



**AGENDA FOR  
REGULAR CITY COUNCIL MEETING  
OCTOBER 7, 2025 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
  - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
  - Council Changes
  - Staff Changes
4. **Approval of Minutes**
  - A. September 16, 2025
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda** (items approved with one motion)
  - A. Approve City Assistance with Celebrate Redwood Falls – Haunted Hotel/Monsters on Main
7. **Scheduled Public Hearings**
  - A. Assessments for Delinquent Accounts – Resolutions #59, #60 & #61
8. **Old Business**
  - A. Amendment to Animal Licensing and Regulation Requirements – Ordinance #99
9. **Regular Agenda**
  - A. Detachment of Parcel Located at 1990 Old North Road – Resolution #62
  - B. Annexation of Parcel Located at 1990 Old North Road – Resolution #63
  - C. Renewal of Employee Long Term Disability and Life Insurance Plans - Resolution #64
  - D. Employee Health Insurance Plan Amendment
  - E. Renewal of Employee Health Insurance Plan – Resolution #65
  - F. MnDOT Airport Maintenance and Operation Grant Agreement – Resolution #66
  - G. Renewal of Employee Dental Insurance Plan – Resolution #67
10. **Other Items and Communications**
  - A. Council Items
  - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
  - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES  
REGULAR COUNCIL MEETING  
CITY OF REDWOOD FALLS, MINNESOTA  
TUESDAY, SEPTEMBER 16, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, September 16, 2025, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Denise Kerkhoff, Jim Sandgren, and Shannon Guetter were present, constituting a quorum. Council Member Larry Arentson was absent.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

City Administrator Muetzel requested the addition of Agenda Item 9F - Establish City Council Work Session Agenda.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to approve the agenda with the addition of Agenda Item 9F - Establish City Council Work Session Agenda. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to approve the September 2, 2025, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to approve the following items on the Consent Agenda:

1. Therapeutic Massage License
2. Wastewater Department Jetter Truck Purchase

Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced Resolution No. 54 of 2025 – Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition.

Mr. Doering stated Council approved the FAA grant submission for the 80' x 80' hangar at the regularly scheduled meeting held on March 18, 2025. MnDOT Aeronautics has issued the state companion grant agreement 1060757 for Council approval and signature. Staff recommend the approval of Resolution No. 54 that will allow for the access of reimbursable funds through MNDOT Aeronautics. The federal committed funds for the project are 95% or \$585,000.00. State funding and the local share split the remaining 5% to the sum of \$15,394.74 each.

Mr. Doering stated the City has an anticipated tenant for the hangar. As part of the rental agreement, the tenant has agreed to cover the local share costs for construction of the 80' x 80' hangar.

A motion was made by Council Member Kerkhoff and seconded by Council Member Guetter to waive the reading of Resolution No. 54 of 2025 – Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to approve Resolution No. 54 of 2025 – Authorization to Execute Minnesota Department of Transportation Grant Agreement for Airport Improvement Excluding Land Acquisition. Motion passed by unanimous vote.

Finance Director Klages introduced Resolution No. 55 of 2025 – Resolution Approving Contract for Audit Services.

Ms. Klages stated it is recommended that government entities undertake a full-scale competitive process for the selection of independent auditors at the end of the term of each audit contract. CliftonLarsonAllen, LLP (CLA) has provided audit services for the City for the past twenty years. During that time, a formal request for proposal (RFP) process has not been completed. CLA has always provided quality audit services, but due to the length of time since audit services have been competitively bid, staff decided to complete a formal RFP process.

Ms. Klages stated the City received four proposals from qualified firms including CLA, Abdo, BerganKDV, and Oberloh & Oberloh. The all-inclusive five-year costs for audit services ranged from \$261,650 to \$378,530. After a thorough review and evaluation based on criteria including experience, approach, responsiveness, and cost, Abdo was determined to be the highest rated proposer. The cost for audit services in 2026 will be \$47,600, approximately \$30,000 less than 2025. Staff recommend awarding the audit services contract to Abdo for a term of five years, subject to an annual review by the City.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 55 of 2025 – Resolution Approving Contract for Audit Services. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to approve Resolution No. 55 of 2025 – Resolution Approving Contract for Audit Services. Motion passed by unanimous vote.

Finance Director Klages gave an overview of the preliminary levy and budgets for 2026 as addressed in Resolution No. 56 of 2025 – Setting Proposed Certified Levy Ad Valorem Taxes for the Year 2026 and Resolution No. 57 of 2025 – Approving 2026 Preliminary Budgets.

Ms. Klages stated State law requires local units of government to adopt the preliminary levy and budget and to certify the proposed tax levy to the County Auditor by September 30th of each year. Cities must also provide the County Auditor with the date, place, and time of the regularly scheduled meeting at which a final budget and levy will be determined. The preliminary levy can be lowered when setting the final levy, but it cannot be increased.

Ms. Klages stated the proposed budget includes a tax levy increase of 7.6%. Based on preliminary tax capacity calculations provided by the County Assessor, the City's tax capacity has increased by 3.95%, resulting in an estimated increase in the City's overall tax rate of 2.9%. Staff will continue to fine-tune the budget over the next few months. The proposed final levy and budget will be reviewed by the budget committee and a recommendation will be presented to Council. The date when the final levy and budget will be discussed and approved and at which the public will have the opportunity to comment on the budget will be set for December 16, 2025, at 6:00 p.m. in the City Council Chambers.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to waive the reading of Resolution No. 56 of 2025 – Setting Proposed Certified Levy Ad Valorem Taxes for the Year 2026. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Smith to approve Resolution No. 56 of 2025 – Setting Proposed Certified Levy Ad Valorem Taxes for the Year 2026. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 57 of 2025 – Approving 2026 Preliminary Budgets. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve Resolution No. 57 of 2025 – Approving 2026 Preliminary Budgets. Motion passed by unanimous vote.

Human Resources Coordinator Sheila Stage was present to introduce Resolution No. 58 of 2025 – A Resolution Setting and Adopting the 2026 Pay Plans and Pay Step Structure for Part-Time & Seasonal Non-Union Employees.

Ms. Stage highlighted the changes to the 2026 Pay Plans. All regular part-time employees will be eligible for a \$0.50 base pay increase. Seasonal employees that are returning will receive a \$0.25 per hour increase plus a base pay increase of \$0.25 per hour for 2026. Part-time Liquor Store clerks will see an increase to the minimum pay plan step by \$0.25 and the max pay scale by \$0.50 per hour for 2026. Part-time Fire Department hourly wage will increase by \$1.25 per hour and increase any elected fire department positions by \$25.00 per month and increase the Fire Chief position by \$50.00 per month.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 58 of 2025 – A Resolution Setting and Adopting the 2026 Pay Plans and Pay Step Structure for Part-Time & Seasonal Non-Union Employees. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Guetter to approve Resolution No. 58 of 2025 – A Resolution Setting and Adopting the 2026 Pay Plans and Pay Step Structure for Part-Time & Seasonal Non-Union Employees. Motion passed by unanimous vote.

City Attorney Dammann introduced Ordinance No. 99, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation.

Mr. Dammann stated Section 10.46 of City code was last amended on April 18, 2023, when the Council passed and adopted Ordinance No. 84, Fourth Series, Titled “An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation.” Ordinance No. 84, Fourth Series did not address the issues of the use of a City provided suspension form for owners of dogs no longer being kept in the City nor the eligibility requirements for members of the community to serve on potentially dangerous and dangerous dog review panels.

Mr. Dammann stated the proposed changes to §10.46 include a requirement that dog owners with a conditional lifetime license that no longer reside within the corporate limits of the city or no longer keep or maintain a dog within the corporate limits of the city request suspension of the conditional lifetime license through the use of a city provided dog license suspension form. This practice has been in place at city hall but has not been made part of ordinance. One of the reasons for the requested change is to be able to hold dog owners accountable for providing false information on these suspension forms. The ordinance amendment will make it a violation of city ordinance to do so.

Mr. Dammann stated the other change to §10.46 addresses eligibility requirements for citizens to serve on potentially dangerous and dangerous dog review panels. The ordinance currently requires the panel to consist of council members and electors who reside in the city. It has become increasingly difficult to find citizens who reside within the city limits to serve on these panels. The requested change is to allow anyone who is able to vote in the State of Minnesota to serve on a review panel. If there are no concerns, the proposed ordinance will be discussed again at the next Council Meeting on October 7, 2025, and a request for approval by motion will be made in accordance with Chapter 4 of the City Charter.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to waive the reading of Ordinance No. 99, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation. Motion passed by unanimous vote.

City Administrator Muetzel introduced Agenda Item 9F - Establish City Council Work Session Agenda.

Mr. Muetzel stated the next City Council work session is scheduled for September 30<sup>th</sup>, 2025. In order to prepare for the meeting and ensure adequate time is allowed for each agenda item, Staff is requesting Council formally establish the work session agenda.

Mayor Quackenbush stated due to a lack of work session topics, Council requests the cancellation of the September 30<sup>th</sup>, 2025 City Council Work Session.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve the request to cancel the September 30<sup>th</sup>, 2025 City Council Work Session Agenda as presented. Motion passed by unanimous vote.

Council Member Kerkhoff requested an update on the Port Authority lot sale and the proposed business development on Bridge Street.

City Administrator Muetzel stated the Port Authority finalized the sale of the vacant lot at 315 E. Bridge Street to a developer that has also purchased 321 E. Bridge St. The developer is prepared to start the demolition process of the home at 321 E. Bridge St. on Monday, September 22 and begin construction of a Ziggi's Coffee.

Mayor Quackenbush requested an update on the Reflection Cove infrastructure project.

Public Works Project Coordinator Doering stated the infrastructure improvements were setback a bit by the recent rainfall but are still moving forward and have made a lot of progress at the Reflection Cove development.

Council Member Smith requested clarification on the date of a hearing scheduled for code enforcement violations at a property located on West Bridge Street.

City Administrator Muetzel stated the initial court hearing for the code enforcement violations at a property located on West Bridge Street is scheduled for Monday, September 29, 2025.

Mayor Quackenbush requested an update on any progress towards a housing development project from the Southwest Minnesota Housing Partnership.

City Administrator Muetzel stated there isn't anything new from the Southwest Minnesota Housing Partnership (SWMHP) since the last meeting a few weeks ago. The SWMHP is waiting for correspondence from Minnesota Housing to determine if they will be making an agenda recommendation at the next meeting.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Guetter and seconded by Council Member Sandgren to adjourn the meeting at 5:34 p.m. Motion passed by unanimous vote.

ATTEST:

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Keith Muetzel  
City Administrator

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Tom Quackenbush  
Mayor

**Council Meeting:** Tuesday, October 7<sup>th</sup>, 2025

**Agenda Item:** Celebrate Redwood Falls – Haunted Hotel/Monsters on Main

**Date:** Monday, September 29<sup>th</sup>, 2025

**Summary/Overview:**

The Celebrate Redwood Falls Committee is making plans for the Monsters on Main Street Event as well as the Haunted Hotel, which is scheduled to be open Friday, October 24<sup>th</sup>, Saturday, October 25<sup>th</sup>, Friday, October 31<sup>st</sup>, and Saturday, November 1<sup>st</sup>, 2025.

Staff is recommending to the City Council the following assistance and waiving of rental fees for the Celebrate Redwood Falls events:

**Monsters on Main – October 25<sup>th</sup>**

- Saturday, October 25<sup>th</sup> - 2<sup>nd</sup> Street closed from 12:30pm-5:00pm between Mill and Washington-Monsters on Main Street Event
- 3 picnic tables (to be used only October 25<sup>th</sup>)
- Barricades needed on each end of the street closure

**Haunted Hotel – October 24<sup>th</sup>, 25<sup>th</sup>, 31<sup>st</sup> and November 1<sup>st</sup> from 7:00p-9:00p**

- Garbage bins along 2<sup>nd</sup> Street (West Central Sanitation)-Committee Responsibility
- Walk-through inspection by the building inspector the week prior to opening

City of Redwood Falls staff have met and will continue to meet with the Celebrate Redwood Falls Committee as they plan for these community events.

## AGENDA RECOMMENDATION

**Meeting Date:** October 7, 2025

**Agenda Item:** Resolution No. 59 of 2025 – Resolution Adopting Assessments for Delinquent Utility Accounts  
Resolution No. 60 of 2025 – Resolution Adopting Assessments for Unpaid Maintenance Costs  
Resolution No. 61 of 2025 – Resolution Adopting Assessments for Unpaid Surcharges

**Recommendation/Action Requested:** Open public hearing to discuss proposed resolutions. After discussions are held, close the public hearing. Read the resolutions or make a motion to waive the reading of the resolutions. If there are no concerns, adopt proposed resolutions by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** Attached for your consideration are three resolutions handling delinquent utility, maintenance cost charges and surcharges that are 30 days past due. Similar resolutions are brought to the Council on a quarterly basis in order to improve the time between the delinquent utility bill and our ability to disclose the information to new owners. The delinquent account resolutions will be presented at the first meeting in January, April, July, and October. Staff recommends approval of the resolutions as mentioned above.

**Delinquent Process:**

- Delinquent letters are mailed to the utility account holders.
- Delinquent letters are then mailed to the property owners if not collected from account holders.
- Pending assessments are published two weeks prior to the Public Hearing.
- Any unpaid balance is then brought to the Council to be approved by resolution.
- Pending assessments passed by resolution and still outstanding as of November 1 will be charged a \$50 fee and then transferred to Redwood County to be assessed on the tax rolls.

**Attachments:** Resolution No. 59 of 2025  
Resolution No. 60 of 2025  
Resolution No. 61 of 2025

**RESOLUTION NO. 59 OF 2025**  
**RESOLUTION ADOPTING ASSESSMENTS FOR DELINQUENT UTILITY ACCOUNTS**

**WHEREAS**, Section 9.02 of the Home Rule Charter of the City of Redwood Falls provides that the City Council may provide by Ordinance that the costs of any utility services provided to a property located within the City of Redwood Falls may be assessed against the property benefited and collected in a like manner as are special assessments; and

**WHEREAS**, Section 3.04, Subd. 8(D) of the Redwood Falls City Code of Ordinances provides that each utility account which is more than thirty (30) days delinquent may, when authorized by Resolution of the City Council, be certified by the City Administrator of the City of Redwood Falls to the County Auditor for payment in a single installment; and

**WHEREAS**, certain accounts, as listed on this resolution, have been established with the Redwood Falls Public Utilities Department for the purpose of providing utility services to the premises specified for each account listed therein, said premises being located in the City of Redwood Falls, Redwood County, Minnesota; and

**WHEREAS**, there is an outstanding balance that is more than thirty (30) days delinquent on the customer accounts listed below in the amount as set forth therein; and

**WHEREAS**, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment of delinquent utility accounts listed below.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA:**

1. The properties listed below are hereby specially assessed in the amount specified for each parcel. The amounts certified may include a \$50.00 assessment fee.
2. Such assessments shall be payable in a single installment.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property to the City Treasurer.
4. Before certification of the assessment to the County Auditor, the City Administrator or other authorized official, is authorized and directed to accept partial prepayment of the assessment, but not less than 50% of the total amount of any assessment, and reduce the amount certified to the County Auditor accordingly. Partial prepayment may be accepted only during the 30-day period following approval of the assessment.
5. The Accounts Receivable Coordinator shall forthwith transmit certified duplicates of the assessments to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

| ACCOUNT  | LEGAL DESCRIPTION  | PARCEL      | AMOUNT   |
|----------|--|-------------|----------|
| 04-00140 | AUDITOR SUBDIVISION ONE, TR 112 1/2" X 100' COM AT SW COR OF LOT 1 BLK 5, PART OF AUD LOT 1, ALSO TR 70' X 200' COM AT NE COR LOT 4 BLK 5 EX S 12 1/2' X 100' OF VACATED ALLEY | 88-029-2090 | \$202.44 |
| 04-01390 | AUDITOR SUBDIVISION ONE, TR 141' X 231' IN W SIDE AUD LOT 14 & TRI TR BEG AT PT 363' S OF NW COR SW 1/4: TH E 141', S 57', NW 152.09' TO POB                                   | 88-029-3140 | \$98.70  |
| 02-04640 | DIRLAM, LOT 2 EX W 34' & W 17' LOT 3   | 88-300-0040 | \$314.44 |
| 02-05420 | EASTERN, LOT 11, BLOCK 2   | 88-323-0280 | \$172.84 |
| 02-07130 | EASTERN, LOT 5, BLOCK 6  | 88-323-1100 | \$150.65 |
| 02-02090 | HITCHCOCK, LOT 6, BLOCK 7  | 88-422-1360 | \$150.65 |
| 02-07840 | HITCHCOCK 2 <sup>ND</sup> , LOT 1, BLOCK 7   | 88-423-1160 | \$150.65 |
| 01-03210 | HITCHCOCK 2 <sup>ND</sup> , LOT 4, BLOCK 4   | 88-423-0680 | \$193.76 |
| 02-00300 | HITCHCOCK 3 <sup>RD</sup> , COM 180' W OF NE COR, S 120', W 60', N 120', E 60', PT OF 1/2, BLK 1   | 88-424-0080 | \$150.65 |
| 02-08210 | HITCHCOCK 3 <sup>RD</sup> , TR 50' X 120' IN E SIDE BLK, BLOCK 3   | 88-424-0320 | \$145.93 |

| ACCOUNT  | LEGAL DESCRIPTION  | PARCEL      | AMOUNT   |
|----------|--|-------------|----------|
| 02-03370 | HITCHCOCK 3 <sup>RD</sup> , LOT 6, BLOCK 4               | 88-424-0680 | \$89.45  |
| 02-04630 | LAMBERTON, LOT 5, BLOCK 1                                | 88-533-0100 | \$150.65 |
| 02-04180 | ORIGINAL, LOT 11, BLOCK 1                                | 88-200-0060 | \$150.65 |
| 01-04840 | ORIGINAL, S 25' LOTS 3 & 4, BLOCK 11                     | 88-200-2040 | \$282.36 |
| 01-03420 | ORIGINAL, LOT 1, BLOCK 12                                | 88-200-2080 | \$150.65 |
| 01-04170 | ORIGINAL, S 48' OF E 40' LOT 11 & S 48' LOT 12, BLOCK 15 | 88-200-2580 | \$241.57 |
| 01-03920 | ORIGINAL, 2 <sup>ND</sup> N 24' LOTS 11 & 12, BLOCK 15   | 88-200-2620 | \$193.74 |
| 02-02140 | SOUTHWAITE, LOT 1, BLOCK 1                               | 88-750-0020 | \$147.11 |
| 03-00760 | WATSON 1 <sup>ST</sup> , N 1/2 LOTS 1 & 2, BLOCK 1       | 88-865-0060 | \$145.93 |
| 05-01850 | SUNNYSIDE HEIGHTS, LOT 5, BLOCK 12                       | 88-766-2400 | \$150.65 |
| 03-04530 | WATSON 3 <sup>RD</sup> , LOT 11, BLOCK 9                 | 88-867-1440 | \$260.12 |

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota, this 7<sup>th</sup> day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith T. Muetzel  
City Administrator

(City Seal)

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me  
This 7<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Notary Public

**RESOLUTION NO. 60 OF 2025**  
**RESOLUTION ADOPTING ASSESSMENTS FOR UNPAID MAINTENANCE COSTS**

**WHEREAS**, Sections 7.05 and 11.15 of the Redwood Falls City Code of Ordinances imposes certain maintenance obligations upon every property owner; and

**WHEREAS**, said sections provide that in the event the property owner fails to do so, the City may go upon the property and perform the necessary maintenance; and

**WHEREAS**, said sections further provide that the costs associated therewith may be certified as special assessments against such property; and

**WHEREAS**, on or about the date as hereinafter set forth, the City found it necessary to perform the necessary maintenance on the following described properties, all of which are located in the City of Redwood Falls, Redwood County, Minnesota; and

**WHEREAS**, the City incurred costs as specified herein in maintaining the said properties; and

**WHEREAS**, the owner(s) of said properties has failed or refused to pay the said amount; and

**WHEREAS**, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessment of unpaid maintenance costs listed below.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA:**

1. The properties listed below are hereby specially assessed in the amount specified for each parcel. The amounts certified may include a \$50.00 assessment fee.
2. Such assessments shall be payable in a single installment.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property to the City Treasurer.
4. The Accounts Receivable Coordinator shall forthwith transmit certified duplicates of the assessments to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

| ACCOUNT # | LEGAL DESCRIPTION  | PARCEL #    | AMOUNT   |
|-----------|--|-------------|----------|
| 02-05420  | EASTERN, LOT 11, BLOCK 2                                     | 88-323-0280 | \$161.06 |
| 02-07840  | HITCHCOCK 2 <sup>ND</sup> , LOT 1, BLOCK 7                   | 88-423-1160 | \$161.06 |
| 02-08210  | HITCHCOCK 3 <sup>RD</sup> , TR 50' X 120' IN E SIDE OF BLOCK | 88-424-0320 | \$161.06 |
| 01-03420  | ORIGINAL, LOT 1, BLOCK 12                                    | 88-200-2080 | \$322.12 |
| 05-01850  | SUNNYSIDE HEIGHTS, LOT 5, BLOCK 12                           | 88-766-2400 | \$161.06 |

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota, this 7<sup>th</sup> day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith T. Muetzel  
City Administrator

(City Seal)

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me  
This 7<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Notary Public

**RESOLUTION NO. 61 OF 2025  
RESOLUTION ADOPTING ASSESSMENTS FOR UNPAID SURCHARGES**

**WHEREAS**, Sections 3.40 and 3.50 of the Redwood Falls City Code of Ordinances prohibit clear water drainage into the public sanitary sewer and require an inspection of each building within the City to confirm that there is no discharge of prohibited clear water drainage; and

**WHEREAS**, said sections provide that in the event a property owner fails to schedule an inspection and/or provide the required affidavit proving inspection and compliance, the City may impose a monthly surcharge in an amount duly adopted by the City Council and set forth in the City's fee schedule; and

**WHEREAS**, Section 3.50, Subd. 9 further provides that if said surcharge is not received by the City, the City may assess the unpaid balance against the property and collect in a like manner, as are special assessments.; and

**WHEREAS**, on or about the date as hereinafter set forth, surcharges remain unpaid to the City for the following described properties, all of which are located in the City of Redwood Falls, Redwood County, Minnesota; and

**WHEREAS**, the owner(s) of said properties has failed or refused to pay the said amount(s); and

**WHEREAS**, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessment of unpaid surcharges listed below.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA:**

1. The properties listed below are hereby specially assessed in the amount specified for each parcel. The amounts certified may include a \$50.00 assessment fee.
2. Such assessments shall be payable in a single installment.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property to the City Treasurer.
4. The Accounts Receivable Coordinator shall forthwith transmit certified duplicates of the assessments to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

| ACCOUNT # | LEGAL DESCRIPTION  | PARCEL #    | AMOUNT   |
|-----------|--|-------------|----------|
| 01-03210  | HITCHCOCK 2 <sup>ND</sup> , LOT 4, BLOCK 4   | 88-423-0680 | \$300.00 |
| 02-07840  | HITCHCOCK 2 <sup>ND</sup> , LOT 1, BLOCK 7   | 88-423-1160 | \$300.00 |
| 02-08210  | HITCHCOCK 3 <sup>RD</sup> , TR 50' X 120' IN E SIDE OF BLK, BLOCK 3                              | 88-424-0320 | \$300.00 |
| 02-80210  | HYLLAND, LOT 5, BLOCK 3  | 88-438-0440 | \$300.00 |
| 01-04120  | ORIGINAL, COM 44' N OF SE COR BLK, W 100', N 20', E 100', S 20' TO POB OF LOTS 11 & 12, BLOCK 18 | 88-200-3560 | \$300.00 |

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota, this 7<sup>th</sup> day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith T. Muetzel  
City Administrator

(City Seal)

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me  
This 7<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Notary Public

## AGENDA MEMO

**Meeting Date:** October 7, 2025

**Agenda Item:** Proposed Ordinance No. 99, Fourth Series – An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation.

**Recommendation/Action Requested:** The proposed ordinance was introduced at the September 16, 2025, City Council Meeting. At tonight's meeting, staff is requesting Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** Section 10.46 of City code was last amended on April 18, 2023, when the Council passed and adopted Ordinance No. 84, Fourth Series, Titled "An Ordinance Amending Redwood Falls City Code of Ordinances §10.46 Pertaining to Animal Licensing and Regulation." Ordinance No. 84, Fourth Series did not address the issues of the use of a City provided suspension form for owners of dogs no longer being kept in the City nor the eligibility requirements for members of the community to serve on potentially dangerous and dangerous dog review panels.

Proposed changes to §10.46 include a requirement that dog owners with a conditional lifetime license that no longer reside within the corporate limits of the city or no longer keep or maintain a dog within the corporate limits of the city request suspension of the conditional lifetime license through the use of a city provided dog license suspension form. This practice has been in place at city hall but has not been made part of ordinance. One of the reasons for the requested change is to be able to hold dog owners accountable for providing false information on these suspension forms. The ordinance amendment will make it a violation of city ordinance to do so.

The other change to §10.46 addresses eligibility requirements for citizens to serve on potentially dangerous and dangerous dog review panels. The ordinance currently requires the panel to consist of council members and electors who reside in the city. It has become increasingly difficult to find citizens who reside within the city limits to serve on these panels. The requested change to allow anyone who is able to vote in the State of Minnesota to serve on a review panel.

State law requires that all ordinances adopted be published prior to becoming effective. Given the brevity of the amendment, staff have determined that a summary is not needed for publication.

**Attachment:** Proposed Ordinance No. 99, Fourth Series

**ORDINANCE NO. 99, FOURTH SERIES**

**AN ORDINANCE AMENDING REDWOOD FALLS CODE OF ORDINANCES § 10.46 PERTAINING TO ANIMAL LICENSING AND REGULATION**

**FINDINGS AND PURPOSE:**

**WHEREAS**, pursuant to Minn. Stat. § 412.221 Subd. 21 and § 347.53, the City Council of Redwood Falls has broad authority through its police powers to regulate the keeping of animals, to restrain their running at large, to authorize their impounding and sale or summary destruction, to establish pounds, and to regulate potentially dangerous and dangerous dogs; and

**WHEREAS**, the City Council of Redwood Falls finds that limiting the number of dogs per household is substantially related to controlling the problems of dog noise and odor, and the health and general welfare of the community as affected by dogs; and

**WHEREAS**, on April 18, 2023, the City Council of the City of Redwood Falls, Minnesota Passed and Adopted Ordinance No. 84, Fourth Series, Titled “AN ORDINANCE AMENDING REDWOOD FALLS CODE OF ORDINANCES §10.46 PERTAINING TO ANIMAL LICENSING AND REGULATION;” and

**WHEREAS**, Ordinance No. 84, Fourth Series did not address the issues of the use of a City provided suspension form for owners of dogs no longer being kept in the City nor the eligibility requirements for members of the community to serve on potentially dangerous and dangerous dog review panels; and

**WHEREAS**, the City Council finds that in order to better track and regulate the keeping of dogs in the City, §10.46 is in need of amendment to require the use of a City provided suspension form and to punish criminally any false statements made by owners on said form; and

**WHEREAS**, the City Council of Redwood Falls finds that to effectively regulate potentially dangerous and dangerous dogs and address designation appeals, §10.46 is in need of amendment to allow for wider availability of citizens to serve on review panels; and

**WHEREAS**, the City Council of Redwood Falls finds that it is necessary to amend Redwood Falls City Code of Ordinances §10.46 to address these public health and safety concerns.

**NOW THEREFORE, THE CITY OF REDWOOD FALLS DOES ORDAIN:**

**SECTION 1.** That Redwood Falls City Code of Ordinances §10.46, Subd. 5, shall be amended to read as follows:

Subd. 5. *Suspension of Conditional Lifetime License*

A. Conditional lifetime licenses may be suspended by the city or any entity designated by the city, without refund of fees paid if proof of current rabies vaccination is not provided to the city or any entity designated by the city prior to expiration of the vaccination. It is unlawful to possess a dog within city limits with a suspended conditional lifetime license.

B. When a conditional lifetime license has been suspended, a new conditional lifetime license application shall be completed by the owner pursuant to Subd. 3.C. Upon completion of the application and remittance of a fee as established by the city fee schedule, the conditional lifetime license shall be reinstated.

**C. When the owner of any dog with a conditional lifetime license no longer resides within the corporate limits of the city or no longer keeps or maintains a dog within the corporate limits of the city, within 30 days of the occurrence of either event, the owner must request suspension of the conditional lifetime license. The request for suspension shall be made on a dog license suspension form provided by the city upon owner's request, and shall require, at a minimum: the owner's name and current address, the dog's name, breed, and license number, and the reason for the license suspension request. The form shall be submitted to the city administrator. Providing false information or making a false statement on a dog license suspension form submitted to the city administrator is unlawful.**

**SECTION 2.** That Redwood Falls City Code of Ordinances §10.46, Subd. 16, Paragraph D shall be amended to read as follows:

Subd. 16. *Dangerous Dogs.*

D. *Hearing Procedure.* This Review Panel will consist of two Council members as they become available, and an elector who resides within the city **State of Minnesota**. The Panel will schedule a hearing and may call witnesses and review documents as needed to make a determination on the issue. Owners shall have the right to present evidence on their behalf and to cross-examine any witnesses. A simple majority of the members of the Panel is necessary for a finding that the dog is either dangerous or potentially dangerous. The burden of proof is on the Police Department. A finding supporting a designation of dangerous or potentially dangerous dog must be proven by a preponderance of the evidence. The decision of the Panel shall be in writing and shall indicate the reasons for the findings. A copy of the findings shall be provided to the Police Department and the dog owner.

**SECTION 3.** Effective Date. This Ordinance becomes effective from and after its passage.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls,  
Minnesota this \_\_\_ day of October, 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
\_\_\_ day of October 2025.

\_\_\_\_\_  
Notary Public

**Introduction:           09/16/2025**  
**Posting:                 09/18/2025**  
**Adopted:**  
**Approval Published:**

AGENDA MEMO

**Meeting Date:** October 7, 2025

**Agenda Item:** Resolution No. 62 of 2025 – A Resolution Concerning Detachment of Certain Land Pursuant to Minn. Stat. § 414.06.

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, staff recommends approval of the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** Steven and Janelle Medrud, the owners of 1990 Old North Road (ID# 88-130-4040), have filed a petition requesting detachment from the City of Redwood Falls as a part of their planned sale of the property. The buyer of their residence wishes for a different portion of the Medrud's adjoining parcel (ID# 62-330-4040) to be included with the residence and made a part of the City. In order to accomplish this task, the current parcel must be detached from the City before a new surveyed parcel is annexed back into the City.

Paxton Township has been provided a copy of the detachment petition and will be provided a copy of this resolution.

Pursuant to Minn. Stat. §414.06, a supporting resolution from the City Council is required to be filed along with the petition for detachment in order for the detachment to be approved without the need for a hearing before the chief administrative law judge.

**Attachment:** - Resolution No. 62 of 2025  
- Survey of the proposed area to be detached  
- Petition for Detachment

**RESOLUTION NO. 62 OF 2025**  
**A RESOLUTION OF THE CITY OF REDWOOD FALLS**  
**CONCERNING DETACHMENT OF CERTAIN LAND**  
**PURSUANT TO MINN. STAT. § 414.06**

**WHEREAS**, pursuant to Minn. Stat. § 414.06, the City of Redwood Falls received a petition for detachment of certain property located in Redwood Falls, MN legally described in Exhibit “A” (the “Property”) attached hereto; and

**WHEREAS**, the petition for detachment, a copy of which is attached hereto as Exhibit “B” was received on September 24, 2025; and

**WHEREAS**, the petition is signed by both owners of the Property, Steven and Janelle Medrud, (“Owners”); and

**WHEREAS**, the City of Redwood Falls is of the understanding that the detachment is being requested so that the Owners can modify the municipal boundary lines surrounding the Property and that a request for annexation is also being made by Owners; and

**WHEREAS**, the City Council finds that it is appropriate to support the petition for detachment.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The City of Redwood Falls supports the Owners petition for detachment.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls, Minnesota, this 7th day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

Subscribed and sworn to before me this  
7<sup>h</sup> day of October, 2025.

\_\_\_\_\_  
Notary Public

## **Exhibit "A"**

### Legal Description of the Property

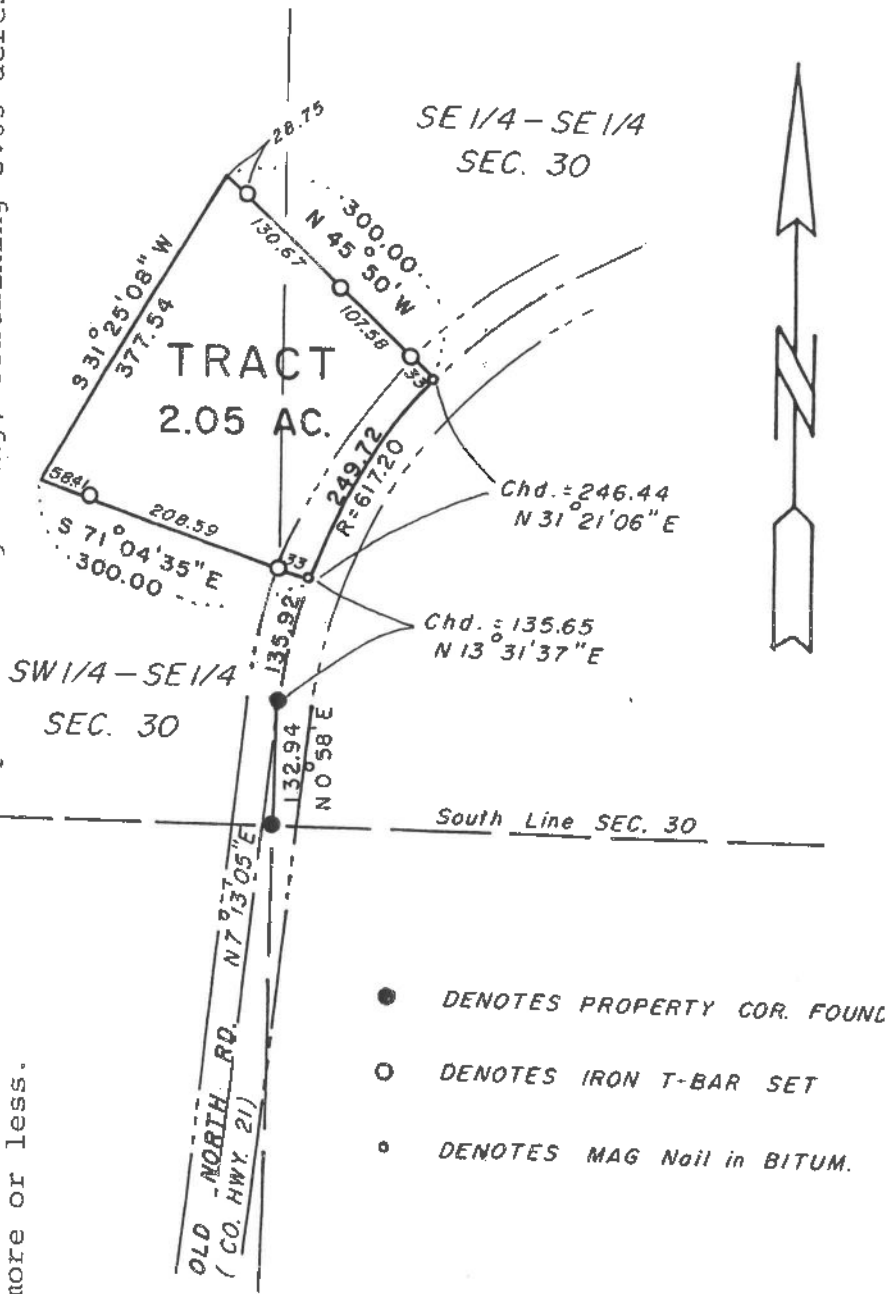
All that part of the South Half of the Southeast Quarter of Section 30, Township 113 North, Range 35 West in Redwood County, Minnesota, lying Northwesterly of the Old North Road as formerly designated by County Highway Number 21, described as follows, to wit:

Commencing at the Southeast Corner of the Southwest Quarter of the Southeast Quarter of said Section 30; thence on an assumed bearing of North  $0^{\circ} 58'$  East along the east line of the Southwest Quarter of the Southeast Quarter of said Section 30 for 132.94 feet to the center-line of the former County Highway 21; thence along a curve with a central angle of  $12^{\circ} 37' 04''$  and a radius of 617.20 feet for 135.92 feet, said curve has a chord bearing North  $13^{\circ} 31' 37''$  East for 135.65 feet, to the point of beginning; thence along said curve with a central angle of  $23^{\circ} 01' 55''$  for 249.72 feet, said curve has a chord bearing of North  $31^{\circ} 21' 06''$  East for 246.44 feet; thence North  $45^{\circ} 50'$  West for 300.00 feet; thence South  $31^{\circ} 25' 08''$  West for 377.54 feet; thence South  $71^{\circ} 04' 35''$  East for 300.00 feet to the point of beginning, containing 2.05 acres, more or less.

**TRACT DESCRIPTION**

All that part of the South Half of the Southeast Quarter of Section 30, Township 113 North, Range 35 West in Redwood County, Minnesota, lying Northwesterly of the Old North Road as formerly designated by County Highway Number 21, described as follows, to wit:

Commencing at the Southeast Corner of the Southwest Quarter of the Southeast Quarter of said Section 30; thence on an assumed bearing of North 0°58' East along the east line of the Southwest Quarter of the Southeast Quarter of said Section 30 for 132.94 feet to the center-line of the former County Highway 21; thence along a curve with a central angle of 12°37'04" and a radius of 617.20 feet for 135.92 feet, said curve has a chord bearing North 13°31'37" East for 135.65 feet, to the point of beginning; thence along said curve with a central angle of 23°01'55" for 249.72 feet, said curve has a chord bearing of North 31°21'06" East for 246.44 feet; thence North 45°50' West for 300.00 feet; thence South 31°25'08" West for 377.54 feet; thence South 71°04'35" East for 300.00 feet to the point of beginning, containing 2.05 acres, more or less.



**Certificate of Survey**

**STEVE MEDRUD  
REDWOOD FALLS, MN**

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

4-27-98

DATE

*Gerald F. Vickerman*

GERALD F. VICKERMAN  
LIC. NO. 12237

FILED AS EXHIBIT TO DEED  
Recorded in Book \_\_\_\_\_ of Deeds, Page \_\_\_\_\_

**TRACT IN S 1/2 OF SE 1/4  
SECTION 30, T 113 N, R 35 W**

JOB NUMBER 234-01-97  
DATE OF SURVEY 8 APRIL 1998  
DRAWN BY GFV SCALE 1" = 200'  
FILE NUMBER 30-113-35

**B & G LAND SURVEYS, INC.**  
230 E. THIRD ST.  
REDWOOD FALLS, MN.

IN THE MATTER OF THE PETITION FOR DETACHMENT OF  
CERTAIN LAND FROM THE CITY OF REDWOOD FALLS, MINNESOTA  
PURSUANT TO MINN. STAT. § 414.06

---

TO: Office of Administrative Hearings  
Municipal Boundary Adjustment Unit  
PO Box 64620  
St. Paul, MN 55164-0620

*Pursuant to the 2012 amendment to Minn. Stat. § 414.06, the petitioner(s) shall also provide a copy of this petition to:*

- 1) the city from which the land may be detached;*
- 2) all property owners who have not signed this petition;*
- 3) the clerk of the town to which the property may be attached if granted;*
- 4) the clerk of any other abutting town or city; and*
- 5) the county recorder in the county in which the land is located.*

PETITIONERS STATE: The number of petitioners required by Minn. Stat. § 414.06, subd. 1, to commence this proceeding is: all of the property owners if the area is less than 40 acres; or 75% or more of the property owners in number if the area is more than 40 acres.

It is hereby requested by:

  X   all of the property owners, the area is less than 40 acres; or  
       75% or more of the property owners, the area is more than 40 acres;  
to detach certain properties described herein from the City of Redwood Falls and make a part of the Township of Paxton.

1. There are two property owners in the area proposed for detachment.
2. All property owners have signed this petition.
3. The property is situated within the City of Redwood Falls, abuts the municipal boundary, and is located in the County of Redwood. The petitioned area abuts on the city's north and west boundaries.
4. The property proposed for detachment is rural in character and not developed for urban residential, commercial, or industrial purposes.
5. The reason detachment is requested is property owners wish to modify municipal boundary lines of the homesteaded property to remove a section of the current parcel from city limits and annex a new portion of property into city limits.


6. Summarize what efforts were taken prior to filing this petition to resolve the issues:  
Office of Administrative Hearings - Municipal Boundary Adjustment Unit was contacted for guidance on how to accomplish the goal underlining this request without detachment but no guidance was provided.
7. The number of acres in the property proposed for detachment is 2.05 and is described as follows:

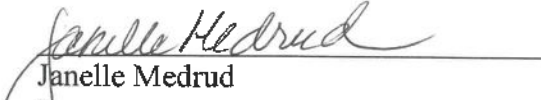
All that part of the South Half of the Southeast Quarter of Section 30, Township 113 North, Range 35 West in Redwood County, Minnesota, lying Northwesterly of the Old North Road as formerly designated by County Highway Number 21, described as follows, to wit:

Commencing at the Southeast Corner of the Southwest Quarter of the Southeast Quarter of said Section 30; thence on an assumed bearing of North 0° 58' East along the east line of the Southwest Quarter of the Southeast Quarter of said Section 30 for 132.94 feet to the center-line of the former County Highway 21; thence along a curve with a central angle of 12° 37' 04" and a radius of 617.20 feet for 135.92 feet, said curve has a chord bearing North 13° 31' 37" East for 135.65 feet, to the point of beginning; thence along said curve with a central angle of 23° 01' 55" for 249.72 feet, said curve has a chord bearing of North 31° 21' 06" East for 246.44 feet; thence North 45° 50' West for 300.00 feet; thence South 31° 25' 08" West for 377.54 feet; thence South 71° 04' 35" East for 300.00 feet to the point of beginning, containing 2.05 acres, more or less.

8. The number and character of buildings on said property is: one residence and one accessory structure.
9. The number of residents in the area proposed for detachment is two.
10. Public improvements on said property are: City electric and water service and security light.

Date: Sept 24, 2025

  
Steven Medrud  
Property Owner

  
Janelle Medrud  
Property Owner

AGENDA MEMO

**Meeting Date:** October 7, 2025

**Agenda Item:** Resolution No. 63 of 2025 - Joint Resolution with Paxton Township for Orderly Annexation Pursuant to Minn. Stat. § 414.0325.

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, staff recommends approval of the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** Steven and Janelle Medrud, the owners of 1990 Old North Road (Parcel ID# 88-130-4040), have filed a request for annexation with the City of Redwood Falls as part of the proposed sale of their residence. The buyer of their residence wishes for a different portion of the Medrud's adjoining parcel (ID# 62-330-4040) to be included with the residence and made a part of the City. In order to accomplish this task, the current parcel must be detached from the City before a new surveyed parcel is annexed back into the City. The total area to be annexed is approximately 2.5 acres. The property to be annexed is contiguous with the City boundary.

Pursuant to Minn. Stat. §414.0325, annexing the property can occur without notice of a public hearing so long as all the property owners file a petition requesting the annexation and the respective township is in agreement with the annexation. Keith Muetzel, City Administrator, had conversations with Rick Morris, Chairman of Paxton Township, regarding the request from the property owners to be annexed into the City limits.

Paxton Township will address the proposed annexation at their next board meeting in November, and it is anticipated that they will not oppose the annexation.

**Attachment:**

- Resolution No. 63 of 2025 - Joint Resolution with Paxton Township for Orderly Annexation Pursuant to Minn. Stat. § 414.0325
- Survey of the proposed area to be annexed
- Request for Annexation

**RESOLUTION NO. 63 OF 2025**

**JOINT RESOLUTION**

**IN THE MATTER OF THE ORDERLY ANNEXATION BETWEEN  
THE CITY OF REDWOOD FALLS AND PAXTON TOWNSHIP  
PURSUANT TO MINNESOTA STATUTES § 414.0325**

**WHEREAS**, a request from all of the property owners of the area proposed for designation and immediate annexation was received; and

**WHEREAS**, the City of Redwood Falls (“City”) and the Township of Paxton (“Township”) jointly agree to designate and request the immediate annexation of the following described land located within Paxton Township to the City of Redwood Falls, County of Redwood, Minnesota;

That part of the South Half (S 1/2) of the Southeast Quarter (SE 1/4) of Section 30, Township 113, Range 35, Redwood County, Minnesota, described as follows:  
Commencing at the Southeast corner of the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of said Section 30; thence on a bearing of N 01°02'55" W along the East line of said SW 1/4 of the SE 1/4, a distance of 118.67 feet to the centerline of Old North Road; thence on a bearing of N 06°30'50" E, along last said center line, 3.89 feet; thence northeasterly, 242.98 feet along last said center line, along a tangent curve, concave to the southeast, having a radius of 637.33 feet and a central angle of 21°50'39" to the point of beginning of the tract herein described; thence on a bearing of N 48°14'21" W, not tangent to last said curve, 215.09 feet; thence on a bearing of N 42°54'06" E, 321.51 feet; thence on a bearing of N 59°18'54" E, 251.11 feet; thence on a bearing of S 26°31'59" E, 215.00 feet to the center line of Old North Road; thence on a bearing of S 63°28'01" W, along last said center line, 105.37 feet; thence southwesterly, 390.53 feet along last said center line, along a tangent curve, concave to the southeast, having a radius of 637.33 feet and a central angle of 35°06'32" to the point of beginning.

**WHEREAS**, the City and Township are in agreement as to the orderly annexation of the unincorporated land described; and

**WHEREAS**, Minnesota Statutes § 414.0325 provides a procedure whereby the City and Township may agree on a process of orderly annexation of a designated area; and

**WHEREAS**, the City and Township have agreed to all the terms and conditions for the annexation of the above-described lands; and the signatories hereto agree that no alteration of the designated area is appropriate and no consideration by the Chief Administrative Law Judge is necessary. The Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the resolution.

**NOW, THEREFORE, BE IT RESOLVED**, jointly by the City Council of the City of Redwood Falls and the Board of Supervisors of the Township of Paxton as follows:

1. **Property.** That the land described above is subject to orderly annexation pursuant to Minn. Stat. § 414.0325, and that the parties hereto designate the area for orderly annexation; and agree that the land be immediately annexed.

2. **Acreage/Population/Usage.** That the orderly annexation area consists of approximately 2.50 acres, the population in the area is two, and the land use type is rural residential.

3. **Jurisdiction.** That the Township and the City, by submission of this joint resolution to the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, confers jurisdiction upon the Chief Administrative Law Judge so as to accomplish said orderly annexation in accordance with the terms of this resolution and Minnesota Statutes § 414.0325.

4. **Tax Rate Step-Up.** Upon annexation, the tax rate for the orderly annexation area shall be the same as if it were located within the City limits.

5. **Municipal Tax Reimbursement.** Pursuant to Minnesota Statutes § 414.036, the parties agree that there shall be no reimbursement made by the City to the Township for lost property taxes.

6. **Review and Comment.** That the City and Township agree that upon receipt of this resolution, passed and adopted by each party, the Chief Administrative Law Judge may review and comment, but shall within thirty (30) days, order the annexation in accordance with the terms of the Resolution.

7. **Payment of OAH's Expenses.** The City of Redwood Falls shall pay all filing fees required by the Office of Administrative Hearings ("OAH") in order to file and give full effect to this Orderly Annexation Agreement. Further, the City of Redwood Falls shall pay any other expenses OAH attributes to either the City or the Township as a result of the filing and processing of this Orderly Annexation Agreement, including, but not limited to, Administrative Law Judge fees and OAH staff attorney fees.

Adopted by affirmative vote of all the members of the Paxton Township Board of Supervisors this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**PAXTON TOWNSHIP**

ATTEST:

By: \_\_\_\_\_  
Chairperson  
Board of Supervisors

By: \_\_\_\_\_  
Township Clerk

Adopted by affirmative vote of the City Council of the City of Redwood Falls, this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**CITY OF REDWOOD FALLS**

ATTEST:

By: \_\_\_\_\_  
Tom Quackenbush  
Mayor

By: \_\_\_\_\_  
Keith Muetzel  
City Administrator

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2025

**This instrument was drafted by:**  
Trenton Dammann  
Redwood Falls City Attorney  
P.O. Box 526  
Redwood Falls, MN 56283  
Phone: (507) 616-7400  
Atty. Reg. #0396869

Steven and Janelle Medrud  
1990 Old North Road  
Redwood Falls, MN 56283

September 24, 2025

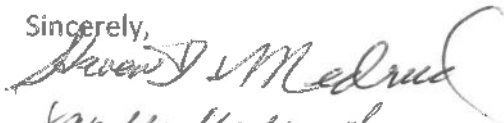
City of Redwood Falls  
333 S. Washington Street  
Redwood Falls, MN 56283

RE: Petition for Annexation

Redwood Falls City Council,

We are the owners of a real property lot located at 1990 Old North Road, depicted and described in the attached survey as Tract "A." We hereby request the City Council annex this property into the City of Redwood Falls. The reason for the annexation is to finalize the modification of municipal boundary lines of the homesteaded property after a section of the former parcel was removed from city limits through a previous detachment.

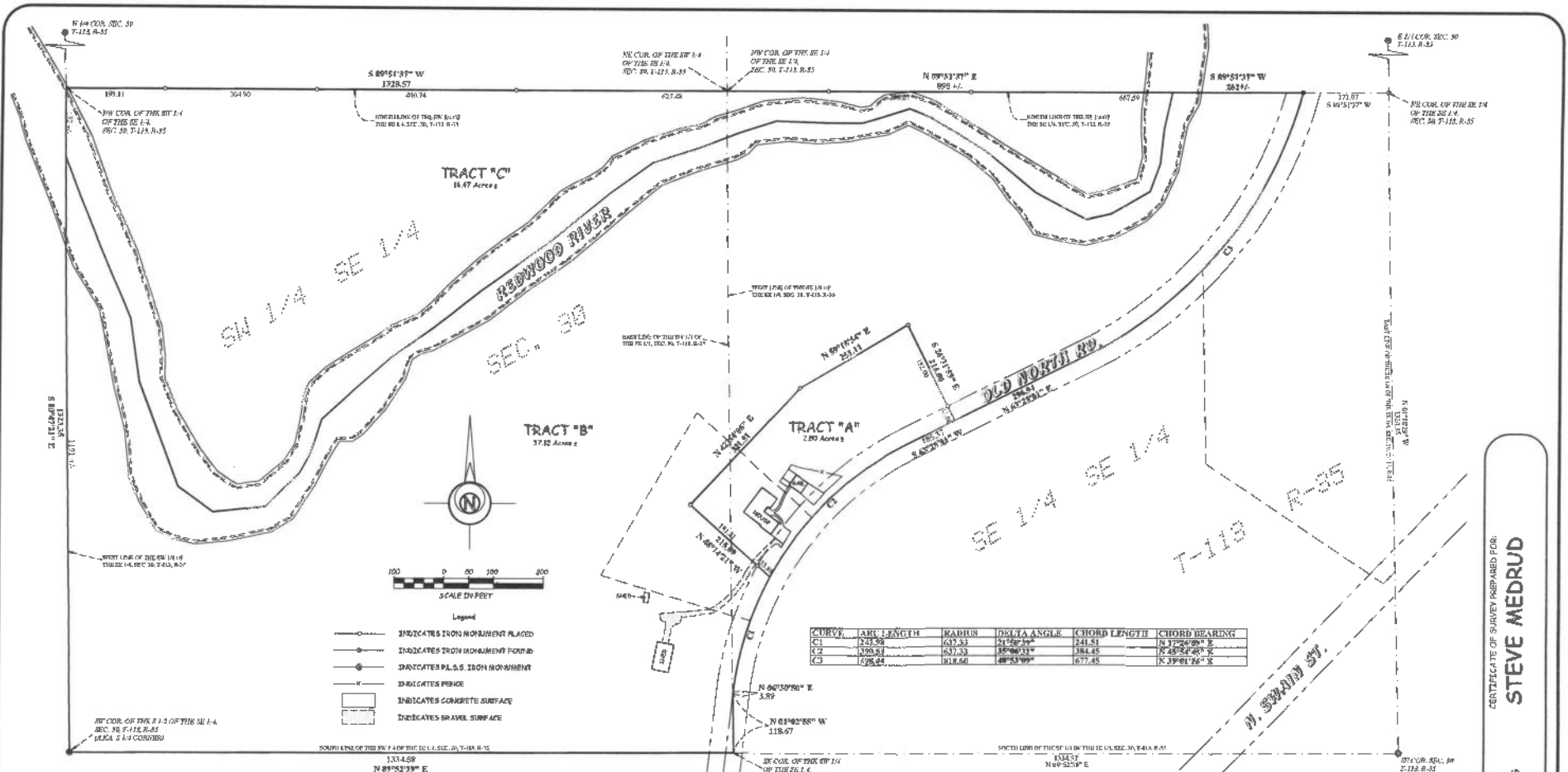
Sincerely,



9/24/2025



Steven and Janelle Medrud



**LEGAL DESCRIPTION**

**Tract "A"**  
That part of the South Half (S 1/2) of the Southeast Quarter (SE 1/4) of Section 30, Township 113, Range 35, Redwood County, Minnesota, described as follows: Commencing at the Southeast corner of the Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) of said Section 30; thence on a bearing of N 01°02'33" W along the East line of said S 1/2 of the SE 1/4, a distance of 118.67 feet to the centerline of Old North Road; thence on a bearing of N 06°39'50" E, along said center line, 3.89 feet; thence northerly, 242.98 feet along said center line, along a tangent curve, concave to the northeast, having a radius of 637.53 feet and a central angle of 21°50'39" to the point of beginning of the tract herein described; thence on a bearing of N 42°54'06" E, 321.51 feet; thence on a bearing of N 59°18'54" E, 151.11 feet; thence on a bearing of E 26°31'59" E, 215.00 feet to the center line of Old North Road; thence on a bearing of N 63°28'01" E, along said center line, 296.94 feet; thence northerly, 698.44 feet, along said center line, along a tangent curve, having a radius of 818.66 feet and a central angle of 48°53'09" to its intersection with the North line of said S 1/2 of the SE 1/4; thence on a bearing of S 89°31'37" W along the North line of said S 1/2 of the SE 1/4, a distance of 242 feet to its intersection with the center line of the Redwood River; thence southerly, northerly, easterly, and westerly along the center line of said Redwood River to its intersection with the West line of said S 1/2 of the SE 1/4; thence on a bearing of E 00°47'21" E along the West line of said S 1/2 of the SE 1/4, a distance of 1191 feet more or less to the Southwest corner of said S 1/2 of the SE 1/4; thence on a bearing of N 89°52'39" E along the South line of said S 1/2 of the SE 1/4, a distance of 1334.58 feet to the point of beginning.

**LEGAL DESCRIPTION**

**Tract "B"**  
That part of the South Half (S 1/2) of the Southeast Quarter (SE 1/4) of Section 30, Township 113, Range 35, Redwood County, Minnesota, described as follows: Beginning at the Southwest corner of the Southeast Quarter (SE 1/4) of said Section 30; thence on a bearing of N 01°02'33" W along the East line of said S 1/2 of the SE 1/4, a distance of 118.67 feet to the centerline of Old North Road; thence on a bearing of N 06°39'50" E, along said center line, 3.89 feet; thence northerly, 242.98 feet along said center line, along a tangent curve, concave to the northeast, having a radius of 637.53 feet and a central angle of 21°50'39" to the point of beginning of the tract herein described; thence on a bearing of N 42°54'06" E, 321.51 feet; thence on a bearing of N 59°18'54" E, 151.11 feet; thence on a bearing of E 26°31'59" E, 215.00 feet to the center line of Old North Road; thence on a bearing of N 63°28'01" E, along said center line, 296.94 feet; thence northerly, 698.44 feet, along said center line, along a tangent curve, having a radius of 818.66 feet and a central angle of 48°53'09" to its intersection with the North line of said S 1/2 of the SE 1/4; thence on a bearing of S 89°31'37" W along the North line of said S 1/2 of the SE 1/4, a distance of 242 feet to its intersection with the center line of the Redwood River; thence southerly, northerly, easterly, and westerly along the center line of said Redwood River to its intersection with the West line of said S 1/2 of the SE 1/4; thence on a bearing of E 00°47'21" E along the West line of said S 1/2 of the SE 1/4, a distance of 1191 feet more or less to the Southwest corner of said S 1/2 of the SE 1/4; thence on a bearing of N 89°52'39" E along the South line of said S 1/2 of the SE 1/4, a distance of 1334.58 feet to the point of beginning.

**LEGAL DESCRIPTION**

**Tract "C"**  
That part of the South Half (S 1/2) of the Southeast Quarter (SE 1/4) of Section 30, Township 113, Range 35, Redwood County, Minnesota, lying northerly of the center of the Redwood River.

**NOTE:** THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

1004 2nd ST. SE 340 CHAPEL 1-111 RD. 1250 HWY 15 SOUTH  
WILLMAR, MN 56201 COLD SPRING, MN 56320 HALTCRENSON, MN 55350  
PH. 320-235-0012 PH. 320-445-5905 PH. 320-234-1223

CERTIFICATE OF SURVEY PREPARED BY:  
**O'MALLEY & KRON**  
LAND SURVEYORS, INC.

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR IN THE STATE OF MINNESOTA.  
DEANAMON C. O'MALLEY  
MINNESOTA REGISTRATION NO. 42160  
DATE: 08-15-2025

SHEET 1 OF 1

CERTIFICATE OF SURVEY PREPARED FOR:  
**STEVE MEDRUD**  
JOB NO: 2025-501  
FILE NAME: 2025-501.DWG  
LOCATION: 3D-113-35

**Meeting Date: October 7, 2025**  
**AGENDA RECOMMENDATION**

**Agenda Item:** Resolution 64 of 2025 requesting acceptance of the proposal for the City of Redwood Falls to renew Life and Long-Term Disability Insurance. (See attached Renewal Letters from National Insurance Services).

**Long Term Disability Renewal:**

Our LTD Rates have remained **unchanged** since 2023 at \$.032 per \$100 of covered payroll. The City participates in the formal bid conducted every five years by National Insurance Services. Based on this bid for 2025, Madison National Life Ins. Co. has provided lower rates for our LTD Ins., and we are looking at a decrease in rate to \$.0.288 per \$100 of covered payroll. This decrease in premium will begin January 1, 2026, and will remain for 36 months continuing through December 31, 2028.

**Long Term Disability - Impact - Decrease**

Premium Rates:

|                      | Current Rates                             | Renewal Rates                             |
|----------------------|---|---|
| Coverage             | Monthly rate per \$100 of covered payroll | Monthly rate per \$100 of covered payroll |
| Long Term Disability | \$0.320                                   | \$0.288                                   |

**MN Life Insurance – Life Policy No. 29239**

The City participates in the formal bid conducted every five years by National Ins.Services. Based on this bid, MN Life Ins. Co. has provided lower rates for our group Life Ins. coverage. MN Life has reviewed our group demographics and based on this information our Basic Life Rate or City provided rate will remain the same at \$.130 per \$1000 per month. Our AD&D will also remain unchanged at .02 per \$1000 per month. These rates will take effect on January 1, 2026, and Minnesota Life has confirmed that these rates will enter year one on January 1, 2026, of a three-year rate guarantee continuing through December 31, 2028.

The supplemental employee, spouse, and child life rates will remain unchanged effective on January 1, 2026. The following rate schedule will apply:

**Rate Information:**

| Age:<br>(Employee or Spouse)                          | <35   | 35-39 | 40-44 | 45-49 | 50-54 | 55-59 | 60-64 | 65-69  | 70-74  |
|---|-------|-------|-------|-------|-------|-------|-------|--------|--------|
| <b>Cost per month/\$1000</b><br>(includes \$.02 AD&D) | \$.06 | \$.10 | \$.12 | \$.17 | \$.25 | \$.45 | \$.68 | \$1.29 | \$2.08 |

Monthly Child Life Rate remains the same at:  
 \$1.30 per \$10,000 or \$1.95 per \$15,000 These are guaranteed issue limits.

**Supplemental Life Guarantee Issue for Employee**

The guaranteed issue limit will remain at \$150,000 for newly eligible employees, \$25,000 for spousal coverage and all child coverage is guaranteed.

**Recommendation/Action Requested:** Staff recommend that the City Council approve the Renewal of Life and Long-Term Disability Insurances effective 1/1/2026. Staff see these changes as beneficial to all involved.

**RESOLUTION NO. 64 OF 2025**

**A RESOLUTION SETTING AND ADOPTING THE 2026 CONTRACT RENEWAL OF GROUP LONG TERM DISABILITY AND LIFE INSURANCE AND THE EMPLOYER'S SHARE OF PREMIUM FOR LONG TERM DISABILITY AND LIFE INSURANCE COVERAGE**

**WHEREAS**, per Section 21.2 and 21.3 of the Redwood Falls City Personnel Policy, the policy of the City of Redwood Falls is to provide group disability and life insurance amounts pursuant to the employer-selected plan; and

**WHEREAS**, the City of Redwood Falls is conscious of the rising cost of insurance for both the employer and employee and makes every effort possible to do what is in the best interests for both groups in determining basic life and long-term disability insurance coverage; and

**WHEREAS**, The City participates in a formal bid process conducted every five years by National Insurance Services. Based on this bid for 2025, Madison National Life Ins. Co. has provided lower rates for Long-Term Disability insurance, and MN Life Ins. Co. has provided lower rates for the City's group Life Ins. Coverage as part of the proposed renewal agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, AS FOLLOWS:**

1. The proposed agreement renewing the City's Long-Term Disability & Life insurance contract with Madison National Life Insurance Company and MN Life effective January 1, 2026, for 36 months is approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The agreement described above shall be maintained and insured as allowed by law.

**BE IT FURTHER RESOLVED** that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls this 7<sup>th</sup> day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

(City Seal)

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me this  
7<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Notary Public





## RATE CONFIRMATION

1. Policyholder: City of Redwood Falls
2. Policy Number(s): 29239
3. Insurance Product(s): Basic Term Life and AD&D, Employee and Spouse Supplemental Term Life and AD&D, Child Life, Dependent Term Life Package
4. The insurance rates included in this rate confirmation include compensation as outlined in the Compensation Notice & Disclosure Statement.
5. Underwriting company: Minnesota Life Insurance Company
6. Rate Coverage Period: January 1, 2026 – December 31, 2028

### Premium Rates:

| Coverage                               | Current Rates              |             | Renewal Rates              |             |
|--|----------------------------|-------------|----------------------------|-------------|
|  | Rate per \$1,000 per month |             | Rate per \$1,000 per month |             |
| Basic Active Life                      | \$0.130                    |             | \$0.130                    |             |
| Basic Active AD&D                      | \$0.020                    |             | \$0.020                    |             |
| Employee and Spouse Supplemental Life* | <b>Age</b>                 | <b>Rate</b> | <b>Age</b>                 | <b>Rate</b> |
|  | Under 25                   | \$0.040     | Under 25                   | \$0.040     |
|  | 25 – 29                    | \$0.040     | 25 – 29                    | \$0.040     |
|  | 30 – 34                    | \$0.040     | 30 – 34                    | \$0.040     |
|  | 35 – 39                    | \$0.080     | 35 – 39                    | \$0.080     |
|  | 40 – 44                    | \$0.100     | 40 – 44                    | \$0.100     |
|  | 45 – 49                    | \$0.150     | 45 – 49                    | \$0.150     |
|  | 50 – 54                    | \$0.230     | 50 – 54                    | \$0.230     |
|  | 55 – 59                    | \$0.430     | 55 – 59                    | \$0.430     |
|  | 60 – 64                    | \$0.660     | 60 – 64                    | \$0.660     |
|  | 65 – 69                    | \$1.270     | 65 – 69                    | \$1.270     |
|  | 70 – 74                    | \$2.060     | 70 – 74                    | \$2.060     |
| 75**                                   | \$2.060                    | 75**        | \$2.060                    |             |
| Employee and Spouse Supplemental AD&D  | \$0.020                    |             | \$0.020                    |             |
| Dependent Term Life Package            | \$1.160 per unit           |             | \$1.160 per unit           |             |
| Child Life                             | \$0.130                    |             | \$0.130                    |             |

\*Please note, supplemental life rates do not include AD&D

\*\*Rates increase beyond age 75 and will be provided upon request.

**Securian Financial Group**

By   
Kyle Strese

Date September 8, 2025

Title 2nd Vice President and Actuary

**ACKNOWLEDGEMENT BY AUTHORIZED REPRESENTATIVE OF POLICYHOLDER**

This document confirms that the rates stated above are the agreed upon rates for the specified policy numbers. These rates will be charged for coverage amounts effective during the Rate Coverage Period listed above. This renewal offer is subject to the current terms and conditions of the policies covering employees and their dependents. Minnesota Life reserves the right to adjust the rates at any time in the event of plan design changes, modifications to the definition of eligible employees, or significant demographic changes in the group. We define significant changes to mean a change in the volume within a coverage or across coverages of more than 15%. Actives and retirees are considered independent coverages. The baseline for calculating the total change in volume will be the volume provided in the 2026 renewal census.

By 

Date 9-26-25

Title City Administrator

**Madison National  
Life Insurance Company**

**RATE CONFIRMATION**

1. Policyholder: City of Redwood Falls
2. Group Number: 32891
3. Insurance Product: Long Term Disability
4. Rate Coverage Period: January 1, 2026 – December 31, 2028

**Long Term Disability**

Premium Rates:

|                      | <b>Current Rates</b>                             | <b>Renewal Rates</b>                             |
|----------------------|--|--|
| <b>Coverage</b>      | <b>Monthly rate per \$100 of covered payroll</b> | <b>Monthly rate per \$100 of covered payroll</b> |
| Long Term Disability | \$0.320  | \$0.288  |



## AGENDA RECOMMENDATION

**Meeting Date:** October 7, 2025

**Agenda Item:** Employee Health Insurance Plan Amendment

**Recommendation/Action Requested:** Staff recommends approval of the proposed family health insurance cost split for fiscal years 2026 and 2027.

**Summary/Overview:** The City currently offers two employee health insurance plan options: single coverage and family coverage. The Health Insurance Committee suggested expanding the available plan options to include two additional options: employee plus spouse and employee plus children.

The addition of these two new plan options allows for significant savings for all coverage tiers except family coverage. To take advantage of the savings without burdening employees who are on the family plan, staff propose adjusting the employer/employee cost share for family coverage from the current 80/20 split to an 82/18 split. This adjustment results in lower costs for all employees compared to 2026 rates under the current plan structure. In addition, the City would also see an estimated savings of \$85,000 based on current enrollment data.

Staff recommends approval of the updated 82% employer / 18% employee cost split for family health insurance coverage. This would be effective January 1, 2026, and remain in place through December 31, 2027, aligning with the expiration of current union contracts.

**Attachments:** Health Insurance Premium Cost Split Comparison

**EMPLOYEE COSTS**

**Employee per paycheck deduction HSA**

|                                   | Single  | Employee + Spouse | Employee + Children | Employee + Family |
|-----------------------------------|---------|-------------------|---------------------|-------------------|
| <b>2026 Employee Cost</b>         | \$57.81 | \$277.13          | \$277.13            | \$277.13          |
| <b>2026 Tiered Current Split</b>  | \$36.56 | \$146.24          | \$212.78            | \$304.18          |
| <b>% Change from 2026</b>         | -36.8%  | -47.2%            | -23.2%              | <b>9.8%</b>       |
| <b>2026 Tiered Proposed Split</b> | \$36.56 | \$146.24          | \$212.78            | \$273.76          |
| <b>% Change from 2026</b>         | -36.8%  | -47.2%            | -23.2%              | <b>-1.2%</b>      |

**Employee per paycheck deduction HRA**

|                                   | Single  | Employee + Spouse | Employee + Children | Employee + Family |
|-----------------------------------|---------|-------------------|---------------------|-------------------|
| <b>2026 Employee Cost</b>         | \$63.99 | \$320.69          | \$320.69            | \$320.69          |
| <b>% Change from 2026</b>         | 4.8%    | 4.6%              | 4.6%                | 4.6%              |
| <b>2026 Tiered Current Split</b>  | \$42.07 | \$185.63          | \$254.29            | \$348.60          |
| <b>% Change from 2026</b>         | -34.3%  | -42.1%            | -20.7%              | <b>8.7%</b>       |
| <b>2026 Tiered Proposed Split</b> | \$42.07 | \$185.63          | \$254.29            | \$313.74          |
| <b>% Change from 2026</b>         | -34.3%  | -42.1%            | -20.7%              | <b>-2.2%</b>      |

|                     | Current Split | Proposed Split |
|---------------------|---------------|----------------|
| Employee            | 90/10         | 90/10          |
| Employee + Spouse   | 80/20         | 80/20          |
| Employee + Children | 80/20         | 80/20          |
| Employee + Family   | <b>80/20</b>  | <b>82/18</b>   |

**Meeting Date: October 7, 2025**

**AGENDA RECOMMENDATION**

**Agenda Item:** Resolution No. 65 Health Insurance Renewal and Employee Share of Premiums

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, the Resolution needs to be approved by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview: Staff** and the Insurance Committee worked with the City’s Insurance Broker, Jenny Van Denise, from Gallagher Insurance Consulting this year to review Health Insurance options for the employees of the City of Redwood Falls.

The Insurance Committee and City Staff worked with Jenny to obtain Group Health Insurance proposals for 2026 for both the HRA and an HSA plan. Jenny renegotiated with our current health insurance provider United Healthcare. At the time of renewal, the City was running a 57.1% loss ratio with UHC and received the following bid.

The 2026 renewal bid from United Healthcare of our current group health plan coverage at an increase of 5.4% in premiums for the HRA and HSA plans. This proposal maintains the same coverages provided in 2025. The lower premium for the HSA allows for the City contribution to the employees HSA.

A benefit enhancement that we are offering employees for 2026 is a four-tiered coverage model which offers a wider range of options that better aligns with different family needs and financial situations. This change was discussed at renewal time with the insurance committee that consists of employees from several departments. It was also a question many new hires asked about during benefit discussions. To help with employee retention and with recruitment during insurance renewal staff and Gallagher sought this tiered approach with UHC. The tiered breakdown results are as follows:

Previously we offered single and family coverage options only and the contribution splits were as shown below:  
In 2025, employer/employee contributions were single 90/10 and family 80/20.

For 2026 with the tiered approach staff calculated the employer/employee contributions, referenced in the table below:

| <u>TIER</u>       | <u>SPLIT</u> | <u>TIER</u>         | <u>SPLIT</u> |
|-------------------|--------------|---------------------|--------------|
| Employee          | 90/10        | Employee + Children | 80/20        |
| Employee + Spouse | 80/20        | Employee + Family   | 82/18        |

Staff recommend accepting the renewal of our current group health plan with United Healthcare for 2026 at an increase of 5.4%. Please see the table below for employee/employer costs and self-funding.

## 2026 Health Insurance Premiums

| Employee             |                             | Per Paycheck (24) | Per Month  | Total Yearly Cost |
|----------------------|-----------------------------|-------------------|------------|-------------------|
| <b>UHC - \$5,000</b> | Health Premium              |                   | \$731.21   | \$8,774.52        |
|                      | Total Premium               |                   | \$731.21   | \$8,774.52        |
|                      | City HSA Cont.              | \$49.55           | \$99.09    | \$1,189.08        |
|                      | Employee 10%                | \$36.56           | \$73.12    | \$877.45          |
|                      | Employer 90%                | \$329.04          | \$658.09   | \$7,897.07        |
|                      | <b>Total Employer Cost:</b> |                   | \$757.18   | \$9,086.15        |
| <b>UHC - HRA</b>     | Health Premium              |                   | \$754.46   | \$9,053.52        |
|                      | Self-Funding                |                   | \$86.85    | \$1,042.20        |
|                      | Total Premium               |                   | \$841.31   | \$10,095.72       |
|                      | Employee 10%                | \$42.07           | \$84.13    | \$1,009.57        |
|                      | Employer 90%                | \$378.59          | \$757.18   | \$9,086.15        |
|                      | <b>Total Employer Cost:</b> |                   | \$757.18   | \$9,086.15        |
| Employee + Spouse    |                             | Per Paycheck (24) | Per Month  | Total Yearly Cost |
| <b>UHC - \$5,000</b> | Health Premium              |                   | \$1,462.42 | \$17,549.04       |
|                      | Total Premium               |                   | \$1,462.42 | \$17,549.04       |
|                      | City HSA Cont.              | \$157.56          | \$315.12   | \$3,781.44        |
|                      | Employee 20%                | \$146.24          | \$292.48   | \$3,509.81        |
|                      | Employer 80%                | \$584.97          | \$1,169.94 | \$14,039.23       |
|                      | <b>Total Employer Cost:</b> |                   | \$1,485.06 | \$17,820.67       |
| <b>UHC - HRA</b>     | Health Premium              |                   | \$1,508.92 | \$18,107.04       |
|                      | Self-Funding                |                   | \$347.40   | \$4,168.80        |
|                      | Total Premium               |                   | \$1,856.32 | \$22,275.84       |
|                      | Employee 20%                | \$185.63          | \$371.26   | \$4,455.17        |
|                      | Employer 80%                | \$742.53          | \$1,485.06 | \$17,820.67       |
|                      | <b>Total Employer Cost:</b> |                   | \$1,485.06 | \$17,820.67       |
| Employee + Family    |                             | Per Paycheck (24) | Per Month  | Total Yearly Cost |
| <b>UHC \$5,000</b>   | Health Premium              |                   | \$3,041.83 | \$36,501.96       |
|                      | Total Premium               |                   | \$3,041.83 | \$36,501.96       |
|                      | City HSA Cont.              | \$182.09          | \$364.18   | \$4,370.14        |
|                      | Employee 18%                | \$273.76          | \$547.53   | \$6,570.35        |
|                      | Employer 82%                | \$1,247.15        | \$2,494.30 | \$29,931.61       |
|                      | <b>Total Employer Cost:</b> |                   | \$2,858.48 | \$34,301.75       |
| <b>UHC - HRA</b>     | Health Premium              |                   | \$3,138.55 | \$37,662.60       |
|                      | Self-Funding                |                   | \$347.40   | \$4,168.80        |
|                      | Total Premium               |                   | \$3,485.95 | \$41,831.40       |
|                      | Employee 18%                | \$313.74          | \$627.47   | \$7,529.65        |
|                      | Employer 82%                | \$1,429.24        | \$2,858.48 | \$34,301.75       |
|                      | <b>Total Employer Cost:</b> |                   | \$2,858.48 | \$34,301.75       |

Continued on next page

**2026 Health Insurance Premiums- Continued**

| <b>Employee+Children</b> |                             | <b>Per Paycheck (24)</b> | <b>Per Month</b> | <b>Total Yearly Cost</b> |
|--------------------------|-----------------------------|--------------------------|------------------|--------------------------|
| <b>UHC - \$5,000</b>     | Health Premium              |                          | \$2,127.82       | \$25,533.84              |
|                          | <b>Total Premium</b>        |                          | \$2,127.82       | \$25,533.84              |
|                          | City HSA Cont.              | \$166.02                 | \$332.05         | \$3,984.58               |
|                          | Employee 20%                | \$212.78                 | \$425.56         | \$5,106.77               |
|                          | Employer 80%                | \$851.13                 | \$1,702.26       | \$20,427.07              |
|                          | <b>Total Employer Cost:</b> |                          | \$2,034.30       | \$24,411.65              |
| <b>UHC - HRA</b>         | Health Premium              |                          | \$2,195.48       | \$26,345.76              |
|                          | Self-Funding                |                          | \$347.40         | \$4,168.80               |
|                          | <b>Total Premium</b>        |                          | \$2,542.88       | \$30,514.56              |
|                          | Employee 20%                | \$254.29                 | \$508.58         | \$6,102.91               |
|                          | Employer 80%                | \$1,017.15               | \$2,034.30       | \$24,411.65              |
|                          | <b>Total Employer Cost:</b> |                          | \$2,034.30       | \$24,411.65              |

**RESOLUTION NO. 65 OF 2025**

**A RESOLUTION SETTING AND ADOPTING THE 2026 CONTRACT RENEWAL OF GROUP HEALTH INSURANCE AND THE EMPLOYER'S SHARE OF PREMIUM FOR HEALTH INSURANCE COVERAGE**

**WHEREAS**, per Section 21.1 of the Redwood Falls City Personnel Policy, the City is to pay a portion of the premium of hospital medical expenses and major medical insurances for single and family coverage, and is viewed as a negotiable item depending on total premium costs; and

**WHEREAS**, the City of Redwood Falls is conscious of the rising cost of insurance for both the employer and employee and makes every effort possible to do what is in the best interest for both groups in determining health insurance coverage; and

**WHEREAS**, City Staff worked with the City's Insurance Broker, Jenny Van Denise, from Gallagher Insurance Consulting to obtain Group Health Insurance proposals for 2026. The 2026 renewal bid from United Healthcare of our current group health plan coverage at an increase of 5.4% in premiums for the HRA and HSA plans. This proposal maintains the same coverages provided in 2025. The lower premium for the HSA allows for the City contribution to the employees HAS; and

**WHEREAS**, the renewal bid includes a benefit enhancement that will offer employees a four-tiered coverage model providing a wider range of options that better aligns with different family needs and financial situations; and

**WHEREAS**, the city previously offered Single and Family coverage options only and the contribution splits were, employer/employee - single 90/10 and family 80/20. For 2026 with the tiered approach staff calculated the employer/employee contributions, referenced as follows, Single 90/10, Employee+Spouse 80/20, Employee+Children 80/20, Employee+Family 82/18.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, AS FOLLOWS:**

1. The proposed agreement renewing the City's current group health insurance contract with United Healthcare for 2026 is approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The agreement described above shall be maintained and insured as allowed by law.

**BE IT FURTHER RESOLVED** that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls this 7th day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

(City Seal)

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me this  
7<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Notary Public

**Meeting Date: October 7, 2025**

**AGENDA RECOMMENDATION**

**Agenda Item:** Resolution No. 66 of 2025

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** This 2-year contract is for the MNDOT Maintenance and Operation funding for the Redwood Falls Municipal Airport. The contract is for \$39,862.09 per fiscal year totaling \$79,724.18. All eligible costs will be reimbursed on a quarterly basis as described under §4.1.2 FY Obligations.

**Attachments:** Resolution No. 66 of 2025  
MNDOT Agreement No. 1060361

**RESOLUTION NO. 66 OF 2025**

**AUTHORIZATION TO EXECUTE  
MINNESOTA DEPARTMENT OF TRANSPORTATION  
AIRPORT MAINTENANCE AND OPERATION GRANT CONTRACT**

WHEREAS, the City of Redwood Falls is resolved to the following: That the State of Minnesota Agreement No. 1060361, "Grant Agreement for Airport Maintenance and Operation", at the Redwood Falls Municipal Airport is accepted.

FURTHER, that the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Redwood Falls.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls on this 7th day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

\_\_\_\_\_  
Tom Quackenbush  
Mayor

(City Seal)

**CERTIFICATION**

STATE OF MINNESOTA

COUNTY OF REDWOOD

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the City of Redwood Falls at an authorized meeting held on the 7th day of October 2025, as shown by the minutes of the meeting in my possession.

\_\_\_\_\_  
Keith Muetzel  
City Administrator

Subscribed and sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_, 2025.

(Corporate Seal)

\_\_\_\_\_  
Notary Public

**STATE OF MINNESOTA  
STATE AIRPORTS FUND  
AIRPORT MAINTENANCE AND OPERATIONS GRANT AGREEMENT**

**State Project Number (S.P.):** A6401-MO26  
**State Project Number (S.P.):** A6401-MO27

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation (“State”) and City of Redwood Falls, 333 South Washington Street, Post Office Box 526, Redwood Falls, MN 56283 acting through its City Council (“Grantee”) (“Agreement”).

## **RECITALS**

---

1. Minnesota Statutes §§360.015 and 360.305 authorize the State to provide financial assistance to airports for maintenance and operations activities.
2. Grantee owns, operates, or controls an airport (“Airport”) in the state system, and desires financial assistance from the State for maintenance and operations activities for State Fiscal Year 2026 and State Fiscal Year 2027.
3. Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of the State.

## **AGREEMENT TERMS**

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### **1. Term of Agreement and Survival of Terms**

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all required signatures under Minnesota Statutes §16B.98, subdivision 5, whichever is later. As required by Minnesota Statutes §16B.98 Subd. 7, no payments will be made to Grantee until this Agreement is fully executed.
- 1.2. **Expiration Date.** This Agreement will expire on June 30, 2027.
- 1.3. **Survival of Terms.** All clauses which impose obligations continuing in their nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, but not limited to, the following clauses: Indemnification; State Audits; Government Data Practices; Governing Law, Jurisdiction and Venue; and Data Disclosure.

### **2. Grantee’s Duties**

- 2.1. **Airport Use.** In accordance with Minnesota Statutes §360.305, subd. 4, Grantee must operate and maintain the Airport, for the use and benefit of the public, in a safe, serviceable manner for aeronautical purposes only for a period of one (1) year from the date Grantee receives final reimbursement under this Agreement.
- 2.2. **Grounds Maintenance.** Grantee will keep the runway and the area around the lights at the Airport mowed and plowed. The grass must be mowed at least seven (7) feet beyond the lights and must not exceed six (6) inches in height on the landing area. The areas around any navigational aids must be sufficiently mowed and plowed to keep the area clear for vehicle access. If the Airport remains operational during the winter months, Grantee will keep at least one runway, associated taxiway, and apron area cleared of snow and ice to the same priority as arterial roads. Snowbanks must be limited in height so that aircraft wings, engines, and propellers will clear them. Landing strip markers and/or lights must remain visible.

- 2.3. **Periodic Paint Striping.** If the State contracts for the periodic paint striping of the Airport's runways and taxiways during the term of this Agreement, Grantee will cooperate with the marking operation. Grantee must coordinate seal coat pavement maintenance projects with the State to maximize the pavement marking life.
- 2.4. **Inspections.** Grantee will allow a representative of the State's Office of Aeronautics access to any area of the Airport necessary for the purpose of periodic inspections.
- 2.5. **Third-Party Contracting.** Grantee will comply with all applicable local, state, or federal laws, regulations, policies and procedures in the procurement of goods and services funded in whole or in part under this Agreement.

### 3. Grantee's Assurances

- 3.1. Grantee represents and warrants that Grantee has established a zoning authority for the Airport, and such authority has completed, or is in the process of and will complete, with due diligence, an airport zoning ordinance in accordance with Minnesota Statutes §§360.061 to 360.074.
- 3.2. Grantee will comply with all required grants management policies and procedures set forth in Minnesota Statutes §16B.97 subd. 4(a)(1).

### 4. Consideration and Payment

- 4.1. **Consideration.** State will pay for all eligible maintenance and operations costs incurred by Grantee under this Agreement as follows:
  - 4.1.1. **Basis.** Grantee will be reimbursed for 75% of all eligible maintenance and operations costs not reimbursed by any other source. Eligible maintenance and operations costs will be determined at the sole discretion of State's Authorized Representative or their designee according to the State's Funding Eligibility Guidance, which is available at: <https://www.dot.state.mn.us/aero/airportdevelopment/fundingandgrants.html>
  - 4.1.2. **Fiscal Year Obligations.** State has currently obligated \$39,862.09 in each state fiscal year to reimburse 75% of eligible costs incurred by Grantee during each fiscal year and will be capped at this amount for each fiscal year. Any funding granted but not requested for reimbursement within the first fiscal year will not roll over into the second fiscal year.
  - 4.1.3. **Total Obligation.** The State's total obligation for all compensation and reimbursements to Grantee under this Agreement will not exceed \$79,724.18 (reflecting state fiscal years 2026 and 2027 combined obligations).
- 4.2. **Payment.**
  - 4.2.1. **Invoices.** Grantee must submit detailed reimbursement requests for its eligible costs to the State's Authorized Representative on a quarterly basis or as otherwise directed by State's Authorized Representative. Invoices for expenses incurred after grant funds were encumbered by the State, but before the Effective Date of this Agreement, may not be submitted for reimbursement until after the Effective Date of this Agreement. The State's Office of Aeronautics will supply the reimbursement request forms that Grantee must submit. Reimbursement requests must be submitted according to the following schedule:
    - Quarter 1 (Jul. 1<sup>st</sup> – Sept. 30<sup>th</sup>): **On or after October 1, and no later than November 15;**
    - Quarter 2 (Oct. 1<sup>st</sup> – Dec. 31<sup>st</sup>): **On or after January 1, and no later than February 15;**
    - Quarter 3 (Jan. 1<sup>st</sup> – Mar. 31<sup>st</sup>): **On or after April 1, and no later than May 15;** and
    - Quarter 4 (Apr. 1<sup>st</sup> – Jun. 30<sup>th</sup>): **On or after July 1, and no later than August 15.**

The State may reject any costs submitted for reimbursement that the State determines, in its sole discretion, are not eligible maintenance and operations expenses. Any invoices not received by the State's Authorized Representative by December 31<sup>st</sup> of the fiscal year in which the expenses were incurred will be ineligible for reimbursement and rejected.

- 4.2.2. **All Invoices Subject to Audit.** All invoices are subject to audit, at the State’s discretion.
- 4.2.3. **Progress Reports.** The State may, at its sole discretion, require Grantee to submit quarterly progress reports in addition to its invoices. If so requested, the State will provide a progress report form for Grantee’s completion and submittal with its invoices.
- 4.2.4. **The State’s Payment Requirements.** The State will promptly pay all valid obligations under this Agreement as required by Minnesota Statutes §16A.124. The State will make undisputed payments no later than thirty (30) days after receiving Grantee’s invoices and progress reports, if requested by the State, for services performed. If an invoice is incorrect, defective or otherwise improper, the State will notify Grantee within ten (10) days of discovering the error. After the State receives the corrected invoice, State will pay Grantee within thirty (30) days of receipt of such invoice.
- 4.2.5. **Grant Monitoring Visit and Financial Reconciliation.** If the State’s total obligation is greater than \$50,000.00, the State will conduct at least one monitoring visit and financial reconciliation of Grantee’s expenditures. If the State’s total obligation is greater than \$250,000.00, the State will conduct annual monitoring visits and financial reconciliations of Grantee’s expenditures. The State’s Authorized Representative will notify Grantee’s Authorized Representative where and when monitoring visits and financial reconciliations will take place, which state employees and Grantee staff members should be present, as well as which, if any, of Grantee’s contractors or consultants, or their agents, are required to participate. Grantee will be provided at least seven (7) days’ notice prior to monitoring visits and/or financial reconciliations. Following a monitoring visit or financial reconciliation, Grantee will take timely and appropriate action on all deficiencies identified by the State. At least one monitoring visit and one financial reconciliation must be completed prior to final payment being made to Grantee.
- 4.2.6. **Closeout.** The State will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with grant funds will continue following grant closeout.

5. **Conditions of Payment.** All services provided by Grantee under this Agreement must be performed to the State’s satisfaction, as determined at the sole discretion of State’s Authorized Representative and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, including business registration requirements of the Office of the Secretary of State. Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state or local law. In the event the Airport fails to pass any periodic inspection conducted by a representative of the State’s Office of Aeronautics, Grantee will not receive payment under this Agreement until all deficiencies identified by any such inspection have been rectified to the Office of Aeronautics’ satisfaction.

6. **Authorized Representatives**

6.1. **State’s Authorized Representative.** State’s Authorized Representative will be:

Name/Title: Jenny Bahneman, Grants Specialist Coordinator  
Address: Office of Aeronautics  
395 John Ireland Boulevard, Mail Stop 410  
Saint Paul, Minnesota 55155  
E-Mail: jenny.bahneman@state.mn.us

State’s Authorized Representative or their successor, will monitor Grantee’s performance and has the authority to accept or reject the services provided under this Agreement. If the Grantee’s duties are performed in a satisfactory manner, the State’s Authorized Representative will accept each reimbursement request submitted for payment.

6.2. **Grantee’s Authorized Representative.** Grantee’s Authorized Representative will be:

Name/Title: Jim Doering, Public Works Project Coordinator  
Address: 333 South Washington Street, Post Office Box 526, Redwood Falls, MN 56283

Telephone: (507) 637-5755  
E-Mail: jdoering@ci.redwood-falls.mn.us

If Grantee's Authorized Representative changes at any time during this Agreement, Grantee must immediately notify State.

7. **Assignment; Amendments; Waiver; Agreement Complete; Electronic Records; Certification**
  - 7.1. **Assignment.** Grantee may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
  - 7.2. **Amendments.** An amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
  - 7.3. **Waiver.** If the State fails to enforce any provision of this Agreement, such failure does not waive the provision or the State's right to subsequently enforce it.
  - 7.4. **Agreement Complete.** This Agreement contains all prior negotiations and agreements between the State and Grantee. No other prior understanding regarding this Agreement, whether written or oral, may be used to bind either party.
  - 7.5. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
  - 7.6. **Certification.** By signing this Agreement, Grantee certifies that it is not suspended or debarred from receiving federal or state awards.
8. **Liability and Indemnification.** Each party is responsible for its own acts, omissions, and the results thereof to the extent authorized by law. Minnesota Statutes § 3.736 and other applicable law govern liability of the State. Minnesota Statutes Chapter 466 and other applicable law govern liability of Grantee. Notwithstanding the foregoing, Grantee will indemnify, hold harmless, and defend (to the extent permitted by the Minnesota Attorney General) the State against any claims, causes of actions, damages, costs, and expenses, including reasonable attorneys' fees, arising in connection with the services performed under this Agreement, asserted by, or resulting from the acts or omissions of Grantee's contractors, consultants, agents or any other third parties under the direct control of Grantee.
9. **State Audits.** Under Minnesota Statutes § 16B.98 subd. 8, the books, records, documents, and accounting procedures and practices of Grantee, or those of any other party relevant to this grant Agreement, or transactions resulting from this Agreement, are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six (6) years from the expiration of this Agreement or receipt and approval of all final reports, whichever is later. Grantee will take timely and appropriate action on all deficiencies identified by an audit.
10. **Government Data Practices.** Grantee and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained or disseminated by Grantee under this Agreement. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either Grantee or the State. If Grantee receives a request to release the data referred to herein, Grantee must immediately notify the State and consult with the State as to how Grantee should respond to the request. Grantee's response to the request must comply with applicable law.
11. **Workers' Compensation.** Grantee certifies that it is in compliance with Minnesota Statutes §176.181, subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered state employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of Grantee's employees, as well as any claims made by any third party as a consequence of any act or omission on the part of Grantee's employees are in no way the State's obligation or responsibility.

12. **Governing Law, Jurisdiction and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
13. **Data Disclosure.** Under Minnesota Statutes §270C.65, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number and Minnesota tax identification number, already provided to the State, to federal and state agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.
14. **Termination and Suspension**
- 14.1. **Termination by the State.** The State or Commissioner of Administration may unilaterally terminate this Agreement at any time, with or without cause, upon written notice to Grantee. Upon termination, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 14.2. **Termination for Cause.** The State may immediately terminate this Agreement if the State finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that Grantee has been convicted of a criminal offense relating to a state grant agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
- 14.3. **Termination for Insufficient Funding.** The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature or if funding cannot be continued at a level sufficient to pay for the services contracted for under this Agreement. Termination must be by written or fax notice to Grantee. The State is not obligated to pay for any services that are performed after notice and effective date of termination. However, Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State will provide Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 14.4. **Suspension.** The State may immediately suspend this Agreement in the event of a total or partial government shutdown due to its failure to pass an approved budget by the legal deadline. Work performed by Grantee during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
15. **Fund Use Prohibited.** Grantee will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a state contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent Grantee from utilizing these funds to pay any party who might be disqualified or debarred after Grantee has been awarded funds for the Project. For a list of disqualified or debarred vendors, see [www.mmd.admin.state.mn.us/debarredreport.asp](http://www.mmd.admin.state.mn.us/debarredreport.asp).
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** Grantee will comply with the provisions of Minnesota Statutes §181.59 which requires that every agreement for or on behalf of the State, or any county, city, town, township, school, school district or any other district in the State, for materials, supplies or construction will contain provisions by which Grantee agrees that:
- 16.1. In the hiring of common or skilled labor for the performance of any work under any agreement, or any sub-agreement, no contractor, material supplier, vendor, or other agent of Grantee will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates;

- 16.2. No contractor, material supplier, vendor, or other agent of Grantee will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified herein, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any agreement on account of race, creed or color;
  - 16.3. A violation of this Section is a misdemeanor; and
  - 16.4. Any subsequent violations of this Section may result in the termination of this Agreement and any sub-agreements by the State, or any county, city, town, township, school, school district or other entity or person authorized to enter into agreements for employment, and all money due, or to become due, under this Agreement or any sub-agreements may be forfeited.
17. **Limitation.** Under this Agreement, the State is only responsible for disbursing funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by Grantee; however, Grantee will remain responsible for providing direction to its contractors and consultants and for administering its agreements with such entities. Grantee's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

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**STATE ENCUMBRANCE VERIFICATION**

Individual certifies that funds have been encumbered as required by Minnesota Statutes §16A.15 and §16C.05.\*

By: \_\_\_\_\_

SWIFT Contract (SC) ID No. \_\_\_\_\_

Purchase Order (PO) ID No. \_\_\_\_\_

\*PO staged and to be encumbered with future State fiscal year funds.

**GRANTEE**

Grantee certifies that the appropriate persons have executed this Agreement on behalf of Grantee as required by applicable articles, bylaws, ordinances, or resolutions.

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DEPARTMENT OF TRANSPORTATION**  
(with delegated authority)

By: \_\_\_\_\_

**MnDOT CONTRACT MANAGEMENT**

By: \_\_\_\_\_

**Meeting Date: October 7, 2025**

**AGENDA RECOMMENDATION**

**Agenda Item:** Resolution No. 67 Dental Insurance and Employee Share of Premiums

**Recommendation/Action Requested:** Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, the Resolution needs to be approved by motion in accordance with Chapter 4 of the City Charter.

**Summary/Overview:** Staff worked with the City’s Insurance Broker, Jenny Van Denise, from Gallagher Insurance Consulting to obtain Group Dental Insurance proposals for 2026. Jenny renegotiated with our current dental insurance provider Delta Dental of MN to renew the current contract. Staff recommends accepting the renewal of our current group dental plan with Delta Dental in 2026 at an increase of 5.00% in premiums. This proposal maintains the same coverages provided in 2025. Staff also calculated employee contributions, referenced in the table below, for 2026 with a 5.00% increase in premiums. The proposal is a 100% Employee paid benefit plan for 2026 with the monthly premiums listed below. Staff recommends accepting the Delta Dental Pathfinder 3 Plan for 2026.

**Path Finder3 Dental**

|   |            |
|---|------------|
| Max Annual out of Pocket:   | \$1500     |
| Deductible: Lifetime Deductible – Diagnostic & Preventive Services – Per Person | \$50       |
| Annual Deductible – Per Person/Family   | \$50/\$150 |

| Rates per subscriber per month    | Current Rate(s)                           | Renewal Rate(s)                           |
|-----------------------------------|---|---|
|                                   | January 1, 2025 through December 31, 2025 | January 1, 2026 through December 31, 2026 |
| Subscriber only                   | \$40.27                                   | \$42.28                                   |
| Subscriber and spouse             | \$77.22                                   | \$81.08                                   |
| Subscriber and child(ren)         | \$93.74                                   | \$98.43                                   |
| Subscriber, spouse and child(ren) | \$147.12                                  | \$154.48                                  |

**RESOLUTION NO. 67 OF 2025**

**A RESOLUTION SETTING AND ADOPTING THE 2026 CONTRACT FOR VOLUNTARY GROUP DENTAL INSURANCE AND THE EMPLOYEE'S SHARE OF PREMIUM FOR DENTAL INSURANCE COVERAGE**

**WHEREAS**, The City of Redwood Falls values employees and is committed to providing a competitive employee benefits program; and

**WHEREAS**, the City of Redwood Falls previously established a voluntary employee Group Dental Insurance Program in 2021; and

**WHEREAS**, City Staff worked with the City's Insurance Broker, Jenny Van Denise, from Gallagher Insurance Consulting to obtain Group Dental Insurance proposals for 2026. Ms. Van Denise negotiated with the City's current insurance provider Delta Dental and Staff recommends accepting the Delta Dental Pathfinder 3 Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Redwood Falls that the 2026 employee Group Dental Insurance contract with Delta Dental is approved and that the employees premium increase shall be 5.00% and the employees premium share for coverage shall be 100%.

**PASSED AND ADOPTED** by the City Council of the City of Redwood Falls this 7<sup>th</sup> day of October 2025.

ATTEST:

\_\_\_\_\_  
Keith Muetzel  
City Administrator

(City Seal)

\_\_\_\_\_  
Tom Quackenbush  
Mayor

Subscribed and sworn to before me this  
7<sup>th</sup> day of October 2025.

\_\_\_\_\_  
Notary Public