



**AGENDA FOR
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 2, 2025 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
 - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
 - Council Changes
 - Staff Changes
4. **Approval of Minutes**
 - A. November 18, 2025
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda** (items approved with one motion)
 - A. Approve 2026 Business License Applications
7. **Scheduled Public Hearings**
8. **Old Business**
9. **Regular Agenda**
 - A. Minnesota Paid Leave Policy
 - B. RACC Roof Replacement Project and Authorization to Bid
 - C. Schedule Anywhere Contract Proposal
 - D. Establish 2026 Electric Utilities Rates – Resolution #80
 - E. Establish 2026 Water, Sanitary Sewer, and Storm Sewer Rates – Resolution #81
 - F. 2026 Fee Schedule – Resolution #82
 - G. Airport Hangar Pavement Maintenance – Resolution #83
 - H. 4th Street Improvements – Final Pay Request
10. **Other Items and Communications**
 - A. Council Items
 - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
 - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, NOVEMBER 18, 2025**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, November 18, 2025, at 5:00 p.m.

Roll call indicated Council Members Matt Smith, Denise Kerkhoff, Jim Sandgren, Larry Arentson, and Shannon Guetter were present, constituting a quorum.

Mayor Tom Quackenbush attended via electronic means.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, and Deputy City Clerk Caitlin Kodet. Public Works Project Coordinator Jim Doering was absent.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to approve the November 4, 2025, minutes as presented. Motion passed by unanimous vote.

City Administrator Muetzel introduced Resolution No. 78 of 2025 – Resolution to Approve Submission of the Redwood River Comprehensive Watershed Management Plan.

Mr. Muetzel stated Council approved the Memorandum of Agreement with Redwood-Cottonwood Rivers Control Area (RCRCA) for the development of the One Watershed, One Plan (1W1P) on the Redwood River by Resolution No. 81 of 2023 on December 19, 2023. Planning partners included: Lincoln County and the Soil & Water Conservation District (SWCD), Lyon County and the SWCD, Murray County, Pipestone County and the SWCD, Redwood County and the SWCD, Area II Minnesota River Basins Project Joint Powers Organization, City of Marshall and RCRCA for a total of 13 Local Government Units. The development of the plan provides the foundation for accessing implementation dollars to reduce priority pollutants from reaching the Redwood River. Ultimately, the reduction of those pollutants will help to improve water quality in Lake Redwood and reduce sedimentation rates that will prolong the success of the recent dredging project. Staff recommend approval of Resolution No. 78 which will allow for the submission to the Minnesota Board of Water and Soil Resources for final approval.

A motion was made by Council Member Smith and seconded by Council Member Guetter to waive the reading of Resolution No. 78 of 2025 – Resolution to Approve Submission of the Redwood River Comprehensive Watershed Management Plan. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Kerkhoff to approve Resolution No. 78 of 2025 – Resolution to Approve Submission of the Redwood River Comprehensive Watershed Management Plan. Motion passed by unanimous vote.

City Attorney Dammann introduced Resolution No. 79 of 2025 – Resolution to Adopt a Comprehensive Schedule of Offense and Establish Administrative Penalties.

Mr. Dammann stated Council previously adopted Ordinance 91, Third Series, an ordinance establishing a procedure for adjudicating administrative offenses and providing for a schedule of offenses and administrative penalties. Over the years the Council has supplemented Ordinance 91 with several Resolutions adopting a schedule of offenses and establishing administrative penalties. The last resolution to do so was Resolution No. 34 of 2025.

Mr. Dammann stated given a recent increase in noise complaints, specifically the use of engine retarding brakes within city limits, staff believe a change should be made to the fine amount for violations of Chapter 10.14 – Noise Violations. This change in the fine amount, from \$50 to \$100, will be incorporated into a request to add the ordinance to the MNCIS offense table for City Ordinances, creating a new petty misdemeanor citation at the district court level.

Mr. Dammann further stated given the transitory nature of some of these violations, it appears appropriate to allow officers to cite individuals at the district court level. The Minnesota State Payables List has a \$50 fine listed for violations of MS 169.693, which regulates motor vehicle noise limits, so an increase in the fine amount for Chapter 10.14 will be a departure from the status quo in that regard, but most other violations of Chapter 10 are finable at \$100 as denoted by the text of this resolution.

A motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 79 of 2025 – Resolution to Adopt a Comprehensive Schedule of Offense and Establish Administrative Penalties. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve Resolution No. 79 of 2025 – Resolution to Adopt a Comprehensive Schedule of Offense and Establish Administrative Penalties. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Liquor Store Clerk Position.

Liquor Store Manager Nanette Serbus was present.

Mr. Muetzel stated the pending transfer of Sherri Ahrens-Ness to the Library creates a vacancy for a Liquor Store Clerk position. The vacancy was posted internally, three applications were received, and all applicants were interviewed on November 13. The hiring committee recommend a full-time employment offer to Jessica Nelson. Ms. Nelson has been employed part-time at the Liquor Lodge for four years. Ms. Nelson's anticipated full-time start date is December 8, 2025 with a full-time salary at Pay Grade 1, Step 4 of the 2025 City of Redwood Falls Step Structure.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve the Liquor Store Clerk Position Employment Offer to Jessica Nelson. Motion passed by unanimous vote.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Smith and seconded by Council Member Arentson to adjourn the meeting at 5:27 p.m. Motion passed by unanimous vote.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor



Caitlin Kodet
 Deputy City Clerk
 Phone: 507-616-7400
 Fax: 507-637-2417
 ckodet@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: December 2, 2025

Agenda Item: Business License Renewal Applications

Recommendation/Action Requested: The following establishments have completed the necessary application process for a 2026 license. Therefore, it is recommended that City Council approve the issuance of the following licenses contingent on receiving the updated 2026 certificates of liability insurance as needed:

CIGARETTE AND OTHER TOBACCO PRODUCTS:

- Redwood Falls Municipal Liquor Store dba Liquor Lodge
- Walmart #1865
- Farmers Coop Company of Renville dba Cenex
- The Market at Redwood, LLC
- Casey's Retail Company #2184
- Casey's Retail Company #3277
- Kwik Trip #1203
- Fernelius Enterprises, LLC dba Redwood Falls Golf Club, Inc.
- Redwood Tobacco, Inc.

OFF SALE 3.2 MALT LIQUOR:

- Walmart #1865
- Kwik Trip #1203

ON SALE LIQUOR:

- American Legion Post #38
- Redwood Co VFW Post 2553
- Duffy's South Inc. dba Duffy's Riverside Saloon
- Las Lomas, Inc. dba Plaza Garibaldi
- Fernelius Enterprises, LLC dba Redwood Falls Golf Club, Inc.
- Redwood County Agricultural Society
- The Peart's Bar & Lounge

ON SALE SUNDAY LIQUOR:

- American Legion Post #38
- Duffy's South Inc. dba Duffy's Riverside Saloon
- Las Lomas, Inc. dba Plaza Garibaldi
- Fernelius Enterprises, LLC dba Redwood Falls Golf Club, Inc.
- Redwood County Agricultural Society
- The Peart's Bar & Lounge

SOLID WASTE HAULING - COMMERCIAL:

- West Central Sanitation, Inc.
- Southwest Sanitation, Inc.
- Sweetman Sanitation

SOLID WASTE HAULING - RESIDENTIAL:

- Sweetman Sanitation

THERAPEUTIC MASSAGE:

- Bridge Street Massage – Dakotah Harmoning
- Riverbend Therapeutic Massage – Tammy Torsen

Meeting Date: December 2, 2025

AGENDA RECOMMENDATION

Agenda Item: Minnesota Paid Leave Policy

Recommendation/Action Requested: Approval of the City of Redwood Falls Minnesota Paid Leave Policy

Summary/Overview: Minnesota's paid family and medical leave program, set to take effect on January 1, 2026, will provide up to 12 weeks of paid leave for medical or family reasons, or a combined total of up to 20 weeks per year. The program is funded by the City and the employees through payroll contributions. The City is a participant in Minnesota's Paid Leave program through an approved private insurance carrier Madison National Life Insurance. The premium cost will be split between the City and employees as follows: The City of Redwood Falls will pay 50% of the required premium and employees will pay the other 50% of the cost through payroll deductions. Minnesota Paid Leave (MNPL) provides partial wage replacement and job protection for qualifying leave events.

All employees who meet paid family medical leave eligibility criteria may apply for paid family or medical leave through this private insurance carrier. Employees can use this leave for their own serious health condition, bonding with a new child, caring for a family member with a serious health condition, or for certain situations related to domestic violence, sexual assault, or military deployment.

Staff developed this policy using a sample policy from the League of MN Cities and followed the Minnesota Department of Labor information and Minnesota Statute for MN Paid Family and Medical Leave Section 268B effective May 25, 2023, starting January 1, 2026

Attachments: City of Redwood Falls Minnesota Paid Leave Policy

Minnesota Paid Leave Policy

Overview

The City provides time off to eligible employees who qualify for Minnesota Paid Leave (MNPL) benefits under Minnesota law. The City of Redwood Falls is a participant in the Minnesota's Paid Leave program through an approved private insurance carrier, hereinafter the "Private Plan Administrator." MNPL benefits are funded through premium contributions payable to the Private Plan Administrator. The premium cost will be split between the City and employee as follows: The City of Redwood Falls will pay 50% of the required premium and employees will pay 50% of the premium cost through payroll deductions starting January 1, 2026.

Eligibility

Eligibility determinations for MNPL benefits are made by the Private Plan Administrator under rules set by the State of Minnesota. Generally, to be eligible for MNPL, you must:

- Work at least 50% of the time from a location in Minnesota, including employees who work from home or spend time in other states occasionally.
- Meet the financial eligibility requirements by having earned over a specific amount of wages as defined under Minnesota law at the time of your requested leave. Generally, all jobs count towards this wage requirement, it is not just wages earned at the City.

Benefit Amount

An employee's weekly MNPL benefits are calculated and determined by the Private Plan Administrator.

Eligibility Period

The period for which you are seeking benefits must be based on a single event which causes an employee to be unable to perform the functions of their covered employment for at least seven calendar days due to:

1. Medical Care Related To Pregnancy.
2. Family Caregiving.
3. a Qualifying Exigency/Military.
4. Safety Leave; or
5. a Covered Individual's own Serious Health Condition.

The days must be consecutive, unless the leave is intermittent. The seven-day qualifying event eligibility period under this paragraph is a retroactively payable period, not an unpaid waiting period. Benefits for this seven-day qualifying event eligibility period will be paid retroactively as the "Initial Paid Week." The seven-day qualifying event eligibility period requirement does not apply to leave for the purposes of bonding.

"Initial Paid Week," is the first seven days of a leave, which must be paid and is a payable period for all leave types, except for family leave benefits related to bonding. For bonding there is no waiting period for bonding leave. For intermittent leave, "Initial Paid Week" means seven consecutive or nonconsecutive, or a combination of consecutive and nonconsecutive, calendar days from the effective date of leave, of which only days when leave is taken are payable. The initial week must be paid retroactively after an employee has satisfied the seven-day qualifying event eligibility period. A retroactive payment must be included in the first benefit payment to the employee.

Leave Entitlement and Usage

The Private Plan Administrator may approve MNPL leave for the following conditions in a benefit year:

- Up to 12 weeks of medical leave (for yourself) to take care of yourself for a serious health condition, including pregnancy, childbirth, recovery, or surgery.
- Up to 12 weeks of family leave to:
 - Bond with a child through birth, adoption, or foster placement
 - Care for a family member with a serious health condition
 - Support a military family member called to active duty
 - Receive covered types of care for yourself or a family member because of domestic abuse, sexual assault, or stalking

You can take both types of leave in the same year, but you cannot exceed 20 weeks total within a single benefit year. For example, an employee may be entitled to 12 weeks of family leave to bond with a child and another 8 weeks of medical leave for their serious health condition. Your benefit year starts the first day you take Paid Leave. There is no waiting period for MNPL if you are granted the benefit.

MNPL Intermittent Leave

Employees may apply for intermittent leave, provided the leave is reasonable and appropriate to the needs of the individual requiring care. The minimum increment of leave must be taken in increments consistent with the established policy for use of other forms of leave, so long as such policy permits a minimum increment of at most one calendar day of intermittent leave. An applicant is not permitted to apply for payment for benefits associated with intermittent leave until the applicant has one shift or eight hours non-LELS or ten hours for LELS of accumulated leave time, unless more than 30 calendar days have lapsed since the initial taking of the leave.

A) Eligibility

In addition to the other eligibility requirements under the MN Paid Leave law, employees seeking intermittent leave must have at least eight hours non-LELS of accumulated leave or ten hours for LELS (unless more than 30 days have lapsed since taking the initial leave).

B) Notice

In situations where employees seek MNPL on an intermittent basis, employees must make a reasonable effort to provide written notice to the Human Resources (“HR”) Coordinator of the need for intermittent leave *before* applying for MNPL benefits through the Private Plan Administrator. As part of the notice, employees must provide the City with the following: 1) proposed intermittent leave schedule; and 2) a completed certification from a health care provider identifying the leave as necessary and a reasonable estimate of the frequency and duration and treatment schedule for the leave.

Consistent with other forms of leave provided by the City, employees may take intermittent leave in increments of 15 minutes. If eligible for intermittent leave, the city allows a maximum of 480 hours of intermittent leave in any 12-month period. After reaching the maximum amount of allowed intermittent leave, employees may request continuous MNPL provided the continuous leave does not exceed the maximum amount of MNPL allowed by law.

Definitions

- **Family member** includes:
 - Spouse or partner
 - Child (including biological, adopted, step, or foster children, or a child you raise even if you are not legally related)
 - Parent or person who raised you
 - Sibling
 - Grandchild or grandparent
 - In-laws (including son, daughter, father, or mother)
 - Anyone close to you who depends on you like family, even if not related by blood
- A **serious health condition** means a physical or mental illness, injury, impairment, condition, or substance use disorder. Taking care of yourself for this serious condition may involve evaluation, treatment, inpatient care, recovery, or not being able to perform regular work, attend school, or do regular daily activities. This includes childbirth, conditions related to pregnancy, or surgery.

Notice

Prior to starting a claim with the Private Plan Administrator, employees should reach out to the HR Coordinator and their supervisor to notify their intention to take leave. If the need is foreseeable, we ask that you provide at least two-weeks' notice prior to taking leave. If the leave is not foreseeable you will still be able to take leave under MNPL and we ask that you provide as much notice as possible.

How to Apply for Minnesota Paid Leave

After your leave has been discussed you may apply for MNPL through the Private Plan Administrator's website or see the HR Coordinator for information on how to submit a claim. For more information on how to apply, please consult the Private Plan Administrator's educational materials.

Interaction with Other Laws and Benefits

MNPL will run concurrently with any leave and/or wage supplement for which you may be eligible for under local, state, or federal law which may include Family and Medical Leave Act (FMLA) and/or Minnesota Women's Economic Security Act (WESA) pregnancy and parenting leave.

Supplementing MNPL Benefits with Accrued Paid Leave

If you are receiving MNPL benefits, the City allows you to supplement, or "top off," your MNPL benefits using only accrued sick or vacation leave. If you choose to supplement your MNPL benefits in this way, the combined weekly sum of MNPL benefits and City-provided paid leave benefits cannot exceed your Individual Average Weekly Wage (IAWW). For more information, contact the HR Coordinator.

Maintaining Health Coverage During Leave

The City will continue to provide group health insurance coverage for an employee on MNPL under the same conditions as the coverage was provided before the employee took leave. You must continue to make timely payments of your share of the premiums for such coverage. If you are not using paid time off to cover part or all of the leave, you will be responsible for remitting your portion of health premiums to the City in order to ensure continuation of benefits.

Group health insurance may be cancelled if an employee's premium payment is 30 days late. Arrangements for payment of the employee's portion of premiums must be made by the employee with the City. If an employee's contribution is more than thirty (30) days late, the City may terminate the employee's insurance coverage (subject to COBRA requirements). Before terminating coverage, the City will provide written notice to the employee at least 15 days before the coverage is terminated listing the final date payment is due (30 days past the due date) to avoid cancellation and the date coverage will end if payment is not received.

If there are changes in the City's contribution levels while the employee is on leave, those changes will take place as if the employee were still on the job.

An employee's share of premium payments for their group benefits including health, dental, life, flex and HSA contributions, retirement and insurance coverage may, at the employee's option, be:

1. Covered using the employees paid leave
2. Deducted via ACH withdrawal from your designated account (checking, savings, or other) unless other arrangements are made. If this option is chosen, employees will need to sign a wage deduction authorization form.

Coverage that lapses due to nonpayment of premiums will be reinstated immediately upon return to work without a waiting period.

Reinstatement

Upon return from covered MNPL, you will be reinstated to your previous position or to an equivalent position, with the same status, pay, employment benefits, length-of-service credit, and seniority credit as of the date of leave as long as you have worked for the city for a minimum of 90 calendar days.

Upon return to work, if it becomes evident that the employee is unable to perform the key essential functions of their position (with or without reasonable accommodation), the city may engage in an interactive process, consistent with the American with Disability Act (ADA) and/or Minnesota Human Rights Act (MHRA) and other applicable workplace policies, including workplace safety protocols, to determine appropriate next steps.

Retaliation

The City will not interfere or retaliate against employees who request or take leave in accordance with the MN Paid Leave law.



Ross Nachreiner
Redwood Falls Parks & Rec Director
Phone: 507-616-7444
Fax: 507-644-2199
rnachreiner@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Council Meeting Date: December 2nd, 2025

Agenda Item: Approve Plans and Authorize the Solicitation of Bids

Recommendation/Action Requested: Staff recommends authorizing bid solicitation for the “2026 RACC Roof Replacement Project.” Council approval will authorize the Mayor and City Administrator to advertise for bids.

Summary/Overview: On Tuesday, August 19th, 2025, the Redwood Falls City Council approved Task Order 2025-6 with Bolton & Menk Inc. of which the scope of services included developing plans, specifications, solicit bids, and develop an award recommendation for the roof replacement project of the Redwood Area Community Center. Task Order 2025-6 was approved by Resolution 51 of 2025 on August 19, 2025.

Bolton & Menk Inc. has developed the plans and specs for the roof replacement that will meet or exceed industry standards. Bid period will open December 5th, 2025, with the bids being opened on January 12th, 2026. We will then plan to award the bid (if authorized by both City of Redwood Falls and the Redwood Area School District) on January 30th, 2026.

The roof replacement schedule will begin on or around May 1st, 2026, with a substantial completion date of August 3rd, 2026.

Bid documents will be made available online through www.QuestCDN.com by December 5th, 2025.

Attachments:

Memorandum, Adam Luckhardt, AIA Bolton & Menk Inc.

Document 001113-Advertisement For Bids



**BOLTON
& MENK**

Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56065
Ph: (507) 810-4184
Bolton-Menk.com

MEMORANDUM

Date: November 25, 2025

To: Ross Nachreiner - City of Redwood Falls – Redwood Area Community Center
Tom Anderson - Redwood Area Schools

From: Adam Luckhardt, AIA
Bolton and Menk - Project Architect

Subject: Redwood Area Community Center
Roof Replacement

The plans and specifications for the roof replacement of the city's community center and adjacent areas of the fieldhouse are ready to be advertised for bids. This includes all labor, materials, equipment and disposal to remove and replace the existing ballasted EPDM roof original to the building with a new adhered EPDM roofing system. Other details of the replacement include:

- A 25 year warranty on the roofing system
- Replacement of existing sheet metal flashings and copings
- Removal of select abandoned or un-used mechanical equipment from the roof
- Select equipment curb replacements to achieve roof warranty terms
- Re-painting natural gas piping to prevent corrosion
- Additional roof insulation where required to meet required minimum energy code

If the Council and Board wish to continue to move forward with this project, the following is an anticipated schedule:

Bidding:

Bid Period Opens:	December 5, 2025
Open Bids:	January 12, 2026
Notice of Award:	January 30, 2026 (if authorized)

Construction:

Earliest Start:	May 1 (Community Center) June 2 (School Fieldhouse)
Substantial Completion	August 3
Final Completion	August 31

Please feel free to contact me at adam.luckhardt@bolton-menk.com or 763.248.9206 if you have any questions.

cc: Owen Todd, Bolton and Menk, PE
James Doering, Public Works Project Coordinator

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

PART 1 - GENERAL

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified Bidders to submit bids for Project as described in this Document and in accordance with the Instructions to Bidders.
- B. Project Identification: **Redwood Area Community Center Roof Replacement**
 - 1. Project Location: **901 Cook St. Redwood Falls, MN 56283**
- C. Owner: **Redwood Area Community Center**
 - 1. Owner's Representatives:
 - a. **Ross Nachreiner**
City of Redwood Falls Parks and Recreation Director
Redwood Area Community Center
901 Cook St.
Redwood Falls, MN 56283
 - b. **Tom Anderson**
Director of Finance and Support Services - Redwood Area Schools ISD 2897
901 Cook St.
Redwood Falls, MN 56283
- D. Architect: Bolton & Menk; Adam Luckhardt – Project Architect adam.luckhardt@bolton-menk.com
- E. Project Description:
 - 1. Project consists of all required materials, labor, equipment and disposal associated with the removal and replacement of the existing Community Center and School Field House roof.
- F. Construction Contract: Bids will be received for a single prime general construction contract for all Work.

1.2 BID SUBMITTAL AND OPENING

- A. Bid Submittal, Electronic: Owner will receive electronically submitted bids until the Bid time and date via web-based bidding management software, QuestCDN. Owner will consider bids prepared in compliance with the Instructions to Bidders and delivered as follows
 - 1. Bid Date: January 12, 2025
 - 2. Bid Time: Not later than 10:00 a.m., local time.
 - 3. Web-Based Bidding Management Software:
 - a. www.QuestCDN.com Quest Number: 9963224
 - b. Prior to starting use of QuestCDN users must set up an account
 - c. Download project documents
 - d. Note: Be sure to download any issued addenda(s) and recognize on bid form
 - e. Click online-bid, fill out qualifications and upload required completed documents
 - f. Fill out worksheet tab with all required fields
 - g. Click submit including users online bid ID code
 - 4. Bids will be opened electronically and bidders notified electronically.

1.3 BID SECURITY

- A. Submit bid security with each Bid in the stipulated form and in the amount identified in the Instructions to Bidders.

1.4 PREBID MEETING

- A. Prebid Meeting and Site Walkthrough, In Person: A prebid meeting for all Bidders will be held at **901 Cook St. Redwood Falls, MN 56283** on **December 8, 2025** at **11:00 a.m.**, local time. Prospective prime Bidders are required to attend.
- B. Bidders' Questions: Architect will collect questions at the prebid conference to and up to two weeks before bids are due. Submit requests for clarification and interpretation via email to Architect listed above.

1.5 BIDDING DOCUMENTS

- A. Bidding Documents, Electronic: Online access will be provided to all registered Bidders and sub-bidders and suppliers via Quest CDN.

1.6 TIME OF COMPLETION

- A. By submitting a Bid, Bidder represents that Bidder will begin the Work on receipt of the Notice to Proceed and will complete the Work within the Contract Time indicated in the Bidding Documents.

1.7 LIQUIDATED DAMAGES

- A. Work is subject to liquidated damages.

1.8 BIDDER'S QUALIFICATIONS

- A. Qualifications: Bidder must demonstrate past experience with projects of similar size and scope including a completed EJCDC – C0451, "Contractor's Qualifications Statement," with all exhibits is required to be submitted with the Bid.
- B. Licenses: Bidders must be properly licensed under the laws governing their respective trades.
- C. Insurance and Bonds: A Performance Bond, separate Labor and Material Payment Bond, and insurance in a form acceptable to Owner will be required of the successful Bidder.

1.9 NOTIFICATION

- A. This Advertisement for Bids document is issued by Bolton and Menk.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF DOCUMENT 001113

Meeting Date: December 2, 2025

Agenda Recommendation

Agenda Item: Purchase of Schedule Anywhere Software

Recommendation/Action Requested: Staff Recommends approval of purchase

Summary/Overview:

Time and Attendance is the program used by city departments for payroll and scheduling. This program has been in use for several years, however, the scheduling portion of the Time and Attendance program has not been effective for scheduling a 24/7 operation like RFPD.

The problems with the Time and Attendance schedule program came to a head in September of 2025 when Police Chief Cotner began building the 2026 schedule. Errors within the system would not allow the schedule to be made for staff members. The issue was brought to the attention of staff at city hall who immediately began working with the Time and Attendance staff. By November of 2025 the problem was still not resolved and only work-around solutions were offered.

In an effort to find a program that is specifically designed for 24/7 operations, including law enforcement operations, Chief Cotner scheduled a meeting with Schedule Anywhere. They have provided a contract proposal for their program which is included with this agenda item. The first-year cost of the program is \$1,839.00 which includes implementation costs. The subsequent annual cost of the program is listed at \$1,296.00. These costs represent discounts if the city commits to a three-year contract with the company.

The scheduling portion of our current software has an annual cost of \$6,800. With this change, the City will be saving approximately \$5,500 a year. At this time, the Time and Attendance program is paid through the city's IT budget, however, Schedule Anywhere will be paid out of the RFPD budget. The implementation of the Schedule Anywhere software will result in unbudgeted expenses hitting the police department's 2025 budget, but will be built into future budgets.

Attachments:

Schedule Anywhere Contract Proposal

Employee Scheduling Proposal for Redwood Falls Police Department 36-Month Contract



Samantha Moreno, Account Executive

November 14, 2025

Jason Cotner
Redwood Falls Police Department
303 East Third Street, PO Box 526
Redwood Falls, Minnesota, 56238

RE: TCP Software proposal

Thank you for the opportunity to present our industry experience and time and attendance solution to Redwood Falls Police Department. This proposal represents our sincere interest in being considered for the project and will highlight TCP's qualifications to provide the product and services requested.

For the past 35 years, TCP Software has dedicated itself to enhancing workforce management for public entities, aligning perfectly with Redwood Falls Police Department's search for an automated Employee Scheduling system. Our solution stands out for its adaptability and precision in tracking and processing employee time.

Currently, over 5,900 Government & Public Safety entities rely on us for our advanced yet user-friendly features. This trust stems from our commitment to not just meeting but exceeding the expectations of our partners with solutions crafted by a team that places a high value on meaningful impact and genuine care.

Our robust experience extends to successfully interfacing with over 400 Payroll & ERP systems, ensuring we can meet the requirements for flawless data interchange with existing systems. This compatibility is crucial for generating the comprehensive reports on employee activity needed for managerial analysis and decision-making.

At the core of our successful deployments, including what we propose for Redwood Falls Police Department, is our implementation process. Developed from years of experience and informed by best practices, our approach is designed to ensure a tailored fit for your unique needs, facilitating a smooth and efficient transition. From the initial setup to full-scale deployment, our team guarantees dedicated support and expert guidance every step of the way.

We understand the importance of the environment that Redwood Falls Police Department operates within, and with our experience serving over 5,900 Government & Public Safety entities, we are confident in our ability to meet the specific requirements and nuances of Government & Public Safety organizations. Moreover, our extensive experience in Government, Healthcare, Education, and Hospitality sectors among others, totaling 30,062 active customers (as of November 14, 2025), underscores our capability to deliver reliable and effective solutions across diverse industries.

We welcome any questions or requests for additional details regarding our proposal. I am available for direct contact and look forward to the opportunity to work with you.

Sincerely,

Samantha Moreno
Account Executive
(325) 442 5470 | smoreno@tcpsoftware.com

Table of Contents

- **Company Information**
- **Solution Requirements**
 - **Identified Challenges**
- **Implementation Overview**
- **TCP Software Support**
- **Pricing**
- **Return on Investment**
- **TCP Software & Redwood Falls Police Department Mutual Action Plan**
- **TCP Software Team Members**

Company Information

TCP Software Headquarters

1 Time Clock Drive
San Angelo, Texas 76904
(325) 223-9500

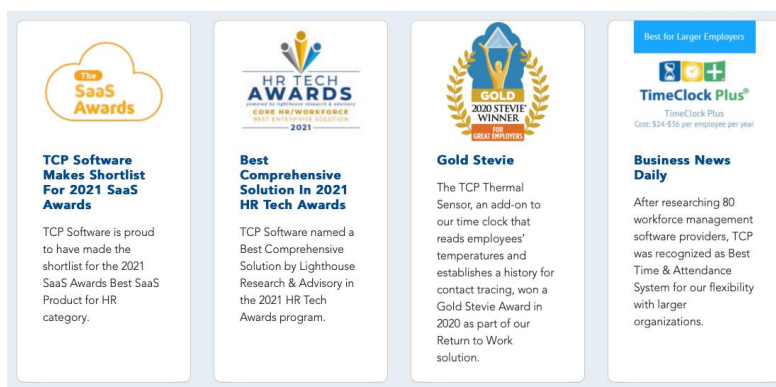
For over three decades, TCP Software has been at the forefront of workforce management solutions, consistently driving growth and innovation in every aspect of time and attendance. With a proven track record spanning back to 1988, TCP possesses an unparalleled ability to fulfill your time collection & scheduling needs.

Central to our success is our commitment to a consumer-oriented approach. By actively listening to and incorporating client feedback into our product development processes, TCP ensures that our solutions remain relevant, cutting-edge, and among the most sought-after in the market. This dedication has earned us the trust and loyalty of thousands of customers worldwide.

At the core of our offerings lies automated employee timekeeping software, a cornerstone that has propelled TCP to achieve remarkable growth, expanding by over 3,600% in the past decade alone. Our achievements speak volumes:

- **Finalist in the Constellation SuperNova Awards for Human Capital Management in 2021.**
- **Recognition as the Best Comprehensive Solution by Lighthouse Research & Advisory at the HR Tech Awards in 2021.**
- **Platinum Distinction in 2023 Modern Library Awards from LibraryWorks.**
- **2024 SIIA CODiE Award Finalist for Best Compliance Solution & Best Administrative Solution.**
- **Bronze Stevie Award Winner in 2022 American Business Awards.**
- **Honored as "Business of the Year" by the Texas Association of Business and Chambers of Commerce.**

Driven by our mission to empower individuals to work more effectively, TCP Software continues to build upon our rich legacy, innovating and delivering solutions that enable organizations to streamline workforce management, reduce HR operating costs, and enhance employee satisfaction.



Redwood Falls Police Department Solution Requirements

Here is a breakdown of the key solution requirements you have shared with our team, along with a description of how TCP Software addresses each challenge.

Identified Challenges:

Difficulty ensuring proper coverage and avoiding understaffing across locations or shifts

IMPACT OF CHALLENGE CURRENTLY BEING FACED

When managers lack real-time visibility into who's available, qualified, or already scheduled, it leads to coverage shortages, excessive overtime, and last-minute scrambling to fill shifts. This increases labor costs, impacts service levels, and strains employees.

How ScheduleAnywhere Helps:

ScheduleAnywhere gives managers instant visibility into staffing levels, availability, time-off, skillsets, and qualifications—so they can quickly identify coverage gaps, prevent over/understaffing, and ensure the right people are scheduled at the right time.

Inefficient communication around schedule changes, shift coverage, and employee notifications

IMPACT OF CHALLENGE CURRENTLY BEING FACED

Manual texts, calls, and emails slow down shift coverage and create inconsistent communication. Employees may miss updates, show up at the wrong time, or be unaware of last-minute changes—leading to operational confusion and productivity loss.

How ScheduleAnywhere Helps:

ScheduleAnywhere automatically sends schedule updates, shift notifications, and messages directly to employees via email or text. Managers can quickly broadcast updates, fill shifts faster, and ensure staff always have access to the most current schedule.

Implementation Overview

The TCP Professional Services team brings deep consulting, industry, technological, compliance, and solution design experience to each customer engagement. We leverage our experience across thousands of implementations to deliver transformative business outcomes and tame the chaos of employee scheduling.

We strive to be each customer's trusted advisor by supporting organizational needs for coordination, integration, and communication.

TCP implementation process



INITIATION PHASE

The Initiation Phase is used to develop the service strategy for the project.

- Finalize purchase
- Gather project materials
- Assign resources
- Project kickoff



DISCOVERY PHASE

We will work with your project stakeholders to define the service strategy and generate baseline service design.

- Business process analysis
- Needs assessment
- Build requirement



PLANNING PHASE

Collaboratively develop and approve a timeline, confirm deliverables, construct a work breakdown structure, and assign project tasks.

- Project plan
- Communication plan
- Testing strategy
- Training strategy



DELIVERY PHASE

Focuses on service transition by completing the activities outlined in the project plan and verifying that the deliverables meet the business rules and needs.

- Configuration
- Training
- Pilot test
- Go live



TRANSITION PHASE

Focuses on service operations by finalizing all agreements and providing a seamless transition to dedicated operational support teams.

- Project close
- Project feedback
- Ongoing support

MEET YOUR ENTERPRISE SERVICES SPECIALIST (ESS)

Jacquelyn Hernandez, Enterprise Services Specialist for TCP Software

As your ESS, Jacquelyn partners closely with your account executive to facilitate a comprehensive implementation and services plan matching your needs and requirements. With over seven years of experience at TCP, Jacquelyn brings a wealth of expertise in enterprise implementations, integrations, and configurations and has successfully supported customers with over 29,000 employees.

TCP Software Support

The TCP Software Support team stands as a beacon of excellence, offering a fusion of consulting prowess, industry insight, technological finesse, compliance acumen, and solution design mastery in every client interaction. With a rich tapestry of experience drawn from countless implementations, our mission is to catalyze profound business transformations while simplifying the complexities of time and attendance management.

Our aspiration is to ascend to the role of trusted advisor for each of our clients, addressing their unique organizational needs for coordination, integration, and communication within their TCP software ecosystem.

Here's a glimpse into the stellar performance of our world-class support department in 2024:

- **Support Cases: Exceeding 180,000**
- **Customer Satisfaction Rating (CSAT): 97%**
- **Net Promoter Score: 72+**
- **Response Time (Phone): <35 Seconds**
- **Response Time (Chat): <20 Seconds**

These statistics underscore our unwavering commitment to providing unparalleled support and service excellence to our valued clients.

Pricing & Return on Investment

TCP Software is pleased to present Redwood Falls Police Department with the following proposal:

Ongoing Annual Investment

ScheduleAnywhere License (18 Users)	\$1,296.00
15% Discount	(\$194.40)

Initial One-Time Investment

Implementation Services (5 Hours)	\$1,475.00
50% Discount	(\$ 737.50)

Total Initial Investment

Total Initial Investment	\$1,839.10
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Special Terms

- Includes: Implementation, Training, Support & Maintenance
- Cyber 2025: 15% off Licensing and 50% off Implementation
- Contract Length: 36 Months

Return on Investment Savings Calculator

Redwood Falls Police Department

How much does manual tracking and employee scheduling cost your organization?

More than you think. TCP puts those costs back in your budget and pays for itself many times over. Here's a detailed breakdown showing how much less TCP costs than your current processes.

Return on Investment

Estimated Payback Period (in months)	1.8
Estimated Return Ratio - After 1 Year	3.8x
Estimated Return Ratio - After 5 Years	5.2x
Estimated Savings Over 5 Years	\$39,012

Investment in TCP Software

Initial Investment in TCP Time & Attendance	\$ 0
Annual Recurring Fees	\$ 0
Initial Investment in TCP Scheduling	\$1,839
Annual Recurring Fees	\$1,102

Total Investment

Initial Investment in TCP Software	\$1,839
Annual Recurring Fees	\$1,102

Annual Cost

Time & Attendance

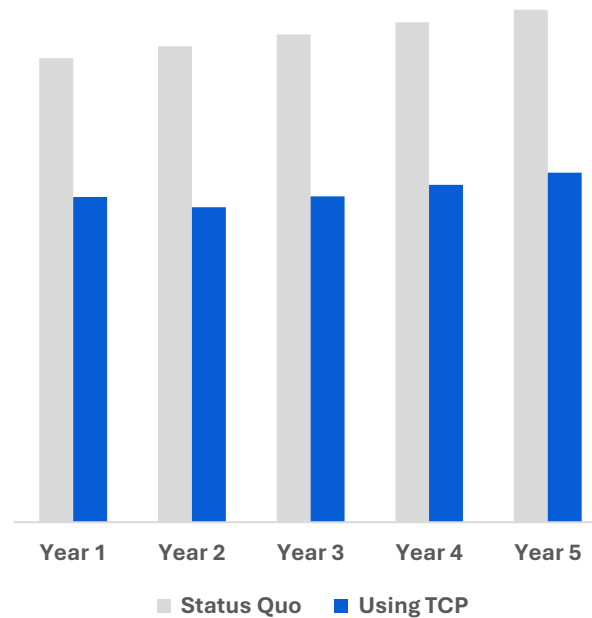
Annual Cost of Calculating Payroll	\$ 0
Annual Cost of Payroll Errors	\$ 0
Annual Cost of Hours Lost/Time Theft	\$ 0

Employee Scheduling

Annual Unplanned Overtime Cost	\$32,917
Annual Scheduling Task Cost	\$17,262
Annual Turnover Cost	\$16,459
Total Annual Company Cost	\$66,638

Total Annual Savings with TCP Software	\$8,842
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T&A and Scheduling Cost

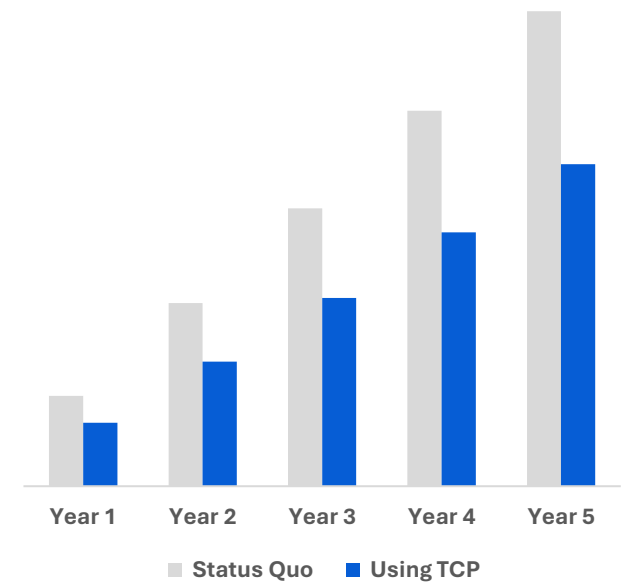


Here's how much TCP costs your organization each year, compared to the cost of your current processes.

Annual Cash Out Flow

	Status Quo	TCP Cost	Savings
Year 1	\$66,638	\$1,839	\$7,003
Year 2	\$68,304	\$1,212	\$7,851
Year 3	\$70,012	\$1,333	\$7,956
Year 4	\$71,762	\$1,466	\$8,055
Year 5	\$73,556	\$1,613	\$8,147

Cumulative T&A and Scheduling Costs



Here's how much switching to TCP saves your organization, year by year and cumulatively over time—even after accounting for investment costs in TCP.

Cumulative Cash Out Flow

	Status Quo	TCP Cost	Savings
Year 1	\$66,638	\$1,839	\$7,003
Year 2	\$134,942	\$3,051	\$14,854
Year 3	\$204,954	\$4,384	\$22,810
Year 4	\$276,715	\$5,850	\$30,865
Year 5	\$350,271	\$7,463	\$39,012

Sources and Reasoning for Inputs

General Inputs		
\$0.00	Cost of Current Solution	<i>Cost of existing time and scheduling solution.</i>
Bi-Weekly	Pay Frequency	
52	Number of Work Weeks per Year	
26	Number of Pay Periods per Year	
33.9	Average Number of Hours per Week per Employee	
\$34.58	Average Hourly Rate of All Employees	
2.50%	Wage Inflation	<i>This is the expected annual wage increase. Our initial value comes from the annual rate of inflation</i>

Time & Attendance Inputs		
	Payroll's Hourly Rate	<i>Based on the average wage in your state. (Initial data provided by the US Department of Labor & Statistics)</i>
	Total Hours Spent Per Pay Period Calculating Payroll	<i>Explain calculation (number of payroll people x hours to complete x 60/ee</i>
#VALUE!	Payroll Error Rate	<i>The American Payroll Association estimates between 1% and 8%</i>
	Number of Minutes Lost Per Employee Per Day	<i>Time theft/loss explanation</i>

Scheduling Inputs		
8.00	Total Hours Spent Per Week on Scheduling Tasks	<i>Time it takes to create a schedule</i>
\$41.50	Average Hourly Rate of Schedulers	<i>The rate that you pay the people who build schedules</i>
2.00%	Overtime Estimate (%)	<i>Estimate of overtime (add "unplanned" if OT is built into contracts)</i>
15.00%	Current Annual Turnover Rate (%)	<i>Start with the national average and obtain this from them</i>
110.00%	Annual Replacement Cost of an Employee (%)	<i>The costs associated with recruiting, interviewing, and training a new ee</i>

TCP Software Team Members

At TCP Software, we pride ourselves on assembling a team of exceptional professionals dedicated to delivering unparalleled service and support. Our diverse team brings together expertise from various departments to ensure the success of our clients. Meet a few of the individuals driving our mission forward:

- **Samantha Moreno**
 - Account Executive
 - Sales
 - smoreno@tcpsoftware.com
 - (325) 442 5470

- **Kristin Barnes**
 - Mid-Market Sales Manager
 - kbarnes@tcpsoftware.com
 - (325) 223 9500

- **Zackery Hoag**
 - VP of Mid-Market Sales
 - zhoag@tcpsoftware.com
 - (325) 223 9500

- **Jay Riemitis**
 - Solutions Consultant
 - jriemitis@tcpsoftware.com
 - (325) 223 9500

TCP Software & Redwood Falls Police Department Mutual Action Plan

Milestone	Date	Status	Owner(s)	Notes
Discovery	11/14/2025	Completed	TCP & Redwood Falls PD	
First Solution Presentation	11/14/2025	Completed		
Pricing / Return on Investment	11/17/2025	In Progress	TCP & Redwood Falls PD	
Signed Documents	12/02/2025	TBD	TCP & Redwood Falls PD	
Implementation/Project Kickoff	12/04/2025	TBD	TCP & Redwood Falls PD	
Go Live	01/08/2025	TBD	TCP & Redwood Falls PD	



Kari Klages
Director of Finance
Phone: 507-616-7400
Fax: 507-637-2417

kklages@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: December 2, 2025

Agenda Item: Resolution No. 80 of 2025 - Establishing Rates for Municipal Electric Utilities

Recommendation/Action Requested: Read the Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Consideration of the attached enabling Resolution which, if adopted, would enact the 2026 electric utility rates.

Every year, DGR updates the overall cash flow projections and proposes any necessary rate changes. The proposed rates have been developed to provide an overall increase in revenues of 2%. Staff recommend approval of the proposed 2026 electric rates.

Attachments: Resolution No. 80 of 2025
Electric Support 1 – Rate History
Electric Support 2 – DGR Report

RESOLUTION NO. 80 OF 2025

RESOLUTION ESTABLISHING RATES FOR MUNICIPAL ELECTRIC UTILITIES

WHEREAS, the City of Redwood Falls, through its Redwood Falls Public Utilities ("Utilities"), owns, operates, and maintains a municipal utility which, amongst other services, provides retail electric services to approximately 2,900 customers; and

WHEREAS, Redwood Falls City Charter § 11.02 provides that the Redwood Falls City Council ("Council"), may by resolution establish rates, fares and prices for municipal utilities and services, but that such rates, fares and prices shall be established after study of commission recommendations; and

WHEREAS, Redwood Falls City Code § 2.52 establishes a Public Utilities Commission ("Commission"), who is charged with the responsibility to recommend to the Council rates and charges to be made for services furnished by the Utilities; and

WHEREAS, the Commission retained the services of DGR Engineering to perform a study of the allocated cost of serving the various classes of the Utilities' retail customers (the "Study"); and

WHEREAS, the Commission has recommended to the Council the adoption of class rates and other changes as suggested by the Study; and

WHEREAS, Redwood Falls City Code § 3.02 provides that rates and charges for municipal utilities shall be fixed, determined, and adopted by resolution of the Council, said resolution containing the effective date thereof, kept on file and open to inspection in the office of the City Administrator, be uniformly enforced, and, if the various types of service are categorized and classified, such categorization and classification be included in said resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA:

1. Classes of Customers. That customers of the Utility shall be classified as follows:

a. Residential Customer. Residential means a customer whose principal use of electricity is for household purposes such as lighting, cooking, water heating, and space heating in space occupied as living quarters. Utility service is normally supplied through a single meter to a single-family dwelling unit, but apartments or other subdivided dwelling units may be classified as residential provided the individual units take service through separate meters.

b. Small Commercial Electric Heat Customer. (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Small Commercial Electric Heat Customer

means a customer whose primary source of space heat is electrically generated and whose monthly utility demand is less than 50 kilowatts. Electric heat service must be provided through a separate meter.

c. Large Commercial Electric Heat Customer. (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Large Commercial Electric Heat Customer means a customer whose primary source of space heat is electrically generated and whose monthly utility demand is 50 kilowatts or more. Electric heat service must be provided through a separate meter.

d. Small Commercial Customer. Small Commercial Customer means a customer who does not qualify as a residential customer and whose monthly utility demand is less than 50 kilowatts.

e. Large Commercial Customer. Large Commercial Customer means a customer who does not qualify as a residential customer and whose monthly utility demand is 50 kilowatts or more but less than 250 kilowatts.

f. Industrial Customer. Industrial Customer means a customer who does not qualify as a residential customer and whose monthly utility demand is 250 kilowatts or more.

2. Electric Rate Schedule. The following rate schedule is hereby established, which shall be uniformly enforced within the separate classes of customers as identified in Resolution No. 11 of 1998:

a. Residential Customer. Electric power shall be furnished to residential customers at a flat customer charge of \$27.05 plus \$0.106 per kilowatt-hour for each month of service.

b. Small Commercial Electric Heat Customer. (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Electric power shall be furnished to small commercial electric heat customers at a rate of \$0.116 per kilowatt-hour for each month of service.

c. Large Commercial Electric Heat Customer. (This class is closed and no new customer, nor any existing customer currently included within some other classification, shall be eligible for inclusion in this class). Electric power shall be furnished to large commercial electric heat customers at a rate of \$0.051 per kilowatt-hour plus a demand rate of \$15.60 for each month of service.

d. Small Commercial Customer. Electric power shall be furnished to small commercial customers at a flat customer charge of \$39.25 plus \$0.116 per kilowatt-hour for each month of service.

e. **Large Commercial Customers.** Electric power shall be furnished to large commercial customers at a flat customer charge of \$57.28 plus \$0.051 per kilowatt-hour plus a demand rate of \$15.60 per kilowatt for each month of service.

f. **Industrial Customers.** Electric power shall be furnished to Industrial customers at a flat customer charge of \$81.42 plus \$0.051 per kilowatt-hour plus a demand rate of \$15.48 per kilowatt for each month of service.

3. **Purchased Power Cost Adjustment.** To compensate for monthly changes in RFPU's cost of purchasing power, an Energy Cost Adjustment (ECA) may be applied to all energy (kWh) sold each month. The ECA will be calculated by comparing the actual purchased power cost on a 12 month rolling basis to the then-current budgeted "base" cost of purchased power contained in RFPU's annual Electric Utility budget.

Calculation of the monthly ECA will be as follows:

$$\text{ECA (mils)} = (\text{Rolling 12 Month Average Net Power Cost in mils}) - (\text{Base Power Cost in mils})$$

a. **Terms are defined as follows:**

1. Rolling 12 Month Average Net Power Cost: The rolling 12 month average net power cost will be calculated by summing the net power cost for the preceding 12 month period, and dividing by the total purchased kWh for the same period.

2. Net Power Cost: Net Power Cost is equal to the sum of the following:
1) WAPA bill and 2) SMMPA bill.

3. Base Power Cost: The base power cost will be established at the beginning of each Fiscal Year, and will equal the budgeted net power cost per kWh contained in the cash flow projection for the Fiscal Year.

b. **Energy Cost Adjustment Base Rate.** The ECA base rate shall be set at 58.5 mils and said rate shall be effective as of January 1, 2026.

c. **Authority to Adjust.** The Commission shall make the monthly ECA calculation and thereafter adjust the rates accordingly. The Commission shall report all such adjustments to the Council on a monthly basis.

4. **Determination of Demand.** Demands shall be determined by measurement. Measured standards shall be determined in accordance with the Utilities' standard practice, and, except in unusual cases, shall be based on the maximum fifteen (15) minute kilowatt demand created during the billing period.

5. **Effective Date.** The customer classes and rates established by this Resolution shall be effective as of January 1, 2026, for electricity billed in January 2026 and payable in February 2026 and shall supersede any previous Resolutions.
6. **Public Inspection.** A printed copy of this Resolution shall be made available for inspection by any person at the office of the City Administrator during normal business hours.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 2nd day of December, 2025.

ATTEST:

Keith T. Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
2nd day of December, 2025.

Notary Public

RESIDENTIAL SERVICE:

2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
\$27.05	\$26.52	\$25.50	\$21.47	\$20.45	\$19.85	\$14.85	\$14.85	\$14.85	\$8.38	\$8.14	\$7.75	\$6.46	\$6.46	\$6.46	\$6.15	\$5.20	\$5.20	\$5.00	\$5.00	\$5.00	\$3.00
\$0.106	\$0.104	\$0.100	\$0.098	\$0.093	\$0.090	\$0.091	\$0.091	\$0.091	\$0.094	\$0.091	\$0.087	\$0.083	\$0.083	\$0.083	\$0.079	\$0.076	\$0.076	\$0.073	\$0.060	\$0.047	\$0.0422

Flat Customer Charge
Energy per KWH

COMMERCIAL SERVICE:

Small Commercial whose demand is **LESS** than 50 KW Demand

2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	
\$39.25	\$38.48	\$37.00	\$29.36	\$27.96	\$27.15	\$21.20	\$21.20	\$21.20	\$12.11	\$11.76	\$11.20	\$9.45	\$9.45	\$9.45	\$9.00	\$11.50	\$11.50	\$11.00	\$11.00	\$11.00	\$6.00	Flat Customer Charge
\$0.116	\$0.114	\$0.110	\$0.106	\$0.101	\$0.098	\$0.100	\$0.100	\$0.100	\$0.102	\$0.099	\$0.094	\$0.085	\$0.085	\$0.085	\$0.081	\$0.073	\$0.073	\$0.070	\$0.060	\$0.049	\$0.046	Energy per KWH

Large Commercial whose demand is **MORE** than 50 KW Demand

2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005		
\$57.28	\$56.16	\$54.00	\$47.69	\$45.42	\$44.10	\$32.00	\$32.00	\$32.00	\$17.57	\$17.06	\$16.25	\$15.75	\$15.75	\$15.75	\$15.00	\$15.10	\$15.10	\$15.10	\$14.50	\$14.50	\$20.00		Flat Customer Charge
\$15.60	\$15.29	\$14.70	\$13.84	\$13.18	\$12.80	\$12.25	\$12.25	\$12.25	\$13.25	\$12.86	\$12.25	\$9.98	\$9.98	\$9.98	\$9.50	\$9.40	\$9.40	\$9.40	\$9.00	\$7.50	\$5.70	\$5.00	per KW Demand
\$0.051	\$0.050	\$0.048	\$0.045	\$0.043	\$0.042	\$0.040	\$0.040	\$0.040	\$0.033	\$0.032	\$0.030	\$0.035	\$0.035	\$0.035	\$0.033	\$0.029	\$0.029	\$0.028	\$0.028	\$0.028	\$0.027	\$0.0294	Energy per KWH

Industrial Commercial: demand is *MORE*** than 250 KW Demand**

2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
\$81.42	\$79.82	\$76.75	\$63.11	\$60.10	\$58.35	\$32.00	\$32.00	\$32.00	\$17.57	\$17.06	\$16.25	\$15.75	\$15.75	\$15.75	\$15.00	\$15.10	\$15.10	\$14.50	\$14.50	-----	-----
\$15.48	\$15.18	\$14.60	\$12.98	\$12.36	\$12.00	\$11.75	\$11.75	\$11.75	\$14.33	\$13.91	\$13.25	\$10.50	\$10.50	\$10.50	\$10.00	\$10.40	\$10.40	\$10.00	\$8.50	-----	-----
\$0.051	\$0.050	\$0.048	\$0.045	\$0.043	\$0.042	\$0.040	\$0.040	\$0.040	\$0.033	\$0.032	\$0.030	\$0.035	\$0.035	\$0.035	\$0.033	\$0.029	\$0.029	\$0.028	\$0.028	-----	-----

Flat Customer Charge
per KW Demand
Energy per KWH

ECA Base

2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
\$ 0.0585	\$ 0.0608	\$ 0.0541	\$ 0.0533	\$ 0.0461	\$ 0.0466	\$ 0.0436	\$ 0.0436	\$ 0.0438	\$ 0.0510	\$ 0.0510	\$ 0.0510	\$ 0.0510	\$ 0.0510	\$ 0.0510	\$ 0.0497	\$ 0.0503	\$ 0.0487	\$ 0.0482	\$ 0.0418	\$ 0.0300	----

Security Lighting

2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	
\$ 6.58	\$ 6.45	\$ 6.20	\$ 5.90	\$ 5.62	\$ 5.46	\$ 5.35	\$ 5.35	\$ 5.35	\$5.30	\$5.15	\$4.90	\$4.73	\$4.73	\$4.73	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$4.50	\$3.95	per light per month

Area Lighting

[illegible]

Cash Flow Projection - Electric Utility
With 2026 Financing
Redwood Falls Public Utilities
October 3, 2025

ITEM		HISTORICAL			PROJECTIONS						Basis of assumptions
		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	
PURCHASED POWER COSTS											
1	Purchased Power (kWh)	64,272,453	60,582,515	57,066,499	62,000,000	62,320,000	62,641,600	62,964,808	63,289,632	63,616,080	Growth at 0.5% net per year. Hydro plant off-line for all of FY22 and portions of FY21 and FY23.
2	Local Hydro Generation (kWh)	0	425,105	2,327,012	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	
3	Total Requirements (kWh)	64,272,453	61,007,620	59,393,511	64,000,000	64,320,000	64,641,600	64,964,808	65,289,632	65,616,080	
WAPA Costs											
4	WAPA Energy (kWh)	44,340,000	44,340,000	44,477,000	44,340,000	44,340,000	44,340,000	44,477,000	44,340,000	44,340,000	Assumes return to "normal" in 2026. Figure shown in 2026 is per SMMPA estimate, and assumes congestion costs are reduced from 2025 actual.
5	WAPA Demand (kW)	92,155	92,155	92,155	92,155	92,155	92,155	92,155	92,155	92,155	
6	Cost of WAPA Energy (\$)	\$588,392	\$677,072	\$679,164	\$733,827	\$780,384	\$780,384	\$782,795	\$780,384	\$803,796	
7	Cost of WAPA Demand (\$)	\$483,814	\$571,361	\$570,233	\$608,223	\$645,085	\$645,085	\$645,085	\$645,085	\$664,438	
8	MISO Transmission Cost for WAPA Deliveries (\$)	\$184,954	\$420,951	\$623,508	\$1,160,000	\$790,690	\$790,690	\$790,690	\$790,690	\$790,690	
9	Total WAPA Cost, including WAPA transmission billed through SMMPA (\$)	\$1,257,159	\$1,669,384	\$1,872,904	\$2,502,050	\$2,216,159	\$2,216,159	\$2,218,571	\$2,216,159	\$2,258,924	
10	WAPA Cost per kWh (mils)	28.35	37.65	42.11	56.43	49.98	49.98	49.88	49.98	50.95	Including transmission cost paid to SMMPA.
SMMPA Costs											
11	SMMPA On-Peak Energy (kWh)	10,104,610	8,572,937	6,761,307	8,300,200	8,450,600	8,601,752	8,689,270	8,906,327	9,059,758	
12	SMMPA Off-Peak Energy (kWh)	11,616,013	9,734,939	7,703,248	9,359,800	9,529,400	9,699,848	9,798,538	10,043,305	10,216,323	
13	SMMPA Billing Demand (kW)	50,913	48,015	40,820	37,500	40,000	44,873	45,600	46,330	47,064	
14	Cost of On-Peak Energy (\$)	\$578,573	\$551,315	\$434,820	\$533,786	\$484,726	\$444,057	\$403,717	\$496,563	\$596,038	
15	Cost of Off-Peak Energy (\$)	\$498,689	\$475,765	\$370,372	\$450,019	\$408,621	\$374,337	\$340,331	\$418,599	\$502,456	
16	Cost of Power Supply Demand Charge (\$)	\$557,497	\$525,764	\$446,979	\$410,625	\$390,800	\$394,572	\$360,865	\$439,973	\$527,392	
17	Cost of Transmission Demand Charge (\$)	\$161,687	\$165,543	\$141,636	\$129,950	\$137,717	\$139,972	\$142,239	\$144,517	\$146,806	
18	Cost of Energy Cost Adjustment Charge (\$)	(\$19,086)	\$15,971	\$48,337	\$10,596	\$10,788	\$10,981	\$11,093	\$11,370	\$11,566	
19	Total SMMPA Cost, excluding WAPA transmission billed through SMMPA (\$)	\$1,777,360	\$1,734,359	\$1,442,144	\$1,534,976	\$1,432,652	\$1,363,919	\$1,258,245	\$1,511,020	\$1,784,257	
20	SMMPA Cost per kWh (mils)	81.83	94.73	99.70	86.92	79.68	74.52	68.06	79.74	92.56	
21	Total Annual Purchased Power Cost (\$)	\$3,034,519	\$3,403,743	\$3,315,049	\$4,037,026	\$3,648,812	\$3,580,078	\$3,476,815	\$3,727,180	\$4,043,181	
22	Average Cost per kWh (mils)	47.21	56.18	58.09	65.11	58.55	57.15	55.22	58.89	63.56	
OPERATING REVENUES											
Demand Sales											
23	Demand Units Sold (kW)	70,549	64,982	63,940	65,000	65,325	65,652	65,980	66,310	66,641	Assumes demand sales grow 0.5% per year.
24	Year over year increase in revenue per unit (%)					2%	2%	2%	2%	2%	
25	Average Revenue per Demand Unit Sold (\$/kW)	\$ 12.94	\$ 13.59	\$ 14.67	\$ 15.26	\$ 15.57	\$ 15.88	\$ 16.19	\$ 16.52	\$ 16.85	
26	Total Demand Sales (\$)	\$912,709	\$882,805	\$938,144	\$991,900	\$1,016,797	\$1,042,318	\$1,068,480	\$1,095,299	\$1,122,791	
Energy Sales											
27	Energy Units Sold (kWh)	61,979,231	59,999,785	55,697,305	59,500,000	60,460,800	60,763,104	61,066,920	61,372,254	61,679,115	At 94% of Total Requirements.
28	Year over year increase in revenue per unit (%)					2%	2%	2%	2%	2%	Without ECA
29	Average Revenue per Energy Unit Sold (mils/kWh)	77.1	81.6	83.9	88.1	89.9	91.7	93.5	95.4	97.3	
30	Total Energy Sales (\$)	\$4,779,554	\$4,894,109	\$4,670,988	\$5,241,950	\$5,433,128	\$5,569,500	\$5,709,294	\$5,852,598	\$5,999,498	
31	Customer Charge Revenue (\$)	\$759,368	\$787,382	\$945,756	\$985,000	\$1,004,700	\$1,024,794	\$1,045,290	\$1,066,196	\$1,087,520	
32	Year over year increase in revenue per unit (%)					2%	2%	2%	2%	2%	
33	Energy Cost Adjustment Revenue (\$)	\$43,809	\$54,609	\$146,237	\$120,000	\$0	\$0	\$0	\$0	\$0	FY25 is estimate based on YTD through September. Base ECA amount.
34	ECA Base	47.2	56.2	58.1	65.1	58.5	57.2	55.2	58.9	63.6	
35	Total Sales Revenue (\$)	\$6,495,441	\$6,618,904	\$6,701,125	\$7,338,850	\$7,454,625	\$7,636,612	\$7,823,065	\$8,014,093	\$8,209,809	
36	Average Revenue per kWh (mils)	104.8	110.3	120.3	123.3	123.3	125.7	128.1	130.6	133.1	Including ECA
37	Other Operating Revenue (\$)	\$130,765	\$137,325	\$113,992	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	Includes misc operating reimbursements. For '25 based on YTD thru Aug; for '26, set equal to budget; assumed constant thereafter.
38	Capacity Credit Income (\$)	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	\$216,000	
39	Miscellaneous Income (\$)	\$336,289	\$315,821	\$306,658	\$300,000	\$300,000	\$306,000	\$312,120	\$318,362	\$324,730	For '25 and '26, set equal to budget; assumed constant thereafter. Includes other electric rev (operating) and SMMPA reimbimbursed payroll (starting in 2016; prior to 2016, was eliminated on both revenue and expense side). For '25 based on year to date through Aug; for '26, set equal to budget; increase at 2% per year thereafter.
40	Cut-off, Grants, Aids, Administrative Fee Income (\$)	\$18,858	\$16,940	\$18,794	\$2,000	\$7,700	\$7,700	\$7,700	\$7,700	\$7,700	
41	Penalty Revenue	\$33,430	\$42,413	\$27,178	\$36,500	\$34,000	\$34,000	\$34,000	\$34,000	\$34,000	For '25 based on YTD thru Aug; for '26, set equal to budget; assumed constant thereafter.
42	Total Operating Revenue (\$)	\$7,230,783	\$7,347,403	\$7,383,747	\$8,018,350	\$8,137,325	\$8,325,312	\$8,517,885	\$8,715,155	\$8,917,238	
OPERATING EXPENSES											
43	Purchased Power Cost (\$)	\$3,034,519	\$3,403,743	\$3,315,049	\$4,037,026	\$3,648,812	\$3,580,078	\$3,476,815	\$3,727,180	\$4,043,181	Per estimate above.
44	Other Miscellaneous Operating Expenses (\$)		\$185,524	\$170,075	\$200,000	\$258,500	\$266,255	\$274,243	\$282,470	\$290,944	Class 36 - Misc Operating Expenses (net of purchased power cost, which is shown above). FY25 is based on TYD thru Aug.; FY26 at budget; Increase at 3% per year.
45	Personnel Services (\$)		\$1,291,871	\$1,264,768	\$1,350,000	\$1,477,583	\$1,521,910	\$1,567,567	\$1,614,594	\$1,663,032	Class 11 - Personnel Services. Includes all personnel-related costs, including payroll taxes, retirement contributions, and personnel-related insurance. FY25 based on YTD thru Aug.; FY26 at budget; Increase at 3% per year.
46	Supplies (\$)		\$201,833	\$187,763	\$222,000	\$228,660	\$235,520	\$242,585	\$249,863	\$255,520	Class 22 - Supplies. Includes small tools, repairs, maintenance of OH and UG lines and lighting, uniforms, safety equipment. Meter expense moved to capital. FY25 based on YTD thru Aug.; FY26 at budget; Increase at 3% per year.
47	Other Services & Charges (\$)		\$227,017	\$336,423	\$300,000	\$313,505	\$322,910	\$332,597	\$342,575	\$352,853	Class 33 - Other Services & Charges. Includes professional services, office expenses, travel and training, and business insurance. FY25 based on YTD thru Aug.; FY26 at budget; Increase at 3% per year.
48	Miscellaneous (less depreciation) (\$)		\$137,277	\$186,839	\$175,000	\$193,279	\$199,078	\$205,050	\$211,202	\$217,538	Class 34 - Miscellaneous. Includes misc. rentals and repairs, support, public works equipment rental costs, etc. Depreciation is listed separately below. FY25 based on YTD thru Aug; FY26 at budget; Increase at 3% per year.
49	Royalty Payments (\$)		\$0	\$0	\$20,000	\$20,000	\$20,600	\$21,218	\$21,855	\$22,510	Class 37 - Royalties. Includes service territory royalties. FY25 and FY26 at budget; Increase at 3% per year.
50	Dues/Subscriptions/Permits (\$)		\$48,607	\$42,651	\$40,000	\$41,250	\$42,488	\$43,762	\$45,075	\$46,427	Class 39 - Dues/Subscriptions/Permits. Includes dues & subscriptions, bad debt, bank charges, licenses, and permit fees. FY25 based on YTD thru Aug; FY26 at budget; Increase at 3% per year.
	Plant Maintenance Cost (\$)	\$423,562									
	Line Maintenance Cost (\$)	\$635,913									
	Administration Cost (\$)	\$973,652									
51	Depreciation Cost (\$)	\$909,209	\$903,120	\$1,009,357	\$1,035,000	\$1,020,000	\$1,050,600	\$1,082,118	\$1,114,582	\$1,148,019	Increase at 3% per year (includes depreciation from each expense category plus amortization). FY25 & FY26 equal to budget.
52	Total Operating Expenses (\$)	\$5,976,855	\$6,398,992	\$6,512,925	\$7,282,026	\$7,194,929	\$7,232,579	\$7,238,891	\$7,602,118	\$8,034,366	

Cash Flow Projection - Electric Utility
With 2026 Financing
Redwood Falls Public Utilities
October 3, 2025

ITEM	HISTORICAL			PROJECTIONS						
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Basis of assumptions
CASH INFLOWS OR (OUTFLOWS)										
Operating Margin (\$)	\$1,253,927	\$948,412	\$870,822	\$736,324	\$942,397	\$1,092,733	\$1,278,994	\$1,113,037	\$882,872	Equal to 3% of BOY investment balance for '27 and beyond; for '25, based on YTD through Aug; for '26, set equal to budget. Approximately constant. FY26 set equal to budget. Includes insurance dividends; state grants & aid; other revenues; and other proprietary non-op revenues. For FY25, based on YTD. For FY26 and beyond, set at average of past years.
Non-operating Revenue (\$)										
Interest Income (\$)	\$75,084	\$198,540	\$426,930	\$115,000	\$110,000	\$186,783	\$152,224	\$129,222	\$130,314	
Sales of Materials and Fixed Assets (\$)	\$24,828	\$2,623	\$0	\$0	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
Other Non-operating Revenue (\$)	\$137,527	\$7,292	\$105,890	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
Total Non-operating Revenue (\$)	\$237,439	\$208,455	\$532,820	\$125,000	\$124,000	\$200,783	\$166,224	\$143,222	\$144,314	
Non-operating Expenses (\$)										
Bond Interest Payment, Electric Utility Revenue Bonds (Series 2013A) (\$)	\$20,212	\$17,412	\$14,512	\$11,252	\$7,874	\$4,000				
Bond Interest Payment, Electric Utility Revenue Refunding Bonds (Series 2019A) (\$)	\$48,340	\$43,992	\$39,550	\$34,992	\$30,338	\$25,568	\$20,680	\$15,698	\$10,598	
Bond Interest Payment, Electric Revenue Bonds (Series 2021B) (\$)	\$28,117	\$21,566	\$20,236	\$18,906	\$17,480	\$16,056	\$14,630	\$13,110	\$11,590	
Bond Interest Payment, Electric Revenue Bonds (Series 2023B) (\$)		\$85,645	\$265,499	\$248,600	\$235,900	\$222,600	\$208,600	\$193,900	\$178,500	
Bond Interest Payment, Proposed Electric Revenue Bonds (Series 2026) (\$)						\$211,000	\$200,462	\$189,503	\$178,106	Associated with payments for proposed financing.
Total Non-operating Expenses (\$)	\$96,669	\$168,615	\$339,797	\$313,750	\$291,592	\$479,224	\$444,372	\$412,211	\$378,794	
Add-back of Depreciation (\$)	\$909,209	\$903,120	\$1,009,357	\$1,035,000	\$1,020,000	\$1,050,600	\$1,082,118	\$1,114,582	\$1,148,019	Equal to row 51.
Cash Available For Debt Service (\$)	\$2,400,575	\$2,059,987	\$2,412,999	\$1,896,324	\$2,086,397	\$2,344,117	\$2,527,336	\$2,370,841	\$2,175,205	Operating margin plus non-operating revenue less non-operating expenses (not including bond interest) plus depreciation
Debt Service Coverage Ratio	4.88	3.60	2.45	1.91	2.11	1.60	1.94	1.82	1.66	Cash available for debt service divided by sum of all bond principal and interest payments due
USES OF CASH										
Capital Outlay, Normal Line Extensions & Replacements (\$)	\$2,220,635	\$2,134,566	\$1,778,133	\$0	\$0	\$0	\$0	\$0	\$0	Historical covers all distribution-related expenses. Estimated costs for normal line extensions are included in row 70.
Capital Outlay, Other City Projects (\$)	\$500,000	\$0		\$0	\$0	\$0	\$0	\$0	\$0	Miscellaneous non-recurring projects. .
Capital Outlay, Equipment Replacements & Upgrades (\$)				\$200,000	\$200,000	\$-	\$350,000	\$-	\$2,000,000	Covers vehicles, equipment, substation upgrades, and related costs that are included in the Capital Improvements budget and not included in Underground Conversion line. Includes meter project. For '26-'30, uses capital planning worksheet amounts.
Capital Outlay, Annual Underground Conversion Projects (\$)				\$1,500,000	\$1,573,000	\$1,200,000	\$1,200,000	\$583,000	\$-	Includes "Long Range Plan URD Conversion projects" from the capital purchases spreadsheet and specific projects that have been identified. For '25, uses a best-guess estimate based on YTD actual and estimated future costs; '26-'30 are from 5-year capital purchases spreadsheet.
Capital Outlay, Reflections Subdivision Electrical Infrastructure (\$)				\$25,000	\$150,000	\$100,000	\$-	\$-	\$-	Per capital planning worksheet.
Bond Principal Payments, Electric Utility Revenue Bonds (Series 2013A) (\$)	\$140,000	\$145,000	\$145,000	\$150,000	\$155,000	\$160,000				Per final amortization schedule. Final payment Dec. 2027.
Bond Principal Payments, Electric Utility Revenue Refunding Bonds (Series 2019A) (\$)	\$185,000	\$189,000	\$194,000	\$198,000	\$203,000	\$208,000	\$212,000	\$217,000	\$223,000	Per final amortization schedule from David Drown Associates. Final payment 2031. Refunds 2011B bonds.
Bond Principal Payments, Electric Revenue Bonds (Series 2021B) (\$)	\$70,000	\$70,000	\$70,000	\$75,000	\$75,000	\$75,000	\$80,000	\$80,000	\$85,000	Per final payment schedule. Final payment is 2036.
Bond Principal Payment, Electric Revenue Bonds (Series 2023B) (\$)			\$238,000	\$254,000	\$266,000	\$280,000	\$294,000	\$308,000	\$324,000	Per final amortization schedule from D A Davidson, dated Nov. 1, 2023. Final payment 2038.
Bond Principal Payment, Proposed Electric Revenue Bonds (Series 2026) (\$)						\$263,439	\$273,977	\$284,936	\$296,333	Associated with payments for proposed financing.
Transfers Out - General Fund & Streetlights (\$)	\$381,011	\$396,785	\$405,164	\$469,790	\$469,760	\$430,417	\$439,739	\$449,291	\$459,076	Contribution to City General Fund, and Streetlighting (calculated at 5% of sales revenue, plus \$48.6k for streetlights). For '25 and '26 budgeted amounts are used.
Transfers Out - Central Garage (\$)			\$0	\$0	\$0	\$300,000	\$0	\$0	\$0	Represents the Electric Utility's portion of capital equipment that is subsequently transferred to Central Garage. The only remaining expenditure that will come from this line item is the bucket truck in FY27; all other vehicles will be initially paid for out of Central Garage, and the Electric Utility will pay the CG expense as an operating expense.
Major Capital Projects from Long Range Plan (\$)										Are now covered in capital improvements budget process.
Bond Proceeds, Proposed Electric Utility Revenue Bonds (Series 2026) (\$)		(\$5,210,000)			(\$4,800,000)					For FY23, includes 2023A bonds. For FY26, includes proposed financing needed to support planned capital spending.
Transfer to Bond Reserve Account (\$)		\$369,830			\$475,000					To debt service reserve account for new debt.
Other Cash-related Balance Sheet Transactions (\$)	(\$324,757)	\$45,088	\$561,922							Reflects cash-related changes in balance sheet asset and liability accounts, as shown in audit.
Other Cash-related Adjustments (\$)	\$393,106									Reflects other cash-related activities, including the change in the fair market value of cash equivalents.
Increase or (Decrease) in Cash (\$)	(\$1,261,089)	\$4,058,404	(\$1,327,471)	(\$1,289,216)	\$3,028,045	(\$1,151,963)	(\$766,752)	\$36,403	(\$1,590,999)	Historical totals are actual from audit, and account for miscellaneous changes in asset and liability accounts. Future estimates do not reflect such changes.
RECTIFICATION OF RESERVES										
Cash in bank, checking account, BOY (\$)										
Cash in bank, checking account, EOY (\$)										
Bank Accounts (\$)										
Certificate of Deposits (\$)										
Prepayment Program Investments (\$)										
Federal Securities (\$)										
Total Unrestricted Cash (\$)	\$2,061,481	\$5,750,055	\$4,487,284	\$3,198,068	\$6,226,113	\$5,074,149	\$4,307,397	\$4,343,800	\$2,752,801	Equal to previous year's balance, plus the impact on cash in the current year.
Debt Service Reserve Account (\$)	\$486,970	\$856,800	\$792,100	\$792,100	\$1,267,100	\$1,267,100	\$1,267,100	\$1,267,100	\$1,267,100	Debt service reserve fund associated with all outstanding bonds.
Total Reserves (\$)	\$2,548,451	\$6,606,855	\$5,279,384	\$3,990,168	\$7,493,213	\$6,341,249	\$5,574,497	\$5,610,900	\$4,019,901	

Unrestricted Cash as a % of Operating Expenses34%90%69%44%87%70%60%57%34%

AGENDA MEMO

Meeting Date: December 2, 2025

Agenda Item: Resolution No. 81 of 2025 -Adjusting Water, Sanitary Sewer and Storm Sewer Service Charges

Recommendation/Action Requested: Read the Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Consideration of the attached enabling Resolution, which if adopted, would enact the 2026 water, sanitary sewer, and storm sewer utility rates.

Staff worked with consultants at Waterworth to update the overall cash flow projections and determine proposed rate adjustments for water, sanitary sewer, and storm sewer utilities. Like last year, the proposed rates have been developed to continue the focus on the need to increase base charges to keep up with the cost of infrastructure replacement, as well as reviewing billing equity between various customer classes (commercial versus residential).

Water	2025	2026	Change
Consumption (Per 100 cubic feet)	\$8.08	\$8.40	4%
Residential Infrastructure Replacement	\$18.25	\$19.00	\$0.75
Commercial Infrastructure Replacement	\$24.00	\$26.50	\$2.50

Sanitary Sewer	2025	2026	Change
Consumption (Per 100 cubic feet)	\$4.90	\$5.39	10%
Residential Infrastructure Replacement	\$15.75	\$18.75	\$3.00
Commercial Infrastructure Replacement	\$19.00	\$25.00	\$6.00

Storm Sewer	2025	2026	Change
Infrastructure Replacement (Per 1 RFE)	\$12.26	\$12.63	3%

Staff recommends approval of the proposed 2026 rates.

Attachments: Resolution No. 81 of 2025

Water Sewer Storm Support 1 – Rate History

Water Sewer Storm Support 2 – Average Monthly Bill Comparisons

Water Sewer Storm Support 3 – Waterworth Financial Report / Proposed Solutions

RESOLUTION NO. 81 OF 2025

RESOLUTION ADJUSTING WATER, SANITARY SEWER AND STORM SEWER SERVICE CHARGES

BE IT RESOLVED by the City Council of the City of Redwood Falls, Minnesota, as follows:

That effective for water, sanitary sewer, and storm sewer charges billed in January 2026 and payable in February 2026, the City hereby established the following rate schedules for monthly charges:

Water Residential Base Charge: \$19.00 per service per month

Water Commercial Base Charge: \$26.50 per service per month

Water Usage Charge: \$8.40 per 100 cubic feet

Sanitary Sewer Residential Base Charge: \$18.75 per service per month

Sanitary Sewer Commercial Base Charge: \$25.00 per service per month

Sanitary Sewer Usage Charge: \$5.39 per 100 cubic feet of water consumed

Storm Sewer Utility Charge: \$12.63 per month per 1 Residential Equivalency Factor

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 2nd day of December, 2025.

ATTEST:

Keith T. Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
2nd day of December, 2025.

Notary Public

WATER, SEWER, STORM SEWER RATES

WATER SERVICE																	
2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	
\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	Hook up new service line
\$8.40	\$8.08	\$7.69	\$7.07	\$6.49	\$6.09	\$5.80	\$5.47	\$5.21	\$5.01	\$4.77	\$4.50	\$4.26	\$4.10	\$4.00	\$3.75	\$3.54	Per 100 cubic feet
\$19.00	\$18.25	\$16.70	\$15.36	\$14.09	\$12.75	\$12.14	\$11.45	\$10.90	\$10.38	\$9.98	\$9.60	\$9.26	\$8.90	\$8.60	\$7.80	\$7.15	Residential Infrastructure Replacement/Availability
\$26.50	\$24.00	\$16.70	\$15.36	\$14.09	\$12.75	\$12.14	\$11.45	\$10.90	\$10.38	\$9.98	\$9.60	\$9.26	\$8.90	\$8.60	\$7.80	\$7.15	Commercial Infrastructure Replacement/Availability
SEWER SERVICE																	
2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	
\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	Hook up new service line
\$5.39	\$4.90	\$4.45	\$4.06	\$3.76	\$3.47	\$3.34	\$3.24	\$3.18	\$3.03	\$2.89	\$2.75	\$2.58	\$2.50	\$2.45	\$2.40	\$2.35	Per 100 cubic feet
\$18.75	\$15.75	\$13.79	\$12.58	\$11.65	\$10.74	\$10.33	\$10.03	\$9.74	\$9.28	\$8.84	\$8.50	\$8.09	\$7.85	\$7.65	\$6.60	\$6.35	Residential Infrastructure Replacement/Availability
\$25.00	\$19.00	\$13.79	\$12.58	\$11.65	\$10.74	\$10.33	\$10.03	\$9.74	\$9.28	\$8.84	\$8.50	\$8.09	\$7.85	\$7.65	\$6.60	\$6.35	Commercial Infrastructure Replacement/Availability
STORM SEWER																	
2026	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	
\$12.63	\$12.26	\$11.35	\$10.71	\$10.01	\$9.53	\$9.08	\$8.65	\$8.24	\$7.92	\$7.62	\$7.40	\$7.16	\$6.95	\$6.75	\$6.40	\$6.25	Per residential equivalency factor

2026 Usage	Water Minimum	Water Commodity	Total Water	% Change water	Wastewater Minimum	Wastewater Commodity	Total Wastewater	% Change Wastewater	% Change Total
0	\$ 19.00	\$0.00	\$19.00	4.1%	\$18.75	\$0.00	\$18.75	19.0%	11.0%
250	\$ 19.00	\$21.00	\$40.00	4.0%	\$18.75	\$13.48	\$32.23	15.1%	8.7%
500	\$ 19.00	\$42.00	\$61.00	4.0%	\$18.75	\$26.95	\$45.70	13.5%	7.9%
550	\$ 19.00	\$46.20	\$65.20	4.0%	\$18.75	\$29.65	\$48.40	13.3%	7.8%
1000	\$ 19.00	\$84.00	\$103.00	4.0%	\$18.75	\$53.90	\$72.65	12.2%	7.2%
1500	\$ 19.00	\$126.00	\$145.00	4.0%	\$18.75	\$80.85	\$99.60	11.6%	7.0%
2000	\$ 19.00	\$168.00	\$187.00	4.0%	\$18.75	\$107.80	\$126.55	11.3%	6.8%
2500	\$ 19.00	\$210.00	\$229.00	4.0%	\$18.75	\$134.75	\$153.50	11.0%	6.7%
5000	\$ 19.00	\$420.00	\$439.00	4.0%	\$18.75	\$269.50	\$288.25	10.5%	6.5%

2025 Usage	Water Minimum	Water Commodity	Total Water	% Change water	Wastewater Minimum	Wastewater Commodity	Total Wastewater	% Change Wastewater	% Change Total
0	\$ 18.25	\$0.00	\$18.25	9%	\$15.75	\$0.00	\$15.75	14%	12%
250	\$ 18.25	\$20.20	\$38.45	7%	\$15.75	\$12.25	\$28.00	12%	9%
500	\$ 18.25	\$40.40	\$58.65	6%	\$15.75	\$24.50	\$40.25	12%	8%
550	\$ 18.25	\$44.44	\$62.69	6%	\$15.75	\$26.95	\$42.70	12%	8%
1000	\$ 18.25	\$80.80	\$99.05	6%	\$15.75	\$49.00	\$64.75	11%	8%
1500	\$ 18.25	\$121.20	\$139.45	6%	\$15.75	\$73.50	\$89.25	11%	8%
2000	\$ 18.25	\$161.60	\$179.85	5%	\$15.75	\$98.00	\$113.75	11%	7%
2500	\$ 18.25	\$202.00	\$220.25	5%	\$15.75	\$122.50	\$138.25	11%	7%
5000	\$ 18.25	\$404.00	\$422.25	5%	\$15.75	\$245.00	\$260.75	10%	7%

2024 Usage	Water Minimum	Water Commodity	Total Water	% Change water	Wastewater Minimum	Wastewater Commodity	Total Wastewater	% Change Wastewater	% Change Total
0	\$ 16.70	\$0.00	\$16.70	9%	\$13.79	\$0.00	\$13.79	10%	9%
250	\$ 16.70	\$19.23	\$35.93	9%	\$13.79	\$11.13	\$24.92	10%	9%
500	\$ 16.70	\$38.45	\$55.15	9%	\$13.79	\$22.25	\$36.04	10%	9%
550	\$ 16.70	\$42.30	\$59.00	9%	\$13.79	\$24.48	\$38.27	10%	9%
1000	\$ 16.70	\$76.90	\$93.60	9%	\$13.79	\$44.50	\$58.29	10%	9%
1500	\$ 16.70	\$115.35	\$132.05	9%	\$13.79	\$66.75	\$80.54	10%	9%
2000	\$ 16.70	\$153.80	\$170.50	9%	\$13.79	\$89.00	\$102.79	10%	9%
2500	\$ 16.70	\$192.25	\$208.95	9%	\$13.79	\$111.25	\$125.04	10%	9%
5000	\$ 16.70	\$384.50	\$401.20	9%	\$13.79	\$222.50	\$236.29	10%	9%

Water	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential Base	\$ 14.09	\$ 15.36	\$ 16.70	\$ 18.25	\$ 19.00	\$ 19.57	\$ 20.16	\$ 20.76	\$ 21.38	\$ 22.03
Percent Increase	10.5%	9.0%	8.7%	9.3%	4.1%	3.0%	3.0%	3.0%	3.0%	3.0%
Residential Usage	\$ 6.49	\$ 7.07	\$ 7.69	\$ 8.08	\$ 8.40	\$ 8.65	\$ 8.91	\$ 9.18	\$ 9.45	\$ 9.74
Percent Increase	6.6%	8.9%	8.8%	5.1%	4.0%	3.0%	3.0%	3.0%	2.9%	3.1%
Average Monthly Bill	\$ 46.54	\$ 50.71	\$ 55.15	\$ 58.65	\$ 61.00	\$ 62.82	\$ 64.71	\$ 66.66	\$ 68.63	\$ 70.73
		9.0%	8.8%	6.3%	4.0%	3.0%	3.0%	3.0%	3.0%	3.1%
Commercial Base	\$ 14.09	\$ 15.36	\$ 16.70	\$ 24.00	\$ 26.50	\$ 27.30	\$ 28.11	\$ 28.96	\$ 29.83	\$ 30.72
	10.5%	9.0%	8.7%	43.7%	10.4%	3.0%	3.0%	3.0%	3.0%	3.0%
Commercial Usage	\$ 6.49	\$ 7.07	\$ 7.69	\$ 8.08	\$ 8.40	\$ 8.65	\$ 8.91	\$ 9.18	\$ 9.45	\$ 9.74
	6.6%	8.9%	8.8%	5.1%	4.0%	3.0%	3.0%	3.0%	3%	3.1%
Average Monthly Bill	\$ 104.95	\$ 114.34	\$ 124.36	\$ 137.12	\$ 144.10	\$ 148.40	\$ 152.85	\$ 157.48	\$ 162.13	\$ 167.08
		8.9%	8.8%	10.3%	5.1%	3.0%	3.0%	3.0%	3.0%	3.1%

Wastewater	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential Base	\$ 11.65	\$ 12.58	\$ 13.79	\$ 15.75	\$ 18.75	\$ 20.25	\$ 21.47	\$ 22.54	\$ 23.67	\$ 24.85
Percent Increase	8.5%	8.0%	9.6%	14.2%	19.0%	8.0%	6.0%	5.0%	5.0%	5.0%
Residential Usage	\$ 3.76	\$ 4.06	\$ 4.45	\$ 4.90	\$ 5.39	\$ 5.82	\$ 6.17	\$ 6.48	\$ 6.80	\$ 7.14
Percent Increase	8.4%	8.0%	9.6%	10.1%	10.0%	8.0%	6.0%	5.0%	4.9%	5.0%
Average Monthly Bill	\$ 30.45	\$ 32.88	\$ 36.04	\$ 40.25	\$ 45.70	\$ 49.35	\$ 52.32	\$ 54.94	\$ 57.67	\$ 60.55
		8.0%	9.6%	11.7%	13.5%	8.0%	6.0%	5.0%	5.0%	5.0%
Commercial Base	\$ 11.65	\$ 12.58	\$ 13.79	\$ 19.00	\$ 25.00	\$ 27.00	\$ 28.62	\$ 30.05	\$ 31.55	\$ 33.13
	8.5%	8.0%	9.6%	37.8%	31.6%	8.0%	6.0%	5.0%	5.0%	5.0%
Commercial Usage	\$ 3.76	\$ 4.06	\$ 4.45	\$ 4.90	\$ 5.39	\$ 5.82	\$ 6.17	\$ 6.48	\$ 6.80	\$ 7.14
	8.4%	8.0%	9.6%	10.1%	10.0%	8.0%	6.0%	5.0%	5%	5.0%
Average Monthly Bill	\$ 64.29	\$ 69.42	\$ 76.09	\$ 87.60	\$ 100.46	\$ 108.48	\$ 115.00	\$ 120.77	\$ 126.75	\$ 133.09
		8.0%	9.6%	15.1%	14.7%	8.0%	6.0%	5.0%	5.0%	5.0%

Storm Sewer	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential/Commercial	\$ 10.01	\$ 10.71	\$ 11.35	\$ 12.26	\$ 12.63	\$ 12.88	\$ 13.14	\$ 13.40	\$ 13.67	\$ 13.94
	5.0%	7.0%	6.0%	8.0%	3.0%	2.0%	2.0%	2.0%	2.0%	2.0%

All Wet Utilities	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Residential	\$ 87.00	\$ 94.30	\$ 102.54	\$ 111.16	\$ 119.33	\$ 125.05	\$ 130.17	\$ 135.00	\$ 139.97	\$ 145.22
	7.6%	8.4%	8.7%	8.4%	7.3%	4.8%	4.1%	3.7%	3.7%	3.8%
Commercial	\$ 179.25	\$ 194.47	\$ 211.80	\$ 236.98	\$ 257.19	\$ 269.76	\$ 280.99	\$ 291.65	\$ 302.55	\$ 314.11
	7.4%	8.5%	8.9%	11.9%	8.5%	4.9%	4.2%	3.8%	3.7%	3.8%

**Average bills based on 500 Cubic Feet for Residential and 1,400 Cubic Feet for Commercial

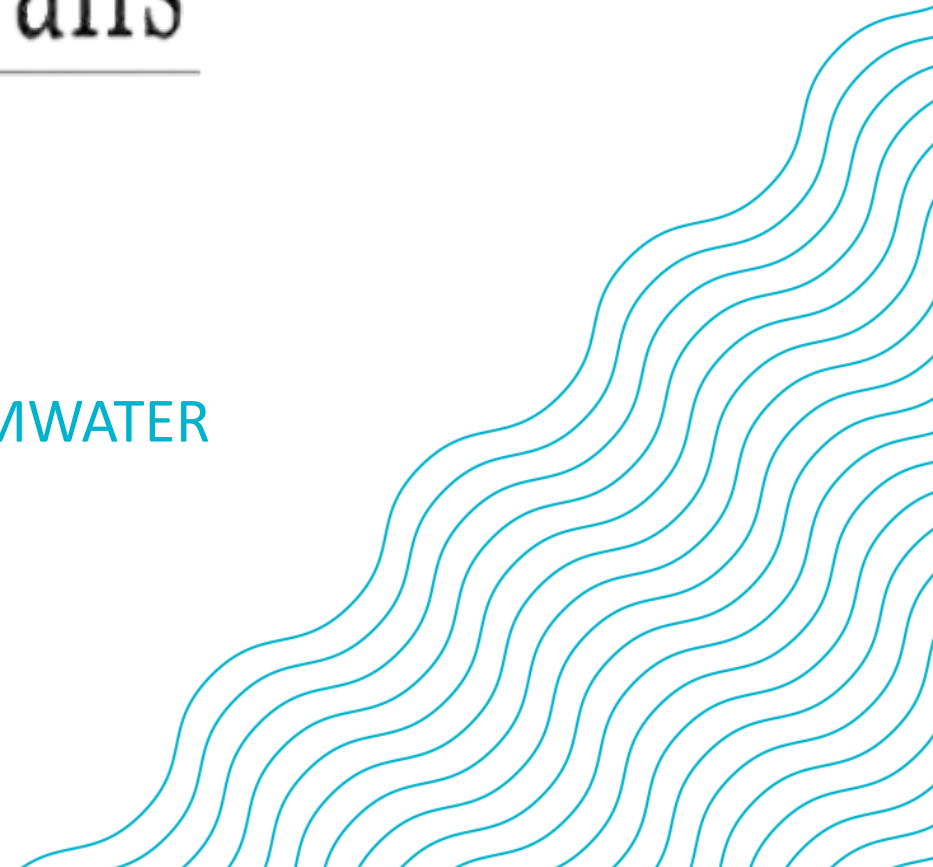


W A T E R W O R T H TM





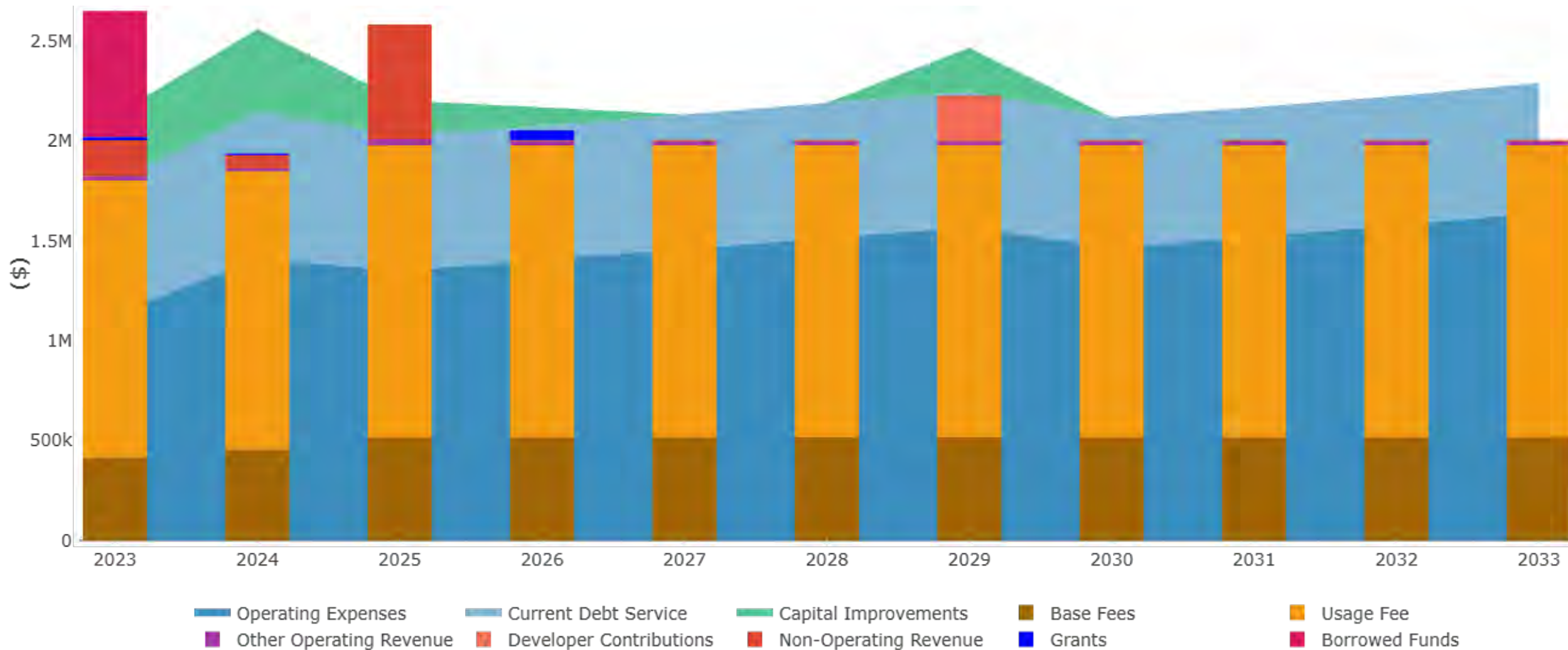
REDWOOD FALLS, MN
WATER, WASTEWATER, AND STORMWATER
FINANCIAL MODELS



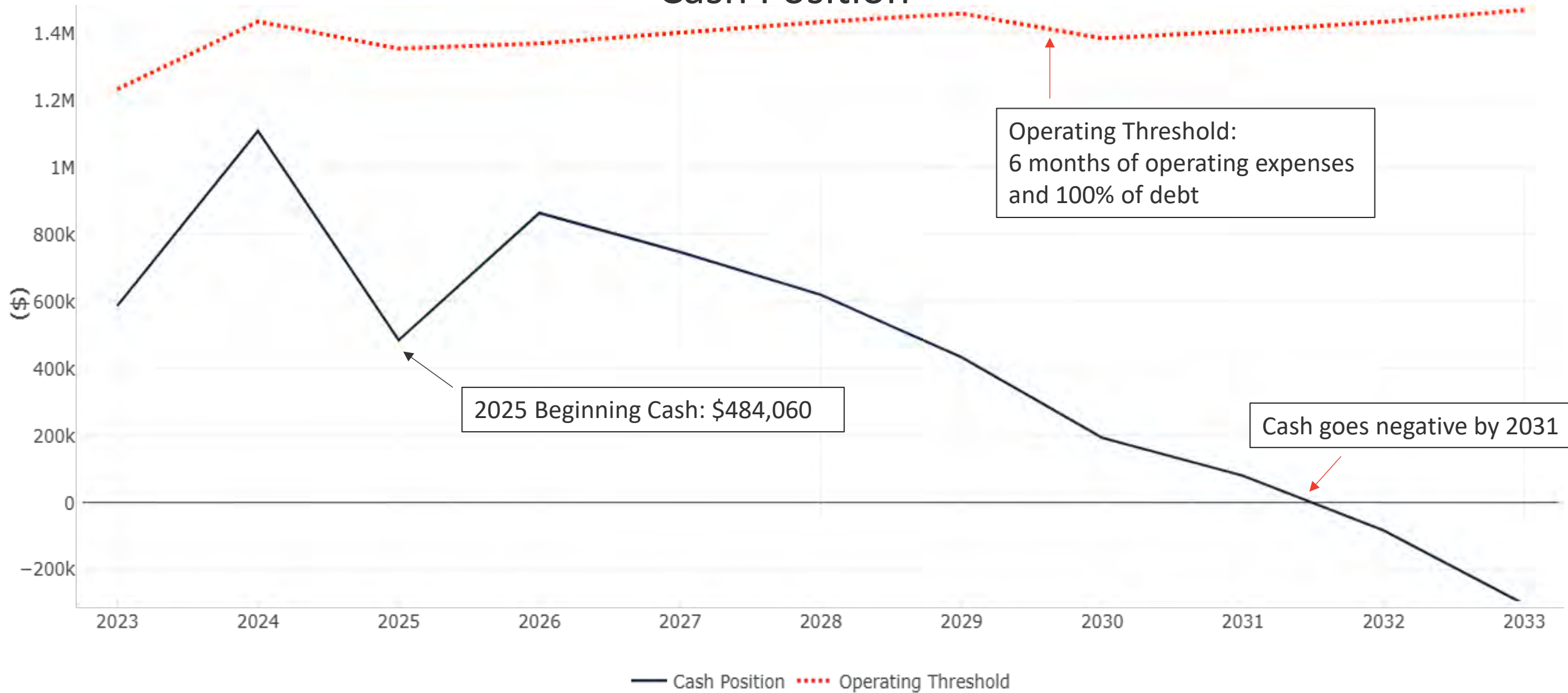
Water System



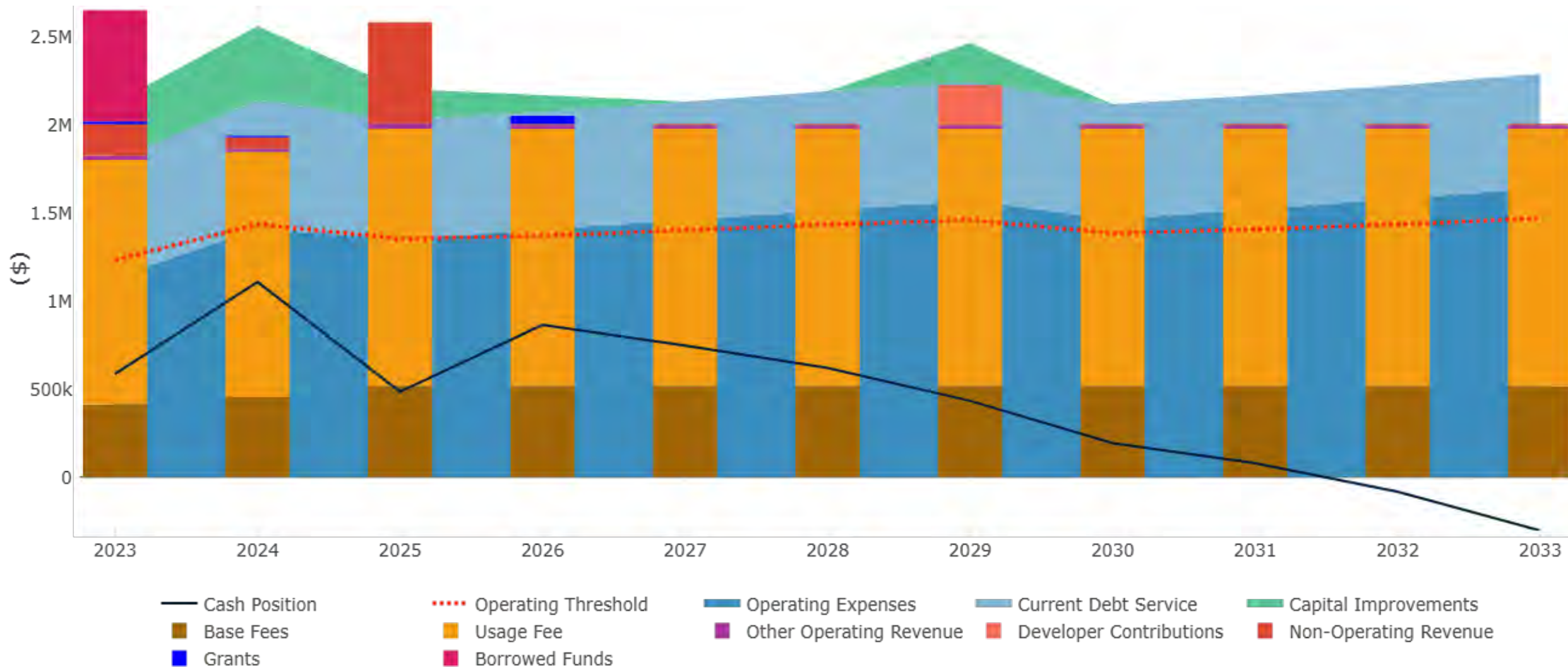
Expenses Exceeding Revenues



Cash Position



Current Financial Model



Proposed Solution



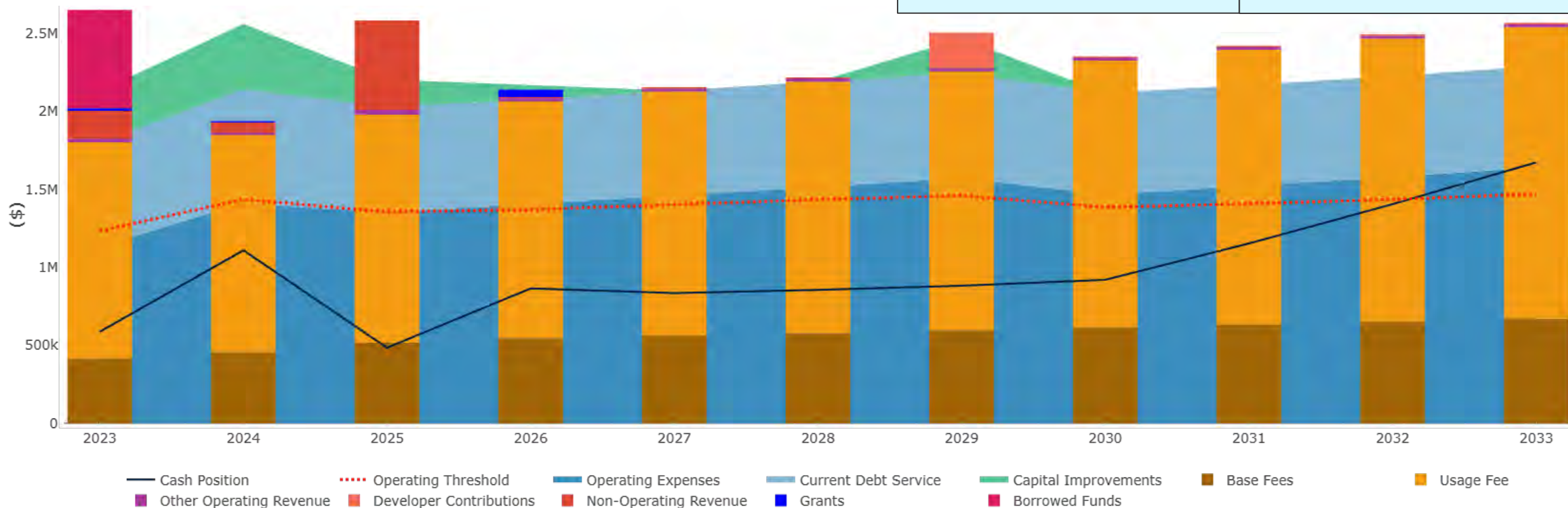
Proposed Solution

	2025 Base	2025 Usage
Residential	\$18.25	\$8.08/CCF
Commercial	\$24.00	\$8.08/CCF

	2026 Base	2026 Usage
Residential	\$19.00	\$8.40/CCF (4%)
Commercial	\$26.50	\$8.40/CCF (4%)

Base Charge Increases:
2027+: 3%

Usage Charge Increases:
2027+: 3%



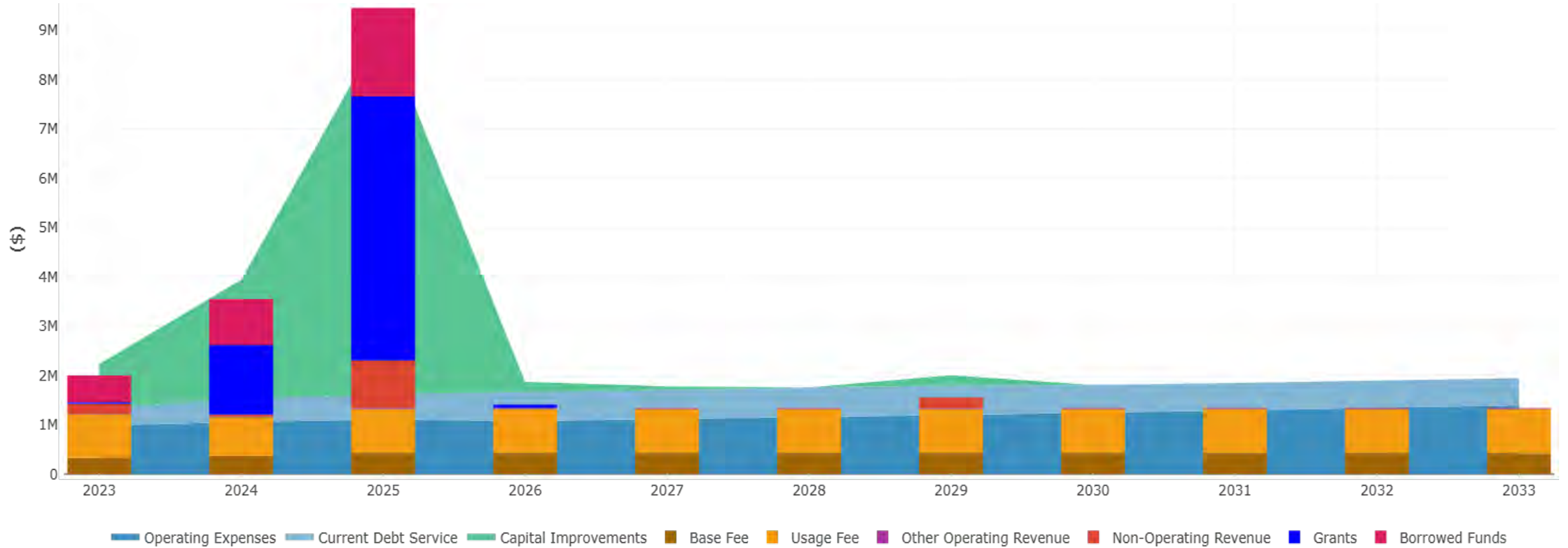
Average Monthly Utility Bill

	2026 Base	2026 Usage	Ave. Bill 2025	Ave. Bill 2026	Dollar Increase	Percent Increase
Residential	\$19.00	\$8.40/CCF	\$58.65	\$61.00	\$2.35	4%
Commercial	\$26.50	\$8.40/CCF	\$137.12	\$144.10	\$6.98	5%

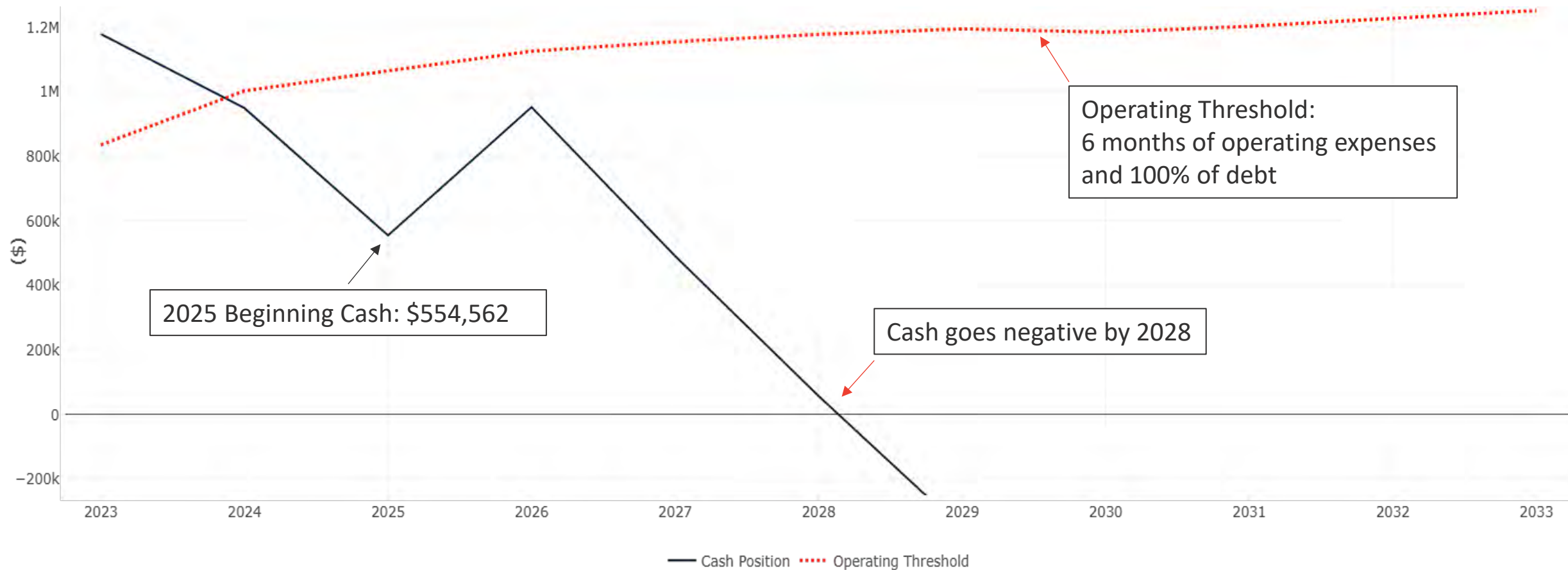
Wastewater System



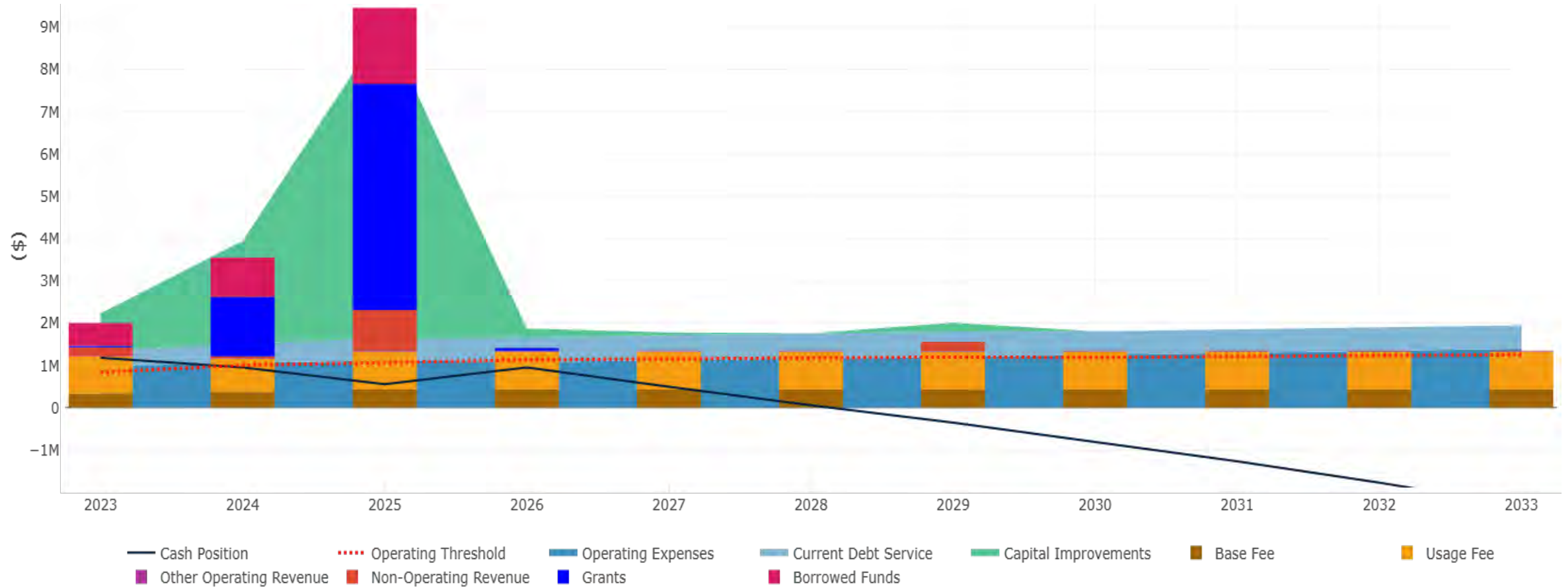
Expenses Exceeding Revenues



Cash Position



Current Financial Model



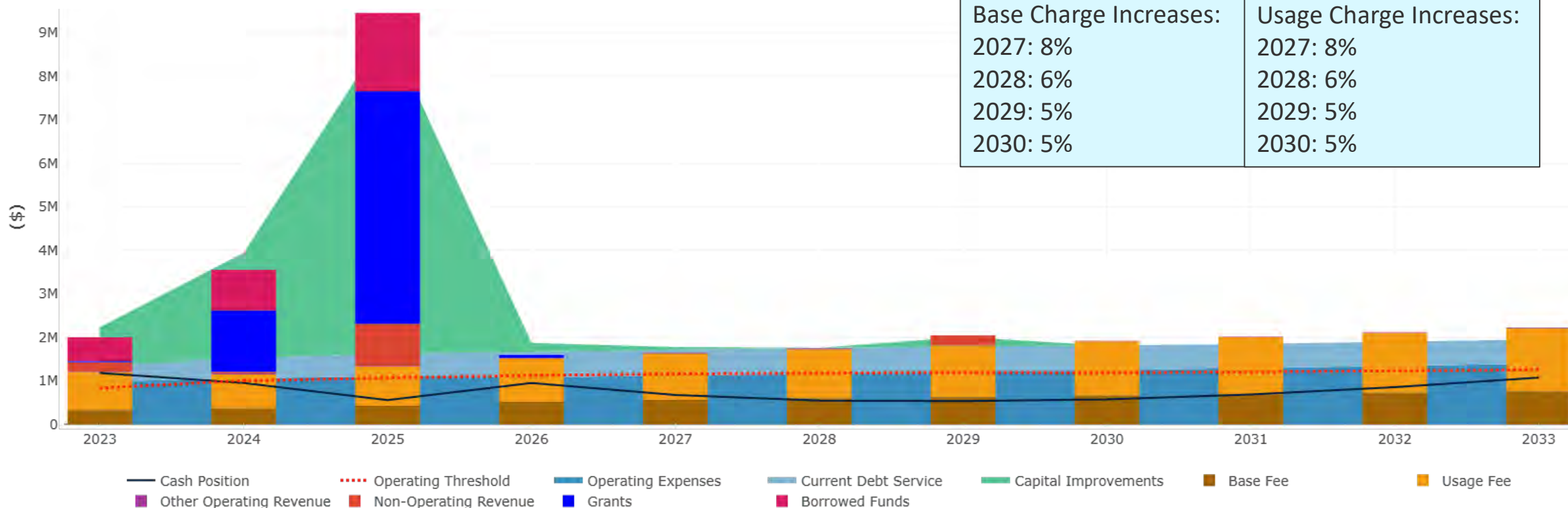
Proposed Solution



Proposed Solution

	2025 Base	2025 Usage
Residential	\$15.75	\$4.90/CCF
Commercial	\$19.00	\$4.90/CCF

	2026 Base	2026 Usage
Residential	\$18.75	\$5.39/CCF (10%)
Commercial	\$25.00	\$5.39/CCF (10%)



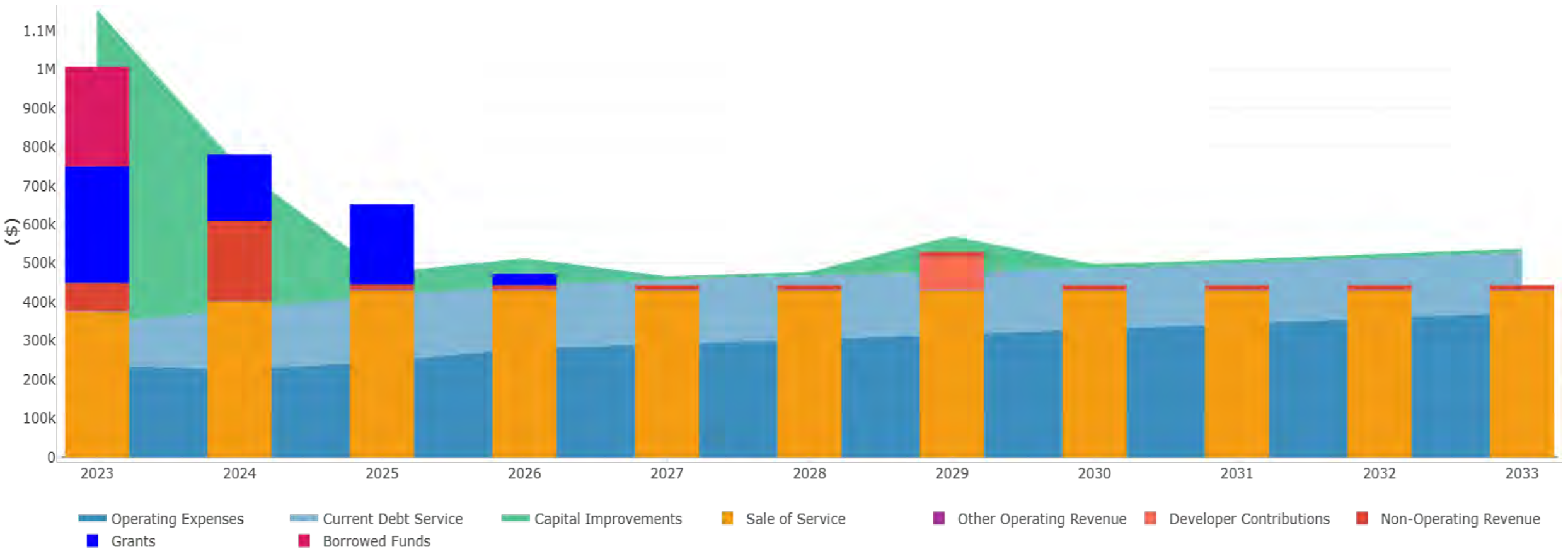
Average Monthly Utility Bill

	2026 Base	2026 Usage	Ave. Bill 2025	Ave. Bill 2026	Dollar Increase	Percent Increase
Residential	\$18.75	\$5.39/CCF	\$40.25	\$45.70	\$5.45	14%
Commercial	\$24.50	\$5.39/CCF	\$87.60	\$100.46	\$12.86	15%

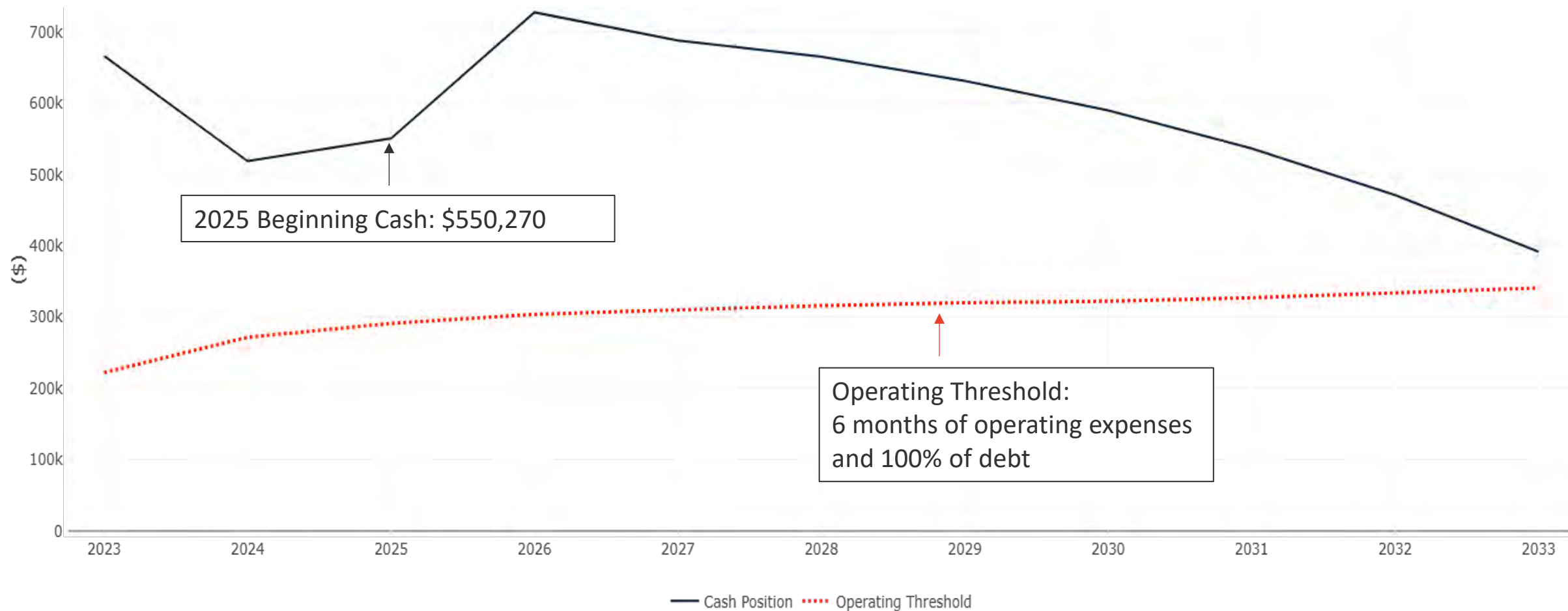
Stormwater System



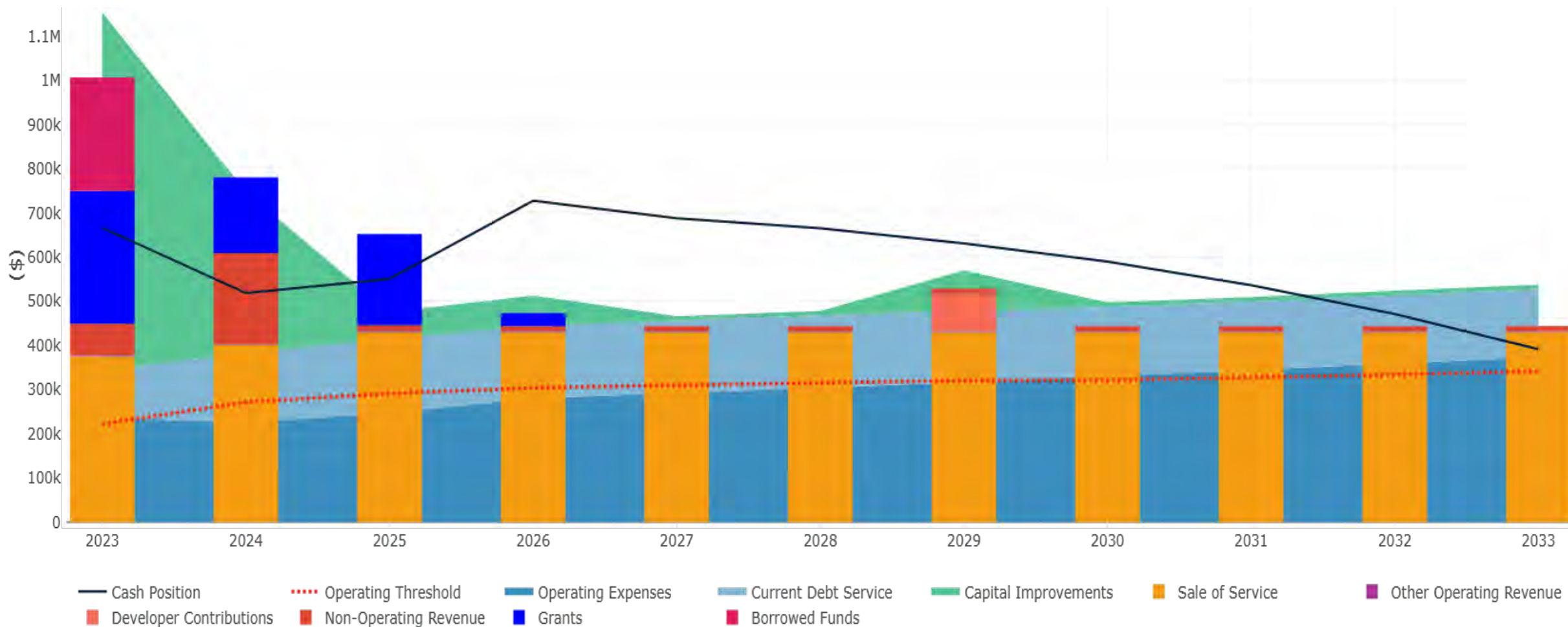
Expenses Exceeding Revenues



Cash Position



Current Financial Model



Proposed Solution



Proposed Solution

Proposed Rates

2025 Rate:

\$12.26

Proposed Rates

2026 Rate:

\$12.63

Base Charge Increases:

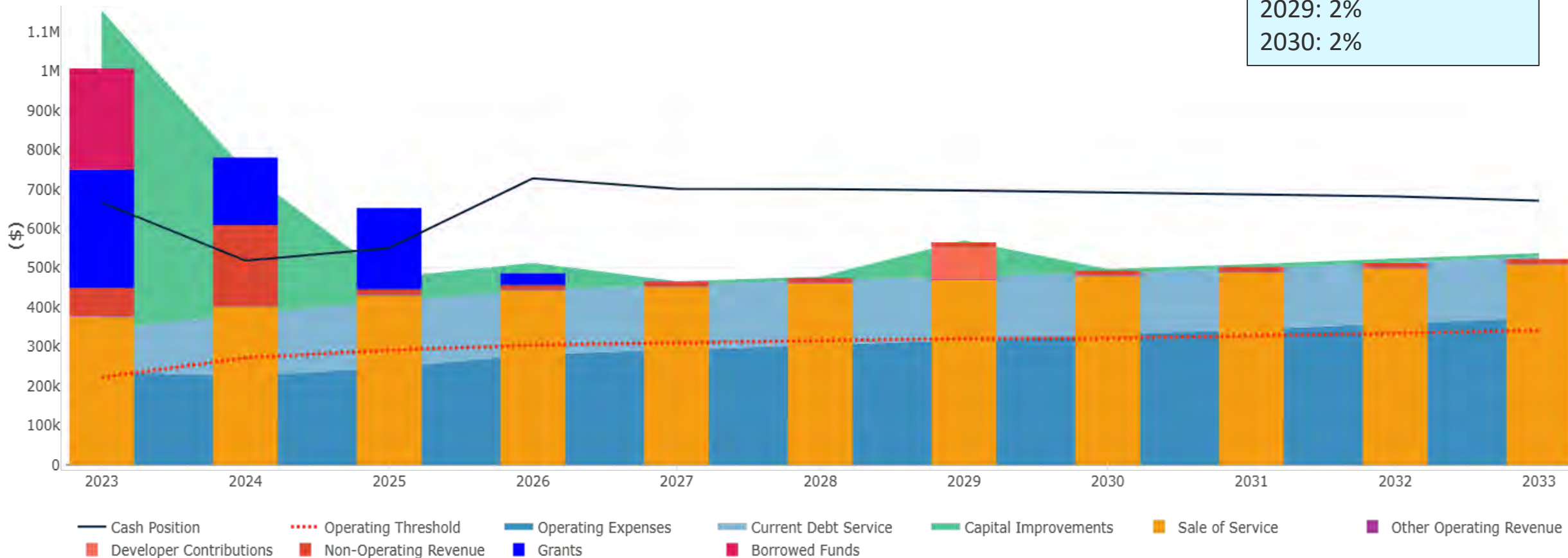
2026: 3%

2027: 2%

2028: 2%

2029: 2%

2030: 2%



Water Rates	2026 Base	2026 Usage
Residential	\$19.00	\$8.40/CCF (4%)
Commercial	\$26.50	\$8.40/CCF (4%)

Wastewater	2026 Base	2026 Usage
Residential	\$18.75	\$5.39/CCF (10%)
Commercial	\$25.00	\$5.39/CCF (10%)

Storm Sewer	2026 Rate
Per Residential Equivalency Factor	\$12.63 (3%)

	Ave. Bill 2025	Ave. Bill 2026	\$ Increase	% Increase
Residential	\$111.16	\$119.33	\$8.17	7.3%
Commercial	\$236.98	\$257.19	\$20.21	8.5%



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AGENDA RECOMMENDATION

Meeting Date: December 2, 2025

Agenda Item: Resolution No. 82 of 2025 – 2026 Fee Schedule

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution to enact the 2026 Fee Schedule.

Summary/Overview: The proposed changes are indicated in red. The fees in purple are set by City Resolution or City Ordinance and the fees in blue are set or limited by State Statute.

A summary memo is included from the Parks & Recreation Department indicating the fee increases and new fees added to the schedule. Please notify staff prior to the meeting if you have any questions regarding the proposed schedule.

Attachment: 2026 Fee Schedule

RESOLUTION NO. 82 OF 2025
RESOLUTION SETTING FEE SCHEDULE FOR 2026

WHEREAS, the City Council of the City of Redwood Falls has reviewed and adopted the following fee schedule:

CITY OF REDWOOD FALLS FEE AND CHARGES

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
AIRPORT				
214-35186-34312	APRON FEE FOR ARIEL SEEDING & SPRAYING OPERATORS	\$500/ANNUAL	NEW 2018	2018
214-35186-34305	ARRIVAL & DEPARTURE BUILDING HANGAR	\$262/MONTH - MANDATORY LEASE WITH AVIATION STORED Hangar No. 101 = 36-month agreement expires 12-31-27	\$256.43/MONTH	2025
214-35186-34307	7-BAY HANGAR	\$262/MONTH - MANDATORY LEASE WITH AVIATION STORED (2) 65' x 65' Hangar No. 706 & 707 = 36-month agreement expires 12-31-27	\$256/MONTH	2025
214-35186-34307	7-BAY HANGAR	\$171/MONTH - MANDATORY LEASE WITH AVIATION STORED (1) 55' x 43' Hangar No. 705 = 36-month agreement expires 12-31-27	\$166/MONTH	2025
214-35186-34307	7-BAY HANGAR	\$140/MONTH - MANDATORY LEASE WITH AVIATION STORED (4) 45' x 43' Hangar No. 701 - 704 = 36-month agreement expires 12-31-27	\$135/MONTH	2025
214-35186-34303	TWIN ENGINE T-HANGAR	\$95/MONTH - MANDATORY LEASE WITH AVIATION STORED 36-month agreement expires 12-31-27	\$90/MONTH	2025
214-35186-34303	TWIN ENGINE T-HANGAR	\$130/MONTH - MANDATORY LEASE NO AVIATION STORED 36-month agreement expires 12-31-27	\$125/MONTH	2025
214-35186-34305	MAINTENANCE HANGAR	\$725/MONTH - MANDATORY LEASE WITH AVIATION STORED (1) 80' x 100' Hangar No. 100 = 36-month agreement expires 12-31-27	\$720/MONTH	2025
214-35186-34303	SINGLE T-HANGAR	\$80/MONTH - LEASE & AVIATION 36-month agreement expires 12-31-27	\$75/MONTH	2025
214-35186-34303	SINGLE T-HANGAR	\$110/MONTH - LEASE & NO AVIATION 36-month agreement expires 12-31-27	\$105/MONTH	2025
214-35186-	OFFICE SPACE RENT	SUITES NEGOTIATED PER LEASE AGREEMENT	NEW 2020	
BUSINESS LICENSING - LIQUOR				
101-32100-35106	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 5 - ALCOHOLIC BEVERAGES LICENSING AND REGULATIONS	2021	2024
101-31610-34999	CONSUME & DISPLAY SETUP APPLICATION INVESTIGATION FEE	\$108.25/INITIAL APPLICATION INCLUDES \$33.25 BCA FEE	\$109.75/2017	2024
101-31520-32114	CONSUME & DISPLAY SETUP LICENSE	\$250/ANNUAL; \$25/TEMPORARY MN STATUTE §340A.414 SUBD. 6 NOT TO EXCEED \$300/YEAR; SUBD. 9 NOT TO EXCEED \$25/DAY	\$150/2015 ANNUAL	2016
101-31610-34999	3.2 MALT LIQUOR APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION	\$109.75/2023	2024
101-31520-32111	OFF SALE 3.2 MALT LIQUOR LICENSE	\$175/YEAR	\$100/2006 \$150/2017	2018
101-31520-32111	ON SALE 3.2 MALT LIQUOR LICENSE	\$250/YEAR	\$175/2004 \$225/2017	2018
101-31520-32223	ON SALE 3.2 MALT LIQUOR TEMPORARY LICENSE	\$30/DAY INVESTIGATION FEE NOT REQUIRED	\$25/2009	2017
101-31610-34999	OFF/ON LIQUOR APPLICATION INVESTIGATION FEE	\$108.25/INITIAL APPLICATION INCLUDES \$33.25 BCA FEE	\$109.75/2017	2024
101-31520-32112	ON SALE LIQUOR LICENSE	\$2,750/ANNUAL; MN STATUTE §340A.408 SUBD. 2 ONLY FOR CLUBS THAT ARE NOT OPEN TO THE PUBLIC		
101-31520-32113	ON SALE LIQUOR SUNDAY LICENSE	\$200/ANNUAL; MN STATUTE §340A.504 SUBD. 3 (B) MAXIMUM \$200/YEAR	ORD 101 3RD 2009 \$150/NEW	2016

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
BUSINESS LICENSING - LIQUOR				
101-31520-32117	OFF SALE LIQUOR LICENSE	\$200/ANNUAL; MN STATUTE §340A.408 SUBD. 3 (4) NOT TO EXCEED \$310	\$150/YEAR 2009	2017
101-31520-32199	ON SALE LIQUOR TEMPORARY LICENSE	\$50/DAY INVESTIGATION FEE NOT REQUIRED	\$125/2017; \$75/2009 NEW 2009	2022
101-31610-34999	WINE APPLICATION INVESTIGATION FEE	\$108.25/INITIAL APPLICATION INCLUDES \$33.25 BCA FEE	\$109.75/2017	2024
101-31520-32116	WINE LICENSE	\$275/YEAR MN STATUTE §340A.408 SUBD. 2 (C) NOT TO EXCEED HALF OF ON-SALE LIQUOR FEE	\$200/2017 \$250/2016	2018
BUSINESS LICENSING - MISCELLANEOUS				
101-32100-35106	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 6 - OTHER BUSINESS REGULATION AND LICENSING	2021	2024
101-32100-32215	ARCHERY DEER HUNT	\$20 SCREENING ADMINISTRATIVE FEE; \$40 HUNT FEE	2016	2017
101-32100-32216	CHICKEN PERMIT	\$50/3 YEAR PERMIT	NEW 2017	2017
101-31610-34999	CIGARETTE & TOBACCO APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION		2013
101-31520-32181	CIGARETTE & TOBACCO LICENSE	\$175/YEAR	\$150/1998-2017	2018
101-32100-35106	CIGARETTE & TOBACCO VIOLATION PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 6 - OTHER BUSINESS REGULATION AND LICENSING - SEC. 6.23	2021	2024
101-32100-35106	DOG FINES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 10 - PUBLIC PROTECTION, CRIMES AND OFFENSES - SEC. 10.46	2021	2024
101-32100-32214	DOG LICENSE	\$50 CONDITIONAL LIFETIME LICENSE	\$30/\$15/2018-2019	2020
101-32100-32214	DOG LICENSE REINSTATEMENT FEE	\$100 REINSTATEMENT OF CONDITIONAL LIFETIME LICENSE	NEW 2020	
101-32100-32214	DOG LICENSE TAG REPLACEMENT	\$5		
101-32100-32214	DOG KENNEL LICENSE - MORE THAN 5 DOGS	\$125/YEAR	75/2010 \$100/2010-2017	2018
101-31520-32199	PARADE PERMIT	\$25/EVENT		
101-31610-34999	PEDDLER/TRANSIENT MERCHANT INVESTIGATION FEE	\$75/INITIAL APPLICATION		2013
101-31520-32199	PEDDLER/TRANSIENT MERCHANT LICENSE	\$100/PER CONTINUOUS SALES EVENT; \$175/PER YEAR	\$75/2017 \$150/YEAR 2017	2018
101-31520-32199	SHOWS & THEATRICAL PERMIT	\$75/DAY EXEMPT IF CHURCH OR NON-PROFIT ORGANIZATON SPONSORED	\$50/DAY	2018
101-31520-32199	SOLID WASTE COLLECTION - RESIDENTIAL ANNUAL LICENSE	\$200 - FRANCHISE AGREEMENT REQUIRED	NEW 2014	2014
101-31520-32199	SOLID WASTE COLLECTION - COMMERCIAL ANNUAL LICENSE	\$100/YEAR	\$75/2017	2018
101-31520-32250	SPECIALTY VEHICLE PERMIT FEE	\$45/PER 3-YEAR PERMIT ATV, GOLF CART, MOTORIZED BICYCLE & MINI-TRUCK	\$30/3-YEAR PERMIT 2015	2024
101-31520-32250	SPECIALTY VEHICLE PERMIT STICKER REPLACEMENT	\$5 WITH ADDITIONAL; \$10 FEE FOR EACH ADDITIONAL YEAR LICENSED	NEW 2016	2016
101-32100-35106	SPECIALTY VEHICLE VIOLATION PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 8 - TRAFFIC REGULATIONS	2021	2024
101-31610-34999	TAXI APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION	RESOLUTION NO. 42 2013	2014

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
BUSINESS LICENSING - MISCELLANEOUS				
101-31520-32199	TAXI LICENSE	\$50/YEAR FOR 1ST TAXI; \$20/YEAR FOR EACH ADDITIONAL TAXI	\$15/YEAR	2014
101-31610-34999	THERAPEUTIC MASSAGE APPLICATION INVESTIGATION FEE	\$75/INITIAL APPLICATION	\$300	2013
101-31520-32199	THERAPEUTIC MASSAGE LICENSE	\$75/THERAPIST; \$175/ESTABLISHMENT IF MORE THAN 2 THERAPISTS	\$50/THERAPIST 2002 \$150/EST 2002	2018
BUILDING / MECHANICAL / PLUMBING DEPARTMENT				
101-32100-35106	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 4 - CONSTRUCTION LICENSING, PERMITS AND REGULATION	2021	2024
101-32410-34112	BUILDING INSPECTOR FEE	\$45/HOUR FOR EXTRA WORK, WEEKEND, ETC.		
101-32410-34112	BUILDING INSPECTOR CONTRACTUAL	\$45/HOUR INCLUDES VEHICLE		2000
101-32410-32210	BUILDING PERMIT FEES - RESIDENTIAL & COMMERCIAL	SEE 1997 UNIFORM BUILDING CODE - VALUATION BASED PERMIT SCHEDULE; \$1/STATE SURCHARGE ON FIXED PERMITS AS OF 07-01-15		2025
101-32410-34112	MECHANICAL PERMIT RESIDENTIAL & COMMERCIAL VALUATION	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	NEW 2016	2020
101-32410-34112	MECHANICAL PERMIT RESIDENTIAL FIXED FEES	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$45/2018	2025
101-32410-34112	PLUMBING PERMIT RESIDENTIAL FIXED FEES	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$45/2018	2025
A/R	DAMAGE DEPOSIT - MOVING OR DEMOLITION	\$1,000	\$500	2009
101-32410-32210	DEMOLITION	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$55	2023
101-32410-32210	MOBILE HOME PERMIT	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$100	2016
101-32410-32210	MOVING PERMIT - STRUCTURES IN OR OUT OF CITY	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	\$55	2023
101-32410-32209	PLAN REVIEW FEE - RESIDENTIAL & COMMERCIAL	SEE BUILDING, MECHANICAL & PLUMBING FEE SCHEDULE	2018	2026
101-21170	STATE SURCHARGE	SEE 1997 UNIFORM BUILDING CODE - VALUATION BASED PERMIT SCHEDULE; \$1/STATE SURCHARGE ON FIXED PERMITS AS OF 07-01-15	.0005XVALUE CONSTRUCTION;\$5 FIXED	2016
CENTRAL GARAGE / STREET DEPARTMENT				
703-39810-37301	CENTRAL GARAGE EQUIPMENT RENTAL RATE	SEE CENTRAL GARAGE EQUIPMENT RENTAL RATES		2024
	CENTRAL GARAGE / STREETS LABOR BILLING RATES	\$55/HOUR	ACTUAL LABOR RATE WITH OVERHEAD OR CONTRACTED LABOR RATE	2023
703-39810-37301	BARRICADE RENTAL - 10' "A" FRAME	\$2/DAY; \$60/REPLACEMENT COST	\$1.50/DAY; \$50 REPLACEMENT	2012
703-39810-37301	BARRICADE RENTAL - 4' FOLDING	\$1/DAY; \$40/REPLACEMENT COST		
703-39810-37301	BARRICADE RENTAL - CLASS 3	\$15/DAY; \$204/REPLACEMENT COST		NEW 2018
703-39810-37301	BARRICADE RENTAL - FLASHER WITH BATTERY	\$1.50/DAY; \$45/REPLACEMENT COST	\$1.50/DAY; \$30 REPLACEMENT	2018
703-39810-37601	BARRICADE RENTAL - BATTERY FOR FLASHER	\$8/REPLACEMENT COST		

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
CENTRAL GARAGE / STREET DEPARTMENT				
703-39810-37301	CONE 28" PLASTIC	\$0.50/DAY; \$25/REPLACEMENT COST	\$18 REPLACEMENT	2021
703-39810-37301	FENCING 42" PLASTIC	\$2.50/DAY; \$60/REPLACEMENT COST PER ROLL		
703-39810-37301	PIPE THREADER	\$30/FIRST THREAD; \$10/EACH ADDITIONAL THREAD		
703-39810-37301	SCAFFOLDING	\$2/DAY PER SET; \$350/REPLACEMENT COST PER SET		
101-33111-36603	SEAL COATING ALLEY	\$2,500	\$1,000 in 2020	2024
CITY HALL				
101-32100-35106	ADMINISTRATIVE HEARING FEE	\$10		2009
	ADMINISTRATIVE PENALTIES	SEE RESOLUTION NO. 59 OF 2023	2021	2024
101-31410-36599	CANDIDACY FILING FEE	\$10 PER CITY CHARTER SECTION 5.03		
	CITY CODE BOOK	PUBLIC TO CONTACT AMERICAN LEGAL PUBLISHING 1-800-445-5588 FOR NEW BOOKS; ALP WILL BILL PUBLIC DIRECTLY; CODE IS ALSO ON THE CITY WEBSITE		2010
101-31520-34109	COLLECTION FEES - DELINQUENT ACCOUNTS	\$50/UTILITIES AND AR; \$25/ADMINISTRATION HEARING		
101-31320-36501	COPIES	\$0.25/BLACK & WHITE SINGLE SIDED; \$1.25/COLOR SINGLE SIDED	0.25/BLACK&WHITE	2009
101-31320-36501	COPIES 30" X 24"	\$2.50/PER 2' LINEAR FOOT	REPLACING 2005 RESOLUTION NO. 11	2018
101-31320-36501	COPIES 30" X 24" TO 48"	\$3.50/FROM 2' TO 4' LINEAR FEET	REPLACING 2005 RESOLUTION NO. 11	2018
101-31320-36501	COPIES 30" X OVER 48"	\$0.50/PER LINEAR FOOT OVER 4'	REPLACING 2005 RESOLUTION NO. 11	2018
101-31520-34109	DISHONORED CHECK CHARGE	\$30/CHECK; MN STATUTE §604.113 SUBD. 2(A)		2016
101-31320-36501	CD/DVD COPY (RECORDS REQUEST)	\$50.00 EACH	\$25.00/2025	2026
101-31320-34999	FAX	TRANSMIT: \$2.50/1ST PAGE IN STATE; \$0.50/PAGE THEREAFTER RECEIVE: \$1.50 MINIMUM/1ST PAGE; \$0.50/PAGE THEREAFTER		
101-21162 21160 TAX	GARBAGE - RESIDENTIAL UTILITY FEE	SEE ORDINANCE NO. 93, FOURTH SERIES	2020	2024-2025
	INVENTORY SALES TO THE PUBLIC	COST PLUS 20%	COST PLUS 25%/2017	2018
101-36500-31820	HOTEL/MOTEL CITY TAX	3% TAX = 5% CITY; 95% TCB		2003
101-31320-36599	NOTARY PUBLIC FEE	\$5/REQUEST; MN STATUTE §357.17 NOT TO EXCEED \$5	\$1/2009	2016
101-32100-35102	PARKING TICKET	SEE RESOLUTION NO. 59 OF 2023 CHAPTER 9 - PARKING REGULATIONS	2021	2024
101-33116-32224	RIGHT-OF WAY FEES	SEE RESOLUTION NO. 31 OF 2017	REPLACING 1998 RESOLUTION NO. 15	2018
604-3-9590-37219 and 101-3-1520-36508	Solid Waste Administrative Fee	\$1.50 per account/per month	2009 - \$1.00	2024

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
FIRE DEPARTMENT				
101-32200-34207	GRASSLAND/CRP BURN	\$35 PER ACRE; \$500 MINIMUM	NEW	2025
101-32200-34207	LADDER TRUCK	\$500/CALL FOR LOCATIONS WITHOUT A MUTUAL AID AGREEMENT	NEW	2024
101-32200-34207	FIRE CALL	\$500/CALL OUTSIDE CITY LIMITS		1998
101-32200-34207	CAR FIRE CALL	\$500/CALL INSIDE OR OUTSIDE CITY LIMITS	NEW 2013	2013
101-32200-34207	FALSE ALARM	NO CHARGE/FIRST ALARM RESPONSE; \$100/PER ADDITIONAL ALARM RESPONSE FEE FOR MULTIPLE FALSE ALARMS ARE WITHIN A ROLLING 12 MONTH PERIOD.	\$75/FIRST ALARM; \$100/SECOND ALARM; \$125/THIRD ALARM; ETC.	2022
101-32200-36599	FIRE ALARM BOX - COMMERCIAL USE ONLY	\$65/PER KEY BOX	\$50/NEW 2017	2020
101-32100-36599	FIRE PERMIT OPEN BURNING - ISSUED BY CITY HALL	\$5	NEW 2003	2003
101-32200-34207	RESCUE CALLS	\$500/CALL INSIDE OR OUTSIDE CITY LIMITS	NEW 2013	2013
FIRE MARSHAL				
101-32410-34112	INSPECTION PERMIT DHS LICENSE	\$50 STATE SURCHARGE IS NOT REQUIRED	\$45	2013
101-32410-34112	INSPECTION PERMIT FIREWORK OUTDOOR DISPLAY	\$50 STATE SURCHARGE IS NOT REQUIRED	\$25/2016-2017	2018
101-32410-34112	INSPECTION PERMIT GENERAL	\$50 STATE SURCHARGE IS NOT REQUIRED	NEW 2016	2016
101-32100-36599	OPEN BURNING PERMIT	\$5 STATE SURCHARGE IS NOT REQUIRED		
LIBRARY				
211-35500-36501	COPIES	\$0.25/BLACK & WHITE SINGLE SIDED; \$0.50/COLOR SINGLE SIDED	\$0.20/BLACK & WHITE	2015
211-35500-34999	FAX - WITHIN OR OUTSIDE STATE, BUT WITHIN USA	TRANSMIT: \$1/PER PAGE - COVERSHEET REQUIRED RECEIVE: \$1/PER PAGE - COVERSHEET REQUIRED		2015
	FAX - GOVERNMENT AGENCIES	NO CHARGE		2024
	FAX - WITHIN PLUM CREEK LIBRARY SYSTEM FOR LIBRARY BUSINESS	NO CHARGE		2009
211-35500-35104	FINES & FEES	\$0.15/DAY; UP TO \$5 MAXIMUM		2015
211-35500-35104	FINES & FEES	\$2/DAY - VIDEO/DVD/CD; UP TO \$10 MAXIMUM	\$2/DAY VIDEO/DVD	2015
211-35500-35104	FINES & FEES	\$5/DAY WI-FI HOTSPOTS; UP TO \$20 MAXIMUM	NEW 2023	
211-35500-36599	GENEALOGY SEARCH	\$5/FIRST REQUEST; ADDITIONAL FEE FOR 30 MINS OR MORE OF RESEARCH: \$30.00 PER HOUR	\$5/FIRST REQUEST; \$15/HALF HOUR; \$30/HOUR	2022
211-35500-35104	LOST LIBRARY CARD	\$3		
211-35500-36311	MEETING ROOM RENT	\$0/CATEGORY A & B; \$50 PER RENTAL - NO TIME LIMIT (\$25 DEPOSIT/\$25 DUE BEFORE USE) - CATEGORY C	\$25 REFUNDABLE DEPOSIT/CATEGORY B \$35/4 HOURS OR \$50/5 HOURS OR MORE PLUS DEPOSIT/CATEGORY C	2024

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
PARKS & RECREATION DEPARTMENT				
	PARKS & RECREATION DEPARTMENT FEES	SEE PARKS & RECREATION FEE SCHEDULE		2026
POLICE DEPARTMENT				
101-32100-36501	CD/DVD COPY (RECORDS REQUEST)	\$50.00 EACH	\$25.00/2025	2026
101-32100-36501	COPIES	\$0.25/BLACK & WHITE SINGLE SIDED; \$0.50/COLOR SINGLE SIDED		
101-31520-34999	INFORMATION DISCLOSURE REQUEST/RECORDS SEARCH	HOURLY RATE OF STAFF - MUST FIRST COMPLETE EXHIBIT 4 INFORMATION DISCLOSURE REQUEST AND RECEIVE APPROVAL FROM CITY ATTORNEY		
PUBLIC UTILITIES DEPARTMENT				
101-31520-34110	ASSESSMENT CERTIFIED SEARCH FEE - PENDING ASSESSMENTS	\$10/PARCEL		
101-31520-34110	ASSESSMENT CERTIFICATION FEE	\$50		
604-39590-37602	LABOR BILLING RATE	\$65/HOUR	ACTUAL LABOR RATE WITH OVERHEAD OR CONTRACTED LABOR RATE	2023
604-39590-37200	TEMPORARY SERVICE - PRIMARY EXTENSION	LABOR AND EQUIPMENT PLUS ANY NON-RETURNABLE MATERIAL		
A/R	TEMPORARY SERVICE CONNECTED TO NEW OR EXISTING SERVICE	\$50		
A/R	URD DEPOSIT - INSTALLATION OF UNDERGROUND ELECTRIC	\$1,000	\$500	2025
A/R	200 AMP SERVICE	\$5.00/FOOT	\$4.50/FOOT/2022	2026
A/R	400 AMP SERVICE	\$6.00/FOOT	\$5.50/FOOT/2022	2026
604-39590-38599	RENEWABLE ENERGY INSTALLATION FEE	\$100.00		2022
604-39590-37221	RECONNECTION FEE - ELECTRIC BETWEEN 8 AM TO 4 PM	\$75	\$50/2018	2025
604-39590-37221	RECONNECTION FEE - ELECTRIC BETWEEN 4 PM TO 8 PM	\$150	\$120/2018	2025
604-39590-37221	RECONNECTION FEE - ELECTRIC ON WEEKENDS 8 AM TO 8 PM	\$150	\$120/2018	2025
601-39451-37210	RECONNECTION FEE - WATER BETWEEN 8 AM TO 4 PM	\$75	\$50/2018	2025
601-39451-37210	RECONNECTION FEE - WATER BETWEEN 4 PM TO 8 PM	\$150	\$120/2018	2025
601-39451-37210	RECONNECTION FEE - WATER ON WEEKENDS 8 AM TO 8 PM	\$150	\$120/2018	2025
604-21630	UTILITY RESIDENTIAL SERVICE DEPOSIT	\$300 ELECTRIC & WATER SERVICE; \$125 WATER SERVICE ONLY	\$275/2022 \$112.50/2005-2017	2025 2018
604-21630	UTILITY COMMERCIAL SERVICE DEPOSIT	TWO TIMES THE 12 MONTH AVERAGE OF THE PREVIOUS OCCUPANT		
XXX-XXXXX-36220	UTILITY PENALTY FEE	ON THE 1ST WORKING DAY FOLLOWING THE 15TH, A 10% FEE OF THE CURRENT OUTSTANDING BALANCE WILL BE CHARGED TO UNPAID UTILITY ACCOUNT		

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
WATER / WASTE WATER DEPARTMENT				
601-39451-37210	HYDRANT SETUP	\$50; ADDITIONAL \$50 IF HOSE ISN'T ROLLED UP		2012
601-39451-37602	HYDRANT TESTING	\$75/HOUR MINIMUM	\$30/HOUR MINIMUM	2010
601-39451-37602	LABOR BILLING RATE	\$55/HOUR	ACTUAL LABOR RATE WITH OVERHEAD OR CONTRACTED LABOR RATE	2023
602-39435-37602	SEPTIC TANK WASTE DISPOSAL FEE	\$75	\$50 MINIMUM 2,000 GALLONS	2015
602-39435-37240	SEWER CONNECTION FEE FOR NEW SERVICE	\$150		
601-39451-37240	WATER CONNECTION FEE FOR NEW SERVICE	\$150		
601-39451-37240	WATER ACCESS FEE (NORTH REDWOOD WATERMAIN LOOP)	\$16,500.00	NEW 2022	
601-39451-37601 601-21160 TAX	WATER METER GASKETS & SPUDS	COST PLUS 20% AND TAX	2017/COST	2018
601-39451-37600 601-21160 TAX	WATER METER	COST PLUS 20% AND TAX	2017/COST	2018
601-39451-37603 601-21160 TAX	PARTS & MATERIALS TO FACILITATE A CONNECTION TO CITY SERVICES	COST PLUS 20% AND TAX	NEW 2023	
601-39451-37210	WATER METER TEST	\$35 IF RESIDENT REQUESTS AND NOTHING IS WRONG WITH METER; NO CHARGE IF METER IS DEFECTIVE		2012
601-39451-37210	WATER SHUT OFF AND TURN ON FOR REPAIRS - BETWEEN 8 AM TO 4 PM	\$25	\$10/2020	2025
601-39451-37210	WATER SHUT OFF AND TURN ON FOR EMERGENCY REPAIRS - BETWEEN 4 PM TO 8 AM	\$100	\$80/2020	2025
601-39451-37602	WATER TAPPING FOR SERVICE	\$100	\$50/2013	2025
ZONING DEPARTMENT				
101-32410-32222	MINOR SUBDIVISION	SEE ZONING PERMIT FIXED FEE SCHEDULE	NEW 2016	2016
101-32410-32221	CONDITIONAL USE	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32229	PLANNED UNIT DEVELOPMENT (PUD)	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32225	PLAT REQUEST	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32219	SIGN PERMIT PERMANENT	SEE ZONING PERMIT FIXED FEE SCHEDULE		2014
101-32410-32219	SIGN PERMIT PORTABLE	SEE ZONING PERMIT FIXED FEE SCHEDULE		2014
101-32410-32219	ZONING PERMIT	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$45/2024	2025
101-32410-32220	VARIANCE	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32228	ZONING AMENDMENT	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE	PREVIOUS FEE	YEAR CHANGED
ZONING DEPARTMENT				
101-32410-32219	ZONING LETTER	SEE ZONING PERMIT FIXED FEE SCHEDULE		2012
101-32410-32230	ZONING APPEAL	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32227	VACATE EASEMENT OR RIGHT OF WAY	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025
101-32410-32226	INTERIM USE	SEE ZONING PERMIT FIXED FEE SCHEDULE	\$250/2024	2025

Fee set or limited by Minnesota State Statute
Fee set by City Resolution or City Ordinance
Fee changed for 2026

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 2nd day of December 2025
ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this 2nd day of December 2025.

Notary Public

RESOLUTION NO. 79 OF 2025

RESOLUTION TO ADOPT A COMPREHENSIVE SCHEDULE OF OFFENSES AND ESTABLISH ADMINISTRATIVE PENALTIES

WHEREAS, the City Council for the City of Redwood Falls has adopted an ordinance establishing a procedure for adjudicating administrative offenses and providing for a schedule of offenses and administrative penalties; and

WHEREAS, said ordinance authorizes the City Council, from time to time, to identify administrative offenses and establish penalties for such offenses; and

WHEREAS, the City Council has established by Resolution 29 of 2003, Resolution 20 of 2004, Resolution 32 of 2010, Resolution 9 of 2012, Resolution 28 of 2013, Resolution 36 of 2014, Resolution 70 of 2016, Resolution 30 of 2021, Resolution 4 of 2023, Resolution 59 of 2023, and Resolution 34 of 2025 established various administrative penalties to be addressed in the Administrative Citation Process established by Ordinance 91, Third Series; and

WHEREAS, in an effort to consolidate the various resolutions, the City Council intends by this Resolution to consolidate the various resolutions into one comprehensive list of Administrative Penalties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA:

SECTION 1. The Redwood Falls City Council hereby establishes the following administrative penalties for the listed offenses to be payable under Ordinance 91, Third Series.

OFFENSE

ADMINISTRATIVE PENALTY

CHAPTER 3 - MUNICIPAL AND PUBLIC UTILITIES

SEC. 3.04. Rules and regulations relating to municipal utilities.

Subd. 7. Unlawful Acts-Tampering or improperly connecting with

Municipal Utilities.....\$50.00

Subd. 9. Damaging Municipal Utility Equipment.....\$50.00

SEC. 3.20 Rules and regulations relating to refuse collection and disposal.

Subd. 3. Illegal Storage, Dumping or Transporting Solid Waste.....\$50.00

SEC. 3.30 Rules and regulations relating to water service.

Subd. 6. Violation of Prohibited Uses or Restricted Hours.....\$50.00

Subd. 8. Opening Hydrants.....\$50.00

Subd. 12. Tampering With Water Meters.....\$50.00

SEC. 3.40 Rules and regulations relating to sewerage use.

Subd. 2. Illegal dumping or discharge of waste.....\$50.00

Subd. 4. Illegal connections to public sewer.....\$50.00

Subd. 5. Illegal discharge into public sewer.....\$50.00

Subd. 6. Damaging wastewater facilities.....	\$50.00
SEC. 3.50. Violation of sump pump drain regulations.....	\$50.00

A second or subsequent violation of the above listed ordinances by the same person within 12 months of the most recent violation shall result in a doubling of the previously imposed penalty.

CHAPTER 4 - CONSTRUCTION LICENSING, PERMITS AND REGULATION

SEC. 4.01. Violation of Building Code.....	\$100.00
SEC. 4.04. Failure to obtain building permit.....	\$100.00
SEC. 4.05. Failure to obtain demolition permit.....	\$100.00
SEC. 4.06. Violation of permit or special requirements for moving buildings.....	\$250.00
SEC. 4.07. Violation of Property Maintenance Code.....	\$100.00
SEC. 4.10. Violation of construction and maintenance of antennae and supporting towers ordinance.....	\$100.00
SEC. 4.21. Subd. 10. Permitting a hazardous building or property.....	\$250.00
SEC. 4.99. Other construction, building or licensing violations.....	\$100.00

A second or subsequent violation of the above listed ordinances by the same person within 12 months of the most recent violation shall result in a doubling of the previously imposed penalty.

CHAPTER 5 - ALCOHOLIC BEVERAGES LICENSING AND REGULATION

SEC. 5.02. Violations of licensing procedures and requirements.....	\$500.00
SEC. 5.08. Violations of after-hours restrictions.....	\$1,000.00*
SEC. 5.11. Failure to permit inspection.....	\$500.00
SEC. 5.15. Minor consumption, purchasing, possession, presence or misrepresentation of age.....	\$100.00
SEC. 5.16. Unlawful gambling.....	\$100.00
SEC. 5.17. Consumption or possession of alcoholic beverages on streets, public property, or private parking lots to which the public has access.....	\$50.00
SEC. 5.18. Possession of alcoholic beverages in prohibited buildings or grounds.....	\$50.00
SEC. 5.19. Other unlawful acts.....	\$50.00
SEC. 5.21. Sale of liqueur-filled candy.....	\$50.00
SEC. 5.31. Illegal beer sales.....	\$500.00*
SEC. 5.50. Illegal liquor sales.....	\$500.00*
SEC. 5.70. Illegal wine sales.....	\$500.00*
SEC. 5.80. Violations of club license restrictions and regulations.....	\$500.00*
SEC. 5.83. Bottle club violations.....	\$500.00*
SEC. 5.86. Permitting Nudity or obscenity in licensed premises.....	\$500.00

*And such other conditions set by the City Council following hearing.

A second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty. A third violation shall result in the revocation of applicable license.

CHAPTER 6 - OTHER BUSINESS REGULATION AND LICENSING

SEC. 6.02. False statement or omission on application form.....	\$100.00
SEC. 6.06. Permitting the use of real property by unlicensed business.....	\$250.00
SEC. 6.22. Violations of public show, movie, caravan, circus, carnival, theatrical or other performance or exhibition ordinance.....	\$100.00
SEC. 6.23. Tobacco Sales	
Subd. 2. Unlicensed sale of tobacco.....	\$1,000.00**
Subd. 3. Prohibited Sales.....	\$300.00*
Subd. 4(A). Sale to Minor.....	\$300.00*
Subd. 4(B). Attempted Purchase by Minor.....	\$50.00
Subd. 4(C). Attempted Purchase by Minor Using False Identification.....	\$50.00
Subd. 7(B) . Sale While License is Suspended.....	\$1,000.00**
Subd. 7(C). Conviction of crime relating to sale of tobacco	\$1,000.00**
SEC. 6.24. Violations of peddlers, solicitors, and transient merchants ordinance.....	\$100.00
SEC. 6.25. Violations of taxicab ordinance.....	\$100.00
SEC. 6.28. Violations of dog kennels ordinance.....	\$100.00
SEC. 6.29. Violations of lodging tax ordinance.....	\$100.00
SEC. 6.30. Violations of professional therapeutic massage ordinance.....	\$250.00

*First violation will result in a 3-day sale suspension, a \$300 fine, and other conditions set by City Council, a second violation within 36 months will result in a \$600.00 fine a revocation or suspension up to six months, and other conditions set by City Council, and a third violation within 36 months will result in a \$1,000.00 fine, a mandatory 7 day suspension of license, and possible permanent revocation of license. Violations are determined on a 36-month rolling calendar.

**A violation will also result in a revocation of license.

Except as specified above, a second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty.

CHAPTER 7 – STREETS AND SIDEWALKS GENERALLY

SEC. 7.03. Failure to comply with traffic officer.....	\$50.00
SEC. 7.04. Violation of traffic and parking control ordinance.....	\$50.00
SEC. 7.05. Failure to remove ice or snow from public sidewalks and private property.....	\$100.00
SEC. 7.06. Violation of roadway surfacing, sidewalk, curb and gutter ordinance.....	\$50.00
SEC. 7.07. Permitting obstructions in streets.....	\$50.00
SEC. 7.08. Street openings or excavation violations.....	\$50.00
SEC. 7.10. Parades.	
Subd. 2. Failure to obtain permit.....	\$50.00
Subd. 5. Interfering with parade.....	\$150.00
SEC. 7.11. Violation of grass, weeds and trees regulations.....	\$50.00
SEC. 7.12. Failure to obtain curb-cut permit.....	\$50.00
SEC. 7.16. Improper use of on-street parking or City-owned parking lots.....	\$50.00

SEC. 7.17. Illegal painting or coloring of curb and gutter, street and sidewalk.....	\$50.00
SEC. 7.18. Driving or operating motorized vehicle on sidewalks.....	\$50.00
SEC. 7.19. Violation of no-fishing from bridge posting.....	\$25.00
SEC. 7.21. Violation of residential picketing ordinance.....	\$50.00
SEC. 7.22. Violation of commercial picketing ordinance.....	\$50.00
SEC. 7.23. Violation of right-of-way management ordinance.....	\$100.00

CHAPTER 8 - TRAFFIC REGULATIONS

SEC. 8.03. Violations of bicycle licensing and riding regulations.....	\$25.00
SEC. 8.20. Violations of snowmobile traffic control and regulations.....	\$25.00
SEC. 8.23. Violations of Permitting for all Specialty Vehicles.....	\$25.00
SEC. 8.24. Violations of Operation for all Specialty Vehicles.....	\$25.00
SEC. 8.25. Violations of Operation for Golf Carts.....	\$25.00
SEC. 8.26. Violations of Recreational Vehicle Operator Age and/or Training Requirements.....	\$25.00
SEC. 8.27. Violations of Mini-Truck Licensing.....	\$25.00
SEC. 8.28. Violations of Hours of Operation.....	\$25.00
SEC. 8.29. Violations of Minimum Equipment Requirements.....	\$25.00
SEC. 8.30. Violations of Street Crossings of Recreational Vehicles And Golf Carts.....	\$25.00
SEC. 8.31. Violation of skateboards, roller skates, in-line skates and roller skis ordinance.....	\$25.00

CHAPTER 9 - PARKING REGULATIONS

SEC. 9.02. General Parking Prohibitions.....	\$30.00
SEC. 9.03. Violations of recreational camping vehicle parking regulations.....	\$30.00
SEC. 9.06. Improper Parallel parking.....	\$30.00
SEC. 9.07. Improper Angle parking.....	\$30.00
SEC. 9.08. Improper parking on streets without curb.....	\$30.00
SEC. 9.09. Violations of parking hours restrictions.....	\$30.00
SEC. 9.10. Violations of snow and other emergency parking restrictions.....	\$30.00
SEC. 9.11. Illegal truck parking.....	\$30.00
SEC. 9.12. Illegal parking rules in city parking lots and ramps.....	\$30.00
SEC. 9.14. Violations of loading zone restrictions.....	\$30.00
SEC. 9.15. Violations of unattended vehicle ordinance.....	\$30.00
SEC. 9.16. Repairing vehicle on street.....	\$30.00
SEC. 9.17. Illegal parking for the purpose of advertising or selling merchandise.....	\$100.00
SEC. 9.18. Violations of courtesy parking restrictions.....	\$30.00
SEC. 9.19. Subd. 1 Violations of Handicapped Parking Restrictions.....	\$100.00
Subd. 2 Violations of Fire Lane.....	\$30.00
SEC. 9.20. Illegal parking in electric vehicle charging stations.....	\$30.00
SEC. 9.21. Illegal commercial parking lots.....	\$30.00

CHAPTER 10 - PUBLIC PROTECTION, CRIMES AND OFFENSES

SEC. 10.01.	Burn Site	\$50.00
SEC. 10.03.	Rules and Regulations Governing Public Parks	\$25.00
SEC. 10.04.	Watercraft Regulations	\$50.00
SEC. 10.08.	Dangerous Weapons and Articles	\$100.00
SEC. 10.09.	Discharge and Transportation of Firearms	\$100.00
SEC. 10.10.	Game Hunting within the City	\$100.00
SEC. 10.11.	City Deer Hunt by Bow and Arrow	\$100.00
SEC. 10.13.	Disorderly Conduct – Noisy Parties	\$100.00
SEC. 10.14.	Noise Violations.....	\$100.00
SEC. 10.18.	Public Safety Alarms and False Alarms	\$100.00
SEC. 10.19.	Interference with Ambulance Service.....	\$100.00
SEC. 10.20.	Cannabis Use in Public Place	\$100.00
SEC. 10.23.	Public Nuisance Prohibition	\$100.00
SEC. 10.24.	Public Nuisance Affecting Health	\$100.00
SEC. 10.25.	Public Nuisance Affecting Morals and Decency	\$100.00
SEC. 10.26.	Public Nuisance Affecting Peace and Safety	\$100.00
SEC. 10.34.	Prohibited Use and Parking of Manufactured Homes, Mobile Homes, Prefabricated Buildings, Modular Buildings and Recreational Camping Vehicles.....	\$100.00
SEC. 10.43.	Diseased Trees and Stumps	\$50.00
SEC. 10.46.	Animal Licensing and Regulation	
	Subd. 2. Running at Large	\$50.00
	Subd. 3. License Required	\$50.00
	Subd. 4. License Limitation	\$100.00
	Subd. 7. Tag Required	\$50.00
	Subd. 8. Owner Obligation for Proper Care	\$100.00
	Subd. 9. Feeding of Stray or Feral Cats	\$50.00
	Subd. 14. Barking Dogs	\$50.00
	Subd. 15. Interfering with a Peace Officer	\$100.00
	Subd. 16. Dangerous Dogs.....	\$500.00
	Subd. 16.E.2 Dog Park Prohibition.....	\$100.00
SEC. 10.47.	Animals and Fowl	\$50.00
SEC. 10.48.	Animal Waste.....	\$50.00
SEC. 10.49.	Feeding of Deer Prohibited	\$50.00
SEC. 10.54.	Required Permits.....	\$100.00
SEC. 10.55.	Premises Identification.....	\$50.00
SEC. 10.56.	Fire Lanes.....	\$50.00
SEC. 10.57.	Key Boxes	\$50.00
SEC. 10.58.	Deliberate or Negligent Burning.....	\$100.00
SEC. 10.59.	Removal or Tampering with Equipment.....	\$100.00
SEC. 10.60.	Removal of or Tampering with Appurtenances.....	\$100.00
SEC. 10.61.	Obstruction of Egress.....	\$50.00
SEC. 10.62.	Fire or Barbecues on Balconies or Patios	\$50.00
SEC. 10.63.	Fire Apparatus Access Roads	\$50.00

SEC. 10.64.	Recreational Fires	\$50.00
SEC. 10.65.	Open Burning.....	\$50.00

A second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty.

CHAPTER 11 – PROPERTY MAINTENANCE CODE

SEC. 11.09.	Unsafe Structures and Equipment.....	\$100.00
SEC. 11.14.	General Requirements.....	\$50.00
SEC. 11.15.	Exterior Property Areas	\$50.00
SEC. 11.15.4.	Weeds, Grass, and Other Vegetation	\$50.00
SEC. 11.15.8.	Open Pits, Basements and other Excavations	\$250.00
SEC. 11.16.	Abandoned and Junk Vehicles.....	\$50.00
SEC. 11.17.	Vehicle Parking on Residential Property	\$50.00
SEC. 11.18.	Swimming Pools, Spas and Hot Tubs.....	\$50.00
SEC. 11.19.	Exterior Structure.....	\$50.00
SEC. 11.20.	Interior Structure.....	\$50.00
SEC. 11.21.	Handrails and Guardrails	\$50.00
SEC. 11.22.	Rubbish, Junk, and Garbage	\$100.00
SEC. 11.23.	Pest Elimination	\$50.00
SEC. 11.24.	Plumbing Facilities and Fixture Requirements.....	\$50.00
SEC. 11.25.	Storm Drainage	\$50.00
SEC. 11.26.	Mechanical and Electrical Requirements.....	\$50.00

A second violation of the above listed ordinances by the same person within 12 months of a prior violation shall result in a doubling of the penalty.

REDWOOD FALLS UNIFIED DEVELOPMENT ORDINANCE (ZONING)

Chapter 3-	Violation of Administration and Enforcement.....	\$100.00
Chapter 4-	Violation of Non Conforming Use	\$100.00
Chapter 5-	Violation of Site Plan Regulations.....	\$100.00
Chapter 7-	Violation of General Provisions.....	\$100.00
Chapter 8-	Violation of Specific Development Standards.....	\$100.00
Chapter 9-	Violation of Off-Street Parking and Loading.....	\$100.00
Chapter 10-	Violation of Sign Regulations.....	\$100.00
Chapter 11-	Violation of Residential District Standards	\$100.00
Chapter 12-	Violation of Business District Standards	\$100.00
Chapter 13-	Violation of Industrial District Standards.....	\$100.00
Chapter 14-	Violation of Overlay and Special District Standards.....	\$100.00
Chapter 15-	Violation of Planned Unit Development District Standards.....	\$100.00
Chapter 16-	Violation of Subdivision Regulations.....	\$100.00
Chapter 17-	Violation of Cannabis Business Regulations.....	\$100.00

A second violation of the above listed ordinances by the same person within 12 months of a prior

violation shall result in a doubling of the penalty.

SECTION 2. The foregoing list of administrative penalties shall, following the effective date of this Resolution, be incorporated into the City's Fines and Fee Schedule, which is reviewed and approved annually by the City Council. The City Council shall hereafter annually review and modify these administrative penalties in conjunction with the annual Fines and Fee Schedule review.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 18th day of November, 2025.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
18th day of November, 2025.

Notary Public



The City of Redwood Falls follows the Minnesota State Building Code
All permits are valid for 180 days. Extensions can be requested in writing.

BUILDING PERMIT, MECHANICAL & PLUMBING FEES BY COMMERCIAL & RESIDENTIAL VALUATION

TOTAL VALUATION

1997 UNIFORM BUILDING CODE - VALUATION BASED PERMIT SCHEDULE

\$1	\$2,000	Minimum \$49 fee. \$23.50 for the first \$500 plus \$3.05 for each additional \$100 or fraction thereof; to and including \$2,000. <i>Also add State surcharge of .0005 x project valuation.</i>
\$2,001	\$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000 or fraction thereof; to and including \$25,000. <i>Also add State surcharge of .0005 x project valuation.</i>
\$25,001	\$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof; to and including \$50,000. <i>Also add State surcharge of .0005 x project valuation.</i>
\$50,001	\$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof to and including \$100,000. <i>Also add State surcharge of .0005 x project valuation.</i>
\$100,001	\$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof; to and including \$500,000. <i>Also add State surcharge of .0005 x project valuation.</i>
\$500,001	\$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof; to and including \$1,000,000. <i>Also add State surcharge of .0005 x project valuation.</i>
\$1,000,001	and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof. <i>Also add State surcharge based on project valuation per state building code Sect. 326B.148.</i>

FIXED FEES

RESIDENTIAL (4 OR LESS UNITS)

Fixed Fee Building Permit	\$50.00 for one of the following residential maintenance or repair non-structural building projects: roofing, siding, interior drain tile, egress windows and doors. <i>Permit fee includes the \$1.00 State surcharge fee for fixed fees.</i>
Demolition Permit	\$100.00 <i>Permit fee includes the \$1.00 State surcharge fee for fixed fees.</i> \$1,000 damage deposit required.
Moving Permit	\$100.00 <i>Permit fee includes the \$1.00 State surcharge fee for fixed fees.</i> \$1,000 damage deposit required. Moving a building into the City also requires a Building Permit.
Mobile Home Permit	\$100.00 <i>Permit fee includes the \$1.00 State surcharge fee for fixed fees.</i>
Mechanical Permit	\$50.00 fee for the following residential mechanical replace or repair: hot water boiler, AC, air exchange, fire place, furnace and roof top unit. <i>Permit fee includes the \$1.00 State surcharge fee for fixed fees.</i>
Plumbing Permit	\$50.00 fee for the following residential plumbing replace or repair: water heater, roof drain, floor drain, backflow. <i>Permit fee includes the \$1.00 State surcharge fee for fixed fees.</i>

OTHER FEES THAT MAY APPLY

Plan Review Fee	65% of Permit Fee	Commercial Construction
Plan Review Fee	65% of Permit Fee	Residential Construction
Electric URD Down Payment	\$ 1,000.00	Residential Service Only
Temporary Electrical Service Fee	\$ 50.00	Residential Service Only
Sewer Connection Fee	\$ 150.00	Per Connection to Sewer
Water Connection Fee	\$ 150.00	Per Connection to Water
Water Meter	Cost Plus 20% + Tax	Per Water Meter

The City of Redwood Falls follows the 2014 Unified Development Ordinance

ZONING PERMIT FIXED FEES	
Sign Permit - Permanent	\$50.00. <i>See Chapter 10 Signs.</i>
Sign Permit - Portable	\$25.00. <i>See Chapter 10, Signs.</i>
Zoning Permit	\$50.00 fee for the following zoning projects: detached deck under 30", fence & accessory structure under 200 square feet. <i>Permit fee is exempt from the State surcharge. See Chapter 7, Article 4. Accessory Structures and Uses.</i>
Zoning Letter	\$50.00 per request. <i>See Chapter 3, Article 6. Zoning Certificate.</i>

ZONING FEES FOR PLANNING COMMISSION MEETING	
Minor Subdivision	\$250.00 per request, includes recording fees. <i>See Chapter 3, Article 11. Other Development Approvals and Permits.</i>
Conditional Use	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 7. Conditional Use Permits.</i>
Planned Unit Development (PUD)	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 11. Other Development Approvals and Permits.</i>
Plat Request	\$500.00 per request. Includes: publication and recording fees. <i>See Chapter 3, Article 11. Other Development Approvals and Permits.</i>
Variance	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 9. Variances.</i>
Zoning Amendment	\$500.00 per request. Includes: publication, 350' radius mailing, and update zoning map. <i>See Chapter 3, Article 5. Zoning Amendments.</i>
Zoning Appeal	\$500.00 per request. Includes: publication, 350' radius mailing, and update zoning map. <i>See Chapter 3, Article 4. Appeals</i>
Vacate Easement or Right of Way	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 10. Vacations of Street, Easement, or Other Public Reservations.</i>
Interim Use	\$500.00 per request. Includes: publication, 350' radius mailing, and recording fees. <i>See Chapter 3, Article 8. Interim Uses.</i>

ACCOUNT NO.	DESCRIPTION	FEE SCHEDULE
Equipment Fee Schedule (Rates are for Equipment Only)		Per Hour
XXX-XXXXX-36301 / 37301	Pick-up truck	\$25.00
XXX-XXXXX-36301 / 37301	One-ton dump truck	\$30.00
XXX-XXXXX-36301 / 37301	Two-ton dump truck	\$75.00
XXX-XXXXX-36301 / 37301	Two-ton dump truck with snow equipment	\$105.00
XXX-XXXXX-36301 / 37301	Tandem-axle dump truck	\$125.00
XXX-XXXXX-36301 / 37301	Digger Truck	\$150.00
XXX-XXXXX-36301 / 37301	Bucket Truck	\$150.00
XXX-XXXXX-36301 / 37301	Jetter Truck	\$150.00
XXX-XXXXX-36301 / 37301	Vactor	\$175.00
XXX-XXXXX-36301 / 37301	Street Sweeper	\$150.00
XXX-XXXXX-36301 / 37301	Loader	\$100.00
XXX-XXXXX-36301 / 37301	Grader	\$175.00
XXX-XXXXX-36301 / 37301	Backhoe	\$80.00
XXX-XXXXX-36301 / 37301	Roller	\$50.00
XXX-XXXXX-36301 / 37301	Skid Loader	\$50.00
XXX-XXXXX-36301 / 37301	Chipper	\$150.00
XXX-XXXXX-36301 / 37301	Zero Turn Mower	\$35.00
XXX-XXXXX-36301 / 37301	Wide Area Mower	\$60.00
XXX-XXXXX-36301 / 37301	Utility Tractor with mower	\$40.00
XXX-XXXXX-36301 / 37301	Utility Vehicle with attachments	\$50.00
XXX-XXXXX-36301 / 37301	Field Grooming Equipment	\$50.00
XXX-XXXXX-36301 / 37301	Sewer Camera With Trailer	\$100.00
XXX-XXXXX-36301 / 37301	Pump 2-3"	\$15.00
XXX-XXXXX-36301 / 37301	Pump 4"	\$25.00
XXX-XXXXX-36301 / 37301	Pump 6"	\$70.00
XXX-XXXXX-36301 / 37301	Crack Filling Equipment	\$50.00
XXX-XXXXX-36301 / 37301	Loader Mounted Snowblower	\$140.00
XXX-XXXXX-36301 / 37301	Misc Snow Equipment	\$50.00
XXX-XXXXX-36301 / 37301	Misc Small Equipment	\$25.00

ORDINANCE NO. 93, FOURTH SERIES

AN ORDINANCE GRANTING A FRANCHISE TO SWEETMAN SANITATION, TO COLLECT AND HAUL RESIDENTIAL MUNICIPAL SOLID WASTE GENERATED BY RESIDENTIAL AND MULTI-RESIDENTIAL UNITS LOCATED WITHIN THE CITY OF REDWOOD FALLS, MINNESOTA.

THE CITY OF REDWOOD FALLS ORDAINS:

Section 1. Short Title. This Franchise Ordinance shall be known and cited as the “Sweetman Sanitation, Solid Waste Franchise Ordinance”.

Section 2. Purposes, Policy and Scope. It is declared to be the public policy of the City of Redwood Falls to regulate solid waste management to:

- i. Insure safe, efficient, economical and comprehensive solid waste service;
- ii. Eliminate overlapping service and thereby increase efficiency and decrease truck noise, street wear, energy waste, air pollution and public inconvenience;
- ii. Protect public health and the environment; and
- iv. Provide public service standards.

Section 3. Definitions. For purposes of this Franchise Ordinance, the terms used herein are intended to have the same meaning as used in Redwood Falls City Code § 3.20. In addition, unless a different meaning is required by the context, the following definitions shall have the meanings stated:

“Sweetman Sanitation” is Sweetman Sanitation, a Minnesota Corporation, its agents and employees, lawful successors, transferees or assigns.

“Effective Date” means the date on which the ordinance becomes effective under Section 4.3.

“Mixed Municipal Solid Waste” means, for purposes of this Franchise, garbage, refuse and other solid waste generated by Residential Customers, Multi-Residential Customers and City owned and operated facilities. “Mixed Municipal Solid Waste” does not mean, for purposes of this Franchise, garbage, refuse and other solid waste generated by commercial, industrial and other community activities.

“Multi-Residential Customer” means a Multi-Residential Unit located in the City which produces mixed municipal solid waste. “Multi-residential unit” shall mean permanent buildings containing three or more residential units including condominiums, apartment houses, mobile-home parks, travel trailer parks and recreational vehicle parks.

“Notice” shall mean a writing served by a party or parties on another party or parties. Notice to Sweetman Sanitation must be mailed to PO Box 81, Redwood Falls, Minnesota 56283. Notice to City must be mailed to City Administrator, City of Redwood Falls, P.O. Box 526, Redwood Falls, Minnesota 56283.

“Residential Customer” means a Residential Unit located in the City which produces mixed municipal solid waste. “Residential unit” shall mean a dwelling within the incorporated areas of the City occupied by a person or group of persons comprising not more than two families. A residential unit to which service must be rendered under the provisions of this Ordinance shall be either a single-family residential unit or a duplex residential unit.

“Service” means the collection, transportation and disposal of mixed municipal solid waste.

“Volume-based rate” is a mixed municipal solid waste collection and disposal charge based on the number of gallons or cubic yards and the weight of the mixed municipal solid waste.

Section 4. Grant of Franchise Authority and General Provisions.

4.1 **Grant of Franchise and Authority.** Subject to the terms and conditions contained herein, the City hereby grants to Sweetman Sanitation the exclusive right, privilege and franchise during the term of the franchise to collect and haul mixed municipal solid waste generated by Residential Customers located within the incorporated areas of the City and any area that may hereafter be annexed to the City and, for that purpose, to utilize the streets of the City, and to do all things reasonably necessary or customary to accomplish these purposes, subject to other applicable ordinances, permit requirements, and to the further provisions of this ordinance. Multi-Residential Customers may elect to have their mixed municipal solid waste collected and disposed of pursuant to the terms of this Franchise, or may contract with Sweetman Sanitation or any other refuse hauler licensed by the City of Redwood Falls and Redwood County to have their mixed municipal solid waste collected or disposed of in a manner provided by Redwood Falls City Code. Sweetman Sanitation does not receive exclusive franchise rights herein for the collection or disposal of solid waste which is not “mixed municipal solid waste” as defined herein.

4.2 **Franchise Term.** The rights, privileges and franchise herein granted shall begin on the Effective Date, and shall be considered as a continuing five (5) year franchise. Thereafter, the franchise may be renewed for an additional five (5) year term on such terms and conditions as may be mutually acceptable to the City and Sweetman Sanitation. Sweetman Sanitation must request the renewal 90 days prior to the termination of the current franchise agreement to allow time for proper review and consideration by the Redwood Falls City Council. This franchise agreement may be amended by mutual consent of both parties from time to time during the Franchise Term. Nothing in this section restricts the City from suspending, modifying or revoking the franchise for cause pursuant to Section 9 of this Ordinance.

4.3 **Effective Date.** This franchise agreement is effective from and after its acceptance by Sweetman Sanitation or on September 29, 2024, whichever is earlier. Written acceptance by Sweetman Sanitation must be filed with the City Clerk within thirty (30) days after publication of

this Ordinance.

4.4 Territorial Area Involved. This franchise applies to any area within the corporate boundaries of the City, as it exists from time to time. In the event of annexation by the City, any new territory shall become part of the area covered, provided, however, in the event any Residential and Multi-Residential Customer located within any such annexed territory is a party to a written contractual agreement with some other waste hauler, the rights and privileges granted to Sweetman Sanitation by this franchise agreement shall not apply to such a customer until the expiration or termination of any such agreement. Notwithstanding the foregoing, the City hereby reserves the right to redefine the area for which this franchise is granted.

4.5 Reservation of Rights. Nothing contained in this franchise agreement shall be construed to contract away or to modify or abridge, either for a term or in perpetuity, the lawful excise of the police power, rights granted by statute, charter or city code, and the right of eminent domain by City.

4.6 Additional Regulations. City reserves the right to enforce such additional rules and regulations as may from time to time be deemed necessary to the protect the interest, safety, and welfare of the public in relation to the subject matter of this Franchise Ordinance.

4.7 Publication Expense. The expense of publication of this Franchise must be paid by Sweetman Sanitation.

Section 5. Conditions under which Franchise is Granted.

5.1 Sweetman Sanitation shall dispose of solid waste at the sanitary landfill site approved by Redwood County and comply with all applicable ordinances, laws, rules and regulations of the City of Redwood Falls, State of Minnesota and the United States of America.

5.2 Sweetman Sanitation shall provide and keep in force liability and other insurance in accordance with the following provisions:

A. Commercial General Liability Insurance Policy: Sweetman Sanitation shall maintain Commercial General Liability insurance in a minimum amount of \$2,000,000 per occurrence; \$4,000,000 annual aggregate. The policy shall be written on an “occurrence” basis and not a “claims-made basis. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. The City, including its elected and appointed officials, employees, and agents, shall be endorsed as additional insured.

B. Automobile Liability Insurance: Sweetman Sanitation shall maintain Business Automobile Liability Insurance, including owned, hired, and non-owned automobiles, with a minimum combined single liability limit of \$1,000,000 per occurrence.

C. Professional Liability Insurance (when required): Minimum amount of \$1,500,000 combined single limit (CSL) for all claims Sweetman Sanitation may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to

Sweetman Sanitation's professional services required under this Agreement. The retroactive or prior acts date of such coverage shall not be after the effective date of this Agreement and Sweetman Sanitation shall maintain such insurance for a period of at least two (2) years, following completion of the Services. If such insurance is discontinued, extended reporting period coverage must be obtained by Sweetman Sanitation to fulfill this requirement. In the event Combined Single Limits Coverage is not secured by Sweetman Sanitation, the following minimum limits apply:

\$2,000,000 Aggregate

\$1,000,000 per Wrongful Act or Occurrence

D. Excess Umbrella Liability Policy: The insurance requirements may be met through any combination of primary and umbrella/excess insurance. The City must be endorsed as an additional insured on any umbrella/excess policy.

E. Worker's Compensation Insurance: Sweetman Sanitation shall provide Workers' Compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. Sweetman Sanitation shall also carry Employers' Liability Coverage with minimum limits as follows:

\$500,000 – Bodily Injury by Disease per employee

\$500,000 – Bodily Injury by Disease aggregate

\$500,000 – Bodily Injury by Accident

F. Sweetman Sanitation shall furnish the City with an original Certificate of Insurance listing the City as "Additional Insured" in all coverage areas except Worker's Compensation. Sweetman Sanitation's policies shall be primary insurance and non-contributory to any other valid and collectible insurance available to the City with respect to any claim arising out of the Sweetman Sanitation's performance under this Agreement.

Any insurance policy required under this section shall remain in full force and effect at all times relevant to this franchise agreement. Sweetman Sanitation shall file a current certificate of insurance with the City during the first full term of this agreement and for each term herein provided. Such policies shall contain a provision requiring the City be notified at least thirty (30) days prior to the expiration or cancellation of any insurance policy. Failure to carry the required insurance shall be grounds for cancellation of this franchise agreement with the City.

5.3 Sweetman Sanitation shall obtain and maintain the required licensure pursuant to Redwood Falls City Code § 3.20, subd. 5.A.

5.4 Sweetman Sanitation shall provide sufficient collection vehicles, containers, facilities, personnel and finances to provide good service.

5.5 Sweetman Sanitation shall respond promptly and effectively to any complaint on service.

5.6 Sweetman Sanitation shall provide a performance bond in the amount of \$50,000.00 with a surety licensed to do business in the State of Minnesota conditioned upon the full and faithful performance of this franchise agreement.

5.7 Sweetman Sanitation shall maintain an accurate and complete log of Sweetman Sanitation's collection and transportation activities indicating the daily route of each vehicle, points of collection, times of collection, driver of the vehicle, and times of disposal of the solid waste, residential household garbage or recyclable material at the sanitary landfill or temporary transfer station. Sweetman Sanitation shall also maintain landfill receipts from equipment which carries exclusively mixed municipal solid waste from Redwood Falls. Sweetman Sanitation shall promptly make available to the City Administrator upon request said log information and landfill receipts. Sweetman Sanitation shall provide landfill receipts to the Redwood County Planning and Zoning Office.

5.8 Sweetman Sanitation shall not transfer this franchise in any way or any interest therein, or transfer any ownership interest in franchise, including but not limited to the transfer of franchisee stock to any other person without prior written approval of the City. A pledge of this franchise or any interest in franchisee or its stock as financial security shall be considered as a transfer for purposes of this section. The City may attach whatever conditions it deems necessary to any transfers.

Section 6. Collection Service Requirements.

6.1 Sweetman Sanitation shall collect residential municipal solid waste generated by Residential and Multi-Residential Units pursuant to this franchise agreement at least weekly. Hours of collection shall be between the hours 7:00 a.m. and 6:00 p.m.

6.2 Sweetman Sanitation shall notify the City Administrator at least fifteen (15) days prior to any proposed change in schedule of pickup.

6.3 Sweetman Sanitation will not be required to provide collection services on the following days: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas Day or other agreed upon federally observed holidays. If the schedule on file in the City Administrator's Office requires a collection on the above days, Sweetman Sanitation shall make the collection or pickup on the day following said holiday. Prior to January 1st of each year, Sweetman Sanitation shall provide an annual holiday collection schedule for use by City Staff.

6.4 In the event Sweetman Sanitation shall fail to make a solid waste pickup at any particular residence, as required, Sweetman Sanitation shall do so within 24 hours after notification by the resident or by the City.

6.5 Sweetman Sanitation shall provide and pay for all public service information (i.e. radio, newspaper, flyers and telephone book advertisement) regarding collection dates, retail locations special collection dates and a listed phone number for people to call Sweetman Sanitation for services.

6.6 Sweetman Sanitation and the City shall use a count of 1,867 Residential Customers and Multi-Residential Customers as the initial number of customers being serviced. Each month the number of customers will be adjusted based on the number of customers actually serviced by Sweetman Sanitation. Sweetman Sanitation agrees to discontinue service to a Residential Customer or Multi-Residential Customer on a temporary basis if the Customer will not reside in the residence

for a period of more than 30 days.

Section 7. Consideration.

As additional consideration for the rights, privileges, and franchise granted herein, Sweetman Sanitation shall provide service as necessary for the collection and disposal of solid waste from all City owned and operated facilities, properties, parks and street containers, at no extra cost to the City. This includes but is not limited to, all dumpsters that are located at City Hall, Fire Department, Library, Redwood Area Community Center, Liquor Lodge, Ramsey Park, Aquatic Center, Memorial Baseball Field, Electric Utilities, Water Treatment Plant, Airport, Animal Shelter and City Shop. Sweetman Sanitation shall provide extra dumpsters and solid waste collection for the City's annual community festivals and City owned construction projects at no extra charge. For City construction projects, Sweetman Sanitation shall collect a maximum of 150 yards of solid waste per year without charge to the City.

Section 8. Rates.

Any changes to the rate schedule from the Franchise Holder will require a (60) day written notice and action by the City Council. Unless and until otherwise changed by the direction of the city council, the rates for services rendered under this ordinance shall be as follows:

8.1 **Basic service fees.** Sweetman Sanitation will make available to Residential Customers and Multi-Residential Customers carts to be used for collection and disposal of mixed municipal solid waste. These carts will remain the property of Sweetman Sanitation but will be distributed to Customers without cost. The carts shall be in three different sizes: 35-gallon, 64-gallon and 96 gallon. Customers will be able to choose which size best serves their individual needs. Once the carts are delivered to Customers, Sweetman Sanitation shall charge each Residential and Multi-Residential Customer the following:

Service Level	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5
35-Gallon	\$8.50	\$8.71	\$8.93	\$9.15	\$9.38
64-Gallon	\$11.00	\$11.28	\$11.56	\$11.85	\$12.14
96-Gallon	\$13.00	\$13.33	\$13.66	\$14.00	\$14.35
Valet Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2 nd Cart of equal or smaller size	\$7.50	\$7.69	\$7.88	\$8.08	\$8.28
Overflow tags	\$3.00	\$3.08	\$3.15	\$3.23	\$3.31

The rate changes described in this paragraph shall become effective on the first day of the billing cycle which occurs after September 29 of each year this franchise agreement is in effect. The City shall assume the responsibility of billing and collecting said fees. The City will remit the resulting balance to Sweetman Sanitation within thirty (30) days.

8.2 Customer billing services will be provided by the City of Redwood Falls on a monthly basis with an additional monthly customer billing administration fee to be set by the

Redwood Falls City Council and collected/retained by the City of Redwood Falls.

8.3 Failure to Pay. In the event that any Residential and Multi-Residential Customer fails to pay the City the basic service fees described in Section 8.1 or 8.2, the City shall notify Sweetman Sanitation and service to that customer shall be terminated. Sweetman Sanitation agrees to cooperate with the City in prosecution of its mandatory pickup ordinance. The basic service fees to be charged by Sweetman Sanitation may be changed only by the City Council when deemed necessary or expedient. Sweetman Sanitation shall submit any proposed fee changes to the City Administrator for transmittal to the City at least sixty (60) days prior to the proposed effective date of the fee changes.

Section 9. Termination or Suspension.

The City Council may terminate or suspend upon notice and hearing this franchise for any of the following reasons:

9.1 Loss of the Sweetman Sanitation's license to operate as a solid waste collector;

9.2 Failure of Sweetman Sanitation to render prompt and effective service to persons within its service area;

9.3 Failure of Sweetman Sanitation to comply with any provision of this Franchise, Redwood Falls City Code § 3.20, or any applicable laws, rules and regulations of the State of Minnesota and the United States of America; or

9.4 Failure of Sweetman Sanitation to comply with any provision of the Redwood County Solid Waste Plan.

Section 10. Defense and Indemnification.

10.1 Terms. Sweetman Sanitation will defend, indemnify, keep and hold the City free and harmless from any and all liability on account of injury to persons or damage to property caused during the performance of the rights, privileges and franchise herein granted.

10.2 Litigation. If a suit is brought against the City under circumstances where the agreement in this Section 10 to indemnify applies, Sweetman Sanitation at its sole cost and expense will defend the City in such suit if Notice thereof is promptly given to Sweetman Sanitation within a reasonable period. If Sweetman Sanitation is required to indemnify and defend, it will thereafter have control of such litigation, but Sweetman Sanitation may not settle such litigation without the consent of the City, which consent will not be unreasonably withheld. This section is not as to third parties a waiver of any defense or immunity otherwise available to the City; and Sweetman Sanitation, in defending any action on behalf of the City is entitled to assert in any action every defense or immunity that the City could assert in its own behalf.

Section 11. Limitation on Applicability.

This Ordinance constitutes a franchise agreement between the City and Sweetman Sanitation.

No provision of this franchise inures to the benefit of any third person, including the public at large, so as to constitute any such person as a third-party beneficiary of the agreement or of any one or more of the terms hereof, or otherwise give rise to any cause of action for any person not a party hereto.

Section 12. Previous Franchises Superseded.

This franchise supersedes and replaces any previous franchises granted to Sweetman Sanitation or its predecessors.

Section 13. Amendments.

This franchise agreement may be amended at any time by mutual consent of both parties. An amendatory Ordinance becomes effective upon the filing of Sweetman Sanitation's written consent thereto.

Section 14. Severability.

If any portion of this franchise agreement is found to be unenforceable for any reason, the validity of the remaining provisions will not be affected.

Section 15. Summary Approved.

The Council hereby determines that the text of the summary of this Ordinance prepared by Trenton Dammann, the City Attorney, marked "Official Summary of Ordinance No. 93, Fourth Series", a copy of which is attached hereto, clearly informs the public of the intent and effect of this Ordinance. The Council further determines that publication of the title and such summary will clearly inform the public of the intent and effect of the Ordinance.

Section 16. Posting and Filing.

The city clerk shall see that a copy of this ordinance is available for inspection by any person during regular office hours at the office of the City Clerk.

Section 17. Publication Period.

The City Clerk shall publish the title of this Ordinance and the Official Summary in the official newspaper with notice that a printed copy of the Ordinance is available for inspection by any person during regular office hours at the office of the City Clerk.

Section 18. Effective Date.

The effective date of this Franchise shall be the earlier of September 29, 2024, or the date of acceptance by Sweetman Sanitation in accordance with the provisions of Section 4.3.

Adopted by the Council this 20th day of August, 2024.



Tom Quackenbush
Mayor

Attest:



Keith Muetzel
City Administrator

ACCEPTED: This Franchise is accepted and Sweetman Sanitation agrees to be bound by its terms and conditions.

Sweetman Sanitation

Dated: 8-29-24

By: 

Raymond Sweetman
Its Chief Executive Officer

Introduction: 08/06/2024
Posting: 08/09/2024
Adopted: 08/20/2024
Approval Published: 08/29/2024



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners 200 S O'Connell St., Suite 100 Marshall MN 56258		CONTACT NAME: Missy Will PHONE (A/C, No, Ext): (507) 532-5743 E-MAIL ADDRESS: missy.will@northriskpartners.com FAX (A/C, No): (855) 927-6655	
INSURED Sweetman Sanitation Inc. 611 South Avenue West Echo MN 56237		INSURER(S) AFFORDING COVERAGE INSURER A: Pioneer Specialty Ins. Co. INSURER B: SFM Mutual Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 40312 11347	

COVERAGES**CERTIFICATE NUMBER:** 24-25**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		CPP1315910	06/19/2024	06/19/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Cyber Liability \$ 50,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	Y		CPP1315908	06/19/2024	06/19/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$ 1,000,000
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000	Y		UMB1052913	06/19/2024	06/19/2025	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N	N / A	183376.201	08/14/2024	06/19/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Redwood Falls is an additional insured when required by a written contract, per policy provisions on the General Liability, Auto and Umbrella on a Primary and Non-Contributory basis. A 30-Day Notice of Cancellation applies in favor of the holder under all applicable lines.

CERTIFICATE HOLDER**CANCELLATION**

City of Redwood Falls 333 South Washington Street P.O. Box 526 Redwood Falls MN 56283	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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FRANCHISE BOND

Travelers Casualty and Surety Company of America One
Tower Square, Hartford, CT 06183

Bond No. 108108742

Premium: \$250.00

KNOW ALL MEN BY THESE PRESENTS, That we Sweetman Sanitation Inc., as Principal, and Travelers Casualty and Surety Company of America, a corporation of the State of Connecticut, as Surety, are held and firmly bound unto City of Redwood Falls, as Obligee, in the sum

Fifty Thousand Dollars, (\$50,000.00) lawful money of the United States of America, to be paid unto said Obligee, its successors and assigns, jointly and severally, firmly, by these presents.

WHEREAS, The above bound Principal has entered into a written agreement, dated August 14, 2024, with the Obligee which grants a Franchise to the Principal for Solid Waste

Principal has agreed to faithfully perform and observe and fulfill all terms and conditions of said Franchise agreement referred to above and said agreement is hereby made a part of this bond with like force and effect as if herein set forth in length.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the above named Principal, its successors or assigns, does and shall well and truly observe, perform and fulfill its obligation as set forth in the above mentioned Franchise agreement, for which a bond must be posted, then the above obligation to be void; otherwise to remain in full force and effect.

The bond is subject, however, to the following express conditions:

FIRST: That in the event of a default on the part of the Principal, its successors or assigns, a written statement of such default with full details thereof shall be given to Surety promptly, and in any event, within thirty (30) days after the Obligee shall learn of such default, such notice to be delivered to Surety at its Home Office in Hartford, Connecticut by registered mail.

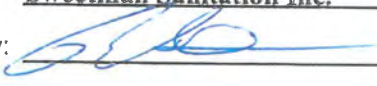
SECOND: That no claim, suit or action under this bond by reason of any such default shall be brought against Surety unless asserted or commenced within (12) twelve months after the effective date of any termination or cancellation of this bond.

THIRD: That this bond may be terminated or cancelled by Surety by Thirty (30) days prior notice in writing to Principal and to Obligee, such notice to be given by certified mail. Such termination or cancellation shall not affect any liability incurred or accrued under this bond prior to the effective date of such termination or cancellation. The liability of the Surety shall be limited to the amount set forth above and is not cumulative.

FOURTH: That no right of action shall accrue under this bond to or for the use of any person other than the Obligee, and its successors and assigns.

IN WITNESS WHEREOF, The above bound Principal and the above bound Surety have hereunto set their hands and seals on the 14 day of August, 2024.

Sweetman Sanitation Inc.

By: 



Travelers Casualty and Surety Company of America

By: 

Russell E. Vance
Attorney-in-fact



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company
Farmington Casualty Company

POWER OF ATTORNEY

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint **Russell E. Vance of Hartford, CT** their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge the following bond or undertaking, and any riders thereto:

Surety Bond No.: 108108742

Principal: Sweetman Sanitation Inc.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **16th** day of February, 2024.



State of Connecticut

City of Hartford ss.

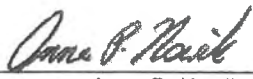
By: 
Bryce Grissom, Senior Vice President

On this the **16th** day of **February, 2024**, before me personally appeared **Bryce Grissom**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

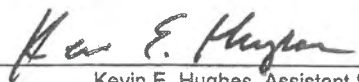
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **14** day of **August, 2024**.




Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

Agenda Item: Parks & Recreation 2026 Fee Schedule - Proposed

Date: Friday, November 14th, 2025

Summary/Overview:

- Ramsey Park:
 - o No changes to shelter rentals or campground reservation fees
- Redwood Area Community Center
 - o Changes include (See attached highlighted areas)
 - Arena Billboard advertising
- Redwood Falls Aquatic Center
 - o No significant changes
- Youth & Adult Recreation Programs
 - o Youth Programs & Other Fees
 - Changes indicated on attachment.
 - Price increase/decrease due to staff wages, camp adjustments (number of days), and other expenses associated with the program.
 - o Adult Program
 - Changes indicated on attachment.
- Lake Redwood Kayak & Paddleboard Rental
 - o Single Kayak \$15/2 hour rental
 - o Tandem Kayak \$20/2 hour rental
 - o Paddle Board \$15/2 hour rental

Chapter 9

Rental Rate Schedules

And

Membership Fees

Redwood Area Community Center

Conference Center Rental Rates

Effective – 1/1/2026

The following are descriptions of user groups-

Category A: City of Redwood Falls, I.S.D. 2897 and their ancillary organizations.

(No damage deposit required)*

Category B: Civic, charitable, service clubs, and other governmental organizations.

Category C: Private individuals, organizations, or businesses.

There is no charge for Category (A). Rental rates for Categories (B) and (C) established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

****Following rates based on an hourly rental – Minimum rental is 3 hours-
NEW RATES INCLUDE AUDIO/VISUAL EQUIPMENT***

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Small Room		\$18/Hour	\$23/hour	Half of Rate	\$50
1 Medium Room		\$36/hour	\$46/hour	Half of Rate	\$75
2 Medium Rooms		\$72/hour	\$92/hour	Half of Rate	\$100
Full Room		\$102/hour	\$126/hour	Half of Rate	\$250
Senior Center		\$24/hour	\$34/hour	Half of Rate	\$75
Board Room		\$12/Hour	\$17/hour	Half of Rate	\$50
Security Officer	No Alcohol Permitted	\$50/hour	\$50/hour		

**Following rates based on a full day rental*

Wedding Package - \$3,250.00 *(Full Room for 2 days, Catering Kitchen Use, Patio Use, Table and Chair Setup/Takedown, Full Linens)*

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
1 Small Room		\$60/day	\$86/day	Half of Rate	\$50
1 Medium Room		\$120/day	\$172/day	Half of Rate	\$75
2 Medium Rooms		\$240/day	\$344/day	Half of Rate	\$100
Full Room		\$345/day	\$495/day	Half of Rate	\$250
Senior Center		\$92/day	\$144/day	Half of Rate	\$75
Board Room		\$46/day	\$72/day	Half of Rate	\$75
Security Officer	No Alcohol Permitted	\$50/hour	\$50/hour		

The Redwood Area Community Center has an exclusive vending contract. All products sold within the Community Center must be purchased by vendor. All orders must be placed with these vendors through RACC staff. Rental rates are for regularly posted business hours. Facilities can be rented beyond the regular hours for an additional per hour charge.

Redwood Area Community Center

Fieldhouse Rental Rates

Effective – 1/1/2026

The following are descriptions of user groups-

Category A: City of Redwood Falls, I.S.D. 2897 and their ancillary organizations.

(No damage deposit required)*

Category B: Civic, charitable, service clubs, and other governmental organizations.

Category C: Private individuals, organizations, or businesses. There is no charge for Category (A). Rental rates for Categories (B) and (C) established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

****Following rates based on an hourly rental – Minimum rental is 3 hours***

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Non-Prime: Apr-Sept Fieldhouse-Non Athletic		\$95/Hour	\$115/Hour	Half of Rate	\$250
Prime: Oct-March Fieldhouse- Non Athletic		\$135/Hour	\$165/Hour	Half of Rate	\$250

**Following rates are based on a full day rental * Rates do not include sales tax*

Room	Category A	Category B Day #1	Category B Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Non-Prime: Apr-Sept Fieldhouse-Non Athletic		\$615/day	\$515/day	Half of Rate	\$250
Prime: Oct-March Fieldhouse- Non Athletic		\$725/day	\$625/day	Half of Rate	\$250

Room	Category A	Category C Day #1	Category C Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Non-Prime: Apr-Sept Fieldhouse-Non Athletic		\$700/day	\$600/day	Half of Rate	\$250
Prime: Oct-March Fieldhouse- Non Athletic		\$1100/day	\$1000/day	Half of Rate	\$250

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Gym Court		\$25/hour	\$30/Hour	Half of Rate	
Track		\$250/4 hr block	\$300/4 hr. block	Half of Rate	

*Except as otherwise maybe provided to certain City Recreation ancillary organizations through a facility use agreement.

The Redwood Area Community Center has an exclusive vending contract.

All products sold within the Community Center must be purchased by vendor.

All orders must be placed with these vendors through RACC staff.

Rental rates are for regularly posted business hours.

Facilities can be rented beyond the regular hours for an additional per hour charge.

Redwood Area Community Center

Civic Arena Non-Ice & Ice Seasons Rentals

Effective – 1/1/2026

The following are descriptions of user groups-

Category A: City of Redwood Falls, I.S.D. 2897 and their ancillary organizations.
(No damage deposit required)*

Category B: Civic, charitable, service clubs, and other governmental organizations.

Category C: Private individuals, organizations, or businesses.

There is no charge for Category (A). Rental rates for Categories (B) and (C) established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

****Following rates are based on an hourly rental – Minimum rental is 3 hours * Rates do not include sales tax***

Room	Category A	Category B	Category C	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Arena Non-Ice Season		\$80/hour	\$100/hour	Half of Rate	\$250
Arena Ice Season		\$120/hour	\$150/hour	Half of Rate	\$250
Team Room		\$25/hour	\$25/hour	Half of Rate	\$50

****Following rates based on a full day rental * Rates do not include sales tax***

Room	Category A	Category B Day #1	Category B Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Arena Non-Ice Season		\$515/day	\$415/day	Half of Rate	\$250
Arena Ice Season		\$725/day	\$625/day	Half of Rate	\$250

**** Rates do not include sales tax***

Room	Category A	Category C Day #1	Category C Day #2	Rental Deposit	Damage/Cleaning Deposit (Cat. B & C)
Arena Non-Ice Season		\$600/day	\$500/day	Half of Rate	\$250
Arena Ice Season		\$1000/day	\$900/day	Half of Rate	\$250

*Except as otherwise maybe provided to certain City Recreation ancillary organizations through a facility use agreement.

**The Redwood Area Community Center has an exclusive vending contract.
All products sold within the Community Center must be purchased by vendor.
All orders must be placed with these vendors through RACC staff.
Rental rates are for regularly posted business hours.
Facilities can be rented beyond the regular hours for an additional per hour charge.**

Redwood Area Community Center

Membership Rates and Daily Fees

Effective – 1/1/2026

All rates established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

MEMBERSHIP RATES (Plus Sales Tax)

Package Type	Semi-Annual	Annual	ACH 6-Month	ACH 12-Month
Senior Citizen (Individual)	\$162.00	\$246.00	\$28.00	\$21.50
Senior Citizen (Couple)	\$213.00	\$327.00	\$36.50	\$28.25
Student/College Student	\$99.00	\$150.00	\$17.50	\$13.50
Individual	\$258.00	\$402.00	\$43.00	\$34.50
Couple	\$324.00	\$471.00	\$55.00	\$40.25
Family	\$366.00	\$564.00	\$62.00	\$48.00
1-Month Membership (Available for Individuals ONLY – NO ACH OPTION) \$50 + Tax				

\$10 + Sales Tax: Fee for Lost Membership Card /\$10 (Tax Included)

\$10 Fee for 24-7 Membership Card per person

	Daily Fees
Senior	\$5 (Tax Included)
Student/College Student	\$5 (Tax Included)
Adult	\$6 (Tax Included)
Family	\$20 (Tax Included)
Student Punch Pass	\$60 (15 Days of Use) (Tax Included)
Adult Punch Pass	\$75 + Tax (15 Days of Use) (Tax Included)
5 and Under	Free

Minimum Purchase 10	Corporate Discounts
10-19 Memberships	15% Discount
20-and Up Memberships	20% Discount
*For more information please contact Sam Scheffler, RACC Staff	
*Minimum purchase for Gift Cards through Corporate Discounts is \$500.00	

The membership rates will reflect the collaborative spirit for which the center was built. The Redwood Valley High School/Middle School students and many other user groups will use the building. There will be times that portions of the Community Center will be unavailable for use due to community events, tournaments, or a rental.

Types of Memberships:

Students: Ages 6-18

College Student: Ages 18-22 (Must Show College ID)

Individual: Ages 19-59

Couple: Ages 19-59

(Includes spouse or domestic partner or a parent & child under age of 18– 2 people- ALL with the same address.)

Senior: Ages 60 & Up

Family: Includes spouse or domestic partner & dependent children in school up to age 18 –

ALL with the same address. Families with more than 6 members will be charged \$15.00 per each additional family member. PCA's (Personal care attendants) treated like family members for memberships.

Children's Programming Room

Rental Rates

Effective – 1/1/2026

Minimal Rental – 3 hours

All rates established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

	Per Hour
Children's Programming Room	\$15
	Per Day
Children's Programming Room	\$50

Parks & Recreation Misc. Fee Schedule

Effective 1/1/2026

	Rental Rate
Copies	\$.25/Copy (Plus Tax)
Fax Machine (Transmit/Receive)	Transmit: 1 st Page - \$1.50 (Plus Tax) 2 nd Page - \$.50 (Plus Tax)
Skate Rental	\$3.00/Pair
Skate Sharpening	\$5.00/Pair (RACC does Figure Skates- Hockey skates sharpened by RAHA)
24-7 Card	\$10.00 (Tax Included)
Lost Membership Card	\$10/Card (Plus Tax) or \$20/Card for 24-7 Card
Indoor Playground	5 & Under Free, Ages 6-7 Standard Daily Fees will Apply
Socks for Playground	\$1.00/pair (includes sales tax)
Laminator	Letter \$.75/Legal \$1.25/Ledger \$2.00/Full Poster \$5.00/Half Poster \$3.00 (Plus Tax)
Concession Handling fee	15% of Total Bill (The Redwood Area Community Center has an exclusive vending contract. All products sold within the Community Center must be purchased by vendor. Our vendor has a complete line of beverages and vending items. All orders must be placed with these vendors through RACC staff.) RAHA is at 10% of total bill.
Link Concession Stand	\$40/Day
Extra Staffing/Clean Up Person	\$35/hour (If needed)
Locker Rental	\$90 with 12-Month Membership (Large) (Plus Tax) \$45 with 6- Month Membership (Large) (Plus Tax) \$50 with 12- Month Membership (Med) (Plus Tax) \$25 with 6 - Month Membership (Med) (Plus Tax)
Personal Trainer	\$25/Hour - Must do Minimum of 2 hours
LCD Projector	\$60/Day (Plus Tax) -When used outside of the conf. room or in addition to a Conf. Rm
Phone Line	\$15/Day (Plus Tax)
Small Round Table Linens	\$6.00/Table (Plus Tax)
Large Round Table Linens	\$8.00/Table (Plus Tax)
Rectangular Table Linens	\$8.00/Table (Plus Tax)
Napkins	\$1.00/Each (Plus Tax)
Rectangular Table Skirting	\$10.00/Table (Plus Tax)
Small Round Table Skirting	\$7.00/Table (Plus Tax)
Security Officer	\$50.00/Hour (4 Hour Minimum) - Billed by RWF PD
Fitness Assessments	\$100.00/\$90.00 - Marathon Package or \$70.00/\$60.00 - Half Marathon Package or \$30.00/\$25.00 - In Training Package
Birthday Party Packages	\$150.00 - Supreme Package (Plus Tax) or \$120.00 - Extreme Package (Plus Tax)
Coffee	\$15.00/ Air pot (Serves 8 with Cups) (Plus Tax)
Special Use Agreement	\$600 (10 Users)/\$900 (11-20 Users) (Plus Tax)
Arena Billboards	4'x4' - 1 Year \$350 (Current Advertiser) \$600 (New Advertiser) 4'x4' - 2 Year \$600 (Current Advertiser) \$850 (New Advertiser) 4'x8' - 1 Year \$550 (Current Advertiser) \$900 (New Advertiser) 4'x8' - 2 Year \$1,000 (Current Advertiser) \$1,350 (New Advertiser)
Little Critters Rental	\$25 - Must be rented in conjunction with an RACC rental space
Park Shelter Reservations	\$55 (Plus Tax) Full Day - Includes 6 picnic tables
Picnic Table Rentals	\$10.00 (Plus Tax) Per Day \$10. 00 (Plus Tax) Per Day + \$50 Delivery Fee (5 tables or less) \$10. 00 (Plus Tax) Per Day + \$100 Delivery Fee (6-10 tables) *Delivery of more than 11 + tables will be an additional \$50 per five tables \$150.00 - Removal of Tables at Zeb Gray
Campground Fees	\$30 (Plus Tax) - Reserved Site or \$18 (Plus Tax) - Tenting Area \$5 - Dump Station Fee (for non-campers)
Kayak & Paddleboard Rentals	Single Kayak \$15/2 hour rental Tandem Kayak \$20/2 hour rental Paddle Board \$15/2 hour rental
Park Special Event Fees	\$75 (Plus Tax) - Open Space Rental Fees in Parks

All rates established by resolution of the City Council and subject to change. Consult a current rental rate schedule.

Redwood Falls Aquatic Center					
2026 Fee Schedule					
ACCT #	DESCRIPTION	2026 FEE SCHEDULE	PREVIOUS FEE	LAST CHANGE	YEAR TAKES EFFECT
	SUMMER 2026				
101-34720	Full Season Family	\$170.00 (plus tax)	\$160.00 (plus tax)	2024	
	<i>(Family passes are for families up to 5: \$15 for each additional member over 5)</i>				
101-34720	Full Season Individual	\$85 (plus tax)	\$70 (plus tax)	2020	
101-34720	Spectator Season Pass	\$40 (plus tax)	\$30.00	2019	
101-34720	Day Pass (Swimmer of all ages)	\$6.00	\$5	2022	
101-34720	Punch Passes - All Ages	10 punches for \$50.00 (plus tax)	\$45.00	2023	
	(Passes can be used for lap swim or Aqua Fitness Classes	20 punches for \$90.00 (plus tax)	\$75.00	2023	
		40 punches for \$160.00 (plus tax)	\$125.00	2023	
101-34720	Pool Party~The RFAC	\$250/1.5hr plus \$3 /person (plus tax)	\$225.00	2025	
	Pool Party				
	Pool Party~Zero depth only	\$125/1.5 hr plus \$3/person (plus tax)	\$100.00	2025	
101-34720	Large Pool Party (Do not close the facility-6:30p-9p)	\$700.00	\$650.00	2024	
101-34718	Swimming Lessons				
101-34718	Levels 2 - 6	\$50.00	\$45.00	2024	
101-34718	Level 1	\$45.00	\$40.00	2024	
101-34718	Tiny Tots	\$45.00	\$40.00	2024	
101-34718	Private Swimming Lessons	\$30.00 Per 1/2 hour session	\$25.00	2024	
101-34718	Jr. Guards	\$50.00	\$45.00	2020	
101-34718	Lifeguard Training	\$250.00/\$125 (includes books & mask)	\$200/\$150	2023	
		Not planning to work for us/works for us			
101-34718	Aqua Fitness Season	(based on 2x/week) \$80.00	\$75.00	2019	
101-34718	Aqua Fitness/Lap Swim Daily Fee	\$5.00	\$4	2023	
101-34720	Lap Swim - Full Season	\$60.00	\$50.00	2012	
101-34718	Tent Rental	\$100.00 (All day weekend)	\$90	2022	
		\$60.00 (1/2 weekend rental)	\$50	2022	
		\$60.00 (Mon.-Thurs. afternoon session)	\$50	2022	
		\$35.00 (Mon.-Thurs. evening session)	NEW	2009	
101-34718	*Water Safety Instructor Training	\$250/\$125	\$225/\$125	2019	
101-34720	Swim Team	\$150.00	\$100.00	2024	
	*Denotes Contracted Instructor				

Recreation Adult Programs					
2026 Fee Schedule					
ACCT #	DESCRIPTION	2026 FEE SCHEDULE	PREVIOUS FEE	LAST CHANGE	YEAR TAKES EFFECT
	SPRING - 2026				
101-34726	Pickleball League	\$30	NEW	2023	
	SUMMER - 2026				
101-34719	Men's Softball	\$450.00/Team	\$425.00/Team	2023	
101-34719	Co-Rec Church Softball	\$450.00/Team	\$425.00/Team	2023	
101-34719	Co-Rec Sand Volleyball	\$130.00/Team	\$120.00/Team	2024	
	FALL - 2026				
101-34719	Co-Rec Softball	\$250.00/Team	\$225.00/Team	2023	
101-34719	Co-Rec Kickball	\$75.00/Team	\$70	2024	
101-34719	Co-Rec 4's VB	\$65/Team	\$60/Team	2024	
101-34726	Pickleball League	\$30	NEW	2023	
	WINTER - 2025-2026				
101-34719	Men's Basketball *Self officiated	\$300.00/Team	\$475.00/Team	2024	
101-34719	Co-Rec Volleyball	\$250.00/Team/Officiated League	\$240.00/Team	2023	
		\$150.00/Team/Non-Officiated League	NEW	2025	*Adjusted for 2026
101-34719	Womens "A" Volleyball	\$250.00/Team/Officiated League	\$240.00/Team	2023	
		\$150.00/Team/Non-Officiated League	NEW	2025	*Adjusted for 2026
101-34719	Tennis Doubles League	\$45 (shortened season)	\$60	2024	
101-34719	<i>League plus "Open" Sunday night option</i>	\$70	\$60	2023	
101-34719	<i>"Open" Sunday night option only</i>	\$35	\$30	2025	
101-34726	Open Hockey	RACC members free or Daily Fee			
101-34726	Cornhole League	\$25	NEW	2021	
101-34726	Pickleball League	\$35	NEW	2024/2025	
	Extended Through Several Seasons 2026				
	Miscellaneous Fees				
101-34721	Small Group Training	\$98.00 (14 uses)/\$7 (1 time)	NEW	2021	
101-34721	One Time Fitness Class Fee	\$6.00	NEW	2021	
	Fitness Classes offered by FT Staff	Members Free		2023	
	*Denotes Independent Contractor				

Recreation Youth Programs					
2026 Fee Schedule					
ACCT #	DESCRIPTION	2026 FEE SCHEDULE	PREVIOUS FEE	LAST CHANGE	YEAR TAKES EFFECT
	SUMMER 2026				
101-34722	Baseball	\$55	\$50, \$55, \$60	2022	
101-34722	Peanuts	\$50	\$45, \$50, \$55	2022	
101-34722	Tae Kwon Do*	\$30	\$25.00	2022	
101-34722	Cardinal Volleyball Camp*	\$35/\$40	\$30/\$40	2024	
101-34722	Cardinal Football Camp*	\$35	\$30	2024	
101-34722	Gymnastics - Level 1 - 4	\$35/\$40/\$45	\$35/\$40	2025	*added level 3 & 4
101-34722	Cardinal Cheer Camp*	\$25.00	\$40	2025	*restructured
101-34722	Wrestling Camp*	\$15	\$15	2021	
101-34722	Distance Running Camp*	\$80.00	\$75	2025	
101-34722	Lil' Sports of Sorts	\$25.00	\$22	2025	
101-34722	Junior Golf Lessons*	\$40.00	\$50.00	2025	*3 day camp
101-34722	Archery Class*	\$30.00	\$25	2022	
101-34722	Sunshine Camp	\$25.00	\$20	2022	
101-34722	Cardinal Boys Basketball Camp*	\$35/\$40	\$28/\$33/\$38	2022	
101-34722	Cardinal Girls Basketball Camp*	\$35/\$40	\$28/\$33/\$38	2022	
101-34722	Youth Tennis Lessons	\$30.00	\$25	2025	2026 * will go back to 3 weeks
101-34722	Cardinal Track & Field Camp*	\$25.00	\$20.00	2025	*3 day camp
101-34722	Parent/Child Gymnastics*	\$20	\$15/\$20	2024	
101-34722	Traveling Gymnastics	\$245 day-2 option/\$360 3-day option	\$230/\$345	2025	2026
101-34722	Training Team Gymnastics	\$120.00	\$115	2025	2026
101-34722	Binzak Tennis Camp	\$45/\$55/\$60 (different grade levels)		2025	*new
101-34722	Mini Dance Camp	\$25.00	\$20.00	2022	
	FALL 2026				
101-34722	Flag Football - Grades 2-4 & 5-6	\$32.00	\$30.00	2022	
101-34722	Fall Rec Soccer	\$25.00	\$22.00	2022	
101-34722	Volleyball	\$25.00	\$23.00	2025	
101-34722	Gymnastic/Tumbling* Level 1 & 2	\$40/\$35	\$30/\$35	2025	
101-34722	Cardinal Cross Country Camp*	\$15.00	\$15.00	2016	
	WINTER 2025-2026				
101-34722	Cardinal Cagers	\$35.00	\$32.00	2022	
101-34722	Little Critter's Club	\$1 per visit/\$10 punch card		2025	
101-34722	Parent/Child Gymnastics*	\$25.00		2024	
101-34722	RV Youth Wrestling*	\$25/\$30	\$25.00	2024	*full & half season
101-34722	Training Team Gymnastics	\$700.00	\$275.00	2025-2026	2026-2027
101-34722	Traveling Gymnastics	\$300.00	\$670.00	2025-2026	2026-2027

	SPRING 2026				
101-34722	Traveling U12 Soccer	\$90	\$115.00	2025	2026
	In-House U10 Soccer	\$75		2026	*new
	In-House U8 Soccer	\$60	\$60.00	2024	
	<i>includes jersey & socks</i>				
101-34722	Jr. Cards Spring Volleyball	\$75	\$100.00	2025	2026
	OTHER 2026				
101-34722	Softball/Baseball Field Grooms	\$50/Full Field Groom	\$45	2025	
	<u>Field Use For Groups</u>	\$150/team/season~ Youth & Adults	\$125	2025	
	<u>Associated with the City</u>	using Softball Fields			
	Ex. RAYBA, Rebels, Legion	\$275/team/season~Youth & Adults	\$250	2017	
		@ Memorial			
	<i>*These fees are designed to cover staffing costs, lights, water, and general maintenance at the parks and park facilities.</i>				
	Tournament Fee	\$250/2-day tourney or \$150/1 day tourney	\$200/\$100	2023	
	Field Marking Chalk (per bag)	\$26.25 Our cost plus 20% - Charge \$32/bag	\$30	2025	
	Diamond Dry (per bag)	\$18.00/bag our cost plus 20%-Charge \$22	\$15	2023	
	Registration for Associations	\$6.50/registrant	NEW	2024	
	Equipment Use Fee	\$50.00 (Kromer Use)	NEW	2022	
	Fall League Field Use Fee	\$75.00	NEW	2022	
	*Denotes Independent Contractor	\$4.50/registrant	\$4.00	2025	
	Private Gymnastics Lessons	\$25/hr/session		2024	2026

REDWOOD FALLS RESOLUTION NO. 31 OF 2017

**A RESOLUTION AMENDING THE 1998 FEE SCHEDULE
TO PROVIDE NEW FEES FOR THE MANAGEMENT OF CITY RIGHTS-OF-WAY**

WHEREAS, the City of Redwood Falls has adopted an ordinance pursuant to M.S. 123 regarding the management of public rights-of-way, and

WHEREAS, the state law and ordinance provides for cost recovery of the ordinance's enforcement.

BE IT RESOLVED, by the Redwood Falls City Council that the following fees be adopted regarding management of the public rights-of-way.

<u>SECTION</u>	<u>SUBDIVISION</u>	<u>PURPOSED OF FEE OR CHARGE</u>	<u>AMOUNT</u>
7.23	3	Annual Registration Fee	\$ 50.00
7.23	4	Minimum Permit Fee	\$100.00
7.23	4	Per Additional Excavation	
		Paved Area	\$150.00
		Unpaved Area	\$ 75.00
7.23	4	Underground Utility/Telecom Installation – Directional Boring or Tunneling (In addition to the minimum permit fee)	\$ 75.00 per 100 L.F.
7.23	4	Underground Utility/Telecom Installation – Open Trenching (In addition to the minimum permit fee)	\$100.00 per 100 L.F.
7.23	4	Overhead Utility/Telecom Installation (In addition to the minimum permit fee)	\$ 50.00 per 100 L.F.
7.23	5	Delay Penalty (Will be applied to each day beyond the permit period)	\$100/day - Street \$ 50/day - Alley \$ 20/day - Boulevard

ATTEST:

Keith Muetzel
City Administrator

(City Seal)

Corey Theis
Mayor

Subscribed and sworn to before me this
6th day of September 2017.

Notary Public

Meeting Date: December 2, 2025

AGENDA RECOMMENDATION

Agenda Item: Resolution No. 83 of 2025

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Resolution No. 83 authorizes the MNDOT Aeronautics Hangar and Taxi lanes Pavement Maintenance Grant Application/Acceptance and project development. This resolution also approves the quote from Pearson Brothers Inc. in the amount of \$66,592.50 to complete the project.

MNDOT Aeronautics provided a 2026 Capital Grant Offer of up to \$150,000.00 on October 17, 2025, and requested a response by November 14 if the Airport was interested in securing the available grant dollars. The grant offer was based off the submitted Airport Capital Improvement Plan. This grant is a 70/30 grant where the local share is 30% of the project costs. MNDOT will cover \$46,614.40 with the local share being \$19,978.10. Based on the quotes and airport project budget, Staff reported to MNDOT Aeronautics that we are interested in the grant to meet the initial inquiry deadline on November 14. Approval of Resolution 83 by Council is the next step in securing the funds and commissioning the project for 2026.

Staff recommend approval of the grant application, grant acceptance and subsequent low quote approval from Pearson Brothers Inc. A second quote from MR Paving was also received, which was slightly higher. Funding for the unbudgeted local share would be sourced from the Airport Projects fund.

Attachments:

- Resolution No.83 of 2025
- MNDOT Grant offer
- Application/Acceptance Letter
- Quote submissions
- Project Area Map

RESOLUTION NO. 83 OF 2025

RESOLUTION SUPPORTING GRANT APPLICATION, GRANT ACCEPTANCE AND PROJECT APPROVAL FOR PAVEMENT MAINTENANCE FOR HANGAR TAXI LANES

WHEREAS, The City of Redwood Falls is authorizing the submission of an Airport pavement maintenance grant application and acceptance to the Minnesota Department of Transportation (MNDOT) Department of Aeronautics; and

WHEREAS, MnDOT Aeronautics provided a 2026 Capital Grant Award Notification 2nd Round Offer of up to \$150,000 for Hangar Taxi lane Pavement Maintenance; and

WHEREAS, the project was listed on the Airport Capital Improvement Plan; and

WHEREAS, quotes were solicited from Pearson Brothers Inc. and MR Paving for providing the crack seal and seal coat with fog seal of the maintenance area in accordance with procurement procedures; and

WHEREAS, Pearson Brothers Inc. provided the apparent low and responsible quote of \$66,592.50 for services; and

WHEREAS, approval of this resolution includes finalizing the grant application, grant acceptance and approves the quote provided by Pearson Brothers Inc. of Hanover, MN; and

FURTHERMORE, the City of Redwood Falls has the legal authority to apply for the 70/30 grant with a local share of \$19,978.10; and

FURTHERMORE, that upon approval of its application by MNDOT, the City of Redwood Falls may enter into an agreement with MNDOT for the above referenced project, and that the City of Redwood Falls certifies that it will comply with all applicable laws and regulations as stated in all contract agreements described in the compliance listing of the grant application; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The Mayor or City Administrator or their successors in office, are hereby authorized to execute such grant applications, grant awards, quote approvals and subsequent contracts, amendments and negotiate changes in the scope of thereto, as are necessary to implement the above project on behalf of the City of Redwood Falls.
2. The City Council hereby approves the attached quote from Pearson Brothers Inc. for completion of the “Hangar Taxi lane Pavement Maintenance” for the Redwood Falls Municipal Airport.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 2nd day of December 2025.

ATTEST:

Keith Muetzel
City Administrator

Matt Smith
Council President

STATE OF MINNESOTA
REDWOOD COUNTY
CITY OF REDWOOD FALLS

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the City of Redwood Falls at a duly authorized meeting thereof held on the ____ day of December 2025, as shown by the minutes of said meeting in my possession.

Witness my hand as the City Clerk and the corporate seal of the City of Redwood Falls, this ____ day of December 2025.

CAITLIN KODET
City Clerk

Seal

October 17, 2025

Jim Doering

Public Works Project Coordinator

Redwood Falls

Subject: State Fiscal Year 2026 Capital Grant Award Notification – 2nd Round Offer

Dear Jim Doering,

The Minnesota Department of Transportation (MnDOT) Office of Aeronautics has completed its review and prioritization of funding requests submitted during the State Fiscal Year (SFY) 2026 Capital Grant solicitation.

We are pleased to inform you that the **Hangar Taxilanes Pavement Maintenance (Crack Repair and Seal Coat)** project, with a total cost of **\$150,000**, has been selected to receive a State Grant Offer. MnDOT will proceed with executing a grant contract under the following conditions:

Grant Conditions

- **Project-Specific Funding:** The awarded funds are designated specifically for the project named above and may not be transferred to another project at your airport.
- **Grant Execution Period:**
The awarded funds must be encumbered during SFY 2026 (July 1, 2025 – June 30, 2026). To ensure timely use of State Airports Fund resources:
 - You must notify MnDOT of your **intent to pursue this grant no later than November 14, 2025**.
 - A **complete grant request** must be submitted by **December 19, 2025**.
 - If a complete request is not submitted by December 19th and no extension is approved, the project will be removed from consideration for SFY 2026 funding, funds will then be reprogrammed to support other airport needs, and the project would have to be resubmitted for prioritization during the next fiscal year's solicitation.

Required for a Complete Grant Request

Please submit the following documents by email to airportdevelopment@state.mn.us:

- A **Grant Request Letter** on sponsor letterhead identifying the project and requested funding.
- A **Project Cost Split** in Excel format. A template is available at: <http://www.dot.state.mn.us/aero/airportdevelopment/forms.html>
- Any supporting documentation outlining project costs (e.g., bid tabs, consultant agreements).
- MnDOT may request additional clarification or documents as needed.

Next Steps and Reimbursement Details

- Once MnDOT receives and approves your complete request, we will encumber the funds and prepare a grant contract for signature.
- **No reimbursement** will be made until a **fully executed grant contract** is in place.
- If early work is necessary, you may consult your Regional Engineer about proceeding through the **Early Encumbrance process**. Be aware:
 - Costs incurred **before encumbrance** are not eligible for reimbursement.
 - Costs incurred **after encumbrance but before grant execution** may be eligible—but **only reimbursed after** full contract execution.
 - Early Encumbrance is at your own risk and does not guarantee funding until a signed contract is in place.

Key Deadlines Summary

1. **November 14, 2025** – Confirm your intent to proceed with the project.
2. **December 19, 2025** – Submit a complete grant request or coordinate an alternate deadline with your Regional Engineer.
3. **December 20, 2025** – If no grant request is received and no extension approved, the project will be removed from consideration, and you must reapply in the next solicitation round.

If you no longer intend to pursue this project for SFY 2026, please notify me as soon as possible so the funds may be reallocated. If you have any questions or need assistance, don't hesitate to contact me directly.

Sincerely,

Luke Bourassa, P.E.

South Region Engineer

Minnesota Department of Transportation – Office of Aeronautics

South Region Engineer

CC: Silas Parmar, silas.parmar@bolton-menk.com

Equal Opportunity Employer



Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

November 14, 2025

Mr. Luke Bourassa
Airport Development Engineer
MnDOT Office of Aeronautics
395 John Ireland Boulevard
St. Paul MN 55155

RE: Grant Application
Redwood Falls Municipal Airport (RWF)
Hangar Taxilanes Pavement Maintenance

Dear Mr. Bourassa:

Please find enclosed the quote for the aforementioned project at the Redwood Falls Municipal Airport located in Redwood Falls, Minnesota:

The project is to complete pavement maintenance for the Hangar Taxilanes.

The city of Redwood Falls requests a State grant agreement in the amount of **\$46,614.75** for the aforementioned project. If you need any further information or documentation, please feel welcome to contact me at jdoering@ci.redwood-falls.mn.us or 507-616-7400.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Doering', is written over a light blue horizontal line.

Jim Doering
Public Works Project Coordinator

cc: Brian Conklin, MnDOT Aeronautics
Arika Johnson, MnDOT Aeronautics
Silas Parmar, Bolton & Menk, Inc.

Enclosures:

- Quote
- MnDOT Cost Split

Pearson Bros., Inc.

11079 Lamont Avenue N.E. ~ Hanover, MN 55341
Phone: (763) 391-6622 ~ Fax: (763) 391-6627

ATTENTION: Jim Doering

PHONE #: 507-430-5904

FAX #:

JOB LOCATION: Redwood Falls
ADDRESS:

DATE: Nov 5, 2025

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: (15,118) APPROX. SQUARE
YARDS OF BITUMINOUS SEAL COATING.

PRE-SEAL: Area to be swept by Pearson Bros., Inc.

LIQUID APPLICATION: Pearson Bros., Inc. will furnish and install CRS-2P Liquid Asphalt at .26
gallons per square yard.
Fog Seal @ .10 gallons per square yard

AGGREGATE COVER: Pearson Bros., Inc. will furnish and install FA-2 Class A
18 lbs per square yard.

ROLLING: Entire area shall be rolled with (2) Eleven (11) Wheel Pneumatic Tire Rollers.

PICK- UP SWEEP: Excess rock shall be picked up by and disposed of by Pearson Bros., Inc.

START DATE: No earlier than: May 15, 2026 COMPLETION DATE: No later than: Sep 15th, 2026

We Proposed Hereby to Furnish Material and Labor -- Complete in Accordance with the Above Specifications,
for the Sum of: \$56,692.50 (15,118 y2 @ \$3.75 per sq yard - includes fog seal)
\$9,900.00 Crack Fill 300 In ft route and seal / 3,765 touch up
\$66,592.50 Total Cost (Prevailing Wage)

AUTHORIZED SIGNATURE:



Payment Due Upon Completion

TODD BARTELS
PEARSON BROS., INC.

ACCEPTANCE OF PROPOSAL -- The above prices,
specifications and conditions are satisfactory and
are hereby accepted. You are authorized to do the
work as specified. Payment will be made as
outlined above.

SIGNATURE: _____

DATE: _____

Proposal good for 30 days. Please read and initial disclaimer - Bottom right tab



PAVING & EXCAVATING, INC.

2020 North Spring Street

P.O. Box 787

New Ulm, MN. 56073

Phone (507) 354-4171

Fax (507) 359-4156

Web: www.mrpaving.com

Proposal

M.R. PAVING & EXCAVATING

Job Code: 2026 Redwood Falls Airport - Asphalt Maintenance Quote

Description: Asphalt Maintenance Quote

Proposal				
Description	Quantity	Unit of Measure	Unit Price	Total Price
Subtotal Description				
Green & Orange Area - Seal Coat & Fog Seal - 15115 SY	1.00	Lump Sum	\$38,500.00	\$38,500.00
Orange Area - Crack Filling(NOT TIED TO OUR SEAL COATING)	1.00	Lump Sum	\$30,500.00	\$30,500.00
Green Area - Remove and Replace Asphalt 12355 SY @ 4"	1.00	Lump Sum	\$415,000.00	\$415,000.00
Green Area - Remove and Replace Asphalt 12355 SY @ 5"	1.00	Lump Sum	\$504,000.00	\$504,000.00
GRAND TOTAL:				\$988,000.00

Proposal Certification

Notes:

Chip Seal & Fog Seal - 15115 SY

Apply Crs-2P @ .26 gallons per SY and rock @ 18 pounds per SY, FA2 with granite rock.

Includes precleaning asphalt.

Includes sweeping of excess rock and disposal.

Includes fog sealing lot after seal coat is completed.

Fog oil to be Cms-1H 50/50 dilute applied @ a rate of .10 gallons per SY.

Crack Sealing- 4065 LF

Rout and sealing the new cracks and clean and sealing previously sealed cracks.

Bituminous Paving - Remove & Replace 12355 SY

One mobilization trip included. All work to be completed at one time.

Bituminous figured to be C Oil mix placed in 2 separate lifts.

Excludes soil correction.

Includes prevailing wages.

Any late season paving after October 31st is subject to increased pricing.

Pricing is valid if accepted within 30 days.

Please call with any questions.

Submitted By: Adam Hoffmann

507-276-7410

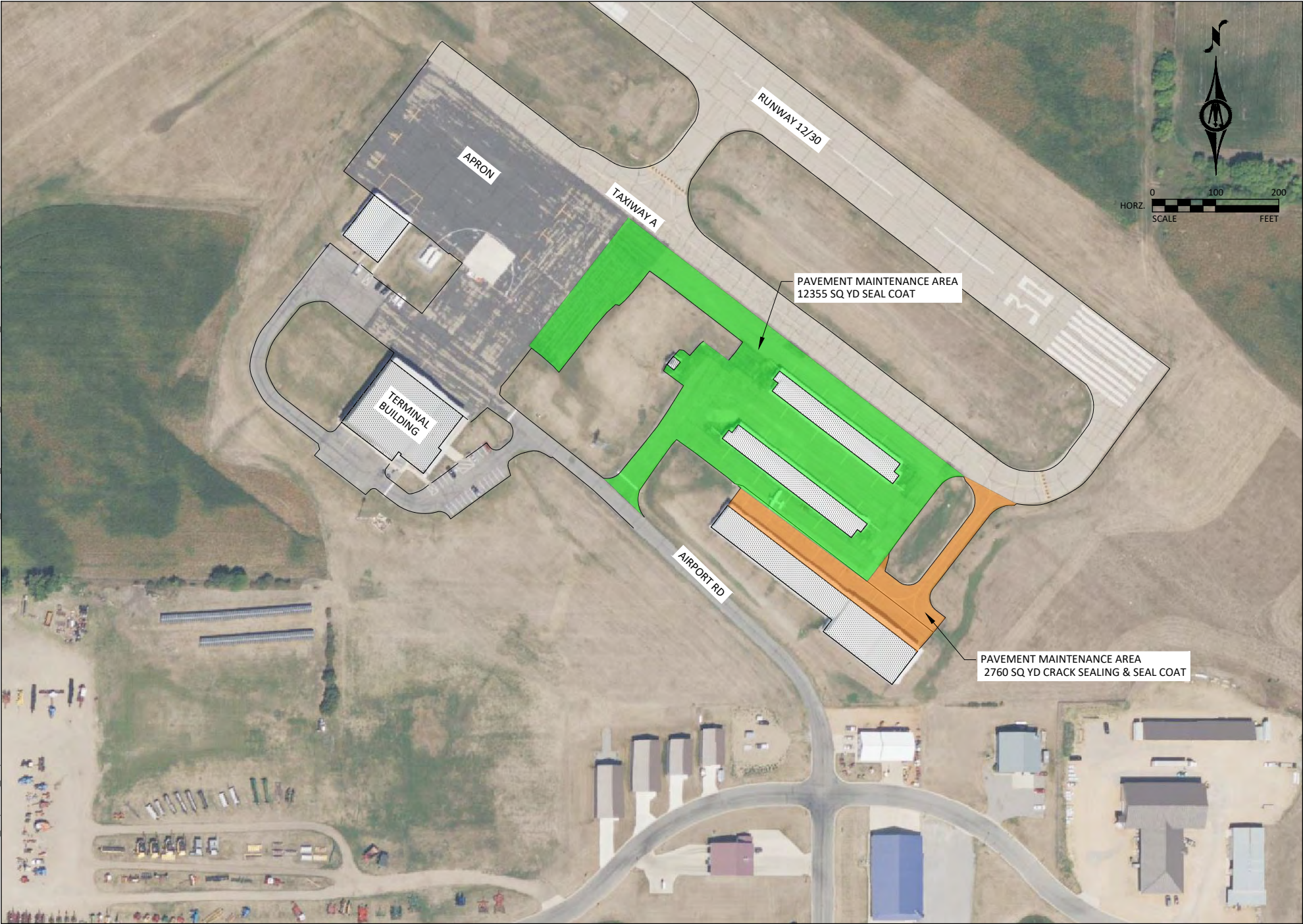
Signed: _____

APRON & TAXILANE PAVEMENT MAINTENANCE

REDWOOD FALLS MUNICIPAL AIRPORT (RWF)

PRELIMINARY LAYOUT

NOVEMBER 2025



Meeting Date: December 2, 2025

AGENDA RECOMMENDATION

Agenda Item: Final Pay Application No. 17 (4th Street Improvements).

Recommendation/Action Requested: Staff is recommending for approval Final Pay Application No. 17 (4th Street Improvements) for \$155,631.51 with check disbursement contingent upon receipt and execution of the original copies of the required close out documents.

Summary/Overview: The final contract price totals \$3,112,630.23. The substantial completion of the project was July 7, 2025. Approval sets the two-year warranty period to July 7, 2027, which by contract is two years from substantial completion. Any material deficiencies observed during the original warranty period must be brought to the attention of the Contractor, in writing, before the expiration date.

Attachments: Letter of Recommendation per Owen Todd P.E. Bolton & Menk Inc.
Final Pay Application No. 17 (4th Street Improvements)



**BOLTON
& MENK**

Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 794-5541
Fax: (507) 794-5542
Bolton-Menk.com

November 21, 2025

Jim Doering, Public Works Project Coordinator
City of Redwood Falls
333 South Washington Street
P.O. Box 526
Redwood Falls, MN 56283

RE: Partial Pay Estimate No. 17 & Final
4th Street Improvements (MSAS 119)
SP 207-119-001
City of Redwood Falls
Project No.: S14.116997

Dear Jim:

Enclosed for the Council's consideration is one copy of the Final Pay Estimate for the referenced project. The final payment amount is \$155,631.51 and the total construction amount is \$3,112,630.23. Also enclosed are the Withholding Affidavit for Contractor (IC-134), the Consent of Surety forms and the Notice of Termination form for the MPCA NPDES/SDS General Storm Water Permit.

We have reviewed the status of construction work and concur that the work has been completed in substantial conformance with the contract document. Also, all closeout contract documents appear to be in order. Therefore, we recommend semi-final acceptance of the work and payment of the Final Estimate, contingent on receipt and execution of original copies of the required closeout documents.

Substantial completion of the project was achieved on July 7, 2025, with completion of final pavement preparations. The two-year warranty period begins with substantial completion. Therefore, the final acceptance date is July, 2027. Any material deficiencies observed as part of this project during the maintenance or warranty period must be brought to the attention of the Contractor, in writing, before the final acceptance date.

Please feel free to contact our office with any questions or comments regarding the final payment and project closeout.

Sincerely,
Bolton & Menk, Inc.

Owen J. Todd, P.E.

OJT/jlj

Enclosure

Cc: Brandon Helget, Resident Project Representative

CONTRACTOR'S PAY REQUEST 17 & Final		DISTRIBUTION:
4th STREET IMPROVEMENTS SP 207-119-001 CITY OF REDWOOD FALLS, MN BMI PROJECT NO. 514.116997		CONTRACTOR (1)
		OWNER (1)
		ENGINEER (1)
		SURETY (1)
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS		\$3,205,611.37
TOTAL, COMPLETED WORK TO DATE		\$3,112,630.23
TOTAL, STORED MATERIALS TO DATE		\$91,666.42
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED		\$91,666.42
TOTAL, COMPLETED WORK & STORED MATERIALS		\$3,112,630.23
RETAINED PERCENTAGE (0%)		\$0.00
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)		\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE		\$3,112,630.23
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES		\$2,956,998.72
PAY CONTRACTOR AS ESTIMATE NO. 17 & Final		\$155,631.51
Certificate for Final Payment I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the amount for the Final Estimate, that the provisions of M. S. 290.92 have been complied with and that all claims against me by reason of the Contract have been paid or satisfactorily secured. Contractor: M.R. Paving & Excavating, Inc. 2020 N. Spring Street, P.O. Box 787 New Ulm, MN 56073 By <u>Matt J. Mathej</u> President Name Title Date <u>11/12/2025</u> Approved _____ Contractor's Surety _____		
CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT: ENGINEER: BOLTON & MENK, INC., 1243 CEDAR STREET NE, SLEEPY EYE, MN 56085 By _____, PROJECT ENGINEER Owen Todd, P.E. Date _____		
APPROVED FOR PAYMENT: OWNER: CITY OF REDWOOD FALLS, 333 S. WASHINGTON ST., PO BOX 526, REDWOOD FALLS, MN 56283 By _____ Name Title Date And _____ Name Title Date		

Partial Pay Estimate No.:

17 & Final

4th STREET IMPROVEMENTS

SP 207-119-001

CITY OF REDWOOD FALLS, MN

BMI PROJECT NO. S14.116997

WORK COMPLETED THROUGH 8/13/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
1	2021.501 MOBILIZATION	\$201,412.15	1 LUMP SUM	\$201,412.15	1 LUMP SUM	\$201,412.15	1 LUMP SUM	\$201,412.15
2	2041.61 TRAINEES	\$1.00	500 HOUR	\$500.00	390.75 HOUR	\$390.75	390.75 HOUR	\$390.75
3	2101.502 GRUBBING	\$98.11	62 EACH	\$6,082.82	51 EACH	\$5,003.61	51 EACH	\$5,003.61
4	2104.502 SALVAGE SIGN	\$126.25	29 EACH	\$3,661.25	11 EACH	\$1,388.75	11 EACH	\$1,388.75
5	2104.502 SALVAGE MAILBOX SUPPORT	\$256.34	1 EACH	\$256.34	1 EACH	\$256.34	1 EACH	\$256.34
6	2104.502 REMOVE DRAINAGE STRUCTURE	\$347.71	24 EACH	\$8,345.04	24 EACH	\$8,345.04	24 EACH	\$8,345.04
7	2104.503 REMOVE CURB & GUTTER	\$2.49	5662 LIN FT	\$14,098.38	5584 LIN FT	\$13,904.16	5584 LIN FT	\$13,904.16
8	2104.503 SAWING CONCRETE PAVEMENT	\$4.25	886 LIN FT	\$3,765.50	734 LIN FT	\$3,119.50	734 LIN FT	\$3,119.50
9	2104.503 SAWING BITUMINOUS PAVEMENT	\$3.07	848 LIN FT	\$2,603.36	1352 LIN FT	\$4,150.64	1352 LIN FT	\$4,150.64
10	2104.518 REMOVE CONCRETE WALK	\$0.69	29103 SQ FT	\$20,081.07	28197 SQ FT	\$19,455.93	28197 SQ FT	\$19,455.93
11	2104.518 REMOVE CONCRETE DRIVEWAY PAVEMENT	\$1.24	3843 SQ FT	\$4,765.32	4072 SQ FT	\$5,049.28	4072 SQ FT	\$5,049.28
12	2105.607 COMMON EXCAVATION	\$17.70	9871 CU YD	\$174,716.70	9941.1 CU YD	\$175,957.47	9941.1 CU YD	\$175,957.47
13	2105.607 SUBGRADE EXCAVATION	\$17.02	1144 CU YD	\$19,470.88	0 CU YD	\$0.00	0 CU YD	\$0.00
14	2105.607 STABILIZING AGGREGATE	\$43.52	1144 CU YD	\$49,786.88	0 CU YD	\$0.00	0 CU YD	\$0.00
15	2108.504 GEOTEXTILE FABRIC TYPE 5	\$1.01	11837 SQ YD	\$11,955.37	5726 SQ YD	\$5,783.26	5726 SQ YD	\$5,783.26
16	2123.51 COMMON LABORER	\$76.77	30 HOUR	\$2,303.10	33 HOUR	\$2,533.41	33 HOUR	\$2,533.41
17	2123.51 3.0 C.Y. SHOVEL	\$249.82	15 HOUR	\$3,747.30	25 HOUR	\$6,245.50	25 HOUR	\$6,245.50
18	2123.51 10 C.Y. TRUCK	\$119.33	15 HOUR	\$1,789.95	12 HOUR	\$1,431.96	12 HOUR	\$1,431.96
19	2123.51 4.0 C.Y. FRONT END LOADER	\$193.08	15 HOUR	\$2,896.20	20.79 HOUR	\$4,014.13	20.79 HOUR	\$4,014.13
20	2123.61 SKID LOADER	\$134.99	15 HOUR	\$2,024.85	13 HOUR	\$1,754.87	13 HOUR	\$1,754.87
21	2211.509 AGGREGATE BASE CLASS 5	\$18.10	13141 TON	\$237,852.10	11434.89 TON	\$206,971.51	11434.89 TON	\$206,971.51
22	2301.602 DRILL & GROUT REINFORCEMENT BAR (EPOXY COATE	\$23.67	161 EACH	\$3,810.87	417 EACH	\$9,870.39	417 EACH	\$9,870.39
23	2360.509 TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	\$119.14	1432 TON	\$170,608.48	1503.63 TON	\$179,142.48	1503.63 TON	\$179,142.48
24	2360.509 TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	\$111.34	2148 TON	\$239,158.32	2121.46 TON	\$236,203.36	2121.46 TON	\$236,203.36
25	2502.503 6" PE PIPE DRAIN	\$15.38	5580 LIN FT	\$85,820.40	5537 LIN FT	\$85,159.06	5537 LIN FT	\$85,159.06
26	2502.503 8" PVC PIPE DRAIN	\$46.45	41 LIN FT	\$1,904.45	40 LIN FT	\$1,858.00	40 LIN FT	\$1,858.00
27	2502.503 10" PVC PIPE DRAIN	\$134.08	5 LIN FT	\$670.40	0 LIN FT	\$0.00	0 LIN FT	\$0.00
28	2502.602 PIPE DRAIN RISER	\$849.03	9 EACH	\$7,641.27	9 EACH	\$7,641.27	9 EACH	\$7,641.27
29	2504.602 4" SLEEVE	\$675.33	3 EACH	\$2,025.99	3 EACH	\$2,025.99	3 EACH	\$2,025.99
30	2504.602 ADJUST GATE VALVE & BOX	\$605.16	3 EACH	\$1,815.48	3 EACH	\$1,815.48	3 EACH	\$1,815.48
31	2506.502 CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	\$1,012.99	55 EACH	\$55,714.45	52 EACH	\$52,675.48	52 EACH	\$52,675.48
32	2506.602 ADJUST FRAME & RING CASTING	\$633.17	1 EACH	\$633.17	1 EACH	\$633.17	1 EACH	\$633.17
33	2531.503 CONCRETE CURB & GUTTER DESIGN B618	\$29.95	5606 LIN FT	\$167,899.70	5690 LIN FT	\$170,415.50	5690 LIN FT	\$170,415.50

Partial Pay Estimate No.:

17 & Final

4th STREET IMPROVEMENTS

SP 207-119-001

CITY OF REDWOOD FALLS, MN

BMI PROJECT NO. S14.116997

WORK COMPLETED THROUGH 8/13/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE		
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	
34	2521.518	6" CONCRETE WALK	\$11.17	29642 SQ FT	\$331,101.14	30749 SQ FT	\$343,466.33	30749 SQ FT	\$343,466.33
35	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	\$100.50	206 SQ YD	\$20,703.00	258 SQ YD	\$25,929.00	258 SQ YD	\$25,929.00
36	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	\$131.03	240 SQ YD	\$31,447.20	223 SQ YD	\$29,219.69	223 SQ YD	\$29,219.69
37	2531.618	TRUNCATED DOMES	\$53.78	355 SQ FT	\$19,091.90	365 SQ FT	\$19,629.70	365 SQ FT	\$19,629.70
38	2540.602	INSTALL MAIL BOX SUPPORT	\$680.77	1 EACH	\$680.77	0 EACH	\$0.00	0 EACH	\$0.00
39	2563.601	TRAFFIC CONTROL	\$29,758.12	1 LUMP SUM	\$29,758.12	1 LUMP SUM	\$29,758.12	1 LUMP SUM	\$29,758.12
40	2573.501	STABILIZED CONSTRUCTION EXIT	\$4,341.94	1 LUMP SUM	\$4,341.94	1 LUMP SUM	\$4,341.94	1 LUMP SUM	\$4,341.94
41	2573.502	STORM DRAIN INLET PROTECTION	\$193.56	47 EACH	\$9,097.32	45 EACH	\$8,710.20	45 EACH	\$8,710.20
42	2573.503	SILT FENCE, TYPE MS	\$5.05	113 LIN FT	\$570.65	0 LIN FT	\$0.00	0 LIN FT	\$0.00
43	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$4.10	100 LIN FT	\$410.00	427 LIN FT	\$1,750.70	427 LIN FT	\$1,750.70
44	2574.505	SOIL BED PREPARATION	\$1,010.06	1.1 ACRE	\$1,111.07	0.92 ACRE	\$929.26	0.92 ACRE	\$929.26
45	2574.508	FERTILIZER TYPE 3	\$2.21	222 POUND	\$490.62	480 POUND	\$1,060.80	480 POUND	\$1,060.80
46	2574.507	COMMON TOPSOIL BORROW	\$69.36	452 CU YD	\$31,350.72	464.05 CU YD	\$32,186.51	464.05 CU YD	\$32,186.51
47	2575.505	SEEDING	\$883.81	1.1 ACRE	\$972.19	0.92 ACRE	\$813.11	0.92 ACRE	\$813.11
48	2575.508	SEED MIXTURE 21-111	\$1.26	58 POUND	\$73.08	0 POUND	\$0.00	0 POUND	\$0.00
49	2575.508	SEED MIXTURE 25-131	\$6.94	124 POUND	\$860.56	398 POUND	\$2,762.12	398 POUND	\$2,762.12
50	2575.508	HYDRAULIC MULCH MATRIX	\$1.26	4388 POUND	\$5,528.88	3915 POUND	\$4,932.90	3915 POUND	\$4,932.90
51	2582.503	4" SOLID LINE MULTI-COMPONENT	\$6.31	247 LIN FT	\$1,558.57	222 LIN FT	\$1,400.82	222 LIN FT	\$1,400.82
52	2582.503	24" SOLID LINE MULTI-COMPONENT	\$17.04	185 LIN FT	\$3,152.40	189 LIN FT	\$3,220.56	189 LIN FT	\$3,220.56
53	2582.518	CROSSWALK MULTI-COMPONENT	\$14.90	1944 SQ FT	\$28,965.60	2154 SQ FT	\$32,094.60	2154 SQ FT	\$32,094.60
54	2503.503	12" RC PIPE SEWER DES 3006 CL V	\$67.70	428 LIN FT	\$28,975.60	446 LIN FT	\$30,194.20	446 LIN FT	\$30,194.20
55	2503.503	15" RC PIPE SEWER DES 3006 CL V	\$89.45	572 LIN FT	\$51,165.40	559 LIN FT	\$50,002.55	559 LIN FT	\$50,002.55
56	2503.503	18" RC PIPE SEWER DES 3006 CL V	\$76.85	162 LIN FT	\$12,449.70	135 LIN FT	\$10,374.75	135 LIN FT	\$10,374.75
57	2503.503	24" RC PIPE SEWER DES 3006 CL III	\$111.42	480 LIN FT	\$53,481.60	483 LIN FT	\$53,815.86	483 LIN FT	\$53,815.86
58	2503.503	30" RC PIPE SEWER DES 3006 CL V	\$194.20	181 LIN FT	\$35,150.20	179 LIN FT	\$34,761.80	179 LIN FT	\$34,761.80
59	2503.602	CONNECT TO EXISTING STORM SEWER	\$1,167.88	7 EACH	\$8,175.16	7 EACH	\$8,175.16	7 EACH	\$8,175.16
60	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	\$733.65	95.1 LIN FT	\$69,770.12	95.1 LIN FT	\$69,770.12	95.1 LIN FT	\$69,770.12
61	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	\$573.80	34.8 LIN FT	\$19,968.24	34.76 LIN FT	\$19,945.29	34.76 LIN FT	\$19,945.29
62	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	\$937.40	22.6 LIN FT	\$21,185.24	22.6 LIN FT	\$21,185.24	22.6 LIN FT	\$21,185.24
63	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 84-4020	\$1,993.40	4.6 LIN FT	\$9,169.64	4.6 LIN FT	\$9,169.64	4.6 LIN FT	\$9,169.64
64	2506.602	CASTING ASSEMBLY SPECIAL	\$989.69	35 EACH	\$34,639.15	36 EACH	\$35,628.84	36 EACH	\$35,628.84
65	2104.502	REMOVE MANHOLE	\$410.83	6 EACH	\$2,464.98	6 EACH	\$2,464.98	6 EACH	\$2,464.98
66	2104.502	REMOVE SANITARY CLEANOUT	\$75.00	1 EACH	\$75.00	1 EACH	\$75.00	1 EACH	\$75.00
67	2503.503	6" PVC PIPE SEWER	\$40.15	1854 LIN FT	\$74,438.10	1791 LIN FT	\$71,908.65	1791 LIN FT	\$71,908.65

Partial Pay Estimate No.:**17 & Final**

4th STREET IMPROVEMENTS

SP 207-119-001

CITY OF REDWOOD FALLS, MN

BMI PROJECT NO. \$14.116997

WORK COMPLETED THROUGH 8/13/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
68	2503.503	8" PVC PIPE SEWER	2496 LIN FT	\$171,974.40	2440 LIN FT	\$168,116.00	2440 LIN FT	\$168,116.00
69	2503.503	10" PVC PIPE SEWER	5 LIN FT	\$630.00	3 LIN FT	\$378.00	3 LIN FT	\$378.00
70	2503.602	8"x6" PVC WYE	59 EACH	\$43,308.95	60 EACH	\$44,043.00	60 EACH	\$44,043.00
71	2503.602	8"x8" PVC WYE	1 EACH	\$1,059.15	0 EACH	\$0.00	0 EACH	\$0.00
72	2503.602	CONNECT TO EXISTING SANITARY SEWER	4 EACH	\$9,549.00	4 EACH	\$9,549.00	4 EACH	\$9,549.00
73	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	60 EACH	\$6,924.00	57 EACH	\$6,577.80	57 EACH	\$6,577.80
74	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER	4992 LIN FT	\$9,984.00	1175 LIN FT	\$2,350.00	1175 LIN FT	\$2,350.00
75	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 4007	93 LIN FT	\$49,992.15	92.97 LIN FT	\$49,976.02	92.97 LIN FT	\$49,976.02
76	2506.602	CASTING ASSEMBLY SPECIAL 1	7 EACH	\$10,156.86	7 EACH	\$10,156.86	7 EACH	\$10,156.86
77	2104.502	REMOVE HYDRANT	4 EACH	\$800.00	4 EACH	\$800.00	4 EACH	\$800.00
78	2104.502	REMOVE GATE VALVE & BOX	14 EACH	\$1,400.00	18 EACH	\$1,800.00	18 EACH	\$1,800.00
79	2504.602	HYDRANT	5 EACH	\$30,012.00	5 EACH	\$30,012.00	5 EACH	\$30,012.00
80	2504.602	4" GATE VALVE & BOX	2 EACH	\$6,106.96	2 EACH	\$6,106.96	2 EACH	\$6,106.96
81	2504.602	6" GATE VALVE & BOX	8 EACH	\$29,294.16	8 EACH	\$29,294.16	8 EACH	\$29,294.16
82	2504.602	8" GATE VALVE & BOX	11 EACH	\$51,595.06	11 EACH	\$51,595.06	11 EACH	\$51,595.06
83	2504.602	10" GATE VALVE & BOX	2 EACH	\$13,110.70	2 EACH	\$13,110.70	2 EACH	\$13,110.70
84	2504.602	CONNECT TO EXISTING WATER SERVICE	54 EACH	\$7,873.20	55 EACH	\$8,019.00	55 EACH	\$8,019.00
85	2504.602	CONNECT TO EXISTING WATERMAIN	11 EACH	\$11,000.00	10 EACH	\$10,000.00	10 EACH	\$10,000.00
86	2504.602	1" CURB STOP & BOX	53 EACH	\$31,275.30	55 EACH	\$32,455.50	55 EACH	\$32,455.50
87	2504.602	1" CORPORATION STOP	54 EACH	\$20,884.50	56 EACH	\$21,658.00	56 EACH	\$21,658.00
88	2504.603	1" TYPE PE PIPE	1513 LIN FT	\$49,172.50	1693 LIN FT	\$55,022.50	1693 LIN FT	\$55,022.50
89	2504.603	4" PVC WATERMAIN	50 LIN FT	\$2,742.50	12 LIN FT	\$658.20	12 LIN FT	\$658.20
90	2504.603	6" PVC WATERMAIN	87 LIN FT	\$5,307.00	111 LIN FT	\$6,771.00	111 LIN FT	\$6,771.00
91	2504.603	8" PVC WATERMAIN	2567 LIN FT	\$136,564.40	2589 LIN FT	\$137,734.80	2589 LIN FT	\$137,734.80
92	2504.603	10" PVC WATERMAIN	87 LIN FT	\$6,855.60	70 LIN FT	\$5,516.00	70 LIN FT	\$5,516.00
93	2504.608	WATERMAIN FITTINGS	1936 POUND	\$34,073.60	1413 POUND	\$24,868.80	1413 POUND	\$24,868.80
94	2506.602	CASTING ASSEMBLY SPECIAL 2	1 EACH	\$414.26	1 EACH	\$414.26	1 EACH	\$414.26

Partial Pay Estimate No.:**17 & Final**

4th STREET IMPROVEMENTS

SP 207-119-001

CITY OF REDWOOD FALLS, MN

BMI PROJECT NO. S14.116997

WORK COMPLETED THROUGH 8/13/2025

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
CO-1.1 2503.503	12" RC PIPE SEWER DES 3006 CL V	\$67.70	35 LIN FT	\$2,369.50	35 LIN FT	\$2,369.50	35 LIN FT	\$2,369.50
CO-1.2 2503.602	CONNECT TO EXISTING STORM SEWER	\$1,167.88	1 EACH	\$1,167.88	1 EACH	\$1,167.88	1 EACH	\$1,167.88
CO-1.3 2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	\$733.65	4 LIN FT	\$2,934.60	4 LIN FT	\$2,934.60	4 LIN FT	\$2,934.60
CO-1.4 2506.602	CASTING ASSUMBL Y SPECIAL	\$989.69	1 EACH	\$989.69	1 EACH	\$989.69	1 EACH	\$989.69
CO-2.1 2575.504	ROLLED EROSION PREVENTION CATEGORY 20	\$7.46	311 SQ YD	\$2,320.06	311 SQ YD	\$2,320.06	311 SQ YD	\$2,320.06
CO-3.1 2104.601	REMOVE CONCRETE DEBRIS	\$1,578.00	1 LUMP SUM	\$1,578.00	1 LUMP SUM	\$1,578.00	1 LUMP SUM	\$1,578.00
	TOTAL PAY ESTIMATE AMOUNT:			\$3,205,611.37		\$3,112,630.23		\$3,112,630.23

**AIA**[®]**Document G707[™] – 1994****Consent Of Surety to Final Payment**

Bond No: 54254880

PROJECT: *(Name and address)*Fourth Street Improvements (MSAS 119) SP
207-119-001, Minnesota Project No.: STBG
6423(269)

ARCHITECT'S PROJECT NUMBER:

CONTRACT FOR: General Construction

OWNER: ☒ARCHITECT: ☐CONTRACTOR: ☐SURETY: ☐OTHER: ☐TO OWNER: *(Name and address)*City of Redwood Falls
333 S. Washington Street | PO Box 526,
Redwood Falls, MN 56283

CONTRACT DATED: July 18, 2023

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
*(Insert name and address of Surety)*United Fire & Casualty Company
P.O. Box 73909
Cedar Rapids, IA 52407-3909

, SURETY,

on bond of

*(Insert name and address of Contractor)*M.R. Paving & Excavating, Inc.
2020 North Spring Street, P.O. Box 787
New Ulm, MN 56073

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety
of any of its obligations to*(Insert name and address of Owner)*City of Redwood Falls
333 S. Washington Street | PO Box 526
Redwood Falls, MN 56283

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **November 12, 2025***(Insert in writing the month followed by the numeric date and year.)*

United Fire & Casualty Company

*(Surety)**(Signature of authorized representative)*

Attest:

(Seal):

Kristine M. Becks

Nicole Stillings, Attorney-in-Fact

(Printed name and title)



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
 FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA
 CERTIFIED COPY OF POWER OF ATTORNEY
 (original on file at Home Office of Company – See Certification)

Inquiries: Surety Department
 118 Second Ave SE
 Cedar Rapids, IA 52401

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

R.W. FRANK, JOSHUA R. LOFTIS, TED JORGENSEN, R.C. BOWMAN, NICOLE STILLINGS, BRIAN J. DESTREICH, SANDRA M. ENGSTRUM, COLBY D. WHITE, MELINDA C. BLODGETT, NATHAN WEAVER, SARAH ROBINSON, ROSS S. SQUIRES, TINA DOMASK, MICHELLE MORRISON, AUSTIN MUEHLSCHLEGEL, KRISTINE M. BECKS, JOSEPH CARDINAL, RYAN-OLIVIA E. LUNDY, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

"Article VI – Surety Bonds and Undertakings"

Section 2, Appointment of Attorney-in-Fact. "The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set of forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this 12th day of March, 2024



UNITED FIRE & CASUALTY COMPANY
 UNITED FIRE & INDEMNITY COMPANY
 FINANCIAL PACIFIC INSURANCE COMPANY

By: *Kyanna M. Saylor*
 Vice President

State of Iowa, County of Linn, ss:

On 12th day of March, 2024, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.



Judith A. Jones
 Iowa Notarial Seal
 Commission number 173041
 My Commission Expires 04/23/2027

Judith A. Jones
 Notary Public
 My commission expires: 04/23/2027

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations this 12th day of November, 2025.



By: *Mary A. Bertsch*
 Assistant Secretary,
 UF&C & UF&I & FPIC



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-800-076-768
Submitted Date and Time:	20-Nov-2025 10:10:07 AM
Legal Name:	M R PAVING & EXCAVATING INC
Federal Employer ID:	41-1791048
User Who Submitted:	Debmnpaving
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1186508800
Minnesota ID:	1749531
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	SP 207-119-001
Project Begin Date:	19-Jul-2023
Project End Date:	25-Jul-2025
Project Location:	4TH STREET REDWOOD FALLS MN
Project Amount:	\$3,112,630.23

Subcontractor Summary

Name	ID	Affidavit Number
ALL STATE TRAFFIC CONTROL INC	4300984	1509896192
NORTHLAND EROSION CONTROL LLC	5563670	1944006656
OMALLEY CONSTRUCTION INC	5412510	1154691072
HOLTMEIER CONSTRUCTION INC	4139935	732377088
SIR LINES A LOT INC	3509324	1724067840

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please [print this page](#) for your records using the print or save functionality built into your browser.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-187-136-480
Submitted Date and Time:	27-Aug-2025 2:00:22 PM
Legal Name:	ALL STATE TRAFFIC CONTROL INC
Federal Employer ID:	47-5418502
User Who Submitted:	ASTCMN16
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1509896192
Minnesota ID:	4300984
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	SP 207-119-001
Project Begin Date:	03-Aug-2023
Project End Date:	24-Sep-2024
Project Location:	REDWOOD FALLS
Project Amount:	\$21,700.00
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Debra Clancy

From: Steve Carter <steve.northlandec@gmail.com>
Sent: Wednesday, August 6, 2025 1:13 PM
To: Debra Clancy
Subject: Fwd: Your Recent Contractor Affidavit Request

Steve Carter
President

Northland Erosion Control, LLC
2345 275th Avenue
Walnut Grove, MN 56180
Cell: 507-829-6702
Email: steve.northlandec@gmail.com

----- Forwarded message -----

From: MN Revenue e-Services <eservices.mdor@state.mn.us>
Date: Wed, Aug 6, 2025 at 1:12 PM
Subject: Your Recent Contractor Affidavit Request
To: <steve.northlandec@gmail.com>

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-798-007-264
Submitted Date and Time: 6-Aug-2025 1:12:34 PM
Legal Name: NORTHLAND EROSION CONTROL LLC
Federal Employer ID: 82-3969682
User Who Submitted: dchristiansen
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1944006656
Minnesota ID: 5563670
Project Owner: CITY OF REDWOOD
Project Number: SP 207-119-001
Project Begin Date: 30-Oct-2023

Project End Date: 01-Aug-2025

Project Location: REDWOOD FALLS

Project Amount: \$9,837.75

Subcontractors: No Subcontractors

Important Messages

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Contact Us

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How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.

**< OMALLEY CONSTRUCTION INC**

Confirmation

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-253-180-384
Submitted Date and Time:	25-Aug-2025 1:38:49 PM
Legal Name:	OMALLEY CONSTRUCTION INC
Federal Employer ID:	41-2007347
User Who Submitted:	O'Malley Const
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number: 1154691072

Minnesota ID:	5412510
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	SP207-119-001
Project Begin Date:	20-Sep-2023
Project End Date:	03-Jul-2025
Project Location:	REDWOOD FALLS 4TH ST
Project Amount:	\$481,283.23
Subcontractors:	No Subcontractors

Important Messages



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-813-592-544
Submitted Date and Time:	25-Aug-2025 8:22:20 AM
Legal Name:	HOLTMEIER CONSTRUCTION INC
Federal Employer ID:	41-1930162
User Who Submitted:	holtcons
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	732377088
Minnesota ID:	4139935
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	SP207-119-001
Project Begin Date:	07-Aug-2023
Project End Date:	17-Apr-2025
Project Location:	4TH ST REDWOOD FALLS
Project Amount:	\$1,065,653.23
Subcontractors:	No Subcontractors

Important Messages

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Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	0-515-074-528
Submitted Date and Time:	6-Aug-2025 9:55:45 AM
Legal Name:	SIR LINES-A-LOT INC
Federal Employer ID:	46-5427787
User Who Submitted:	linesalot
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1724067840
Minnesota ID:	3509324
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	SP 207-119-001
Project Begin Date:	01-Jul-2025
Project End Date:	05-Aug-2025
Project Location:	REDWOOD FALLS, MN
Project Amount:	\$31,778.70
Subcontractors:	No Subcontractors

Important Messages

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Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

SERVICE INFORMATION

Service ID:

511756

Service Type:

Notification of Permit Termination

Facility Name:

4th Street Improvements (SP 207-119-001)

Created On:

07/15/2025

Summary

Permit Selection

Program	Permit ID	Effective Dates	Name	Address	City
Const Stormwater	C00067390	07/20/2023 - 07/20/2025	4th Street Improvements (SP 207-119-001)	4th Street	Redwood Falls

Permit Termination

Reason: Termination Requirements Met

Comments:

Attachment Upload

Attachment Type	Document Date	Uploaded Filename
Veg Cover Photograph	07/14/2025	4th Street Grass Pics.jpg
Veg Cover Photograph	07/14/2025	4th Street Grass Pics - 1.jpg
Veg Cover Photograph	07/14/2025	4th Street Grass Pics - 2.jpg

Electronic Signature

Signator: ADAM HOFFMANN
Signator ID: HOFFMA94
Challenge/Response Question: What was the manufacturer of your first car?
Challenge/Response Answer: *****
eSignature PIN: *****
Date/Time of eSignature: 07/15/2025 06:58

I certify under penalty of law that

- I am the Owner or Contractor as defined on the application form and hold one of the following positions as applicable for my business organization:
 - Corporation: a principal executive officer of at least the level of vice-president or the duly authorized representative or agent of the executive officer if the representative or agent is responsible for the overall operation of the facility that is the subject of the permit application.
 - Partnership or Sole Proprietorship: a general partner or the proprietor.
 - Municipality, State, Federal or Other Public Agency: principal executive officer or ranking elected official.
- This document and all supporting documents, including those required to be maintained on-site, were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted.
- Based on my inquiry of the person or persons who manage this system, or the persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.
- I have read, understood, and accepted all terms and conditions of the NPDES/SDS General Stormwater Permit Construction Activity (MN R100001) that authorizes stormwater discharges associated with the construction site identified on this form.

When I have named a person other than myself as the Owner or Contractor as a compliment to my role, he or she has full knowledge of his or her inclusion on this application and the associated liabilities and responsibilities.

CSW Certifier: ADAM HOFFMANN
Date: 07/15/2025

Submission

Date/Time of Submission: 07-15-2025 06:58:35 AM