



**AGENDA FOR  
REGULAR CITY COUNCIL MEETING  
AUGUST 5, 2025 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
  - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
  - Council Changes
  - Staff Changes
4. **Approval of Minutes**
  - A. July 15, 2025
5. **Audience Participation** (10 minute time limit for items not on the agenda)
6. **Consent Agenda** (items approved with one motion)
  - A. Approve Temporary On-Sale Liquor License – Church of St. Catherine’s
  - B. Declare Street Department Equipment as Surplus Property
  - C. Approve League of MN Cities Liability Coverage Waiver
7. **Scheduled Public Hearings**
8. **Old Business**
9. **Regular Agenda**
  - A. Donation from Lion’s Club for a Drinking Fountain at Zeb Gray Playground – Resolution #45
  - B. Donation from Compassionate Friends for a Bench at Aquatics Center – Resolution #46
  - C. Bureau of Criminal Apprehension Joint Powers Agreement – Resolution #47
  - D. Technology Services Agreement with IT Outlet, Inc. – Resolution #48
  - E. Resolution in Support of MnDOT Funding to Construct a Roundabout at the Intersection of MN Hwy 19 and County Road 1 – Resolution #49
  - F. Reflection Prairie Housing Addition and Reflection Ridge Business Park – Final Pay Request
  - G. MN Law Enforcement Accreditation Program Grant Funds – Resolution #50
10. **Other Items and Communications**
  - A. Council Items
  - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
  - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES  
REGULAR COUNCIL MEETING  
CITY OF REDWOOD FALLS, MINNESOTA  
TUESDAY, JULY 15, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, July 15, 2025, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Denise Kerkhoff, Larry Arentson, and Shannon Guetter were present, constituting a quorum. Council Member Jim Sandgren was absent.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

A motion was made by Council Member Kerkhoff and seconded by Council Member Smith to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to approve the July 1, 2025, minutes as presented. Motion passed by unanimous vote.

Police Chief Jason Cotner was present to introduce the request to Apply for K-9 Body Armor Grants.

Chief Cotner stated RFPD's K-9, Kiro, and his handler, Officer Tucker Machart, graduated from training on June 27, 2025. Kiro is now on duty with Officer Machart but has no K-9 body armor. Officer Machart has identified two grants that provide K-9 body armor to police K-9's. The first grant is "Brady's K9 Fund" out of Bradenton, Florida. The organization supplies police K-9's with body armor. If selected by the organization, RFPD would receive this K-9 body armor at no cost. A review of their application shows no matching funds or special reporting requirements if RFPD is selected.

Chief Cotner stated the second grant option is "Vested Interest in K9s" out of East Taunton, MA. Vested Interest in K9s, Inc. is a 501c(3) non-profit organization providing K-9 body armor. An application must first be submitted to the organization, and they will decide whether to allow the law enforcement agency to apply for the K-9 body armor grant. In review of the vik9s.org website there is no reference to matching funds or special reporting requirements if RFPD is selected. Due to the time sensitive nature and need for K-9 body armor, RFPD Staff request Council approval to submit applications to both organizations. If one organization awards RFPD a grant, Staff will contact the other organization and withdraw the application.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to approve the request to Apply for K-9 Body Armor Grants. Motion passed by unanimous vote.

City Attorney Dammann introduced Resolution No. 44 of 2025 – Authorization Approving Sale of Real Property Located at 315 East Bridge Street.

Mr. Dammann stated on July 14, 2025, the Redwood Falls Port Authority held a public hearing on the sale of the property located 315 East Bridge Street, Redwood Falls, to Edman Builders LLC, whose proposal includes plans to construct a coffee shop drive-thru on the property. After the hearing, the Port Authority found that the proposal was in the best interests of the district and its people, and that the transaction furthered the general plan of Port Authority improvement. The Port Authority authorized executing and closing on the approved purchase agreement.

Mr. Dammann stated pursuant to Minn. Stat. § 462.356, subd. 2, when a City has a comprehensive municipal plan and a planning commission, the statute requires that no publicly owned interest in real property within the municipality be disposed of, until after the planning commission has reviewed the proposed disposal and reported in writing to the City Council its findings as to compliance of the proposed disposal with the comprehensive municipal plan. However, a City Council may, by resolution adopted by two-thirds vote, dispense with the requirements of that subdivision, when in its judgment it finds that the proposed disposal of real property has no relationship to the comprehensive municipal plan.

Mr. Dammann further stated given the need to close the purchase agreement in a timely manner, Staff is recommending that Council adopt the proposed resolution to approve the sale and dispense with any requirements found in Minn. Stat. § 462.356, subd. 2.

A motion was made by Council Member Smith and seconded by Council Member Arentson to waive the reading of Resolution No. 44 of 2025 – Authorization Approving Sale of Real Property Located at 315 East Bridge Street. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Guetter to approve Resolution No. 44 of 2025 – Authorization Approving Sale of Real Property Located at 315 East Bridge Street. Motion passed by unanimous vote.

Mayor Quackenbush introduced Agenda Item 9D - Establish City Council Work Session Agenda.

Mayor Quackenbush stated due to a lack of work session topics, Council requests the cancellation of the July 29<sup>th</sup>, 2025 City Council Work Session.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to approve the request to cancel the July 29<sup>th</sup>, 2025 City Council Work Session. Motion passed by unanimous vote.

City Administrator Muetzel provided an update on the walking bridge located at the end of Sunrise Boulevard over the ditch connecting the Sunrise neighborhood with the elementary school site. As part of the Redwood Valley Elementary School construction project, a new bridge was installed over the ditch to connect the staff parking lot with the new school site. To meet accessibility standards and link the existing path with the new bridge and East Meadow Lane, substantial site work was required. This resulted in a change in elevation on the north side of the bridge. Due to these elevation changes, the walking bridge had to be closed during construction.

City Administrator Muetzel stated City Staff previously discussed removing the old walking bridge once the new one is open and functioning. The current bridge is nearly 40 years old, not ADA compliant, and will require more repairs in the coming years. The bridge is also not maintained in the winter months whereas the new bridge will be cleaned and maintained for use year-round. Recently, neighbors have reached out to City Staff requesting the old bridge remain in place. Staff will be discussing the options for the bridge in the next few weeks. Staff intend to decommission the bridge but will continue to evaluate it once construction of the elementary school and new path are complete.

Mayor Quackenbush administered the Oath of Office to Redwood Falls Police Officer Lucas Hodges.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to adjourn the meeting at 5:28 p.m. Motion passed by unanimous vote.

ATTEST:

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Keith Muetzel  
City Administrator

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Tom Quackenbush  
Mayor

## AGENDA RECOMMENDATION

**Meeting Date:** August 5, 2025

**Agenda Item:** Temporary On-Sale Liquor License Application

**Recommendation/Action Requested:** Approve the Temporary On-Sale Liquor License Application for the Church of Saint Catherine's.

**Summary/Overview:** The Church of Saint Catherine's has completed the necessary application process for a Temporary (one-day) On-Sale Liquor License for the Fall Festival event to be held Sunday, September 7, 2025, on church property located at 900 E. Flynn St. Staff recommend approval.



Minnesota Department of Public Safety  
 Alcohol and Gambling Enforcement Division  
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101  
 651-201-7507 TTY 651-282-6555  
**APPLICATION AND PERMIT FOR A 1 DAY  
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization: Church of St. Catherines  
 Date of organization: ~~2018~~ 1918-02-05  
 Tax exempt number: 41-0792633

Organization Address (No PO Boxes): 900 EAST FLYNN ST  
 City: [ ] State: MN Zip Code: 56283

Name of person making application: KRISTETRICK  
 Business phone: 507-644-2278  
 Home phone: [ ]

Date(s) of event: September 7, 2025  
 Type of organization:  Microdistillery  Small Brewer  
 Club  Charitable  Religious  Other non-profit

Organization officer's name: Reverend Fr. Anthony Hesse  
 City: Redwood Falls State: MN Zip Code: 56283

Organization officer's name: [ ]  
 City: [ ] State: MN Zip Code: [ ]

Organization officer's name: [ ]  
 City: [ ] State: MN Zip Code: [ ]

Location where permit will be used. If an outdoor area, describe.  
 900 EAST FLYNN ST - Church property

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.  
 Baune Catering  
 Wabasso, MN

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.  
 Catholic Mutual Group - 100K

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Redwood Falls  
 City or County approving the license  
 \$50.00  
 Fee Amount

Date Approved: September 7, 2025  
 Permit Date: ckodet@ci.redwood-falls.mn.us  
 City or County E-mail Address

Event in conjunction with a community festival  Yes  No  
 5,102  
 Current population of city

Caitlin J. Kodet, Deputy City Clerk  
 Please Print Name of City Clerk or County Official

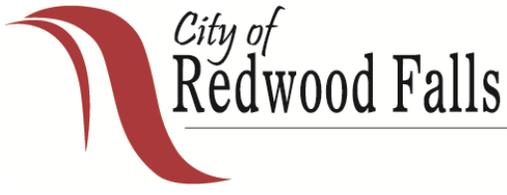
Signature City Clerk or County Official

**CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event**

No Temp Applications faxed or mailed. Only emailed.

**ONE SUBMISSION PER EMAIL, APPLICATION ONLY.**

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



Keith Muetzel  
City Administrator  
Phone: 507-616-7400  
Fax: 507-637-2417  
kmuetzel@ci.redwood-falls.mn.us

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**Meeting Date: August 5, 2025**

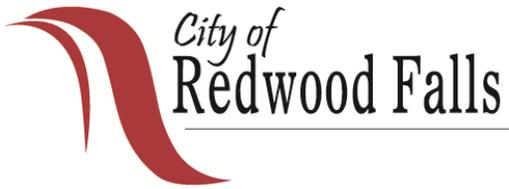
**AGENDA RECOMMENDATION**

**Agenda Item:** Declare Street Department Equipment as Surplus Property and Authorize Sale

**Recommendation/Action Requested:** Staff recommends declaring the following equipment as surplus property and authorizing sale:

1993 Chevrolet 4x4 Pickup #1936

**Attachments:** None



Keith Muetzel  
City Administrator  
Phone: 507-616-7400  
Fax: 507-637-2417  
kmuetzel@ci.redwood-falls.mn.us

**Meeting Date:** August 5, 2025

**Agenda Item:** Liability Coverage – Waiver Form

**Recommendation/Action Requested:** Staff recommends the City Council approve that the City continue with the option of not waiving the monetary limits.

**Summary/Overview:**

As part of our annual insurance renewal process, we are required to state what the City desires to do in relation to limits on municipal tort liability.

In all past years the City Council has elected to state “The city DOES NOT WAIVE the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.” This option is the least expensive of the two options. The only way the city would pay in excess of the tort limit is if the City were so negligent in a matter that the court would award punitive damages in excess of the limits.

## LIABILITY COVERAGE WAIVER FORM

**Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. [Email completed form to your city's underwriter, to pstech@lmc.org](mailto:pstech@lmc.org), or fax to 651.281.1298.**

*The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.*

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

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LMCIT Member Name: CITY OF REDWOOD FALLS

*Check one:*

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: 8/5/25

Signature: \_\_\_\_\_

Position: City Administrator



Ross Nachreiner  
Redwood Falls Parks & Rec Director  
Phone: 507-616-7444  
Fax: 507-644-2199  
rnachreiner@ci.redwood-falls.mn.us

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## AGENDA RECOMMENDATION

**Council Meeting Date:** August 5<sup>th</sup>, 2025

**Agenda Item:** Resolution No. 45 of 2025 – Resolution Accepting a Financial Donation for the purchase of a Drinking Fountain

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** Attached is Resolution No. 45 of 2025 accepting a financial donation in the amount of \$4,475.00 from the Lion's Club of Redwood Falls.

City staff would like to thank members of the Lion's Club for their generous financial donation for the purchase of a Lions Head Drinking Fountain located near the Zeb Gray Playground in Ramsey Park. The fountain was purchased in honor of long-time member Joyce Weltsch.

Staff is requesting approval to accept the financial donation from the Lion's Club of Redwood Falls.

**Attachments:** Resolution No. 45 of 2025

**RESOLUTION NO. 45 OF 2025**  
**A RESOLUTION ACCEPTING A DONATION TO THE CITY.**

**WHEREAS**, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Lion's Club of Redwood Falls	\$4,475.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions  
Contribution towards a drinking fountain near Zeb Gray Playground in Ramsey Park.

**WHEREAS**, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this 5<sup>th</sup> day of August 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
5<sup>th</sup> day of August 2025.

\_\_\_\_\_  
Notary Public

## AGENDA RECOMMENDATION

**Council Meeting Date:** August 5<sup>th</sup>, 2025

**Agenda Item:** Resolution No. 46 of 2025 – Resolution Accepting a Financial Donation for the purchase of a Bench at the Redwood Falls Aquatic Center.

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** Attached is Resolution No. 46 of 2025 accepting a financial donation in the amount of \$1,079.80 from the Compassionate Friends of Redwood Falls.

City staff would like to thank members of the Compassionate Friends for their generous financial donation for the purchase of a bench located at the Redwood Falls Aquatic Center.

Staff is requesting approval to accept the financial donation from the Compassionate Friends of Redwood Falls.

**Attachments:** Resolution No. 46 of 2025

**RESOLUTION NO. 46 OF 2025**  
**A RESOLUTION ACCEPTING A DONATION TO THE CITY.**

**WHEREAS**, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Redwood Falls Compassionate Friends	\$1,079.80

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions  
Contribution towards a new Bench & Plaque to be placed at the Aquatic Center.

**WHEREAS**, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this 5<sup>th</sup> day of August 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
5<sup>th</sup> day of August 2025.

\_\_\_\_\_  
Notary Public

Meeting Date: August 5, 2025

### **Agenda Recommendation**

**Agenda Item:** Resolution No. 47 of 2025 – Resolution Approving Joint Powers Agreement with Bureau of Criminal Apprehension

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

#### **Summary/Overview:**

Redwood Falls Police Department (RFPD) investigates complaints of internet crimes against children. These crimes usually involve the possession and distribution of pornographic images depicting juveniles. RFPD investigations are often started as a result of leads obtained by the Bureau of Criminal Apprehension (BCA) Internet Crimes Against Children Task Force (ICAC) and are worked in coordination with ICAC.

In March, 2023, BCA approached RFPD to propose a Joint Powers Agreement between RFPD and ICAC. This JPA created a formal relationship whereby RFPD would provide support and assistance to ICAC as well as law enforcement agencies throughout our region that are investigating internet crimes against children. In return, ICAC provided funding to send an RFPD investigator to specialized technology training. This training was directly applicable to a variety of other RFPD investigations.

Council ultimately approved a resolution approving the JPA between RFPD and ICAC.

In July of 2025, ICAC contacted RFPD Police Chief Jason Cotner to report the existing JPA had not expired, however, ICAC had updated their investigative and operational standards since the original JPA was executed. These changes required an update and renewal of the JPA approved in 2023. If this resolution is approved, RFPD investigators will be provided training on the updated ICAC investigative and operational standards.

#### **Attachments:**

- Resolution No. 47
- ICAC JPA

**RESOLUTION NO. 47 of 2025**

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF REDWOOD FALLS ON BEHALF OF ITS POLICE DEPARTMENT REGARDING THE MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC)**

**WHEREAS**, the City of Redwood Falls, on behalf of its Police Department, desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Redwood Falls, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Redwood Falls on behalf of its Police Department, are hereby approved. A Copy of the Joint Powers Agreement is attached to this Resolution and made a part of it.
2. That the Chief of Police, Jason Cotner, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City’s connection to the systems and tools offered by the State.
3. That Tom Quackenbush, the Mayor for the City of Redwood Falls, and Keith Muetzel, the City Administrator of Redwood Falls, together, are authorized by Section 4.08 of the Redwood Falls City Charter to sign the Joint Powers Agreements.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this 5<sup>th</sup> day of August 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public



# STATE OF MINNESOTA

## JOINT POWERS AGREEMENT MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE

This Joint Powers Agreement (“Agreement”) is between the State of Minnesota, acting through its Commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension (“BCA” or “Lead Agency”), and the City of Redwood Falls on behalf of its Police Department at 303 East Third Street PO Box 526 Redwood Falls, MN 56283 (“Governmental Unit” or “Affiliate Agency”). The BCA and Governmental Unit may be referred to jointly as “Parties.”

### Recitals

Under Minnesota Statutes § 471.59, BCA and Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. Governmental Unit wishes to participate in the Minnesota Internet Crimes Against Children (“ICAC”) Task Force. The Parties wish to work together to investigate and prosecute crimes committed against children, including the criminal exploitation of children committed and/or facilitated by or through the use of computers. The Parties further wish to disrupt and dismantle organizations engaging in these activities. This Agreement identifies what the Parties, either individually or jointly, will provide under this Agreement and identifies the consideration to be paid by BCA to Governmental Unit, if any, for equipment, training, and expenses (including travel and overtime) incurred by Governmental Unit as a result of investigations conducted pursuant to this Agreement.

### Agreement

#### 1. Term of Agreement

- 1.1 **Effective Date.** This Agreement is effective on the date BCA obtains all required signatures pursuant to Minnesota Statutes § 16C.05, subdivision 2.
- 1.2 **Expiration Date.** This Agreement expires five (5) years from the date it is effective unless terminated earlier pursuant to Clause 13.

#### 2. Purpose

Governmental Unit and BCA enter into this Agreement for the purpose of facilitating the Governmental Unit’s participation in the ICAC Task Force, which implements a three-pronged approach of prevention, education, and enforcement to combat internet crimes against children. This Agreement also provides the mechanism to reimburse Governmental Unit for equipment, training, and expenses (including travel and overtime), if any, that it incurs as a result of its participation in the ICAC Task Force.

#### 3. Definitions

- 3.1 **“Affiliate” or “Affiliate Agency”** is an agency that is working with a *Lead Agency* as part of a regional or state ICAC *Task Force*. An *Affiliate* has agreed in writing to adhere to these *Standards*. Governmental Unit is the *Affiliate Agency* for purposes of this Agreement.
- 3.2 **“Authorized Personnel”** are those who lack powers of arrest but have been authorized to participate in *Investigations* directed by law enforcement personnel (e.g., agency personnel, digital evidence experts, etc.).
- 3.3 **“Commander”** means the BCA Special Agent in Charge (“SAIC”) who serves as the leader of the ICAC Task Force.
- 3.4 **“Contraband Image”** is a visual depiction of any kind (including computer generated) in any form (including live streaming) that depicts or conveys the impression that: (1) a minor or purported minor is engaged in

*Sexually Explicit Activity*; or (2) an adult is engaging in *Sexually Explicit Activity* in the presence of a minor or purported minor.

- 3.5 “**CGI**” is a wholly computer-generated visual depiction in any form (including printed/digital or video).
- 3.6 “**Crime**” is any offense (or group thereof) *Investigated* by law enforcement that involves (or involve) the exploitation/victimization of children facilitated by technology.
- 3.7 “**Deconfliction**” is a process whereby law enforcement can submit *Investigative* information to each other and/or to ICAC-related databases in order to determine whether other *Members* or other law enforcement agencies have information concerning the same targets or *Crimes*.
- 3.8 “**Employee**” is a sworn or compensated individual of a law enforcement agency who is working under the direction and control of a law enforcement agency.
- 3.9 “**Investigation**” is an investigation into a *Crime*. Likewise, “*Investigate,*” “*Investigated,*” “*Investigating,*” and “*Investigative*” are used within the same context.
- 3.10 “**Investigative Persona**” any identity established or created by an *Employee* to aid an *Investigation*.
- 3.11 “**Investigator**” is a *Member* who is a part of the *Sworn Personnel* of a *Task Force*.
- 3.12 “**Lead Agency**” is the law enforcement agency that receives the ICAC grant and is designated by the Office of Juvenile Justice Delinquency Prevention (“OJJDP”) within the Department of Justice to act as the *Lead Agency* for the corresponding *Task Force*. BCA is the *Lead Agency* for purposes of this Agreement.
- 3.13 “**Member**” is a *Lead or Affiliate Agency’s Employee* who is either *Sworn Personnel* or *Authorized Personnel* and who has been designated to work on ICAC-related matters for his/her respective agency and *Task Force*.
- 3.14 “**Partner**” is a civilian or non-sworn organization that OJJDP has recognized as a legitimate source of assistance.
- 3.15 “**Sexually Explicit Activity**” is real or simulated: (1) sexual intercourse of any kind; (2) masturbation; (3) sadistic/masochistic conduct; and/or (4) lascivious exhibition of the anus, breast, genitals, or pubic area of any person.
- 3.16 “**Supervisor**” is a *Member* who has been designated by his/her respective agency to supervise *Investigations* and other ICAC-related matters.
- 3.17 “**Standards**” are all of the provisions of this Agreement and the ICAC Task Force Program Operational and Investigative Standards established by OJJDP.
- 3.18 “**Sworn Personnel**” are *Members* with powers of arrest.
- 3.19 “**Task Force**” is the *Lead Agency* and their *Affiliate(s)* (combined) as designated by OJJDP for a particular state or region.
- 3.20 “**Vigilante**” is a non-*Partner* activist or activist organization engaged in investigative tactics or other law enforcement-like activities.

#### 4. Responsibilities of Governmental Unit and BCA

##### 4.1 Governmental Unit will:

- 4.1.1 Assign one or more *Employees* as *Members* of the ICAC Task Force. All *Employees* of Governmental Unit assigned as *Members*, and while performing ICAC *Investigations* and assignments, shall continue to be employed and directly supervised by the same Governmental Unit currently employing that *Member*. All services, duties, acts, or omissions performed by the ICAC Task Force *Member* will be within the course and duty of the *Member’s* employment and therefore covered by the workers’ compensation and other compensation programs of Governmental Unit including fringe benefits.
- 4.1.2 Conduct *Investigations* in accordance with all applicable *Standards* and conclude *Investigations* in a timely manner.
- 4.1.3 Submit Performance Measure data to the ICAC Data System (IDS) by the end of each month for the duration of this Agreement. The BCA must fulfil its reporting requirements as a recipient of the OJJDP grant award for MN ICAC Task Force in partnering with law enforcement agencies. Failure to timely provide OJJDP with Performance Measure data may jeopardize the BCA’s future grant qualifications as well as result in the delinquent law enforcement agency’s denial to participate in the Minnesota ICAC Task Force.
- 4.1.4 Assign a Governmental Unit point of contact to act as the liaison between it and the BCA ICAC Project *Commander* to assist in reimbursement deadlines.
- 4.1.5 Submit an ICAC reimbursement request for pre-approval of funds. This request shall include a description of the item requested for reimbursement, an operational plan, and an explanation of how it qualifies under the required criteria in Clauses 5.1 and 5.2 below.

- 4.1.6 Allow BCA to inform *Affiliate Agencies* and *Partners* of potential case connections based on data submitted to BCA through the ICAC Program.
- 4.1.7 Not commingle ICAC funds with any other existing federal or state grant funded overtime or additional local Governmental Unit funding.

**4.2 BCA will:**

- 4.2.1 Provide a Special Agent in Charge (“SAIC”) who will serve as the *Commander* of the *Task Force*.
- 4.2.2 Provide daily direction and assign duties and other assignments to *Members*.
- 4.2.3 Review and approve or decline reimbursement requests under Clause 4.1.5 within seven (7) business days of the reimbursement request.

- 4.3 Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by the Governmental Unit acting through its *Members* or *Employees*.

**5. Standards**

Governmental Unit and its *Members* will adhere to all applicable *Standards*, including, but not limited to, the following:

- 5.1 *Investigate* activities related to internet *Crimes* and the exploitation of children through the use of computers.
- 5.2 *Investigate* organizations to disrupt and dismantle *Crimes* committed against children.
- 5.3 Comply with the ICAC Task Force Program Operational and Investigative Standards, as established by OJJDP.
- 5.4 *Investigators* assigned by the Governmental Unit to the ICAC Task Force must be licensed peace officers.
- 5.5 Follow appropriate state and/or federal laws in obtaining arrest warrants, search warrants, and civil and criminal forfeitures.
- 5.6 Follow proper legal procedures in securing evidence, including electronic devices.
- 5.7 Understand and use appropriate legal procedures in the use of informants including documentation of identity, monitoring of activities, and use and recordation of payments.
- 5.8 Use, as appropriate, the most current investigative technologies and techniques.
- 5.9 Obtain approval from the BCA ICAC Project *Commander* before conducting a pro-active undercover chat operation with anticipated multiple targets.
- 5.10 Make reasonable efforts to *Deconflict* active *Investigations*.
- 5.11 Document *Investigations*.
- 5.12 Not collaborate with *Vigilantes* or approve, condone, encourage, or promote the activities of *Vigilantes*.
- 5.13 *Investigations* shall be conducted in an approved work environment, using approved equipment, as designated by the *Commander* or a *Supervisor*. Personally owned equipment, accounts, and networks shall not be used in *Investigations*.
- 5.14 As part of an active *Investigation*, *Members* shall not upload, transmit, or forward any *Contraband Images* to those outside their respective agency (e.g., suspects, witnesses, ESPs, etc.), except where otherwise permitted by law (e.g., to sworn law enforcement, to NCMEC employees, etc.).
- 5.15 During active *Investigations*, *Members* may use visual depictions as a representation of any *Investigative Person/person/purported person* or as proof-of-life evidence under two circumstances only:

First, when the following factors are met:

1. The visual depiction (whether or not modified to suit *Investigative* needs by, e.g., age regression) is of an actual person;
2. That person is an *Employee*;
3. The *Employee* has given his or her written consent for the visual depiction to be used;
4. Regardless of whether or not the *Employee* was a minor when the visual depiction was taken, the *Employee* nevertheless was at least 18 years old when the *Employee* gave consent for such use; and,
5. The visual depiction does not depict or convey the impression of *Sexually Explicit Activity*.

Second, when the visual depiction is *CGI* and does not depict or convey the impression of *Sexually Explicit Activity*.

**6. Payment**

- 6.1 To receive reimbursement for equipment, training, and expenses (including travel and overtime) incurred by Governmental Unit as a result of conducting *Investigations* pursuant to this Agreement, Governmental Unit must make a request for reimbursement to the BCA Authorized Representative under the required criteria outlined in

the ICAC Task Force Operational and Investigative Standards established by OJJDP.

- 6.2 The *Commander* or his/her successor will review the reimbursement request and approve or deny the request within seven (7) business days of receipt of the request by BCA's Authorized Representative.
- 6.3 Subsequent to receiving notice of approval of a reimbursement request, Governmental Unit must submit an expense form to the BCA Authorized Representative no later than fifteen (15) business days after the end of the month during which the expense is incurred.
- 6.4 BCA will reimburse Governmental Unit within thirty (30) calendar days of the submission of the expense form.
- 6.5 In the event Governmental Unit breaches this Agreement, it will not be eligible to receive any further reimbursement under this Agreement.

## 7. Authorized Representatives

BCA's Authorized Representative is the following person, or her successor:

Name: Bobbi Jo Pazdernik, Commander of MN ICAC  
Address: Department of Public Safety; Bureau of Criminal Apprehension  
1430 Maryland Street East, Saint Paul, MN 55106  
Telephone: 651-793-7000  
E-mail Address: [bobbijo.pazdernik@state.mn.us](mailto:bobbijo.pazdernik@state.mn.us)

Governmental Unit's Authorized Representative is the following person, or his/her successor:

Name: Jason Cotner, Chief of Police  
Address: 303 East Third Street  
PO Box 526  
Redwood Falls, MN 56283  
Telephone: [507-637-4005](tel:507-637-4005)  
E-mail Address: [jcotner@ci.redwood-falls.mn.us](mailto:jcotner@ci.redwood-falls.mn.us)

If Governmental Unit's Authorized Representative changes at any time during this Agreement, Governmental Unit must immediately notify BCA's Authorized Representative identified above.

## 8. Assignment, Amendments, Waiver, and Agreement Complete

- 8.1 **Assignment.** Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement.
- 8.2 **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 8.3 **Waiver.** If BCA fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.
- 8.4 **Agreement Complete.** This Agreement contains all negotiations and agreements between BCA and Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

## 9. Liability

BCA and Governmental Unit agree each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. BCA's liability shall be governed by provisions of the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable law. Governmental Unit's liability shall be governed by provisions of the Municipal Tort Claims Act, Minnesota Statutes §§ 466.01-466.15, and other applicable law.

## 10. Audits

Under Minnesota Statutes § 16C.05, subdivision 5, Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by BCA and/or the State Auditor and/or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement.

## 11. Government Data Practices

Governmental Unit and BCA must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 and other applicable law, as it applies to all data provided by BCA under this Agreement and as it applies

to all data created, collected, received, stored, used, maintained, or disseminated by Governmental Unit under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this Clause by either Governmental Unit or BCA.

If Governmental Unit receives a request to release the data referred to in this Clause, Governmental Unit must immediately notify BCA. The BCA will give Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

**12. Venue**

The venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**13. Expiration and Termination**

**13.1** Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) calendar days' written notice to the other party. To the extent funds are available, the Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.

**13.2** In the event that federal funding is no longer available, BCA will email Governmental Unit's Authorized Representative and terminate the Agreement. The termination will be effective two (2) business days after email notification to Governmental Unit; and Governmental Unit shall receive reimbursement in accordance with the terms of this Agreement through the date of termination.

**14. Continuing Obligations**

The following clauses survive the expiration or cancellation of this Agreement: 9, Liability; 10, Audits; 11, Government Data Practices; and 12, Venue.

***[Remainder of page intentionally left blank; signature page follows]***

**The parties indicate their agreement and authority to execute this Agreement by signing below.**

**1. STATE ENCUMBRANCE VERIFICATION**  
*Individual certifies that funds have been encumbered as required by Minnesota Statutes §§ 16A.15 and 16C.05.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

SWIFT PO Number: 3000085301

**2. GOVERNMENTAL UNIT**  
*Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**3. DEPARTMENT OF PUBLIC SAFETY; BUREAU OF CRIMINAL APPREHENSION**

By: \_\_\_\_\_  
(with delegated authority)

Title: Deputy Superintendent, Investigations

Date: \_\_\_\_\_

**4. COMMISSIONER OF ADMINISTRATION**  
*As delegated to the Office of State Procurement*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ADMIN ID: \_\_\_\_\_

**Meeting Date:** August 5, 2025

**Agenda Item:** Approval to enter into agreement with IT Outlet

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** For the past 7 years, Thriveon has provided technology services to the City of Redwood Falls. In recent years, there has been a struggle for consistent, timely, and progressive service in continuing to support the needs in the technology space across all city departments. One of the goals with hiring an onsite IT Coordinator was adjusting current utilization of resources and determining what can be reduced from contractors and bring back within the city staffing.

With the onboarding of Noah Johnson as the IT Coordinator for the city, most of the responsibilities that were held with Thriveon have been offloaded to the on-staff technology department which prompted the discussion and direction of searching for a new technology services provider with a reduced scope of work.

In this process, we identified 8 different potential service providers. Three of those providers chose not to participate in our RFP process due to a variety of reasons. Two of those providers could not complete the requested materials by the due date and after any granted extensions. After discussions with the technology committee regarding the remainder of service providers, the final two were interviewed and additional questions were raised in the specifics of their service(s) and how they would be of value to the City of Redwood Falls.

Competitors could not achieve a comparable or competitive rate for the services that IT Outlet is intending to provide. In evaluating multiple providers, IT Outlet offers a degree of versatility that was not available from other competitors. After reviewing multiple providers and options for future technology support, and keeping in mind redundancy and availability of resources, it is the committee's recommendation to proceed with IT Outlet as the new managed technology services provider for the City's operations.

**Attachments:** Resolution No. 48  
Managed Services Agreement from IT Outlet

**RESOLUTION NO. 48 OF 2025**

**A RESOLUTION APPROVING THE INFORMATION TECHNOLOGY  
SERVICE LEVEL AGREEMENT WITH IT OUTLET, INC.**

**WHEREAS**, the City has complex information technology needs in order to carry out the services for their citizens including protecting and safeguarding information, strategic planning, ensuring staff productivity and improved citizen services; and

**WHEREAS**, IT Outlet, Inc. is an information technology firm that has the expertise and experience to provide the City with certain information technology services in order to fulfill these needs; and

**WHEREAS**, the Service Level Agreement outlines the scope of work and specific services to meet the complex information technology needs of the City; and

**WHEREAS**, the cost for the professional services outlined in the Service Level Agreement is estimated to be \$63,300 annually with current user counts and network size. The agreement is for a term of 1 year and will automatically renew for 1-year periods unless terminated with 60 days' notice.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:**

1. The Service Level Agreement described above is hereby approved in the form submitted to the City Council and made a part of this Resolution by reference.
2. The Mayor and City Administrator are authorized to execute the Service Level Agreement on behalf of the City.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this 5<sup>th</sup> day of August 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
5<sup>th</sup> day of August 2025.

\_\_\_\_\_  
Notary Public

## Service Level Agreement

### Between IT Outlet Inc. and the City of Redwood Falls, Minnesota (SLA)

#### 1. Introduction and Parties Involved

- **Parties:** This Agreement is between IT Outlet Inc. (Provider), located at 1900 N Walnut Ave, Brandon, SD 57005, and the City of Redwood Falls, Minnesota (Client), for Managed Services Provider (MSP) services covering 53 users and 12 managed networks.
- **Effective Date and Term:** Effective January 1, 2026 for an initial term of 1 year, with automatic renewal for 1-year periods unless terminated with 60 days' notice. (Covers RFP's scalability for adding/removing services.)
- **Purpose:** To provide managed IT services and take on IT responsibilities aligned with the Client's RFP.

#### 2. Scope of Services

- **Account Management:** The structured support process involving Tier 1 (help desk), Tier 2/3 (advanced technician/networking/on-site), and escalation to the Service Supervisor or Director of IT.
- **Asset Aging:** The process of evaluating hardware and software lifecycles, including recommendations for upgrades or replacements, conducted as part of yearly assessments for end point devices.
- **Backup:** The replication of Client data to ensure recoverability, including nightly remote backups (e.g., via Veeam, covering Office 365 data) and on-premise backups.
- **Business Continuity and Disaster Recovery (BCDR):** Plans and processes to maintain operations during disruptions, including periodic testing, with a Recovery Time Objective (RTO) of 8 hours and Recovery Point Objective (RPO) of 24 hours.
- **Compliance:** Adherence to applicable laws, regulations, and standards, including PCI, the Minnesota Government Data Practices Act, and background checks for technicians accessing sensitive areas like the police department.
- **Cybersecurity Support:** Services to enhance security posture, including policy review/development, patch management, Multi-Factor Authentication (MFA) management, and proactive vulnerability identification.

- **Critical/Emergency:** A critical, after-hours issue (e.g., full network outage or security breach) warranting 24/7 support response within 1 hour, provided within reason as part of the contracted coverage.
- **High Priority:** An issue impacting multiple users or a major department, requiring a 2-hour response and 8-hour resolution.
- **Medium Priority:** An issue affecting a single user or application but impacting productivity, requiring a 4-hour response and 12-hour resolution.
- **Low Priority:** Routine inquiries or non-urgent requests (e.g., general maintenance), requiring an 8-hour response and 24-hour resolution.
- **Help Desk Support:** Remote or on-site assistance for day-to-day issues, accessible via installed agents, phone, email, or other methods, with on call technicians on rotation.
- **Hosting:** Provision of data center services, either through IT Outlet's in-house facilities or third-party vendors.
- **Initial Assessment:** Pre-onboarding evaluation of the Client's network, hardware, and software.
- **Lifecycle Asset Management:** Ongoing evaluation and maintenance of hardware units(Network/Server Infrastructure).
- **Managed SOC-as-a-Service:** Security Operations Center services provided in conjunction with IT Outlet's MDR (Managed Detection and Response) provider for continuous threat monitoring and response.
- **Network Administration Services:** Continuous monitoring and management of Client networks, ensuring security, efficiency, up-to-date firmware, and best practices.
- **Remote Monitoring and Management (RMM):** Tools and processes for 24/7 system oversight, alerting on issues like memory usage, updates, and offline triggers.
- **Security Information and Event Management (SIEM):** Software deployed, managed, and monitored by IT Outlet for logging, analyzing, and responding to security events.

- **Server Administration Services:** Monitoring and management of servers, including alerts, backups via Veeam, and disaster recovery planning.
- **Service Level Agreement (SLA):** This document, defining services, performance metrics, responsibilities, and remedies.
- **Special Projects:** Non-standard work (e.g., major upgrades) not covered under the monthly rate, billed at tiered hourly rates (Tier 1/2: \$125/hr; Tier 3: \$225/hr) with quotes.
- **Strategic Planning:** Assistance with IT projects, including yearly technology assessments and quarterly hardware/security reviews.

### 3. Service Levels and Performance Metrics

- **Availability:** 99.9% uptime for core infrastructure (servers, networks); 24/7 emergency support within reason.
- **Response and Resolution Times** (by priority):

Priority Level	Description	Response Time	Resolution Time
Critical/Emergency	Impacts all users/departments	1 hour	5 hours
High	Impacts multiple users	2 hours	8 hours
Medium	Non-urgent but affects productivity	4 hours	12 hours
Low	Routine maintenance/requests	8 hours	24 hours

- **Monthly Maintenance:** Conduct reviews (reports, network/server health, patching, backups, AV, vulnerabilities, action plans/executive summaries); shared via meeting.
- **Backup and Recovery:** Recovery time objective (RTO) of 8 hours; recovery point objective (RPO) of 24 hours. Backup continuity testing.

### 4. Annual Performance Reviews

- **Performance Reviews:** IT Outlet and the Client will hold an annual performance review meeting to evaluate SLA metrics, discuss service feedback, and identify improvement opportunities. The meeting will include an executive summary of performance data and proposed action plans, tailored for leadership. Additional reviews may be scheduled by mutual agreement if significant issues arise.

### 5. Responsibilities

- **IT Outlet:** Deliver all IT services; assign exclusive techs; comply with laws (e.g., background checks, data practices); improve security posture, align with SLA and facilitate accomplishing IT goals.
- **City of Redwood Falls:** Provide access to systems; notify issues promptly; cooperate on assessments/training; pay invoices on time.

## 6. Escalation Procedures

Tiered support:

- Tier 1 (remote help desk) – Rapid Resolution
- Tier 2 (on-site) – For tickets that are unable to get resolved remotely.
- Tier 3 (remote/on-site) – Network/Server Issues
- Escalation to Supervisor/Director if unresolved.

## 7. Pricing and Payment

- **Monthly Flat Rate:** \$5,275, covering 53 users at \$75 each, 12 managed networks at \$50 each, and \$700 for 24/7 coverage.
- **Additional Charges:** Excluded services (e.g., new hardware purchases, special projects) as defined in Section 2 (Exclusions) will be quoted separately and require Client's written approval. Rates: Tier 1/2: \$125/hr; Tier 3: \$225/hr.
- **Invoices:** Net 30 days.

## 8. Confidentiality, Data Protection, and Compliance

- Protect Client data per PCI and Minnesota laws; no sharing of any information.
- Background checks for police-access techs.
- Data Practices Compliance. Contractor will have access to data collected or maintained by the City to the extent necessary to perform Contractor's obligations under this contract. Contractor agrees to maintain all data obtained from the City in the same manner as the City is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 (the "Act"). Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the City. Contractor agrees to defend and indemnify the City from any claim, liability, damage or loss asserted against the City as a result of Contractor's failure to comply with the requirements of the Act or this contract. Upon termination of this contact, Contractor agrees to return data to the City, as requested by the City.

## 9. Change Management, Termination, and Dispute Resolution

- Changes: Written amendments for scalability (add/remove services).
- Termination: 60 days' notice; assist with data transition.



## 11. Signatures

Your signature below indicates acceptance of this MSP Service Agreement and entrance into agreement with IT Outlet beginning on the date below.

Number of users: 53

Backup Services: TBD

Managed Networks: 12

IT Outlet

City of Redwood Falls, MN

Approved By:

Approved By:

Dusty Sperlich

\_\_\_\_\_

Date:

Date:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature



# QUOTE

Quote Nbr.: **Q004052**  
 Net Terms: **N30**  
 Sales Person: Edwin Escalante  
 Customer ID: 103668  
 Reference:  
 For: Noah Johnson

Quote Date: 6/30/2025  
 Valid Until:

<b>Customer</b>	<b>SHIP TO:</b>	<b>PROPOSAL BY</b>
333 S Washington St Redwood Falls MN 56283 United States of America	City of Redwood Falls 333 S Washington St Redwood Falls MN 56283 United States of America	IT Outlet 1900 N Walnut Ave Brandon, SD, 57005 Phone: (800) 754-7411

Name: City of Redwood Falls Phone: 507-430-4829 Email: njohnson@ci.redwood-falls.mn.us	Name: City of Redwood Falls Phone: 507-616-7400 Email: njohnson@ci.redwood-falls.mn.us	Name: Edwin Escalante Email: edwine@itoutlet.com
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NO.	ITEM	MFGR	Condition	QTY.	UOM	PRICE	AMOUNT
1	MSP SERVICES: Monthly Per User Service Contract		New	53	EA	75.00	3,975.00
2	PROSERVICE: Professional Services - 24x7x365 Coverage		New	1	EA	700.00	700.00
3	NETWORK MGNT: Monthly Network / Server Management		New	12	EA	50.00	600.00
4	PROSERVICE: Waived Onboarding (\$500 Per location = \$6000.00)		New	1	EA	0.00	0.00

All Currency Totals are in US Dollar

Notes:

<b>Quote Total:</b>	5,275.00
<b>Less Discount:</b>	0.00
<b>Tax Total:</b>	0.00
<b>Total (USD):</b>	5,275.00

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

You may use this form as a purchase order. Initial the items you want to purchase, enter Purchase Order (if any), sign, then mail, email or fax back to us

PO: \_\_\_\_\_



Jim Doering  
 Public Works Project Coordinator  
 Phone: 507-616-7400  
 Fax: 507-637-2417  
 jdoering@ci.redwood-falls.mn.us

**Meeting Date: August 5, 2025**

## AGENDA RECOMMENDATION

**Agenda Item:** Resolution No. 49 of 2025 – A Resolution in Support of MNDOT District 8 Funding Application for a Roundabout Safety Improvement at the Intersection of MN 19, CSAH 1 and Airport Rd.

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** The Minnesota Department of Transportation recently opened a solicitation for freight funding across the state, called the Minnesota Highway Freight Program. It's open to cities, counties, ports, waterways, railroads, airports, tribal governments, and MnDOT districts. The program is federal funding geared towards any public road, railroad crossing or intermodal facility if the project provides a public freight benefit. Here is a link to the program to learn more: [Minnesota Highway Freight Program - MnDOT](#).

MnDOT District 8 is planning on submitting several potential projects for the funding. One under consideration is a roundabout at the intersection of Mn 19 and CSAH 1/Airport Road in the City of Redwood Falls. As part of the solicitation, they are required to receive letters of support from the local communities if the project includes a local road.

MnDOT has a cost participation policy that describes how funding is split between MnDOT and local governments for certain types of projects, including roundabouts. Because the MHFP is federal funding, it requires a 20% non-federal match. As part of the application, District 8 would request the full federal funding allowed (80%) to pay for the project. If awarded, the federal funds would be split with the city and county to help cover the cost of the city and county share under the cost participation policy. It is anticipated that the owner of each leg would then provide the matching 20% estimated at \$200,000.00-\$300,000.00. The intent is to utilize municipal state aid funds to satisfy the local match requirements of this \$5.6 million estimated project for state fiscal year 2030.

MnDOT is seeking the City's support pursuing this funding for a roundabout and providing them with a letter of support. There is a deadline, solicitations will close at the end of the day Wednesday, September 3, 2025; a letter of support should be provided prior to Friday, August 29, 2025.

**Attachments:** Resolution No. 49 of 2025  
 Grant Application Authorization/Letter of Support

**RESOLUTION NO. 49 OF 2025**

**A RESOLUTION IN SUPPORT OF MNDOT DISTRICT 8  
SUBMISSION OF FUNDING APPLICATION TO THE MINNESOTA  
HIGHWAY FREIGHT PROGRAM TO FACILITATE A ROUNDABOUT SAFETY  
IMPROVEMENT AT THE INTERSECTION OF MN 19, CSAH 1 AND AIRPORT ROAD**

**WHEREAS**, the Minnesota Highway Freight Program (MHFP) provides funding to projects that provided a public freight benefit and includes components to improve public safety in the process; and

**WHEREAS**, in this funding cycle the Minnesota Department of Transportation District 8 would like to submit a safety critical roundabout proposal for the intersection of Trunk Highway 19; CSAH 1 and Airport Road; and

**WHEREAS**, anticipated construction of the proposed project, if awarded, would be during the 2030/2031 state fiscal years; and

**WHEREAS**, MHFP is federal funding, and requires a 20% non-federal match. As part of the application, District 8 would request the full federal funding allowed (80%) to pay for the project. If awarded, MNDOT would split these federal funds with the city and county to help cover the cost of the city and county share under the cost participation policy. It is anticipated that the owner of each leg would then provide their portion of the matching 20%; and

**WHEREAS**, the City's Municipal State Aid Funding would be the revenue source for the Airport Road (leg) of the project; and

**WHEREAS**, this MHFP program requires letters of support from the owner of each leg of the intersection supported by a council resolution; and

**FURTHERMORE**, the City of Redwood Falls is committed to improve the safety and wellbeing of its residents and highway commuters.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, AS FOLLOWS:**

1. The Redwood Falls City Council hereby approves of the submission of the described intersection for critical safety improvements to MHFP by MnDOT District 8.
2. The Redwood Falls City Council approves a letter of support, signed by the Mayor be sent in support of the project for MHFP funding submission.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls on this 5th day of August 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me this 5th day of August, 2025.

\_\_\_\_\_  
Notary Public



333 S. Washington Street, PO Box 526  
Redwood Falls, MN 56283-0526  
Phone: 507-616-7400  
Fax: 507-637-2417

---

August 5, 2025

Kelley Brunkhorst  
2505 Transportation Road  
Willmar, MN 56201

RE: Letter to Support MnDOT District 8 application for funding a roundabout at MN 19 and CSAH 1/Airport Road intersection through the Minnesota Highway Freight Program.

Dear Ms. Brunkhorst,

Writing on behalf of the City of Redwood Falls, I want to express our full support for the MnDOT District 8's (D8) proposal of a roundabout project for the above intersection through the Minnesota Highway Freight Program. The Redwood Falls City Council approved by resolution the creation of this letter of support on August 5, 2025. It is understood the City has one leg of the intersection known as Airport Road and would be subject to a portion of the local match requirements.

This project is a strong candidate for the program. This intersection is a sustained crash location, and the frequency of crashes has been steadily increasing over the past five years. This is a high priority intersection with the goal to improve traffic safety. A combined approach with MnDOT, Redwood County and the City of Redwood Falls is the best way to address the concerns.

I appreciate the opportunity to advocate for this important safety project and urge its submission for Minnesota Highway Freight Program funding.

Sincerely,

Tom Quackenbush

**Mayor**  
City of Redwood Falls

**Meeting Date: August 5, 2025**

**AGENDA RECOMMENDATION**

**Agenda Item:** Final Pay Application No. 18 (Reflection Prairie Addition & Reflection Ridge Business Park-Phase I).

**Recommendation/Action Requested:** Staff is recommending for approval Final Pay Application No. 18 (Reflection Prairie Addition & Reflection Ridge Business Park-Phase I) for \$387,421.62. This approval is contingent upon the satisfactory resolution of IC134 reporting requirements. In addition, approval also accepts the original warranty period and pressure pipe system warranty extension.

**Summary/Overview:** The final contract price totals \$13,439,930.80. The original warranty period from final completion date ends on November 24, 2025. By request, Kuechle Underground is extending the pressure pipe systems (watermain and forcemain) an additional three years until November 24, 2028. Any material deficiencies observed during the original warranty period or pressure pipe extension must be brought to the attention of the Contractor, in writing, before the expiration date.

**Attachments:**  
Letter of Recommendation per Owen Todd P.E. Bolton & Menk Inc.  
Final Pay Application No. 18 (Reflection Prairie Addition & Reflection Ridge Business Park-Phase I)  
Warranty Letter provided by Jeremy Kuechle, VP Kuechle Underground



**BOLTON  
& MENK**

Real People. Real Solutions.

1243 Cedar Street NE  
Sleepy Eye, MN 56085

Phone: (507) 810-4184  
Bolton-Menk.com

July 30, 2025

Jim Doering  
City of Redwood Falls  
P.O. Box 526  
Redwood Falls, MN 56283

RE: Partial Pay Estimate No. 18 & Final  
Reflection Prairie Addition & Reflection Ridge Business Park – Phase 1  
City of Redwood Falls  
City Project No. 107  
Redwood Falls, MN  
BMI Project No.: S17.121459

Dear Jim:

Enclosed for the Council's consideration are four copies of the Final Pay Estimate for the referenced project. The final payment amount is \$387,421.62 and the total construction amount is \$13,439,930.80. Also enclosed are the Withholding Affidavit for Contractor (IC-134) and the Consent of Surety forms.

We have reviewed the status of construction work with City staff and concur that the work has been completed in substantial conformance with the Contract Document. We recommend semi-final acceptance of the work and payment of the Final Estimate, contingent on the satisfactory resolution of IC134 reporting requirements.

Please feel free to contact our office with any questions or comments regarding the final payment and project closeout.

Sincerely,  
**Bolton & Menk, Inc.**

**Owen J. Todd, P.E.**

OJT/jlj

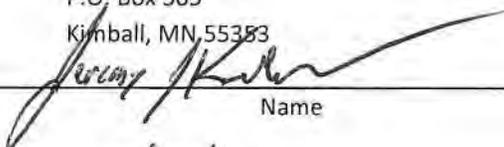
Enclosure

<b>CONTRACTOR'S PAY REQUEST 18 &amp; Final - Revised</b>		<b>DISTRIBUTION:</b>
<b>REFLECTION PRAIRIE ADDITION &amp; REFLECTION RIDGE BUSINESS PARK - PHASE 1 IMP.</b>		CONTRACTOR (1)
<b>CITY PROJECT NO. 107</b>		<b>OWNER (1)</b>
<b>CITY OF REDWOOD FALLS, MN</b>		ENGINEER (1)
<b>BMI PROJECT NO. 517.121459</b>		SURETY (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS		\$13,712,465.00
TOTAL, COMPLETED WORK TO DATE		\$13,439,930.80
TOTAL, STORED MATERIALS TO DATE		\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED		\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS		\$13,439,930.80
RETAINED PERCENTAGE ( 0% )		\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)		(\$30,600.00)
NET AMOUNT DUE TO CONTRACTOR TO DATE		\$13,409,330.80
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES		\$13,021,909.18
PAY CONTRACTOR AS ESTIMATE NO.	18 & Final - Revised	\$387,421.62

**Certificate for Final Payment**

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured.

Contractor: Kuechle Underground, Inc.  
 10998 State Hwy 55  
 P.O. Box 509  
 Kimball, MN, 55353

By  Name V.P. Title

Date 7/23/25

Approved \_\_\_\_\_  
 Contractor's Surety

**CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:**

ENGINEER: BOLTON & MENK, INC., 1243 CEDAR STREET NE, SLEEPY EYE, MN 56085

By , PROJECT ENGINEER

Date 7/30/25

**APPROVED FOR PAYMENT:**

OWNER: CITY OF REDWOOD FALLS, 333 S. WASHINGTON STREET, PO BOX 526, REDWOOD FALLS, MN 56283

By \_\_\_\_\_  
 Name Title Date

And \_\_\_\_\_  
 Name Title Date

**Partial Pay Estimate No.: 18 & Final - Revised**

REFLECTION PRAIRIE ADDITION & REFLECTION RIDGE BUSINESS PARK - PHASE 1 IMPROVEMENTS

CITY PROJECT NO. 107

CITY OF REDWOOD FALLS, MN

BMI PROJECT NO. S17.121459

WORK COMPLETED THROUGH July 19, 2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE				
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT			
1	Mobilization	\$600,000.00	1.00	Lump Sum	\$600,000.00	1.00	Lump Sum	\$600,000.00	1.00	Lump Sum	\$600,000.00
2	Traffic Control	\$35,000.00	1.00	Lump Sum	\$35,000.00	1.00	Lump Sum	\$35,000.00	1.00	Lump Sum	\$35,000.00
3	Field Office	\$6,500.00	1.00	Lump Sum	\$6,500.00	1.00	Lump Sum	\$6,500.00	1.00	Lump Sum	\$6,500.00
4	Lift Station	\$750,000.00	1.00	Lump Sum	\$750,000.00	1.00	Lump Sum	\$750,000.00	1.00	Lump Sum	\$750,000.00
5	Salvage & Reinstall Sign	\$500.00	10	Each	\$5,000.00	0	Each	\$0.00	0	Each	\$0.00
6	Common Excavation & Site Grading	\$3.00	365363	Cubic Yard	\$1,096,089.00	365,363	Cubic Yard	\$1,096,089.00	365,363	Cubic Yard	\$1,096,089.00
7	Subgrade Excavation	\$12.00	2000	Cubic Yard	\$24,000.00	140	Cubic Yard	\$1,680.00	140	Cubic Yard	\$1,680.00
8	Stabilizing Aggregate	\$18.00	2000	Cubic Yard	\$36,000.00	160	Cubic Yard	\$2,880.00	160	Cubic Yard	\$2,880.00
9	Geotextile Fabric, Type 1	\$2.00	2850	Square Yard	\$5,700.00	2,500	Square Yard	\$5,000.00	2,500	Square Yard	\$5,000.00
10	Geotextile Fabric, Type 5	\$1.50	4240	Square Yard	\$6,360.00	3,240	Square Yard	\$4,860.00	3,240	Square Yard	\$4,860.00
11	Geogrid	\$3.00	4240	Square Yard	\$12,720.00	2,245	Square Yard	\$6,735.00	2,245	Square Yard	\$6,735.00
12	Common Laborers	\$95.00	80	Hour	\$7,600.00	15	Hour	\$1,425.00	15	Hour	\$1,425.00
13	3 Cu Yd Shovel	\$295.00	40	Hour	\$11,800.00	1	Hour	\$295.00	1	Hour	\$295.00
14	Dozer	\$220.00	40	Hour	\$8,800.00	0	Hour	\$0.00	0	Hour	\$0.00
15	10 Cu Yd Truck	\$130.00	40	Hour	\$5,200.00	0	Hour	\$0.00	0	Hour	\$0.00
16	4.0 Cu Yd Front End Loader	\$225.00	40	Hour	\$9,000.00	0	Hour	\$0.00	0	Hour	\$0.00
17	1/2 Cu Yd Skid Loader	\$155.00	40	Hour	\$6,200.00	0	Hour	\$0.00	0	Hour	\$0.00
18	Pond Fine Filter Aggregate	\$39.00	1250	Cubic Yard	\$48,750.00	1,250	Cubic Yard	\$48,750.00	1,250	Cubic Yard	\$48,750.00
19	Pond Coarse Filter Aggregate	\$47.00	450	Cubic Yard	\$21,150.00	460	Cubic Yard	\$21,620.00	460	Cubic Yard	\$21,620.00
20	Aggregate Base, Class 5	\$20.00	28970	Ton	\$579,400.00	29,039	Ton	\$580,780.00	29,039	Ton	\$580,780.00
21	Type SP 9.5 Wearing Course Mixture (SPWEA230B)	\$120.00	2320	Ton	\$278,400.00	2,431	Ton	\$291,720.00	2,431	Ton	\$291,720.00
22	Type SP 12.5 Non-Wearing Course Mixture (SPNWB230B)	\$110.00	3360	Ton	\$369,600.00	3,214	Ton	\$353,540.00	3,214	Ton	\$353,540.00
23	6" Perforated Pipe Drain	\$13.00	10700	Linear Foot	\$139,100.00	10,700	Linear Foot	\$139,100.00	10,700	Linear Foot	\$139,100.00
24	6" Subsurface Drain Cleanout	\$650.00	25	Linear Foot	\$16,250.00	20	Linear Foot	\$13,000.00	20	Linear Foot	\$13,000.00
25	Pond Inspection Risers	\$525.00	6	Each	\$3,150.00	6	Each	\$3,150.00	6	Each	\$3,150.00
26	4" Concrete Walk	\$5.00	41460	Square Foot	\$207,300.00	41,080	Square Foot	\$205,400.00	41,080	Square Foot	\$205,400.00
27	6" Concrete Walk	\$14.00	1260	Square Foot	\$17,640.00	1,260	Square Foot	\$17,640.00	1,260	Square Foot	\$17,640.00
28	8" Concrete Driveway Pavement	\$12.00	326	Square Foot	\$3,912.00	376	Square Foot	\$4,512.00	376	Square Foot	\$4,512.00
29	Truncated Domes	\$61.00	254	Square Foot	\$15,494.00	254	Square Foot	\$15,494.00	254	Square Foot	\$15,494.00
30	Concrete Curb and Gutter, Design B618	\$16.00	10700	Linear Foot	\$171,200.00	10,666	Linear Foot	\$170,656.00	10,666	Linear Foot	\$170,656.00
31	Permanent Type III Barricades	\$950.00	9	Each	\$8,550.00	0	Each	\$0.00	9	Each	\$8,550.00
32	Pond Filter Topsoil Borrow	\$40.00	210	Cubic Yard	\$8,400.00	208	Cubic Yard	\$8,320.00	208	Cubic Yard	\$8,320.00
33	Geotextile Filter Type 4	\$2.00	520	Square Yard	\$1,040.00	210	Square Yard	\$420.00	210	Square Yard	\$420.00
34	Random Riprap Class III	\$50.00	685	Ton	\$34,250.00	278	Ton	\$13,900.00	278	Ton	\$13,900.00
35	Storm Drain Inlet Protection - Existing	\$500.00	19	Each	\$9,500.00	0	Each	\$0.00	0	Each	\$0.00
36	Storm Drain Inlet Protection - Proposed	\$500.00	46	Each	\$23,000.00	33	Each	\$16,500.00	33	Each	\$16,500.00
37	Silt Fence, Type MS	\$2.00	18330	Linear Foot	\$36,660.00	13,066	Linear Foot	\$26,132.00	13,066	Linear Foot	\$26,132.00
38	Ditch Check - Sediment Control Log or Silt Fence	\$3.00	766	Linear Foot	\$2,298.00	0	Linear Foot	\$0.00	0	Linear Foot	\$0.00
39	Stabilized Construction Exit	\$4,000.00	1	Lump Sum	\$4,000.00	1.00	Lump Sum	\$4,000.00	1.00	Lump Sum	\$4,000.00
40	Temporary Seeding	\$640.00	89.6	Acre	\$57,344.00	76.9	Acre	\$49,216.00	76.9	Acre	\$49,216.00
41	Permanent Seeding 1	\$9,000.00	10.5	Acre	\$94,500.00	12.9	Acre	\$116,100.00	12.9	Acre	\$116,100.00
42	Permanent Seeding 2	\$3,600.00	39.0	Acre	\$140,400.00	28.7	Acre	\$103,248.00	28.7	Acre	\$103,248.00
43	Permanent Seeding 3	\$5,000.00	2.8	Acre	\$14,000.00	4.4	Acre	\$22,000.00	4.4	Acre	\$22,000.00
44	Rapid Stabilization, Method 4	\$1.70	12570	Square Yard	\$21,369.00	2,974	Square Yard	\$5,055.80	2,974	Square Yard	\$5,055.80
45	Drain Tile Connections	\$200.00	90	Each	\$18,000.00	69	Each	\$13,800.00	69	Each	\$13,800.00
46	6" PVC Perforated Storm Pipe - Ponds	\$10.75	1356	Linear Foot	\$14,577.00	1,050	Linear Foot	\$11,287.50	1,050	Linear Foot	\$11,287.50

**Partial Pay Estimate No.: 18 & Final - Revised**

REFLECTION PRAIRIE ADDITION & REFLECTION RIDGE BUSINESS PARK - PHASE 1 IMPROVEMENTS

CITY PROJECT NO. 107

CITY OF REDWOOD FALLS, MN

BMI PROJECT NO. S17.121459

WORK COMPLETED THROUGH July 19, 2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
47	6" PVC Non-Perforated Storm Pipe - Ponds	\$11.00	1382 Linear Foot	\$15,202.00	1,382 Linear Foot	\$15,202.00	1,382 Linear Foot	\$15,202.00
48	8" PVC Perforated Storm Pipe - Ponds	\$18.00	55 Linear Foot	\$990.00	0 Linear Foot	\$0.00	0 Linear Foot	\$0.00
49	10" PVC Perforated Storm Pipe - Ponds	\$25.00	29 Linear Foot	\$725.00	0 Linear Foot	\$0.00	0 Linear Foot	\$0.00
50	6" PVC Non-Perforated Storm Pipe - Yard Drain	\$11.00	1771 Linear Foot	\$19,481.00	1,720 Linear Foot	\$18,920.00	1,720 Linear Foot	\$18,920.00
51	6" Perforated Drain Tile	\$10.00	735 Linear Foot	\$7,350.00	0 Linear Foot	\$0.00	0 Linear Foot	\$0.00
52	8" PVC Non-Perforated Drain Tile	\$28.00	6200 Linear Foot	\$173,600.00	6,214 Linear Foot	\$173,992.00	6,214 Linear Foot	\$173,992.00
53	12" Dual Wall Storm Pipe Drain Tile	\$67.00	3965 Linear Foot	\$265,655.00	3,966 Linear Foot	\$265,722.00	3,966 Linear Foot	\$265,722.00
54	10" C.A.S. Outlet Pipe with Rodent Guard	\$58.00	20 Linear Foot	\$1,160.00	20 Linear Foot	\$1,160.00	20 Linear Foot	\$1,160.00
55	15" C.A.S. Outlet Pipe with Rodent Guard	\$64.00	20 Linear Foot	\$1,280.00	20 Linear Foot	\$1,280.00	20 Linear Foot	\$1,280.00
56	18" RC Pipe Culvert Class V	\$98.00	86 Linear Foot	\$8,428.00	74 Linear Foot	\$7,252.00	74 Linear Foot	\$7,252.00
57	36" RC Pipe Culvert Class V	\$262.00	250 Linear Foot	\$65,500.00	234 Linear Foot	\$61,308.00	234 Linear Foot	\$61,308.00
58	12" RC Pipe Sewer Class V	\$141.00	678 Linear Foot	\$95,598.00	685 Linear Foot	\$96,585.00	685 Linear Foot	\$96,585.00
59	15" RC Pipe Sewer Class V	\$149.00	815 Linear Foot	\$121,435.00	732 Linear Foot	\$109,068.00	732 Linear Foot	\$109,068.00
60	18" RC Pipe Sewer Class III	\$152.00	270 Linear Foot	\$41,040.00	250 Linear Foot	\$38,000.00	250 Linear Foot	\$38,000.00
61	21" RC Pipe Sewer Class III	\$159.00	615 Linear Foot	\$97,785.00	609 Linear Foot	\$96,831.00	609 Linear Foot	\$96,831.00
62	24" RC Pipe Sewer Class III	\$169.00	1329 Linear Foot	\$224,601.00	1,323 Linear Foot	\$223,587.00	1,323 Linear Foot	\$223,587.00
63	27" RC Pipe Sewer Class III	\$191.00	1234 Linear Foot	\$235,694.00	1,234 Linear Foot	\$235,694.00	1,234 Linear Foot	\$235,694.00
64	30" RC Pipe Sewer Class III	\$206.00	374 Linear Foot	\$77,044.00	362 Linear Foot	\$74,572.00	362 Linear Foot	\$74,572.00
65	36" RC Pipe Sewer Class III	\$248.00	781 Linear Foot	\$193,688.00	771 Linear Foot	\$191,208.00	771 Linear Foot	\$191,208.00
66	12" RC Pipe Apron	\$1,100.00	3 Each	\$3,300.00	3 Each	\$3,300.00	3 Each	\$3,300.00
67	18" RC Pipe Apron	\$1,225.00	3 Each	\$3,675.00	3 Each	\$3,675.00	3 Each	\$3,675.00
68	21" RC Pipe Apron	\$1,300.00	1 Each	\$1,300.00	1 Each	\$1,300.00	1 Each	\$1,300.00
69	24" RC Pipe Apron	\$1,350.00	1 Each	\$1,350.00	1 Each	\$1,350.00	1 Each	\$1,350.00
70	27" RC Pipe Apron	\$1,600.00	1 Each	\$1,600.00	1 Each	\$1,600.00	1 Each	\$1,600.00
71	30" RC Pipe Apron	\$1,800.00	2 Each	\$3,600.00	2 Each	\$3,600.00	2 Each	\$3,600.00
72	36" RC Pipe Apron	\$2,500.00	4 Each	\$10,000.00	4 Each	\$10,000.00	4 Each	\$10,000.00
73	Trash Guard for 12" RC Pipe Apron	\$610.00	1 Each	\$610.00	1 Each	\$610.00	1 Each	\$610.00
74	Trash Guard for 18" RC Pipe Apron	\$760.00	2 Each	\$1,520.00	0 Each	\$0.00	0 Each	\$0.00
75	Trash Guard for 24" RC Pipe Apron	\$1,185.00	1 Each	\$1,185.00	1 Each	\$1,185.00	1 Each	\$1,185.00
76	Trash Guard for 36" RC Pipe Apron	\$2,350.00	2 Each	\$4,700.00	0 Each	\$0.00	0 Each	\$0.00
77	6" Intake Riser with Beehive Grate	\$375.00	2 Each	\$750.00	0 Each	\$0.00	0 Each	\$0.00
78	12" Intake Riser with Beehive Grate	\$550.00	7 Each	\$3,850.00	6 Each	\$3,300.00	6 Each	\$3,300.00
79	15" Intake Riser with Beehive Grate	\$600.00	2 Each	\$1,200.00	0 Each	\$0.00	0 Each	\$0.00
80	Construct Drainage Structure, Design 48-4020	\$800.00	35.9 Linear Foot	\$28,720.00	35.5 Linear Foot	\$28,400.00	35.5 Linear Foot	\$28,400.00
81	Construct Drainage Structure, Design 60-4020	\$1,175.00	65.2 Linear Foot	\$76,610.00	68.9 Linear Foot	\$80,957.50	68.9 Linear Foot	\$80,957.50
82	Construct Drainage Structure, Design 72-4020	\$2,460.00	24.6 Linear Foot	\$60,516.00	24.4 Linear Foot	\$60,024.00	24.4 Linear Foot	\$60,024.00
83	Construct Drainage Structure, Design 84-4020	\$1,950.00	13.3 Linear Foot	\$25,935.00	13.2 Linear Foot	\$25,740.00	13.2 Linear Foot	\$25,740.00
84	Construct Drainage Structure, Design 60-4022	\$810.00	9 Linear Foot	\$7,290.00	4.6 Linear Foot	\$3,726.00	4.6 Linear Foot	\$3,726.00
85	Construct Drainage Structure, Design Special 1 (2' x 3')	\$940.00	187.3 Linear Foot	\$176,062.00	187.4 Linear Foot	\$176,156.00	187.4 Linear Foot	\$176,156.00
86	Construct Drainage Structure, Outlet Control Structure with Grate	\$11,000.00	3 Each	\$33,000.00	3 Each	\$33,000.00	3 Each	\$33,000.00
87	Casting Assembly (Storm)	\$860.00	57 Each	\$49,020.00	57 Each	\$49,020.00	57 Each	\$49,020.00
88	Connect to Existing Storm Sewer	\$2,800.00	11 Each	\$30,800.00	0 Each	\$0.00	0 Each	\$0.00
89	6" PVC Sanitary Sewer Service, SDR 26	\$33.00	1218 Linear Foot	\$40,194.00	1,247 Linear Foot	\$41,151.00	1,247 Linear Foot	\$41,151.00
90	8" PVC Pipe Sewer, SDR 26	\$172.00	832 Linear Foot	\$143,104.00	899 Linear Foot	\$154,628.00	899 Linear Foot	\$154,628.00
91	8" PVC Pipe Sewer, SDR 35	\$180.00	2589 Linear Foot	\$466,020.00	2,524 Linear Foot	\$454,320.00	2,524 Linear Foot	\$454,320.00
92	12" PVC Pipe Sewer, SDR 26	\$200.00	4517 Linear Foot	\$903,400.00	4,582 Linear Foot	\$916,400.00	4,582 Linear Foot	\$916,400.00
93	12" PVC Pipe Sewer - Trenchless Installation	\$320.00	200 Linear Foot	\$64,000.00	200 Linear Foot	\$64,000.00	200 Linear Foot	\$64,000.00

**Partial Pay Estimate No.: 18 & Final - Revised**

REFLECTION PRAIRIE ADDITION & REFLECTION RIDGE BUSINESS PARK - PHASE 1 IMPROVEMENTS

CITY PROJECT NO. 107

CITY OF REDWOOD FALLS, MN

BMI PROJECT NO. S17.121459

WORK COMPLETED THROUGH July 19, 2024

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
94	24" Casing (Sanitary)	\$5,225.00	200 Linear Foot	\$1,045,000.00	200 Linear Foot	\$1,045,000.00	200 Linear Foot	\$1,045,000.00
95	8"x6" PVC Wye Branch, SDR 26	\$644.00	30 Each	\$19,320.00	31 Each	\$19,964.00	31 Each	\$19,964.00
96	Construct Drainage Structure, Design 4007C	\$712.00	782.5 Linear Foot	\$557,140.00	783 Linear Foot	\$557,140.00	783 Linear Foot	\$557,140.00
97	Construct Inside Drop	\$390.00	71.6 Linear Foot	\$27,924.00	71.6 Linear Foot	\$27,924.00	71.6 Linear Foot	\$27,924.00
98	Casting Assembly (Sanitary)	\$830.00	36 Each	\$29,880.00	36 Each	\$29,880.00	36 Each	\$29,880.00
99	Connect to Existing Sanitary Sewer	\$7,800.00	2 Each	\$15,600.00	1 Each	\$7,800.00	2 Each	\$15,600.00
100	8" PVC Pipe Forcemain	\$125.00	941 Linear Foot	\$117,625.00	953 Linear Foot	\$119,125.00	953 Linear Foot	\$119,125.00
101	8" PVC Pipe Forcemain - Trenchless Installation	\$79.00	4916 Linear Foot	\$388,364.00	4,904 Linear Foot	\$387,416.00	4,904 Linear Foot	\$387,416.00
102	Construct Drainage Structure, Air Release Manhole	\$12,100.00	2 Each	\$24,200.00	2 Each	\$24,200.00	2 Each	\$24,200.00
103	Air Release Valve Assembly	\$3,600.00	2 Each	\$7,200.00	2 Each	\$7,200.00	2 Each	\$7,200.00
104	6" PVC Watermain, C-900	\$127.00	380 Linear Foot	\$48,260.00	373 Linear Foot	\$47,371.00	373 Linear Foot	\$47,371.00
105	8" PVC Watermain, C-900	\$108.00	3929 Linear Foot	\$424,332.00	3,866 Linear Foot	\$417,528.00	3,866 Linear Foot	\$417,528.00
106	12" PVC Watermain, C-900	\$160.00	4253 Linear Foot	\$680,480.00	4,183 Linear Foot	\$669,280.00	4,183 Linear Foot	\$669,280.00
107	12" PVC Watermain - Trenchless Installation	\$165.00	5306 Linear Foot	\$875,490.00	5,326 Linear Foot	\$878,790.00	5,326 Linear Foot	\$878,790.00
108	24" Casing (Watermain)	\$900.00	290 Linear Foot	\$261,000.00	290 Linear Foot	\$261,000.00	290 Linear Foot	\$261,000.00
109	6" Gate Valve & Box	\$1,660.00	26 Each	\$43,160.00	26 Each	\$43,160.00	26 Each	\$43,160.00
110	8" Gate Valve & Box	\$2,250.00	11 Each	\$24,750.00	11 Each	\$24,750.00	11 Each	\$24,750.00
111	12" Gate Valve & Box	\$3,930.00	18 Each	\$70,740.00	18 Each	\$70,740.00	18 Each	\$70,740.00
112	Hydrant (8.5' Bury)	\$5,460.00	11 Each	\$60,060.00	11 Each	\$60,060.00	11 Each	\$60,060.00
113	Hydrant (9' Bury)	\$5,620.00	4 Each	\$22,480.00	4 Each	\$22,480.00	4 Each	\$22,480.00
114	Hydrant (9.5' Bury)	\$5,800.00	4 Each	\$23,200.00	4 Each	\$23,200.00	4 Each	\$23,200.00
115	Hydrant (10.0' Bury)	\$6,000.00	3 Each	\$18,000.00	3 Each	\$18,000.00	3 Each	\$18,000.00
116	Hydrant (11.0' Bury)	\$6,200.00	1 Each	\$6,200.00	1 Each	\$6,200.00	1 Each	\$6,200.00
117	Watermain Fittings (SBDI)	\$14.00	5660 Pound	\$79,240.00	6,596 Pound	\$92,344.00	6,596 Pound	\$92,344.00
118	1" Corporation Stop & Saddle	\$520.00	27 Each	\$14,040.00	28 Each	\$14,560.00	28 Each	\$14,560.00
119	1" Curb Stop & Box	\$680.00	27 Each	\$18,360.00	28 Each	\$19,040.00	28 Each	\$19,040.00
120	1" Polyethylene Water Service	\$25.00	1090 Linear Foot	\$27,250.00	1,096 Linear Foot	\$27,400.00	1,096 Linear Foot	\$27,400.00
121	Connect to Existing Watermain	\$4,200.00	2 Each	\$8,400.00	2 Each	\$8,400.00	2 Each	\$8,400.00
<b>TOTAL AMOUNT:</b>				<b>\$13,712,465.00</b>		<b>\$13,423,580.80</b>		<b>\$13,439,930.80</b>

# Consent of Surety to Final Payment

Bond Number: S030444

OWNER   
ARCHITECT   
CONTRACTOR   
SURETY   
OTHER

AIA DOCUMENT G707

TO OWNER:

*(Name and address)*

City of Redwood Falls  
333 South Washington, PO Box 526  
Redwood Falls, MN 56283

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

PROJECT:

*(Name and address)*

Reflection Prairie Addition & Reflection Ridge  
Business Park -Phase 1 Improvements  
Redwood Falls, MN

CONTRACT DATED: April 5, 2022

In accordance with the provisions of the Contract between the Owner and the Contractor as included above, the  
**Employers Mutual Casualty Company, 717 Mulberry, Des Moines, IA 50309**

*(Insert name and address of Surety)*

SURETY, on bond of **Kuechle Underground, Inc., 10998 State Highway 55, Kimball, MN 55353**

*(Insert name and address of Contractor)*

\_\_\_\_\_, CONTRACTOR,  
hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the  
Surety of any of its obligations to **City of Redwood Falls, 333 South Washington, PO Box 526, Redwood Falls, MN 56283**

*(Insert name and address of Owner)*

\_\_\_\_\_, OWNER,  
as set forth in the said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **July 21, 2025**

*(Insert in writing the month followed by the numeric date and year.)*

Attest:  
(Seal):

Joyce Solt

**Employers Mutual Casualty Company**

*(Surety)*

Christine Lang

*(Signature of authorized representative)*

**Christine Lang, Attorney-In-Fact**

*(Printed name and title)*

Printed in cooperation with the American Institute of Architects (AIA) by the CNA Insurance Companies.

The language in this document conforms exactly to the language used in AIA Document G707 - Consent of Surety Company to Final Payment - 1994 Edition.

# POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

- 1. Employers Mutual Casualty Company, an Iowa Corporation
- 2. EMCASCO Insurance Company, an Iowa Corporation
- 3. Union Insurance Company of Providence, an Iowa Corporation
- 4. Illinois EMCASCO Insurance Company, an Iowa Corporation
- 5. Dakota Fire Insurance Company, a North Dakota Corporation
- 6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

CAROL A. WEBER, Kathryn Brophy, Christine Lang

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Surety Bond:

### Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

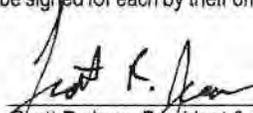
The authority hereby granted shall expire October 10th, 2025, unless sooner revoked.

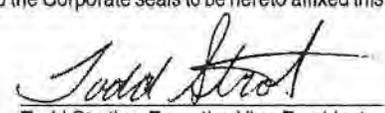
## AUTHORITY FOR POWER OF ATTORNEY

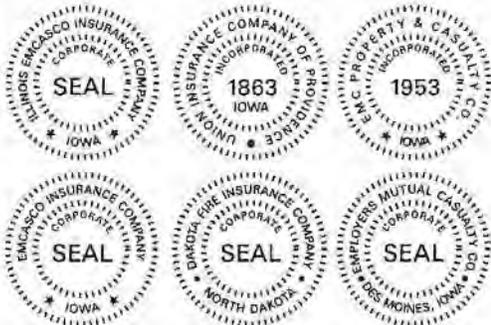
This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

**RESOLVED:** The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 22nd day of September, 2022.

  
 Scott R. Jean, President & CEO  
 of Company 1; Chairman, President  
 & CEO of Companies 2, 3, 4, 5 & 6

  
 Todd Strother, Executive Vice President  
 Chief Legal Officer & Secretary of  
 Companies 1, 2, 3, 4, 5 & 6



On this 22nd day of September, 2022 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2025.

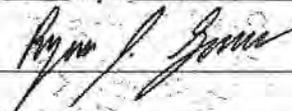


  
 Notary Public in and for the State of Iowa

## CERTIFICATE

I, Ryan J. Springer, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 22nd day of September, 2022, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 21st day of July, 2025.

  
 Vice President



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	1-471-498-720
Submitted Date and Time:	23-Jul-2025 8:17:54 AM
Legal Name:	KUECHLE UNDERGROUND INC
Federal Employer ID:	41-1802736
User Who Submitted:	KUIEXC
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

<b>Affidavit Number:</b>	<b>1637822464</b>
Minnesota ID:	1939899
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	2022.05
Project Begin Date:	01-Jun-2022
Project End Date:	30-Jun-2025
Project Location:	REDWOOD FALLS-REFLECTIONS
Project Amount:	\$13,439,930.80

### Subcontractor Summary

Name	ID	Affidavit Number
ALL STATE TRAFFIC CONTROL INC	4300984	1350578176
COMMUNITY ELECTRIC INC	1656872	15454208
DUININCK INC	3586809	1136381952
EVERGREEN LAWN SERVICE	9938884	1806446592
G M CONTRACTING INC	6277058	1116196864
GRASSLAND SOLUTIONS	2370507	564645888
R & H PAINTING LLC	1802019	1615843328
MIDWEST BORINGS INC	5338735	263966720
SCHMIDT CONSTRUCTION INC	6216357	271003648

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



# DEPARTMENT OF REVENUE

## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	0-483-024-096
Submitted Date and Time:	22-Jan-2025 5:11:26 PM
Legal Name:	ALL STATE TRAFFIC CONTROL INC
Federal Employer ID:	47-5418502
User Who Submitted:	ASTCMN16
Type of Request Submitted:	Contractor Affidavit

## Affidavit Summary

Affidavit Number:	1350578176
Minnesota ID:	4300984
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	NO NUMBER
Project Begin Date:	15-Jul-2022
Project End Date:	23-Jul-2024
Project Location:	REFLECTION PRAIRIE ADD, REDWOOD FALLS
Project Amount:	\$64,644.23
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	0-846-824-672
Submitted Date and Time:	5-Dec-2024 3:48:30 PM
Legal Name:	COMMUNITY ELECTRIC INC
Federal Employer ID:	41-1783608
User Who Submitted:	1656872
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

<b>Affidavit Number:</b>	<b>15454208</b>
Minnesota ID:	1656872
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	2022.05
Project Begin Date:	29-Aug-2023
Project End Date:	02-Jul-2024
Project Location:	REDWOOD FALLS, MN
Project Amount:	\$192,448.00
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	0-121-288-928
Submitted Date and Time:	20-Nov-2024 10:14:56 AM
Legal Name:	DUININCK INC
Federal Employer ID:	41-1552654
User Who Submitted:	gerdesh
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

Affidavit Number:	1136381952
Minnesota ID:	3586809
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	REFLECTION POND
Project Begin Date:	01-May-2024
Project End Date:	19-Jul-2024
Project Location:	REDWOOD FALL
Project Amount:	\$665,940.00
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.



### Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

#### Confirmation Summary

Confirmation Number:	1-157-121-248
Submitted Date and Time:	20-Nov-2024 3:08:39 PM
Legal Name:	EVERGREEN LAWN SERVICE
Federal Employer ID:	26-4761369
User Who Submitted:	Evergreen Companies
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

<b>Affidavit Number:</b>	<b>1806446592</b>
Minnesota ID:	9938884
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	2022.05
Project Begin Date:	01-Jul-2022
Project End Date:	20-Nov-2024
Project Location:	REDWOOD FALLS
Project Amount:	\$362,565.59
Subcontractors:	No Subcontractors

#### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

#### Contact Us

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**Contractor Affidavit Submitted**

Thank you, your Contractor Affidavit has been approved.

**Confirmation Summary**

Confirmation Number:	0-193-828-064
Submitted Date and Time:	26-Dec-2024 5:57:46 PM
Legal Name:	G M CONTRACTING INC
Federal Employer ID:	41-0996992
User Who Submitted:	gmhome
Type of Request Submitted:	Contractor Affidavit

**Contractor Affidavit Summary**

Contractor Affidavit Number:	1116196864
Minnesota ID:	6277058
Contractor:	CITY OF REDWOOD FALLS
Contract Number:	2022.05
Contract Begin Date:	01-May-2022
Contract End Date:	30-Sep-2022
Contract Location:	REDWOOD FALLS
Contract Amount:	\$1,070,165.72
Subcontractors:	No Subcontractors

**Important Messages**

A copy of this page must be provided to the contractor or government agency that hired you.

**Contact Us**

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Please [print this page](#) for your records using the print or save functionality built into your browser.



## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	2-038-724-832
Submitted Date and Time:	21-Nov-2024 4:51:27 PM
Legal Name:	aka Grassland Solutions SCHAEFER EXCAVATION INC
Federal Employer ID:	41-1620296
User Who Submitted:	Matt12
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

Affidavit Number:	564645888
Minnesota ID:	2370507
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	#2022.05 - REFLECTION PRAIRIE ADD. & REFLECTION RIDGE BUSINESS PARK - PHASE 1 IMP
Project Begin Date:	19-Apr-2024
Project End Date:	19-Apr-2024
Project Location:	REDWOOD FALLS, MN
Project Amount:	\$2,309.28
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

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## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	0-769-426-656
Submitted Date and Time:	21-Nov-2024 1:42:50 PM
Legal Name:	R & H PAINTING LLC
Federal Employer ID:	80-0167664
User Who Submitted:	R & H Painting
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

Affidavit Number:	1615843328
Minnesota ID:	1802019
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	2022.05
Project Begin Date:	18-Sep-2023
Project End Date:	27-Sep-2023
Project Location:	REDWOOD FALLS
Project Amount:	\$113,024.00
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



**Contractor Affidavit Submitted**

Thank you, your Contractor Affidavit has been approved.

**Confirmation Summary**

Confirmation Number:	1-224-164-576
Submitted Date and Time:	6-Dec-2024 7:26:36 AM
Legal Name:	MIDWEST BORINGS INC
Federal Employer ID:	41-2002777
User Who Submitted:	MidwestBorings
Type of Request Submitted:	Contractor Affidavit

**Affidavit Summary**

<b>Affidavit Number:</b>	<b>263966720</b>
Minnesota ID:	5338735
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	REFLECTION PRAIRIE ADD. & REFLECTION RIDGE BUSINESS PARK - PHASE 1 IMP
Project Begin Date:	01-Jul-2022
Project End Date:	19-Aug-2022
Project Location:	REDWOOD FALLS
Project Amount:	\$349,500.00
Subcontractors:	No Subcontractors

**Important Messages**

A copy of this page must be provided to the contractor or government agency that hired you.

**Contact Us**

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

## Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

### Confirmation Summary

Confirmation Number:	0-819-284-448
Submitted Date and Time:	22-Jul-2025 1:50:42 PM
Legal Name:	SCHMIDT CONSTRUCTION INC
Federal Employer ID:	27-0039084
User Who Submitted:	schmidtconstructioninc
Type of Request Submitted:	Contractor Affidavit

### Affidavit Summary

Affidavit Number:	271003648
Minnesota ID:	6216357
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	2022.05
Project Begin Date:	01-Aug-2022
Project End Date:	30-Jul-2024
Project Location:	REDWOOD FALLS
Project Amount:	\$1,312,107.54
Subcontractors:	No Subcontractors

### Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

### Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) [withholding.tax@state.mn.us](mailto:withholding.tax@state.mn.us). Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.

## RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

- 1 This is a LEGAL INSTRUMENT and must be executed accordingly by officers of the corporation and by partners in co-partnership.
- 2 It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.
- 3 A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
- 4 NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: July 23, 2025

The undersigned hereby acknowledges receipt of the sum of \$ 13,021,909.18

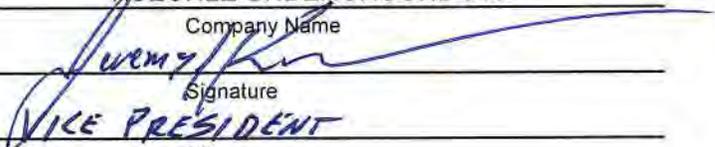
### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ 387,421.62 retainage or holdback)
- 3  as full and final payment for all labor, skills and material furnished or to be furnished

to the following described real property: (legal description, street address, or project name)

Job # 2022 REFLECTION PRAIRIE ADDITION & REFLECTION RIDGE BUSINESS PARK PH 1  
REDWOOD FALLS, MN

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

KUECHLE UNDERGROUND INC  
Company Name  
  
Signature  
VICE PRESIDENT  
Title  
P O BOX 509  
Address  
KIMBALL, MN 55353  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

- 1 This is a LEGAL INSTRUMENT and must be executed accordingly by officers of the corporation and by partners in co-partnership.
- 2 It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.
- 3 A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
- 4 NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 20, 2024

The undersigned hereby acknowledges receipt of the sum of \$ 96,488.17

### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # 2022 REDWOOD FALLS-REFLECTIONS  
KUECHLE UNDERGROUND JOB # 2022.05

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Sign & Return



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

ELECTRIC PUMP INC
Company Name

Signature
Vice President - Inside Sales & Project Management
Title
4280 E 14th St, Des Moines, IA 50313
Address
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

- 1 This is a LEGAL INSTRUMENT and must be executed accordingly by officers of the corporation and by partners in co-partnership.
- 2 It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.
- 3 A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
- 4 NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 20, 2024

The undersigned hereby acknowledges receipt of the sum of \$ 28,308.43

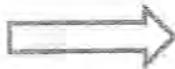
### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # 2022 REDWOOD FALLS-REFLECTIONS  
KUECHLE UNDERGROUND JOB # 2022.05

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Sign & Return



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

ESS BROTHERS & SONS INC  
Company Name  
[Signature]  
Signature  
TREASURER  
Title  
LORETTO ,MN  
Address  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

- 1 This is a LEGAL INSTRUMENT and must be executed accordingly by officers of the corporation and by partners in co-partnership.
- 2 It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.
- 3 A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
- 4 NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 20, 2024

The undersigned hereby acknowledges receipt of the sum of \$ 1,052,971.69

### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # 2022 REDWOOD FALLS-REFLECTIONS  
KUECHLE UNDERGROUND JOB # 2022.05

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

Sign & Return



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

FERGUSON WATERWORKS-FARGO  
Company Name  
Kaylee Huss  
Signature  
Market Credit Manager  
Title  
1694 91st Ave NE  
Address  
Blaine, MN 55449  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

- 1 This is a LEGAL INSTRUMENT and must be executed accordingly by officers of the corporation and by partners in co-partnership.
- 2 It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.
- 3 A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.
- 4 NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 20, 2024

The undersigned hereby acknowledges receipt of the sum of \$ 894,187.86

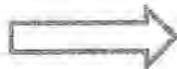
### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # 2022 REDWOOD FALLS-REFLECTIONS  
KUECHLE UNDERGROUND JOB # 2022.05

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Sign & Return



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

HANCOCK CONCRETE PRODUCTS LLC  
Company Name  
Christa Johnson  
Signature  
Customer Service Supervisor  
Title  
7000 Central Pkwy, Ste. 800  
Address  
Atlanta, GA 30328  
Address

JAN 30 2025

### RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

This is a LEGAL INSTRUMENT and must be executed accordingly by officers of the corporation and by partners in co-partnership.

It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.

A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.

NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: December 6, 2024

The undersigned hereby acknowledges receipt of the sum of \$63,338.28

Paid:	Amount	Check #	date
	\$940.00	59566	2022.07.11
	\$470.00	59764	2022.08.09
	\$30,832.00	59986	2022.09.09
	\$944.70	60245	2022.10.13
	\$1,410.00	60374	2022.11.04
	\$1,410.00	60614	2022.12.09
	\$470.00	61673	2023.08.02
	\$470.00	62199	2023.10.17
	\$940.00	62431	2023.11.20
	\$470.00	62682	2024.01.02
	\$940.00	63865	2024.10.23
	\$24,041.58	64275	2024.12.06

#### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished, except for the sum of: \$1,305.94 retainage or holdback, bringing the total final payment amount to: \$64,644.22 (Upon receipt of payment)
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # **2022.05.RedwoodFalls,**  
- **Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

#### Sign & Return



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

All State Traffic Control Inc Company Name  
Laurie A. Kissner Signature  
 Laurie A Kissner, Pres Title  
All State Traffic Control, Inc  
875 Prairie CT Address  
Cold Spring, MN 56320 Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

This is a LEGAL INSTRUMENT and must be executed accordingly by officers of the corporation and by partners in co-partnership.

It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.

A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.

NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 19, 2024

The undersigned hereby acknowledges receipt of the sum of \$189,561.28  
(Upon receipt of payment)

### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # **2022.05.RedwoodFalls,**  
- Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

**Sign & Return**



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

Community Electric  
Company Name  
[Signature]  
Signature  
President  
Title  
222 N MAIN ST - PO BOX 424  
Address  
RENVILLE, MN 56204  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.

A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.

NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 19, 2024

The undersigned hereby acknowledges receipt of the sum of \$665,940.00  
(Upon receipt of payment)

### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # **2022.05.RedwoodFalls,**  
**- Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

## Sign & Return



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

Duininck, Inc.  
\_\_\_\_\_  
Company Name  
KDC  
Kristopher Duinick (Nov 20, 2024 13:03 CST)  
\_\_\_\_\_  
Signature  
Kristopher Duinick, Vice President  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
PO Box 208 Address  
Prinsburg MN 56281  
\_\_\_\_\_  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.

A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.

NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 19, 2024

The undersigned hereby acknowledges receipt of the sum of \$362,565.59  
(Upon receipt of payment)

### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # **2022.05.RedwoodFalls,**  
**- Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

and for value received hereby waives all rights acquired by the undersigned to file or record mechanic's liens against said real property for labor, skills or materials furnished to said real property (only for the amount paid if Box 1 is checked, and except for retainage shown if Box 2 is checked). The undersigned affirms that all materials furnished by the undersigned has been paid for, and all subcontractors employed by the undersigned have been paid in full, EXCEPT:

**Sign & Return**



Evergreen Companies

Company Name

Signature

President

Title

59313 172nd St

Address

Mankato, MN 56001

Address

Return To:

Kuechle Underground Inc

PO Box 509

Kimball, MN 55353

DEC 30 2024

### RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.

NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: December 6, 2024

The undersigned hereby acknowledges receipt of the sum of \$1,048,762.41

Paid:	Amount	Check #	date
	\$193,126.11	594474	2022.06.24
	\$686,154.28	59567	2022.07.11
	\$104,482.71	59766	2022.08.09
	\$13,494.68	60247	2022.10.13
	\$4,476.84	60376	2022.11.04
	\$4,476.85	60616	2022.12.09
	\$1,492.28	61675	2023.08.02
	\$1,492.28	62202	2023.10.17
	\$2,984.56	62435	2023.11.20
	\$1,492.28	62687	2024.01.02
	\$2,984.56	63870	2024.10.03
	\$32,104.98	64272	2024.12.06

#### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished, except for the sum of: \$21,403.31 retainage or holdback, bringing the total final payment amount to: \$1,070,165.72 (Upon receipt of payment)
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # **2022.05.RedwoodFalls,**  
- **Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

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#### Sign & Return



GM Contracting, Inc. Company Name  
[Signature] Signature  
President Title  
Po Box 736 Address  
Lake Crystal MN 56055 Address

Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 19, 2024

The undersigned hereby acknowledges receipt of the sum of \$2,309.28

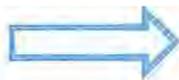
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Job # **2022.05.RedwoodFalls,**  
**- Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

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**Sign & Return**



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

Grassland Solutions  
Company Name  
Nicole Hills  
Signature  
Office Manager  
Title  
205 Broadway Ave N  
Address  
Cokato, MN 55321  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.

A receipt similar to this or legal waiver of lien rights will be required for all plumbing, heating, plastering materials, etc.

NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 19, 2024

The undersigned hereby acknowledges receipt of the sum of \$111,328.64  
(Upon receipt of payment)

## CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
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- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # **2022.05.RedwoodFalls,**  
**- Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

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**Sign & Return**



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

Hiperline High Performance Lining  
Company Name  
[Signature]  
Signature  
Member  
Title  
15725 US Hwy 12 SW  
Address  
Co Kato, MN 55321  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: November 19, 2024

The undersigned hereby acknowledges receipt of the sum of \$349,500.00  
(Upon receipt of payment)

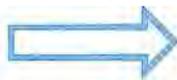
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Job # **2022.05.RedwoodFalls,**  
**- Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

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**Sign & Return**



Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

Midwest Borings, Inc.  
Company Name  
Lynnette Schillewaert  
Signature  
Lynnette Schillewaert, President  
Title  
Po Box 678  
Address  
Big Lake, MN 55309  
Address

# RECEIPT AND WAIVER OF MECHANICS LIEN RIGHTS

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It is important that ALL the blanks be completed and the AMOUNT PAID BE SHOWN.

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NO ERASURES OR ALTERATIONS MUST BE MADE

DATE: July 14, 2025

The undersigned hereby acknowledges receipt of the sum of \$2,312,107.54  
(Upon receipt of payment)

### CHECK ONLY ONE

- 1  as partial payment for labor, skills and material furnished or to be furnished
- 2  as payment for all labor, skills and materials furnished or to be furnished (except for the sum of \$ \_\_\_\_\_ retainage or holdback) will be the Final payment amount
- 3  as full and final payment for all labor, skills and material furnished or to be furnished to the following described real property: (legal description, street address, or project name)

Job # **2022.05.RedwoodFalls,**  
**- Reflection Prairie Add. & Reflection Ridge Business Park - Phase 1 Imp**

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**Sign & Return** →

Return To:  
Kuechle Underground Inc  
PO Box 509  
Kimball, MN 55353

Schmidt Construction  
Company Name  
[Signature]  
Signature  
VICE PRES.  
Title  
30103 US Hwy 171  
Address  
REDWOOD FALLS, MN 56243  
Address

# Kuechle Underground, Inc.

An equal opportunity employer.

P.O. Box 509  
10998 State Highway 55  
Kimball, Minnesota 55353  
Office 320-398-8888

26 June, 2025

Owen J. Todd, P.E.  
Bolton Menk  
1243 Cedar Street NE  
Sleepy Eye, Minnesota 56085-0434

Re: Pressure pipe warranty, Reflection Prairie Addition & Reflection Ridge Business Park

Owen,

Per this document, Kuechle Underground hereby warrants the pressure pipe systems (watermain & forcemain) on the above mentioned project for five years. In addition to the two years under the original contract the warranty will extend for three additional years for a total of five years until 24 November, 2028.

Sincerely,



Jeremy Kuechle, Vice President  
Kuechle Underground, Inc.

cc: file



Real People. Real Solutions.

1243 Cedar Street NE  
Sleepy Eye, MN 56085

Phone: (507) 810-4184  
Bolton-Menk.com

# Letter of Transmittal

Date: July 30, 2025

Project No.: S17.121459

TO: Jim Doering  
City of Redwood Falls  
333 S. Washington St.  
P.O. Box 526  
Redwood Falls, MN 56283

- UPS Ground
- Fedex Ground
- Regular Mail
- Client Pick-up
- Hand Carry
- Fax
- Fax/Send

RE: Reflection Prairie Addition & Reflection Ridge Business Park - Phase 1 Improvements  
City of Redwood Falls  
City Project No.: 107

WE ARE ENCLOSING: 5-Year Pressure Pipe Warranty - Original from Contractor

FOR YOUR:  Review    Records    Approval    Distribution    Information  
 Use as Requested    Please Return Corrected Prints

REMARKS: Please see enclosed.

cc:

By: Owen Todd, P.E. 

Meeting Date: August 5, 2025

### **Agenda Recommendation**

**Agenda Item:** Resolution No. 50 of 2025 – Resolution Accepting a Donation to the City

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

### **Summary/Overview:**

In Spring, 2025, the Minnesota Law Enforcement Accreditation Program (MNLEAP) began operations. The mission of the MNLEAP office was to offer accreditation to Minnesota law enforcement agencies that meet the management, training, operational, and supervision standards established by MNLEAP. The benefits of accreditation to the City of Redwood Falls is it provides third-party validation of professional practices, reduces legal liability, promotes continuous self-assessment, enhances accountability, and strengthens community confidence in the department.

With the support of City Administrator Keith Muetzel, Police Chief Jason Cotner applied for entry into the accreditation program. For admission to the process there was an initial fee of \$1200 which covered the Power DMS accreditation training and program for one year. Afterward there is an annual fee of \$600. The \$1200 fee was paid with existing RFPD budget funds, and the process of accreditation was started.

On July 30, 2025, the accreditation specialist assigned to RFPD, Josh Potts, contacted Chief Cotner to inform him the MNLEAP office had obtained grant funds and, unbeknownst to Chief Cotner, awarded \$1800 to RFPD to cover the initial \$1200 fee as well as \$600 for maintenance fees. There is no matching funds required to receive these funds or special reporting requirements.

### **Attachments:**

Resolution No. 50 of 2025  
MNLEAP Accreditation Flyer

MNLEAP Accreditation Website: <https://www.mnchiefs.org/mnleap>

**RESOLUTION NO. 50 OF 2025**  
**A RESOLUTION ACCEPTING A DONATION TO THE CITY.**

**WHEREAS**, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
Minnesota Law Enforcement Accreditation Program	\$1,800.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions  
Donation to the Redwood Falls Police Department for use during the accreditation process.

**WHEREAS**, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

**WHEREAS**, the City Council finds that it is appropriate to accept the donations offered.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this 5<sup>th</sup> day of August, 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
5<sup>th</sup> day of August, 2025.

\_\_\_\_\_  
Notary Public

## What will Accreditation do for my Agency?

- Formalizes essential management, training, operational, and supervision procedures for greater accountability.
- Establishes fair and non-discriminatory hiring practices.
- Improves public safety.
- Improves staff morale and community trust.

## WHAT IS ACCREDITATION?

Accreditation is an effective, time proven method to improve the

overall performance and service of

a law enforcement agency. The foundation of accreditation lies in the voluntary adoption of standards that contain clear professional objectives.



## Benefits of Accreditation

- Objective, neutral acknowledgement of approval
- Mitigates litigation exposure
- Continual self-assessment to maintain best practices
- Greater accountability within the agency
- Increased community support



FOLLOW HERE FOR MORE INFORMATION

# MINNESOTA LAW ENFORCEMENT ACCREDITATION PROGRAM



[MNCHIEFS.ORG/MNLEAP](http://MNCHIEFS.ORG/MNLEAP)