



**AGENDA FOR  
REGULAR CITY COUNCIL MEETING  
SEPTEMBER 2, 2025 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
  - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
  - Council Changes
  - Staff Changes
4. **Approval of Minutes**
  - A. August 19, 2025
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda** (items approved with one motion)
  - A. Approve City Assistance with Redwood Area Chamber of Commerce Fall Festival
7. **Scheduled Public Hearings**
8. **Old Business**
  - A. Update to City Code of Ordinances – Ordinance #97
  - B. Zoning Amendment – 1300 Block of East Bridge Street – Ordinance #98
9. **Regular Agenda**
  - A. Potentially Dangerous Dog Appeal Hearing
  - B. Summary Publication of Ordinance #98 – Resolution #53
10. **Other Items and Communications**
  - A. Council Items
  - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
  - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES  
REGULAR COUNCIL MEETING  
CITY OF REDWOOD FALLS, MINNESOTA  
TUESDAY, AUGUST 19, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, August 19, 2025, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Denise Kerkhoff, Jim Sandgren, Larry Arentson, and Shannon Guetter were present, constituting a quorum.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Guetter to approve the August 5, 2025, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to approve the following items on the Consent Agenda:

1. Library Door Opener Replacement
2. Request to Waive Water/Sanitary Sewer Charges – 110 S. Front Street
3. Request to Waive Sanitary Sewer Charges – 507 Valley View Drive

Motion passed by unanimous vote.

Public Works Project Coordinator Doering introduced the Library Expansion Plan Approval and Advertisement for Bids.

Mr. Doering stated Staff recommend approval for the plans and specifications and authorizing the advertisement for bids for the Redwood Falls Library Addition and Renovation Project. The total estimated cost with 5% contingency equates to \$4,332,623.00 for the base bid of the addition and renovation portion of the project. There will be an alternate for the multi-purpose room expansion estimated at \$518,622.00 that is not reflected in the base bid cost of the addition and main facility renovation. The expansion project will be fully funded from private donations and a state grant. Currently, through the generous support of private donations, the project estimates for the base bid of \$4,332,623.00 is fully funded. The determining factor of whether the project alternate would be viable for consideration will be dependent on the outcome of the bidding process and if received bids are below the current estimated cost.

Library Director Connie Lechner was present with members of the Library Staff, Library Commission, and Library Foundation. Ms. Lechner stated over 240 organizations and individuals have donated to the Library Expansion Project. Thank you to all the community members for the monetary donations and the time spent raising funds and planning the expansion.

Mr. Doering stated upon approval the advertisement for bids will be published on August 28th, 2025, with a bid opening of September 25, 2025. Bidders are directed to hold their bids for 60 days where at the latest, the Council will entertain a recommendation to award or deny bids at the regularly scheduled meeting of November 18, 2025.

A motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to approve the Library Expansion Plan Approval and Advertisement for Bids. Motion passed by unanimous vote.

Parks & Recreation Director Ross Nachreiner introduced Resolution No. 51 of 2025 – Authorization to Execute Task Order No. 2025-6 for Civil Engineering Services for the Redwood Area Community Center Roof Replacement Project.

Mr. Nachreiner stated Resolution No. 51 of 2025 authorizes Task Order No. 2025-6 with Bolton and Menk, Inc. to provide a listed scope of services in the amount not to exceed \$39,500.00 (Split 52% Redwood Area School District and 48% City of Redwood Falls) without further Council approval. Completion of all activities listed in the scope are anticipated on or before August 15th, 2026. This task order includes a site visit and kickoff meeting, construction documents, and bidding and construction administration of the re-roofing project of the Redwood Area Community Center.

Mr. Nachreiner stated City Staff have met with school officials, and both agree that with the increase of spots where leaking has occurred and with the Redwood Area Community Center turning 25 years old in December now is the time to complete this project. Both groups have agreed to an estimated roof coverage to be 48% City owned with the remaining 52% being school owned. The City and school will work with Bolton & Menk, Inc to develop one contract that will include Schedule A (City) and Schedule B (School). Both entities will be responsible for their portion of the payments for the re-roof project. Staff recommend approval of the task order 2025-6 utilizing the current master services agreement with Bolton & Menk Inc.

A motion was made by Council Member Guetter and seconded by Council Member Smith to waive the reading of Resolution No. 51 of 2025 – Authorization to Execute Task Order No. 2025-6 for Civil Engineering Services for the Redwood Area Community Center Roof Replacement Project. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Arentson to approve Resolution No. 51 of 2025 – Authorization to Execute Task Order No. 2025-6 for Civil Engineering Services for the Redwood Area Community Center Roof Replacement Project. Motion passed by unanimous vote.

City Administrator Muetzel introduced Ordinance No. 97, Fourth Series – An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Redwood Falls.

Mr. Muetzel stated as part of the City's Supplement Service Plan with American Legal Publishing Corporation for the Codification Services Agreement, the Fourteenth Supplement to the Code of Ordinances has been received. Ordinances No. 89-96, Fourth Series, and other amendments have now been incorporated into the code and are ready for adoption.

A motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to waive the reading of Ordinance No. 97, Fourth Series – An Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Redwood Falls. Motion passed by unanimous vote.

Zoning Administrator Randy Thole was present to introduce the Centennial Woods Addition – Preliminary & Final Plat.

Mr. Thole stated the City received a request from Brian Ertel, owner of the Normandale Mobile Home Park located at 201 Normandale Road (Parcel #88-001-4140) for a preliminary and final plat approval for the Centennial Woods Addition. In June of 2024, the Planning Commission and City Council approved a Planned Unit Development request for Mr. Ertel to reduce the setback requirements on the property. The reduced setbacks were required to widen the street and bring the street and infrastructure up to municipal standards. Mr. Ertel worked with City Staff to prepare a development agreement and is currently in the process of installing the updated sanitary sewer, storm sewer, and water infrastructure.

Mr. Thole stated on November 12, 2024, City Council approved the Normandale Mobile Home Park Development Agreement by Resolution No. 71 of 2024. The development agreement states, “due to the anticipated public benefit from the Municipal Improvements, upon completion, Developer plans to dedicate the street and related structures to the City as a public right-of-way.” To complete the street dedication, Mr. Ertel needs to complete a plat of the property to identify the public right-of-way and dedicate all Municipal Improvements located within the public right-of-way to the City as identified on the final plat.

Mr. Thole further stated under the provisions of the Redwood Falls Unified Development Ordinance, the Zoning Administrator may allow a final plat to be submitted concurrent with a request for preliminary plat approval. City Staff has worked with Mr. Ertel and ISG Inc. to prepare the preliminary and final plats. Planning Commission recommends approval of the Centennial Woods preliminary and final plat.

A motion was made by Council Member Sandgren and seconded by Council Member Guetter to approve the Centennial Woods Addition – Preliminary & Final Plat. Motion passed by unanimous vote.

Zoning Administrator Thole introduced Ordinance No. 98, Fourth Series – An Ordinance Amending Zoning Ordinance.

Mr. Thole stated the City is proposing to rezone from I-1 to B-3 the properties described as 1301, 1303, 1305, 1307, and 1311 E. Bridge Street, 161 N Co. Hwy. 101, and Parcel #88-132-3030. The City received an inquiry from Butch Westman of Westman Group LLC, the property owner of 1303 E. Bridge Street, regarding the current zoning designation of the property. The owner recently purchased the NAPA property with plans to obtain a motor vehicle dealership license with the State of MN to allow for truck sales at that location. The retail sales portion of NAPA would remain, but the owner would like to add commercial truck and commercial truck part sales at that location. The property is zoned industrial (I-1), and vehicles sales are not permitted in industrial districts.

Mr. Thole stated following Mr. Westman’s inquiry, Staff reviewed the zoning designation of that property as well as the adjacent properties and found the current uses in the area do not fit the general provisions of an industrial district. Industrial districts are established to provide locations for industrial land uses engaged in the production, processing, assembly, manufacturing, packaging, wholesaling, warehousing or distribution of goods and materials. All of the requested parcels are currently zoned I-1: Limited Industrial. The businesses include a bank/financial institution, car wash, automobile parts and accessories sales, hotel, and automobile sales (car dealership). Most of the properties are currently operating as legal non-conforming uses because they are either not permitted in industrial districts or only permitted by conditional use.

Mr. Thole stated to better align with the current uses of all seven properties, staff recommend rezoning all of the requested properties to B-3: Auto-Oriented Business District. The purpose of the B-3 District is to provide for and limit the establishment of motor vehicle oriented or dependent commercial and service activities. All of the current businesses/uses are permitted uses in a B-3 district. The zoning amendment will not change the current business operations of any of the requested properties. The request to re-zone the property was presented to the Planning Commission on August 12, 2025. The Planning Commission, along with City staff, recommend approval of the re-zone and Amendment of the Zoning Ordinance.

Mr. Thole further stated no action needs to take place at tonight’s meeting, solely discussion of the proposed amendment to the Zoning Ordinance. City Staff will provide the required 10-day notice of the Ordinance prior to the final approval of the proposed Ordinance. On September 2, 2025, City staff will request Council approve the proposed Ordinance by roll call vote in accordance with Chapter 4 of the City Charter and Chapter 3 of the City’s Unified Development Ordinance.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to waive the reading of Ordinance No. 98, Fourth Series – An Ordinance Amending Zoning Ordinance. Motion passed by unanimous vote.

City Administrator Muetzel introduced Resolution No. 52 of 2025 – A Resolution of the City of Redwood Falls Approving the Proposed Planned Unit Development for Lot One/Block One Reflection Prairie Addition.

City Administrator Muetzel stated the City received a request from the Redwood Falls Port Authority for a Planned Unit Development (PUD) for Lot One, Block One of the Reflection Prairie Addition. The Port Authority has identified a few objectives that the PUD would achieve including:

- Accommodation of the growing demand for housing of all types and for commercial facilities conveniently located to such housing.
- Higher standards of site and building design through the use of trained and experienced land planners, architects and landscape architects.
- An efficient use of land resulting in smaller networks of utilities and streets thereby lowering housing costs and public investments and the promotion of energy resource conservation.

Mr. Muetzel stated the PUD request will not change the current zoning of the (R-4) Multiple Family Residential District but will allow for modifications to the property configuration with reduced setback requirements (zero lot line between duplexes, front setback to 20', and side setback to 8'), and street width (50' right-of-way and 30' street width). Approval of the PUD will also allow for an exception to Ordinance Standards for R-4 Districts. By design, the proposed PUD requests an exception to allow single- and two-family dwellings in an R-4 District. Allowing single- and two-family dwellings is necessary to achieve the identified objectives. City Staff worked with City Engineer Bolton & Menk to ensure the proposed infrastructure meets the necessary requirements. The proposed PUD is consistent with other PUD districts that have been established in the City.

Mr. Muetzel stated Planning Commission and City Council must incorporate the required findings per Chapter 15.14 of the Unified Development Ordinance with the Planned Unit Development approval. The required findings include:

- A. Adequate property control has been established and provided to protect the individual owner's rights and property values and to define legal responsibilities for maintenance and upkeep.
- B. The interior circulation plan and access from and onto public right-of-way does not create congestion or dangers and is adequate for the safety of the project residents and general public.
- C. A sufficient amount of usable open space is provided.
- D. The arrangement of buildings, structures, and accessory uses does not unreasonably disturb the privacy of surrounding property owners or reduce the value of adjacent properties.
- E. The architectural design of the project is compatible with the surrounding area.
- F. The project will not place a burden on existing municipal infrastructure, including utility and drainage systems.
- G. The development schedule ensures a logical development of the site, protecting the interests of project residents and the general public.
- H. The planned unit development is in reasonable compliance with the intent and purpose of the Land Use Plan.

Mr. Muetzel stated Planning Commission and Staff recommend approval of the Planned Unit Development with the findings of fact and conditions as outlined in Resolution No. 52 and with the exception to Ordinance Standards to allow single- and two-family dwellings in an R-4 District.

A motion was made by Council Member Smith and seconded by Council Member Sandgren to waive the reading of Resolution No. 52 of 2025 – A Resolution of the City of Redwood Falls Approving the Proposed Planned Unit Development for Lot One/Block One Reflection Prairie Addition. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to approve Resolution No. 52 of 2025 – A Resolution of the City of Redwood Falls Approving the Proposed Planned Unit Development for Lot One/Block One Reflection Prairie Addition. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Reflection Cove Addition – Preliminary & Final Plat.

Mr. Muetzel stated the City received a request from the Redwood Falls Port Authority for preliminary and final plat approval for the property described as the Reflection Cove Addition (Parcel #88-733-0020). The submitted plats have been designed to reflect the Planned Unit Development and proposed setbacks. Under the provisions of the Redwood Falls Unified Development Ordinance, the Zoning Administrator may allow a final plat to be submitted concurrent with a request for preliminary plat approval. The Port Authority and City Staff have worked with the City Engineer, Bolton & Menk Inc., to prepare the preliminary and final plats. Planning Commission recommends approval of the Reflection Cove Addition preliminary and final plats.

A motion was made by Council Member Kerkhoff and seconded by Council Member Guetter to approve the Reflection Cove Addition – Preliminary & Final Plat. Motion passed by unanimous vote.

Public Works Project Coordinator Doering introduced the Wetland Credits for Safe Routes to School Trail Project.

Mr. Doering stated the Safe Routes to School portion of the trail will impact 0.17 acres of a 0.77-acre Type 2 – Fresh (wet) Meadow delineated wetland. This application is to withdraw 0.34 acres of the available balance of 5.1859 acres in the City's current wetland bank. The Wetland Conservation Act requires a 2:1 replacement ratio which requires (0.17 acres x 2) 0.34 acres to be removed from the wetland bank.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to approve the Wetland Credits for Safe Routes to School Trail Project. Motion passed by unanimous vote.

Finance Director Klages introduced the Employee Recognition Program.

Ms. Klages stated in early 2024, City Staff worked with DDA Human Resources, Inc. to complete an Employee Classification and Compensation Study. The results of that study were adopted by City Council in December 2024. Throughout that process, a recurring comment heard from employees was that the City still lacked a formal way to recognize long-term staff contributions. The City currently does not have a formal employee recognition policy in place. State Statute does give cities the authority to establish and operate an employee recognition program, and to provide necessary staff, equipment, and facilities, and to expend funds as necessary to achieve the objectives of that program.

Ms. Klages stated in spring of 2025, an employee recognition committee was formed. The employee recognition committee consisted of ten employees from various City departments. The committee worked to determine the objectives of the employee recognition policy, and to create a program that meets those objectives. The City believes a formal employee recognition program is an important component of the City's overall benefit package and employee retention efforts. The cost of the program for 2026 is approximately \$9,500. Staff recommend approval of the proposed Employee Recognition Policy, effective January 1, 2026.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to approve the Employee Recognition Program. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Liquor Store Manager Position.

Mr. Muetzel stated the hiring committee completed the selection process for the Liquor Store Manager position. The committee interviewed nine applicants and recommends approval of an employment offer to Nanette Serbus. Nanette currently serves as the manager of the Olivia municipal liquor store where she has demonstrated sales growth through innovative product selection, placement, and marketing. Ms. Serbus's anticipated start date is September 22, 2025.

Mr. Muetzel stated as part of the hiring process, Staff reviewed the criteria used from last year's compensation study to set the Liquor Store Manager position as a pay grade 6. Upon reviewing the comparable data, Staff concluded that the position more accurately reflects the responsibilities of a pay grade 7. For context, the range of position pay grades is from 1 to 14. As part of the hiring approval, Staff request the reclassification of the position to a grade 7 as reflected in the offer letter to Ms. Serbus, starting at grade 7, step 7.

A motion was made by Council Member Guetter and seconded by Council Member Smith to approve the Liquor Store Manager Position Employment Offer to Nanette Serbus. Motion passed by unanimous vote.

Mayor Quackenbush stated the Annual Redwood Area Chamber Fall Festival is scheduled for Saturday, September 27, 2025, from 9:00 a.m. to 3:00 p.m. Mayor Quackenbush requested volunteers from Council to help staff the booth during the event.

City Administrator Muetzel stated the Port Authority finalized the sale of the vacant lot at 315 E. Bridge Street to a developer that has also purchased 321 E. Bridge St. The developer is prepared to start the demolition process of the home at 321 E. Bridge St. and begin construction of a Ziggi's Coffee.

Mayor Quackenbush stated he reached out to a representative of CentraCare following the recent news of organization-wide layoffs at CentraCare. Staff at CentraCare stated the layoffs were difficult but necessary due to financial difficulties, including increased operational costs and reimbursement rates that do not cover the true cost of care.

Mayor Quackenbush stated an open house date has been set for the newly constructed Redwood Valley Elementary School. The community open house will be held on Saturday, October 25 from 10:00 a.m. to noon, with a brief program to include ribbon cutting and time capsule reading and placement to start at 9:30 am in the new gymnasium.

Finance Director Kari Klages stated in preparation for the 2026 budget, Staff received quotes from the City's health insurance provider, UnitedHealthcare (UHC). The health insurance renewal from UnitedHealthcare came in at a 5.4% increase. The preliminary budget will be presented at the City Council Meeting on September 16<sup>th</sup>, 2025.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to adjourn the meeting at 5:47 p.m. Motion passed by unanimous vote.

ATTEST:

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Keith Muetzel  
City Administrator

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Tom Quackenbush  
Mayor



200 South Mill Street  
Redwood Falls, MN 56283  
507-637-2828

Email: [chamber@redwoodfalls.org](mailto:chamber@redwoodfalls.org) Website: [www.redwoodfalls.org](http://www.redwoodfalls.org)

August 26, 2025

Mayor Quackenbush  
Police Chief Cotner  
City Administrator Muetzel  
Redwood Falls City Council  
333 South Washington St.  
Redwood Falls, MN 56283

Dear Mayor Quackenbush, Chief Cotner, City Administrator Muetzel, and Members of City Council:

Redwood Area Chamber & Tourism and the Fall Festival Committee thanks you for your past support of the Annual Fall Festival held in Downtown Redwood Falls. We are excited for the 2025 Fall Festival with this year's event scheduled for Saturday, September 27th, from 9a.m. – 3p.m. Our tradition continues with tasty festival food, farmers market, great craft and retail vendors and kids activities. We will also be promoting other events that are going on that day in our community, with our goals of hosting both an event for people of all ages, and attracting people to the Redwood Area for a full day of things to enjoy.

In order to maintain a successful event every year, we rely on the support of our city. We would appreciate your consideration of the following items:

1. Closure of the "festival streets" downtown on Saturday, September 27th, beginning at 6:00am through 3:00 pm. Street closures should include from the corner of Mill and 2<sup>nd</sup> Street to the corner of Jefferson and 2<sup>nd</sup> Street, and from the corner of Bridge Street and Washington to the corner of 3<sup>rd</sup> Street and Washington.
2. Delivery and placement of **12** picnic tables and 8 street barricades (2 per corner) by 6:00 am\* on Saturday, September 27. Picnic tables - please deliver to grass area in public park by Alliance Church. \*Notes: Tables and barricades have traditionally been delivered on Friday - the day before the festival. Also, NO bleachers are being requested this year.

We sincerely appreciate the support we receive annually from the City of Redwood Falls. Thank you for your consideration of our requests.

Sincerely,

A handwritten signature in black ink, appearing to read "Anne Johnson", with a large, stylized flourish extending to the right.

Anne Johnson, Executive Director  
Redwood Area Chamber & Tourism  
507-637-2828  
[anne@redwoodfalls.org](mailto:anne@redwoodfalls.org)  
CC: Public Works Department

## AGENDA RECOMMENDATION

**Meeting Date:** September 2, 2025

**Agenda Item:** Proposed Ordinance No. 97 - Enacting and Adopting a Supplement to the Code of Ordinances

**Recommendation/Action Requested:** The proposed ordinance was introduced at the August 19, 2025, City Council Meeting. At tonight's meeting, the Council is to discuss the proposed ordinance. If there are no concerns, staff requests that the Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** As part of our Supplement Service Plan with American Legal Publishing Corporation for our Codification Services Agreement, we received our Fourteenth Supplement to the Code of Ordinances. Ordinances No. 89-96, Fourth Series, and other amendments have now been incorporated into the code and are ready for your adoption. Attached is Ordinance No. 97, Fourth Series, enacting and adopting this supplement to the code of ordinances.

**Attachments:** Proposed Ordinance No. 97, Fourth Series

**ORDINANCE NO. 97, FOURTH SERIES**

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE  
CODE OF ORDINANCES FOR THE CITY OF REDWOOD FALLS**

**WHEREAS**, American Legal Publishing Corporation of Cincinnati, Ohio, completed the Fourteenth Supplement to the Code of Ordinances of the City of Redwood Falls, which supplement contains all Ordinances of a general and permanent nature enacted since the prior supplement to the Code of Ordinances of the City of Redwood Falls;

**NOW, THEREFORE, BE IT ORDAINED BY THE LEGISLATIVE AUTHORITY OF THE CITY OF REDWOOD FALLS:**

**SECTION 1.** That the Fourteenth Supplement to the Code of Ordinances of the City of Redwood Falls, as submitted by American Legal Publishing Corporation of Cincinnati, Ohio, which includes Ordinances:

89 AN ORDINANCE AMENDING ZONING ORDINANCE

90 AN ORDINANCE ADOPTING THE 2014 UNIFIED DEVELOPMENT ORDINANCE WITH AMENDMENTS AS PROVIDED IN §14.02 OF THE REDWOOD FALLS CITY CODE

91 AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE CITY OF REDWOOD FALLS

92 AN ORDINANCE AMENDING THE REDWOOD FALLS CODE OF ORDINANCES §10.35 AND §11.15, SUBD. 4 PERTAINING TO GRASS, WEEDS, AND OTHER VEGETATION

93 AN ORDINANCE GRANTING A FRANCHISE TO SWEETMAN SANITATION, TO COLLECT AND HAUL RESIDENTIAL MUNICIPAL SOLID WASTE GENERATED BY RESIDENTIAL AND MULTI-RESIDENTIAL UNITS LOCATED WITHIN THE CITY OF REDWOOD FALLS, MINNESOTA

94 AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE, 2014 EDITION, AS PROVIDED IN §14.03 OF THE REDWOOD FALLS CITY CODE, FOR THE PURPOSE OF REGULATING CANNABIS BUSINESSES

95 AN ORDINANCE AMENDING REDWOOD FALLS CODE OF ORDINANCES §6.23 PERTAINING TO THE REGULATION AND SALE OF TOBACCO

96 AN ORDINANCE AUTHORIZING THE SALE OF CERTAIN REAL PROPERTY LOCATED WITHIN THE CITY OF REDWOOD FALLS

and all other amendments, be and the same is hereby adopted by reference as if set out in its entirety;  
and

**SECTION 2.** Such supplement shall be deemed published as of the day of its adoption and approval by the Legislative Authority, and the Clerk of the City of Redwood Falls is hereby authorized and ordered to insert such supplement into the copy of the Code of Ordinances kept on file in the Office of the Clerk.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this 2<sup>nd</sup> day of September 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
2<sup>nd</sup> day of September 2025.

\_\_\_\_\_  
Notary Public

**Introduction:**            **August 19, 2025**  
**Posting:**                **August 21, 2025**  
**Adopted:**  
**Approval Published:**

## AGENDA MEMO

**Meeting Date:** September 2, 2025

**Agenda Item:** Ordinance No. 98 – An Ordinance Amending Zoning Ordinance

**Recommendation/Action Requested:** The proposed ordinance was introduced at the August 19, 2025, City Council Meeting. At tonight's meeting, staff is requesting Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** The City is proposing to rezone from I-1 to B-3 the properties described as 1301, 1303, 1305, 1307, and 1311 E. Bridge Street, 161 N Co. Hwy. 101, and Parcel #88-132-3030. A map is included of the requested properties.

The City received an inquiry from Butch Westman of Westman Group LLC, the property owner of 1303 E. Bridge Street, regarding the current zoning designation of the property. The owner recently purchased the NAPA property with plans to obtain a motor vehicle dealership license with the State of MN to allow for truck sales at that location. The retail sales portion of NAPA would remain, but the owner would like to add commercial truck and commercial truck part sales at that location. The property is zoned industrial (I-1), and vehicles sales are not permitted in industrial districts.

Following Mr. Westman's inquiry, Staff reviewed the zoning designation of that property as well as the adjacent properties and found the current uses in the area do not fit the general provisions of an industrial district. Industrial districts are established to provide locations for industrial land uses engaged in the production, processing, assembly, manufacturing, packaging, wholesaling, warehousing or distribution of goods and materials. All of the requested parcels are currently zoned I-1: Limited Industrial. The businesses include a bank/financial institution, car wash, automobile parts and accessories sales, hotel, and automobile sales (car dealership). Most of the properties are currently operating as legal non-conforming uses because they are either not permitted in industrial districts or only permitted by conditional use.

To better align with the current uses of all seven properties, staff recommends rezoning all of the requested properties to B-3: Auto-Oriented Business District. The purpose of the B-3 District is to provide for and limit the establishment of motor vehicle oriented or dependent commercial and service activities. All of the current businesses/uses are permitted uses in a B-3 district. The zoning amendment will not change the current business operations of any of the requested properties.

The request to re-zone the property was presented to the Planning and Zoning Commission on August 12, 2025. The Planning and Zoning Commission, along with City staff, recommend approval of the re-zone and Amendment of the Zoning Ordinance.

State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 98, Fourth Series is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 53 of 2025 and Exhibit A, which contains the summary of Ordinance No. 98 for publication.

**Attachments:** Ordinance No. 98 – An Ordinance Amending Zoning Ordinance  
Map of Property Re-Zone

## ORDINANCE NO. 98, FOURTH SERIES

### AN ORDINANCE AMENDING ZONING ORDINANCE

#### THE CITY COUNCIL OF REDWOOD FALLS DOES ORDAIN:

**SECTION 1.** That after a public hearing and review of all the evidence pertaining to the request to re-zone certain real property as referenced in Section 2, the City Council of the City of Redwood Falls makes the following:

#### FINDINGS OF FACT

1. The amendment is consistent with the applicable policies of the City's Comprehensive and Land Use Plan.
2. The amendment proposes to change the zoning classification of particular properties.
3. The amendment is in the best interest of the public as it promotes orderly development and is not solely for the benefit of a single property owner.
4. The existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification.
5. There are reasonable uses of the properties in question permitted under the existing zoning classification of I-1.
6. There has been a change in the character or trend of development in the general area of the properties in question, which has taken place since such properties were placed in their present zoning classification.

**SECTION 2.** That the following described real estate lying and being in the City of Redwood Falls, Redwood County, Minnesota, to-wit:

All that part of the Southwest Quarter of the Southwest Quarter (SW $\frac{1}{4}$ SW $\frac{1}{4}$ ) of Section Thirty-two (32), Township One Hundred Thirteen (113) North, Range Thirty-five (35) West of the Fifth Principal Meridian described as follows: Beginning at the intersection of the west line of Anderson Drive, as of record in Book 125 of Deeds, Page 331, and the north line of the Service Road for Highways 19 and 71; thence west parallel the south line of said Section 32 for 93.52 feet; thence north at 90 degrees to the south line of said Section 32 for 215.00 feet; thence deflecting west at 90 degrees for 60.00 feet; thence deflecting north at 90 degrees for 185.00 feet to the north line of that parcel as recorded in Book 159 of Deeds on Page 483; thence east parallel to the south line of said Section 32 for 103.73 feet to the west line of Anderson Drive; thence southerly along the west line of Anderson Drive for 406.04 feet, more or less, to the point of beginning, containing 1.004 acres;

AND

All that part of the Southwest Quarter of the Southwest Quarter (SW  $\frac{1}{4}$  SW  $\frac{1}{4}$ ) of Section Thirty-two (32), Township One Hundred Thirteen (113) North, Range Thirty-five (35) West of the Fifth Principal Meridian described as follows, to-wit: Commencing at a point 350 feet East of the southwest corner of said Section 32 and 535 feet North of the South line of said Section 32; thence South parallel with the West line of said Section 32 a distance of 400.0 feet; thence North 89 degrees 47' East, parallel with the South line of said Section 32 and distant 135 feet northerly thereof, a distance of 407.3 feet to the westerly line of Anderson Drive in the City of Redwood Falls, Minnesota, thence North 0 degrees 06' West along the westerly line of said Anderson Drive a distance of 100.0 feet to the point of curve of a 6 degree 12'30" curve with a radius of 922.37 feet; thence curving in a northwesterly direction along the westerly line of said Anderson Drive a distance of 306.04 feet; thence South 89 degrees 47' West a distance of 355.9 feet to the point of beginning, containing 3.62 acres, more or less, EXCEPTING THEREFROM the following described premises: All that part of the Southwest Quarter of the Southwest Quarter (SW  $\frac{1}{4}$  SW  $\frac{1}{4}$ ) of Section Thirty-two (32), Township One Hundred Thirteen (113) North, Range Thirty-five (35) West of the Fifth Principal Meridian described as follows, to wit: Beginning at the intersection of the west line of Anderson Drive, as of record in Book 125 of Deeds, Page 331, and the north line of the Service Road for Highways 19 and 71; thence west parallel the south line of said Section 32 for 93.52 feet; thence north at 90 degrees to the south line of said Section 32 for 215.00 feet; thence deflecting west at 90 degrees for 60.00 feet; thence deflecting north at 90 degrees for 185.00 feet to the north line of that parcel as recorded in Book 159 of Deeds on Page 483; thence east parallel to the south line of said Section 32 for 103.73 feet to the west line of Anderson Drive; thence southerly along the west line of Anderson Drive for 406.04 feet, more or less, to the point of beginning, containing 1.004 acres;

AND

That part of the SW  $\frac{1}{4}$  of SW  $\frac{1}{4}$  of Section 32, Township 113, Range 35, described as follows: Beginning at a point 350 feet east of the southwest corner of said Section 32 and 135 feet north of the south line of said Section 32 and running thence at right angles to said south section line in a northerly direction a distance of 180 feet, thence at right angles in a westerly direction a distance of 199.90 feet to a point 150 feet east of the west line of said Section 32, thence southerly parallel with the west line of said Section 32 a distance of 105.16 feet, thence south 45° east a distance of 105.80 feet, thence easterly parallel with the south line of said Section 32 a distance of 125.16 feet to the place of beginning;

AND

All that part of the Southwest Quarter (SW $\frac{1}{4}$ ) of Section Thirty-Two (32), Township One Hundred Thirteen (113) North, Range Thirty-five (35) West, described as follows: Commencing at a point 135 feet North of the South line of said Section Thirty-two (32) at a point 1,223.30 feet East of the Southwest (SW) corner of said Section Thirty-two (32), running thence North a distance of 400 feet, thence West 448 feet approximately to the East line of Anderson Drive, a dedicated Street in Redwood Falls – Anderson Industrial Park, running thence Southeasterly and Southerly along the East line of said Anderson Drive to the North line of Bridge Street, thence East a distance of 400 feet to the place of beginning, containing 3.7 acres, more or less, the same being located within corporate limits of the City of Redwood Falls, Redwood County, Minnesota;

AND

All that part of the Southwest Quarter (S.W.  $\frac{1}{4}$ ) of Section Number Thirty-two (32), Township Number One Hundred Thirteen (113) North of Range Number Thirty-five (35) West described as follows: Commencing at a point 135 feet North of the South line of said Section 32, which point is 1331.30 feet East of the Southwest corner of said Section 32, and running thence North a distance of 301.45 feet, thence West a distance of 108 feet, thence South a distance of 301.45 feet, thence East a distance of 108 feet to the place of beginning;

AND

All that part of the Southwest Quarter (SW $\frac{1}{4}$ ) of Section Thirty-Two (32), Township One Hundred Thirteen (113) North, Range Thirty-five (35) West, described as follows: Commencing at a point 135 feet north of the south line of said Section 32, which point is 1481.30 feet east of the southwest corner of said Section 32, and running thence north parallel with the west line of said Section 32 a distance of 301.45 feet, thence west parallel with the south line of said Section 32 a distance of 150 feet, thence south parallel with the west line of said Section 32 a distance of 301.45 feet, thence east parallel with the south line of said Section 32 a distance of 150 feet to the place of beginning;

AND

All that part of the Southwest Quarter (SW $\frac{1}{4}$ ) of the Southwest Quarter (SW $\frac{1}{4}$ ) of Section Thirty-two (32), in Township One Hundred Thirteen (113) North, of Range Thirty-five (35) West, described as follows: Beginning at a point 350 feet East of the Southwest Corner of said Section Thirty-two (32) and 315 feet North of the South line of said Section Thirty-two (32) and running thence North at right angles to a line drawn parallel to the South line of said Section Thirty-two (32) at the point of beginning a distance of 120 feet, thence at right angles in a Westerly direction a distance of 199.90 feet, more or less, to a point 150 feet East of the West line of said Section Thirty-two (32), thence Southerly parallel with the West line of said Section Thirty-two (32) a distance of 120 feet, thence East a distance of 199.90 feet, more or less, to the place of beginning;

AND

All that part of the Southwest Quarter (SW $\frac{1}{4}$ ) of the Southwest Quarter (SW $\frac{1}{4}$ ) of Section Thirty-two (32), in Township One Hundred Thirteen (113) North, of Range Thirty-five (35) West of the Fifth Principal Meridian, described as follows: Beginning at a point Two Hundred Ten (210) feet East of the West line of said Section Thirty-two (32) and Five Hundred Thirty-five (535) feet North of the South line of said Section Thirty-two (32) and running thence South and parallel to said West line a distance of One Hundred (100) Feet, thence East parallel with said South line a distance of One Hundred Forty (140) feet, thence North parallel to said West line a distance of One Hundred (100) feet, thence West parallel to said South line a distance of One Hundred Forty (140) feet to the point of beginning, containing .3214 acres, more or less;

AND

A tract Sixty (60) feet by One Hundred (100) feet more particularly described as follows: All that part of the Southwest Quarter (SW¼) of Section Thirty-two (32), Township One Hundred Thirteen (113) North, Range Thirty-five (35) West beginning at a point 150 feet East of the West line of said Section Thirty-two (32) at the intersection of a line drawn parallel to the South line of said Section Thirty-two (32), and distant 435 feet Northerly therefrom; thence East parallel to said South line for a distance of 60 feet, thence North parallel to said West line of said Section a distance of 100 feet, thence West parallel to the South line of said Section a distance of 60 feet, thence South parallel to the West line a distance of 100 feet to the point of beginning;

now classified as “I-1, Limited Industrial District,” be changed to “B-3, Auto-Oriented Business District.”

**SECTION 3.** That the Zoning Administrator is hereby directed to change the zoning map referred to in Section 6.03 of Chapter 6 of the Unified Development Ordinance in accordance herewith.

**SECTION 4.** This Ordinance becomes effective from and after its passage and publication.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

*ATTEST:*

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

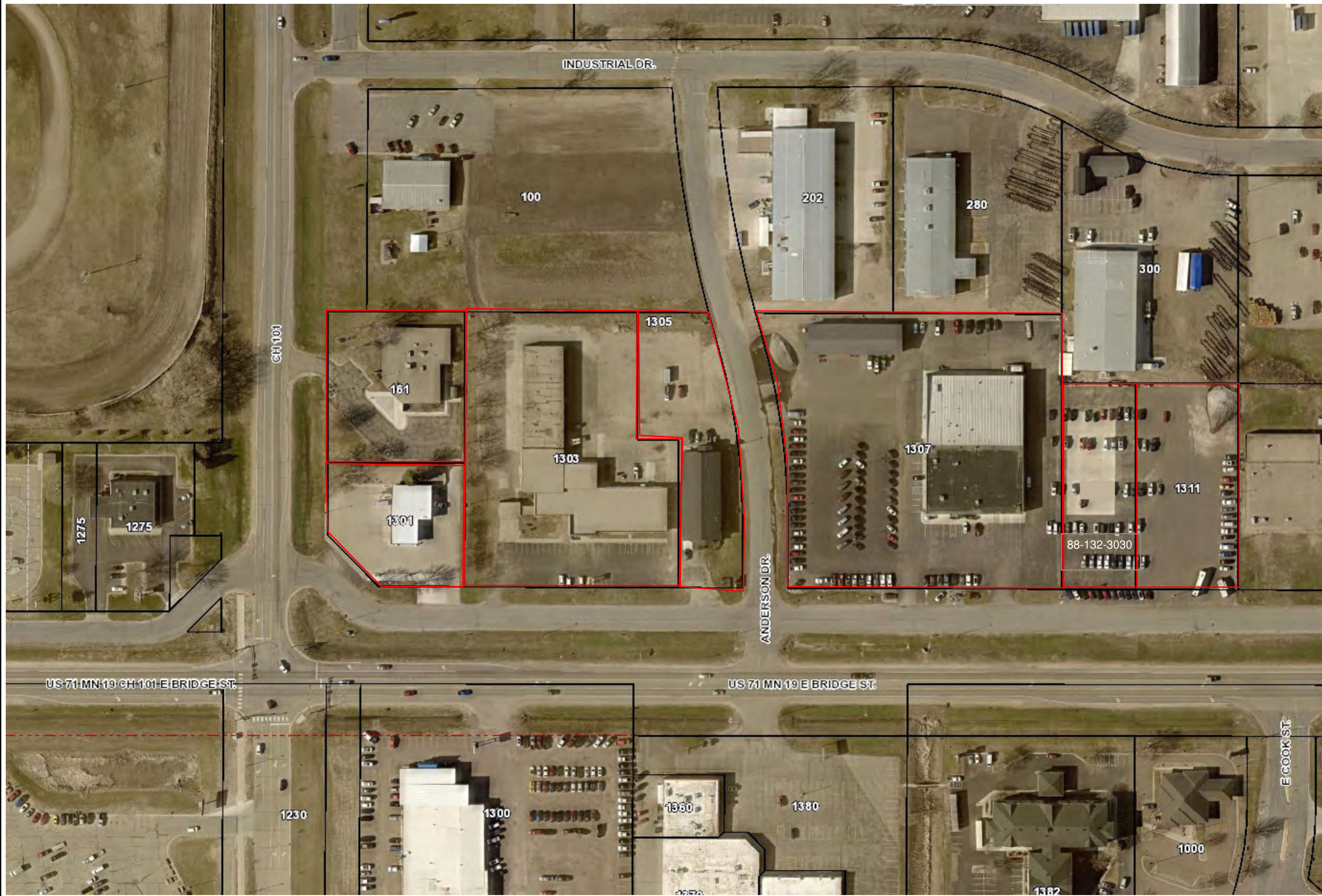
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

Introduced: August 19, 2025  
10-Day Notice: August 21, 2025  
Approved:  
Publication:

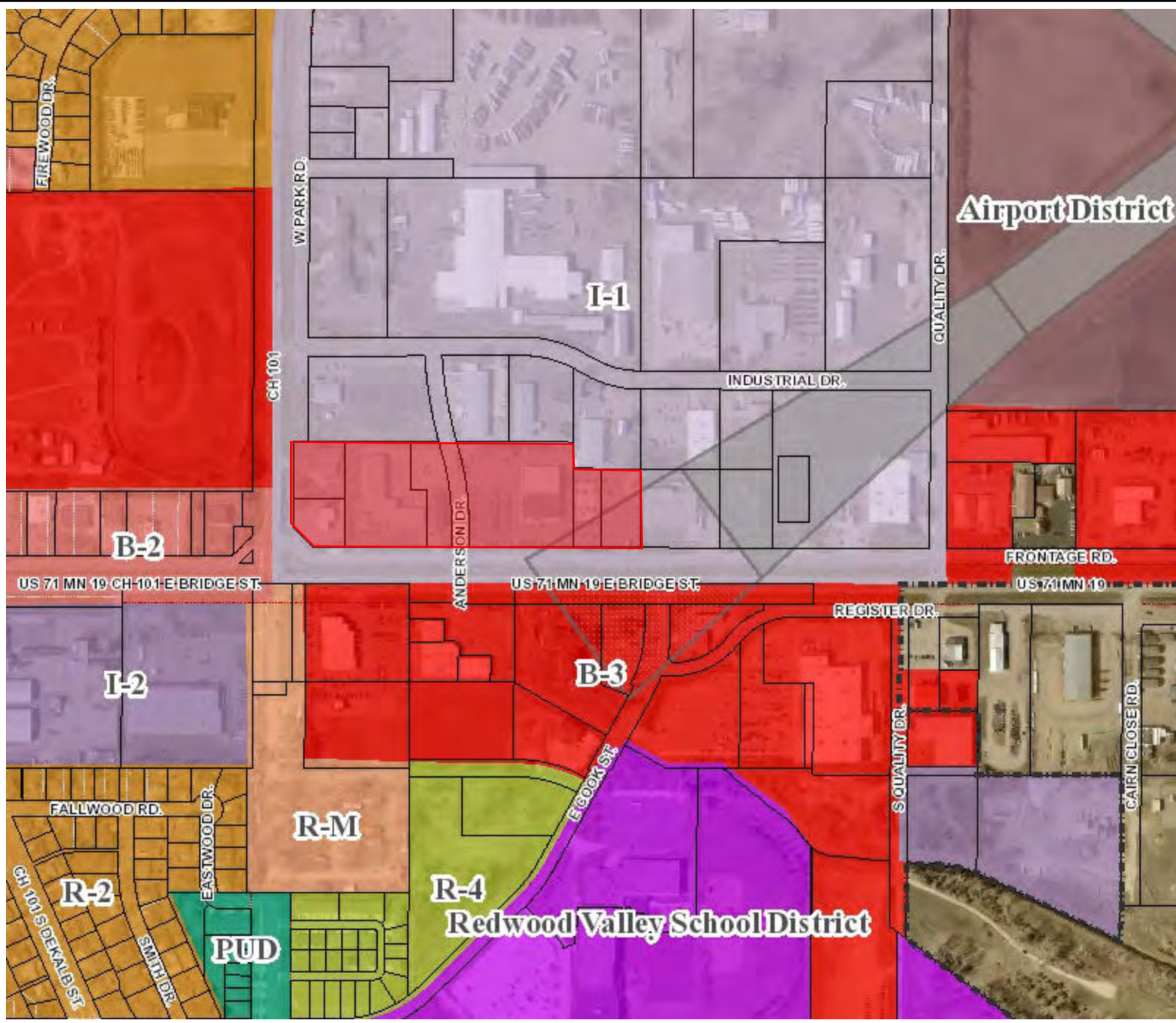
**Legend**

- City Limits
- Parcels (03/18/2024)
- Road ROW
- Lot Lines
- 2023 Aerial Photo
- Red: Band\_1
- Green: Band\_2
- Blue: Band\_3



**Disclaimer:**  
 This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Redwood Falls is not responsible for any inaccuracies herein contained.

0 132 Feet



**Legend**

- City Limits
- Parcels (03/18/2024)
- Road ROW
- Lot Lines
- Shoreland Overlay
- Airport Surface**
  - Approach Zone 'A'
  - Approach Zone 'B'
- Zoning**
  - Airport District
  - B-2
  - B-3
  - B-4
  - I-1
  - I-2
  - Lake Redwood
  - PUD
  - R-2
  - R-3
  - R-4
  - R-B
  - R-M
  - R-R
  - Redwood Valley School District
- 2023 Aerial Photo**
  - Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3

**Zoning**



**Disclaimer:**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Redwood Falls is not responsible for any inaccuracies herein contained.

0 527 Feet

AGENDA MEMO

**Meeting Date:** September 2, 2025

**Agenda Item:** Potentially Dangerous Dog Appeal Hearing

**Recommendation/Action Requested:** Hold an appeal hearing for the contested designation of a potentially dangerous dog identified as, “Franklin.”

**Summary/Overview:** On July 18, 2025, the City of Redwood Falls held a hearing, at which Ms. Raquel Heiderscheidt was present, to decide whether to uphold or overturn the designation of her dog “Franklin” as a potentially dangerous dog pursuant to Minn. Stat. § 347.50 and Redwood Falls City Ordinance § 10.46. By a 3-0 vote, the hearing officers on the Review Panel found by a preponderance of the evidence that Franklin is a potentially dangerous dog and upheld the designation. The Panel’s findings and conclusions are attached for the Council’s consideration.

On August 11, 2025, Ms. Heiderscheidt submitted a written request to City Hall to appeal the Panel’s decision to the City Council. Pursuant to Redwood Falls City Ordinance 10.46 subd. 16 (F), “If the owner of the dog disputes the decision of the Panel, the Owner shall have the right to appeal the decision to the City Council.” That written request is attached for the Council’s consideration.

The procedure for this hearing will be one of appeal and not trial, meaning that the State will not re-try the entire case by providing testimony and exhibits anew, but rather the Council will receive argument from Ms. Heiderscheidt and State’s counsel and will have the ability to review the Panel’s findings and any exhibits of record upon request.

**Attachment:** Review Panel’s Findings of Fact and Conclusions  
Owner’s Request for Appeal Hearing

**STATE OF MINNESOTA  
CITY OF REDWOOD FALLS**

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In re: Franklin (American Bulldog)

**CHALLENGE TO DESIGNATION  
AS A POTENTIALLY DANGEROUS  
DOG UNDER MINNESOTA STATUTE  
§ 347.53 AND REDWOOD FALLS  
CITY CODE § 10.46**

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**TO: Raquel Heiderscheidt, 300 Minnesota Street, Apt. 306, Redwood Falls, MN 56283:**

On July 18, 2025, at 9:00 a.m., the City of Redwood Falls held a hearing, at which Raquel Heiderscheidt (“Owner”) was present, to decide whether to affirm or overturn the designation of her dog “Franklin” as a potentially dangerous dog pursuant to Minn. Stat. § 347.53 and Redwood Falls Ordinance § 10.46. By a 3-0 vote, the hearing officers on the Review Panel found by a preponderance of the evidence that Franklin is a potentially dangerous dog and upheld the designation.

**FINDINGS OF FACT:**

The hearing officers, Matt Smith, City Council President; Denise Kerkhoff, City Council member; and John Ebner, Citizen of Redwood Falls, found the following facts to be accurate:

1. Copies of the following documents were provided to Owner via mail prior to the hearing date and were stipulated to as exhibits at the Hearing: Exhibits #001 – #002 - Photographs; Exhibit #003 – Notice of Intent to Declare Potentially Dangerous Dog; Exhibit #004 – Lakeside Manor Security Camera Video; Exhibits #005 - #006 - Photographs. All numbered exhibits were provided to the Panel during the Hearing.
2. The Panel first heard testimony from Sgt. Brady Stough. Sgt. Stough stated that on June 3, 2025, he responded to a call for service involving a dog bite. Sgt. Stough responded by locating the reporting party, Jocelyn Whiting, down the block from where the incident occurred. In speaking with Ms. Whiting, he learned that her dog, “Winter,” had been bitten by another dog. Ms. Whiting said the color of the dog was brown and it was owned by Raquel. Sgt. Stough took photographs of Winter’s injury. The photographs were introduced as evidence to the Panel as Exhibits #001 and #002. A bloody mark can be seen on Winter’s front leg in both photographs.
3. Sgt. Stough testified that was familiar with Ms. Heiderscheidt (“Owner,”) from prior contacts and knew her to own a dog. He then contacted Owner about the incident by responding to her apartment unit. During that conversation, Sgt. Stough was able to confirm that Franklin was the brown dog involved in the incident. Sgt. Stough did not take any photographs of Franklin, as Franklin lunged at him when the unit door was opened. Sgt. Stough testified that he provided Owner with the Notice of Potentially Dangerous Dog Designation (Exhibit #003).
4. Sgt. Stough was not aware of any prior incidents involving Franklin nor any prior designations.

Sgt. Stough testified that he believed Franklin inflicted a bite upon another domesticated animal, which was the basis for the Potentially Dangerous Dog Designation.

5. Exhibit #004, a security camera video that was collected by Sgt. Stough from Lakeside Manor, was played for the hearing officers. The video shows Ms. Heiderscheidt exiting on the north side of Lakeside Manor with two dogs on leashes, a white dog and a brown dog. Both dogs immediately lunge towards what appears to be the building. Ms. Whiting and her dog "Winter," can not be seen in the frame, but from testimony, are known to be standing in that location which is inset from the wall on which the security camera is located. At approximately 1 minute and 29 seconds into the video, the white dog, named "Princess," breaks free from Ms. Heiderscheidt's control and runs towards Ms. Whiting and Winter. Ms. Heiderscheidt then walks back towards Ms. Whiting and the two dogs, Winter and Princess. Ms. Heiderscheidt can be seen struggling to maintain control of Franklin. Franklin then lunges towards Ms. Whiting and Winter and knocks Ms. Heiderscheidt off her feet in the process. Franklin and Winter can be seen barking at each other, and Franklin appears to bite at Winter. Ms. Heiderscheidt attempts to tackle Franklin to the ground to keep him from engaging further in the confrontation. Ms. Whiting can be seen holding Winter by the back of the neck in an attempt to restrain her dog.
6. Based on his experience in dealing with other dogs and enforcing the City's animal ordinances, Sgt. Stough testified that he believed the Potentially Dangerous Dog Designation was appropriate given the circumstances.
7. Jocelyn Whiting provided testimony to the panel. Ms. Whiting verified that she was the owner of the other dog involved in the incident, named "Winter." Ms. Whiting described her dog as a German Shephard, approximately 2 years old and weighing 88 pounds. Ms. Whiting stated that she is a tenant at Lakeside Manor and has lived in Redwood Falls for approximately 2 years.
8. Ms. Whiting stated that all three dogs were leashed prior to the incident occurring, and that Winter had a break-away collar, which is why she could be seen in the video holding onto Winter by the back of the neck. Ms. Whiting didn't think she or Winter did anything to provoke Franklin. Ms. Whiting stated that the barking and growling started after they were approached. Ms. Whiting stated there was previous unreported incident where Franklin bit Winter on the face.
9. Paula Paradee and neighbor at Lakeside Manor, and Larissa Heiderscheidt, Owner's sister were both present to provide statements on behalf of Franklin. Ms. Paradee and Larissa Heiderscheidt conveyed similar messages to the Panel, saying that Franklin is never aggressive with them, and is very sweet and comforting.
10. The Panel then heard testimony from Owner. Her testimony, with regard to the relevant facts, was not dissimilar to the other witnesses. Owner advised that she planned for Franklin to undergo service dog training, but that he hadn't started the training yet due to his age. Owner stated that she has had Franklin since he was eight weeks old and that he has never had a previous incident, and denied there being a previous bite incident with Winter. Owner argued that Franklin was provoked because Ms. Whiting didn't move away from the area when she saw Owner walking Franklin and Princess, and that Ms. Whiting didn't move Winter after the initial contact.

11. Once testimony was concluded, the Parties and witnesses were excused, and the Panel undertook deliberations.
12. Each individual Panel member voted to uphold the Potentially Dangerous Dog designation for Franklin on the basis that Franklin did inflict a bite upon another domesticated animal and the bite was unprovoked.

### CONCLUSIONS:

13. Pursuant to Minnesota Statute §347.50 and Redwood Falls City Code, Section 10.46 subd. 1(G)(1), “A “Potentially Dangerous Dog” means any dog that “when unprovoked, inflicts bites on a human or domestic animal on public or private property.”
14. It has been proven by a preponderance of the evidence that on June 3, 2025, Franklin escaped from his owner’s control, while on the property known as Lakeside Manor, before attacking and biting Winter, another domestic animal, without provocation.
15. The victim was not committing a crime, willful trespass, or other tort upon private property at the time of the incident. Both parties were on the lawn of Lakeside Manor, a commons area for tenants of the apartment complex. There is no evidence before the Panel that the victim repeatedly, in the past, provoked, tormented, teased, abused or assaulted Franklin. The victim’s actions in the current incident do not rise to the level of “Provocation,” as defined in City Ordinance and State Statute. No exemption provided for under Redwood Falls City Ordinance 10.46 Subd. 16 (J) has been proven to exist.
16. Franklin remains designated as a “potentially dangerous dog” under Minn. Stat. §347.50 and Redwood Falls City Code, Section 10.46.
17. If Ms. Heiderscheidt disputes the decision of the Review Panel, she shall have the right to appeal the decision to the City Council. The appeal must be filed with the City Clerk within 14 days of the Panel’s ruling. If Ms. Heiderscheidt disputes the findings of the City Council, she may appeal to the Minnesota Court of Appeals as provided by state law.
18. If Ms. Heiderscheidt does not dispute the decision of the Review Panel, then Ms. Heiderscheidt is required pursuant to Minn. Stat. §347.515 to have Franklin microchipped within 14 days of the Panel’s ruling and to provide verification of the microchip to the Redwood Falls Police Department.
19. Pursuant to Minnesota Statute §347.50 and Redwood Falls City Code, Section 10.46 subd. 1 (B), because Franklin has been found to be potentially dangerous and Ms. Heiderscheidt has been provided notice of the potentially dangerous dog designation, if Franklin were to aggressively bite, attack or endanger the safety of humans or other domestic animals in a future separate incident, the City may designate Franklin as a “Dangerous Dog,” which would involve separate and more severe regulations and/or consequences.
20. Pursuant to Redwood Falls City Code, Section 10.46, Subd. 16(E)(2) “An owner that has received

notice that a dog is dangerous or potentially dangerous shall not allow the dog to use or be present within the Redwood Falls City Dog Park. A person who violates this subdivision is guilty of a petty misdemeanor.”

**FOR THE HEARING OFFICERS:**

Dated: 7/28/2025

By: 

Trenton Dammann (#0396869)  
Redwood Falls City Attorney  
P.O. Box 526  
Redwood Falls, MN 56283  
(507) 616-7400

cc: Hearing Officers  
Abby Larson, RFPD

Aug. 11. 2025

RE: Potentially Dangerous Dog

I would like to appeal the decision  
made on Franklin as a potentially  
dangerous dog.

Raquel R. Munderschmidt

507-430-6911

AGENDA MEMO

**Meeting Date:** September 2, 2025

**Agenda Item:** Resolution No. 53 of 2025 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 98, Fourth Series, An Ordinance Amending Zoning Ordinance.

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** State law requires that all ordinances adopted be published prior to becoming effective. As the Council is aware, Ordinance No. 98, Fourth Series is lengthy and authorizes a change to the zoning map referred to in Section 6.03 of the Unified Development Ordinance. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 53 of 2025 and Exhibit A, which contains the summary of Ordinance No. 98 for publication. Both documents are attached.

**Attachment:** Resolution No. 53 of 2025  
Exhibit A – Summary Publication

**RESOLUTION NO. 53 OF 2025**

**A RESOLUTION OF THE CITY OF REDWOOD FALLS PROVIDING FOR THE SUMMARY PUBLICATION OF ORDINANCE NO. 98, FOURTH SERIES, AN ORDINANCE AMENDING ZONING ORDINANCE**

**WHEREAS**, on September 2, 2025, at the regular Redwood Falls City Council meeting, by majority vote, the City Council adopted Ordinance No. 98, Fourth Series, An Ordinance Amending Zoning Ordinance and

**WHEREAS**, State law requires that all ordinances adopted be published prior to becoming effective; and

**WHEREAS**, the Ordinance is lengthy; and

**WHEREAS**, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

**WHEREAS**, The City Council believes that the Summary Publication, as identified in Exhibit A attached hereto, would clearly inform the public of the intent and effect of the Ordinance; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA**, that the City Administrator shall cause Ordinance No. 98, Fourth Series to be published in summary in the official newspaper in lieu of the entire ordinance.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota this 2<sup>nd</sup> day of September 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

**EXHIBIT A**

**PUBLIC NOTICE**

The following is the official summary of Ordinance No. 98, Fourth Series, Titled “An Ordinance Amending Zoning Ordinance.” for the City of Redwood Falls.

The City previously received an inquiry for a zoning amendment to rezone 1303 E. Bridge Street. Upon reviewing the zoning designation of that property as well as the adjacent properties it was found that the current uses in the area do not fit the general provisions of an industrial district, and that the properties were all zoned as Limited Industrial (I-1). To better align with the current uses of all seven properties, the properties are being rezoned to B-3: Auto-Oriented Business District. Pursuant to Section 3.17 of the Redwood Falls Unified Development Ordinance, after proper notice, a public hearing was held by the Redwood Falls Planning Commission on August 12, 2025. Recommendations from the Planning Commission for approval of the zoning amendment request were presented to City Council in the form of Ordinance No. 98, Fourth Series on August 19, 2025.

A complete copy of the full ordinance is available at Redwood Falls City Hall during regular business hours or on the City website at <https://ci.redwood-falls.mn.us/city-government/city-code-of-ordinances>. The affected properties, which are listed by address in this summary, are listed only by legal description within the Ordinance to meet the requirements of the Redwood County Recorder’s Office.

This ordinance was enacted after presentation for second reading pursuant to Chapter 4 of the City Charter.

**THE CITY OF REDWOOD FALLS DOES ORDAIN:**

- SECTION 1. Statement of Procedure and Findings of Fact;
- SECTION 2. Rezone from I-1 to B-3 the following Parcels: 1301, 1303, 1305, 1307, and 1311 E. Bridge Street, 161 N CO HWY 101, and Parcel #88-132-3030;
- SECTION 3. Authorization to Zoning Administrator to change the zoning map referred to in Section 6.03 of Chapter 6 of the Unified Development Ordinance;
- SECTION 4. Effective Date.

Passed and Adopted by the Redwood Falls City Council September 2, 2025

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

(City Seal)

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public