, 2024 General Election the regular City Council Meeting was moved to November 12, 2024. The next scheduled meeting is on Tuesday, November 19, 2024, however due to a lack of agenda items City Staff is requesting to cancel the meeting.

A motion was made by Council Member Buckley and seconded by Council Member Smith to approve the request to cancel the November 19, 2024 City Council Meeting. Motion passed by unanimous vote.

Public Works Project Coordinator Doering stated Deer Hunt Coordinator Paul Parsons reported the current number of deer harvested is six deer as of November 12.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Smith and seconded by Council Member Buckley to adjourn the meeting at 5:58 p.m. Motion passed by unanimous vote.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

AGENDA RECOMMENDATION

Meeting Date: December 3, 2024

Agenda Item: Business License Renewal Applications

Recommendation/Action Requested: The following establishments have completed the necessary application process for a 2025 license. Therefore, it is recommended that City Council approve the issuance of the following licenses contingent on receiving the updated 2025 certificates of liability insurance as needed:

CIGARETTE AND OTHER TOBACCO PRODUCTS:

- Redwood Falls Municipal Liquor Store dba Liquor Lodge
- Walmart #1865
- Farmers Coop Company of Renville dba Cenex
- The Market at Redwood, LLC
- Casey's Retail Company #2184
- Casey's Retail Company #3277
- Redwood Tobacco, Inc.
- Kwik Trip #1203
- Fernelius Enterprises, LLC dba Redwood Falls Golf Club, Inc.

OFF SALE 3.2 MALT LIQUOR:

- Walmart #1865
- Kwik Trip #1203

ON SALE LIQUOR:

- American Legion Post #38
- Redwood Co VFW Post 2553
- Duffy's South Inc. dba Duffy's Riverside Saloon
- Las Lomas, Inc. dba Plaza Garibaldi
- Fernelius Enterprises, LLC dba Redwood Falls Golf Club, Inc.
- Redwood County Agricultural Society

ON SALE SUNDAY LIQUOR:

- American Legion Post #38
- Redwood Co VFW Post 2553
- Duffy's South Inc. dba Duffy's Riverside Saloon
- Las Lomas, Inc. dba Plaza Garibaldi
- Fernelius Enterprises, LLC dba Redwood Falls Golf Club, Inc.
- Redwood County Agricultural Society

SOLID WASTE HAULING - COMMERCIAL:

- West Central Sanitation, Inc.
- Southwest Sanitation, Inc.
- Waste Management of MN, Inc.
- Sweetman Sanitation

SOLID WASTE HAULING - RESIDENTIAL:

- Sweetman Sanitation

THERAPEUTIC MASSAGE:

- Bridge Street Massage – Dakotah Harmoning
- Riverbend Therapeutic Massage – Tammy Tordsen



Amy Kerkhoff
Accounts Receivable/Customer Service Coordinator
Phone: 507-616-7400
akerkhoff@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: December 3, 2024

Agenda Item: Request to Waive Sanitary Sewer Charges

Recommendation/Action Requested: Staff recommends waiving the sanitary sewer charge as is consistent with past practice due to the determination that the water did not enter the sanitary sewer system.

Summary/Overview: Attached for your consideration is a letter from Jesse Jacobson, utility account holder at 324 South Dekalb Street, requesting that \$144.80 in sanitary sewer charges be waived.

Staff review of these requests focuses on whether the water entered the sanitary sewer, which requires treatment. Water introduced into the sanitary sewer system is treated regardless of the cause. It is not always possible to make a definitive determination as to whether the water entered the sanitary sewer system. In those cases, Staff errs on the side of water entering the sanitary sewer system.

Water that does not enter the sanitary sewer system includes but is not limited to, landscape watering, filling a swimming pool or hot tub, and water that is pumped from a property prior to entry into the floor drain or in the absence of a floor drain.

In this case, the water from the exterior spicket did not enter the sanitary sewer system, so staff recommends waiving the associated sanitary sewer charge.

Attachments: Jesse Jacobson Utility Waiver Letter

City of Redwood Falls
333 S Washington St
Redwood Falls, MN 56283

To Whom It May Concern

On the morning of October 12th I started to water my outdoor shrubs using my exterior spicket. I meant to douse each plant for a few minutes. Anyway, I was trying to multitask and forgot all about the water running. I noticed it the following evening on the 13th of October.

You can go back many years on my utility bill and what you will find is that I have a pretty consistent water/sewer bill. Unfortunately I forgot I had turned on the outside water.

I would love there to be a way to minimize my upcoming utility bill due to this mishap. Is there any possibility of giving me a break on this upcoming pertinent utility bill?

Thanks for listening to my concern



Jesse Jacobson

324 S Dekalb St

Redwood Falls, MN 56283

Actual Read Date	Meter Reading		Read Type		
10/24/2024	45892	3461		3254	\$ 144.80
10/09/2024	42431	255	Handheld	Average	207
09/09/2024	42176	238	Handheld		
08/09/2024	41938	194	Handheld		
07/09/2024	41744	153	Handheld		
06/11/2024	41591	170	Handheld		
05/09/2024	41421	173	Handheld		
04/09/2024	41248	180	Handheld		
03/11/2024	41068	211	Handheld		
02/09/2024	40857	282	Handheld		
01/09/2024	40575	184	Handheld		
12/11/2023	40391	227	Handheld		
11/09/2023	40164	221	Handheld		
10/09/2023	39943	170	Handheld		
09/11/2023	39773	245	Handheld		
08/09/2023	39528	387	Handheld		
07/10/2023	39141	205	Handheld		
06/09/2023	38936	193	Handheld		
05/09/2023	38743	195	Handheld		
04/10/2023	38548	188	Handheld		
03/09/2023	38360	169	Manual		
02/09/2023	38191	194	Handheld		
01/09/2023	37997	166	Handheld		
12/09/2022	37831	197	Handheld		
11/09/2022	37634	175	Handheld		
10/10/2022	37459	212	Handheld		
09/09/2022	37247	243	Handheld		
08/09/2022	37004	207	Handheld		
07/11/2022	36797	247	Handheld		
06/09/2022	36550	184	Handheld		
05/09/2022	36366	182	Handheld		
04/11/2022	36184	0	Handheld		

05-01990-02
 JESSE JACOBSON
 324 S DEKALB

507-227-4850



Job Date: 10/23/2024 3:13 PM
Job Code: INFO - INFORMATION
Group: WATER
Staff: 1ST AVA

Service Order #: SO0048601
Job Action: Miscellaneous
Issued By: Amy Kerkhoff
Requested By: JESSE JACOBSON

Location: 324 South Dekalb RedwoodFalls MN 56283
Account: 05-01990-02 JESSE JACOBSON

Services

Service	Action	Current Meter #	Meter Serial #	B #	Scale	Last Read	Reading	New Meter #	Set Reading
100 -ELECTRIC	No Action	0737 LORA	10865718	10865718	1	200			
Meter Location: LORA 2S METER									
200 -WATER	No Action	3712		27233605	1	42431	45892		
Meter Location: Remote-West side									
210 -WATER SER	No Action								
220 -STATE TEST	No Action								
300 -SEWER	No Action								
310 -STORM SE	No Action								
400 -TRASH	No Action								

Order Notes: -10-22-24
-AK

READ WATER ONLY! FORGOT HOSE ON 10-12 TO 10-13
JESSE 507-227-4850

read 2:28 p.m.

Completion Notes:

Completion Date: 10-24-2024
Worked By: CL
Approved By:



CITY OF REDWOOD FALLS
 City of Redwood Falls-PO Box 526
 Redwood Falls, MN 56283
 (507) 616-7400

Pay Online at: rfpu.enerlyte.com



JESSE M JACOBSON
 324 S Dekalb St
 Redwood Falls, MN 56283-1915



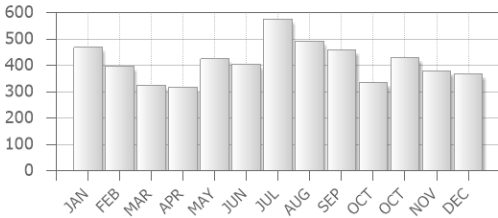
Account Number	AMOUNT DUE
05-01990-02	\$561.09
Due Date	After Due Date Pay
12/16/2024	\$561.09
Account Name	
JESSE M JACOBSON	
Service Address	
324 South Dekalb	
Amount Enclosed	

Utility Bills are due by 4:30 pm on the due date. Past due bills are subject to a one-time 10% penalty charge. Past due accounts are subject to disconnection.

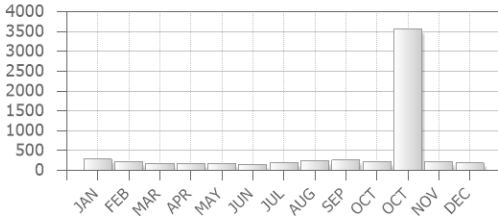
CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address			Account Number
JESSE M JACOBSON			324 South Dekalb			05-01990-02
Status	Billing Period From	Billing Period To	# Days	Bill Date	Due Date	Penalty Date
Active	10/9/2024	11/12/2024	34	11/30/2024	12/16/2024	12/17/2024

ELECTRIC



WATER



CURRENT READING **PREVIOUS READING** **USAGE**

630 200 430

45,993 42,431 3,562

PREVIOUS BALANCE	\$163.99
PAYMENTS	(\$163.99)
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

Electric Base	25.50
Electric Consumption	43.00
Energy Cost Adj	1.38
Electric Sales Tax	5.15
Water Consumption	273.92
Water	16.70
State Test	0.81
Sewer Base	13.79
Sewer Consumption	158.51
Storm Sewer	11.35
Trash	10.00
Solid Waste Tax	0.98
CURRENT BILL	\$561.09

AMOUNT DUE \$561.09

AMOUNT DUE AFTER 12/16/2024 \$561.09



Kari Klages
Finance Director
City of Redwood Falls
Phone: 507-616-7400
Fax: 507-637-2417
kklages@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: December 3, 2024

Agenda Item: Resolution No. 73 of 2024 – Resolution Accepting Donation for Redwood Falls Fire Department

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Minnesota Statute 465.03 gives the city authority to receive donations and requires them to be formally accepted by resolution, adopted by a two-thirds vote of the Council. Attached is a resolution accepting a financial donation for the Redwood Falls Fire Department in the amount of \$1,000 from Minnwest Bank.

Attachments: Resolution No. 73 of 2024

RESOLUTION NO. 73 OF 2024
A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Minnwest Bank	\$1,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions
Donation to the Redwood Falls Fire Department.

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of December 2024.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
3rd day of December 2024.

Notary Public

AGENDA RECOMMENDATION

Council Meeting Date: December 3rd, 2024

Agenda Item: Resolution No. 74 of 2024 – Resolution Accepting Donations for Memorial Park Baseball Field Bathroom

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Attached is Resolution No. 74 of 2024 accepting a financial donation in the amount of \$5,000.00 each from The Redwood Valley Baseball Association & Redwood American Legion Post #38. These donations will go towards the construction costs of the new bathroom facility at Memorial Baseball Field.

City staff would like to thank members of the Redwood Valley Baseball Association & Redwood American Legion Post #38 for their generous donation. They're continued support has helped make some much needed improvements over the past 10 years.

Staff is requesting approval to accept the financial donations from The Redwood Valley Baseball Association & Redwood American Legion Post #38.

Attachments: Resolution No. 74 of 2024

RESOLUTION NO. 74 OF 2024
A RESOLUTION ACCEPTING A DONATIONS TO THE CITY.

WHEREAS, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Redwood Valley Baseball Association	\$5,000.00
Redwood American Legion Post #38	\$5,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions
Contribution towards the construction of the bathroom at Memorial Park Baseball Field.

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of December 2024.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
3rd day of December 2024.

Notary Public



Ross Nachreiner
Redwood Falls Parks & Rec Director
Phone: 507-616-7444
Fax: 507-644-2199
rnachreiner@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Council Meeting Date: December 3rd, 2024

Agenda Item: Resolution No. 75 of 2024 – Resolution Accepting Donation for Dog Park Improvements

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Attached is Resolution No. 75 of 2024 accepting a financial donation in the amount of \$15,000 from Dennis Honetschlager for dog park improvements.

City staff would like to thank Dennis Honetschlager for his generous donation.

Staff is requesting approval to accept the financial donation from Dennis Honetschlager.

Attachments: Resolution No. 75 of 2024

RESOLUTION NO. 75 OF 2024
A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Dennis Honetschlager	\$15,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions
Contribution towards Dog Park Improvements.

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of December 2024.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
3rd day of December 2024.

Notary Public



Jason Halvorson
 Public Utilities Superintendent
 Phone: 507-616-7490
 Cell: 507-430-2114
 jhalvorson@ci-redwood-falls-mn-us

AGENDA RECOMMENDATION

Meeting Date: December 03, 2024

Agenda Item: Resolution No. 76 of 2024 – 2025 Electric Distribution Improvement Materials

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: DGR Project No. 421127 - 2025 Distribution Improvements were approved by the City Council on September 17, 2024. To complete the project certain materials were needed to be bid. Those bids were received and opened on Thursday, November 21, 2024, at 1:15 pm in the City Hall. Six (6) bids were received, and the results of the bids have been reviewed by DGR and have been tabulated and provided for Council consideration.

A Summary of Bids of all the bids are attached for review.

Bid #1 Padmounted Switchgear and Box Pads to Irby Utilities - \$163,506.00
 Bid #2 15KV Primary Wire to Irby Utilities - \$251,025.75
 Bid #3 Single Phase Transformers and Box Pads to RESCO - \$242,642.06
 Bid#4 600V Secondary Wire to RESCO - \$72,485.60

Total cost of all the bids is \$729,659.41.

Staff recommends that the contracts be awarded to the stated companies for Bids #1-4.

Attachments: Resolution No. 76 of 2024
 Recommendation to Award by Chad Rasmussen of DGR
 DGR Bid Tabulation

RESOLUTION NO. 76 of 2024

**AUTHORIZATION TO EXECUTE PURCHASE OF MATERIALS
FOR THE 2025 DISTRIBUTION IMPROVEMENTS**

WHEREAS, the City of Redwood Falls is authorized to enter into agreements with Irby Utilities, and RESCO to purchase specified materials pursuant to Minnesota Statutes Section §412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, at the September 17, 2024, City Council meeting, the Council authorized the Advertisement for Bids for DGR Project No. 421127 - 2025 Distribution Improvements; and

WHEREAS, on Thursday, November 21, 2024, at 1:15 p.m., six bids were received and opened at City Hall. Those bids were forwarded to DGR Engineering for review and recommendation; and

WHEREAS, for Bid #1, the award and purchase of Padmount Switchgear and Pads, from Irby Utilities in the amount of \$163,506.00 has been recommended by DGR Engineering; and

WHEREAS, for Bid #2, the award and purchase of 15KV Primary Wire, from Irby Utilities in the amount of \$251,025.75, subject to metals escalation and de-escalation, has been recommended by DGR Engineering; and

WHEREAS, for Bid #3 Single Phase Transformers, from RESCO in the amount of \$242,642.06 has been recommended by DGR Engineering; and

WHEREAS, for Bid #4 600V Secondary Wire, from RESCO in the amount of \$72,485.60 has been recommended by DGR Engineering; and

WHEREAS, this material will be installed as part of the 2025 Electric Distribution Improvement Projects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The bids and subsequent agreements described above are awarded and approved and executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The awarded bids and agreements described above shall be maintained and insured as allowed by law.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of December 2024.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
3rd day of December, 2024.

Notary Public

November 25, 2024



City of Redwood Falls/Public Utilities
Attn: Jason Halvorson, Public Utilities Superintendent
333 South Washington Street
Redwood Falls, MN 56283

**RE: Recommendation for Contract Awards
Furnishing Electrical Materials – 2025 Electric Distribution Improvements**
DGR Project No. 421127

Dear Jason:

We have completed our review of the bids received on November 21, 2024 for the major electric materials. A bid summary form of the bid results is enclosed. We have checked the bids for mathematical accuracy and compliance with the bid specifications. We are hereby prepared to offer the following recommendations.

Bid No. 1 – Padmount Switchgear (Dead-Front, Air-Insulated)

Recommended Bidder: Irby Utilities
12501 Dupont Avenue S
Burnsville, MN 55337

Manufacturer: S&C / Highline

Total Bid: \$163,506.00

Bid No. 2 – 15 kV Primary Power Cable

Recommended Bidder: Irby Utilities
12501 Dupont Avenue S
Burnsville, MN 55337

Manufacturer: Okonite

Total Bid: \$251,025.75

Clarification: Pricing subject to metals escalation and de-escalation at time of shipment.

Bid No. 3 – Single-Phase Padmount Distribution Transformers

Low Bidder: RESCO
4100 30th Avenue S
Moorhead, MN 56560

Manufacturer: Ermco

Total Base Bid: \$242,642.06
Evaluation Price: \$333,060.26

Clarifications: The evaluation price refers to the equipment's life cycle cost when considering the value of energy losses associated with the transformers. The evaluation price formulas consider factors including current and expected future energy pricing, expected transformer loading, and equipment life.

Bid No. 4 – 600 V Secondary Power Cable

Low Bidder: RESCO
4100 30th Avenue S
Moorhead, MN 56560

Manufacturer: CME

Total Bid: \$72,485.60

The total price for all recommended contracts is \$729,659.41, plus metals escalation/de-escalation for the primary cable. The bid prices received for these major materials were below the estimate of \$860,000.00.

Please review our recommendation and feel free to contact us with any questions you or the Council/PUC may have. Please let us know when contract awards have been made, and we will prepare the Contract Documents for signatures.

Best Regards,

DGR Engineering



Chad Rasmussen, P.E.

Enclosure: Bid Summary
CAR:ste

BID SUMMARY
FURNISHING ELECTRICAL MATERIALS
2025 ELECTRIC DISTRIBUTION IMPROVEMENTS
REDWOOD FALLS PUBLIC UTILITIES
REDWOOD FALLS, MINNESOTA

Bid Letting: **November 21, 2024**
1:15 p.m.
City Hall
Page 1 of 1

Bidder and Address	Bid Security	Bid No. 1 15 kV Padmount Switchgear w/box pads (Air-Insulated, Dead Front, Fused) Quantity: 6		Bid No. 2 15 kV Primary Power Cable Quantity: 1/0 = 24,750 ft., 750 = 18,000 ft.		Bid No. 3 Single Phase Padmount Transformers w/box pads Quantity: 15 kVA=2, 25 kVA=6, 37.5 kVA=24, 50 kVA=14			Bid No. 4 600V Secondary Power Cable Quantity: 4/0 triplex = 32,000 ft., 350 triplex = 4,000 ft.	
		Total Bid	Manuf/Delivery/Notes	Total Bid	Manuf/Delivery/Notes	Total Base Bid	Total Evaluation Bid	Manuf/Delivery/Notes	Total Bid	Manuf/Delivery/Notes
Border States Electric 1100 N Career Ave Sioux Falls, SD 57107	10% Bid Bond	\$170,410.89	Federal Pacific 43-45 weeks Box Pads - Concast 14-15 weeks	\$253,329.91	Southwire 1/0 - 6-8 weeks 750 - 20-22 weeks does not meet spec on reel lengths	NO BID			\$73,648.28	Southwire 6-8 weeks
WESCO Distribution, Inc. 2650 7th Ave N Fargo, ND 58102	10% Bid Bond	\$177,204.00	Federal Pacific 45-55 weeks Box Pads - Nordic 10 weeks	\$288,360.00	LS Cable 26 weeks subject to metals CU-\$4.3570 AL-\$1.3928	\$309,805.98	\$415,769.84	ABB/Hitachi 30-32 wks ARO subject to metals	\$79,940.00	CME 1-2 weeks
RESCO 4100 30th Ave S Moorhead, MN 56560	10% Bid Bond	\$176,104.89	Federal Pacific 45 weeks Box Pads - Nordic 4-5 weeks	\$278,900.55	Prysmian - 16-20 wks subject to metals CU-\$4.41 AL-\$1.39	\$242,642.06	\$333,060.26	Ermco 3rd Quarter 2025 subject to metals	\$74,415.56	Prysmian 16-20 weeks subject to metals
		Incomplete bid	Hubbell 22-24 weeks Box Pads - Nordic 4-5 weeks	\$304,750.82	Kerite - 12 weeks subject to metals CU-\$4.3846 AL-\$1.3701				\$72,485.60	CME 1-2 weeks
Dakota Supply Group 1524 3rd Ave SE Rochester, MN 55904	10% Bid Bond	\$171,900.00	Federal Pacific 45 weeks Box Pads - Nordic 5 weeks	\$270,900.00	LS Cable 26 weeks subject to metals CU-\$4.3570 AL-\$1.3928	NO BID			\$87,000.00	Southwire stock
Irby Utilities 12501 Dupont Ave S Burnsville, MN 55337	10% Bid Bond	\$163,506.00	S&C 61-65 weeks Box Pads - Highline 10 weeks	\$251,025.75	Okonite June 30, 2025 subject to metals CU-\$4.2225 AL-\$1.39464	NO BID			\$87,648.00	Priority Wire stock
									\$97,866.00	Southwire 6-8 weeks subject to metals
American Wire Group, LLC 2980 NE 207th Street, PH Miami, FL 33180	10% Bid Bond	NO BID		NO BID		NO BID			\$122,000.00	AWG 18 weeks

Shaded cells indicate corrected amounts



Kari Klages
Director of Finance
Phone: 507-616-7400
Fax: 507-637-2417

kklages@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: December 3, 2024

Agenda Item: Resolution No. 77 of 2024 - Establishing Rates for Municipal Electric Utilities

Recommendation/Action Requested: Read the Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Consideration of the attached enabling Resolution which, if adopted, would enact the 2025 electric utility rates.

Every year, DGR updates the overall cash flow projections and proposes any necessary rate changes. The proposed rates have been developed to provide an overall increase in revenues of 4%. Staff recommend approval of the proposed 2025 electric rates.

Attachments: Resolution No. 77 of 2024
Electric Support 1 – Rate History
Electric Support 2 – DGR Report

RESOLUTION NO. 77 OF 2024

**RESOLUTION ESTABLISHING
RATES FOR MUNICIPAL ELECTRIC UTILITIES**

WHEREAS, the City of Redwood Falls, through its Redwood Falls Public Utilities ("Utilities"), owns, operates, and maintains a municipal utility which, amongst other services, provides retail electric services to approximately 2,900 customers; and

WHEREAS, Redwood Falls City Charter § 11.02 provides that the Redwood Falls City Council ("Council"), may by resolution establish rates, fares and prices for municipal utilities and services, but that such rates, fares and prices shall be established after study of commission recommendations; and

WHEREAS, Redwood Falls City Code § 2.52 establishes a Public Utilities Commission ("Commission"), who is charged with the responsibility to recommend to the Council rates and charges to be made for services furnished by the Utilities; and

WHEREAS, the Commission retained the services of DGR Engineering to perform a study of the allocated cost of serving the various classes of the Utilities' retail customers (the "Study"); and

WHEREAS, the Commission has recommended to the Council the adoption of class rates and other changes as suggested by the Study; and

WHEREAS, Redwood Falls City Code § 3.02 provides that rates and charges for municipal utilities shall be fixed, determined, and adopted by resolution of the Council, said resolution containing the effective date thereof, kept on file and open to inspection in the office of the City Administrator, be uniformly enforced, and, if the various types of service are categorized and classified, such categorization and classification be included in said resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA:

- 1. Classes of Customers.** That customers of the Utility shall be classified as follows:
 - a. Residential Customer.** Residential means a customer whose principal use of electricity is for household purposes such as lighting, cooking, water heating, and space heating in space occupied as living quarters. Utility service is normally supplied through a single meter to a single-family dwelling unit, but apartments or other subdivided dwelling units may be classified as residential provided the individual units take service through separate meters.
 - b. Small Commercial Electric Heat Customer.** (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Small Commercial Electric Heat Customer

means a customer whose primary source of space heat is electrically generated and whose monthly utility demand is less than 50 kilowatts. Electric heat service must be provided through a separate meter.

c. Large Commercial Electric Heat Customer. (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Large Commercial Electric Heat Customer means a customer whose primary source of space heat is electrically generated and whose monthly utility demand is 50 kilowatts or more. Electric heat service must be provided through a separate meter.

d. Small Commercial Customer. Small Commercial Customer means a customer who does not qualify as a residential customer and whose monthly utility demand is less than 50 kilowatts.

e. Large Commercial Customer. Large Commercial Customer means a customer who does not qualify as a residential customer and whose monthly utility demand is 50 kilowatts or more but less than 250 kilowatts.

f. Industrial Customer. Industrial Customer means a customer who does not qualify as a residential customer and whose monthly utility demand is 250 kilowatts or more.

2. Electric Rate Schedule. The following rate schedule is hereby established, which shall be uniformly enforced within the separate classes of customers as identified in Resolution No. 11 of 1998:

a. Residential Customer. Electric power shall be furnished to residential customers at a flat customer charge of \$26.52 plus \$0.104 per kilowatt-hour for each month of service.

b. Small Commercial Electric Heat Customer. (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Electric power shall be furnished to small commercial electric heat customers at a rate of \$0.114 per kilowatt-hour for each month of service.

c. Large Commercial Electric Heat Customer. (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Electric power shall be furnished to large commercial electric heat customers at a rate of \$0.050 per kilowatt-hour plus a demand rate of \$15.29 for each month of service.

d. Small Commercial Customer. Electric power shall be furnished to small commercial customers at a flat customer charge of \$38.48 plus \$0.114 per kilowatt-hour for each month of service.

e. Large Commercial Customers. Electric power shall be furnished to large commercial customers at a flat customer charge of \$56.16 plus \$0.050 per kilowatt-hour plus a demand rate of \$15.29 per kilowatt for each month of service.

f. Industrial Customers. Electric power shall be furnished to Industrial customers at a flat customer charge of \$79.82 plus \$0.050 per kilowatt-hour plus a demand rate of \$15.18 per kilowatt for each month of service.

3. Purchased Power Cost Adjustment. To compensate for monthly changes in RFPU's cost of purchasing power, an Energy Cost Adjustment (ECA) may be applied to all energy (kWh) sold each month. The ECA will be calculated by comparing the actual purchased power cost on a 12 month rolling basis to the then-current budgeted "base" cost of purchased power contained in RFPU's annual Electric Utility budget.

Calculation of the monthly ECA will be as follows:

$$\text{ECA (mils)} = (\text{Rolling 12 Month Average Net Power Cost in mils}) - (\text{Base Power Cost in mils})$$

a. Terms are defined as follows:

1. Rolling 12 Month Average Net Power Cost: The rolling 12 month average net power cost will be calculated by summing the net power cost for the preceding 12 month period, and dividing by the total purchased kWh for the same period.

2. Net Power Cost: Net Power Cost is equal to the sum of the following: 1) WAPA bill and 2) SMMPA bill.

3. Base Power Cost: The base power cost will be established at the beginning of each Fiscal Year, and will equal the budgeted net power cost per kWh contained in the cash flow projection for the Fiscal Year.

b. Energy Cost Adjustment Base Rate. The ECA base rate shall be set at 60.8 mils and said rate shall be effective as of January 1, 2025.

c. Authority to Adjust. The Commission shall make the monthly ECA calculation and thereafter adjust the rates accordingly. The Commission shall report all such adjustments to the Council on a monthly basis.

4. Determination of Demand. Demands shall be determined by measurement. Measured standards shall be determined in accordance with the Utilities' standard practice, and, except in unusual cases, shall be based on the maximum fifteen (15) minute kilowatt demand created during the billing period.

5. **Effective Date.** The customer classes and rates established by this Resolution shall be effective as of January 1, 2025, for electricity billed in January 2025 and payable in February 2025 and shall supersede any previous Resolutions.
6. **Public Inspection.** A printed copy of this Resolution shall be made available for inspection by any person at the office of the City Administrator during normal business hours.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 3rd day of December, 2024.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
3rd day of December, 2024.

Notary Public

Cash Flow Projection - Electric Utility

**Redwood Falls Public Utilities
November 25, 2024**

ITEM	HISTORICAL			PROJECTIONS						Basis of assumptions
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	
PURCHASED POWER COSTS										
1 Purchased Power (kWh)	63,678,295	64,272,453	60,582,515	56,700,000	57,700,000	58,005,000	58,311,525	58,619,583	58,929,181	Growth at 0.5% net per year.
2 Local Hydro Generation (kWh)	977,605	0	425,105	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000	3,300,000	Hydro plant off-line for all of FY22 and portions of FY21 and FY23.
3 Total Requirements (kWh)	64,655,900	64,272,453	61,007,620	60,000,000	61,000,000	61,305,000	61,611,525	61,919,583	62,229,181	
WAPA Costs										
4 WAPA Energy (kWh)	44,340,000	44,340,000	44,340,000	44,477,000	44,340,000	44,340,000	44,340,000	44,477,000	44,340,000	
5 WAPA Demand (kW)	92,155	92,155	92,155	92,155	92,155	92,155	92,155	92,155	92,155	
6 Cost of WAPA Energy (\$)	\$588,392	\$588,392	\$677,072	\$679,164	\$733,827	\$780,384	\$782,795	\$782,795	\$803,796	
7 Cost of WAPA Demand (\$)	\$483,814	\$483,814	\$571,361	\$571,361	\$608,223	\$645,085	\$645,085	\$645,085	\$664,438	
8 MISO Transmission Cost for WAPA Deliveries (\$)	\$129,590	\$184,954	\$420,951	\$625,000	\$819,000	\$819,000	\$819,000	\$819,000	\$819,000	
9 Total WAPA Cost, including WAPA transmission billed through SMMPA (\$)	\$1,201,796	\$1,257,159	\$1,669,384	\$1,875,525	\$2,161,050	\$2,244,469	\$2,244,469	\$2,246,880	\$2,287,233	
10 WAPA Cost per kWh (mils)	27.10	28.35	37.65	42.17	48.74	50.62	50.62	50.52	51.58	
SMMPA Costs										
11 SMMPA On-Peak Energy (kWh)	9,223,034	10,104,610	8,572,937	5,744,810	6,279,200	6,422,550	6,566,617	6,647,014	6,856,915	
12 SMMPA Off-Peak Energy (kWh)	10,115,265	11,616,013	9,734,939	6,478,190	7,080,800	7,242,450	7,404,908	7,495,569	7,732,266	
13 SMMPA Billing Demand (kW)	44,779	50,913	48,015	40,768	42,000	47,437	48,176	48,919	49,666	
14 Cost of On-Peak Energy (\$)	\$513,077	\$578,573	\$551,315	\$369,449	\$403,815	\$371,731	\$342,062	\$370,488	\$382,187	
15 Cost of Off-Peak Energy (\$)	\$420,694	\$498,689	\$475,765	\$311,471	\$340,445	\$313,395	\$288,383	\$312,347	\$322,211	
16 Cost of Power Supply Demand Charge (\$)	\$490,330	\$557,497	\$525,764	\$446,410	\$459,900	\$467,490	\$427,299	\$464,263	\$471,350	
17 Cost of Transmission Demand Charge (\$)	\$141,532	\$161,687	\$165,543	\$142,669	\$136,550	\$147,533	\$149,832	\$152,144	\$154,466	
18 Cost of Energy Cost Adjustment Charge (\$)	(\$15,374)	(\$19,086)	(\$5,971)	\$36,669	\$8,016	\$8,199	\$8,383	\$8,486	\$8,754	
19 Total SMMPA Cost, excluding WAPA transmission billed through SMMPA (\$)	\$1,550,259	\$1,777,360	\$1,734,359	\$1,306,668	\$1,348,726	\$1,308,348	\$1,215,959	\$1,307,727	\$1,338,968	
20 SMMPA Cost per kWh (mils)	80.17	81.83	94.73	106.90	106.95	95.74	87.03	92.47	91.78	
21 Total Annual Purchased Power Cost (\$)	\$2,752,055	\$3,034,519	\$3,403,743	\$3,182,192	\$3,509,776	\$3,552,817	\$3,460,428	\$3,554,607	\$3,626,201	
22 Average Cost per kWh (mils)	43.22	47.21	56.18	56.12	60.83	61.25	59.34	60.64	61.53	
OPERATING REVENUES										
Demand Sales										
23 Demand Units Sold (kW)	72,246	70,549	64,982	64,000	65,000	65,325	65,652	65,980	66,310	Assumes demand sales grow 0.5% per year.
24 Year over year increase in revenue per unit (%)				4%	4%	4%	4%	4%	4%	
25 Average Revenue per Demand Unit Sold (\$/kW)	\$ 12.56	\$ 12.94	\$ 13.59	\$ 14.68	\$ 15.27	\$ 15.88	\$ 16.51	\$ 17.17	\$ 17.86	
26 Total Demand Sales (\$)	\$907,573	\$912,709	\$882,805	\$939,520	\$992,368	\$1,037,223	\$1,084,106	\$1,133,107	\$1,184,324	
Energy Sales										
27 Energy Units Sold (kWh)	61,637,070	61,979,231	59,999,785	57,600,000	58,560,000	58,852,800	59,147,064	59,442,799	59,740,013	At 96% of Total Requirements.
28 Year over year increase in revenue per unit (%)				4%	4%	4%	4%	4%	4%	
29 Average Revenue per Energy Unit Sold (mils/kWh)	74.0	77.1	81.6	84.5	87.9	91.4	95.1	98.9	102.8	Without ECA
30 Total Energy Sales (\$)	\$4,559,703	\$4,779,554	\$4,894,109	\$4,867,200	\$5,146,253	\$5,378,863	\$5,621,988	\$5,876,102	\$6,141,702	
31 Customer Charge Revenue (\$)	\$734,243	\$759,368	\$787,382	\$945,000	\$982,800	\$1,022,112	\$1,062,996	\$1,105,516	\$1,149,737	
32 Year over year increase in revenue per unit (%)				4%	4%	4%	4%	4%	4%	
33 Energy Cost Adjustment Revenue (\$)	\$0	\$43,809	\$54,609	\$135,000	\$0	\$0	\$0	\$0	\$0	FY24 is estimate based on YTD through August.
34 ECA Base	43.2	47.2	56.2	56.1	60.8	61.3	59.3	60.6	61.5	Base ECA amount.
35 Total Sales Revenue (\$)	\$6,201,519	\$6,495,441	\$6,618,904	\$6,886,720	\$7,121,421	\$7,438,198	\$7,769,090	\$8,114,725	\$8,475,762	
36 Average Revenue per kWh (mils)	100.6	104.8	110.3	119.6	121.6	126.4	131.4	136.5	141.9	Including ECA
37 Other Operating Revenue (\$)	\$191,998	\$130,765	\$137,325	\$70,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	Includes misc operating reimbursements, insurance & patronage dividends & special assessment principal. For '24 based on YTD thru Aug; for '25, set equal to budget; assumed constant thereafter.
38 Capacity Credit Income (\$)	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	For '24 and '25, set equal to budget; assumed constant thereafter.
39 Miscellaneous Income (\$)	\$369,919	\$336,289	\$315,821	\$276,000	\$276,001	\$281,521	\$287,151	\$292,894	\$298,752	Includes interest earnings on debt service & spec assessments; equipment rental; other electric rev (operating); other misc revenues; and SMMPA reimbursed payroll (starting in 2016, prior to 2016, was eliminated on both revenue and expense side). For '24 based on year to date through Aug; for '25, set equal to budget; increase at 2% per year thereafter.
40 Grants, Aids, Administrative Fee Income (\$)	\$20,351	\$18,858	\$16,940	\$16,000	\$7,700	\$7,700	\$7,700	\$7,700	\$7,700	Cutoff revenue; administrative fees; PERA aid; federal & state grants & aid. For '24 based on YTD thru Aug; for '25, set equal to budget; assumed constant thereafter.
41 Penalty Revenue	\$30,344	\$33,430	\$42,413	\$26,000	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	For '24 based on YTD thru Aug; for '25, set equal to budget; assumed constant thereafter.
42 Total Operating Revenue (\$)	\$7,030,131	\$7,230,783	\$7,347,403	\$7,490,720	\$7,830,122	\$8,152,419	\$8,488,941	\$8,840,320	\$9,207,215	
OPERATING EXPENSES										
43 Purchased Power Cost (\$)	\$2,752,055	\$3,034,519	\$3,403,743	\$3,182,192	\$3,509,776	\$3,552,817	\$3,460,428	\$3,554,607	\$3,626,201	Per estimate above.
44 Other Miscellaneous Operating Expenses (\$)	\$185,524	\$180,000	\$185,524	\$180,000	\$258,500	\$266,255	\$274,243	\$282,470	\$290,944	Class 36 - Misc Operating Expenses (net of purchased power cost, which is shown above). FY24 is based on TYD thru Aug; FY25 at budget; Increase at 3% per year.
45 Personnel Services (\$)	\$1,291,871	\$1,250,000	\$1,291,871	\$1,250,000	\$1,387,235	\$1,428,852	\$1,471,717	\$1,515,869	\$1,561,345	Class 11 - Personnel Services. Includes all personnel-related costs, including payroll taxes, retirement contributions, and personnel-related insurance. FY24 based on YTD thru Aug; FY25 at budget; Increase at 3% per year.
46 Supplies (\$)	\$201,833	\$175,000	\$201,833	\$175,000	\$221,250	\$227,888	\$234,724	\$241,766	\$249,019	Class 22 - Supplies. Includes small tools, repairs, maintenance of OH and UG lines and lighting, uniforms, safety equipment. Meter expense moved to capital. FY24 based on YTD thru Aug; FY25 at budget; Increase at 3% per year.
47 Other Services & Charges (\$)	\$227,017	\$330,000	\$227,017	\$330,000	\$312,515	\$321,890	\$331,547	\$341,494	\$351,738	Class 33 - Other Services & Charges. Includes professional services, office expenses, travel and training, and business insurance. FY24 based on YTD thru Aug; FY25 at budget; Increase at 3% per year.
48 Miscellaneous (less depreciation) (\$)	\$137,277	\$215,000	\$137,277	\$215,000	\$175,798	\$181,072	\$186,505	\$192,100	\$197,863	Class 34 - Miscellaneous. Includes misc. rentals and repairs, support, public works equipment rental costs, etc. Depreciation is listed separately below. FY24 based on YTD thru Aug; FY25 at budget; Increase at 3% per year.
49 Royalty Payments (\$)	\$0	\$0	\$0	\$20,000	\$20,000	\$20,000	\$21,218	\$21,855	\$22,510	Class 37 - Royalties. Includes service territory royalties. FY24 and FY25 at budget; Increase at 3% per year.
50 Dues/Subscriptions/Permits (\$)	\$393,507	\$423,562	\$48,607	\$37,500	\$38,625	\$39,784	\$40,977	\$42,207	\$43,473	Class 39 - Dues/Subscriptions/Permits. Includes dues & subscriptions, bad debt, bank charges, licenses, and permit fees. FY24 based on YTD thru Aug; FY25 at budget; Increase at 3% per year.
Plant Maintenance Cost (\$)	\$802,273	\$635,913	\$884,974	\$973,652	\$973,652	\$973,652	\$973,652	\$973,652	\$973,652	
Line Maintenance Cost (\$)	\$884,974	\$909,209	\$903,120	\$977,000	\$1,035,000	\$977,000	\$977,000	\$977,000	\$977,000	
Administration Cost (\$)	\$790,448	\$909,209	\$903,120	\$977,000	\$1,035,000	\$977,000	\$977,000	\$977,000	\$977,000	
51 Depreciation Cost (\$)	\$790,448	\$909,209	\$903,120	\$977,000	\$1,035,000	\$977,000	\$977,000	\$977,000	\$977,000	Approximately constant (includes depreciation from each expense category). FY24 & FY25 equal to budget.
52 Total Operating Expenses (\$)	\$5,623,257	\$5,976,855	\$6,398,992	\$6,366,692	\$6,958,699	\$7,016,157	\$6,998,359	\$7,169,366	\$7,320,093	
CASH INFLOWS OR (OUTFLOWS)										
53 Operating Margin (\$)	\$1,406,874	\$1,253,927	\$948,412	\$1,124,028	\$871,422	\$1,136,262	\$1,490,582	\$1,670,954	\$1,887,122	

Cash Flow Projection - Electric Utility

**Redwood Falls Public Utilities
November 25, 2024**

ITEM	HISTORICAL			PROJECTIONS						Basis of assumptions	
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029		
Non-operating Revenue (\$)											
54 Interest Income (\$)	\$87,854	\$75,084	\$198,540	\$125,000	\$90,000	\$62,715	\$176,081	\$107,527	\$103,648	\$103,648	Equal to 3% of BOY investment balance for '26 and beyond; for '24, based on YTD through Aug; for '25, set equal to budget.
55 Sales of Materials and Fixed Assets (\$)	\$35,829	\$24,828	\$2,623	\$5,500	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Approximately constant. Set equal to budget.
56 Other Non-operating Revenue (\$)	\$48,896	\$137,527	\$7,292	\$5,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Approximately constant (includes return of equity from SMMPA; other propriety non-op revenue). For FY24, based on YTD. For FY25 and beyond, set at average of past years.
57 Total Non-operating Revenue (\$)	\$172,579	\$237,439	\$208,455	\$135,500	\$104,000	\$76,715	\$190,081	\$121,527	\$117,648	\$117,648	
Non-operating Expenses (\$)											
58 Bond Interest Payment, Electric Utility Revenue Bonds (Series 2013A) (\$)	\$23,012	\$20,212	\$17,412	\$14,512	\$11,252	\$7,874	\$4,000				Per final amortization schedule. Final payment 2027.
59 Bond Interest Payment, Electric Utility Revenue Refunding Bonds (Series 2019A) (\$)	\$52,594	\$48,340	\$43,992	\$39,550	\$34,992	\$30,338	\$25,568	\$20,680	\$15,698	\$15,698	Per final amortization schedule from David Drown Associates. Final payment 2031. Refunds 2011B bonds. Number for 2019 is for fiscal agent fees.
60 Bond Interest Payment, Electric Revenue Bonds (Series 2021B) (\$)	\$39,130	\$28,117	\$21,566	\$20,236	\$18,906	\$17,480	\$16,056	\$14,630	\$13,110	\$13,110	Per final payment schedule. Final payment is 2036. Figures in FY21 and FY22 include fiscal agent fees.
61 Bond Interest Payment, Electric Revenue Bonds (Series 2023B) (\$)			\$85,645	\$256,882	\$248,600	\$235,900	\$222,600	\$208,600	\$193,900	\$193,900	Per final amortization schedule from D A Davidson, dated Nov. 1, 2023. Final payment 2038. FY23 amount includes paying agent fees.
62 Bond Interest Payment, Proposed Electric Revenue Bonds (Series 20xx) (\$)							\$297,000	\$282,710	\$267,777		Associated with payments for proposed financing.
63 Total Non-operating Expenses (\$)	\$114,736	\$96,669	\$168,615	\$331,180	\$313,750	\$291,592	\$565,224	\$526,620	\$490,485	\$490,485	
64 Add-back of Depreciation (\$)	\$790,448	\$909,209	\$903,120	\$977,000	\$1,035,000	\$977,000	\$977,000	\$977,000	\$977,000	\$977,000	Equal to row 51.
65 Cash Available For Debt Service (\$)	\$2,369,901	\$2,400,575	\$2,059,987	\$2,236,528	\$2,010,422	\$2,189,977	\$2,657,663	\$2,769,481	\$2,981,769	\$2,981,769	Operating margin plus non-operating revenue less non-operating expenses (not including bond interest) plus depreciation
66 Debt Service Coverage Ratio	5.44	4.88	3.60	2.29	2.03	2.21	1.66	1.92	2.07	2.07	Cash available for debt service divided by sum of all bond principal and interest payments due
USES OF CASH											
67 Capital Outlay, Normal Line Extensions & Replacements (\$)	\$1,488,155	\$2,220,635	\$2,134,566	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Historical covers all distribution-related expenses. Estimated costs for normal line extensions are included in row xx.
68 Capital Outlay, Other City Projects (\$)	\$98,721	\$500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Miscellaneous non-recurring projects.
69 Capital Outlay, Equipment Replacements & Upgrades (\$)			\$200,000	\$200,000	\$200,000	\$400,000	\$-	\$-	\$-	\$-	Covers vehicles, equipment, substation upgrades, and related costs that are included in the Capital Improvements budget and not included in Underground Conversion line. Includes meter project. For 25-29, uses capital planning worksheet amounts.
70 Capital Outlay, Annual Underground Conversion Projects (\$)			\$1,727,256	\$2,600,000	\$1,900,000	\$2,500,000	\$1,000,000	\$2,000,000	\$2,000,000	\$2,000,000	Includes "Long Range Plan URD Conversion projects" from the capital purchases spreadsheet and specific projects that have been identified. For '24, uses a best-guess estimate based on YTD actual and estimated future costs; '25-29 are from 5-year capital purchases spreadsheet.
71 Capital Outlay, Reflections Subdivision Electrical Infrastructure (\$)			\$200,000	\$200,000	\$100,000	\$100,000	\$-	\$-	\$-	\$-	Per capital planning worksheet.
72 Bond Principal Payments, Electric Utility Revenue Bonds (Series 2013A) (\$)	\$140,000	\$140,000	\$145,000	\$145,000	\$150,000	\$155,000	\$160,000	\$160,000	\$160,000	\$160,000	Per final amortization schedule. Final payment Dec. 2027.
73 Bond Principal Payments, Electric Utility Revenue Refunding Bonds (Series 2019A) (\$)	\$181,000	\$185,000	\$189,000	\$194,000	\$198,000	\$203,000	\$208,000	\$212,000	\$217,000	\$217,000	Per final amortization schedule from David Drown Associates. Final payment 2031. Refunds 2011B bonds.
74 Bond Principal Payments, Electric Revenue Bonds (Series 2021B) (\$)		\$70,000	\$70,000	\$70,000	\$75,000	\$75,000	\$75,000	\$80,000	\$80,000	\$80,000	Per final payment schedule. Final payment is 2036.
75 Bond Principal Payment, Electric Revenue Bonds (Series 2023B) (\$)			\$238,000	\$254,000	\$266,000	\$280,000	\$280,000	\$294,000	\$308,000	\$308,000	Per final amortization schedule from D A Davidson, dated Nov. 1, 2023. Final payment 2038.
76 Bond Principal Payment, Proposed Electric Revenue Bonds (Series 20xx) (\$)							\$317,551	\$331,841	\$346,774		Associated with payments for proposed financing.
77 Transfers Out - General Fund & Streetlights (\$)	\$372,196	\$381,011	\$396,785	\$405,164	\$405,164	\$420,496	\$437,041	\$454,322	\$472,374	\$472,374	Contribution to City General Fund, and Streetlighting (calculated at 5% of sales revenue, plus \$46.2k for streetlights). For '24 and '25 budgeted amounts are used.
78 Transfers Out - Central Garage (\$)			\$0	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	Represents the Electric Utility's portion of capital equipment that is subsequently transferred to Central Garage. The only remaining expenditure that will come from this line item is the bucket truck in FY27; all other vehicles will be initially paid for out of Central Garage, and the Electric Utility will pay the CG expense as an operating expense.
79 Major Capital Projects from Long Range Plan (\$)											Are now covered in capital improvements budget process.
80 Bond Proceeds, Electric Utility Revenue Bonds (\$)	(\$1,205,000)		(\$5,210,000)			(\$6,000,000)					For FY21, includes the funds provided by the Series 2021B bonds. For FY23, includes 2023A bonds. For FY26, includes proposed financing needed to support planned capital spending.
81 Transfer to Bond Reserve Account (\$)	\$32,572		\$369,830			\$600,000					To debt service reserve account for new debt.
82 Other Cash-related Balance Sheet Transactions (\$)	\$844,487	(\$324,757)	\$45,088								Reflects cash-related changes in balance sheet asset and liability accounts, as shown in audit.
83 Other Cash-related Adjustments (\$)		\$393,106									Reflects other cash-related activities, including the change in the fair market value of cash equivalents.
84 Increase or (Decrease) in Cash (\$)	\$303,034	(\$1,261,089)	\$4,058,404	(\$1,274,072)	(\$2,385,492)	\$3,778,889	(\$2,285,152)	(\$129,303)	(\$932,864)	(\$932,864)	Historical totals are actual from audit, and account for miscellaneous changes in asset and liability accounts. Future estimates do not reflect such changes.
RECTIFICATION OF RESERVES											
85 Cash in bank, checking account, BOY (\$)											
86 Cash in bank, checking account, EOY (\$)											
87 Bank Accounts (\$)											
88 Certificate of Deposits (\$)											
89 Prepayment Program Investments (\$)											
90 Federal Securities (\$)											
91 Total Unrestricted Cash (\$)	\$3,285,905	\$2,061,481	\$5,750,055	\$4,475,983	\$2,090,491	\$5,869,380	\$3,584,228	\$3,454,925	\$2,522,061	\$2,522,061	Equal to previous year's balance, plus the impact on cash in the current year.
92 Debt Service Reserve Account (\$)	\$490,008	\$486,970	\$856,800	\$856,800	\$856,800	\$1,456,800	\$1,456,800	\$1,456,800	\$1,456,800	\$1,456,800	Debt service reserve fund associated with all outstanding bonds.
93 Total Reserves (\$)	\$3,775,913	\$2,548,451	\$6,606,855	\$5,332,783	\$2,947,291	\$7,326,180	\$5,041,028	\$4,911,725	\$3,978,861	\$3,978,861	

Unrestricted Cash as a % of Operating Expenses 58% 34% 90% 70% 30% 84% 51% 48% 34%

AGENDA MEMO

Meeting Date: December 3, 2024

Agenda Item: Resolution No. 78 of 2024 -Adjusting Water, Sanitary Sewer and Storm Sewer Service Charges

Recommendation/Action Requested: Read the Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Consideration of the attached enabling Resolution, which if adopted, would enact the 2025 water, sanitary sewer, and storm sewer utility rates.

In January of this year, Council approved moving away from using DGR to perform our annual rate studies for water, sanitary sewer, and storm sewer to using Waterworth, a cloud-based software, for a more hands on continuous utility rate management approach. Staff worked throughout the year with consultants at Waterworth to onboard our utility billing data into the software, as well as to build future cash flow projections, and proposed rate adjustments.

Staff then held two meetings with the budget committee in which multiple rate options were reviewed. Two major focal points for setting 2025 rates focused on the need to increase base charges to keep up with the cost of infrastructure replacement, as well as looking at billing equity between various customer classes (commercial versus residential.) To address both these areas, a new commercial infrastructure base rate is being proposed for water and sanitary sewer utilities and the budget committee recommends the following rate adjustments for 2025.

Water	2024	2025	Change
Consumption (Per 100 cubic feet)	\$7.69	\$8.08	5%
Residential Infrastructure Replacement	\$16.70	\$18.25	\$1.55
Commercial Infrastructure Replacement	\$16.70	\$24.00	\$7.30
Sanitary Sewer	2024	2025	Change
Consumption (Per 100 cubic feet)	\$4.45	\$4.90	10%
Residential Infrastructure Replacement	\$13.79	\$15.75	\$1.96
Commercial Infrastructure Replacement	\$13.79	\$19.00	\$5.21
Storm Sewer	2024	2025	Change
Infrastructure Replacement (Per 1 RFE)	\$11.35	\$12.26	8%

Staff recommends approval of the proposed 2025 rates.

- Attachments:** Resolution No. 78 of 2024
 Water Sewer Storm Support 1 – Rate History
 Water Sewer Storm Support 2 – Average Monthly Bill Comparisons
 Water Sewer Storm Support 3 – Waterworth Financial Report / Proposed Solutions

RESOLUTION NO. 78 OF 2024

**RESOLUTION ADJUSTING WATER, SANITARY SEWER, AND
STORM SEWER SERVICE CHARGES**

BE IT RESOLVED by the City Council of the City of Redwood Falls, Minnesota, as follows:

That effective for water, sanitary sewer, and storm sewer charges billed in January 2025 and payable in February 2025, the City hereby established the following rate schedules for monthly charges:

Water Residential Base Charge: \$18.25 per service per month

Water Commercial Base Charge: \$24.00 per service per month

Water Usage Charge: \$8.08 per 100 cubic feet

Sanitary Sewer Residential Base Charge: \$15.75 per service per month

Sanitary Sewer Commercial Base Charge: \$19.00 per service per month

Sanitary Sewer Usage Charge: \$4.90 per 100 cubic feet of water consumed

Storm Sewer Utility Charge: \$12.26 per month per 1 Residential Equivalency Factor

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 3rd day of December, 2024.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
3rd day of December, 2024.

Notary Public

WATER, SEWER, STORM SEWER RATES

WATER SERVICE																
2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	
\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	Hook up new service line
\$8.08	\$7.69	\$7.07	\$6.49	\$6.09	\$5.80	\$5.47	\$5.21	\$5.01	\$4.77	\$4.50	\$4.26	\$4.10	\$4.00	\$3.75	\$3.54	Per 100 cubic feet
\$18.25	\$16.70	\$15.36	\$14.09	\$12.75	\$12.14	\$11.45	\$10.90	\$10.38	\$9.98	\$9.60	\$9.26	\$8.90	\$8.60	\$7.80	\$7.15	Residential Infrastructure Replacement/Availability
\$24.00	\$16.70	\$15.36	\$14.09	\$12.75	\$12.14	\$11.45	\$10.90	\$10.38	\$9.98	\$9.60	\$9.26	\$8.90	\$8.60	\$7.80	\$7.15	Commercial Infrastructure Replacement/Availability

SEWER SERVICE																
2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	
\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	Hook up new service line
\$4.90	\$4.45	\$4.06	\$3.76	\$3.47	\$3.34	\$3.24	\$3.18	\$3.03	\$2.89	\$2.75	\$2.58	\$2.50	\$2.45	\$2.40	\$2.35	Per 100 cubic feet
\$15.75	\$13.79	\$12.58	\$11.65	\$10.74	\$10.33	\$10.03	\$9.74	\$9.28	\$8.84	\$8.50	\$8.09	\$7.85	\$7.65	\$6.60	\$6.35	Residential Infrastructure Replacement/Availability
\$19.00	\$13.79	\$12.58	\$11.65	\$10.74	\$10.33	\$10.03	\$9.74	\$9.28	\$8.84	\$8.50	\$8.09	\$7.85	\$7.65	\$6.60	\$6.35	Commercial Infrastructure Replacement/Availability

STORM SEWER																
2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	
\$12.26	\$11.35	\$10.71	\$10.01	\$9.53	\$9.08	\$8.65	\$8.24	\$7.92	\$7.62	\$7.40	\$7.16	\$6.95	\$6.75	\$6.40	\$6.25	Per residential equivalency factor

2025 Usage	Water Minimum	Water Commodity	Total Water	% Change water	Wastewater Minimum	Wastewater Commodity	Total Wastewater	% Change Wastewater	% Change Total
0	\$ 18.25	\$0.00	\$18.25	9.3%	\$15.75	\$0.00	\$15.75	14.2%	11.5%
250	\$ 18.25	\$20.20	\$38.45	7.0%	\$15.75	\$12.25	\$28.00	12.4%	9.2%
500	\$ 18.25	\$40.40	\$58.65	6.3%	\$15.75	\$24.50	\$40.25	11.7%	8.5%
550	\$ 18.25	\$44.44	\$62.69	6.3%	\$15.75	\$26.95	\$42.70	11.8%	8.4%
1000	\$ 18.25	\$80.80	\$99.05	5.8%	\$15.75	\$49.00	\$64.75	11.1%	7.8%
1500	\$ 18.25	\$121.20	\$139.45	5.6%	\$15.75	\$73.50	\$89.25	10.8%	7.6%
2000	\$ 18.25	\$161.60	\$179.85	5.5%	\$15.75	\$98.00	\$113.75	10.7%	7.4%
2500	\$ 18.25	\$202.00	\$220.25	5.4%	\$15.75	\$122.50	\$138.25	10.6%	7.3%
5000	\$ 18.25	\$404.00	\$422.25	5.2%	\$15.75	\$245.00	\$260.75	10.4%	7.1%

2024 Usage	Water Minimum	Water Commodity	Total Water	% Change water	Wastewater Minimum	Wastewater Commodity	Total Wastewater	% Change Wastewater	% Change Total
0	\$ 16.70	\$0.00	\$16.70	9%	\$13.79	\$0.00	\$13.79	10%	9%
250	\$ 16.70	\$19.23	\$35.93	9%	\$13.79	\$11.13	\$24.92	10%	9%
500	\$ 16.70	\$38.45	\$55.15	9%	\$13.79	\$22.25	\$36.04	10%	9%
550	\$ 16.70	\$42.30	\$59.00	9%	\$13.79	\$24.48	\$38.27	10%	9%
1000	\$ 16.70	\$76.90	\$93.60	9%	\$13.79	\$44.50	\$58.29	10%	9%
1500	\$ 16.70	\$115.35	\$132.05	9%	\$13.79	\$66.75	\$80.54	10%	9%
2000	\$ 16.70	\$153.80	\$170.50	9%	\$13.79	\$89.00	\$102.79	10%	9%
2500	\$ 16.70	\$192.25	\$208.95	9%	\$13.79	\$111.25	\$125.04	10%	9%
5000	\$ 16.70	\$384.50	\$401.20	9%	\$13.79	\$222.50	\$236.29	10%	9%

2023 Usage	Water Minimum	Water Commodity	Total Water	% Change water	Wastewater Minimum	Wastewater Commodity	Total Wastewater	% Change Wastewater	% Change Total
0	\$ 15.36	\$0.00	\$15.36	9%	\$12.58	\$0.00	\$12.58	8%	9%
250	\$ 15.36	\$17.68	\$33.04	9%	\$12.58	\$10.15	\$22.73	8%	9%
500	\$ 15.36	\$35.35	\$50.71	9%	\$12.58	\$20.30	\$32.88	8%	9%
550	\$ 15.36	\$38.89	\$54.25	9%	\$12.58	\$22.33	\$34.91	8%	9%
1000	\$ 15.36	\$70.70	\$86.06	9%	\$12.58	\$40.60	\$53.18	8%	9%
1500	\$ 15.36	\$106.05	\$121.41	9%	\$12.58	\$60.90	\$73.48	8%	9%
2000	\$ 15.36	\$141.40	\$156.76	9%	\$12.58	\$81.20	\$93.78	8%	9%
2500	\$ 15.36	\$176.75	\$192.11	9%	\$12.58	\$101.50	\$114.08	8%	9%
5000	\$ 15.36	\$353.50	\$368.86	9%	\$12.58	\$203.00	\$215.58	8%	9%

Water	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential Base	\$ 14.09	\$ 15.36	\$ 16.70	\$ 18.25	\$ 19.53	\$ 20.70	\$ 21.73	\$ 22.39	\$ 23.06	\$ 23.75
Residential Usage	\$ 6.49	\$ 7.07	\$ 7.69	\$ 8.08	\$ 8.40	\$ 8.66	\$ 8.91	\$ 9.18	\$ 9.46	\$ 9.74
Average Monthly Bill	\$ 46.54	\$ 50.71	\$ 55.15	\$ 58.65	\$ 61.53	\$ 64.00	\$ 66.28	\$ 68.29	\$ 70.36	\$ 72.45
		9.0%	8.8%	6.3%	4.9%	4.0%	3.6%	3.0%	3.0%	3.0%
Commercial Base	\$ 14.09	\$ 15.36	\$ 16.70	\$ 24.00	\$ 25.68	\$ 27.22	\$ 28.58	\$ 29.44	\$ 30.32	\$ 31.23
Commercial Usage	\$ 6.49	\$ 7.07	\$ 7.69	\$ 8.08	\$ 8.40	\$ 8.66	\$ 8.91	\$ 9.18	\$ 9.46	\$ 9.74
Average Monthly Bill	\$ 104.95	\$ 114.34	\$ 124.36	\$ 137.12	\$ 143.28	\$ 148.46	\$ 153.32	\$ 157.96	\$ 162.76	\$ 167.59
		8.9%	8.8%	10.3%	4.5%	3.6%	3.3%	3.0%	3.0%	3.0%

Wastewater	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential Base	\$ 11.65	\$ 12.58	\$ 13.79	\$ 15.75	\$ 17.17	\$ 18.54	\$ 19.65	\$ 20.24	\$ 20.85	\$ 21.48
Residential Usage	\$ 3.76	\$ 4.06	\$ 4.45	\$ 4.90	\$ 5.34	\$ 5.77	\$ 6.11	\$ 6.30	\$ 6.49	\$ 6.68
Average Monthly Bill	\$ 30.45	\$ 32.88	\$ 36.04	\$ 40.25	\$ 43.87	\$ 47.39	\$ 50.20	\$ 51.74	\$ 53.30	\$ 54.88
		8.0%	9.6%	11.7%	9.0%	8.0%	5.9%	3.1%	3.0%	3.0%
Commercial Base	\$ 11.65	\$ 12.58	\$ 13.79	\$ 19.00	\$ 20.71	\$ 22.37	\$ 23.71	\$ 24.42	\$ 25.15	\$ 25.91
Commercial Usage	\$ 3.76	\$ 4.06	\$ 4.45	\$ 4.90	\$ 5.34	\$ 5.77	\$ 6.11	\$ 6.30	\$ 6.49	\$ 6.68
Average Monthly Bill	\$ 64.29	\$ 69.42	\$ 76.09	\$ 87.60	\$ 95.47	\$ 103.15	\$ 109.25	\$ 112.62	\$ 116.01	\$ 119.43
		8.0%	9.6%	15.1%	9.0%	8.0%	5.9%	3.1%	3.0%	2.9%

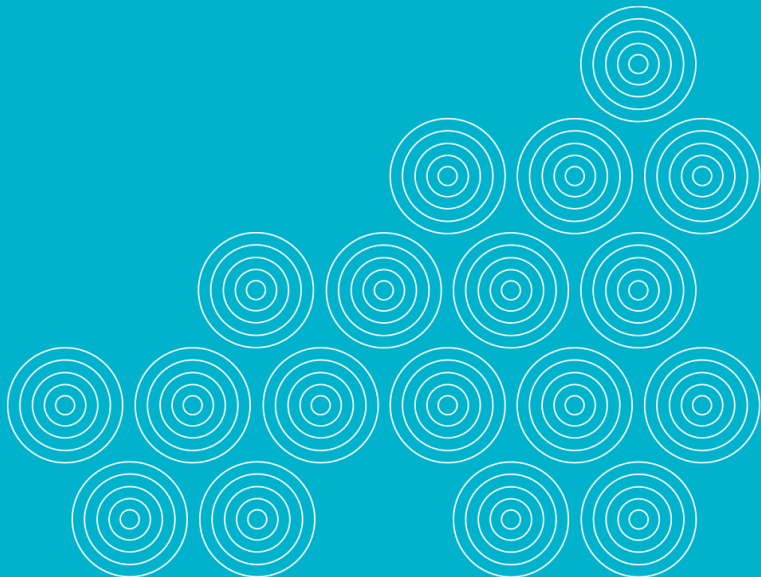
Storm Sewer	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential/Commercial	\$ 10.01	\$ 10.71	\$ 11.35	\$ 12.26	\$ 13.12	\$ 13.91	\$ 14.60	\$ 15.33	\$ 15.79	\$ 16.26
		5.0%	7.0%	8.0%	7.0%	6.0%	5.0%	5.0%	3.0%	3.0%

All Wet Utilities	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential	\$ 87.00	\$ 94.30	\$ 102.54	\$ 111.16	\$ 118.52	\$ 125.30	\$ 131.08	\$ 135.36	\$ 139.45	\$ 143.59
		7.6%	8.4%	8.4%	6.6%	5.7%	4.6%	3.3%	3.0%	3.0%
Commercial	\$ 179.25	\$ 194.47	\$ 211.80	\$ 236.98	\$ 251.87	\$ 265.52	\$ 277.17	\$ 285.91	\$ 294.56	\$ 303.28
		7.4%	8.5%	11.9%	6.3%	5.4%	4.4%	3.2%	3.0%	3.0%

**Average bills based on 500 Cubic Feet for Residential and 1,400 Cubic Feet for Commercial



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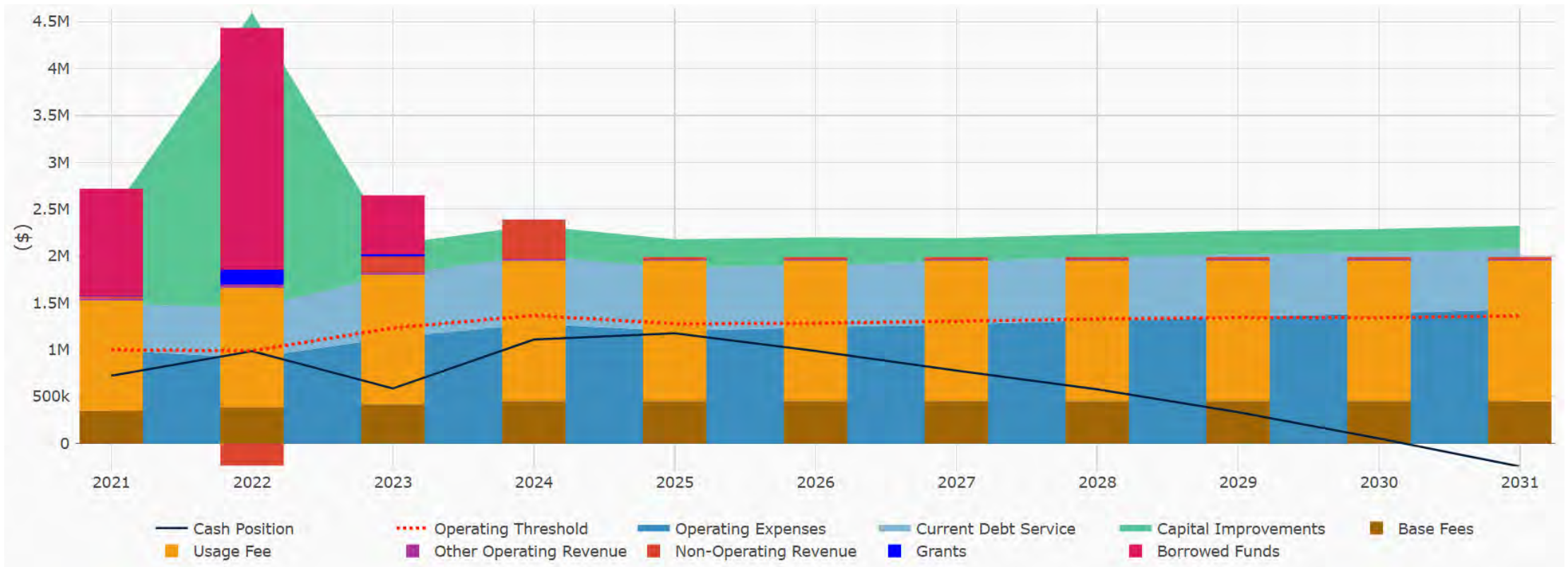
REDWOOD FALLS, MN
WATER, WASTEWATER, AND STORMWATER
FINANCIAL MODELS



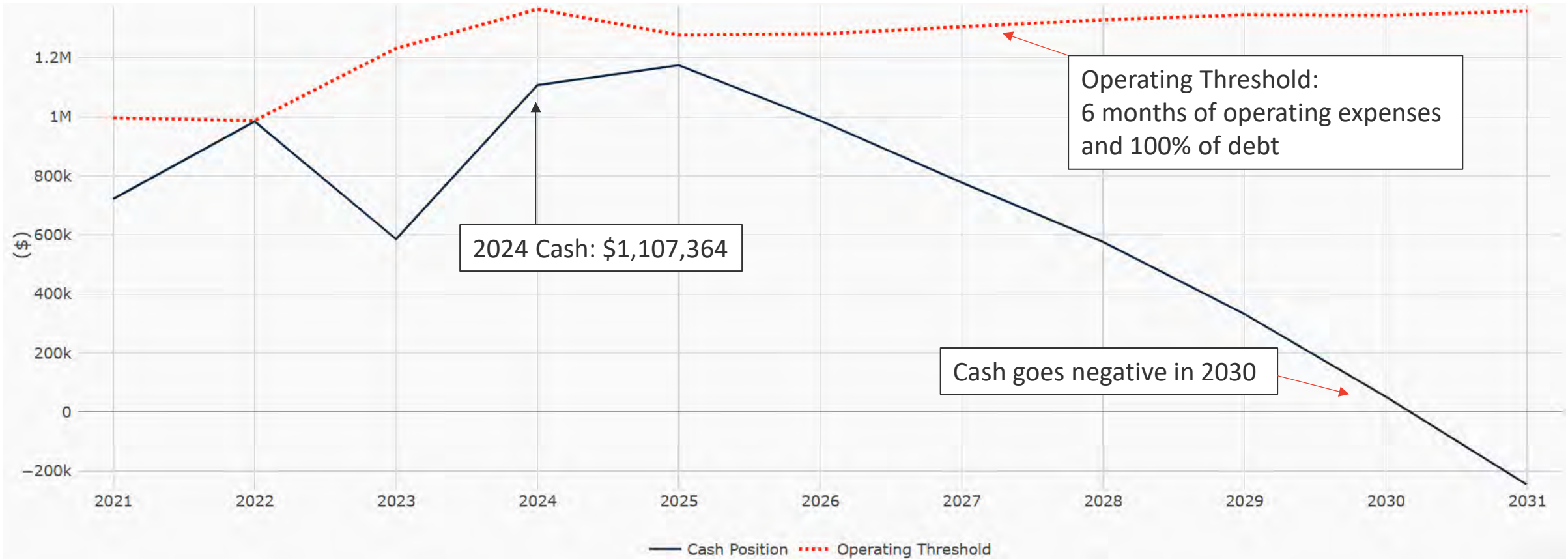
Water System



Current Financial Model Expenses Exceeding Revenues (Assumes no future increases)



Cash Position



Proposed Solution

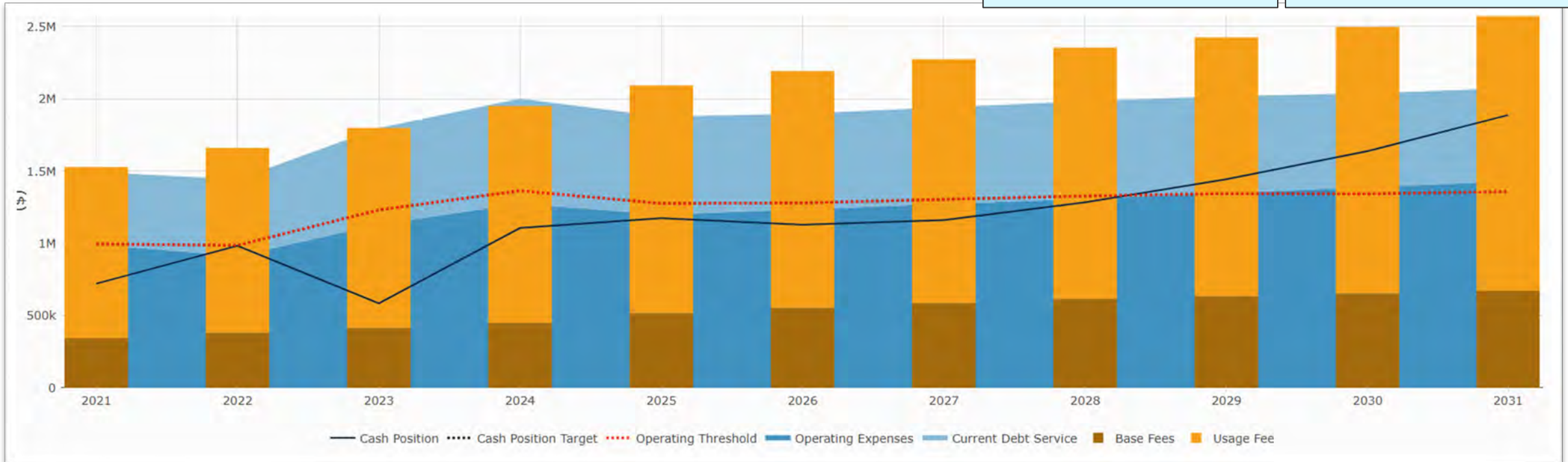


Proposed Solution

Current Rates	
2024 Base	2024 Usage
\$16.70	\$7.69/CCF

	2025 Base	2025 Usage
Residential	\$18.25	\$8.08/CCF (5%)
Commercial	\$24.00	\$8.08/CCF (5%)

Base Charge Increases: 2026: 7% 2027: 6% 2028: 5% 2029: 3%	Usage Charge Increases: 2026: 4% 2027: 3% 2028: 3% 2029: 3%
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Average Monthly Utility Bill

	2025 Base	2025 Usage	Ave. Bill 2024	Ave. Bill 2025	Dollar Increase	Percent Increase
Residential	\$18.25	\$8.08/CCF	\$55.15	\$58.65	\$3.50	6%
Commercial	\$24.00	\$8.08/CCF	\$124.36	\$137.12	\$12.76	10%

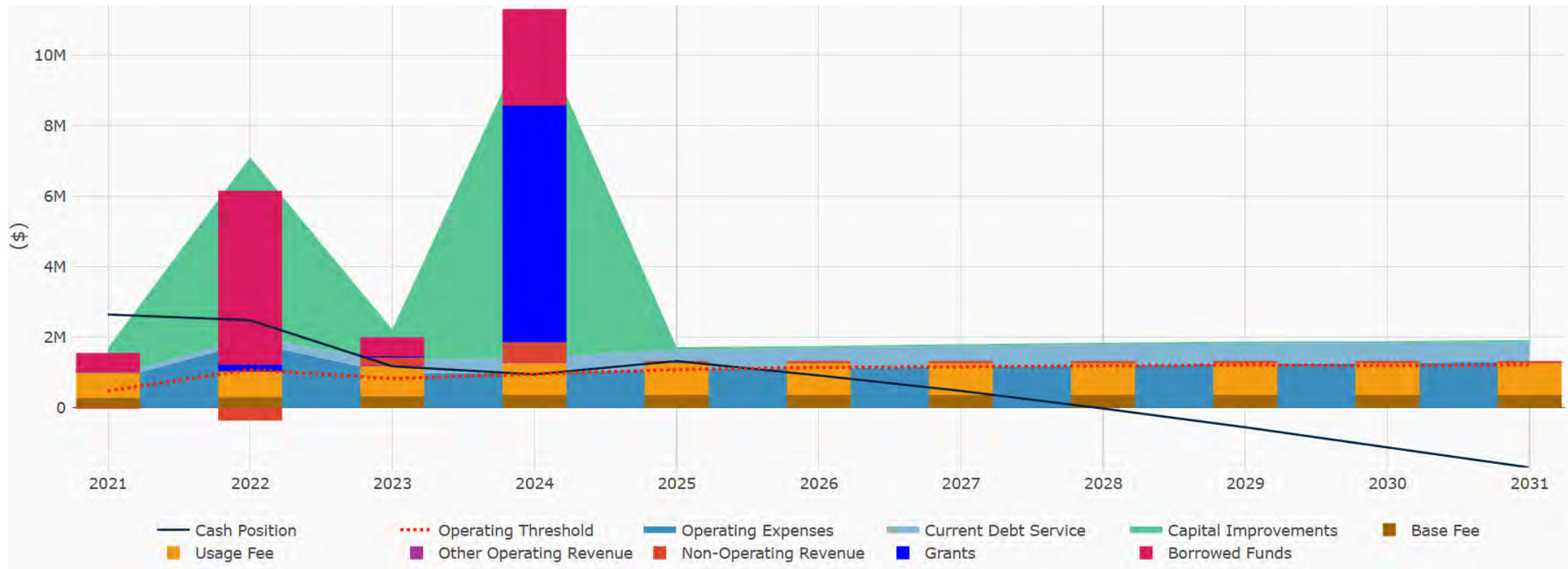
Wastewater System



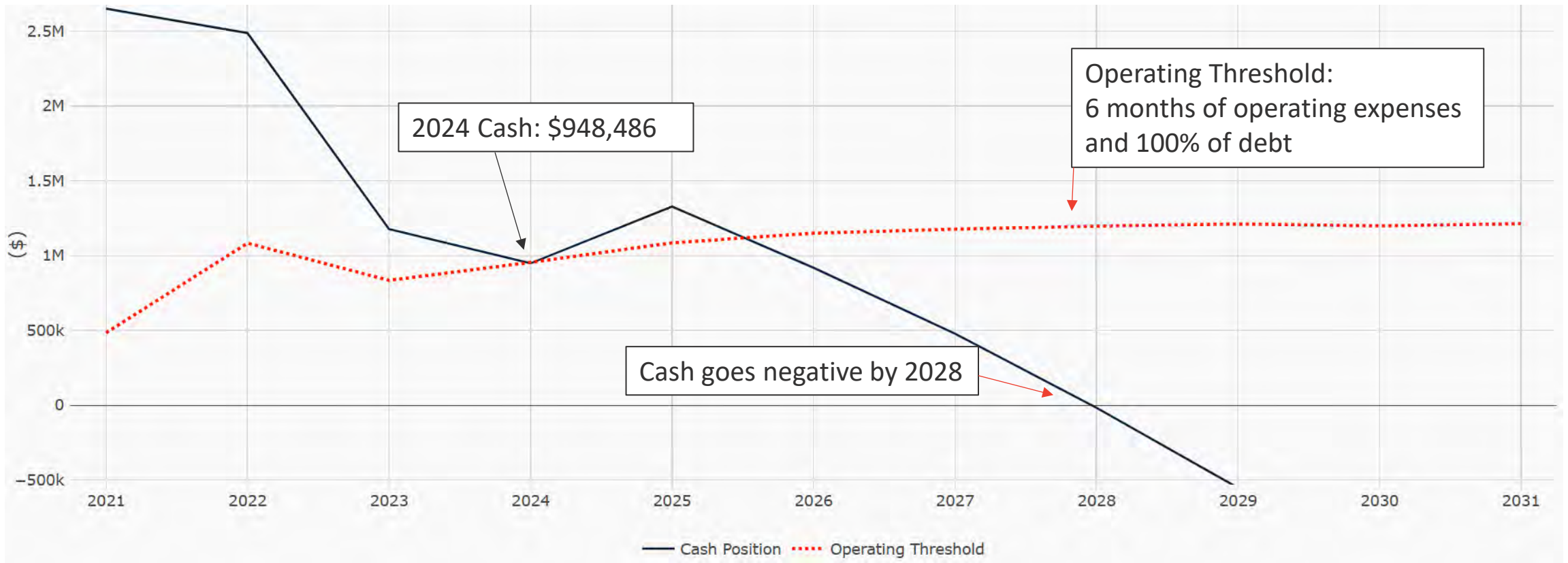
Current Financial Model

Expenses Exceeding Revenues

(Assumes no future increases)



Cash Position



Proposed Solution

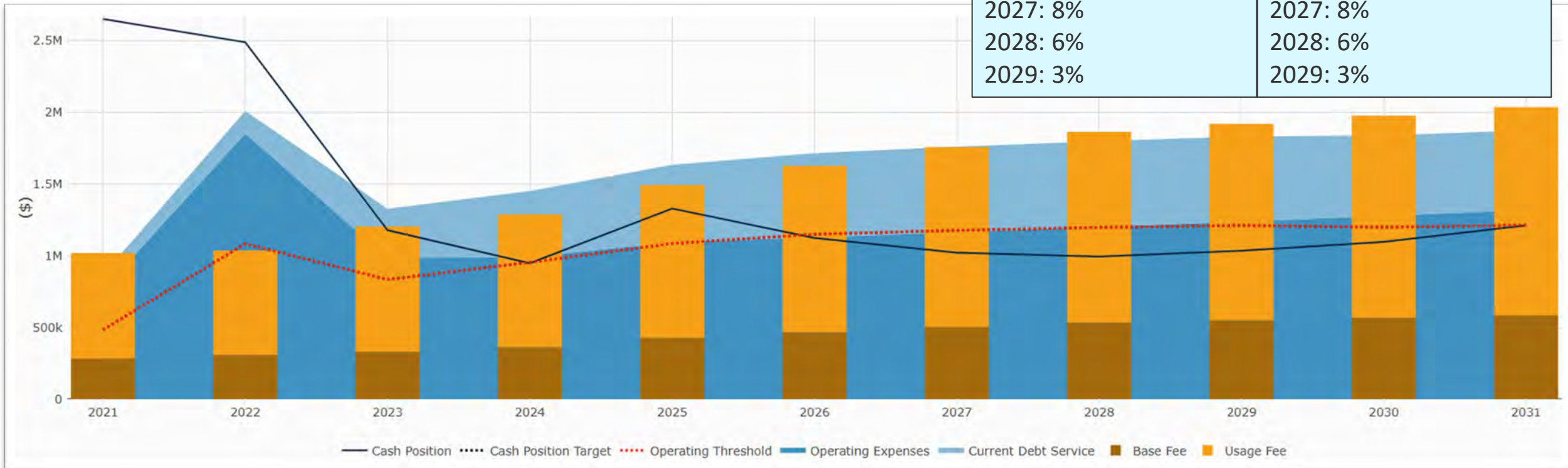


Proposed Solution

Current Rates	
2024 Base	2024 Usage
\$13.79	\$4.45/CCF

	2025 Base	2025 Usage
Residential	\$15.75	\$4.90/CCF (10%)
Commercial	\$19.00	\$4.90/CCF (10%)

Base Charge Increases:	Usage Charge Increases:
2026: 9%	2026: 9%
2027: 8%	2027: 8%
2028: 6%	2028: 6%
2029: 3%	2029: 3%



Average Monthly Utility Bill

	2025 Base	2025 Usage	Ave. Bill 2024	Ave. Bill 2025	Dollar Increase	Percent Increase
Residential	\$15.75	\$4.90/CCF	\$36.04	\$40.25	\$4.21	12%
Commercial	\$19.00	\$4.90/CCF	\$76.09	\$87.60	\$11.51	15%

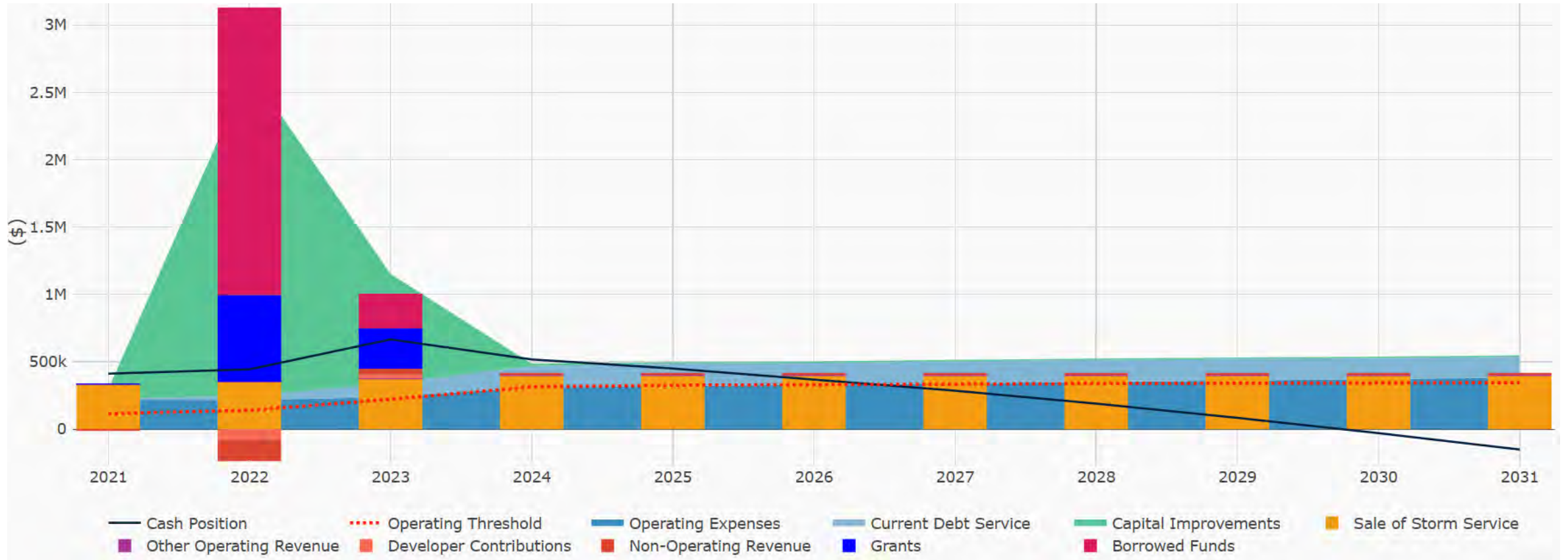
Stormwater System



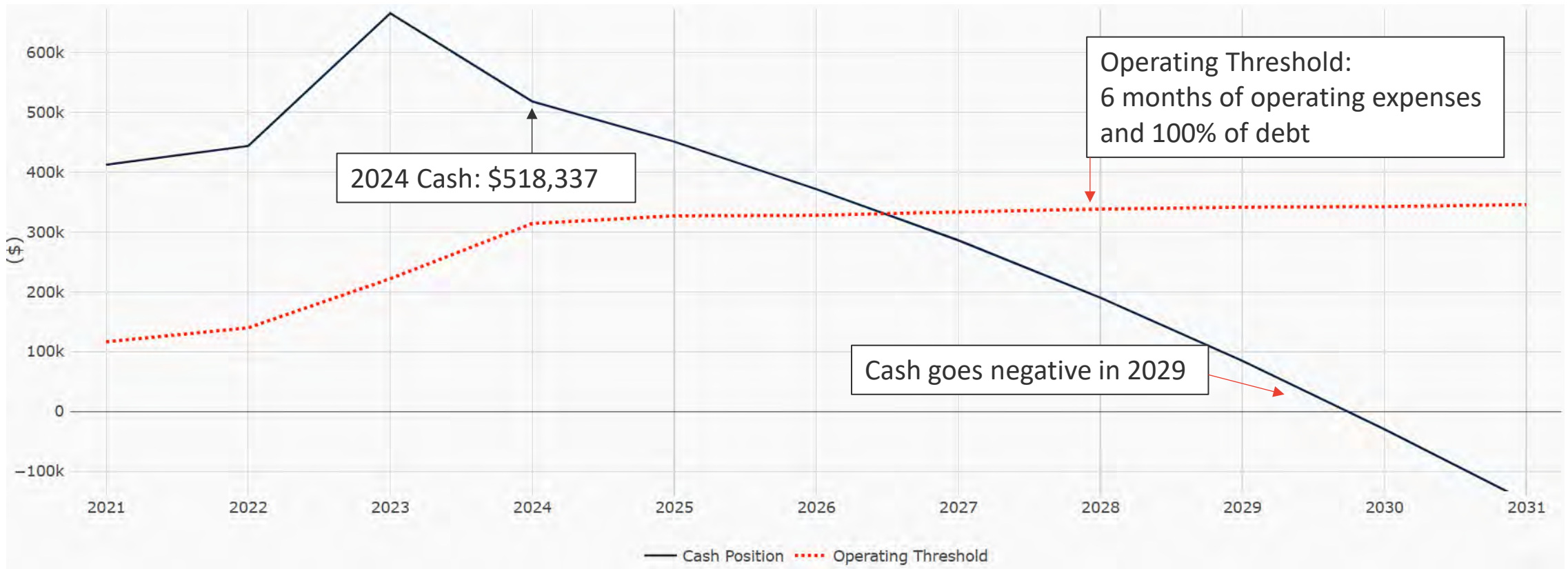
Current Financial Model

Expenses Exceeding Revenues

(Assumes no future increases)



Cash Position



Proposed Solution



Proposed Solution

Current Rates

2024 Rate

\$11.35

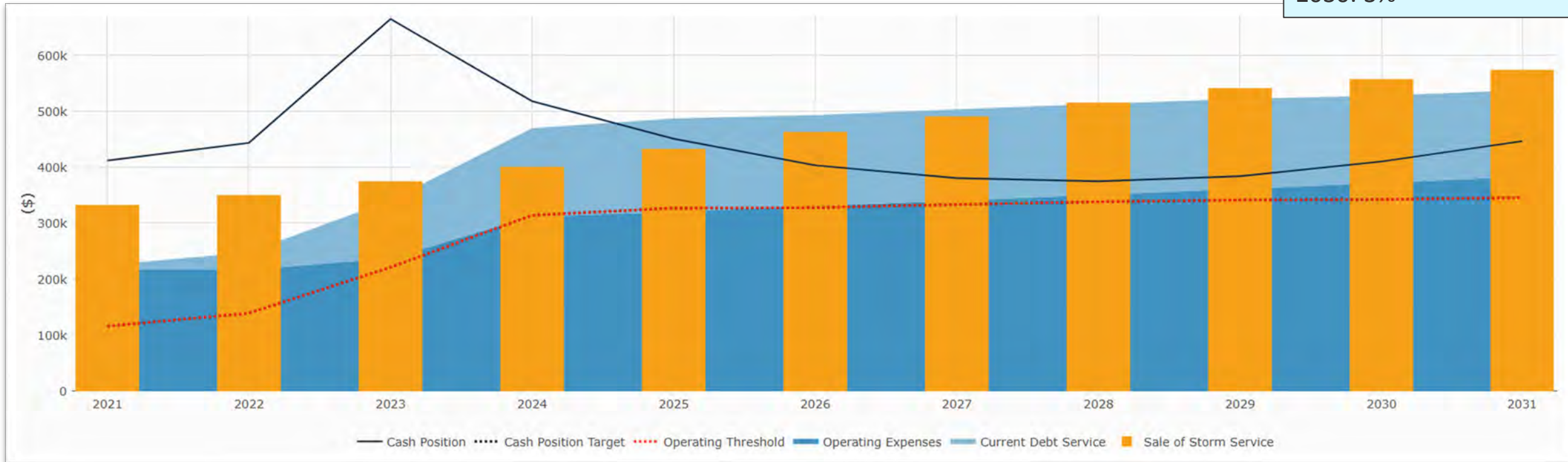
Proposed Rates

2025 Rate

\$12.26

Rate Increases:

- 2025: 8%
- 2026: 7%
- 2027: 6%
- 2028: 5%
- 2029: 5%
- 2030: 3%



Water Rates	2025 Base	2025 Usage
Residential	\$18.25	\$8.08/CCF (5%)
Commercial	\$24.00	\$8.08/CCF (5%)

Wastewater	2025 Base	2025 Usage
Residential	\$15.75	\$4.90/CCF (10%)
Commercial	\$19.00	\$4.90/CCF (10%)

Storm Sewer	2025 Rate
Per Residential Equivalency Factor	\$12.26 (8%)

Average Monthly Bill – All Wet Utilities

Option 2	Ave. Bill 2024	Ave. Bill 2025	\$ Increase	% Increase
Residential	\$102.54	\$111.16	\$8.62	8.4%
Commercial	\$211.80	\$236.98	\$25.18	11.9%



W A T E R W O R T H™



AGENDA RECOMMENDATION

Meeting Date: December 3, 2024

Agenda Item: Resolution No. 79 of 2024 – 2025 Fee Schedule

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution to enact the 2025 Fee Schedule.

Summary/Overview: The proposed changes are indicated in red. The fees in purple are set by City Resolution or City Ordinance and the fees in blue are set or limited by State Statute.

A summary memo is included from the Parks & Recreation Department indicating the fee increases and new fees added to the schedule. Please notify staff prior to the meeting if you have any questions regarding the proposed schedule.

Attachment: 2025 Fee Schedule

**RESOLUTION NO. 79 OF 2024
RESOLUTION SETTING FEE SCHEDULE FOR 2025**

WHEREAS, the City Council of the City of Redwood Falls has reviewed and adopted the following fee schedule:
CITY OF REDWOOD FALLS FEE AND CHARGES

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
AIRPORT				
214-35186-34312	APRON FEE FOR ARIEL SEEDING & SPRAYING OPERATORS	\$500/ANNUAL	NEW 2018	2018
214-35186-34305	ARRIVAL & DEPARTURE BUILDING HANGAR	\$262/MONTH - MANDATORY LEASE WITH AVIATION STORED Hangar No. 101 = 36-month agreement expires 12-31-27	\$256.43/MONTH	2025
214-35186-34307	7-BAY HANGAR	\$262/MONTH - MANDATORY LEASE WITH AVIATION STORED (2) 65' x 65' Hangar No. 706 & 707 = 36-month agreement expires 12-31-27	\$256/MONTH	2025
214-35186-34307	7-BAY HANGAR	\$171/MONTH - MANDATORY LEASE WITH AVIATION STORED (1) 55' x 43' Hangar No. 705 = 36-month agreement expires 12-31-27	\$166/MONTH	2025
214-35186-34307	7-BAY HANGAR	\$140/MONTH - MANDATORY LEASE WITH AVIATION STORED (4) 45' x 43' Hangar No. 701 - 704 = 36-month agreement expires 12-31-27	\$135/MONTH	2025
214-35186-34303	TWIN ENGINE T-HANGAR	\$95/MONTH - MANDATORY LEASE WITH AVIATION STORED 36-month agreement expires 12-31-27	\$90/MONTH	2025
214-35186-34303	TWIN ENGINE T-HANGAR	\$130/MONTH - MANDATORY LEASE NO AVIATION STORED 36-month agreement expires 12-31-27	\$125/MONTH	2025
214-35186-34305	MAINTENANCE HANGAR	\$725/MONTH - MANDATORY LEASE WITH AVIATION STORED (1) 80' x 100' Hangar No. 100 = 36-month agreement expires 12-31-27	\$720/MONTH	2025
214-35186-34303	SINGLE T-HANGAR	\$80/MONTH - LEASE & AVIATION 36-month agreement expires 12-31-27	\$75/MONTH	2025
214-35186-34303	SINGLE T-HANGAR	\$110/MONTH - LEASE & NO AVIATION 36-month agreement expires 12-31-27	\$105/MONTH	2025
214-35186-	OFFICE SPACE RENT	SUITES NEGOTIATED PER LEASE AGREEMENT	NEW 2020	
BUSINESS LICENSING - LIQUOR				
101-32100-35106	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 5 - ALCOHOLIC BEVERAGES LICENSING AND REGULATIONS	2021	2024
101-31610-34999	CONSUME & DISPLAY SETUP APPLICATION INVESTIGATION FEE	\$108.25/INITIAL APPLICATION INCLUDES \$33.25 BCA FEE	\$109.75/2017	2024
101-31520-32114	CONSUME & DISPLAY SETUP LICENSE	\$250/ANNUAL; \$25/TEMPORARY MN STATUTE §340A.414 SUBD. 6 NOT TO EXCEED \$300/YEAR; SUBD. 9 NOT TO EXCEED \$25/DAY	\$150/2015 ANNUAL	2016
101-31610-34999	3.2 MALT LIQUOR APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION	\$109.75/2023	2024
101-31520-32111	OFF SALE 3.2 MALT LIQUOR LICENSE	\$175/YEAR	\$100/2006 \$150/2017	2018
101-31520-32111	ON SALE 3.2 MALT LIQUOR LICENSE	\$250/YEAR	\$175/2004 \$225/2017	2018
101-31520-32223	ON SALE 3.2 MALT LIQUOR TEMPORARY LICENSE	\$30/DAY INVESTIGATION FEE NOT REQUIRED	\$25/2009	2017
101-31610-34999	OFF/ON LIQUOR APPLICATION INVESTIGATION FEE	\$108.25/INITIAL APPLICATION INCLUDES \$33.25 BCA FEE	\$109.75/2017	2024
101-31520-32112	ON SALE LIQUOR LICENSE	\$2,750/ANNUAL; MN STATUTE §340A.408 SUBD. 2 ONLY FOR CLUBS THAT ARE NOT OPEN TO THE PUBLIC		
101-31520-32113	ON SALE LIQUOR SUNDAY LICENSE	\$200/ANNUAL; MN STATUTE §340A.504 SUBD. 3 (B) MAXIMUM \$200/YEAR	ORD 101 3RD 2009 \$150/NEW	2016

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
BUSINESS LICENSING - LIQUOR				
101-31520-32117	OFF SALE LIQUOR LICENSE	\$200/ANNUAL; MN STATUTE §340A.408 SUBD. 3 (4) NOT TO EXCEED \$310	\$150/YEAR 2009	2017
101-31520-32199	ON SALE LIQUOR TEMPORARY LICENSE	\$50/DAY INVESTIGATION FEE NOT REQUIRED	\$125/2017; \$75/2009 NEW 2009	2022
101-31610-34999	WINE APPLICATION INVESTIGATION FEE	\$108.25/INITIAL APPLICATION INCLUDES \$33.25 BCA FEE	\$109.75/2017	2024
101-31520-32116	WINE LICENSE	\$275/YEAR MN STATUTE §340A.408 SUBD. 2 (C) NOT TO EXCEED HALF OF ON-SALE LIQUOR FEE	\$200/2017 \$250/2016	2018
BUSINESS LICENSING - MISCELLANEOUS				
101-32100-35106	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 6 - OTHER BUSINESS REGULATION AND LICENSING	2021	2024
101-32100-32215	ARCHERY DEER HUNT	\$20 SCREENING ADMINISTRATIVE FEE; \$40 HUNT FEE	2016	2017
101-32100-32216	CHICKEN PERMIT	\$50/3 YEAR PERMIT	NEW 2017	2017
101-31610-34999	CIGARETTE & TOBACCO APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION		2013
101-31520-32181	CIGARETTE & TOBACCO LICENSE	\$175/YEAR	\$150/1998-2017	2018
101-32100-35106	CIGARETTE & TOBACCO VIOLATION PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 6 - OTHER BUSINESS REGULATION AND LICENSING - SEC. 6.23	2021	2024
101-32100-35106	DOG FINES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 10 - PUBLIC PROTECTION, CRIMES AND OFFENSES - SEC. 10.46	2021	2024
101-32100-32214	DOG LICENSE	\$50 CONDITIONAL LIFETIME LICENSE	\$30/\$15/2018-2019	2020
101-32100-32214	DOG LICENSE REINSTATEMENT FEE	\$100 REINSTATEMENT OF CONDITIONAL LIFETIME LICENSE	NEW 2020	
101-32100-32214	DOG LICENSE TAG REPLACEMENT	\$5		
101-32100-32214	DOG KENNEL LICENSE - MORE THAN 5 DOGS	\$125/YEAR	75/2010 \$100/2010-2017	2018
101-31520-32199	PARADE PERMIT	\$25/EVENT		
101-31610-34999	PEDDLER/TRANSIENT MERCHANT INVESTIGATION FEE	\$75/INITIAL APPLICATION		2013
101-31520-32199	PEDDLER/TRANSIENT MERCHANT LICENSE	\$100/PER CONTINUOUS SALES EVENT; \$175/PER YEAR	\$75/2017 \$150/YEAR 2017	2018
101-31520-32199	SHOWS & THEATRICAL PERMIT	\$75/DAY EXEMPT IF CHURCH OR NON-PROFIT ORGANIZATON SPONSORED	\$50/DAY	2018
101-31520-32199	SOLID WASTE COLLECTION - RESIDENTIAL ANNUAL LICENSE	\$200 - FRANCHISE AGREEMENT REQUIRED	NEW 2014	2014
101-31520-32199	SOLID WASTE COLLECTION - COMMERCIAL ANNUAL LICENSE	\$100/YEAR	\$75/2017	2018
101-31520-32250	SPECIALTY VEHICLE PERMIT FEE	\$45/PER 3-YEAR PERMIT ATV, GOLF CART, MOTORIZED BICYCLE & MINI-TRUCK	\$30/3-YEAR PERMIT 2015	2024
101-31520-32250	SPECIALTY VEHICLE PERMIT STICKER REPLACEMENT	\$5 WITH ADDITIONAL; \$10 FEE FOR EACH ADDITIONAL YEAR LICENSED	NEW 2016	2016
101-32100-35106	SPECIALTY VEHICLE VIOLATION PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 8 - TRAFFIC REGULATIONS	2021	2024
101-31610-34999	TAXI APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION	RESOLUTION NO. 42 2013	2014

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
BUSINESS LICENSING - MISCELLANEOUS				
101-31520-32199	TAXI LICENSE	\$50/YEAR FOR 1ST TAXI; \$20/YEAR FOR EACH ADDITIONAL TAXI	\$15/YEAR	2014
101-31610-34999	THERAPEUTIC MASSAGE APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION	\$300	2013
101-31520-32199	THERAPEUTIC MASSAGE LICENSE	\$75/THERAPIST; \$175/ESTABLISHMENT IF MORE THAN 2 THERAPISTS	\$50/THERAPIST 2002 \$150/EST 2002	2018
BUILDING / MECHANICAL / PLUMBING DEPARTMENT				
101-32100-35106	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 4 - CONSTRUCTION LICENSING, PERMITS AND REGULATION	2021	2024
101-32410-34112	BUILDING INSPECTOR FEE	\$45/HOUR FOR EXTRA WORK, WEEKEND, ETC.		
101-32410-34112	BUILDING INSPECTOR CONTRACTUAL	\$45/HOUR INCLUDES VEHICLE		2000
101-32410-32210	BUILDING PERMIT FEES - RESIDENTIAL & COMMERCIAL	SEE 1997 UNIFORM BUILDING CODE - VALUATION BASED PERMIT SCHEDULE; \$1/STATE SURCHARGE ON FIXED PERMITS AS OF 07-01-15		2025
101-32410-34112	MECHANICAL PERMIT RESIDENTIAL & COMMERCIAL VALUATION	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	NEW 2016	2020
101-32410-34112	MECHANICAL PERMIT RESIDENTIAL FIXED FEES	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$45/2018	2025
101-32410-34112	PLUMBING PERMIT RESIDENTIAL FIXED FEES	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$45/2018	2025
A/R	DAMAGE DEPOSIT - MOVING OR DEMOLITION	\$1,000	\$500	2009
101-32410-32210	DEMOLITION	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$55	2023
101-32410-32210	MOBILE HOME PERMIT	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$100	2016
101-32410-32210	MOVING PERMIT - STRUCTURES IN OR OUT OF CITY	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$55	2023
101-32410-32209	PLAN REVIEW FEE - RESIDENTIAL & COMMERCIAL	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	2002	2018
101-21170	STATE SURCHARGE	SEE 1997 UNIFORM BUILDING CODE - VALUATION BASED PERMIT SCHEDULE; \$1/STATE SURCHARGE ON FIXED PERMITS AS OF 07-01-15	.0005XVALUE CONSTRUCTION;\$5 FIXED	2016
CENTRAL GARAGE / STREET DEPARTMENT				
703-39810-37301	CENTRAL GARAGE EQUIPMENT RENTAL RATE	SEE CENTRAL GARAGE EQUIPMENT RENTAL RATES		2024
	CENTRAL GARAGE / STREETS LABOR BILLING RATES	\$55/HOUR	ACTUAL LABOR RATE WITH OVERHEAD OR CONTRACTED LABOR RATE	2023
703-39810-37301	BARRICADE RENTAL - 10' "A" FRAME	\$2/DAY; \$60/REPLACEMENT COST	\$1.50/DAY; \$50 REPLACEMENT	2012
703-39810-37301	BARRICADE RENTAL - 4' FOLDING	\$1/DAY; \$40/REPLACEMENT COST		
703-39810-37301	BARRICADE RENTAL - CLASS 3	\$15/DAY; \$204/REPLACEMENT COST		NEW 2018
703-39810-37301	BARRICADE RENTAL - FLASHER WITH BATTERY	\$1.50/DAY; \$45/REPLACEMENT COST	\$1.50/DAY; \$30 REPLACEMENT	2018
703-39810-37601	BARRICADE RENTAL - BATTERY FOR FLASHER	\$8/REPLACEMENT COST		

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
CENTRAL GARAGE / STREET DEPARTMENT				
703-39810-37301	CONE 28" PLASTIC	\$0.50/DAY; \$25/REPLACEMENT COST	\$18 REPLACEMENT	2021
703-39810-37301	FENCING 42" PLASTIC	\$2.50/DAY; \$60/REPLACEMENT COST PER ROLL		
703-39810-37301	PIPE THREADER	\$30/FIRST THREAD; \$10/EACH ADDITIONAL THREAD		
703-39810-37301	SCAFFOLDING	\$2/DAY PER SET; \$350/REPLACEMENT COST PER SET		
101-33111-36603	SEAL COATING ALLEY	\$2,500	\$1,000 in 2020	2024
CITY HALL				
101-32100-35106	ADMINISTRATIVE HEARING FEE	\$10		2009
	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023	2021	2024
101-31410-36599	CANDIDACY FILING FEE	\$10 PER CITY CHARTER SECTION 5.03		
	CITY CODE BOOK	PUBLIC TO CONTACT AMERICAN LEGAL PUBLISHING 1-800-445-5588 FOR NEW BOOKS; ALP WILL BILL PUBLIC DIRECTLY; CODE IS ALSO ON THE CITY WEBSITE		2010
101-31520-34109	COLLECTION FEES - DELINQUENT ACCOUNTS	\$50/UTILITIES AND AR; \$25/ADMINISTRATION HEARING		
101-31320-36501	COPIES	\$0.25/BLACK & WHITE SINGLE SIDED; \$1.25/COLOR SINGLE SIDED	0.25/BLACK&WHITE	2009
101-31320-36501	COPIES 30" X 24"	\$2.50/PER 2' LINEAR FOOT	REPLACING 2005 RESOLUTION NO. 11	2018
101-31320-36501	COPIES 30" X 24" TO 48"	\$3.50/FROM 2' TO 4' LINEAR FEET	REPLACING 2005 RESOLUTION NO. 11	2018
101-31320-36501	COPIES 30" X OVER 48"	\$0.50/PER LINEAR FOOT OVER 4'	REPLACING 2005 RESOLUTION NO. 11	2018
101-31520-34109	DISHONORED CHECK CHARGE	\$30/CHECK; MN STATUTE §604.113 SUBD. 2(A)		2016
101-31320-36501	DVD COPY	\$25.00	\$5.00	2025
101-31320-34999	FAX	TRANSMIT: \$2.50/1ST PAGE IN STATE; \$0.50/PAGE THEREAFTER RECEIVE: \$1.50 MINIMUM/1ST PAGE; \$0.50/PAGE THEREAFTER		
101-21162 21160 TAX	GARBAGE - RESIDENTIAL UTILITY FEE	SEE ORDINANCE NO. 93, FOURTH SERIES	2020	2024-2025
	INVENTORY SALES TO THE PUBLIC	COST PLUS 20%	COST PLUS 25%/2017	2018
101-36500-31820	HOTEL/MOTEL CITY TAX	3% TAX = 5% CITY; 95% TCB		2003
101-31320-36599	NOTARY PUBLIC FEE	\$5/REQUEST; MN STATUTE §357.17 NOT TO EXCEED \$5	\$1/2009	2016
101-32100-35102	PARKING TICKET	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 9 - PARKING REGULATIONS	2021	2024
101-33116-32224	RIGHT-OF WAY FEES	SEE RESOLUTION NO. 31 OF 2017	REPLACING 1998 RESOLUTION NO. 15	2018
604-3-9590-37219 and 101-3-1520-36508	Solid Waste Administrative Fee	\$1.50 per account/per month	2009 - \$1.00	2024

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
FIRE DEPARTMENT				
101-32200-34207	GRASSLAND/CRP BURN	\$35 PER ACRE; \$500 MINIMUM	NEW	2025
101-32200-34207	LADDER TRUCK	\$500/CALL FOR LOCATIONS WITHOUT A MUTUAL AID AGREEMENT	NEW	2024
101-32200-34207	FIRE CALL	\$500/CALL OUTSIDE CITY LIMITS		1998
101-32200-34207	CAR FIRE CALL	\$500/CALL INSIDE OR OUTSIDE CITY LIMITS	NEW 2013	2013
101-32200-34207	FALSE ALARM	NO CHARGE/FIRST ALARM RESPONSE; \$100/PER ADDITIONAL ALARM RESPONSE FEE FOR MULTIPLE FALSE ALARMS ARE WITHIN A ROLLING 12 MONTH PERIOD.	\$75/FIRST ALARM; \$100/SECOND ALARM; \$125/THIRD ALARM; ETC.	2022
101-32200-36599	FIRE ALARM BOX - COMMERCIAL USE ONLY	\$65/PER KEY BOX	\$50/NEW 2017	2020
101-32100-36599	FIRE PERMIT OPEN BURNING - ISSUED BY CITY HALL	\$5	NEW 2003	2003
101-32200-34207	RESCUE CALLS	\$500/CALL INSIDE OR OUTSIDE CITY LIMITS	NEW 2013	2013
FIRE MARSHAL				
101-32410-34112	INSPECTION PERMIT DHS LICENSE	\$50 STATE SURCHARGE IS NOT REQUIRED	\$45	2013
101-32410-34112	INSPECTION PERMIT FIREWORK OUTDOOR DISPLAY	\$50 STATE SURCHARGE IS NOT REQUIRED	\$25/2016-2017	2018
101-32410-34112	INSPECTION PERMIT GENERAL	\$50 STATE SURCHARGE IS NOT REQUIRED	NEW 2016	2016
101-32100-36599	OPEN BURNING PERMIT	\$5 STATE SURCHARGE IS NOT REQUIRED		
LIBRARY				
211-35500-36501	COPIES	\$0.25/BLACK & WHITE SINGLE SIDED; \$0.50/COLOR SINGLE SIDED	\$0.20/BLACK & WHITE	2015
211-35500-34999	FAX - WITHIN OR OUTSIDE STATE, BUT WITHIN USA	TRANSMIT: \$1/PER PAGE - COVERSHEET REQUIRED RECEIVE: \$1/PER PAGE - COVERSHEET REQUIRED		2015
	FAX - GOVERNMENT AGENCIES	NO CHARGE		2024
	FAX - WITHIN PLUM CREEK LIBRARY SYSTEM FOR LIBRARY BUSINESS	NO CHARGE		2009
211-35500-35104	FINES & FEES	\$0.15/DAY; UP TO \$5 MAXIMUM		2015
211-35500-35104	FINES & FEES	\$2/DAY - VIDEO/DVD/CD; UP TO \$10 MAXIMUM	\$2/DAY VIDEO/DVD	2015
211-35500-35104	FINES & FEES	\$5/DAY WI-FI HOTSPOTS; UP TO \$20 MAXIMUM	NEW 2023	
211-35500-36599	GENEALOGY SEARCH	\$5/FIRST REQUEST; ADDITIONAL FEE FOR 30 MINS OR MORE OF RESEARCH: \$30.00 PER HOUR	\$5/FIRST REQUEST; \$15/HALF HOUR; \$30/HOUR	2022
211-35500-35104	LOST LIBRARY CARD	\$3		
211-35500-36311	MEETING ROOM RENT	\$0/CATEGORY A & B; \$50 PER RENTAL - NO TIME LIMIT (\$25 DEPOSIT/\$25 DUE BEFORE USE) - CATEGORY C	\$25 REFUNDABLE DEPOSIT/CATEGORY B \$35/4 HOURS OR \$50/5 HOURS OR MORE PLUS DEPOSIT/CATEGORY C	2024

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
PARKS & RECREATION DEPARTMENT				
	PARKS & RECREATION DEPARTMENT FEES	SEE PARKS & RECREATION FEE SCHEDULE		2025
POLICE DEPARTMENT				
101-32100-36501	CD/DVD COPY (RECORDS REQUEST)	\$25.00 EACH	\$5.00	2025
101-32100-36501	COPIES	\$0.25/BLACK & WHITE SINGLE SIDED; \$0.50/COLOR SINGLE SIDED		
101-31520-34999	INFORMATION DISCLOSURE REQUEST/RECORDS SEARCH	HOURLY RATE OF STAFF - MUST FIRST COMPLETE EXHIBIT 4 INFORMATION DISCLOSURE REQUEST AND RECEIVE APPROVAL FROM CITY ATTORNEY		
PUBLIC UTILITIES DEPARTMENT				
101-31520-34110	ASSESSMENT CERTIFIED SEARCH FEE - PENDING ASSESSMENTS	\$10/PARCEL		
101-31520-34110	ASSESSMENT CERTIFICATION FEE	\$50		
604-39590-37602	LABOR BILLING RATE	\$65/HOUR	ACTUAL LABOR RATE WITH OVERHEAD OR CONTRACTED LABOR RATE	2023
604-39590-37200	TEMPORARY SERVICE - PRIMARY EXTENSION	LABOR AND EQUIPMENT PLUS ANY NON-RETURNABLE MATERIAL		
A/R	TEMPORARY SERVICE CONNECTED TO NEW OR EXISTING SERVICE	\$50		
A/R	URD DEPOSIT - INSTALLATION OF UNDERGROUND ELECTRIC	\$1,000	\$500	2025
A/R	200 AMP SERVICE	\$4.50/FOOT	\$4/FOOT	2022
A/R	400 AMP SERVICE	\$5.50/FOOT	\$5/FOOT	2022
604-39590-38599	RENEWABLE ENERGY INSTALLATION FEE	\$100.00		2022
604-39590-37221	RECONNECTION FEE - ELECTRIC BETWEEN 8 AM TO 4 PM	\$75	\$50/2018	2025
604-39590-37221	RECONNECTION FEE - ELECTRIC BETWEEN 4 PM TO 8 PM	\$150	\$120/2018	2025
604-39590-37221	RECONNECTION FEE - ELECTRIC ON WEEKENDS 8 AM TO 8 PM	\$150	\$120/2018	2025
601-39451-37210	RECONNECTION FEE - WATER BETWEEN 8 AM TO 4 PM	\$75	\$50/2018	2025
601-39451-37210	RECONNECTION FEE - WATER BETWEEN 4 PM TO 8 PM	\$150	\$120/2018	2025
601-39451-37210	RECONNECTION FEE - WATER ON WEEKENDS 8 AM TO 8 PM	\$150	\$120/2018	2025
604-21630	UTILITY RESIDENTIAL SERVICE DEPOSIT	\$300 ELECTRIC & WATER SERVICE; \$125 WATER SERVICE ONLY	\$275/2022 \$112.50/2005-2017	2025 2018
604-21630	UTILITY COMMERCIAL SERVICE DEPOSIT	TWO TIMES THE 12 MONTH AVERAGE OF THE PREVIOUS OCCUPANT		
XXX-XXXXX-36220	UTILITY PENALTY FEE	ON THE 1ST WORKING DAY FOLLOWING THE 15TH, A 10% FEE OF THE CURRENT OUTSTANDING BALANCE WILL BE CHARGED TO UNPAID UTILITY ACCOUNT		

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
WATER / WASTE WATER DEPARTMENT				
601-39451-37210	HYDRANT SETUP	\$50; ADDITIONAL \$50 IF HOSE ISN'T ROLLED UP		2012
601-39451-37602	HYDRANT TESTING	\$75/HOUR MINIMUM	\$30/HOUR MINIMUM	2010
601-39451-37602	LABOR BILLING RATE	\$55/HOUR	ACTUAL LABOR RATE WITH OVERHEAD OR CONTRACTED LABOR RATE	2023
602-39435-37602	SEPTIC TANK WASTE DISPOSAL FEE	\$75	\$50 MINIMUM 2,000 GALLONS	2015
602-39435-37240	SEWER CONNECTION FEE FOR NEW SERVICE	\$150		
601-39451-37240	WATER CONNECTION FEE FOR NEW SERVICE	\$150		
601-39451-37240	WATER ACCESS FEE (NORTH REDWOOD WATERMAIN LOOP)	\$16,500.00	NEW 2022	
601-39451-37601 601-21160 TAX	WATER METER GASKETS & SPUDS	COST PLUS 20% AND TAX	2017/COST	2018
601-39451-37600 601-21160 TAX	WATER METER	COST PLUS 20% AND TAX	2017/COST	2018
601-39451-37603 601-21160 TAX	PARTS & MATERIALS TO FACILITATE A CONNECTION TO CITY SERVICES	COST PLUS 20% AND TAX	NEW 2023	
601-39451-37210	WATER METER TEST	\$35 IF RESIDENT REQUESTS AND NOTHING IS WRONG WITH METER; NO CHARGE IF METER IS DEFECTIVE		2012
601-39451-37210	WATER SHUT OFF AND TURN ON FOR REPAIRS - BETWEEN 8 AM TO 4 PM	\$25	\$10/2020	2025
601-39451-37210	WATER SHUT OFF AND TURN ON FOR EMERGENCY REPAIRS - BETWEEN 4 PM TO 8 AM	\$100	\$80/2020	2025
601-39451-37602	WATER TAPPING FOR SERVICE	\$100	\$50/2013	2025
ZONING DEPARTMENT				
101-32410-32222	MINOR SUBDIVISION	SEE ZONING PERMIT FIXED FEE SCHEDULE	NEW 2016	2016
101-32410-32221	CONDITIONAL USE	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32229	PLANNED UNIT DEVELOPMENT (PUD)	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32225	PLAT REQUEST	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32219	SIGN PERMIT PERMANENT	SEE ZONING PERMIT FIXED FEE SCHEDULE		2014
101-32410-32219	SIGN PERMIT PORTABLE	SEE ZONING PERMIT FIXED FEE SCHEDULE		2014
101-32410-32219	ZONING PERMIT	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$45/2024	2025
101-32410-32220	VARIANCE	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32228	ZONING AMENDMENT	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
ZONING DEPARTMENT				
101-32410-32219	ZONING LETTER	SEE ZONING PERMIT FIXED FEE SCHEDULE		2012
101-32410-32230	ZONING APPEAL	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32227	VACATE EASEMENT OR RIGHT OF WAY	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32226	INTERIM USE	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025

Fee set or limited by Minnesota State Statute

Fee set by City Resolution or City Ordinance

Fee changed in 2025

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 3rd day of December 2024
 ATTEST:

 Keith Muetzel
 City Administrator

 Tom Quackenbush
 Mayor

(City Seal)

Subscribed and sworn to before me this 3rd day of December 2024.

 Notary Public

RESOLUTION NO. 59 OF 2023

**RESOLUTION TO ADOPT A COMPREHENSIVE SCHEDULE OF
OFFENSES AND ESTABLISH ADMINISTRATIVE PENALTIES**

WHEREAS, the City Council for the City of Redwood Falls has adopted an ordinance establishing a procedure for adjudicating administrative offenses and providing for a schedule of offenses and administrative penalties; and

WHEREAS, said ordinance authorizes the City Council, from time to time, to identify administrative offenses and establish penalties for such offenses; and

WHEREAS, the City Council has established by Resolution 29 of 2003, Resolution 20 of 2004, Resolution 32 of 2010, Resolution 9 of 2012, Resolution 28 of 2013, Resolution 36 of 2014, Resolution 70 of 2016, Resolution 30 of 2021, and Resolution 4 of 2023 established various administrative penalties to be addressed in the Administrative Citation Process established by Ordinance 91, Third Series; and

WHEREAS, in an effort to consolidate the various resolutions, the City Council intends by this Resolution to consolidate the various resolutions into one comprehensive list of Administrative Penalties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA:

SECTION 1. The Redwood Falls City Council hereby establishes the following administrative penalties for the listed offenses to be payable under Ordinance 91, Third Series.

<u>OFFENSE</u>	<u>ADMINISTRATIVE PENALTY</u>
CHAPTER 3 - MUNICIPAL AND PUBLIC UTILITIES	
SEC. 3.04. Rules and regulations relating to municipal utilities.	
Subd. 7. Unlawful Acts-Tampering or improperly connecting with Municipal Utilities.....	\$50.00
Subd. 9. Damaging Municipal Utility Equipment.....	\$50.00
SEC. 3.20 Rules and regulations relating to refuse collection and disposal.	
Subd. 3. Illegal Storage, Dumping or Transporting Solid Waste.....	\$50.00
SEC. 3.30 Rules and regulations relating to water service.	
Subd. 6. Violation of Prohibited Uses or Restricted Hours.....	\$50.00
Subd. 8. Opening Hydrants.....	\$50.00
Subd. 12. Tampering With Water Meters.....	\$50.00
SEC. 3.40 Rules and regulations relating to sewerage use.	
Subd. 2. Illegal dumping or discharge of waste.....	\$50.00
Subd. 4. Illegal connections to public sewer.....	\$50.00
Subd. 5. Illegal discharge into public sewer.....	\$50.00

Subd. 6. Damaging wastewater facilities.....	\$50.00
SEC. 3.50. Violation of sump pump drain regulations.....	\$50.00

A second or subsequent violation of the above listed ordinances by the same person within 12 months of the most recent violation shall result in a doubling of the previously imposed penalty.

CHAPTER 4 - CONSTRUCTION LICENSING, PERMITS AND REGULATION

SEC. 4.01. Violation of Building Code.....	\$100.00
SEC. 4.04. Failure to obtain building permit.....	\$100.00
SEC. 4.05. Failure to obtain demolition permit.....	\$100.00
SEC. 4.06. Violation of permit or special requirements for moving buildings.....	\$250.00
SEC. 4.07. Violation of Property Maintenance Code.....	\$100.00
SEC. 4.10. Violation of construction and maintenance of antennae and supporting towers ordinance.....	\$100.00
SEC. 4.21. Subd. 10. Permitting a hazardous building or property.....	\$250.00
SEC. 4.99. Other construction, building or licensing violations.....	\$100.00

A second or subsequent violation of the above listed ordinances by the same person within 12 months of the most recent violation shall result in a doubling of the previously imposed penalty.

CHAPTER 5 - ALCOHOLIC BEVERAGES LICENSING AND REGULATION

SEC. 5.02. Violations of licensing procedures and requirements.....	\$500.00
SEC. 5.08. Violations of after-hours restrictions.....	\$1,000.00*
SEC. 5.11. Failure to permit inspection.....	\$500.00
SEC. 5.15. Minor consumption, purchasing, possession, presence or misrepresentation of age.....	\$100.00
SEC. 5.16. Unlawful gambling.....	\$100.00
SEC. 5.17. Consumption or possession of alcoholic beverages on streets, public property, or private parking lots to which the public has access.....	\$50.00
SEC. 5.18. Possession of alcoholic beverages in prohibited buildings or grounds.....	\$50.00
SEC. 5.19. Other unlawful acts.....	\$50.00
SEC. 5.21. Sale of liqueur-filled candy.....	\$50.00
SEC. 5.31. Illegal beer sales.....	\$500.00*
SEC. 5.50. Illegal liquor sales.....	\$500.00*
SEC. 5.70. Illegal wine sales.....	\$500.00*
SEC. 5.80. Violations of club license restrictions and regulations.....	\$500.00*
SEC. 5.83. Bottle club violations.....	\$500.00*
SEC. 5.86. Permitting Nudity or obscenity in licensed premises.....	\$500.00

*And such other conditions set by the City Council following hearing.

A second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty. A third violation shall result in the revocation of applicable license.

CHAPTER 6 - OTHER BUSINESS REGULATION AND LICENSING

SEC. 6.02. False statement or omission on application form.....	\$100.00
SEC. 6.06. Permitting the use of real property by unlicensed business.....	\$250.00
SEC. 6.22. Violations of public show, movie, caravan, circus, carnival, theatrical or other performance or exhibition ordinance.....	\$100.00
SEC. 6.23. Tobacco Sales	
Subd. 2. Unlicensed sale of tobacco.....	\$1,000.00**
Subd. 4(a). Sale to Minor.....	\$250.00*
Subd. 4(b). Possession by minor.....	\$50.00
Subd. 4(c). Use by minor.....	\$50.00
Subd. 4(d). Attempted Purchase by Minor.....	\$50.00
Subd. 4(e). Attempted Purchase by Minor Using False Identification.....	\$50.00
Subd. 6(b). Sale While License is Suspended.....	\$1,000.00**
Subd. 6(c). Conviction of crime relating to sale of tobacco.....	\$1,000.00**
SEC. 6.24. Violations of peddlers, solicitors, and transient merchants ordinance.....	\$100.00
SEC. 6.25. Violations of taxicab ordinance.....	\$100.00
SEC. 6.28. Violations of dog kennels ordinance.....	\$100.00
SEC. 6.29. Violations of lodging tax ordinance.....	\$100.00
SEC. 6.30. Violations of professional therapeutic massage ordinance.....	\$250.00

*First violation will result in a 3-day sale suspension and other conditions set by City Council, a second violation within 12 months will result in a \$500.00 fine a 7-day suspension and other conditions set by City Council, and a third violation within 12 months will result in a \$1,000.00 fine and revocation of license. Violations are determined on a 12 months rolling calendar.

**A violation will also result in a revocation of license.

Except as specified above, a second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty.

CHAPTER 7 – STREETS AND SIDEWALKS GENERALLY

SEC. 7.03. Failure to comply with traffic officer.....	\$50.00
SEC. 7.04. Violation of traffic and parking control ordinance.....	\$50.00
SEC. 7.05. Failure to remove ice or snow from public sidewalks and private property.....	\$100.00
SEC. 7.06. Violation of roadway surfacing, sidewalk, curb and gutter ordinance.....	\$50.00
SEC. 7.07. Permitting obstructions in streets.....	\$50.00
SEC. 7.08. Street openings or excavation violations.....	\$50.00
SEC. 7.10. Parades.	
Subd. 2. Failure to obtain permit.....	\$50.00
Subd. 5. Interfering with parade.....	\$150.00
SEC. 7.11. Violation of grass, weeds and trees regulations.....	\$50.00
SEC. 7.12. Failure to obtain curb-cut permit.....	\$50.00
SEC. 7.16. Improper use of on-street parking or City-owned parking lots.....	\$50.00

SEC. 7.17. Illegal painting or coloring of curb and gutter, street and sidewalk.....	\$50.00
SEC. 7.18. Driving or operating motorized vehicle on sidewalks.....	\$50.00
SEC. 7.19. Violation of no-fishing from bridge posting.....	\$25.00
SEC. 7.21. Violation of residential picketing ordinance.....	\$50.00
SEC. 7.22. Violation of commercial picketing ordinance.....	\$50.00
SEC. 7.23. Violation of right-of-way management ordinance.....	\$100.00

CHAPTER 8 - TRAFFIC REGULATIONS

SEC. 8.03. Violations of bicycle licensing and riding regulations.....	\$25.00
SEC. 8.20. Violations of snowmobile traffic control and regulations.....	\$25.00
SEC. 8.23. Violations of Permitting for all Specialty Vehicles.....	\$25.00
SEC. 8.24. Violations of Operation for all Specialty Vehicles.....	\$25.00
SEC. 8.25. Violations of Operation for Golf Carts.....	\$25.00
SEC. 8.26. Violations of Recreational Vehicle Operator Age and/or Training Requirements.....	\$25.00
SEC. 8.27. Violations of Mini-Truck Licensing.....	\$25.00
SEC. 8.28. Violations of Hours of Operation.....	\$25.00
SEC. 8.29. Violations of Minimum Equipment Requirements.....	\$25.00
SEC. 8.30. Violations of Street Crossings of Recreational Vehicles And Golf Carts.....	\$25.00
SEC. 8.31. Violation of skateboards, roller skates, in-line skates and roller skis ordinance.....	\$25.00

CHAPTER 9 - PARKING REGULATIONS

SEC. 9.02. General Parking Prohibitions.....	\$30.00
SEC. 9.03. Violations of recreational camping vehicle parking regulations.....	\$30.00
SEC. 9.06. Improper Parallel parking.....	\$30.00
SEC. 9.07. Improper Angle parking.....	\$30.00
SEC. 9.08. Improper parking on streets without curb.....	\$30.00
SEC. 9.09. Violations of parking hours restrictions.....	\$30.00
SEC. 9.10. Violations of snow and other emergency parking restrictions.....	\$30.00
SEC. 9.11. Illegal truck parking.....	\$30.00
SEC. 9.12. Illegal parking rules in city parking lots and ramps.....	\$30.00
SEC. 9.14. Violations of loading zone restrictions.....	\$30.00
SEC. 9.15. Violations of unattended vehicle ordinance.....	\$30.00
SEC. 9.16. Repairing vehicle on street.....	\$30.00
SEC. 9.17. Illegal parking for the purpose of advertising or selling merchandise.....	\$100.00
SEC. 9.18. Violations of courtesy parking restrictions.....	\$30.00
SEC. 9.19.	
Subd. 1 Violations of Handicapped Parking Restrictions.....	\$100.00
Subd. 2 Violations of Fire Lane.....	\$30.00
SEC. 9.20. Illegal parking in electric vehicle charging stations.....	\$30.00
SEC. 9.21. Illegal commercial parking lots.....	\$30.00

CHAPTER 10 - PUBLIC PROTECTION, CRIMES AND OFFENSES

SEC. 10.01.	Burn Site.....	\$50.00
SEC. 10.03.	Rules and Regulations Governing Public Parks	\$25.00
SEC. 10.04.	Watercraft Regulations.....	\$50.00
SEC. 10.08.	Dangerous Weapons and Articles.....	\$100.00
SEC. 10.09.	Discharge and Transportation of Firearms.....	\$100.00
SEC. 10.10.	Game Hunting within the City.....	\$100.00
SEC. 10.11.	City Deer Hunt by Bow and Arrow	\$100.00
SEC. 10.13.	Disorderly Conduct – Noisy Parties	\$100.00
SEC. 10.14.	Noise Violations	\$50.00
SEC. 10.18.	Public Safety Alarms and False Alarms.....	\$100.00
SEC. 10.19.	Interference with Ambulance Service.....	\$100.00
SEC. 10.20.	Cannabis Use in Public Place	\$50.00
SEC. 10.23.	Public Nuisance Prohibition	\$100.00
SEC. 10.24.	Public Nuisance Affecting Health	\$100.00
SEC. 10.25.	Public Nuisance Affecting Morals and Decency.....	\$100.00
SEC. 10.26.	Public Nuisance Affecting Peace and Safety	\$100.00
SEC. 10.34.	Prohibited Use and Parking of Manufactured Homes, Mobile Homes, Prefabricated Buildings, Modular Buildings and Recreational Camping Vehicles.....	\$100.00
SEC. 10.43.	Diseased Trees and Stumps	\$50.00
SEC. 10.46.	Animal Licensing and Regulation	
	Subd. 2. Running at Large.....	\$50.00
	Subd. 3. License Required.....	\$50.00
	Subd. 4. License Limitation	\$100.00
	Subd. 7. Tag Required.....	\$50.00
	Subd. 8. Owner Obligation for Proper Care.....	\$100.00
	Subd. 9. Feeding of Stray or Feral Cats	\$50.00
	Subd. 14. Barking Dogs	\$50.00
	Subd. 15. Interfering with a Peace Officer.....	\$100.00
	Subd. 16. Dangerous Dogs	\$500.00
	Subd. 16.E.2 Dog Park Prohibition.....	\$100.00
SEC. 10.47.	Animals and Fowl.....	\$50.00
SEC. 10.48.	Animal Waste	\$50.00
SEC. 10.49.	Feeding of Deer Prohibited	\$50.00
SEC. 10.54.	Required Permits.....	\$100.00
SEC. 10.55.	Premises Identification.....	\$50.00
SEC. 10.56.	Fire Lanes	\$50.00
SEC. 10.57.	Key Boxes	\$50.00
SEC. 10.58.	Deliberate or Negligent Burning.....	\$100.00
SEC. 10.59.	Removal or Tampering with Equipment.....	\$100.00
SEC. 10.60.	Removal of or Tampering with Appurtenances.....	\$100.00
SEC. 10.61.	Obstruction of Egress.....	\$50.00
SEC. 10.62.	Fire or Barbecues on Balconies or Patios.....	\$50.00
SEC. 10.63.	Fire Apparatus Access Roads	\$50.00

SEC. 10.64.	Recreational Fires	\$50.00
SEC. 10.65.	Open Burning	\$50.00

A second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty.

CHAPTER 11 – PROPERTY MAINTENANCE CODE

SEC. 11.09.	Unsafe Structures and Equipment.....	\$100.00
SEC. 11.14.	General Requirements	\$50.00
SEC. 11.15.	Exterior Property Areas.....	\$50.00
SEC. 11.15.4.	Weeds, Grass, and Other Vegetation	\$50.00
SEC. 11.15.8.	Open Pits, Basements and other Excavations.....	\$250.00
SEC. 11.16.	Abandoned and Junk Vehicles.....	\$50.00
SEC. 11.17.	Vehicle Parking on Residential Property	\$50.00
SEC. 11.18.	Swimming Pools, Spas and Hot Tubs.....	\$50.00
SEC. 11.19.	Exterior Structure.....	\$50.00
SEC. 11.20.	Interior Structure.....	\$50.00
SEC. 11.21.	Handrails and Guardrails.....	\$50.00
SEC. 11.22.	Rubbish, Junk, and Garbage.....	\$100.00
SEC. 11.23.	Pest Elimination.....	\$50.00
SEC. 11.24.	Plumbing Facilities and Fixture Requirements	\$50.00
SEC. 11.25.	Storm Drainage.....	\$50.00
SEC. 11.26.	Mechanical and Electrical Requirements.....	\$50.00

A second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty.

REDWOOD FALLS UNIFIED DEVELOPMENT ORDINANCE (ZONING)

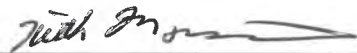
Chapter 3-	Violation of Administration and Enforcement.....	\$100.00
Chapter 4-	Violation of Non Conforming Use	\$100.00
Chapter 5-	Violation of Site Plan Regulations.....	\$100.00
Chapter 7-	Violation of General Provisions.....	\$100.00
Chapter 8-	Violation of Specific Development Standards.....	\$100.00
Chapter 9-	Violation of Off-Street Parking and Loading.....	\$100.00
Chapter 10-	Violation of Sign Regulations.....	\$100.00
Chapter 11-	Violation of Residential District Standards	\$100.00
Chapter 12-	Violation of Business District Standards	\$100.00
Chapter 13-	Violation of Industrial District Standards.....	\$100.00
Chapter 14-	Violation of Overlay and Special District Standards.....	\$100.00
Chapter 15-	Violation of Planned Unit Development District Standards.....	\$100.00
Chapter 16-	Violation of Subdivision Regulations.....	\$100.00

A second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty.

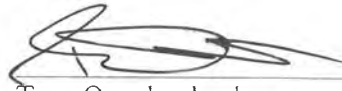
SECTION 2. The foregoing list of administrative penalties shall, following the effective date of this Resolution, be incorporated into the City's Fines and Fee Schedule, which is reviewed and approved annually by the City Council. The City Council shall hereafter annually review and modify these administrative penalties in conjunction with the annual Fines and Fee Schedule review.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 17th day of October, 2023.

ATTEST:



Keith Muetzel
City Administrator



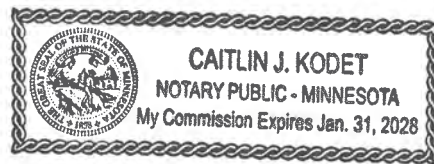
Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
17th day of October, 2023.



Notary Public



The City of Redwood Falls follows the 2014 Unified Development Ordinance

ZONING PERMIT FIXED FEES	
Sign Permit - Permanent	\$50.00. <i>See Chapter 10 Signs.</i>
Sign Permit - Portable	\$25.00. <i>See Chapter 10, Signs.</i>
Zoning Permit	\$50.00 fee for the following zoning projects: detached deck under 30", fence & accessory structure under 200 square feet. <i>Permit fee is exempt from the State surcharge. See Chapter 7, Article 4. Accessory Structures and Uses.</i>
Zoning Letter	\$50.00 per request. <i>See Chapter 3, Article 6. Zoning Certificate.</i>

ZONING FEES FOR PLANNING COMMISSION MEETING	
Minor Subdivision	\$250.00 per request, includes recording fees. <i>See Chapter 3, Article 11. Other Development Approvals and Permits.</i>
Conditional Use	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 7. Conditional Use Permits.</i>
Planned Unit Development (PUD)	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 11. Other Development Approvals and Permits.</i>
Plat Request	\$500.00 per request. Includes: publication and recording fees. <i>See Chapter 3, Article 11. Other Development Approvals and Permits.</i>
Variance	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 9. Variances.</i>
Zoning Amendment	\$500.00 per request. Includes: publication, 350' radius mailing, and update zoning map. <i>See Chapter 3, Article 5. Zoning Amendments.</i>
Zoning Appeal	\$500.00 per request. Includes: publication, 350' radius mailing, and update zoning map. <i>See Chapter 3, Article 4. Appeals</i>
Vacate Easement or Right of Way	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 10. Vacations of Street, Easement, or Other Public Reservations.</i>
Interim Use	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 8. Interim Uses.</i>

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE
Equipment Fee Schedule (Rates are for Equipment Only)		Per Hour
XXX-XXXXX-36301 / 37301	Pick-up truck	\$25.00
XXX-XXXXX-36301 / 37301	One-ton dump truck	\$30.00
XXX-XXXXX-36301 / 37301	Two-ton dump truck	\$75.00
XXX-XXXXX-36301 / 37301	Two-ton dump truck with snow equipment	\$105.00
XXX-XXXXX-36301 / 37301	Tandem-axle dump truck	\$125.00
XXX-XXXXX-36301 / 37301	Digger Truck	\$150.00
XXX-XXXXX-36301 / 37301	Bucket Truck	\$150.00
XXX-XXXXX-36301 / 37301	Jetter Truck	\$150.00
XXX-XXXXX-36301 / 37301	Vactor	\$175.00
XXX-XXXXX-36301 / 37301	Street Sweeper	\$150.00
XXX-XXXXX-36301 / 37301	Loader	\$100.00
XXX-XXXXX-36301 / 37301	Grader	\$175.00
XXX-XXXXX-36301 / 37301	Backhoe	\$80.00
XXX-XXXXX-36301 / 37301	Roller	\$50.00
XXX-XXXXX-36301 / 37301	Skid Loader	\$50.00
XXX-XXXXX-36301 / 37301	Chipper	\$150.00
XXX-XXXXX-36301 / 37301	Zero Turn Mower	\$35.00
XXX-XXXXX-36301 / 37301	Wide Area Mower	\$60.00
XXX-XXXXX-36301 / 37301	Utility Tractor with mower	\$40.00
XXX-XXXXX-36301 / 37301	Utility Vehicle with attachments	\$50.00
XXX-XXXXX-36301 / 37301	Field Grooming Equipment	\$50.00
XXX-XXXXX-36301 / 37301	Sewer Camera With Trailer	\$100.00
XXX-XXXXX-36301 / 37301	Pump 2-3"	\$15.00
XXX-XXXXX-36301 / 37301	Pump 4"	\$25.00
XXX-XXXXX-36301 / 37301	Pump 6"	\$70.00
XXX-XXXXX-36301 / 37301	Crack Filling Equipment	\$50.00
XXX-XXXXX-36301 / 37301	Loader Mounted Snowblower	\$140.00
XXX-XXXXX-36301 / 37301	Misc Snow Equipment	\$50.00
XXX-XXXXX-36301 / 37301	Misc Small Equipment	\$25.00

ORDINANCE NO. 93, FOURTH SERIES

AN ORDINANCE GRANTING A FRANCHISE TO SWEETMAN SANITATION, TO COLLECT AND HAUL RESIDENTIAL MUNICIPAL SOLID WASTE GENERATED BY RESIDENTIAL AND MULTI-RESIDENTIAL UNITS LOCATED WITHIN THE CITY OF REDWOOD FALLS, MINNESOTA.

THE CITY OF REDWOOD FALLS ORDAINS:

Section 1. Short Title. This Franchise Ordinance shall be known and cited as the “Sweetman Sanitation, Solid Waste Franchise Ordinance”.

Section 2. Purposes, Policy and Scope. It is declared to be the public policy of the City of Redwood Falls to regulate solid waste management to:

- i. Insure safe, efficient, economical and comprehensive solid waste service;
- ii. Eliminate overlapping service and thereby increase efficiency and decrease truck noise, street wear, energy waste, air pollution and public inconvenience;
- ii. Protect public health and the environment; and
- iv. Provide public service standards.

Section 3. Definitions. For purposes of this Franchise Ordinance, the terms used herein are intended to have the same meaning as used in Redwood Falls City Code § 3.20. In addition, unless a different meaning is required by the context, the following definitions shall have the meanings stated:

“**Sweetman Sanitation**” is Sweetman Sanitation, a Minnesota Corporation, its agents and employees, lawful successors, transferees or assigns.

“**Effective Date**” means the date on which the ordinance becomes effective under Section 4.3.

“**Mixed Municipal Solid Waste**” means, for purposes of this Franchise, garbage, refuse and other solid waste generated by Residential Customers, Multi-Residential Customers and City owned and operated facilities. “Mixed Municipal Solid Waste” does not mean, for purposes of this Franchise, garbage, refuse and other solid waste generated by commercial, industrial and other community activities.

“**Multi-Residential Customer**” means a Multi-Residential Unit located in the City which produces mixed municipal solid waste. “Multi-residential unit” shall mean permanent buildings containing three or more residential units including condominiums, apartment houses, mobile-home parks, travel trailer parks and recreational vehicle parks.

“**Notice**” shall mean a writing served by a party or parties on another party or parties. Notice to Sweetman Sanitation must be mailed to PO Box 81, Redwood Falls, Minnesota 56283. Notice to City must be mailed to City Administrator, City of Redwood Falls, P.O. Box 526, Redwood Falls, Minnesota 56283.

“**Residential Customer**” means a Residential Unit located in the City which produces mixed municipal solid waste. “Residential unit” shall mean a dwelling within the incorporated areas of the City occupied by a person or group of persons comprising not more than two families. A residential unit to which service must be rendered under the provisions of this Ordinance shall be either a single-family residential unit or a duplex residential unit.

“**Service**” means the collection, transportation and disposal of mixed municipal solid waste.

“**Volume-based rate**” is a mixed municipal solid waste collection and disposal charge based on the number of gallons or cubic yards and the weight of the mixed municipal solid waste.

Section 4. Grant of Franchise Authority and General Provisions.

4.1 **Grant of Franchise and Authority.** Subject to the terms and conditions contained herein, the City hereby grants to Sweetman Sanitation the exclusive right, privilege and franchise during the term of the franchise to collect and haul mixed municipal solid waste generated by Residential Customers located within the incorporated areas of the City and any area that may hereafter be annexed to the City and, for that purpose, to utilize the streets of the City, and to do all things reasonably necessary or customary to accomplish these purposes, subject to other applicable ordinances, permit requirements, and to the further provisions of this ordinance. Multi-Residential Customers may elect to have their mixed municipal solid waste collected and disposed of pursuant to the terms of this Franchise, or may contract with Sweetman Sanitation or any other refuse hauler licensed by the City of Redwood Falls and Redwood County to have their mixed municipal solid waste collected or disposed of in a manner provided by Redwood Falls City Code. Sweetman Sanitation does not receive exclusive franchise rights herein for the collection or disposal of solid waste which is not “mixed municipal solid waste” as defined herein.

4.2 **Franchise Term.** The rights, privileges and franchise herein granted shall begin on the Effective Date, and shall be considered as a continuing five (5) year franchise. Thereafter, the franchise may be renewed for an additional five (5) year term on such terms and conditions as may be mutually acceptable to the City and Sweetman Sanitation. Sweetman Sanitation must request the renewal 90 days prior to the termination of the current franchise agreement to allow time for proper review and consideration by the Redwood Falls City Council. This franchise agreement may be amended by mutual consent of both parties from time to time during the Franchise Term. Nothing in this section restricts the City from suspending, modifying or revoking the franchise for cause pursuant to Section 9 of this Ordinance.

4.3 **Effective Date.** This franchise agreement is effective from and after its acceptance by Sweetman Sanitation or on September 29, 2024, whichever is earlier. Written acceptance by Sweetman Sanitation must be filed with the City Clerk within thirty (30) days after publication of

this Ordinance.

4.4 **Territorial Area Involved.** This franchise applies to any area within the corporate boundaries of the City, as it exists from time to time. In the event of annexation by the City, any new territory shall become part of the area covered, provided, however, in the event any Residential and Multi-Residential Customer located within any such annexed territory is a party to a written contractual agreement with some other waste hauler, the rights and privileges granted to Sweetman Sanitation by this franchise agreement shall not apply to such a customer until the expiration or termination of any such agreement. Notwithstanding the foregoing, the City hereby reserves the right to redefine the area for which this franchise is granted.

4.5 **Reservation of Rights.** Nothing contained in this franchise agreement shall be construed to contract away or to modify or abridge, either for a term or in perpetuity, the lawful excise of the police power, rights granted by statute, charter or city code, and the right of eminent domain by City.

4.6 **Additional Regulations.** City reserves the right to enforce such additional rules and regulations as may from time to time be deemed necessary to the protect the interest, safety, and welfare of the public in relation to the subject matter of this Franchise Ordinance.

4.7 **Publication Expense.** The expense of publication of this Franchise must be paid by Sweetman Sanitation.

Section 5. Conditions under which Franchise is Granted.

5.1 Sweetman Sanitation shall dispose of solid waste at the sanitary landfill site approved by Redwood County and comply with all applicable ordinances, laws, rules and regulations of the City of Redwood Falls, State of Minnesota and the United States of America.

5.2 Sweetman Sanitation shall provide and keep in force liability and other insurance in accordance with the following provisions:

A. **Commercial General Liability Insurance Policy:** Sweetman Sanitation shall maintain Commercial General Liability insurance in a minimum amount of \$2,000,000 per occurrence; \$4,000,000 annual aggregate. The policy shall be written on an “occurrence” basis and not a “claims-made basis. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. The City, including its elected and appointed officials, employees, and agents, shall be endorsed as additional insured.

B. **Automobile Liability Insurance:** Sweetman Sanitation shall maintain Business Automobile Liability Insurance, including owned, hired, and non-owned automobiles, with a minimum combined single liability limit of \$1,000,000 per occurrence.

C. **Professional Liability Insurance (when required):** Minimum amount of \$1,500,000 combined single limit (CSL) for all claims Sweetman Sanitation may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to

Sweetman Sanitation's professional services required under this Agreement. The retroactive or prior acts date of such coverage shall not be after the effective date of this Agreement and Sweetman Sanitation shall maintain such insurance for a period of at least two (2) years, following completion of the Services. If such insurance is discontinued, extended reporting period coverage must be obtained by Sweetman Sanitation to fulfill this requirement. In the event Combined Single Limits Coverage is not secured by Sweetman Sanitation, the following minimum limits apply:

- \$2,000,000 Aggregate
- \$1,000,000 per Wrongful Act or Occurrence

D. Excess Umbrella Liability Policy: The insurance requirements may be met through any combination of primary and umbrella/excess insurance. The City must be endorsed as an additional insured on any umbrella/excess policy.

E. Worker's Compensation Insurance: Sweetman Sanitation shall provide Workers' Compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. Sweetman Sanitation shall also carry Employers' Liability Coverage with minimum limits as follows:

- \$500,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$500,000 – Bodily Injury by Accident

F. Sweetman Sanitation shall furnish the City with an original Certificate of Insurance listing the City as "Additional Insured" in all coverage areas except Worker's Compensation. Sweetman Sanitation's policies shall be primary insurance and non-contributory to any other valid and collectible insurance available to the City with respect to any claim arising out of the Sweetman Sanitation's performance under this Agreement.

Any insurance policy required under this section shall remain in full force and effect at all times relevant to this franchise agreement. Sweetman Sanitation shall file a current certificate of insurance with the City during the first full term of this agreement and for each term herein provided. Such policies shall contain a provision requiring the City be notified at least thirty (30) days prior to the expiration or cancellation of any insurance policy. Failure to carry the required insurance shall be grounds for cancellation of this franchise agreement with the City.

5.3 Sweetman Sanitation shall obtain and maintain the required licensure pursuant to Redwood Falls City Code § 3.20, subd. 5.A.

5.4 Sweetman Sanitation shall provide sufficient collection vehicles, containers, facilities, personnel and finances to provide good service.

5.5 Sweetman Sanitation shall respond promptly and effectively to any complaint on service.

5.6 Sweetman Sanitation shall provide a performance bond in the amount of \$50,000.00 with a surety licensed to do business in the State of Minnesota conditioned upon the full and faithful performance of this franchise agreement.

5.7 Sweetman Sanitation shall maintain an accurate and complete log of Sweetman Sanitation's collection and transportation activities indicating the daily route of each vehicle, points of collection, times of collection, driver of the vehicle, and times of disposal of the solid waste, residential household garbage or recyclable material at the sanitary landfill or temporary transfer station. Sweetman Sanitation shall also maintain landfill receipts from equipment which carries exclusively mixed municipal solid waste from Redwood Falls. Sweetman Sanitation shall promptly make available to the City Administrator upon request said log information and landfill receipts. Sweetman Sanitation shall provide landfill receipts to the Redwood County Planning and Zoning Office.

5.8 Sweetman Sanitation shall not transfer this franchise in any way or any interest therein, or transfer any ownership interest in franchise, including but not limited to the transfer of franchisee stock to any other person without prior written approval of the City. A pledge of this franchise or any interest in franchisee or its stock as financial security shall be considered as a transfer for purposes of this section. The City may attach whatever conditions it deems necessary to any transfers.

Section 6. Collection Service Requirements.

6.1 Sweetman Sanitation shall collect residential municipal solid waste generated by Residential and Multi-Residential Units pursuant to this franchise agreement at least weekly. Hours of collection shall be between the hours 7:00 a.m. and 6:00 p.m.

6.2 Sweetman Sanitation shall notify the City Administrator at least fifteen (15) days prior to any proposed change in schedule of pickup.

6.3 Sweetman Sanitation will not be required to provide collection services on the following days: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Day or other agreed upon federally observed holidays. If the schedule on file in the City Administrator's Office requires a collection on the above days, Sweetman Sanitation shall make the collection or pickup on the day following said holiday. Prior to January 1st of each year, Sweetman Sanitation shall provide an annual holiday collection schedule for use by City Staff.

6.4 In the event Sweetman Sanitation shall fail to make a solid waste pickup at any particular residence, as required, Sweetman Sanitation shall do so within 24 hours after notification by the resident or by the City.

6.5 Sweetman Sanitation shall provide and pay for all public service information (i.e. radio, newspaper, flyers and telephone book advertisement) regarding collection dates, retail locations special collection dates and a listed phone number for people to call Sweetman Sanitation for services.

6.6 Sweetman Sanitation and the City shall use a count of 1,867 Residential Customers and Multi-Residential Customers as the initial number of customers being serviced. Each month the number of customers will be adjusted based on the number of customers actually serviced by Sweetman Sanitation. Sweetman Sanitation agrees to discontinue service to a Residential Customer or Multi-Residential Customer on a temporary basis if the Customer will not reside in the residence

for a period of more than 30 days.

Section 7. Consideration.

As additional consideration for the rights, privileges, and franchise granted herein, Sweetman Sanitation shall provide service as necessary for the collection and disposal of solid waste from all City owned and operated facilities, properties, parks and street containers, at no extra cost to the City. This includes but is not limited to, all dumpsters that are located at City Hall, Fire Department, Library, Redwood Area Community Center, Liquor Lodge, Ramsey Park, Aquatic Center, Memorial Baseball Field, Electric Utilities, Water Treatment Plant, Airport, Animal Shelter and City Shop. Sweetman Sanitation shall provide extra dumpsters and solid waste collection for the City’s annual community festivals and City owned construction projects at no extra charge. For City construction projects, Sweetman Sanitation shall collect a maximum of 150 yards of solid waste per year without charge to the City.

Section 8. Rates.

Any changes to the rate schedule from the Franchise Holder will require a (60) day written notice and action by the City Council. Unless and until otherwise changed by the direction of the city council, the rates for services rendered under this ordinance shall be as follows:

8.1 **Basic service fees.** Sweetman Sanitation will make available to Residential Customers and Multi-Residential Customers carts to be used for collection and disposal of mixed municipal solid waste. These carts will remain the property of Sweetman Sanitation but will be distributed to Customers without cost. The carts shall be in three different sizes: 35-gallon, 64-gallon and 96 gallon. Customers will be able to choose which size best serves their individual needs. Once the carts are delivered to Customers, Sweetman Sanitation shall charge each Residential and Multi-Residential Customer the following:

Service Level	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5
35-Gallon	\$8.50	\$8.71	\$8.93	\$9.15	\$9.38
64-Gallon	\$11.00	\$11.28	\$11.56	\$11.85	\$12.14
96-Gallon	\$13.00	\$13.33	\$13.66	\$14.00	\$14.35
Valet Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 nd Cart of equal or smaller size	\$7.50	\$7.69	\$7.88	\$8.08	\$8.28
Overflow tags	\$3.00	\$3.08	\$3.15	\$3.23	\$3.31

The rate changes described in this paragraph shall become effective on the first day of the billing cycle which occurs after September 29 of each year this franchise agreement is in effect. The City shall assume the responsibility of billing and collecting said fees. The City will remit the resulting balance to Sweetman Sanitation within thirty (30) days.

8.2 Customer billing services will be provided by the City of Redwood Falls on a monthly basis with an additional monthly customer billing administration fee to be set by the

Redwood Falls City Council and collected/retained by the City of Redwood Falls.

8.3 **Failure to Pay.** In the event that any Residential and Multi-Residential Customer fails to pay the City the basic service fees described in Section 8.1 or 8.2, the City shall notify Sweetman Sanitation and service to that customer shall be terminated. Sweetman Sanitation agrees to cooperate with the City in prosecution of its mandatory pickup ordinance. The basic service fees to be charged by Sweetman Sanitation may be changed only by the City Council when deemed necessary or expedient. Sweetman Sanitation shall submit any proposed fee changes to the City Administrator for transmittal to the City at least sixty (60) days prior to the proposed effective date of the fee changes.

Section 9. Termination or Suspension.

The City Council may terminate or suspend upon notice and hearing this franchise for any of the following reasons:

9.1 Loss of the Sweetman Sanitation's license to operate as a solid waste collector;

9.2 Failure of Sweetman Sanitation to render prompt and effective service to persons within its service area;

9.3 Failure of Sweetman Sanitation to comply with any provision of this Franchise, Redwood Falls City Code § 3.20, or any applicable laws, rules and regulations of the State of Minnesota and the United States of America; or

9.4 Failure of Sweetman Sanitation to comply with any provision of the Redwood County Solid Waste Plan.

Section 10. Defense and Indemnification.

10.1 **Terms.** Sweetman Sanitation will defend, indemnify, keep and hold the City free and harmless from any and all liability on account of injury to persons or damage to property caused during the performance of the rights, privileges and franchise herein granted.

10.2 **Litigation.** If a suit is brought against the City under circumstances where the agreement in this Section 10 to indemnify applies, Sweetman Sanitation at its sole cost and expense will defend the City in such suit if Notice thereof is promptly given to Sweetman Sanitation within a reasonable period. If Sweetman Sanitation is required to indemnify and defend, it will thereafter have control of such litigation, but Sweetman Sanitation may not settle such litigation without the consent of the City, which consent will not be unreasonably withheld. This section is not as to third parties a waiver of any defense or immunity otherwise available to the City; and Sweetman Sanitation, in defending any action on behalf of the City is entitled to assert in any action every defense or immunity that the City could assert in its own behalf.

Section 11. Limitation on Applicability.

This Ordinance constitutes a franchise agreement between the City and Sweetman Sanitation.

No provision of this franchise inures to the benefit of any third person, including the public at large, so as to constitute any such person as a third-party beneficiary of the agreement or of any one or more of the terms hereof, or otherwise give rise to any cause of action for any person not a party hereto.

Section 12. Previous Franchises Superseded.

This franchise supersedes and replaces any previous franchises granted to Sweetman Sanitation or its predecessors.

Section 13. Amendments.

This franchise agreement may be amended at any time by mutual consent of both parties. An amendatory Ordinance becomes effective upon the filing of Sweetman Sanitation's written consent thereto.

Section 14. Severability.

If any portion of this franchise agreement is found to be unenforceable for any reason, the validity of the remaining provisions will not be affected.

Section 15. Summary Approved.

The Council hereby determines that the text of the summary of this Ordinance prepared by Trenton Dammann, the City Attorney, marked "Official Summary of Ordinance No. 93, Fourth Series", a copy of which is attached hereto, clearly informs the public of the intent and effect of this Ordinance. The Council further determines that publication of the title and such summary will clearly inform the public of the intent and effect of the Ordinance.

Section 16. Posting and Filing.

The city clerk shall see that a copy of this ordinance is available for inspection by any person during regular office hours at the office of the City Clerk.

Section 17. Publication Period.

The City Clerk shall publish the title of this Ordinance and the Official Summary in the official newspaper with notice that a printed copy of the Ordinance is available for inspection by any person during regular office hours at the office of the City Clerk.

Section 18. Effective Date.

The effective date of this Franchise shall be the earlier of September 29, 2024, or the date of acceptance by Sweetman Sanitation in accordance with the provisions of Section 4.3.

Adopted by the Council this 20th day of August, 2024.



Tom Quackenbush
Mayor

Attest:



Keith Muetzel
City Administrator

ACCEPTED: This Franchise is accepted and Sweetman Sanitation agrees to be bound by its terms and conditions.

Sweetman Sanitation

Dated: 8-29-24

By: 

Raymond Sweetman
Its Chief Executive Officer

Introduction: 08/06/2024
Posting: 08/09/2024
Adopted: 08/20/2024
Approval Published: 08/29/2024

Agenda Item: Parks & Recreation 2025 Fee Schedule - Proposed

Date: Wednesday, November 20th, 2024

Summary/Overview:

- Ramsey Park:
 - Camping fees will increase from \$28/night to \$30/night for a reservable site.
 - Tenting sites will increase from \$15/night to \$18/night.

- Redwood Area Community Center
 - Changes include (See attached highlighted areas)
 - Increase the wedding package from \$2,500.00 to \$3,250.00.
 - Birthday party package increases due to cost increases.

- Redwood Falls Aquatic Center
 - Rate increases include:
 - Increase Pool Party fees from \$225.00 to \$250.00 for pool parties and \$100.00 to \$125.00 for Zero Depth only pool parties.

- Youth & Adult Recreation Programs
 - Youth Programs & Other Fees
 - Changes indicated on attachment.
 - Price increase/decrease due to staff wages, camp adjustments (number of days), and other expenses associated with the program.

 - Adult Program
 - No significant changes.

Chapter 9
Rental Rate Schedules
And
Membership Fees

Redwood Area Community Center

Conference Center Rental Rates

Effective - 1/1/2025

The following are descriptions of user groups-

Category A: City of Redwood Falls, I.S.D. 2897 and their ancillary organizations.
(No damage deposit required)*

Category B: Civic, charitable, service clubs, and other governmental organizations.

Category C: Private individuals, organizations, or businesses.

There is no charge for Category (A). Rental rates for Categories (B) and (C) established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

****Following rates based on an hourly rental - Minimum rental is 3 hours-
NEW RATES INCLUDE AUDIO/VISUAL EQUIPMENT***

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Small Room		\$18/Hour	\$23/hour	Half of Rate	\$50
1 Medium Room		\$36/hour	\$46/hour	Half of Rate	\$75
2 Medium Rooms		\$72/hour	\$92/hour	Half of Rate	\$100
Full Room		\$102/hour	\$126/hour	Half of Rate	\$250
Senior Center		\$24/hour	\$34/hour	Half of Rate	\$75
Board Room		\$12/Hour	\$17/hour	Half of Rate	\$50
Security Officer	No Alcohol Permitted	\$50/hour	\$50/hour		

**Following rates based on a full day rental*

Wedding Package - \$3,250.00 (Full Room for 2 days, Catering Kitchen Use, Patio Use, Table and Chair Setup/Takedown, Full Linens)

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
1 Small Room		\$60/day	\$86/day	Half of Rate	\$50
1 Medium Room		\$120/day	\$172/day	Half of Rate	\$75
2 Medium Rooms		\$240/day	\$344/day	Half of Rate	\$100
Full Room		\$345/day	\$495/day	Half of Rate	\$250
Senior Center		\$92/day	\$144/day	Half of Rate	\$75
Board Room		\$46/day	\$72/day	Half of Rate	\$75
Security Officer	No Alcohol Permitted	\$50/hour	\$50/hour		

The Redwood Area Community Center has an exclusive vending contract. All products sold within the Community Center must be purchased by vendor. All orders must be placed with these vendors through RACC staff. Rental rates are for regularly posted business hours. Facilities can be rented beyond the regular hours for an additional per hour charge.

Redwood Area Community Center

Fieldhouse Rental Rates

Effective - 1/1/2025

The following are descriptions of user groups-

Category A: City of Redwood Falls, I.S.D. 2897 and their ancillary organizations.

(No damage deposit required)*

Category B: Civic, charitable, service clubs, and other governmental organizations.

Category C: Private individuals, organizations, or businesses. There is no charge for Category (A). Rental rates for Categories (B) and (C) established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

***Following rates based on an hourly rental - Minimum rental is 3 hours**

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Non-Prime: Apr-Sept Fieldhouse-Non Athletic		\$95/Hour	\$115/Hour	Half of Rate	\$250
Prime: Oct-March Fieldhouse- Non Athletic		\$135/Hour	\$165/Hour	Half of Rate	\$250

**Following rates are based on a full day rental * Rates do not include sales tax*

Room	Category A	Category B Day #1	Category B Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Non-Prime: Apr-Sept Fieldhouse-Non Athletic		\$615/day	\$515/day	Half of Rate	\$250
Prime: Oct-March Fieldhouse- Non Athletic		\$725/day	\$625/day	Half of Rate	\$250

Room	Category A	Category C Day #1	Category C Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Non-Prime: Apr-Sept Fieldhouse-Non Athletic		\$700/day	\$600/day	Half of Rate	\$250
Prime: Oct-March Fieldhouse- Non Athletic		\$1100/day	\$1000/day	Half of Rate	\$250

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Gym Court		\$25/hour	\$30/Hour	Half of Rate	
Track		\$250/4 hr block	\$300/4 hr. block	Half of Rate	

*Except as otherwise maybe provided to certain City Recreation ancillary organizations through a facility use agreement.

**The Redwood Area Community Center has an exclusive vending contract.
 All products sold within the Community Center must be purchased by vendor.
 All orders must be placed with these vendors through RACC staff.
 Rental rates are for regularly posted business hours.
 Facilities can be rented beyond the regular hours for an additional per hour charge.**

Redwood Area Community Center

Civic Arena Non-Ice & Ice Seasons Rentals

Effective - 1/1/2025

The following are descriptions of user groups-

Category A: City of Redwood Falls, I.S.D. 2897 and their ancillary organizations.

(No damage deposit required)*

Category B: Civic, charitable, service clubs, and other governmental organizations.

Category C: Private individuals, organizations, or businesses.

There is no charge for Category (A). Rental rates for Categories (B) and (C) established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

****Following rates are based on an hourly rental - Minimum rental is 3 hours * Rates do not include sales tax***

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Arena Non-Ice Season		\$80/hour	\$100/hour	Half of Rate	\$250
Arena Ice Season		\$120/hour	\$150/hour	Half of Rate	\$250
Team Room		\$25/hour	\$25/hour	Half of Rate	\$50

****Following rates based on a full day rental * Rates do not include sales tax***

Room	Category A	Category B Day #1	Category B Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Arena Non-Ice Season		\$515/day	\$415/day	Half of Rate	\$250
Arena Ice Season		\$725/day	\$625/day	Half of Rate	\$250

**** Rates do not include sales tax***

Room	Category A	Category C Day #1	Category C Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Arena Non-Ice Season		\$600/day	\$500/day	Half of Rate	\$250
Arena Ice Season		\$1000/day	\$900/day	Half of Rate	\$250

*Except as otherwise maybe provided to certain City Recreation ancillary organizations through a facility use agreement.

**The Redwood Area Community Center has an exclusive vending contract.
 All products sold within the Community Center must be purchased by vendor.
 All orders must be placed with these vendors through RACC staff.
 Rental rates are for regularly posted business hours.
 Facilities can be rented beyond the regular hours for an additional per hour charge.**

Redwood Area Community Center
Membership Rates and Daily Fees

Effective - 1/1/2025

All rates established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

MEMBERSHIP RATES (Plus Sales Tax)

Package Type	Semi-Annual	Annual	ACH 6-Month	ACH 12-Month
Senior Citizen (Individual)	\$162.00	\$246.00	\$28.00	\$21.50
Senior Citizen (Couple)	\$213.00	\$327.00	\$36.50	\$28.25
Student/College Student	\$99.00	\$150.00	\$17.50	\$13.50
Individual	\$258.00	\$402.00	\$43.00	\$34.50
Couple	\$324.00	\$471.00	\$55.00	\$40.25
Family	\$366.00	\$564.00	\$62.00	\$48.00
1-Month Membership (Available for Individuals ONLY - NO ACH OPTION) \$50 + Tax				

\$10 + Sales Tax: Fee for Lost Membership Card /\$10 (Tax Included)

\$10 Fee for 24-7 Membership Card per person

	Daily Fees
Senior	\$5 (Tax Included)
Student/College Student	\$5 (Tax Included)
Adult	\$6 (Tax Included)
Family	\$20 (Tax Included)
Student Punch Pass	\$60 (15 Days of Use) (Tax Included)
Adult Punch Pass	\$75 + Tax (15 Days of Use) (Tax Included)
5 and Under	Free

Minimum Purchase 10	Corporate Discounts
10-19 Memberships	15% Discount
20-and Up Memberships	20% Discount
*For more information please contact Sam Scheffler, RACC Staff	
*Minimum purchase for Gift Cards through Corporate Discounts is \$500.00	

The membership rates will reflect the collaborative spirit for which the center was built. The Redwood Valley High School/Middle School students and many other user groups will use the building. There will be times that portions of the Community Center will be unavailable for use due to community events, tournaments, or a rental.

Types of Memberships:

Students: Ages 6-18

College Student: Ages 18-22 (Must Show College ID)

Individual: Ages 19-59

Couple: Ages 19-59

(Includes spouse or domestic partner or a parent & child under age of 18- 2 people- ALL with the same address.)

Senior: Ages 60 & Up

Family: Includes spouse or domestic partner & dependent children in school up to age 18 -

ALL with the same address. Families with more than 6 members will be charged \$15.00 per each additional family member. PCA's (Personal care attendants) treated like family members for memberships.

Redwood Area Community Center
Children's Programming Room
Rental Rates
Effective - 1/1/2025

Minimal Rental - 3 hours

All rates established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

	Per Hour
Children's Programming Room	\$15
	Per Day
Children's Programming Room	\$50

Parks & Recreation Misc. Fee Schedule

Effective 1/1/2025

	Rental Rate
Copies	\$.25/Copy (Plus Tax)
Fax Machine (Transmit/Receive)	Transmit: 1 st Page - \$1.50 (Plus Tax) 2 nd Page - \$.50 (Plus Tax)
Skate Rental	\$3.00/Pair
Skate Sharpening	\$5.00/Pair (RACC does Figure Skates- Hockey skates sharpened by RAHA)
24-7 Card	\$10.00 (Tax Included)
Lost Membership Card	\$10/Card (Plus Tax) or \$20/Card for 24-7 Card
Indoor Playground	5 & Under Free, Ages 6-7 Standard Daily Fees will Apply
Socks for Playground	\$1.00/pair (includes sales tax)
Laminator	Letter \$.75/Legal \$1.25/Ledger \$2.00/Full Poster \$5.00/Half Poster \$3.00 (Plus Tax)
Concession Handling fee	15% of Total Bill (The Redwood Area Community Center has an exclusive vending contract. All products sold within the Community Center must be purchased by vendor. Our vendor has a complete line of beverages and vending items. All orders must be placed with these vendors through RACC staff.) RAHA is at 10% of total bill.
Link Concession Stand	\$40/Day
Extra Staffing/Clean Up Person	\$35/hour (If needed)
Locker Rental	\$90 with 12-Month Membership (Large) (Plus Tax) \$45 with 6- Month Membership (Large) (Plus Tax) \$50 with 12- Month Membership (Med) (Plus Tax) \$25 with 6 - Month Membership (Med) (Plus Tax)
Personal Trainer	\$25/Hour - Must do Minimum of 2 hours
DSL	WIRELESS - NO CHARGE
LCD Projector	\$60/Day (Plus Tax) -When used outside of the conf. room or in addition to a Conf. Rm
Phone Line	\$15/Day (Plus Tax)
Small Round Table Linens	\$6.00/Table (Plus Tax)
Large Round Table Linens	\$8.00/Table (Plus Tax)
Rectangular Table Linens	\$8.00/Table (Plus Tax)
Napkins	\$1.00/Each (Plus Tax)
Rectangular Table Skirting	\$10.00/Table (Plus Tax)
Small Round Table Skirting	\$7.00/Table (Plus Tax)
Security Officer	\$50.00/Hour (4 Hour Minimum) - Billed by RWF PD
Fitness Assessments	\$100.00/\$90.00 - Marathon Package or \$70.00/\$60.00 - Half Marathon Package or \$30.00/\$25.00 - In Training Package
Birthday Party Packages	\$150.00 - Supreme Package (Plus Tax) or \$120.00 - Extreme Package (Plus Tax)
Coffee	\$15.00/ Air pot (Serves 8 with Cups) (Plus Tax)
Special Use Agreement	\$600 (10 Users)/\$900 (11-20 Users) (Plus Tax)
Arena Billboards	4'x4' - 1 Year \$350 (Current Advertiser) \$450 (New Advertiser) 4'x4' - 2 Year \$600 (Current Advertiser) \$800 (New Advertiser) 4'x8' - 1 Year \$500 (Current Advertiser) \$600 (New Advertiser) 4'x8' - 2 Year \$900 (Current Advertiser) \$1000 (New Advertiser)
Little Critters Rental	\$25 - Must be rented in conjunction with an RACC rental space
Park Shelter Reservations	\$55 (Plus Tax) Full Day - Includes 6 picnic tables
Picnic Table Rentals	\$10.00 (Plus Tax) Per Day \$10. 00 (Plus Tax) Per Day + \$50 Delivery Fee (5 tables or less) \$10. 00 (Plus Tax) Per Day + \$100 Delivery Fee (6-10 tables) *Delivery of more than 11 + tables will be an additional \$50 per five tables \$150.00 - Removal of Tables at Zeb Gray
Campground Fees	\$30 (Plus Tax) - Reserved Site or \$18 (Plus Tax) - Tenting Area \$5 - Dump Station Fee (for non-campers)
Park Special Event Fees	\$75 (Plus Tax) - Open Space Rental Fees in Parks

All rates established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

Redwood Falls Aquatic Center 2025 Fee Schedule

ACCT #	DESCRIPTION	2025 FEE SCHEDULE	PREVIOUS FEE	LAST CHANGE	YEAR TAKES EFFECT
	SUMMER 2025				
101-34720	Full Season Family <i>(Family passes are for families up to 5: \$15 for each additional member over 5)</i>	\$170.00 (plus tax)	\$160.00 (plus tax)	2020	2024
101-34720	Full Season Individual	\$85 (plus tax)	\$70 (plus tax)	2020	
101-34720	Spectator Season Pass	\$40 (plus tax)	\$30.00	2019	
101-34720	Day Pass (Swimmer of all ages)	\$6.00	\$5	2009	2022
101-34720	Punch Passes - All Ages	10 punches for \$50.00 (plus tax)	\$45.00	2022	2023
	(Passes can be used for lap swim or Aqua Fitness Classes)	20 punches for \$90.00 (plus tax)	\$75.00	2022	2023
		40 punches for \$160.00 (plus tax)	\$125.00	2022	2023
101-34720	Swim Diapers	\$2.00	\$1.50	2014	
101-34720	Pool Party~The RFAC Pool Party Pool Party~Zero depth only	\$250/1.5hr plus \$3 /person (plus tax)	\$225.00	2024	2025
101-34720	Large Pool Party (Do not close the facility-6:30p-9p)	\$700.00	\$650.00	2023	2024
101-34718	Swimming Lessons				
101-34718	<i>Levels 2 - 6</i>	\$50.00	\$45.00	2020	2024
101-34718	<i>Level 1</i>	\$45.00	\$40.00	2020	2024
101-34718	<i>Tiny Tots</i>	\$45.00	\$40.00	2020	2024
101-34718	Private Swimming Lessons	\$30.00 Per 1/2 hour session	\$25.00	2018	2024
101-34718	Jr. Guards	\$50.00	\$45.00	2020	
101-34718	Lifeguard Training	\$250.00/\$125 (includes books & mask)	\$200/\$150	2022	2023
101-34718	Aqua Fitness Season	Not planning to work for us/works for us (based on 2x/week) \$80.00	\$75.00	2019	
101-34718	Aqua Fitness/Lap Swim Daily Fee	\$5.00	\$4	2022	2023
101-34720	Lap Swim - Full Season	\$60.00	\$50.00	2012	
101-34718	Tent Rental	\$100.00 (All day weekend)	\$90	2009	2022
		\$60.00 (1/2 weekend rental)	\$50	2009	2022
		\$60.00 (Mon.-Thurs. afternoon session)	\$50	2009	2022
		\$35.00 (Mon.-Thurs. evening session)	NEW	2009	
101-34718	Water Safety Instructor Training	\$250/\$125	\$225/\$125	2019	
101-34720	Swim Team	\$150.00	\$100.00	2023	2024
	*2025 Increase Pool Party fees				

Recreation Adult Programs
2025 Fee Schedule

ACCT #	DESCRIPTION	2025 FEE SCHEDULE	PREVIOUS FEE	LAST CHANGE	YEAR TAKES EFFECT
SPRING - 2025					
101-34726	Pickleball League	\$30	NEW	2023	
SUMMER - 2025					
101-34719	Men's Softball	\$450.00/Team	\$425.00/Team	Restructure in 2021	2023
101-34719	Co-Rec Church Softball	\$450.00/Team	\$425.00/Team	Restructure in 2021	2023
101-34719	Co-Rec Sand Volleyball	\$130.00/Team	\$120.00/Team	2019	2024
FALL - 2025					
101-34719	Co-Rec Softball	\$250.00/Team	\$225.00/Team	2022	2023
101-34719	Co-Rec Kickball	\$75.00/Team	\$70	2020	2024
101-34719	Co-Rec 4's VB	\$65/Team	\$60/Team	2019	2024
101-34726	Pickleball League	\$30	NEW	2023	
WINTER - 2024-2025					
101-34719	Men's Basketball *Self officiated	\$300.00/Team	\$475.00/Team	2023	2024
101-34719	Co-Rec Volleyball	\$250.00/Team	\$240.00/Team	2019	2023
101-34719	Womens "A" Volleyball	\$250.00/Team	\$240.00/Team	2014	2023
101-34719	Tennis Doubles League	\$45 (shortened season)	\$60	2023	2024
101-34719	<i>League plus "Open" Sunday night option</i>	\$70	\$60	2016	2023
101-34719	<i>"Open" Sunday night option only</i>	\$30	\$25	2014	2023
101-34726	Open Hockey	RACC members free or Daily Fee			
101-34726	Cornhole League	\$25	NEW	2021	
101-34726	Pickleball League	\$35	NEW	2023	2024/2025
Extended Through Several Seasons 2025					
Miscellaneous Fees					
101-34726	Drop In Basketball	Members - Free or Daily Fee			
101-34721	Yoga*	\$50.00	NEW	2016	
101-34721	Underdog Fitness	\$120.00 5 days week/month	NEW	2023	
		\$100.00 3 days week/month	NEW	2023	
		\$80.00 2 days week/month	NEW	2023	
101-34721	Dance Fitness	\$30.00 1 day/week/6 week session	NEW	2023	
		\$50.00 2 days/week/6 week session	NEW	2023	
101-34721	Small Group Training	\$98.00 (14 uses)/\$7 (1 time)	NEW	2021	
101-34721	One Time Fitness Class Fee	\$6.00	NEW	2021	
101-34721	Aerobics Classes Punch Pass	\$55.00 -- 10 Punches/Session	\$50.00	2018	
	15% Discount to RACC Members				
	*Denotes Independent Contractor				

Recreation Youth Programs 2025 Fee Schedule

ACCT #	DESCRIPTION	2025 FEE SCHEDULE	PREVIOUS FEE	LAST CHANGE	YEAR TAKES EFFECT
SUMMER 2025					
101-34722	Baseball	\$55	\$50, \$55, \$60	2022	
101-34722	Peanuts	\$50	\$45, \$50, \$55	2022	
101-34722	Tae Kwon Do*	\$30	\$25.00	2022	
101-34722	Cardinal Volleyball Camp*	\$35/\$40	\$30/\$40	2024	
101-34722	Cardinal Football Camp*	\$35	\$30	2024	
101-34722	Gymnastics - Level 1 & 2	\$34/\$37	\$25/\$30	2024	*longer times
101-34722	Cardinal Cheer Camp*	\$40.00	\$35	2024	*more days
101-34722	Wrestling Camp*	\$15	\$15	2021	
101-34722	Distance Running Camp*	\$75.00	\$70	2023	
101-34722	Lil' Sports of Sorts	\$22.00	\$20	2022	2025
101-34722	Junior Golf Lessons*	\$50.00	\$30.00	2024	*1.5 hour sessions
101-34722	Archery Class*	\$30.00	\$25	2022	
101-34722	Sunshine Camp	\$25.00	\$20	2022	
101-34722	Cardinal Boys Basketball Camp*	\$35/\$40	\$28/\$33/\$38	2022	
101-34722	Cardinal Girls Basketball Camp*	\$35/\$40	\$28/\$33/\$38	2022	
101-34722	Youth Tennis Lessons	\$30.00	\$35	2024	*2 days per week
101-34722	Cardinal Track & Field Camp*	\$20.00	\$30.00	2020	
101-34722	Redwood Area Gym. Academy*	\$50	\$25/\$35/\$30/\$50	2024	*1 level offered
101-34722	Parent/Child Gymnastics*	\$20	\$15/\$20	2024	
101-34722	Traveling Gymnastics	\$200.00	\$300	2024	*2 days per week
101-34722	Pre-Team Gymnastics	\$100.00		2023	*2 days per week
101-34722	Outdoor Adventure Camp	\$25.00	\$20.00	2022	
FALL 2025					
101-34722	Flag Football - Grades 2-4 & 5-6	\$32.00	\$30.00	2022	
101-34722	Fall Rec Soccer	\$25.00	\$22.00	2022	
101-34722	Volleyball	\$23.00	\$25	2024	*only 5 days
101-34722	Gymnastic/Tumbling* Level 1 & 2	\$30/\$35	\$25/\$35	2024	*longer times
101-34722	Cardinal Cross Country Camp*	\$15.00	\$15.00	2016	
WINTER 2024-2025					
101-34722	Cardinal Cagers	\$35.00	\$32.00	2022	
101-34722	Little Critter's Club	\$1.00		2006	
101-34722	Parent/Child Gymnastics*	\$25.00		2024	
101-34722	RV Youth Wrestling*	\$25/\$30	\$25.00	2024	*full & half season
101-34722	PreTeam/Traveling Gymnastics	\$550/\$160	\$550/\$150	2023	2024-2025

SPRING 2025						
101-34722	Traveling Soccer -Shorter season	\$115	\$115/\$100	2024	2025 - no early bird	
	<i>includes jersey & socks</i>					
101-34722	Jr. Cards Spring Volleyball	\$100		2024	new in 2024	
OTHER 2025						
101-34722	Softball/Baseball Field Grooms	\$50/Full Field Groom	\$45	2024	2025	
	Field Use For Groups	\$150/team/season~ Youth & Adults	\$125	2024	2025	
	<u>Associated with the City</u>	using Sofball Fields				
	Ex. RAYBA, Youth Softball, VFW	\$275/team/season~Youth & Adults	\$250	2017		
	Legion, and Redbirds	@ Memorial				
	<i>*These fees are designed to cover staffing costs, lights, water, and general maintenance at the parks and park facilities.</i>					
	Tournament Fee	\$250/2-day tourney or \$150/1 day tourney	\$200/\$100	2016	2023	
	Field Marking Chalk (per bag)	\$26.25 Our cost plus 20% - Charge \$32/bag	\$30	2023	2025	
	Diamond Dry (per bag)	\$18.00/bag our cost plus 20%-Charge \$22	\$15	2016	2023	
	Registration for Associations	\$6.50/registrant	NEW	2022	2024	
	Equipment Use Fee	\$50.00 (Kromer Use)	NEW	2022		
	Fall League Field Use Fee	\$75.00	NEW	2022		
	*Denotes Independent Contractor	\$4.50/registrant	2024	\$4.00	2025	

REDWOOD FALLS RESOLUTION NO. 31 OF 2017

**A RESOLUTION AMENDING THE 1998 FEE SCHEDULE
TO PROVIDE NEW FEES FOR THE MANAGEMENT OF CITY RIGHTS-OF-WAY**

WHEREAS, the City of Redwood Falls has adopted an ordinance pursuant to M.S. 123 regarding the management of public rights-of-way, and

WHEREAS, the state law and ordinance provides for cost recovery of the ordinance’s enforcement.

BE IT RESOLVED, by the Redwood Falls City Council that the following fees be adopted regarding management of the public rights-of-way.

<u>SECTION</u>	<u>SUBDIVISION</u>	<u>PURPOSED OF FEE OR CHARGE</u>	<u>AMOUNT</u>
7.23	3	Annual Registration Fee	\$ 50.00
7.23	4	Minimum Permit Fee	\$100.00
7.23	4	Per Additional Excavation Paved Area	\$150.00
		Unpaved Area	\$ 75.00
7.23	4	Underground Utility/Telecom Installation – Directional Boring or Tunneling (In addition to the minimum permit fee)	\$ 75.00 per 100 L.F.
7.23	4	Underground Utility/Telecom Installation – Open Trenching (In addition to the minimum permit fee)	\$100.00 per 100 L.F.
7.23	4	Overhead Utility/Telecom Installation (In addition to the minimum permit fee)	\$ 50.00 per 100 L.F.
7.23	5	Delay Penalty (Will be applied to each day beyond the permit period)	\$100/day - Street \$ 50/day - Alley \$ 20/day - Boulevard

ATTEST:

Keith Muetzel
City Administrator

(City Seal)

Corey Theis
Mayor

Subscribed and sworn to before me this
6th day of September 2017.

Notary Public

Meeting Date: December 3, 2024**AGENDA RECOMMENDATION****Agenda Item:** RFPEA Labor Contract Renewal**Recommendation/Action Requested:** The Negotiating Committee recommends approval of the proposed contract changes.**Summary/Overview:** City staff has met with the Redwood Falls Public Employees Association (RFPEA) bargaining committee to negotiate the renewal of the RFPEA contract. The existing LELS contract covers the water/wastewater operators, street maintenance workers/mechanic and full-time liquor store clerks. A tentative contract agreement has been reached and is subject to approval by the RFPEA membership. The key points of the agreement include:

- 1. Duration.** The duration of the contract will be for three (3) years and shall expire on December 31, 2027.
- 2. Salary.** RFPEA members will be placed within the pay grades listed below as recommended by 2024 Employee Classification and Compensation and Study. Subsequent steps will increase by three percent (3%) during each year of the contract.

Position	Pay Grade
Water/Wastewater Foreman	6
Water/Wastewater Operator	5
Street Maintenance Foreman	5
Street Maintenance Worker/Mechanic	4
Liquor Store Clerk	1

- 3. Severance.** Effective December 31, 2027, increase the maximum amount of sick leave paid as severance by 75 hours per tier.
- 4. Clothing Allowance.** Establish an annual clothing allowance for street department and water/wastewater department employees from \$400 to \$550 and pay out with bi-weekly payroll.

There are a couple of other minor contract language changes to comply with the new State of MN Earned Sick and Safe Time Law.

Attachments: None

Meeting Date: December 3, 2024**AGENDA RECOMMENDATION****Agenda Item:** Implementation of Class and Compensation Study for Non-Union Employees**Recommendation/Action Requested:** Staff recommends adoption of the 2025 employee salary structure and pay grades as recommended by the Class and Compensation Study.**Summary/Overview:** In early 2024, City Staff worked with DDA Human Resources Inc. to complete an Employee Classification and Compensation Study. The study involved an evaluation of full-time positions to ensure that jobs are appropriately classified and pay is externally competitive and internally equitable.

More specifically, the goal of the study was to develop and implement a classification and compensation program that meets the following objectives:

- Ensure jobs are classified appropriately and meet FLSA guidelines.
- Ensure pay is competitive and equitably distributed.
- Provide policies and procedures to keep the compensation system up-to-date.
- Develop a compensation system that is easy to understand and administer.

The market analysis component of the study identified 19 cities and 1 county that were used as a comparable peer group. Factors considered in establishing the peer group include geographic proximity, population, services provided, employment retention, and recruiting trends. DDA gathered job duties and wage data from the peer group to compare the City's actual compensation with that of the market. For each position, the difference between the City's actual compensation and the market was calculated and positions that were within +/- 10% were considered to be aligned with the market.

The results of the market analysis were used to develop a new salary structure for the entire organization. The new salary structure includes 14 pay grades and there are 11 steps within each grade. On January 1, 2025 employees will be assigned a pay grade and placed within the proposed salary structure at the next step that is closest to their salary with a 2% minimum increase. Steps will be increased by 3% in January of 2026 and 2027. The proposed pay plan will be in effect until December 31, 2027, which aligns with the City's three union agreements. The City currently has four separate salary structures, one for each bargaining group. Upon implementation of the new salary structure, all full-time employees (union and non-union) will be on the same salary structure and there will no longer be a separate salary structure for each bargaining group.

The requested action is to approve the new salary structure and to approve the placement of non-union employees within the proposed salary structure as outlined on the attached spreadsheet.

Attachments: 2025 Salary Structure
Positions and Pay Grades
Market Analysis Peer Group

2025 City of Redwood Falls Step Structure

Grade	Steps										
	1	2	3	4	5	6	7	8	9	10	11
1	\$18.25	\$18.80	\$19.36	\$19.94	\$20.54	\$21.16	\$21.74	\$22.34	\$22.95	\$23.52	\$23.99
2	\$20.99	\$21.62	\$22.27	\$22.93	\$23.62	\$24.33	\$25.00	\$25.69	\$26.39	\$27.05	\$27.59
3	\$23.51	\$24.21	\$24.94	\$25.69	\$26.46	\$27.25	\$28.00	\$28.77	\$29.56	\$30.30	\$30.91
4	\$26.33	\$27.12	\$27.93	\$28.77	\$29.63	\$30.52	\$31.36	\$32.22	\$33.11	\$33.94	\$34.61
5	\$28.96	\$29.83	\$30.72	\$31.64	\$32.59	\$33.57	\$34.50	\$35.44	\$36.42	\$37.33	\$38.08
6	\$31.28	\$32.21	\$33.18	\$34.18	\$35.20	\$36.26	\$37.25	\$38.28	\$39.33	\$40.32	\$41.12
7	\$33.78	\$34.79	\$35.84	\$36.91	\$38.02	\$39.16	\$40.24	\$41.34	\$42.48	\$43.54	\$44.41
8	\$35.47	\$36.53	\$37.63	\$38.76	\$39.92	\$41.12	\$42.25	\$43.41	\$44.60	\$45.72	\$46.63
9	\$37.24	\$38.36	\$39.51	\$40.69	\$41.91	\$43.17	\$44.36	\$45.58	\$46.83	\$48.00	\$48.96
10	\$39.10	\$40.28	\$41.48	\$42.73	\$44.01	\$45.33	\$46.58	\$47.86	\$49.17	\$50.40	\$51.41
11	\$41.06	\$42.29	\$43.56	\$44.86	\$46.21	\$47.60	\$48.91	\$50.25	\$51.63	\$52.92	\$53.98
12	\$43.11	\$44.40	\$45.74	\$47.11	\$48.52	\$49.98	\$51.35	\$52.76	\$54.21	\$55.57	\$56.68
13	\$45.91	\$47.29	\$48.71	\$50.17	\$51.68	\$53.23	\$54.69	\$56.19	\$57.74	\$59.18	\$60.37
14	\$52.80	\$54.38	\$56.02	\$57.70	\$59.43	\$61.21	\$62.89	\$64.62	\$66.40	\$68.06	\$69.42

City of RWF Grade, Positions, Internal Structure			Effective
	Title	Grade	1/1/2025
1	CITY ADMINISTRATOR	14	
2	FINANCE DIRECTOR	13	
3	CITY ATTORNEY	12	
4	POLICE CHIEF	12	
5	PU SUPERINTENDENT	11	
6	W/WWW SUPERINTEND	11	
7	ASST POLICE CHIEF	10	
8	P&R DIRECTOR	10	
9	PROJECT COORD	10	
10	STR SUPERINTENDENT	10	
11	POLICE SERGEANT	9	
12	LINEFOREMAN	9	
13	HR COORDINATOR	8	
14	LEAD DIES MECH/OP	8	
15	BUILDING OFFICIAL	8	
16	POLICEOFF/INVEST	8	
17	LIBRARY DIRECTOR	7	
18	IT COORDINATOR	7	
19	POLICE OFFICER	7	
20	LINE WORKER	7	
21	P&R MAINT SUP INT	6	
22	ACCOUNTANT	6	
23	FOREMAN W/WW OPER	6	
24	LIQ STORE MANAGER	6	
25	POWER PLANT OPER	6	
26	AIRPORT MANAGER	5	
27	STR MAINT FOREMAN	5	
28	P&R LEAD MAINT	5	
29	W/WW OPERATOR	5	
30	CHILDRENS LIB/ASST DIR	4	
31	P&R PROG COORD	4	
32	P&R OPER COORD	4	
33	DEPUTY CITY CLERK	4	
34	AP,PYCOORD	4	
35	STR MAINT WORKER	4	
36	P&R MAINT WORKER	4	
37	AR/Lead Cust Service	4	
38	SHOP MECHANIC	4	
39	POLICE LEAD ADMIN	3	
40	LEAD PR CUSTSER SP	3	
41	POLICE ADMIN ASST	2	
42	CUSTOMER SERV REP	2	
43	LIQUOR STORE CLERK	1	
44	LIBRARY CLERK	1	

Market Data

- ▶ DDA attempted to gather data from the following Organizations:

City
Carver
Chisago city
Glencoe
Kasson
La Crescent
Le Sueur
Litchfield
Marshall
Montevideo

City
Morris
New Ulm
Olivia
Saint Charles
Saint James
Saint Joseph
Sauk Centre
Sleepy Eye
Windom
Worthington
Redwood County

Meeting Date: December 3, 2024

AGENDA RECOMMENDATION

Agenda Item: IT Coordinator Position

Recommendation/Action Requested: Staff recommends approval of an employment offer to Noah Johnson.

Summary/Overview: The hiring committee has completed the selection process for the IT Coordinator position. The committee interviewed seven applicants and recommends approval of the attached employment offer to Noah Johnson. Noah has an associate degree in computer and networking technology and currently works as a technology coordinator for the SWWC Service Cooperative and is an adjunct instructor at the Minnesota West Community and Technical College. The attached employment offer outlines specific terms of employment relating to compensation, benefits, and tentative start date.

Attachments: Employment Offer



Sheila Stage
Human Resources Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
sstage@ci.redwood-falls.mn.us

November 18, 2024

REVISED

Mr. Noah Johnson
602 High St.
Marshall, MN 56258

Dear Noah:

We are very pleased to offer you the full-time position of IT Coordinator for the City of Redwood Falls. The City of Redwood Falls looks forward to having you as part of our team. This offer is contingent upon City Council approval on December 3, 2024.

This position is classified as full-time, salaried exempt employee and is not eligible for overtime or comp time and is subject to Minnesota/Federal Minimum Wage law. As a salaried employee you will be expected to work 40 hours/week.

- Your starting salary will be \$74,547.20 annually or \$35.84 per hour, grade 7, step 3 of the 2025 City of Redwood Falls Step Structure.
- You will be placed on a six (6) month probationary period. After six (6) months and after receiving a satisfactory job performance evaluation, you will be eligible for a step increase to \$36.91 per hour or \$76,772.80 annually, grade 7, step 4 of the 2025 City of Redwood Falls Step Structure.
- On January 1, 2026, you will be eligible for a 3% COLA increase as established by the City Council.
- You will also be eligible for a yearly step increase on your anniversary each year until you have reached the top step in the pay scale. These step increases are contingent on satisfactory performance.

In accordance with City policy and applicable law, the following deductions will be made from your payroll checks:

- Insurance premiums for health, life, and flex accounts, *only if you elect them.*
- Statutorily required PERA contributions.
- Federal and State withholding for taxes, etc.
- Health Care Savings Plan deductions.

Your first day of work is projected to be approximately January 6, 2024. Your position is subject to a 14-day pay period and our regularly scheduled pay period is bi-weekly.

Per our standard procedure, this offer letter is not intended, nor should it be considered as, an employment contract for a definite or indefinite period of time.

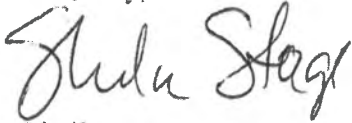
Page 2
Offer Letter
Noah Johnson

As a full-time employee, you will accrue vacation and sick leave on a bi-weekly basis. Your vacation leave accrual will begin at 3.69 hours per pay period. You will begin employment with a vacation leave balance of 40 hours. Your sick leave accrual will be 3.69 hours per pay period.

In addition, prior to your first day of employment I will be sending you your benefit enrollment forms to complete. However, some benefit forms may still need to be completed on your first day of employment so please make sure to bring dates of birth and social security numbers for any dependent you want covered by health insurance.

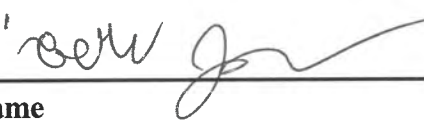
We are pleased that you will be joining our team and look forward to working with you in this position. If you have any questions prior to your start date, please feel free to contact me.

Sincerely,



Sheila Stage
HR Coordinator
cc: Personnel File

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes sec. 181.032. I understand that the City of Redwood Falls employment is not for a specific term and can be terminated by me or by the City of Redwood Falls at any time for any reason, with or without cause.


Name

11/21/24
Date

Once signed to indicate you'll be joining our team, email the entire offer letter to sstage@ci.redwood-falls.mn.us or send to our confidential fax number at (507) 637-2417.

You have a right to receive this notice in a language other than English. If you need this letter translated in other languages, please contact our office at (507) 616-7400.