



**AGENDA FOR
REGULAR CITY COUNCIL MEETING
FEBRUARY 17, 2026 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
 - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
 - Council Changes
 - Staff Changes
4. **Approval of Minutes**
 - A. February 3, 2026
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda** (items approved with one motion)
 - A. Approve Update to City of Redwood Falls MN Paid Leave Policy
7. **Scheduled Public Hearings**
8. **Old Business**
 - A. Update Storm Water Management Program – Ordinance #100
9. **Regular Agenda**
 - A. Rezoning Request – Ordinance #101
 - B. Conditional Use Permit – MN Valley Regional Rail Authority
 - C. Fallwood Addition – Preliminary and Final Plat
 - D. Summary Publication of Ordinance #100 – Resolution #12
 - E. Amendment to 2026 Fee Schedule – Resolution #13
10. **Other Items and Communications**
 - A. Council Items
 - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
 - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, FEBRUARY 3, 2026**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, February 3, 2026, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Denise Kerkhoff, Jim Sandgren, Larry Arentson, and Shannon Guetter were present, constituting a quorum.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to approve the January 20, 2026, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Smith to approve the following item on the Consent Agenda:

1. Update to Distributed Electric Generation Rules for Solar Power

Motion passed by unanimous vote.

Mayor Quackenbush opened the public hearing at 5:02 p.m.

City Attorney Dammann introduced the Dangerous Dog Appeal Hearing.

Michelle Hernandez was present.

Mr. Dammann stated on January 6, 2026, the City of Redwood Falls held a hearing, at which Ms. Michelle Hernandez was present, to decide whether to uphold or overturn the designation of her dog "Bandit" as a dangerous dog pursuant to Minn. Stat. § 347.50 and Redwood Falls City Ordinance § 10.46. By a 3-0 vote, the hearing officers on the Review Panel found by a preponderance of the evidence that Bandit is a dangerous dog and upheld the designation.

Mr. Dammann stated on January 12, 2026, Ms. Hernandez submitted a written request to City Hall to appeal the Panel's decision to the City Council. Pursuant to Redwood Falls City Ordinance 10.46 subd. 16 (F), "If the owner of the dog disputes the decision of the Panel, the Owner shall have the right to appeal the decision to the City Council."

Mr. Dammann stated the procedure for the hearing is one of appeal and not trial, meaning that the State will not retry the entire case by providing testimony and exhibits anew, but rather the Council will receive argument from Ms. Hernandez and the City Attorney and will have the ability to review the Panel's Findings of Fact and Conclusions, any exhibits of record, and a transcript of the panel hearing.

Ms. Hernandez addressed Council and requested Council rescind the Dangerous Dog designation of "Bandit."

Brooke Zollner was present. Ms. Zollner is the owner of "Charger", the dog that was attacked during the "incident". Ms. Zollner stated this was not the first occurrence of the dogs getting into an altercation. Neither dog was injured during the first altercation, so it was not reported by either party.

Mayor Quackenbush closed the public hearing at 5:21 p.m.

A motion was made by Council Member Smith and seconded by Council Member Arentson to uphold the Dangerous Dog designation for “Bandit”. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced Resolution No. 8 of 2026 – Authorization to Execute Task Order No. 2026-1 For Engineering Services for the 2026 Seal Coat Project.

Mr. Doering stated Resolution No. 8 of 2026 authorizes Task Order No. 2026-1 with Bolton and Menk, Inc. (BMI) to provide a listed scope of services for 2026 in the amount not to exceed \$9,875.00 without further Council approval. This resolution also approves the solicitation of bids once the bid documents and specifications are ready for publishing.

Mr. Doering stated the 2026 Seal Coat Improvement Project has a budget of \$250,000.00 for streets, alley ways and parking lots. Due to the continued rising costs of oil and aggregate, the task order reflects splitting the previous five areas into six new seal coat areas. The intent is to reduce surface area and quantities to a more budget friendly range. So instead of a five-year rotation it will now be a six-year rotation. The engineers’ estimate for the base bid and alternates is \$246,648.00. The new 2026 seal coat map includes Gould Street north of Broadway and all streets and alleys north of Wyoming and south of Bridge Street (TH19/71). The M&L and Third Street public parking lots will be done this year. The Library parking lot will be excluded due to construction.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 8 of 2026 – Authorization to Execute Task Order No. 2026-1 For Engineering Services for the 2026 Seal Coat Project. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Sandgren to approve Resolution No. 8 of 2026 – Authorization to Execute Task Order No. 2026-1 For Engineering Services for the 2026 Seal Coat Project. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced Resolution No. 9 of 2026 – A Resolution to Authorize Lead and Galvanized Service Line Replacement Agreements and Related Funding Through the Minnesota Department of Health and the Minnesota Public Facilities Authority.

Mr. Doering stated at the May 6, 2025, Council Meeting, Council approved resolution No. 27 of 2025 to authorize the application to the Minnesota Department of Health (MDH) for grant dollars to replace up to 149 inventoried lead/galvanized service lines. This also authorized the submittal to be listed on the project priority list (PPL) for the Drinking Water Revolving Fund Dollars (DWRF). The project grant is for 100% of the replacement costs which would start at a 50% grant and 50% forgivable loan dollars upon project completion. The estimated project cost applied for was \$4,470,000.00 for the replacements.

Mr. Doering stated the volume of requests has exceeded the budgeted amount that MDH was legislatively authorized for, and they have reduced the replacement project to a multi-year-phased approach. Currently the City is allocated one million dollars for roughly 40 service line replacements. The current inventory has 167 services inventoried as lead or galvanized to be replaced.

Mr. Doering further stated MDH is requiring plan submittals by March 30, 2026, and the goal is to have 40 executed replacement agreements to accompany the plan submittal. The intent by authorizing the Mayor and/or City Administrator to execute the individual agreements avoids bringing them to Council, individually under separate resolutions, to expedite the short submission timelines.

A motion was made by Council Member Smith and seconded by Council Member Arentson to waive the reading of Resolution No. 9 of 2026 – A Resolution to Authorize Lead and Galvanized Service Line Replacement Agreements and Related Funding Through the Minnesota Department of Health and the Minnesota Public Facilities Authority. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Sandgren to approve Resolution No. 9 of 2026 – A Resolution to Authorize Lead and Galvanized Service Line Replacement Agreements and Related Funding Through the Minnesota Department of Health and the Minnesota Public Facilities Authority. Motion passed by unanimous vote.

Parks & Recreation Director Ross Nachreiner introduced Resolution No. 10 of 2026 – A Resolution Accepting A Donation To The City.

Mr. Nachreiner stated during the winter of 2025, Staff was approached by members of Friends of the Park expressing the desire to bring additional amenities to Ramsey Park. Friends of the Park have secured a \$30,000 donation from the Glen Taylor Foundation and have money on hand to cover the remaining costs associated with the project.

Mr. Nachreiner stated the proposed project will include two pickleball courts (including a basketball hoop on one of the courts), two sets of cornhole boards, a tetherball with posts, and a rental station where users are able to rent the pickleball supplies, cornhole supplies, and a basketball. The project will be fully funded with donations from Friends of the Park. City Parks and Recreation will be asked to pour the concrete pads for the cornhole boards with the concrete being paid for by donations from Friends of the Park.

Mr. Nachreiner stated since the amenities will be built on City property, the City will be the owners of the equipment. The City will make payments to the contractors per the terms of the agreements and Friends of the Park have agreed to pay the City 100% of the total cost of the project as stated in the letter of commitment. Resolution No. 10 is to accept the financial donation of the actual project costs up to \$130,000.

A motion was made by Council Member Guetter and seconded by Council Member Smith to waive the reading of Resolution No. 10 of 2026 – A Resolution Accepting A Donation To The City. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to approve Resolution No. 10 of 2026 – A Resolution Accepting A Donation To The City. Motion passed by unanimous vote.

Parks & Recreation Director Ross Nachreiner introduced Resolution No. 11 of 2026 – Authorization to Execute Quote for Construction of Pickleball Courts in Ramsey Park.

Mr. Nachreiner stated Parks and Rec Staff have worked with Friends of the Park to determine a site and design for a pickleball complex in Ramsey Park near the lower shelter. The complex will be fully enclosed with black vinyl fencing and will include two pickleball courts as well as a basketball hoop. Along with this project, Staff are looking to add two lanes of cornhole, an equipment rental station, as well as tetherball, all to be funded by Friends of the Park.

Mr. Nachreiner stated four separate companies were contacted for quotes for the surface portion of the project. M. R. Paving & Excavating, Inc. submitted a quote for \$65,000.00. Everstrong Construction denied the project due to its scope of work, Salonek Construction is no longer in business, and Voss Construction did not reply to the request. The City will own the pickleball courts and its surroundings therefore the City will be responsible for hiring the contractors for this project.

Mr. Nachreiner stated a quote was also obtained for the fencing portion of the project as well as a quote to apply the paint on the top portion of the playing surface of the courts. Oberg Fencing provided a quote in the amount of \$14,987.00 for fencing materials and installation. A quote to furnish and install 2 sets of pickleball posts, a basketball post, and to apply an acrylic cover over the entire playing surface was provided by C & H Sport Surfaces in the amount of \$27,489.00. City Staff is requesting with Resolution No. 11 to approve the quote and enter into a contract with M. R. Paving & Excavating, Inc. to construct a pickleball complex.

A motion was made by Council Member Sandgren and seconded by Council Member Arentson to waive the reading of Resolution No. 11 of 2026 – Authorization to Execute Quote for Construction of Pickleball Courts in Ramsey Park. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Smith to approve Resolution No. 11 of 2026 – Authorization to Execute Quote for Construction of Pickleball Courts in Ramsey Park. Motion passed by unanimous vote.

City Attorney Dammann introduced Ordinance No. 100, Fourth Series – An Ordinance Amending Redwood Falls Code of Ordinances Chapter 13 Pertaining to Storm Water Management.

Mr. Dammann stated the City’s MS4 program was audited on October 2, 2025, as Minnesota Pollution Control Agency (MPCA). Staff reviewed the program with the Public Works Project Coordinator and found the program to be missing required ordinance language to be compliant with the current Federal National Pollutant Discharge Elimination Strategy (NPDES) permit. On December 2, 2025, the City received an alleged violation letter (AVL) outlining deficiencies and requiring corrective action to be completed within 90 days.

Public Works Project Coordinator Jim Doering stated City Staff is proposing changes to the City Code of Ordinances to make the City’s regulation of storm water consistent with Minnesota law. These new amendments will bring Chapter 13 into compliance with current and future MS4 permits as ordered. As such amendment of Chapter 13 is necessary. An abbreviated summary of changes to Chapter 13 are as follows:

Section 13.02 Construction Site Storm Water Runoff Control, Subdivision 1.A - striking disturbances less than one acre part of a common plan of development and adding standard verbiage referencing as part of a common plan of development or sale and quantifying “the ultimate disturbance greater than one acre.” Subdivision 2 - striking the existing text and adding templated language adopting the current water quality standards as published by the state’s Pollution Control Agency as amended from time to time.

Section 13.03 Post-Construction Storm Water Management In New Development And Redevelopment, Subdivision 1 - adding the verbiage quantifying “the ultimate disturbance greater than one acre” for areas part of a common plan of development.

Section 13.04 Illicit Discharge, Subdivision 2 - adding sub part D. Pet Waste Management, part 1. All pet owners and keepers are required to immediately and properly dispose of their pet’s solid waste deposited on any property, public or private, not owned or possessed by that person, adding sub part E. Salt Storage, part 1. All facilities storing salt must provide the following: a. Designates salt storage areas must be covered or indoors.; b. Designated salt storage areas must be located on an impervious surface.; c. Implementation of practices to reduce exposure when transferring material.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to waive the reading of Ordinance No. 100, Fourth Series – An Ordinance Amending Redwood Falls Code of Ordinances Chapter 13 Pertaining to Storm Water Management. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Downtown Commercial Rehab Loan Application – 301 S. Washington Street.

Council Member Guetter declared a potential conflict of interest due to a business relationship as a real estate agent for the current owner, Mr. Christian Peterson. Ms. Guetter left the Council Chambers and was not present for discussion and abstained from the vote.

Mr. Muetzel stated Christian Peterson owns the commercial building located at 301 S. Washington Street which is the former Hometown Bank building. The first floor of the building is currently used for retail and the owner intends to renovate the second floor into four or five apartments.

Mr. Muetzel stated the City of Redwood Falls has a Downtown Commercial Loan Program which is funded by prior Small Cities Development Loan Program repayments. The current fund balance is \$25,000. The structure of the loan program provides applicants with up to \$15,000 in low interest loan funding and up to \$15,000 in a forgivable loan.

Mr. Muetzel stated a loan application has been submitted to finance the renovation of the building, which is estimated to cost \$175,000. The applicant is requesting a \$12,500 low interest loan and a \$12,500 forgivable loan. The application complies with the funding guidelines and requirements of the loan program and staff recommend approval of the request.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve the Downtown Commercial Rehab Loan Application – 301 S. Washington Street. Motion passed by the following vote:

AYE: Council Members Smith, Kerkhoff, Arentson, and Sandgren

NO: None

ABSTAIN: Council Member Guetter

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Sandgren and seconded by Council Member Arentson to adjourn the meeting at 5:52 p.m. Motion passed by unanimous vote.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

Meeting Date: February 17, 2026
AGENDA RECOMMENDATION

Agenda Item: Proposed Changes to the City of Redwood Falls' Minnesota Paid Leave Policy

Recommendation/Action Requested: Approval for proposed changes to City of Redwood Falls Minnesota Paid Leave Policy

Summary/Overview:

Minnesota's Paid Family and Medical Leave (PFML) program went into effect in January of this year. As the City implemented the program, it was determined that PFML leave should be administered consistently with the City's Personnel Policy and the Family and Medical Leave Act (FMLA) with respect to vacation and sick leave accrual.

Employees who are on leave under the Minnesota Paid Family and Medical Leave program, whether the leave is taken on a continuous or intermittent basis, will be treated in the same manner as employees on other unpaid leaves of absence or as follows:

Supplementing MNPL Benefits with Accrued Paid Leave

If you are receiving MNPL benefits, the City allows you to supplement or "top off" your MNPL benefits using accrued sick leave, vacation leave, or compensatory time. Use of sick leave must comply with FMLA requirements and the City's sick leave policy. If you are on continuous leave and a paid holiday occurs during that leave period, holiday hours may be applied toward topping off.

- Vacation and sick leave do not accrue once unpaid leave exceeds 40 hours or five (5) workdays whichever represents the employee's normal full workweek.
- Employees working reduced or intermittent schedules while on PFML will:
 - Receive holiday pay, if eligible; and
 - Accrue vacation and sick leave based on all paid hours, including hours worked, paid leave, and paid holidays, but not on unpaid PFML time.

This approach ensures consistency with the City's established Personnel Policy and standard accrual practices.

Attachments: City of Redwood Falls Minnesota Paid Leave Policy

The changes to this policy are noted in **red** and follow the current Personnel Policy.

Minnesota Paid Leave Policy

Overview

The City provides time off to eligible employees who qualify for Minnesota Paid Leave (MNPL) benefits under Minnesota law. The City of Redwood Falls is a participant in the Minnesota's Paid Leave program through an approved private insurance carrier, hereinafter the "Private Plan Administrator." MNPL benefits are funded through premium contributions payable to the Private Plan Administrator. The premium cost will be split between the City and employee as follows: The City of Redwood Falls will pay 50% of the required premium and employees will pay 50% of the premium cost through payroll deductions starting January 1, 2026.

Eligibility

Eligibility determinations for MNPL benefits are made by the Private Plan Administrator under rules set by the State of Minnesota. Generally, to be eligible for MNPL, you must:

- Work at least 50% of the time from a location in Minnesota, including employees who work from home or spend time in other states occasionally.
- Meet the financial eligibility requirements by having earned over a specific amount of wages as defined under Minnesota law at the time of your requested leave. Generally, all jobs count towards this wage requirement, it is not just wages earned at the City.

Benefit Amount

An employee's weekly MNPL benefits are calculated and determined by the Private Plan Administrator.

Eligibility Period

The period for which you are seeking benefits must be based on a single event which causes an employee to be unable to perform the functions of their covered employment for at least seven calendar days due to:

1. Medical Care Related To Pregnancy.
2. Family Caregiving.
3. a Qualifying Exigency/Military.
4. Safety Leave; or
5. a Covered Individual's own Serious Health Condition.

The days must be consecutive, unless the leave is intermittent. The seven-day qualifying event eligibility period under this paragraph is a retroactively payable period, not an unpaid waiting period. Benefits for this seven-day qualifying event eligibility period will be paid retroactively as the "Initial Paid Week." The seven-day qualifying event eligibility period requirement does not apply to leave for the purposes of bonding.

"Initial Paid Week," is the first seven days of a leave, which must be paid and is a payable period for all leave types, except for family leave benefits related to bonding. For bonding there is no waiting period for bonding leave. For intermittent leave, "Initial Paid Week" means seven consecutive or nonconsecutive, or a combination of consecutive and nonconsecutive, calendar days from the effective date of leave, of which only days when leave is taken are payable. The initial week must be paid retroactively after an employee has satisfied the seven-day qualifying event eligibility period. A retroactive payment must be included in the first benefit payment to the employee.

Leave Entitlement and Usage

The Private Plan Administrator may approve MNPL leave for the following conditions in a benefit year:

- Up to 12 weeks of medical leave (for yourself) to take care of yourself for a serious health condition, including pregnancy, childbirth, recovery, or surgery.
- Up to 12 weeks of family leave to:
 - Bond with a child through birth, adoption, or foster placement
 - Care for a family member with a serious health condition
 - Support a military family member called to active duty
 - Receive covered types of care for yourself or a family member because of domestic abuse, sexual assault, or stalking

You can take both types of leave in the same year, but you cannot exceed 20 weeks total within a single benefit year. For example, an employee may be entitled to 12 weeks of family leave to bond with a child and another 8 weeks of medical leave for their serious health condition. Your benefit year starts the first day you take Paid Leave. There is no waiting period for MNPL if you are granted the benefit.

MNPL Intermittent Leave

Employees may apply for intermittent leave, provided the leave is reasonable and appropriate to the needs of the individual requiring care. The minimum increment of leave must be taken in increments consistent with the established policy for use of other forms of leave, so long as such policy permits a minimum increment of at most one calendar day of intermittent leave. An applicant is not permitted to apply for payment for benefits associated with intermittent leave until the applicant has one shift or eight hours non-LELS or ten hours for LELS of accumulated leave time, unless more than 30 calendar days have lapsed since the initial taking of the leave.

A) Eligibility

In addition to the other eligibility requirements under the MN Paid Leave law, employees seeking intermittent leave must have at least eight hours non-LELS of accumulated leave or ten hours for LELS (unless more than 30 days have lapsed since taking the initial leave).

B) Notice

In situations where employees seek MNPL on an intermittent basis, employees must make a reasonable effort to provide written notice to the Human Resources (“HR”) Coordinator of the need for intermittent leave *before* applying for MNPL benefits through the Private Plan Administrator. As part of the notice, employees must provide the City with the following: 1) proposed intermittent leave schedule; and 2) a completed certification from a health care provider identifying the leave as necessary and a reasonable estimate of the frequency and duration and treatment schedule for the leave.

Consistent with other forms of leave provided by the City, employees may take intermittent leave in increments of 15 minutes. If eligible for intermittent leave, the city allows a maximum of 480 hours of intermittent leave in any 12-month period. After reaching the maximum amount of allowed intermittent leave, employees may request continuous MNPL provided the continuous leave does not exceed the maximum amount of MNPL allowed by law.

Definitions

- **Family member** includes:
 - Spouse or partner
 - Child (including biological, adopted, step, or foster children, or a child you raise even if you are not legally related)
 - Parent or person who raised you
 - Sibling
 - Grandchild or grandparent
 - In-laws (including son, daughter, father, or mother)
 - Anyone close to you who depends on you like family, even if not related by blood
- A **serious health condition** means a physical or mental illness, injury, impairment, condition, or substance use disorder. Taking care of yourself for this serious condition may involve evaluation, treatment, inpatient care, recovery, or not being able to perform regular work, attend school, or do regular daily activities. This includes childbirth, conditions related to pregnancy, or surgery.

Notice

Prior to starting a claim with the Private Plan Administrator, employees should reach out to the HR Coordinator and their supervisor to notify their intention to take leave. If the need is foreseeable, we ask that you provide at least two-weeks' notice prior to taking leave. If the leave is not foreseeable you will still be able to take leave under MNPL and we ask that you provide as much notice as possible.

How to Apply for Minnesota Paid Leave

After your leave has been discussed you may apply for MNPL through the Private Plan Administrator's website or see the HR Coordinator for information on how to submit a claim. For more information on how to apply, please consult the Private Plan Administrator's educational materials.

Interaction with Other Laws and Benefits

MNPL will run concurrently with any leave and/or wage supplement for which you may be eligible for under local, state, or federal law which may include Family and Medical Leave Act (FMLA) and/or Minnesota Women's Economic Security Act (WESA) pregnancy and parenting leave.

Supplementing MNPL Benefits with Accrued Paid Leave

If you are receiving MNPL benefits, the City allows you to supplement or "top off" your MNPL benefits using accrued sick leave, vacation leave, or **compensatory time**. **Use of sick leave must comply with FMLA requirements and the City's sick leave policy. If you are on continuous leave and a paid holiday occurs during that leave period, holiday hours may be applied toward topping off.** If you choose to supplement your MNPL benefit in this way, the combined total of your MNPL weekly benefit and any City-paid leave used for supplementation may not exceed your Individual Average Weekly Wage (IAWW). For more information, contact the HR Coordinator.

Maintaining Health Coverage During Leave

The City will continue to provide group health insurance coverage for an employee on MNPL under the same conditions as the coverage was provided before the employee took leave. You must continue to make timely payments of your share of the premiums for such coverage. If you are not using paid time off to cover part or all of the leave, you will be responsible for remitting your portion of health premiums to the City in order to ensure continuation of benefits.

Group health insurance may be cancelled if an employee's premium payment is 30 days late. Arrangements for payment of the employee's portion of premiums must be made by the employee with the City. If an employee's contribution is more than thirty (30) days late, the City may terminate the employee's insurance coverage (subject to COBRA requirements). Before terminating coverage, the City will provide written notice to the employee at least 15 days before the coverage is terminated listing the final date payment is due (30 days past the due date) to avoid cancellation and the date coverage will end if payment is not received.

If there are changes in the City's contribution levels while the employee is on leave, those changes will take place as if the employee were still on the job.

An employee's share of premium payments for their group benefits including health, dental, life, flex and HSA contributions, retirement and insurance coverage may, at the employee's option, be:

1. Covered using the employees paid leave
2. Deducted via ACH withdrawal from your designated account (checking, savings, or other) unless other arrangements are made. If this option is chosen, employees will need to sign a wage deduction authorization form.

Coverage that lapses due to nonpayment of premiums will be reinstated immediately upon return to work without a waiting period.

Vacation & Sick Leave Benefits

Employees who are on leave under the Minnesota Paid Family Leave (PFML) program, whether the leave is taken on a continuous or intermittent basis, will be handled as follows:

- Vacation and sick leave do not accrue once unpaid leave exceeds 40 hours or five (5) workdays whichever represents the employee's normal full workweek.
- Employees working reduced or intermittent schedules while on PFML will:
 - Receive holiday pay, if eligible; and
 - Accrue vacation and sick leave based on all paid hours, including hours worked, paid leave, and paid holidays, but not on unpaid PFML time.

Reinstatement

Upon return from covered MNPL, you will be reinstated to your previous position or to an equivalent position, with the same status, pay, employment benefits, length-of-service credit, and seniority credit as of the date of leave as long as you have worked for the city for a minimum of 90 calendar days.

Upon return to work, if it becomes evident that the employee is unable to perform the key essential functions of their position (with or without reasonable accommodation), the city may engage in an interactive process, consistent with the American with Disability Act (ADA) and/or Minnesota Human Rights Act (MHRA) and other applicable workplace policies, including workplace safety protocols, to determine appropriate next steps.

Retaliation

The City will not interfere or retaliate against employees who request or take leave in accordance with the MN Paid Leave law.



Trenton Dammann
 City Attorney
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 Fax: (507)637-2417

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AGENDA MEMO

Meeting Date: February 17, 2026

Agenda Item: Ordinance No. 100, Fourth Series – An Ordinance Amending The Redwood Falls City Code of Ordinances Chapter 13 Pertaining to Storm Water Management.

Recommendation/Action Requested: The proposed ordinance was introduced at the February 3, 2026, City Council Meeting. At tonight’s meeting, staff is requesting Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

Summary/Overview: The City’s MS4 program was audited on October 2, 2025, as Minnesota Pollution Control Agency (MPCA) Staff reviewed the program with the Public Works Project Coordinator and found the program to be missing required ordinance language to be compliant with the current Federal National Pollutant Discharge Elimination Strategy (NPDES) permit. On December 2, 2025, the City received an alleged violation letter (AVL) outlining deficiencies and requiring corrective action to be completed within 90 days.

Staff is proposing changes to the City Code of Ordinances to make the City’s regulation of storm water consistent with Minnesota law. These new amendments will bring Chapter 13 into compliance with current and future MS4 permits as ordered. As such amendment of Chapter 13 is necessary.

An abbreviated summary of changes found in the attached ordinance are as follows:

Section 13.02 Construction Site Storm Water Runoff Control, Subdivision 1.A - striking disturbances less than one acre part of a common plan of development and adding standard verbiage refencing as part of a common plan of development or sale and quantifying “the ultimate disturbance greater than one acre.” Subdivision 2 - striking the existing text and adding templated language adopting the current water quality standards as published by the state’s Pollution Control Agency as amended from time to time.

Section 13.03 Post-Construction Storm Water Management In New Development And Redevelopment, Subdivision 1 - adding the verbiage quantifying “the ultimate disturbance greater than one acre” for areas part of a common plan of development.

Section 13.04 Illicit Discharge, Subdivision 2 - adding sub part D. Pet Waste Management, part 1. All pet owners and keepers are required to immediately and properly dispose of their pet’s solid waste deposited on any property, public or private, not owned or possessed by that person, adding sub part E. Salt Storage, part 1. All facilities storing salt must provide the following: a. Designates salt storage areas must be covered or indoors.; b. Designated salt storage areas must be located on an impervious surface.; c. Implementation of practices to reduce exposure when transferring material.

State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 100, Fourth Series is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 12 of 2026 and Exhibit A, which contains the summary of Ordinance No. 100 for publication as a separate agenda item.

Attachment: Ordinance No. 100, Fourth Series

ORDINANCE NO. 100, FOURTH SERIES

**AN ORDINANCE AMENDING REDWOOD FALLS CODE OF
ORDINANCES CHAPTER 13 PERTAINING TO STORM WATER
MANAGEMENT**

FINDINGS AND PURPOSE:

WHEREAS, the State of Minnesota requires the reduction of pollutants in any storm water runoff from construction activities that result in a land disturbance of greater than or equal to one acre or is part of a common plan of development or sale that ultimately will disturb greater than one acre and places limitations on illicit discharge into surface waters; and

WHEREAS, on June 3, 2008, the City Council of the City of Redwood Falls, Minnesota Passed and Adopted Ordinance No. 117, Third Series, Titled an “Ordinance Establishing Storm Water Management And Standards For Construction Activities; New Development/Redevelopment Projects; Illicit Discharge;” and

WHEREAS, Ordinance No. 117 Third Series added Chapter 13 to the Redwood Falls City Code of Ordinances, entitled “Storm Water Management and Standards;” and

WHEREAS, the purpose of adding Chapter 13 was to encourage “best management practices,” for the control of pollutants associated with storm water runoff and for the control of illicit discharges into the Municipal Separate Storm Sewer System (MS4), and to regulate storm water pollution associated with construction activities and illicit discharge; and

WHEREAS, The City’s MS4 program was audited on October 2, 2025, as Minnesota Pollution Control Agency (MPCA) Staff reviewed the program with the Public Works Project Coordinator and found the program to be missing required ordinance language to be compliant with the current Federal National Pollutant Discharge Elimination Strategy (NPDES) permit; and

WHEREAS, On December 2, 2025, the City received an alleged violation letter (AVL) outlining these deficiencies and requiring corrective action to be completed within 90 days. These new amendments will bring Chapter 13 into compliance with current and future MS4 permits as ordered. As such amendment of Chapter 13 is necessary.

NOW THEREFORE, THE CITY OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. That Redwood Falls City Code of Ordinances Chapter 13 shall be amended to read as follows:

§ 13.01 DEFINITIONS.

Subd. 1. For the purposes of this section, the following terms, phrases, words and their derivatives shall have the meanings stated below.

Subd. 2. When not inconsistent with the context, words used in the present tense, include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number.

Subd. 3. The word "shall" is always mandatory and not merely directive.

A. The terms "best management practice" or "BMP" mean activities or structural improvements that help reduce the quantity and improve the quality of storm water runoff. "BMPs" include treatment requirements, operating procedures and practices to control site runoff, spillage or leaks, sludge or waste disposal or drainage from raw material storage.

B. 1. The term "land disturbing activity" means any land change that may result in soil erosion from water or wind and the movement of sediments into or upon waters or lands within the city's jurisdiction. This may include, but is not limited to:

- a. A disturbance to the land that results in a change in the topography;
- b. Disturbance of the existing soil cover (both vegetative and non-vegetative cover); or
- c. A disturbance of the existing soil topography that may result in accelerated storm water runoff.

2. "Land disturbing activity" includes clearing and grubbing, grading, excavating, transporting and filling of land for all new construction and redevelopment.

C. The term "municipal separate storm sewer system (MS4)" means the system of conveyances, including sidewalks, municipal streets, driveways, curb and gutter, ditches, channels, retention basins, catch basins or similar storm water inlets and/or any other conveyance delivering water to the public storm sewer collection and delivery system.

D. The term "NPDES/SDS" means the National Pollutant Discharge Elimination System/State Disposal System.

§ 13.02 CONSTRUCTION SITE STORM WATER RUNOFF CONTROL.

Subd. 1. A. No construction activity that results or reasonably is anticipated to result in a land disturbance of greater than or equal to one acre ~~and disturbances less than one acre that are a part of a common plan of development or sale~~ or is part of a common plan of development or sale that ultimately will disturb greater than one acre shall commence on any site without first obtaining from the Minnesota Pollution Control Agency (MPCA) an NPDES/SDS general storm water permit for construction activity.

B. A copy of the permit shall be submitted to the MS4 Administrator prior to the initiation of construction.

Subd. 2. ~~The owner of the site shall be responsible for ensuring compliance with the provisions of the Storm Water Pollution Prevention Plan (SWPPP) as prepared in accordance with the requirements of the NPDES/SDS permit. The SWPPP shall clearly define and describe the best management practices (BMPs) to be implemented in order to reduce or eliminate pollutants from entering the MS4. The water pollution control standards and the rules and regulations pertaining to said water quality standards, as published by the state's Pollution Control Agency, as in effect on the effective date of this section, are hereby adopted by reference and made a part of this section as if fully stated and written herein. This includes compliance with the standards established by the Minnesota Pollution Control Agency's NPDES/SDS Construction Stormwater General Permit MNR100001 (CSW Permit) and the MPCA's Small Municipal Separate Storm Sewer Systems General Permit MNR040000 (MS4 Permit), as amended from time to time.~~

Subd. 3. Construction activities that result in a land disturbance of less than one acre and discharge storm water that ultimately flows to a special water (Ramsey Creek), impaired stream (Minnesota River and Redwood River) or impaired lake (Redwood Lake) shall be required to comply with the requirements as provided in the NPDES/SDS permit for construction activities unless the requirements are waived in writing by the MS4 Administrator. The owner of the site shall be responsible for ensuring implementation of the BMPs.

Subd. 4. Construction activities that result in a land disturbance of less than one acre and do not discharge storm water to a special water, impaired stream or impaired lake shall implement BMPs that reduce or eliminate pollutants from entering the MS4. The owner of the site shall be responsible for ensuring implementation of the BMPs.

§ 13.03 POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT.

Subd. 1. For construction activities that result or reasonably is anticipated to result in a land disturbance of greater than or equal to one acre and disturbances less than one acre that are a part of a common plan of development or sale that ultimately will disturb greater than one acre, the owner of the site shall prepare and implement an operation and maintenance plan to ensure that permanent, structural BMPs are operated and maintained in a condition that maximizes their effectiveness and efficiency in eliminating pollutants from the MS4. A copy of the written plan shall be submitted to the MS4 Administrator upon completion of the initial phase of construction.

Subd. 2. The owner of the site shall implement the operation and maintenance plan.

§ 13.04 ILLICIT DISCHARGE.

Subd. 1. *Administration.* The MS4 Administrator is authorized to administer, implement and enforce the provisions of this chapter.

Subd. 2. *Discharge to MS4 Prohibited.*

- A. A person commits a violation if the person introduces or causes to be introduced into the Redwood Falls MS4 any discharge that is not composed entirely of storm water.
- B. The following are considered exempt discharge activities from enforcement action for a violation of Subd. 2.A. above:
 - 1. A discharge authorized by, and in full compliance with a site specific NPDES/SDS permit such as a storm water management plan permit for construction activities;
 - 2. A discharge or flow resulting from fire fighting by the Fire Department;
 - 3. Agricultural storm water runoff;
 - 4. A discharge or flow from water line flushing or disinfection that contains no harmful quantity of total residual chlorine or any other chemical used in line disinfection;
 - 5. A discharge or flow from lawn watering or landscape irrigation;
 - 6. A discharge or flow from a diverted stream flow or natural spring;
 - 7. A discharge or flow from uncontaminated pumped groundwater or rising groundwater;
 - 8. Uncontaminated groundwater infiltration;
 - 9. Uncontaminated discharge or flow from a foundation drain, sump pump or footing drain;
 - 10. A discharge or flow from a potable water source not containing any harmful substance or material from the cleaning or draining of a storage tank or other container;
 - 11. A discharge or flow from air conditioning condensation that is unmixed with water from a cooling tower, emissions scrubber, emissions filter or any other source of pollutant;
 - 12. A discharge or flow from individual residential car washing;
 - 13. A discharge or flow from a riparian habitat or wetland;
 - 14. A discharge or flow from cold water (or hot water with prior permission of the MS4 Administrator) used in street washing or cosmetic cleaning that is not contaminated with any soap, detergent, degreaser, solvent,
 - 15. Drainage from a private residential swimming pool containing no harmful quantities of chlorine or other chemicals. Drainage from swimming pool filter backwash is prohibited.

- C. No exemption shall be allowed under Subd. 2.B. above if:
1. The discharge or flow in question has been determined by the MS4 Administrator to be a source of a pollutant or pollutants to the waters of the state or to the MS4;
 2. Written notice by the MS4 Administrator of the determination has been provided to the discharger; and
 3. The discharge has continued after the expiration of the time given in the notice to cease the discharge.

D. Pet Waste Management

1. All pet owners and keepers are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that person.

E. Salt Storage

1. All facilities storing salt must provide the following:
 - a. Designated salt storage areas must be covered or indoors.
 - b. Designated salt storage areas must be located on an impervious surface.
 - c. Implementation of practices to reduce exposure when transferring material.

~~DF.~~ A person commits a violation if the person introduces or causes to be introduced into the MS4 any harmful quantity of any pollutant.

Subd. 3. *Connection of Sanitary Sewer Prohibited.* The connecting of a line conveying sewage to the MS4 or allows such a connection to continue shall be considered a violation.

Subd. 4. *Nuisances.*

- A. An actual or threatened discharge to the MS4 that violates or would violate this chapter is hereby declared to be a nuisance.
- B. A line conveying sewage or designed to convey sewage that is connected to the MS4 is hereby declared to be a nuisance.

Subd. 5. *Emergency Suspension of Utility Service and MS4 Access.*

- A. Providing there are state regulations restricting the interruption of service, the city may, without prior notice, suspend water service, sanitary sewer service and/or MS4 discharge access to a person discharging to the MS4, waters of the state or waste water treatment plant when the suspension is necessary to stop an actual or threatened discharge which:
 1. Presents or may present imminent and substantial danger to the environment or to the health or welfare of persons; or

2. Presents or may present imminent and substantial danger to the MS4 or waters of the state.
- B. When the MS4 Administrator determines that city-provided water and/or sanitary sewer service needs to be suspended pursuant to Subd. 5.A. above, the MS4 Administrator is empowered to order the suspension.
 - C. As soon as is practicable after the suspension of service or MS4 discharge access, the MS4 Administrator shall notify the violator of the suspension in person or by certified mail, return receipt requested, and shall order the violator to cease the discharge immediately. When time permits, the MS4 Administrator will attempt to notify the violator prior to suspending service or access.
 - D. If the violator fails to comply with an order issued under Subd. 5.C. above, the MS4 Administrator may take such steps as deemed necessary to prevent or minimize damage to the MS4 or waters of the state or to minimize danger to the public.
 - E. The MS4 Administrator shall not reinstate suspended services or MS4 access to the violator until:
 1. The violator presents proof, satisfactory to the MS4 Administrator, that the noncompliant discharge has been eliminated and its cause determined and corrected;
 2. The violator pays the city for all costs incurred by the city in responding to, abating and remediating the illicit discharge or threatened discharge; and
 3. The violator pays the city for all costs the city will incur in reinstating service or access.
 - F. A violator whose service or access has been suspended or disconnected may appeal the enforcement action to the MS4 Administrator, in writing, within ten days of notice of the suspension.
 - G. The city may obtain an assessment against the property to recover its response costs.
 - H. The remedies provided by this section are in addition to any other remedies set out in this chapter. Exercise of this remedy shall not be a bar against, nor a prerequisite for, taking other action against a violator.

Subd. 6. *Non-Emergency Suspension of Utility Service and MS4 Access.*

- A. The city may terminate the city-provided water supply, sanitary sewer connection and/or MS4 access any person discharging to the MS4 in violation of this chapter, if the termination would abate or reduce the illicit discharge.
- B. The MS4 Administrator will notify a violator of the proposed termination of its water supply, sanitary sewer connection and/or MS4 access. The violator may petition the MS4 Administrator for a reconsideration and hearing before the City Council.

- C. The city shall not reinstate suspended services or MS4 access to the discharger until:
 - 1. The violator presents proof, satisfactory to the MS4 Administrator, that the noncompliant discharge has been eliminated and its cause determined and corrected; and
 - 2. The violator pays the city for all costs incurred by the city in reinstating service or MS4 access.
- D. The remedies provided by this section are in addition to any other remedies set out in this chapter. Exercise of this remedy shall not be a bar against, or a prerequisite for, taking other action against a violator.
- E. A person commits a violation if the person reinstates water service, sanitary sewer service and/or MS4 access to premises terminated pursuant to this chapter, without the prior approval of the MS4 Administrator.

§ 13.05 ENFORCEMENT, PENALTY AND NONCOMPLIANCE FEES.

Subd. 1. Any person who is found to have violated an order of the MS4 Administrator made in accordance with this chapter, or who has failed to comply with any provision of this chapter and the orders, rules, regulations and permits issued hereunder is guilty of an offense. Each day on which a violation occurs or continues to exist shall be deemed a separate and distinct offense. All land use and building permits may be suspended until the applicant has corrected the violation.

Subd. 2. A. The following penalties shall apply to land disturbing activities performed in violation of any provision of this chapter.

- 1. The city may impose a maximum penalty of \$250 per day per offense for each violation involving the construction of a single-family dwelling or other construction activity resulting in the disturbance of less than one acre.
- 2. The city may impose a maximum penalty of \$1,000 per day per offense for each violation involving land disturbing activities of greater than or equal to one acre of disturbed area.
- 3. The penalties listed herein are in addition to any penalties or fines imposed by the Minnesota Pollution Control Agency (MPCA), Environmental Protection Agency (EPA) or other agency having enforcement authority.

B. Any person violating any of the provisions of this chapter or who initiates an activity which causes a deposit, obstruction or damage or other impairment to the MS4 is liable to the city for any expense, loss or damage caused by the violation or the discharge. The city may bill the person violating this chapter the cost for any cleaning, repair or replacement work caused by the violation of storm water discharge and, if unpaid within 90 days, may result in assessment of the costs against the violator's property.

Subd. 3. In addition to the civil penalties provided herein, the city may recover reasonable attorney's fees, court costs, court recorder's fees and other expenses of litigation by appropriate

action against the person found to have violated this chapter or the orders, rules, regulations and permits issued hereunder.

Subd. 4. Any person who knowingly makes any false statements, representations or certification in any applicable record, report, plan, permit or other document filed or required to be maintained pursuant to this chapter, or who knowingly falsifies, tampers with or knowingly renders inaccurate any monitoring devices or method required under this chapter, shall be guilty of an offense.

Subd. 5. Any person violating any provision of this chapter, in addition to other sanctions set forth above, may be charged with a criminal misdemeanor, pursuant to § 1.03 of the City Code, and if convicted, may be penalized as provided by the City Code.

SECTION 2. Effective Date. This Ordinance becomes effective from and after its passage.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 17th day of February, 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
17th day of February 2026.

Notary Public

Introduction: 02/03/2026
Posting: 02/06/2026
Adopted: 02/17/2026
Approval Published: 02/26/2026



Trenton Dammann
 City Attorney
 Phone: (507)616-7400
 Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: February 17, 2026

Agenda Item: Ordinance No. 101 – An Ordinance Amending Zoning Ordinance

Recommendation/Action Requested: Read the proposed Ordinance or make a motion to waive the first reading of the ordinance. Discuss the proposed ordinance. If there are no concerns, proposed ordinance will be discussed again at the next Council Meeting on March 3, 2026, and approved by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: The City is proposing to rezone from R-2 to R-R the properties described as 1003 W. Oak Street (Parcel #88-002-4010), Parcel #88-002-4020, Parcel #88-002-4050, and Parcel #88-002-4060. A map is included of the requested properties.

The City received a request from Randy Juell to rezone two parcels that he recently purchased in order to have a small hobby farm (as allowed by City Ordinance) and construct a single-family home. After City Staff reviewed the request, Staff identified two additional parcels located on either side of Mr. Juell's property, that would also need to be rezoned.

Due to the size and location of the parcels as well as the current and proposed use, all four requested parcels would best fit the R-R zoning designation. The combined acreage of Mr. Juell's two parcels (88-002-4050, 88-002-4020) is approximately 7 acres. The parcel to the west of Mr. Juell's, owned by Scott Hammerschmidt, 1003 W. Oak St. (88-002-4010) is 5.6 acres in size and currently has a single-family home with multiple accessory structures. Lastly, the parcel owned by Jeanne Palmer (88-002-4060) is 8 acres of vacant land.

City staff has reviewed the request and feels that the proposed request provides a more appropriate zoning designation and aligns with the current and proposed uses of the parcels.

The request to re-zone the property was presented to the Planning and Zoning Commission on February 10, 2026. The Planning and Zoning Commission, along with City staff, recommend approval of the re-zone and Amendment of the Zoning Ordinance.

The only action required at tonight's meeting is either the reading of the ordinance or approval of a motion to waive the reading of the ordinance. City Staff will provide the required 10-day notice of the Ordinance prior to the final approval on the proposed ordinance. On March 3, 2026, City staff will request Council approve the proposed ordinance by roll call vote in accordance with Chapter 4 of the City Charter and Chapter 3 of the City's Unified Development Ordinance.

Attachment: Ordinance No. 101 – An Ordinance Amending Zoning Ordinance
 Map of Property Re-Zone

ORDINANCE NO. 101, FOURTH SERIES

AN ORDINANCE AMENDING ZONING ORDINANCE

THE CITY COUNCIL OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. That after a public hearing and review of all the evidence pertaining to the request to re-zone certain real property as referenced in Section 2, the City Council of the City of Redwood Falls makes the following:

FINDINGS OF FACT

1. The amendment is consistent with the applicable policies of the City's Comprehensive and Land Use Plan.
2. The amendment proposes to change the zoning classification of particular properties.
3. The amendment is in the best interest of the public as it promotes orderly development and is not solely for the benefit of a single property owner.
4. The existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification.
5. There are reasonable uses of the properties in question permitted under the existing zoning classification of R-2.
6. There has been a change in the character or trend of development in the general area of the properties in question, which has taken place since such properties were placed in their present zoning classification.

SECTION 2. That the following described real estate lying and being in the City of Redwood Falls, Redwood County, Minnesota, to-wit:

See EXHIBIT "A" attached hereto;

AND

See EXHIBIT "B" attached hereto;

AND

All that part of the SE¹/₄SE¹/₄ of Section 2, Township 112 North, Range 36 West, described as follows: Commencing at the Northeast corner of the SE¹/₄SE¹/₄ of said Section 2, thence West 1320 feet to the Northwest corner of the SE¹/₄SE¹/₄ of said Section

2, thence South 511 feet to the center line of the Redwood River, thence Northeasterly along the center line of said river to its intersection with the East section line, thence North on the East section line 241 feet to the place of beginning, containing 8 acres, more or less;

now classified as “R-2, Single and Two Family Residential District,” be changed to “R-R, Rural Residential District.”

SECTION 3. That the Zoning Administrator is hereby directed to change the zoning map referred to in Section 6.03 of Chapter 6 of the Unified Development Ordinance in accordance herewith.

SECTION 4. This Ordinance becomes effective from and after its passage and publication.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this _____ day of _____, 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2026.

Notary Public

Introduced: February 17, 2026
10 Day Notice:
Approved:
Publication:

EXHIBIT "A"
LEGAL DESCRIPTION

Lots Numbered One (1), Two (2), Three (3), Four (4), Five (5) and the East Ten (10) feet of Lot Number Six (6) of Peavey's Lakeside Addition to the City of Redwood Falls, according to the recorded plat thereof.

AND

A tract of land in the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section Two (2), Township One Hundred Twelve (112) North, of Range Thirty-six (36), described as follows: Commencing at the Northeast corner of Lot Number One (1) of Peavey's Lakeside Addition to the City of Redwood Falls, running thence North Fifteen (15) feet, thence Westerly and parallel to the North line of Lots One (1), Two (2) and Three (3) in said Peavey's Lakeside Addition, thence North and running thence North to the North line of said Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4), thence West along the said North line to a point ten (10) feet West of the East line of Lot Number Six (6) in said Peavey's Lakeside Addition, if said East line was extended North, thence South to a point on the North line of said Lot Number Six (6) Ten (10) feet West of the Northeast corner of said Lot Six (6), thence East along the North lines of Lot Six (6), Lot Five (5), Lot Four (4), Lot Three (3), Lot Two (2) and Lot One (1), of Peavey's Lakeside Addition to the point of beginning.

AND

The North 20 feet of the East 595 feet of the Southwest Quarter of the Southeast Quarter of Section Two (2), Township One Hundred Twelve (112) North, of Range Thirty-six (36).

AND

Commencing at a point Twenty feet South (20' S) of the Northeast Corner of the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼) of Section Two (2), Township One Hundred Twelve (112), Range Thirty-six (36), thence West 595 feet; thence South to the North line of Oak Street; thence in an Easterly direction to a point thirty feet North (30' N) of the Northeast Corner of Lot No. One (1) of Peavey's Lakeside Addition to the City of Redwood Falls, thence South to Redwood Lake; thence in an easterly direction along Redwood Lake to the East line of the Southwest Quarter of the Southeast Quarter (SW ¼ SE ¼) of Section Two (2), Township One Hundred Twelve (112) Range Thirty-six (36), thence to the place of beginning.

EXHIBIT "B"
LEGAL DESCRIPTION

All that part of the Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of Section Two (2), in Township One Hundred Twelve (112) North, of Range Thirty-six (36) West of the Fifth Principal Meridian, described as follows: Commencing at the Northeast Corner of Lot Six (6) of Peavey's Lakeside Addition to the City of Redwood Falls, thence Westerly along the North line of said Lot Six (6) a distance of Ten (10) feet, and thence due North a distance of Thirty (30) feet to the point of beginning (Said point being on the Northerly line of Oak Street in said Addition); and from said point of beginning, running thence due North to the North line of said Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of said Section Two (2), thence West along the North line of said Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of Section Two (2) to the intersection with the Northerly line of said Oak Street, thence South-easterly and Easterly along the North line of said Oak Street to the point of beginning,
AND

The West Thirty (30) feet of Lot Six (6) and all of Lots Seven (7) through Twenty (20) of Peavey's Lakeside Addition to the City of Redwood Falls, according to the recorded plat thereof.

AND

Lot No. Twenty-one (21) Peavey's Lakeview Addition to the City of Redwood Falls, also known as Peavey's Addition to the City of Redwood Falls, according to the recorded plat thereof.



Legend

- City Limits
- Parcels (10/6/2025)
- Road ROW
- Lot Lines
- 2023 Aerial Photo
 - Red: Band_1
 - Green: Band_2
 - Blue: Band_3

**Zoning
Amendment
Request**



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Redwood Falls is not responsible for any inaccuracies herein contained.

0 527 Feet



Meeting Date: February 17, 2026

AGENDA RECOMMENDATION

Agenda Item: MVRRA Bridge Conditional Use Permit

Recommendation/Action Requested: Planning Commission recommend approval of the Conditional Use Permit with the requested conditions.

Summary/Overview: This is a first of it's kind consideration due to the unique location. The current bridge lies in the flood fringe area of the Redwood River and out of the mapped FEMA floodway. For floodway projects, the DNR "Work in Public Waters Permit" supersedes local jurisdictional involvement. Since this is not the case, the location still lies within the base flood elevation, MN Rules 6120.5700, subp. 3, D requires local zoning/floodplain management to issue the permit.

Standards for flood fringe uses, Section 14.20 of the City of Redwood Falls updated Unified Development Ordinance (UDO) section (B) part 3 states, any cumulative placement of fill more than 1,000 cubic yards requires a conditional use permit. The proposed project quantifies more than 4,000 cubic yards to be placed with the conversion.

Project Scope: The Minnesota Valley Regional Rail Authority (MVRRA) wishes to replace the span Bridge 117.97 with a sixty-inch culvert, compacted fill, railroad ballast and a new track section at projected cost of \$530,965.00.

MVRRA solicited the services of Civil Design Inc. (CDI) of Brookings South Dakota to conduct a full hydrologic study to evaluate the project's hydraulic impacts during flooding and concluded it will not have adverse upstream or downstream impacts.

The results of the study verified the County State Aid Highway 101 Bridge controlled the hydraulic function during flooding and the conversion of MVRRA Bridge 117.97 had negligible effect on flood stage. Staff reviewed the report with the City Engineer, Bolton & Menk Inc. and CDI representatives and agreed that the project will have little effect.

Planning Commission and Staff recommend approval with the following conditions:

1. The construction plans of the project reflect and incorporate the hydraulic study results as part of the design.
2. The project complies with current State and Federal regulations, and all other required permits are obtained.
3. Construction is to commence during non-flood periods of the Redwood River and MPCA construction storm water requirements are met as part of the City's MS4.
4. The project site will be maintained in perpetuity and free of any obnoxious weeds, trees, or shrubs.
5. Removal of the rail, fill, and culvert to pre-project contours/conditions, should the rail line be abandoned without future proprietary or public value.

Attachments: MVRRA Conditional Use Permit Request
CDI Hydraulic Report cover with map (Full 42-page study available upon request)



LAND USE APPLICATION

333 S. Washington Street · PO Box 526 · Redwood Falls, MN 56283
Office: 507-616-7400 · Fax: 507-637-2417

SITE INFORMATION

Site Address Minnesota Prairie Line (MPL) - Bridge 117.97	
Parcel ID# 88-029-3182	Current Zoning Designation RR - Rural
Current Property Use Railroad Bridge (78 Ft, 6 Span) carrying mainline over unnamed drainageway (See Hydraulic Report)	
Proposed Property Use Railroad Culvert (60" RCP) carrying mainline over unnamed drainageway (See Hydraulic Report)	

PROPERTY OWNER INFORMATION

Name Minnesota Valley Regional Rail Authority (MVRRA)	Phone (507) 637-4084
Address 200 S. Mill St., Redwood Falls, MN 56283	McKenzie Taylor - Administrator: programs@radc.org

APPLICANT INFORMATION

Applicant/ Company Name Civil Design Inc. (Agent for Owner)	Phone (605) 696-3200
Contact Person Chris Brozik, PE	Email cbrozik@civildes.com
Address 609 Main Avenue South, Brookings, SD 57006	

TYPE OF REQUEST

<input type="checkbox"/> Variance	\$500.00	<input type="checkbox"/> Vacate Easement or Right of Way	\$500.00
<input checked="" type="checkbox"/> Conditional Use	\$500.00	<input type="checkbox"/> Zoning Amendment	\$500.00
<input type="checkbox"/> Interim Use	\$500.00	<input type="checkbox"/> Planned Unit Development	\$500.00
<input type="checkbox"/> Minor Subdivision	\$250.00	<input type="checkbox"/> Zoning Letter/ Certificate	\$50.00
<input type="checkbox"/> Preliminary Plat	\$500.00	<input type="checkbox"/> Appeal	\$500.00
<input type="checkbox"/> Final Plat	\$500.00	<input type="checkbox"/> Other	

DESCRIPTION OF REQUEST

MVRRA is requesting to remove the existing 6-span, 78 ft timber trestle bridge on the MPL mainline just east of the Redwood River (MP 117.97) and replace with a 60" RCP Culvert. A detailed Hydraulic Analysis has been completed by Civil Design Inc. and recommendations provided to the City of Redwood Falls previously for review/approval. MVRRA would like to obtain the necessary permitting from the City of Redwood Falls to ensure they are meeting the necessary requirements. MVRRA plans to replace the bridge with the recommended 60" RCP Culvert in 2026.

*** A separate detailed narrative of the project may be required to fully describe request. See Submittal Requirements**

FILING AND INFORMATION REQUIREMENTS

The City requests that you make a pre-application meeting with the Zoning Administrator to discuss the application process, requirements, and deadlines. Additional items may be requested to help provide details and clarifications to the Planning Commission and City Council to make a decision on the request.

COMPLETE/ INCOMPLETE APPLICATIONS

An incomplete application will delay the processing of land use requests. The application approval time commences and an application is considered officially filed when the City Planner has received and examined the application and determined that the application is complete. A decision on whether the application is complete or incomplete shall be made within fifteen (15) working days following the submittal of the application. When the application is deemed to be "complete" it shall be placed on the agenda of the first possible Planning Commission meeting provided that all required public notices have been sent and published.

PAYMENT OF FEES

Land use application fees for the type of request are attached to this application and must be paid to the City before an application is found to be complete. In addition to the application fees, the City retains engineering, legal, planning and other consultants who may be involved in the application review process and attend Planning Commission and City Council meetings for a particular application. All costs resulting from the review of the application by the City and its consultants, including but not limited to engineering, legal, and planning must be paid by the applicant. The City may withhold final action on a land use application, withhold building permits, and/or rescind prior action until all miscellaneous fees have been paid. The City will notify the applicant of these fees before the expenses are incurred.

NOTICE OF MEETING ATTENDANCE

In order for the Planning Commission and the City Council to consider any application, the applicant or a designated representative must be present at the **both** scheduled meetings. If not, the matter may be tabled until the next available agenda.

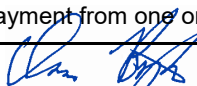
AGENDA DEADLINE

The deadline for submittal of land use applications is the **20th of the month** to get on the next month regular scheduled meeting. There are no exceptions to this deadline. Failure to submit all application materials by the deadline date may delay the review process. The Planning Commission regular scheduled meeting is on the second Tuesday of each month at 5:15 PM in the City Council Chambers at City Hall. The City Council regularly meets on the first and third Tuesday of each month at 5:00 PM in the City Council Chambers at City Hall.

ACKNOWLEDGEMENT & SIGNATURE

I hereby apply for zoning approval and certify the information herein is complete and accurate; that the work will be in conformance with the ordinances and codes of the City of Redwood Falls; that I understand that this is not a permit but only an application for zoning approval, and work will not start until zoning approval and all other applicable permits are issued and all work will be in accordance with the approved plan and permits.

I acknowledge that I have read all of the information listed in the Redwood Falls Land Use Application and fully understand that I am responsible for all costs, including any consultant fees, incurred by the City related to the processing and review of this application. If additional fees are required to cover costs incurred by the City, the City Administrator has the right to require additional payment from one or more of the undersigned, who shall be jointly liable for such fees.

Applicant Signature 	Date 12/10/2025
Property Owner Signature <u>Melany Stanton, MVRRA</u>	Date 12-17-25

FOR OFFICE USE ONLY

<input type="checkbox"/> Application Received	Date	Application Fee	
<input type="checkbox"/> Full Required Submittals Received	Date	Other	
		Other	
Notes		Total	

Large empty rectangular area for notes or additional information.



Legend

- City Limits
- Parcels (10/6/2025)
- Road ROW
- Lot Lines
- 2023 Aerial Photo
- Red: Band_1
- Green: Band_2
- Blue: Band_3

CUP Request



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Redwood Falls is not responsible for any inaccuracies herein contained.

0 263 Feet

FINAL HYDRAULIC REPORT
FOR
MINNESOTA VALLEY REGIONAL RAIL AUTHORITY



MINNESOTA PRAIRIE LINE BRIDGE 117.97

CDI PROJECT #2025-051
NOVEMBER 2025



Final Hydraulic Report

Structure No. 117.97

Minnesota Valley Regional Rail Authority (MVRRA)

PE Certification


November 2025

PREPARED BY:

CIVIL DESIGN INC

BROOKINGS, SOUTH DAKOTA

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY
ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED
PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Signature:  _____
Typed or Printed Name: Jason D. Petersen
Date: 11/10/2025 License Number: 50142

DATE: NOVEMBER 10, 2025

REGISTRATION No.: 50142

CDI PROJECT #2025-051
FINAL HYDRAULIC REPORT FOR
STRUCTURE No.: 117.97
STRUCTURE REPLACEMENT OR REHABILITATION

MINNESOTA VALLEY REGIONAL
RAIL AUTHORITY (MVRRA)



Final Hydraulic Report

Structure No. 117.97

Minnesota Valley Regional Rail Authority (MVRRA)

November 2025

COORDINATION DURING CONSTRUCTION

During construction, CDI staff will coordinate with the MVRRA to shut down the track as needed to complete the work. The selected replacement structure shall be designed to minimize track shutdown to the extent possible.

Utilities: Any utilities in conflict with selected structure replacement will be contacted and coordinated with during the final design phase.

FEMA INFORMATION

Redwood County and the City of Redwood Falls participates in the FEMA National Flood Insurance Program (NFIP), and there are effective flood insurance maps at Structure 117.97. The area is within the Flood Insurance Rate Map Panel 27127C0153C. There is no Special Flood Hazard Area (SFHA) defined at this bridge. However, there is a regulatory floodway that is Zoned AE along the Redwood River. This site is unique that there is only a regulatory floodway along the Redwood River, and no SFHA's beyond the floodway. Downstream of the structure, the Redwood River converges with the Minnesota River approximately 300-ft northeast. This area is also in Zone AE, where base flood elevations have been established with a detailed study. Figure 1 is a FIRMette of the project area.

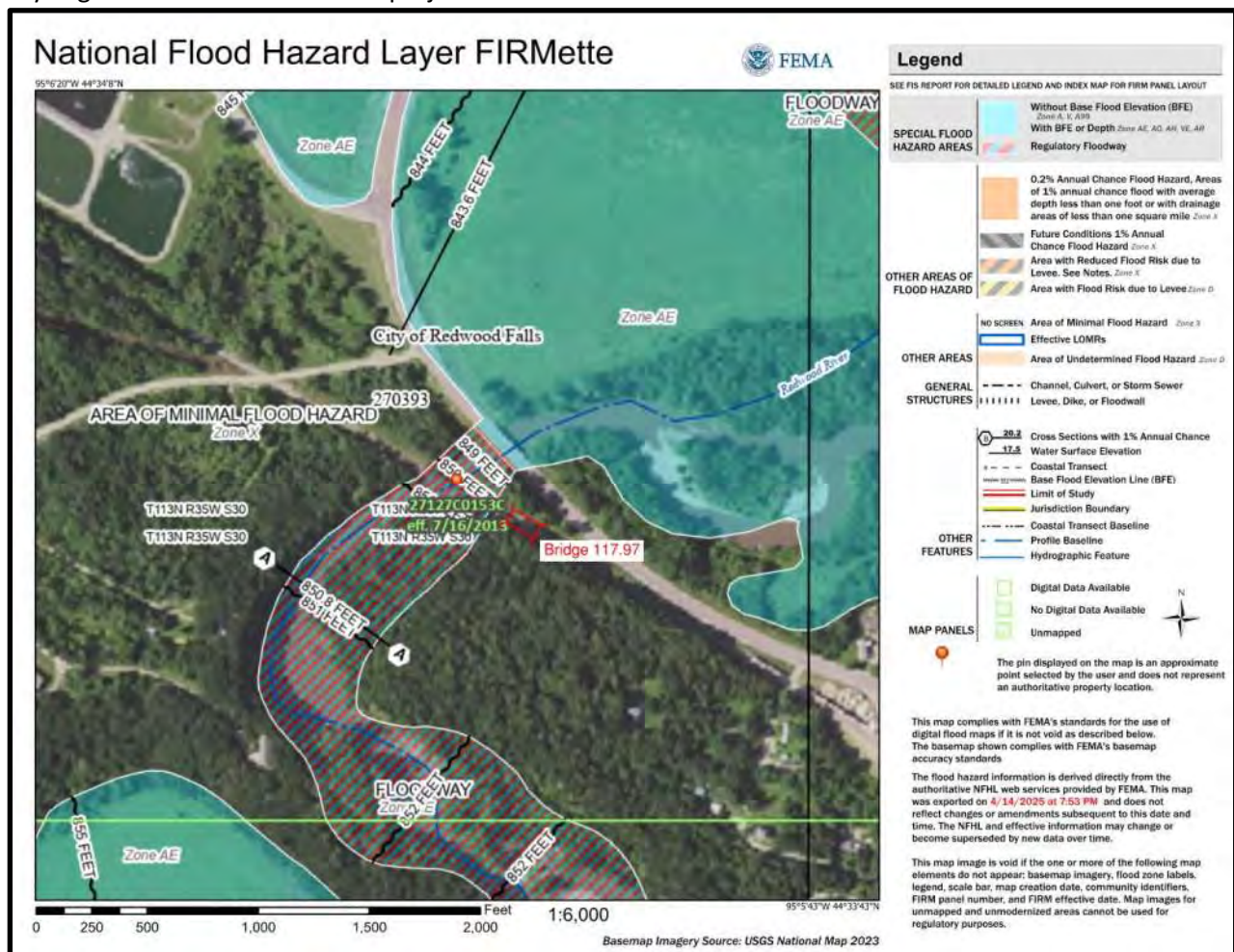


Figure 1. FEMA Flood Insurance Rate Map Panel 27127C0153C

AGENDA RECOMMENDATION

To: City Council

Meeting Date: February 17, 2026

Agenda Item: Preliminary Plat & Final Plat Request for the Fallwood Addition – at 100 Fallwood Road, Parcel #s 88-106-2175; 88-766-1240; and 88-766-3060

Recommendation/Action Requested: Recommend approval of the Fallwood Addition Preliminary & Final Plats.

Summary/Overview: The City received a request from Redwood Property Holdings LLC for a preliminary and final plat approval for the parcels described as the Fallwood Addition (Parcel #s 88-106-2175; 88-766-1240; and 88-766-3060) which is the former Redwood Area Hospital property (building and parking lots). In June of 2024, the east half of the building was converted into 46 apartment units (Red Skye Lofts) and the west half is currently vacant.

The property owner intends to develop the west half of the building into an adult memory care facility. Federal funding regulations require memory care facilities to be located on a stand-alone property parcel. Thus, the owner is requesting a replat of the property which will subdivide the west half of the building (shown as Lot 2 on the proposed plat) from the balance of the property.

Under the provisions of the Redwood Falls Unified Development Ordinance, the Zoning Administrator may allow a final plat to be submitted concurrent with a request for preliminary plat approval. The property owners worked with City Staff and Bolton & Menk Inc., to prepare the preliminary and final plats.

Planning Commission recommend approval of the Fallwood Addition preliminary and final plats.

Attachment: Plat Drawings



Legend

- City Limits
- Parcels (10/6/2025)
- Road ROW
- Lot Lines
- 2023 Aerial Photo
- Red: Band_1
- Green: Band_2
- Blue: Band_3

PLAT REQUEST



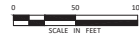
Disclaimer:

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0 263 Feet

PRELIMINARY PLAT

FALLWOOD ADDITION



LEGEND

- 1/2" IRON PIPE MONUMENT SET MARKED BY LIC. NO. 44996
- MONUMENT FOUND

LOCATION MAP
NOT TO SCALE
CITY OF REDWOOD FALLS



BEARING BASIS
BEARINGS ARE BASED ON THE REDWOOD COUNTY COORDINATE SYSTEM, NAD83(96)

LEGAL DESCRIPTION

That part of the Northwest Quarter of Section 6, Township 112 North, Range 35 West, City of Redwood Falls, Redwood County, Minnesota, described as follows:

Beginning at the West Quarter corner of said Section 6; thence North 88 degrees 18 minutes 31 seconds East bearing based on the Redwood County Coordinate System NAD83(96) on the south line of said Northwest Quarter, a distance of 526.56 feet to the west line of Block 16, Sunnyside Heights Addition; thence North 00 degrees 18 minutes 46 seconds West on the west line of Sunnyside Heights Addition and its northerly extension, a distance of 595.43 feet; thence South 54 degrees 41 minutes 52 seconds West, a distance of 178.03 feet; thence Southwesterly, a distance of 193.05 feet, on a tangential curve to the right, having a radius of 322.85 feet and a central angle of 34 degrees 15 minutes 39 seconds; thence South 88 degrees 57 minutes 31 seconds West tangent to said curve, a distance of 159.58 feet to the west line of said Northwest Quarter; thence South 00 degrees 18 minutes 46 seconds East on said west line, a distance of 445.16 feet to the point of beginning.

and

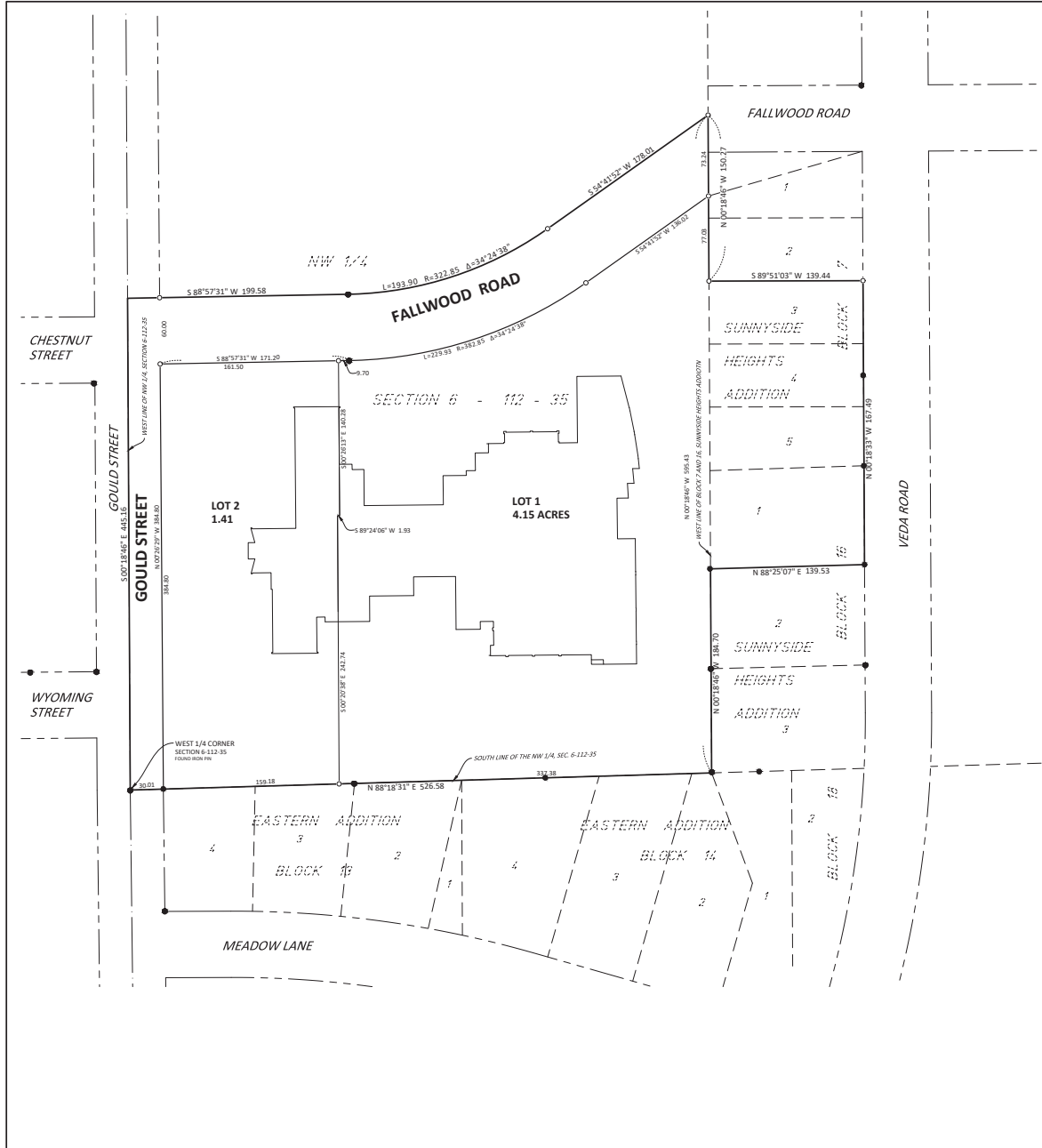
Lots Three (3), Four (4) and Five (5), Block Seven (7), of the Subdivision entitled "Blocks 5, 6, 7, 8, 9, 10 and 11 of Sunnyside Heights Addition to the City of Redwood Falls, Minnesota," according to the recorded plat thereof;

Lot One (1), Block Sixteen (16) of the Subdivision entitled "Blocks 16, 17, 18 and 19 of Sunnyside Heights Addition to the City of Redwood Falls, Minnesota," according to the recorded plat thereof;

SURVEYOR'S CERTIFICATION

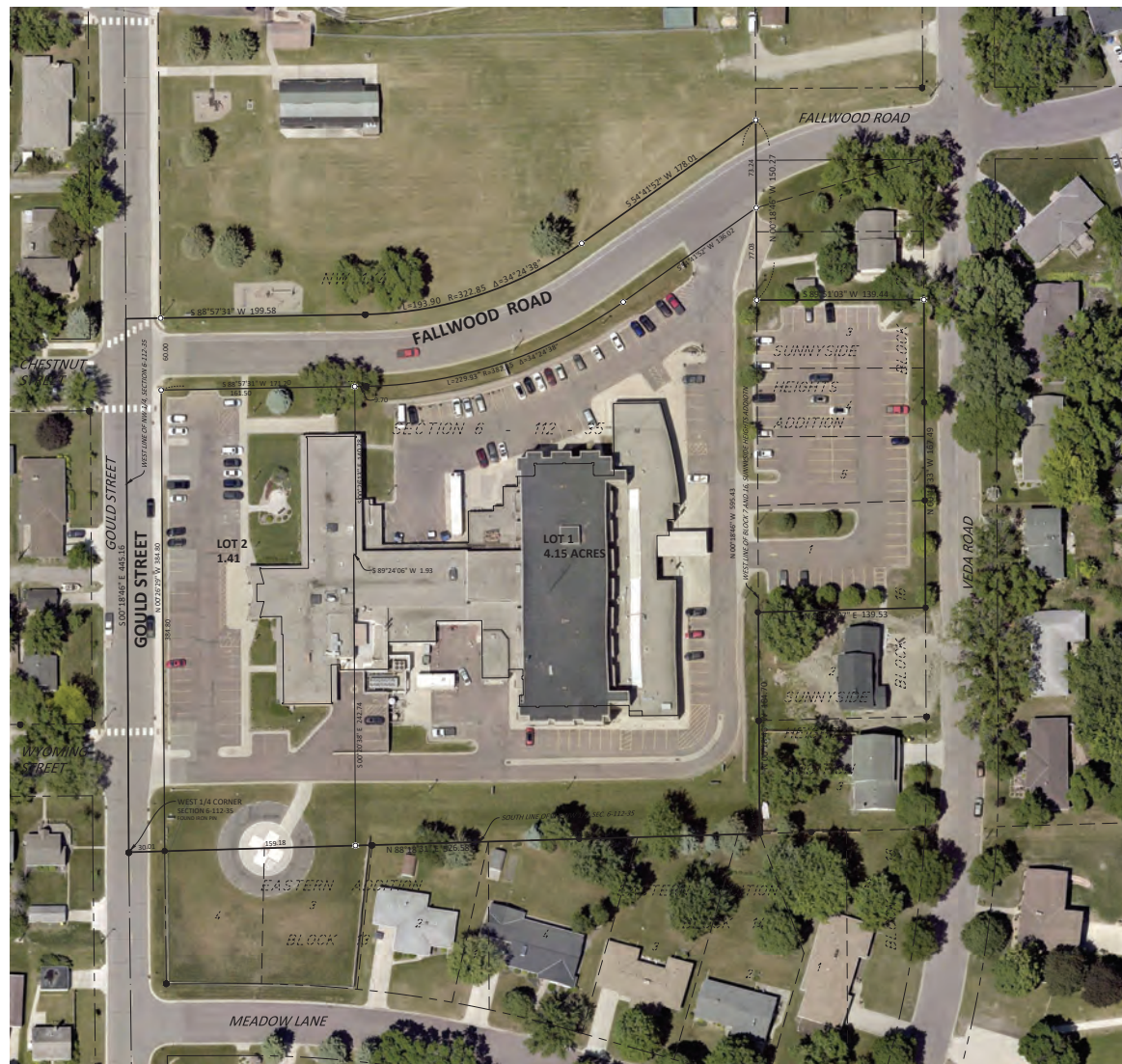
I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Jesse D. Zeig 01/20/2026
Jesse D. Zeig Date
License Number 44996



PRELIMINARY PLAT

FALLWOOD ADDITION



LEGEND

- 1/2" IRON PIPE MONUMENT SET MARKED BY LIC. NO. 44996
- MONUMENT FOUND

LOCATION MAP

NOT TO SCALE
CITY OF REDWOOD FALLS



BEARINGS ARE BASED ON THE REDWOOD COUNTY COORDINATE SYSTEM, NAD83(96)

LEGAL DESCRIPTION

That part of the Northwest Quarter of Section 6, Township 112 North, Range 35 West, City of Redwood Falls, Redwood County, Minnesota, described as follows:

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and

Lots Three (3), Four (4) and Five (5), Block Seven (7), of the Subdivision entitled "Blocks 5, 6, 7, 8, 9, 10 and 11 of Sunnyside Heights Addition to the City of Redwood Falls, Minnesota," according to the recorded plat thereof;

Lot One (1), Block Sixteen (16) of the Subdivision entitled "Blocks 16, 17, 18 and 19 of Sunnyside Heights Addition to the City of Redwood Falls, Minnesota," according to the recorded plat thereof;

SURVEYOR'S CERTIFICATION

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Jesse D. Zeig 01/20/2026
 Jesse D. Zeig Date
 License Number 44996



Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: February 17, 2026

Agenda Item: Resolution No. 12 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 100, Fourth Series, An Ordinance Amending The Redwood Falls City Code of Ordinances Chapter 13 Pertaining to Storm Water Management.

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: State law requires that all ordinances adopted be published prior to becoming effective. As the Council is aware, Ordinance No. 100, Fourth Series is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 12 of 2026 and Exhibit A, which contains the summary of Ordinance No. 100 for publication. Both documents are attached.

Attachment: Resolution No. 12 of 2026
Exhibit A – Summary Publication

RESOLUTION NO. 12 of 2026

A RESOLUTION OF THE CITY OF REDWOOD FALLS PROVIDING FOR THE SUMMARY PUBLICATION OF ORDINANCE NO. 100, FOURTH SERIES, AN ORDINANCE AMENDING REDWOOD FALLS CODE OF ORDINANCES CHAPTER 13 PERTAINING TO STORM WATER MANAGEMENT

WHEREAS, on February 17, 2026, at the regular Redwood Falls City Council meeting, by majority vote, the City Council adopted Ordinance No. 100, Fourth Series, An Ordinance Amending The Redwood Falls City Code of Ordinances Chapter 13 Pertaining to Storm Water Management; and

WHEREAS, State law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, the Ordinance is lengthy; and

WHEREAS, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, The City Council believes that the Summary Publication, as identified in Exhibit A attached hereto, would clearly inform the public of the intent and effect of the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, that the City Administrator shall cause Ordinance No. 100, Fourth Series to be published in summary in the official newspaper in lieu of the entire ordinance.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 17th day of February 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2026.

Notary Public

EXHIBIT A

PUBLIC NOTICE

ORDINANCE NO. 100, FOURTH SERIES

The following is the official summary of Ordinance No. 100, Fourth Series, Titled “An Ordinance Amending The Redwood Falls City Code of Ordinances Chapter 13 Pertaining to Storm Water Management.”

On June 3, 2008, the City Council of the City of Redwood Falls, Minnesota Passed and Adopted Ordinance No. 117, Third Series, Titled an “Ordinance Establishing Storm Water Management And Standards For Construction Activities; New Development/Redevelopment Projects; Illicit Discharge.” Ordinance No. 117 Third Series added Chapter 13 to the Redwood Falls City Code of Ordinances, entitled “Storm Water Management and Standards.

Approved by the City Council of the City of Redwood Falls on February 17, 2026. Ordinance No. 100, Fourth Series amends the Redwood Falls Code of Ordinances Chapter 13 to make the City’s regulation of storm water consistent with Minnesota law. These new amendments will bring Chapter 13 into compliance with current and future MS4 permits as ordered.

An abbreviated summary of amendments is as follows:

Section 13.02 - Construction Site Storm Water Runoff Control - Subdivision 1.A - striking disturbances less than one acre part of a common plan of development and adding standard verbiage refencing as part of a common plan of development or sale and quantifying “the ultimate disturbance greater than one acre.” Subdivision 2 - striking the existing text and adding templated language adopting the current water quality standards as published by the state’s Pollution Control Agency as amended from time to time.

Section 13.03 - Post-Construction Storm Water Management In New Development And Redevelopment - Subdivision 1 - adding the verbiage quantifying “the ultimate disturbance greater than one acre” for areas part of a common plan of development.

Section 13.04 - Illicit Discharge - Subdivision 2 - adding sub part D. Pet Waste Management, part 1. All pet owners and keepers are required to immediately and properly dispose of their pet’s solid waste deposited on any property, public or private, not owned or possessed by that person, adding sub part E. Salt Storage, part 1. All facilities storing salt must provide the following: a. Designates salt storage areas must be covered or indoors.; b. Designated salt storage areas must be located on an impervious surface.; c. Implementation of practices to reduce exposure when transferring material.

A complete copy of the full ordinance is available at Redwood Falls City Hall during regular business hours or on the City website at <https://ci.redwood-falls.mn.us/city-government/city-code-of-ordinances>.

This ordinance was enacted after presentation for second reading pursuant to Chapter 4 of the City Charter.

Passed and Adopted by the Redwood Falls City Council February 17, 2026.

Attest:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

Subscribed and sworn to before me this
_____ day of _____, 2026.

Notary Public

(City Seal)

AGENDA RECOMMENDATION

Meeting Date: February 17, 2026

Agenda Item: Resolution No. 13 of 2026 – Amending Resolution No. 82 of 2025 – Setting 2026 Fee Schedule

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt the proposed Resolution to amend the 2026 Fee Schedule as presented.

Summary/Overview: As we all know the Federal government has stopped manufacturing new pennies. Recently, the banks have started to communicate that they are getting low on pennies. To address this, we are going to implement penny rounding for cash transactions for all departments by March 1, 2026. Rounding rules will not apply to payments made via electronic methods, checks, gift cards, or other non-cash methods. If the final digit of a purchase ends in 3, 4, 8 or 9 cents, the total will be rounded up; if it ends in 1, 2, 6 or 7 cents, it will be rounded down. Transactions ending in 0 or 5 cents are not rounded.

In order to eliminate the need for penny rounding in some transactions, staff is requesting to adjust the fee schedule for the smaller taxable fees that are typically paid for in cash, like copies and faxes. For example, a color copy at 51 cents plus tax would result in a total due of 55 cents. The bulk of these transactions are done at the Library but staff is proposing to change the fee for copies and faxes at City Hall and the Police Department to remain consistent across the departments.

Attachment: Resolution No. 13 of 2026

RESOLUTION NO. 13 OF 2026
RESOLUTION AMENDING RESOLUTION NO. 82 OF 2025 -
SETTING FEE SCHEDULE FOR 2026

BE IT RESOLVED, by the City of Redwood Falls, Minnesota as follows:

That the following fees are to be updated on the 2026 Fee Schedule as shown below and have an effective date of February 17, 2026:

ACCT. #	DESCRIPTION	FEE SCHEDULE	Previous Fee	Year Changed
CITY HALL				
101-31320-36501	COPIES	\$0.28/BLACK & WHITE SINGLE SIDED (PLUS TAX); \$0.51/COLOR SINGLE SIDED (PLUS TAX)	\$0.25/BLACK & WHITE; \$1.25/COLOR SINGLE SIDED	2026
LIBRARY				
211-35500-36501	COPIES	\$0.28/BLACK & WHITE SINGLE SIDED (PLUS TAX); \$0.51/COLOR SINGLE SIDED (PLUS TAX)	\$0.25/BLACK & WHITE; \$0.50/COLOR SINGLE SIDED	2026
211-35500-34999	FAX - WITHIN OR OUTSIDE STATE, BUT WITHIN USA	TRANSMIT: \$1.02/PER PAGE (PLUS TAX) - COVERSHEET REQUIRED RECEIVE: \$1.02/PER PAGE (PLUS TAX) - COVERSHEET REQUIRED	\$1.00/PER PAGE	2026
POLICE DEPARTMENT				
101-32100-36501	COPIES	\$0.28/BLACK & WHITE SINGLE SIDED (PLUS TAX); \$0.51/COLOR SINGLE SIDED (PLUS TAX)	\$0.25/BLACK & WHITE; \$0.50/COLOR SINGLE SIDED	2026

PASSED AND ADOPTED by the City Council of the City of Redwood Falls this 17th day of February, 2026.

ATTEST:

 Keith T. Muetzel
 City Administrator

 Tom Quackenbush
 Mayor

(City Seal)

Subscribed and sworn to before me this 17th day of February, 2026.

 Notary Public