



**AGENDA FOR
REGULAR CITY COUNCIL MEETING
MARCH 3, 2026 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
 - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
 - Council Changes
 - Staff Changes
4. **Approval of Minutes**
 - A. February 17, 2026
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda** (items approved with one motion)
7. **Scheduled Public Hearings**
8. **Old Business**
 - A. Rezoning Request – Ordinance #101
9. **Regular Agenda**
 - A. Bids for 2026 Electric Distribution System Improvement Project – Resolution #14
 - B. Engineering Services Agreement for Lead Water Service Line Project – Resolution #15
 - C. Aquatic Center Pool Surface Improvement Project – Resolution #16
 - D. Summary Publication of Ordinance #101 – Resolution #17
 - E. Ordinance Establishing Fees for Emergency Fire Protection Services – Ordinance #102
 - F. Sanitary Sewer Ordinance Update – Ordinance #103
 - G. 2026 Deer Hunt Recommendation
10. **Other Items and Communications**
 - A. Council Items
 - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
 - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, FEBRUARY 17, 2026**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, February 17, 2026, at 5:00 p.m.

Roll call indicated Council Members Matt Smith, Jim Sandgren, Larry Arentson, and Shannon Guetter were present, constituting a quorum. Mayor Tom Quackenbush and Council Member Denise Kerkhoff were absent.

Council President Arentson presided over the meeting.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

A motion was made by Council Member Guetter and seconded by Council Member Smith to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Guetter to approve the February 3, 2026, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Sandgren to approve the following item on the Consent Agenda:

1. Update to City of Redwood Falls MN Paid Leave Policy

Motion passed by unanimous vote.

City Attorney Dammann introduced Ordinance No. 100, Fourth Series – An Ordinance Amending Redwood Falls Code of Ordinances Chapter 13 Pertaining to Storm Water Management.

Mr. Dammann stated the proposed Ordinance was introduced at the February 3, 2026, City Council Meeting. The City's MS4 program was audited on October 2, 2025, by the Minnesota Pollution Control Agency (MPCA). MPCA staff reviewed the program with the Public Works Project Coordinator and found the program to be missing required ordinance language to be compliant with the current Federal National Pollutant Discharge Elimination Strategy (NPDES) permit. On December 2, 2025, the City received an alleged violation letter (AVL) outlining deficiencies and requiring corrective action to be completed within 90 days.

Mr. Dammann stated City Staff is proposing changes to the City Code of Ordinances to make the City's regulation of storm water consistent with Minnesota law. These new amendments will bring Chapter 13 into compliance with current and future MS4 permits as ordered. An abbreviated summary of changes to Chapter 13 are as follows:

Section 13.02 Construction Site Storm Water Runoff Control, Subdivision 1.A - striking disturbances less than one acre part of a common plan of development and adding standard verbiage referencing as part of a common plan of development or sale and quantifying "the ultimate disturbance greater than one acre." Subdivision 2 - striking the existing text and adding templated language adopting the current water quality standards as published by the state's Pollution Control Agency as amended from time to time.

Section 13.03 Post-Construction Storm Water Management In New Development And Redevelopment, Subdivision 1 - adding the verbiage quantifying “the ultimate disturbance greater than one acre” for areas part of a common plan of development.

Section 13.04 Illicit Discharge, Subdivision 2 - adding sub part D. Pet Waste Management, part 1. All pet owners and keepers are required to immediately and properly dispose of their pet’s solid waste deposited on any property, public or private, not owned or possessed by that person, adding sub part E. Salt Storage, part 1. All facilities storing salt must provide the following: a. Designates salt storage areas must be covered or indoors.; b. Designated salt storage areas must be located on an impervious surface.; c. Implementation of practices to reduce exposure when transferring material.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve Ordinance No. 100, Fourth Series – An Ordinance Amending Redwood Falls Code of Ordinances Chapter 13 Pertaining to Storm Water Management. Motion passed by the following roll call vote.

AYE: Council Members Arentson, Smith, Sandgren, and Guetter

NO: None

ABSENT: Council Member Kerkhoff

City Attorney Dammann introduced Ordinance No. 101, Fourth Series – An Ordinance Amending Zoning Ordinance.

Zoning Administrator Randy Thole was present.

City Attorney Dammann stated City Staff is proposing to rezone from R-2 to R-R the properties described as Parcel #s 88-002-4050, 88-002-4020, 88-002-4060, and 88-002-4010. The City received a request from Randy Juell to rezone two parcels that he recently purchased in order to have a small hobby farm (as allowed by City Ordinance) and construct a single-family home. After City Staff reviewed the request, Staff identified two additional parcels located on either side of Mr. Juell’s property, that would also need to be rezoned.

City Attorney Dammann stated due to the size and location of the parcels as well as the current and proposed use, all four requested parcels would best fit the R-R zoning designation. The combined acreage of Mr. Juell’s two parcels (88-002-4050, 88-002-4020) is approximately 7 acres. The parcel to the west of Mr. Juell’s, owned by Scott Hammerschmidt, 1003 W. Oak St. (88-002-4010) is 5.6 acres in size and currently has a single-family home with multiple accessory structures. Lastly, the parcel owned by Jeanne Palmer (88-002-4060) is 8 acres of vacant land.

City Attorney Dammann stated the Planning Commission held a public hearing on February 10, 2026 to review the request. Property owner Scott Hammerschmidt was present. The Planning Commission feels that the proposed request provides a more appropriate zoning designation and aligns with the current and proposed uses of the parcels. The Planning Commission and City Staff recommend approval of the requested zoning amendment.

Property Owner Randy Juell was present.

A motion was made by Council Member Guetter and seconded by Council Member Sandgren to waive the reading of Ordinance No. 101, Fourth Series – An Ordinance Amending Zoning Ordinance. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced the Conditional Use Permit – MN Valley Regional Rail Authority.

Mr. Doering stated the Minnesota Valley Regional Rail Authority (MVRRA) wishes to replace the span Bridge Number 117.97 with a sixty-inch culvert. Standards for flood fringe uses, Section 14.20 of the City of Redwood Falls updated Unified Development Ordinance (UDO) section (B) part (3) states, any cumulative placement of fill more than 1,000 cubic yards requires a conditional use permit. The proposed project quantifies more than 4,000 cubic yards to be placed with the conversion.

Mr. Doering stated the current bridge lies in the flood fringe area of the Redwood River and out of the mapped FEMA floodway. For floodway projects, the DNR “Work in Public Waters Permit” supersedes local jurisdictional involvement. Since this is not the case, the location still lies within the base flood elevation, MN Rules 6120.5700, subp. 3, D requires local zoning/floodplain management to issue the permit.

Mr. Doering stated MVRRA solicited the services of Civil Design Inc. (CDI) of Brookings South Dakota to conduct a full hydraulic study to evaluate the project’s hydraulic impacts during flooding and concluded it will not have adverse upstream or downstream impacts. The results of the study verified the County State Aid Highway 101 Bridge controlled the hydraulic function during flooding and the proposed conversion of MVRRA span Bridge Number 117.97 would have negligible effect on flood stage. Staff reviewed the report with the City Engineer, Bolton & Menk Inc. and CDI representatives and agreed that the project will have little effect.

Mr. Doering stated Planning Commission and City Staff recommend approval with the following conditions:

1. The construction plans of the project reflect and incorporate the hydraulic study results as part of the design.
2. The project complies with current State and Federal regulations, and all other required permits are obtained.
3. Construction is to commence during non-flood periods of the Redwood River and MPCA construction storm water requirements are met as part of the City’s MS4.
4. The project site will be maintained in perpetuity and free of any obnoxious weeds, trees, or shrubs.
5. Removal of the rail, fill, and culvert to pre-project contours/conditions, should the rail line be abandoned without future proprietary or public value.

A motion was made by Council Member Sandgren and seconded by Council Member Smith to approve the Conditional Use Permit – MN Valley Regional Rail Authority. Motion passed by unanimous vote.

City Administrator Muetzel introduced the Fallwood Addition – Preliminary and Final Plat.

Mr. Muetzel stated the City received a request from Redwood Property Holdings LLC for a preliminary and final plat approval for the parcels described as the Fallwood Addition (Parcel #s 88-106-2175; 88-766-1240; and 88-766-3060) which is the former Redwood Area Hospital property (building and parking lots). In June of 2024, the east half of the building was converted into 46 apartment units (Red Skye Lofts) and the west half is currently vacant.

Mr. Muetzel stated the property owner intends to develop the west half of the building into an adult memory care facility. Federal funding regulations require memory care facilities to be located on a stand-alone property parcel. Thus, the owner is requesting a replat of the property which will subdivide the west half of the building (shown as Lot 2 on the proposed plat) from the balance of the property.

Mr. Muetzel stated under the provisions of the Redwood Falls Unified Development Ordinance, the Zoning Administrator may allow a final plat to be submitted concurrent with a request for preliminary plat approval. The property owners worked with City Staff and Bolton & Menk Inc., to prepare the preliminary and final plats. Planning Commission recommend approval of the Fallwood Addition preliminary and final plats.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve the Fallwood Addition – Preliminary and Final Plat. Motion passed by unanimous vote.

City Attorney Dammann introduced Resolution No. 12 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 100, Fourth Series, An Ordinance Amending Redwood Falls Code of Ordinances Chapter 13 Pertaining to Storm Water Management.

Mr. Dammann stated State law requires that all ordinances adopted be published prior to becoming effective. As the Council is aware, Ordinance No. 100, Fourth Series is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff prepared Resolution No. 12 of 2026 and Exhibit A, which contains the summary of Ordinance No. 100 for publication.

A motion was made by Council Member Sandgren and seconded by Council Member Guetter to waive the reading of Resolution No. 12 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 100, Fourth Series, An Ordinance Amending Redwood Falls Code of Ordinances Chapter 13 Pertaining to Storm Water Management. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Smith to approve Resolution No. 12 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 100, Fourth Series, An Ordinance Amending Redwood Falls Code of Ordinances Chapter 13 Pertaining to Storm Water Management. Motion passed by unanimous vote.

Finance Director Kari Klages introduced Resolution No. 13 of 2026 – Resolution Amending Resolution No. 82 of 2025 – Setting Fee Schedule for 2026.

Ms. Klages stated the Federal government has stopped manufacturing new pennies. Recently, the banks have started to communicate that they are getting low on pennies. To address this, Staff is going to implement penny rounding for cash transactions for all departments by March 1, 2026. Rounding rules will not apply to payments made via electronic methods, checks, gift cards, or other non-cash methods. If the final digit of a purchase ends in 3, 4, 8 or 9 cents, the total will be rounded up; if it ends in 1, 2, 6 or 7 cents, it will be rounded down. Transactions ending in 0 or 5 cents are not rounded.

Ms. Klages stated in order to eliminate the need for penny rounding in some transactions, Staff is requesting to adjust the fee schedule for the smaller taxable fees that are typically paid for in cash, like copies and faxes. For example, a color copy at 51 cents plus tax would result in a total due of 55 cents. The bulk of these transactions are done at the Library but staff is proposing to change the fee for copies and faxes at City Hall and the Police Department to remain consistent across the departments.

A motion was made by Council Member Smith and seconded by Council Member Sandgren to waive the reading of Resolution No. 13 of 2026 – Resolution Amending Resolution No. 82 of 2025 – Setting Fee Schedule for 2026. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Smith to approve Resolution No. 13 of 2026 – Resolution Amending Resolution No. 82 of 2025 – Setting Fee Schedule for 2026. Motion passed by unanimous vote.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Sandgren and seconded by Council Member Smith to adjourn the meeting at 5:25 p.m. Motion passed by unanimous vote.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor



Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: March 3, 2026

Agenda Item: Ordinance No. 101 – An Ordinance Amending Zoning Ordinance

Recommendation/Action Requested: The proposed ordinance was introduced at the February 17, 2026, City Council Meeting. At tonight's meeting, staff is requesting Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

Summary/Overview: The City is proposing to rezone from R-2 to R-R the properties described as 1003 W. Oak Street (Parcel #88-002-4010), Parcel #88-002-4020, Parcel #88-002-4050, and Parcel #88-002-4060. A map is included of the requested properties.

The City received a request from Randy Juell to rezone two parcels that he recently purchased in order to have a small hobby farm (as allowed by City Ordinance) and construct a single-family home. After City Staff reviewed the request, Staff identified two additional parcels located on either side of Mr. Juell's property, that would also need to be rezoned.

Due to the size and location of the parcels as well as the current and proposed use, all four requested parcels would best fit the R-R zoning designation. The combined acreage of Mr. Juell's two parcels (88-002-4050, 88-002-4020) is approximately 7 acres. The parcel to the west of Mr. Juell's, owned by Scott Hammerschmidt, 1003 W. Oak St. (88-002-4010) is 5.6 acres in size and currently has a single-family home with multiple accessory structures. Lastly, the parcel owned by Jeanne Palmer (88-002-4060) is 8 acres of vacant land.

City staff has reviewed the request and feels that the proposed request provides a more appropriate zoning designation and aligns with the current and proposed uses of the parcels.

The request to re-zone the property was presented to the Planning and Zoning Commission on February 10, 2026. The Planning and Zoning Commission, along with City staff, recommend approval of the re-zone and Amendment of the Zoning Ordinance.

State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 101, Fourth Series is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 17 of 2026 and Exhibit A, which contains the summary of Ordinance No. 101 for publication as a separate agenda item.

Attachment: Ordinance No. 101 – An Ordinance Amending Zoning Ordinance
Map of Property Re-Zone

ORDINANCE NO. 101, FOURTH SERIES

AN ORDINANCE AMENDING ZONING ORDINANCE

THE CITY COUNCIL OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. That after a public hearing and review of all the evidence pertaining to the request to re-zone certain real property as referenced in Section 2, the City Council of the City of Redwood Falls makes the following:

FINDINGS OF FACT

1. The amendment is consistent with the applicable policies of the City's Comprehensive and Land Use Plan.
2. The amendment proposes to change the zoning classification of particular properties.
3. The amendment is in the best interest of the public as it promotes orderly development and is not solely for the benefit of a single property owner.
4. The existing uses of property and the zoning classification of property within the general area of the property in question are compatible with the proposed zoning classification.
5. There are reasonable uses of the properties in question permitted under the existing zoning classification of R-2.
6. There has been a change in the character or trend of development in the general area of the properties in question, which has taken place since such properties were placed in their present zoning classification.

SECTION 2. That the following described real estate lying and being in the City of Redwood Falls, Redwood County, Minnesota, to-wit:

See EXHIBIT "A" attached hereto;

AND

See EXHIBIT "B" attached hereto;

AND

All that part of the SE¹/₄SE¹/₄ of Section 2, Township 112 North, Range 36 West, described as follows: Commencing at the Northeast corner of the SE¹/₄SE¹/₄ of said Section 2, thence West 1320 feet to the Northwest corner of the SE¹/₄SE¹/₄ of said Section

2, thence South 511 feet to the center line of the Redwood River, thence Northeasterly along the center line of said river to its intersection with the East section line, thence North on the East section line 241 feet to the place of beginning, containing 8 acres, more or less;

now classified as “R-2, Single and Two Family Residential District,” be changed to “R-R, Rural Residential District.”

SECTION 3. That the Zoning Administrator is hereby directed to change the zoning map referred to in Section 6.03 of Chapter 6 of the Unified Development Ordinance in accordance herewith.

SECTION 4. This Ordinance becomes effective from and after its passage and publication.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this _____ day of _____, 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this _____ day of _____, 2026.

Notary Public

Introduced: February 17, 2026
10 Day Notice: February 19, 2026
Approved:
Publication:

EXHIBIT "A"
LEGAL DESCRIPTION

Lots Numbered One (1), Two (2), Three (3), Four (4), Five (5) and the East Ten (10) feet of Lot Number Six (6) of Peavey's Lakeside Addition to the City of Redwood Falls, according to the recorded plat thereof.

AND

A tract of land in the Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4) of Section Two (2), Township One Hundred Twelve (112) North, of Range Thirty-six (36), described as follows: Commencing at the Northeast corner of Lot Number One (1) of Peavey's Lakeside Addition to the City of Redwood Falls, running thence North Fifteen (15) feet, thence Westerly and parallel to the North line of Lots One (1), Two (2) and Three (3) in said Peavey's Lakeside Addition, thence North and running thence North to the North line of said Southwest Quarter (SW 1/4) of the Southeast Quarter (SE 1/4), thence West along the said North line to a point ten (10) feet West of the East line of Lot Number Six (6) in said Peavey's Lakeside Addition, if said East line was extended North, thence South to a point on the North line of said Lot Number Six (6) Ten (10) feet West of the Northeast corner of said Lot Six (6), thence East along the North lines of Lot Six (6), Lot Five (5), Lot Four (4), Lot Three (3), Lot Two (2) and Lot One (1), of Peavey's Lakeside Addition to the point of beginning.

AND

The North 20 feet of the East 595 feet of the Southwest Quarter of the Southeast Quarter of Section Two (2), Township One Hundred Twelve (112) North, of Range Thirty-six (36).

AND

Commencing at a point Twenty feet South (20' S) of the Northeast Corner of the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼) of Section Two (2), Township One Hundred Twelve (112), Range Thirty-six (36), thence West 595 feet; thence South to the North line of Oak Street; thence in an Easterly direction to a point thirty feet North (30' N) of the Northeast Corner of Lot No. One (1) of Peavey's Lakeside Addition to the City of Redwood Falls, thence South to Redwood Lake; thence in an easterly direction along Redwood Lake to the East line of the Southwest Quarter of the Southeast Quarter (SW ¼ SE ¼) of Section Two (2), Township One Hundred Twelve (112) Range Thirty-six (36), thence to the place of beginning.

EXHIBIT "B"
LEGAL DESCRIPTION

All that part of the Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of Section Two (2), in Township One Hundred Twelve (112) North, of Range Thirty-six (36) West of the Fifth Principal Meridian, described as follows: Commencing at the Northeast Corner of Lot Six (6) of Peavey's Lakeside Addition to the City of Redwood Falls, thence Westerly along the North line of said Lot Six (6) a distance of Ten (10) feet, and thence due North a distance of Thirty (30) feet to the point of beginning (Said point being on the Northerly line of Oak Street in said Addition); and from said point of beginning, running thence due North to the North line of said Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of said Section Two (2), thence West along the North line of said Southwest Quarter (SW $\frac{1}{4}$) of the Southeast Quarter (SE $\frac{1}{4}$) of Section Two (2) to the intersection with the Northerly line of said Oak Street, thence South-easterly and Easterly along the North line of said Oak Street to the point of beginning,
AND

The West Thirty (30) feet of Lot Six (6) and all of Lots Seven (7) through Twenty (20) of Peavey's Lakeside Addition to the City of Redwood Falls, according to the recorded plat thereof.

AND

Lot No. Twenty-one (21) Peavey's Lakeview Addition to the City of Redwood Falls, also known as Peavey's Addition to the City of Redwood Falls, according to the recorded plat thereof.



Legend

- City Limits
- Parcels (10/6/2025)
- Road ROW
- Lot Lines
- 2023 Aerial Photo
- Red: Band_1
- Green: Band_2
- Blue: Band_3

**Zoning
Amendment
Request**



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Redwood Falls is not responsible for any inaccuracies herein contained.

0 527 Feet





Jason Halvorson
Public Utilities Superintendent

Phone: 507-616-7490

Cell: 507-430-2114

jhalvorson@ci-redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: March 3, 2026

Agenda Item: Resolution No. 14 of 2026, 2026 Distribution Improvements DGR Project #421128

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: This project is being completed to bury the overhead distribution system and to enhance reliability to provide power to the existing sections of the city. Eight bids for the project were received, publicly opened and read on Thursday, February 19, 2026, at 1:15 pm. The attached bid summary is a result of the opening.

All bidders are qualified to complete this project. DGR provided a budget estimate of \$460,000 which was in the 2026 capital budget.

DGR reviewed the bids for completeness and mathematical errors. In the end they sent a letter of recommendation that the bid be awarded to Apex Drainage LLC of Glyndon, Minnesota in the amount of \$400,468.00.

Attachments: Resolution No. 14 of 2026
Bid Summary
DGR Letter of Recommendation

RESOLUTION NO. 14 of 2026

**AUTHORIZATION TO EXECUTE AWARD OF CONTRACT FOR
2026 DISTRIBUTION IMPROVEMENTS DGR PROJECT #421128
WITH APEX DRAINAGE LLC.**

WHEREAS, the City of Redwood Falls is authorized to enter into an agreement with Apex Drainage LLC. pursuant to Minnesota Statutes Section §412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, at the October 21, 2025, City Council meeting, the Council authorized the Advertisement for Bids for DGR Project No. 421128 - 2026 Distribution Improvements, as the City is continuing to bury the overhead distribution lines to ensure reliability to its customers; and

WHEREAS, on Thursday, February 19, 2026, at 1:15 p.m., eight bids were received and opened at City Hall; and

WHEREAS, Apex Drainage LLC of Glyndon, Minnesota is the responsive, responsible, competent, low apparent bidder for Project #421128 in the amount of \$400,468.00; and

WHEREAS, recommendation to award the contract to Apex Drainage LLC has been made by DGR Engineering.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The bid and subsequent contract described above is awarded, approved and executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The Mayor and/or City Administrator are authorized to execute this contract, quote and negotiate any amendments, change orders and construction site engineering changes on behalf of the City of Redwood Falls pursuant to the Redwood Falls Procurement Policy
3. The awarded contract described above shall be maintained and insured by the City as allowed by law.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all requirements of Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of March 2026.

ATTEST:

Keith Muetzel
City Administrator

Larry Arentson
Council President

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2026.

Notary Public

February 25, 2026



City of Redwood Falls/Public Utilities
Attn: Jason Halvorson, Public Utilities Superintendent
333 South Washington Street, PO Box 526
Redwood Falls, MN 56283

RE: **Recommendation of Award of Contract**
2026 Distribution Improvements
DGR Project No. 421128

Dear Jason:

We have reviewed the bids received on February 19, 2026 for the above-referenced project. A bid summary form and detailed tabulation of the bid results is enclosed. We have checked the bids for mathematical accuracy and compliance with the bid specifications. We are hereby prepared to offer the following recommendation.

There were eight (8) responsive bids received ranging in price from \$400,468.00 to \$836,965.88. The apparent low bid evaluated was received from APEX Drainage, LLC, who submitted a total price of \$400,468.00. Although we do not have any experience in working with APEX, we have checked their references, and all had good reviews as far as workmanship, cleanup, and overall performance. This firm has indicated that they have sufficient manpower and equipment to complete this project, and that they are comfortable with the pricing they submitted. We therefore recommend that you award the contract to APEX Drainage, LLC in the amount of \$400,468.00.

Feel free to contact us with any questions you or the Commission/Council may have. Please let us know when an award has been made, and we will proceed with preparing the Contract Documents for signatures. We will be sending a copy of the bid summary to all bidders and plan holders.

Best Regards,

DGR Engineering

A handwritten signature in black ink that reads 'Chad Rasmussen' with a long, sweeping horizontal line extending to the right.

Chad Rasmussen, P.E.

Enclosure: Bid Summary and Tabulation
CAR:ste

BID SUMMARY

2026 Distribution Improvements City of Redwood Falls/Public Utilities Redwood Falls, Minnesota



DGR Project No. 421128
Bid Letting: February 19, 2026 - 1:15 p.m.
City Hall

Bidder and Address	Bid Security	Total Bid	Comments
APEX Drainage, LLC 122 State Street NE Glyndon, MN 56547	10% Bid Bond	\$400,468.00	
Arvig Construction 150 2nd Street SW Perham, MN 56573	10% Bid Bond	\$432,063.14	
Castrejon, Inc. 9201 Isanti Street N Blaine, MN 55449	10% Bid Bond	\$442,910.00	
TE Underground, LLC 293 N Tyler Street Tyler, MN 56178	10% Bid Bond	\$547,309.50	
MP Nexlevel, LLC 500 County Road 37 East Maple Lake, MN 55358	10% Bid Bond	\$623,162.65	
Karian Peterson Power Line Contracting, LLC 4437 Hwy 212, PO Box 345 Montevideo, MN 56265	10% Bid Bond	\$711,465.00	

BID SUMMARY

**2026 Distribution Improvements
City of Redwood Falls/Public Utilities
Redwood Falls, Minnesota**



**DGR Project No. 421128
Bid Letting: February 19, 2026 - 1:15 p.m.
City Hall**

Bidder and Address	Bid Security	Total Bid	Comments
Dig America Utility Contracting, Inc. 1350 Prairie Drive SW Bondurant, IA 50035	10% Bid Bond	\$789,725.19	
Michels Power, Inc. 1775 East Shady Lane Neenah, WI 54956	10% Bid Bond	\$836,965.88	

Corrected Bid Amount Shown Shaded

BID TABULATION

2026 Distribution Improvements

City of Redwood Falls/Public Utilities

Redwood Falls, Minnesota

DGR Project No. 421128

Bid Letting: February 19, 2026 - 1:15 p.m.



Unit No.	Name and Description of Construction Unit	Units	APEX Drainage, LLC				Arvig Construction			
			Glyndon, MN		Bid Security: 10% Bid Bond		Perham, MN		Bid Security: 10% Bid Bond	
			Labor	Material	L & M	Ext. Price L & M	Labor	Material	L & M	Ext. Price L & M
UD-1/0	Primary cable, 15 kV, 1/0 Str. Al. (Mft.)	20.680	\$1,000.00	\$250.00	\$1,250.00	\$25,850.00	\$2,350.00	\$0.00	\$2,350.00	\$48,598.00
UD-750	Primary cable, 15 kV, 750 MCM Str. Al. (Mft.)	13.950	1,000.00	250.00	1,250.00	17,437.50	3,250.00	0.00	3,250.00	45,337.50
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	1.420	850.00	250.00	1,100.00	1,562.00	2,000.00	0.00	2,000.00	2,840.00
UD-#2 QPLX	Secondary cable, 600 V, 3-#2, 1-#4 Str. Al. (Mft.)	0.150	850.00	250.00	1,100.00	165.00	2,000.00	0.00	2,000.00	300.00
UD-4/0 QPLX	Secondary cable, 600 V, 3-#4/0, 1-#2/0 Str. Al. (Mft.)	1.120	850.00	250.00	1,100.00	1,232.00	2,000.00	0.00	2,000.00	2,240.00
UG-BP	1Ø transformer box pad (ea.)	3	500.00	250.00	750.00	2,250.00	1,001.84	83.16	1,085.00	3,255.00
UG3-BP	3Ø transformer box pad (ea.)	4	500.00	250.00	750.00	3,000.00	1,502.40	237.60	1,740.00	6,960.00
UPS-BP	Padmount switch box pad (ea.)	4	500.00	250.00	750.00	3,000.00	1,504.96	95.04	1,600.00	6,400.00
UM3-30GS	1Ø sectionalizing enclosure ground sleeve (ea.)	1	500.00	100.00	600.00	600.00	1,004.96	95.04	1,100.00	1,100.00
UM33-66GS	3Ø sectionalizing enclosure ground sleeve (ea.)	4	300.00	300.00	600.00	2,400.00	1,352.40	237.60	1,590.00	6,360.00
UK5-PE10	Secondary junction box-streetlight (ea.)	3	500.00	100.00	600.00	1,800.00	1,100.00	95.04	1,195.04	3,585.12
UK5-PE20	Secondary junction box-medium (ea.)	5	900.00	200.00	1,100.00	5,500.00	1,300.00	95.04	1,395.04	6,975.20
UK5-PE30	Secondary junction box-large (ea.)	3	1,000.00	250.00	1,250.00	3,750.00	1,500.00	95.04	1,595.04	4,785.12
UM33-PB ()	Pull box, 36"W x 60"L x 36"H (ea.)	1	500.00	250.00	750.00	750.00	2,500.00	308.88	2,808.88	2,808.88
UR3-(42)	Trenching-special backfill, 42" Deep (Mft.)	0.050	20,000.00	20,000.00	40,000.00	2,000.00	10,000.00	0.00	10,000.00	500.00
UR3R-(42)	Trenching-rock, shale or limestone, 42" deep (Mft.)	0.050	100,000.00	50,000.00	150,000.00	7,500.00	25,000.00	0.00	25,000.00	1,250.00
UR4-(1)1.25P	Conduit added to bore, (1)1.25" (Mft.)	1.480	4,000.00	350.00	4,350.00	6,438.00	1,500.00	362.88	1,862.88	2,757.06
UR4-(1)2P	Conduit added to bore, (1)2" (Mft.)	1.160	5,000.00	650.00	5,650.00	6,554.00	2,000.00	648.00	2,648.00	3,071.68
UR4-(1)3P	Conduit added to bore, (1)3" (Mft.)	0.420	6,000.00	1,450.00	7,450.00	3,129.00	2,500.00	1,555.20	4,055.20	1,703.18
UR5-(1)1.25P	Bore with conduit, (1)1.25" (Mft.)	0.430	10,000.00	350.00	10,350.00	4,450.50	13,500.00	362.88	13,862.88	5,961.04
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	0.460	11,000.00	650.00	11,650.00	5,359.00	14,000.00	648.00	14,648.00	6,738.08
UR5-(3)2P	Bore with conduit, (3)2" (Mft.)	5.760	16,000.00	1,950.00	17,950.00	103,392.00	17,000.00	1,944.00	18,944.00	109,117.44
UR5-(4)2P	Bore with conduit, (4)2" (Mft.)	0.830	18,000.00	2,600.00	20,600.00	17,098.00	18,500.00	2,592.00	21,092.00	17,506.36
UR5-(6)2P	Bore with conduit, (6)2" (Mft.)	0.310	26,000.00	3,900.00	29,900.00	9,269.00	21,000.00	3,888.00	24,888.00	7,715.28
UR5-(1)3P	Bore with conduit, (1)3" (Mft.)	0.640	12,000.00	1,450.00	13,450.00	8,608.00	14,500.00	1,555.20	16,055.20	10,275.33
UR5-(3)3P	Bore with conduit, (3)3" (Mft.)	4.240	20,000.00	4,350.00	24,350.00	103,244.00	18,500.00	4,665.60	23,165.60	98,222.14
UR5-(1)2P, (3)3P	Bore with conduit, (1)2", (3)3" (Mft.)	0.170	21,000.00	5,000.00	26,000.00	4,420.00	19,750.00	5,313.60	25,063.60	4,260.81
UR5-(3)2P, (3)3P	Bore with conduit, (3)2", (3)3" (Mft.)	0.200	31,000.00	6,300.00	37,300.00	7,460.00	23,500.00	6,609.60	30,109.60	6,021.92
UR8-6	Core drill, 6" diameter (ea.)	2	400.00	0.00	400.00	800.00	500.00	0.00	500.00	1,000.00
UR9-S	Shallow crossing (Mft.)	0.050	10,000.00	10,000.00	20,000.00	1,000.00	3,500.00	0.00	3,500.00	175.00
UR-LDS	Lawn damage seeding (Mft.)	0.470	5,000.00	5,000.00	10,000.00	4,700.00	10,000.00	0.00	10,000.00	4,700.00
ASP-REM	Asphalt pavement removal (sq. yd.)	20.0	150.00	100.00	250.00	5,000.00	20.00	0.00	20.00	400.00
ASP-REP	Asphalt replacement (ton)	5.0	150.00	100.00	250.00	1,250.00	550.00	194.40	744.40	3,722.00
PCC-REM	Concrete pavement removal (sq. yd.)	15.0	100.00	100.00	200.00	3,000.00	25.00	0.00	25.00	375.00
PCC-REP	Portland cement concrete replacement (cu. yd.)	5.0	150.00	150.00	300.00	1,500.00	750.00	259.20	1,009.20	5,046.00
MOB	Mobilization (as req'd)	1	25,000.00	0.00	25,000.00	25,000.00				
TOTAL - CONSTRUCTION BID			TOTAL BID: \$400,468.00				TOTAL BID: \$432,063.14			

Corrected Bid Amount Shown Shaded

BID TABULATION

2026 Distribution Improvements

City of Redwood Falls/Public Utilities

Redwood Falls, Minnesota

DGR Project No. 421128

Bid Letting: February 19, 2026 - 1:15 p.m.



Unit No.	Name and Description of Construction Unit	Units	Castrejon, Inc.				TE Underground, LLC			
			Blaine, MN		Bid Security: 10% Bid Bond		Tyler, MN		Bid Security: 10% Bid Bond	
			Labor	Material	L & M	Ext. Price L & M	Labor	Material	L & M	Ext. Price L & M
UD-1/0	Primary cable, 15 kV, 1/0 Str. Al. (Mft.)	20.680	\$1,000.00	\$0.00	\$1,000.00	\$20,680.00	\$3,000.00	\$100.00	\$3,100.00	\$64,108.00
UD-750	Primary cable, 15 kV, 750 MCM Str. Al. (Mft.)	13.950	2,000.00	1,000.00	3,000.00	41,850.00	3,000.00	500.00	3,500.00	48,825.00
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	1.420	2,000.00	0.00	2,000.00	2,840.00	2,750.00	100.00	2,850.00	4,047.00
UD-#2 QPLX	Secondary cable, 600 V, 3-#2, 1-#4 Str. Al. (Mft.)	0.150	2,000.00	1,000.00	3,000.00	450.00	2,750.00	100.00	2,850.00	427.50
UD-4/0 QPLX	Secondary cable, 600 V, 3-#4/0, 1-#2/0 Str. Al. (Mft.)	1.120	2,000.00	0.00	2,000.00	2,240.00	2,750.00	100.00	2,850.00	3,192.00
UG-BP	1Ø transformer box pad (ea.)	3	500.00	200.00	700.00	2,100.00	600.00	200.00	800.00	2,400.00
UG3-BP	3Ø transformer box pad (ea.)	4	850.00	150.00	1,000.00	4,000.00	900.00	400.00	1,300.00	5,200.00
UPS-BP	Padmount switch box pad (ea.)	4	650.00	250.00	900.00	3,600.00	700.00	400.00	1,100.00	4,400.00
UM3-30GS	1Ø sectionalizing enclosure ground sleeve (ea.)	1	850.00	350.00	1,200.00	1,200.00	200.00	100.00	300.00	300.00
UM33-66GS	3Ø sectionalizing enclosure ground sleeve (ea.)	4	1,050.00	300.00	1,350.00	5,400.00	1,200.00	200.00	1,400.00	5,600.00
UK5-PE10	Secondary junction box-streetlight (ea.)	3	200.00	100.00	300.00	900.00	200.00	100.00	300.00	900.00
UK5-PE20	Secondary junction box-medium (ea.)	5	250.00	150.00	400.00	2,000.00	200.00	100.00	300.00	1,500.00
UK5-PE30	Secondary junction box-large (ea.)	3	300.00	150.00	450.00	1,350.00	200.00	200.00	400.00	1,200.00
UM33-PB ()	Pull box, 36"W x 60"L x 36"H (ea.)	1	1,400.00	300.00	1,700.00	1,700.00	1,500.00	200.00	1,700.00	1,700.00
UR3-(42)	Trenching-special backfill, 42" Deep (Mft.)	0.050	40,000.00	0.00	40,000.00	2,000.00	6,000.00	3,000.00	9,000.00	450.00
UR3R-(42)	Trenching-rock, shale or limestone, 42" deep (Mft.)	0.050	50,000.00	0.00	50,000.00	2,500.00	30,000.00	0.00	30,000.00	1,500.00
UR4-(1)1.25P	Conduit added to bore, (1)1.25" (Mft.)	1.480	3,000.00	0.00	3,000.00	4,440.00	3,000.00	1,500.00	4,500.00	6,660.00
UR4-(1)2P	Conduit added to bore, (1)2" (Mft.)	1.160	2,000.00	1,000.00	3,000.00	3,480.00	3,500.00	1,500.00	5,000.00	5,800.00
UR4-(1)3P	Conduit added to bore, (1)3" (Mft.)	0.420	3,000.00	3,000.00	6,000.00	2,520.00	4,000.00	3,250.00	7,250.00	3,045.00
UR5-(1)1.25P	Bore with conduit, (1)1.25" (Mft.)	0.430	12,000.00	2,000.00	14,000.00	6,020.00	11,000.00	1,000.00	12,000.00	5,160.00
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	0.460	12,000.00	2,000.00	14,000.00	6,440.00	11,000.00	4,000.00	15,000.00	6,900.00
UR5-(3)2P	Bore with conduit, (3)2" (Mft.)	5.760	15,000.00	3,000.00	18,000.00	103,680.00	22,000.00	5,000.00	27,000.00	155,520.00
UR5-(4)2P	Bore with conduit, (4)2" (Mft.)	0.830	17,000.00	5,000.00	22,000.00	18,260.00	25,000.00	5,000.00	30,000.00	24,900.00
UR5-(6)2P	Bore with conduit, (6)2" (Mft.)	0.310	22,000.00	9,000.00	31,000.00	9,610.00	30,000.00	6,500.00	36,500.00	11,315.00
UR5-(1)3P	Bore with conduit, (1)3" (Mft.)	0.640	14,000.00	2,500.00	16,500.00	10,560.00	11,000.00	3,500.00	14,500.00	9,280.00
UR5-(3)3P	Bore with conduit, (3)3" (Mft.)	4.240	24,000.00	4,000.00	28,000.00	118,720.00	23,000.00	9,500.00	32,500.00	137,800.00
UR5-(1)2P, (3)3P	Bore with conduit, (1)2", (3)3" (Mft.)	0.170	25,000.00	12,000.00	37,000.00	6,290.00	28,000.00	11,000.00	39,000.00	6,630.00
UR5-(3)2P, (3)3P	Bore with conduit, (3)2", (3)3" (Mft.)	0.200	28,000.00	16,000.00	44,000.00	8,800.00	30,000.00	12,000.00	42,000.00	8,400.00
UR8-6	Core drill, 6" diameter (ea.)	2	150.00	0.00	150.00	300.00	100.00	100.00	200.00	400.00
UR9-S	Shallow crossing (Mft.)	0.050	70,000.00	40,000.00	110,000.00	5,500.00	10,000.00	10,000.00	20,000.00	1,000.00
UR-LDS	Lawn damage seeding (Mft.)	0.470	5,000.00	1,500.00	6,500.00	3,055.00	4,500.00	2,500.00	7,000.00	3,290.00
ASP-REM	Asphalt pavement removal (sq. yd.)	20.0	100.00	80.00	180.00	3,600.00	25.00	0.00	25.00	500.00
ASP-REP	Asphalt replacement (ton)	5.0	300.00	125.00	425.00	2,125.00	120.00	200.00	320.00	1,600.00
PCC-REM	Concrete pavement removal (sq. yd.)	15.0	100.00	80.00	180.00	2,700.00	7.00	17.00	24.00	360.00
PCC-REP	Portland cement concrete replacement (cu. yd.)	5.0	250.00	150.00	400.00	2,000.00	200.00	200.00	400.00	2,000.00
MOB	Mobilization (as req'd)	1	30,000.00	0.00	30,000.00	30,000.00	11,000.00	0.00	11,000.00	11,000.00
TOTAL - CONSTRUCTION BID			TOTAL BID: \$442,910.00				TOTAL BID: \$547,309.50			

Corrected Bid Amount Shown Shaded

BID TABULATION

2026 Distribution Improvements

City of Redwood Falls/Public Utilities

Redwood Falls, Minnesota

DGR Project No. 421128

Bid Letting: February 19, 2026 - 1:15 p.m.



Unit No.	Name and Description of Construction Unit	Units	MP Nexlevel, LLC				Karian Peterson Power Line Contracting, LLC					
			Maple Lake, MN		Bid Security: 10% Bid Bond		Montevideo, MN		Bid Security: 10% Bid Bond			
			Labor	Material	L & M	Ext. Price L & M	Labor	Material	L & M	Ext. Price L & M		
UD-1/0	Primary cable, 15 kV, 1/0 Str. Al. (Mft.)	20.680	\$2,526.97	\$0.00	\$2,526.97	\$52,257.74	\$2,000.00	\$0.00	\$2,000.00	\$41,360.00		
UD-750	Primary cable, 15 kV, 750 MCM Str. Al. (Mft.)	13.950	2,887.97	0.00	2,887.97	40,287.18	3,500.00	0.00	3,500.00	48,825.00		
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	1.420	3,369.30	0.00	3,369.30	4,784.41	10,000.00	0.00	10,000.00	14,200.00		
UD-#2 QPLX	Secondary cable, 600 V, 3-#2, 1-#4 Str. Al. (Mft.)	0.150	3,369.29	0.00	3,369.29	505.39	10,000.00	0.00	10,000.00	1,500.00		
UD-4/0 QPLX	Secondary cable, 600 V, 3-#4/0, 1-#2/0 Str. Al. (Mft.)	1.120	4,043.16	0.00	4,043.16	4,528.34	5,000.00	0.00	5,000.00	5,600.00		
UG-BP	1Ø transformer box pad (ea.)	3	344.04	26.85	370.89	1,112.67	500.00	0.00	500.00	1,500.00		
UG3-BP	3Ø transformer box pad (ea.)	4	458.72	40.28	499.00	1,996.00	1,500.00	0.00	1,500.00	6,000.00		
UPS-BP	Padmount switch box pad (ea.)	4	1,539.71	53.70	1,593.41	6,373.64	750.00	0.00	750.00	3,000.00		
UM3-30GS	1Ø sectionalizing enclosure ground sleeve (ea.)	1	458.72	33.57	492.29	492.29	650.00	0.00	650.00	650.00		
UM33-66GS	3Ø sectionalizing enclosure ground sleeve (ea.)	4	923.82	53.70	977.52	3,910.08	875.00	0.00	875.00	3,500.00		
UK5-PE10	Secondary junction box-streetlight (ea.)	3	91.74	20.14	111.88	335.64	300.00	0.00	300.00	900.00		
UK5-PE20	Secondary junction box-medium (ea.)	5	114.68	26.85	141.53	707.65	325.00	0.00	325.00	1,625.00		
UK5-PE30	Secondary junction box-large (ea.)	3	152.91	40.28	193.19	579.57	350.00	0.00	350.00	1,050.00		
UM33-PB ()	Pull box, 36"W x 60"L x 36"H (ea.)	1	905.57	67.12	972.69	972.69	750.00	0.00	750.00	750.00		
UR3-(42)	Trenching-special backfill, 42" Deep (Mft.)	0.050	5,914.12	0.00	5,914.12	295.71	30,000.00	5,000.00	35,000.00	1,750.00		
UR3R-(42)	Trenching-rock, shale or limestone, 42" deep (Mft.)	0.050	15,481.17	0.00	15,481.17	774.06	35,000.00	0.00	35,000.00	1,750.00		
UR4-(1)1.25P	Conduit added to bore, (1)1.25" (Mft.)	1.480	1,365.87	1,222.83	2,588.70	3,831.28	15,000.00	1,500.00	16,500.00	24,420.00		
UR4-(1)2P	Conduit added to bore, (1)2" (Mft.)	1.160	1,517.64	1,242.77	2,760.41	3,202.08	15,000.00	3,000.00	18,000.00	20,880.00		
UR4-(1)3P	Conduit added to bore, (1)3" (Mft.)	0.420	2,874.10	2,209.19	5,083.29	2,134.98	15,000.00	3,500.00	18,500.00	7,770.00		
UR5-(1)1.25P	Bore with conduit, (1)1.25" (Mft.)	0.430	14,980.51	1,304.33	16,284.84	7,002.48	17,000.00	1,500.00	18,500.00	7,955.00		
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	0.460	16,645.05	1,242.77	17,887.82	8,228.40	18,000.00	2,500.00	20,500.00	9,430.00		
UR5-(3)2P	Bore with conduit, (3)2" (Mft.)	5.760	18,820.53	2,797.65	21,618.18	124,520.72	19,000.00	5,000.00	24,000.00	138,240.00		
UR5-(4)2P	Bore with conduit, (4)2" (Mft.)	0.830	20,176.43	3,575.09	23,751.52	19,713.76	25,000.00	7,500.00	32,500.00	26,975.00		
UR5-(6)2P	Bore with conduit, (6)2" (Mft.)	0.310	26,269.26	5,129.97	31,399.23	9,733.76	35,000.00	15,000.00	50,000.00	15,500.00		
UR5-(1)3P	Bore with conduit, (1)3" (Mft.)	0.640	18,441.04	2,209.19	20,650.23	13,216.15	18,000.00	2,500.00	20,500.00	13,120.00		
UR5-(3)3P	Bore with conduit, (3)3" (Mft.)	4.240	28,205.40	5,696.91	33,902.31	143,745.79	20,000.00	7,500.00	27,500.00	116,600.00		
UR5-(1)2P, (3)3P	Bore with conduit, (1)2", (3)3" (Mft.)	0.170	33,998.25	6,474.35	40,472.60	6,880.34	25,000.00	10,000.00	35,000.00	5,950.00		
UR5-(3)2P, (3)3P	Bore with conduit, (3)2", (3)3" (Mft.)	0.200	48,251.98	8,000.14	56,252.12	11,250.42	35,000.00	25,000.00	60,000.00	12,000.00		
UR8-6	Core drill, 6" diameter (ea.)	2	293.42	0.00	293.42	586.84	400.00	0.00	400.00	800.00		
UR9-S	Shallow crossing (Mft.)	0.050	50,000.00	0.00	50,000.00	2,500.00	15,000.00	0.00	15,000.00	750.00		
UR-LDS	Lawn damage seeding (Mft.)	0.470	508.57	0.00	508.57	239.03	3,000.00	1,500.00	4,500.00	2,115.00		
ASP-REM	Asphalt pavement removal (sq. yd.)	20.0	214.29	0.00	214.29	4,285.80	2,000.00	0.00	2,000.00	40,000.00		
ASP-REP	Asphalt replacement (ton)	5.0	928.57	0.00	928.57	4,642.85	8,500.00	5,000.00	13,500.00	67,500.00		
PCC-REM	Concrete pavement removal (sq. yd.)	15.0	428.57	0.00	428.57	6,428.55	2,000.00	0.00	2,000.00	30,000.00		
PCC-REP	Portland cement concrete replacement (cu. yd.)	5.0	1,071.43	0.00	1,071.43	5,357.15	3,000.00	2,500.00	5,500.00	27,500.00		
MOB	Mobilization (as req'd)	1	125,749.21	0.00	125,749.21	125,749.21	10,000.00	0.00	10,000.00	10,000.00		
TOTAL - CONSTRUCTION BID			TOTAL BID:				\$623,162.65	TOTAL BID:				\$711,465.00

Corrected Bid Amount Shown Shaded

BID TABULATION

2026 Distribution Improvements

City of Redwood Falls/Public Utilities

Redwood Falls, Minnesota

DGR Project No. 421128

Bid Letting: February 19, 2026 - 1:15 p.m.



Unit No.	Name and Description of Construction Unit	Units	Dig America Utility Contracting, Inc.				Michels Power, Inc.			
			Bondurant, IA		Bid Security: 10% Bid Bond		Neenah, WI		Bid Security: 10% Bid Bond	
			Labor	Material	L & M	Ext. Price L & M	Labor	Material	L & M	Ext. Price L & M
UD-1/0	Primary cable, 15 kV, 1/0 Str. Al. (Mft.)	20.680	\$1,500.00	\$200.00	\$1,700.00	\$35,156.00	\$3,020.00	\$0.00	\$3,020.00	\$62,453.60
UD-750	Primary cable, 15 kV, 750 MCM Str. Al. (Mft.)	13.950	2,000.00	200.00	2,200.00	30,690.00	3,624.00	0.00	3,624.00	50,554.80
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	1.420	2,500.00	200.00	2,700.00	3,834.00	6,040.00	0.00	6,040.00	8,576.80
UD-#2 QPLX	Secondary cable, 600 V, 3-#2, 1-#4 Str. Al. (Mft.)	0.150	3,000.00	200.00	3,200.00	480.00	6,040.00	0.00	6,040.00	906.00
UD-4/0 QPLX	Secondary cable, 600 V, 3-#4/0, 1-#2/0 Str. Al. (Mft.)	1.120	3,000.00	200.00	3,200.00	3,584.00	6,040.00	0.00	6,040.00	6,764.80
UG-BP	1Ø transformer box pad (ea.)	3	1,380.00	300.00	1,680.00	5,040.00	1,812.00	31.08	1,843.08	5,529.24
UG3-BP	3Ø transformer box pad (ea.)	4	1,840.00	500.00	2,340.00	9,360.00	2,718.00	37.30	2,755.30	11,021.20
UPS-BP	Padmount switch box pad (ea.)	4	2,760.00	600.00	3,360.00	13,440.00	5,096.00	83.30	5,179.30	20,717.20
UM3-30GS	1Ø sectionalizing enclosure ground sleeve (ea.)	1	1,380.00	300.00	1,680.00	1,680.00	1,133.00	18.65	1,151.65	1,151.65
UM33-66GS	3Ø sectionalizing enclosure ground sleeve (ea.)	4	2,760.00	600.00	3,360.00	13,440.00	1,359.00	31.08	1,390.08	5,560.32
UK5-PE10	Secondary junction box-streetlight (ea.)	3	690.00	150.00	840.00	2,520.00	566.00	9.95	575.95	1,727.85
UK5-PE20	Secondary junction box-medium (ea.)	5	920.00	200.00	1,120.00	5,600.00	680.00	12.43	692.43	3,462.15
UK5-PE30	Secondary junction box-large (ea.)	3	1,150.00	250.00	1,400.00	4,200.00	1,133.00	18.65	1,151.65	3,454.95
UM33-PB ()	Pull box, 36"W x 60"L x 36"H (ea.)	1	1,840.00	600.00	2,440.00	2,440.00	2,265.00	49.73	2,314.73	2,314.73
UR3-(42)	Trenching-special backfill, 42" Deep (Mft.)	0.050	60,000.00	5,700.00	65,700.00	3,285.00	53,295.00	13,468.00	66,763.00	3,338.15
UR3R-(42)	Trenching-rock, shale or limestone, 42" deep (Mft.)	0.050	110,000.00	20,000.00	130,000.00	6,500.00	107,858.00	13,468.00	121,326.00	6,066.30
UR4-(1)1.25P	Conduit added to bore, (1)1.25" (Mft.)	1.480	12,000.00	890.00	12,890.00	19,077.20	3,233.00	615.00	3,848.00	5,695.04
UR4-(1)2P	Conduit added to bore, (1)2" (Mft.)	1.160	12,000.00	890.00	12,890.00	14,952.40	4,310.00	1,034.00	5,344.00	6,199.04
UR4-(1)3P	Conduit added to bore, (1)3" (Mft.)	0.420	22,000.00	1,990.00	23,990.00	10,075.80	8,082.00	2,174.00	10,256.00	4,307.52
UR5-(1)1.25P	Bore with conduit, (1)1.25" (Mft.)	0.430	18,000.00	890.00	18,890.00	8,122.70	30,200.00	615.00	30,815.00	13,250.45
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	0.460	18,000.00	890.00	18,890.00	8,689.40	30,200.00	1,034.00	31,234.00	14,367.64
UR5-(3)2P	Bore with conduit, (3)2" (Mft.)	5.760	33,000.00	2,670.00	35,670.00	205,459.20	34,515.00	3,102.00	37,617.00	216,673.92
UR5-(4)2P	Bore with conduit, (4)2" (Mft.)	0.830	37,500.00	3,560.00	41,060.00	34,079.80	40,267.00	4,137.00	44,404.00	36,855.32
UR5-(6)2P	Bore with conduit, (6)2" (Mft.)	0.310	45,000.00	5,340.00	50,340.00	15,605.40	60,401.00	6,205.00	66,606.00	20,647.86
UR5-(1)3P	Bore with conduit, (1)3" (Mft.)	0.640	33,000.00	1,990.00	34,990.00	22,393.60	30,200.00	2,174.00	32,374.00	20,719.36
UR5-(3)3P	Bore with conduit, (3)3" (Mft.)	4.240	45,000.00	5,970.00	50,970.00	216,112.80	43,928.00	6,522.00	50,450.00	213,908.00
UR5-(1)2P, (3)3P	Bore with conduit, (1)2", (3)3" (Mft.)	0.170	60,000.00	6,860.00	66,860.00	11,366.20	48,321.00	7,556.00	55,877.00	9,499.09
UR5-(3)2P, (3)3P	Bore with conduit, (3)2", (3)3" (Mft.)	0.200	78,000.00	8,640.00	86,640.00	17,328.00	60,401.00	9,625.00	70,026.00	14,005.20
UR8-6	Core drill, 6" diameter (ea.)	2	750.00	0.00	750.00	1,500.00	906.00	140.00	1,046.00	2,092.00
UR9-S	Shallow crossing (Mft.)	0.050	125,000.00	57,000.00	182,000.00	9,100.00	130,259.00	0.00	130,259.00	6,512.95
UR-LDS	Lawn damage seeding (Mft.)	0.470	7,027.00	2,700.00	9,727.00	4,571.69	11,325.00	0.00	11,325.00	5,322.75
ASP-REM	Asphalt pavement removal (sq. yd.)	20.0	150.00	0.00	150.00	3,000.00	156.00	0.00	156.00	3,120.00
ASP-REP	Asphalt replacement (ton)	5.0	800.00	200.00	1,000.00	5,000.00	1,155.00	0.00	1,155.00	5,775.00
PCC-REM	Concrete pavement removal (sq. yd.)	15.0	250.00	0.00	250.00	3,750.00	179.00	0.00	179.00	2,685.00
PCC-REP	Portland cement concrete replacement (cu. yd.)	5.0	600.00	300.00	900.00	4,500.00	2,910.00	0.00	2,910.00	14,550.00
MOB	Mobilization (as req'd)	1	33,792.00	0.00	33,792.00	33,792.00	27,180.00	0.00	27,180.00	27,180.00
TOTAL - CONSTRUCTION BID			TOTAL BID: \$789,725.19				TOTAL BID: \$836,965.88			

Corrected Bid Amount Shown Shaded



Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: March 3, 2026

AGENDA RECOMMENDATION

Agenda Item: Resolution No. 15 of 2026

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Resolution No. 15 Authorizes Task Order No. 2026-2 with Bolton and Menk, Inc. (BMI) to provide the listed scope of services for 2026 Lead Service Line Replacement in the amount not to exceed \$98,700.00 without further Council approval. This resolution also approves the solicitation of bids once the bid documents and specifications are ready for publishing.

Project Scope: The Task Order project scope is listed in the attached task order. Completion of the project scope is anticipated for August 31, 2027

The 2026 Lead Service Line Replacement has a budget of \$1,000,000.00 in a combination of grant and forgivable loan through the Minnesota Department of Health (MDH) and Minnesota Public Facilities Authority (PFA). The budget is anticipated to replace 40 service lines. Currently there are approximately 167 reported services that are either lead or galvanized. It is anticipated to cost over five million dollars to make all the replacements. The funding is going to be provided in a phased approach over a minimum of 5 years.

Attachments: Resolution No. 15 of 2026
Task Order No. 2026-2

**RESOLUTION NO. 15 OF 2026
AUTHORIZATION TO EXECUTE TASK ORDER NO. 2026-2
FOR ENGINEERING SERVICES FOR THE
2026 LEAD SERVICE REPLACEMENT PROJECT**

WHEREAS, the City of Redwood Falls (“City”) is authorized to enter into a contract with Bolton & Menk Inc, pursuant to Minnesota Statutes Section 412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, Bolton & Menk, Inc. of Mankato, MN is the designated Redwood Falls Municipal Civil Engineer under a Professional Service Contract also known as the “Master Agreement;” and

WHEREAS, Task Order No. 2026-2 outlines the specific professional tasks to be completed by Bolton & Menk, Inc. and is estimated to be \$98,700.00 which is not to be exceeded without prior authorization; and

WHEREAS, with approval, the Council authorizes the solicitation of bids once the bid documents and specifications are completed as reflected in the scope of Task Order No. 2026-2; and

FURTHERMORE, the Public Works Project Coordinator shall be listed as the Project Representative on behalf of the City of Redwood Falls; and

FURTHERMORE, the Mayor and/or City Administrator are authorized to execute this contract, pre-applications, grant applications, subsequent federal and state grant agreements and amendments and negotiate in good faith, as are necessary to implement the project pursuant to the Redwood Falls Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The task order described above is approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The task order described above shall be maintained and insured as allowed by law.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of March 2026.

ATTEST:

Keith Muetzel
City Administrator

Larry Arentson
Council President

(City Seal)

Subscribed and sworn to before me this
3rd day of March 2026.

Notary Public

**CITY OF REDWOOD FALLS AND BOLTON & MENK, INC.
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES**

TASK ORDER NO: 2026-2

CLIENT: City of Redwood Falls

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: _____, 2026

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: December 16, 2025

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services (“Master Agreement”) as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:

CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

2.0 Fees:

CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows or as described in the attached Scope. Total cost of services provided by CONSULTANT for this Task Order shall not exceed **\$98,700** without prior approval of CLIENT.

3.0 Schedule:

Schedule for performance of Services will be as follows or as set forth in attached Scope, such that all services will be completed by August 31, 2027 depending on schedule of the construction contractor.

4.0 Deliverables

Deliverables will be as follows or as set forth in the attached Scope.

5.0 Term

In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT’S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

6.0 Other Matters

7.0 Project Managers

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CITY OF REDWOOD FALLS
Attn: Jim Doering
333 S. Washington St.
P.O. Box 526
Redwood Falls, MN 56283
Office Phone: 507-616-7400
Email: jdoering@ci.redwood-falls.mn.us

BOLTON & MENK, INC.
Attn: Shane T. Traulich, P.E.
1243 Cedar Street NE
Sleepy Eye, MN 56085
Office Phone: 507-794-5541
Email: Shane.Traulich@Bolton-Menk.com

CLIENT: City of Redwood Falls

CONSULTANT: Bolton & Menk, Inc.

ATTACHMENTS TO THIS TASK ORDER:
PROJECT SCOPE

PROJECT SCOPE:
2026 Lead Service Line Replacement

Professional services for lead service line replacement:

Assist City with public informational documents and resident agreements

Attend public informational meetings

Prepare final construction documents (plans and specs) and submit to PFA for program approval

Provide bidding support (prepare and coordinate advertising for bids, answer bidders questions, facilitate bid open, tabulate and review bids, make bid recommendation to council)

Prepare contracts for successful bidder

Facilitate preconstruction meeting with contractor and City staff

Review contractor submittals for compliance with PFA requirements

Conduct limited wage interviews and review payrolls for compliance with wage rate requirements

Prepare monthly pay applications for completed work

Submit withdraw requests to PFA for reimbursement of engineering and construction costs.

Update GIS platform to reflect changes made within water system and water service material

Assist city staff with review of work during construction

Limited RPR services as budget allows



Ross Nachreiner
Redwood Falls Parks & Rec Director
Phone: 507-616-7444
Fax: 507-644-2199
rnachreiner@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: March 3rd, 2026

Agenda Item: Resolution No. 16 of 2026

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Attached is a resolution to approve the quote and enter a contract with Global Specialty Contractors, Inc. to repair specific portions of the pool and to clean the entire pool surface.

The Redwood Falls Aquatic Center has now been open for 17 seasons and the pool surface (Diamond Brite) has started to crack and flake in certain areas. Once the surface cracks, this allows water to get underneath and cause more serious damage. In all, our pool surface is in great shape for being 17 years old. At this point, we are trying to get an additional 5-8 years before we must do any major renovations.

This is specialty work, so it was difficult to find interested contractors. Global Specialty Contractors, Inc. quote was \$81,277.00 while Horizon Pools came in at \$20,788.00. The reason for such a large discrepancy is because Global Specialty will do certain repairs that are needed and will also acid wash (which will brighten up the pool) the pool surface, in which Horizon Commercial Pools will not complete or showed no interest in completing.

I would ask that you approve Resolution 16 of 2026 and accept the quote from Global Specialty Contractors, Inc. in the amount of \$81,277.00

Attachments:

Resolution No. 16 of 2026

Bid from Global Specialty Contractors, Inc.

Bid from Horizon Pools

Pictures of the repairs to be made

**RESOLUTION NO. 16 OF 2026
AUTHORIZATION TO EXECUTE QUOTE
FOR AQUATIC CENTER POOL REPAIRS & CLEANING**

WHEREAS, the City of Redwood Falls (“City”) is authorized to enter into a contract with Global Specialty Contractors, Inc. pursuant to Minnesota Statutes Section 412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, Global Specialty Contractors, Inc. of, Eagan, MN has provided a complete quote for plaster and tile repair, joint replacement and acid wash of the community swimming pool; and

WHEREAS, additional quotes were requested from one other party, Horizon Pools; and

WHEREAS, the quote provided outlines the specific professional tasks to be completed by Global Specialty Contractors, Inc. and is estimated to be \$81,277.00, which is not to be exceeded without prior authorization; and

FURTHERMORE, the Parks and Recreation Director shall be listed as the Project Representative on behalf of the City of Redwood Falls; and

FURTHERMORE, the Mayor and/or City Administrator are authorized to execute the corresponding contract, and any pre-applications, grant applications, subsequent federal and state grant agreements and amendments and negotiate in good faith, as are necessary to implement the project pursuant to the Redwood Falls Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The quote and corresponding contract described above are approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.
2. The quote and corresponding contract described above shall be maintained and insured as allowed by law.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of March 2026.

ATTEST:

Keith Muetzel
City Administrator

Larry Arentson
Council President

(City Seal)

Subscribed and sworn to before me this
3rd day of March 2026.

Notary Public



3220 Terminal Drive
 Eagan, MN 55121
 Phone: (651) 406-8232
 Fax: (651) 406-8242

To: City Of Redwood Falls	Contact: Ross Nachreiner
Address: 333 S. Washington St. Redwood Falls, MN 56283	Phone: 507-616-7400
Project Name: Redwood Falls Swimming Pool Repairs	Fax:
Project Location: 501 S Gould St, Redwood Falls, MN	Bid Number:
	Bid Date: 1/6/2026

Line #	Item Description
	General Conditions
	Stainless Repair
	Tile And Plaster Repair
	New Joints
	Acid Wash And Clean Pool

Total Bid Price: \$81,277.00

Notes:

- Roughly 200 SF Plaster Repair
- Plaster Demo At Repair Areas Only
- Roughly 150 SF of tile replace
- Regrout All Tile
- Acid Wash Clean Entire Pool
- Replace All Joints
- Stainless Gutter Repair At Corner

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: Global Specialty Contractors, Inc.</p> <p>Authorized Signature: _____</p> <p>Estimator: Zach Brazier (651) 406-8232 zbrazier@globalspecialty.net</p>
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To: Ross Nachreiner – Redwood Falls Aquatic Center

From: Randy Davis | randy.davis@horizonpoolsupply.com | (612) 242-7991

Hello Ross,
 Below you will find our Updated proposal you requested to plaster resurface the outdoor aquatic center in Redwood Falls. I was able to include the expansion joint repairs with our water stop system we talked about without changing the price. I also listed a price to do repairs without a full resurface.

If you have any questions about this proposal, please let me know and I will get back to you at my earliest convenience.

Thank you,
 Randy Davis
 Sales/Estimating Manager

Horizon is excited to announce the recent acquisitions of Go Get Fred and Northern Pool Restoration. Combining operations with these industry leaders will enable Horizon to broaden the Service and Renovation offerings available to our valued customers.

Chemicals | Equipment | Supplies | Automation |



Pool Education



Pool Repair



Pool Renovation

FR ≈ D



Pool Maintenance



Customer Proposal



Quoted to:

Redwood Falls Aquatic Center
501 S Gould St
Redwood Falls, MN 56283

Contact 1: Ross Nachreiner
Contact 2:
Phone: 507-430-3406
Fax:

Date: 10/23/2025
Good Through: 11/30/2025
Quote #: QUO9693

20251023 Redwood AC

Description:

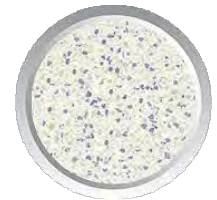
Quoted by: Randy Davis | randy.davis@horizonpoolsupply.com | (612) 242-7991

Resurface Outdoor Aquatic center as follows:
Aquatic Center; 0-12 ft depth; 760' perimeter, 13,247'ft².
Speed Slide Deep Holding tank, 9'x18', 7' ft depth, 54' perimeter, 540'ft²



Basic Prep Plaster Resurface:

- Saw cut and chip under gutter and all fittings as necessary.
- Chip out any hollow spots in plaster (up to 100 sq. ft.)
- Clean pool to prepare for bond coating.
- Install a bonded base coat and cure.
- Install belly bands and step border tiles (unglazed blue).
Belly bands located in zero entry, plunge pool, diving well, and dual stair entrance.
- Install racing lane tile and targets.
- Install 6" waterline tile around island in zero entry. 44lf
- Install a premium, smooth troweled marble pool plaster w/ blue exposed aggregate.
- Install 2 new 18" x 36" frame and Grates in diving well. 1002-5104 Lawson aquatics



Hydra Mix Additive: (Optional but Highly Recommended)

- Less shrinkage and cracking
- Greatly improved durability
- Reduced leaching and efflorescence
- Greater freeze-thaw resistance/No blanket cold weather concreting
- Increased compressive and flexural strength

Caulk Free Expansion Joint Repair: 75lf (Transition Tile to Remain where required)

1. Remove existing old tile and caulk.
2. Prep, grind and clean joints to ensure proper adhesion of Cetseal.
3. Install Cetco Volclay Waterstop-RX 101 using Cetco Cetseal single component sealant/adhesive.
4. Install 1/2" Schluter expansion joints over control joints and prepare for plaster.

Optional

Pool Repairs:

- Install new waterline tile around zero entry island.
- Remove and replace expansion joints with our caulk free joint repair (includes tile work)
- Plaster patch as needed up to 200ft². (Additional patching will be done at time and material)

NOTES: Please read & initial attached Proposal Notes.

- Depth tiles/markings, drain covers, and other fittings are excluded unless otherwise specified.
- Excludes draining, filling, and balancing of pool unless otherwise specified.
- Additional charges to accrue if surface is found to be painted and/or requiring sandblasting.
- Equipment removal and re-installation is not included in this proposal.
- Proposal does not include Pool Shell Repair. Concrete work to be completed at Time & Material if needed

Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1		Resurface swimming pool as specified		\$311,090.00
1	optional	Hydra Mix Additive		\$7,188.00
1	Optional	Racing Lane Tile Deduct (If not re-installing)	-26,851.00	
1	Optional	Pool Repairs (if not resurfacing)		\$20,788.00

Total:

\$318,278.00

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached Terms & Conditions and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

Proposal Accepted By: _____

Date: _____

Authorized Signature: _____

- **Quotes exceeding \$2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days.**
- **Products and equipment used to complete job are subject to applicable state & city sales taxes.**
- **Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pools & the property owner.**



Proposal Notes

GENERAL NOTES:

1. Our region of the country has a relatively high water table. Owner to take full responsibility if in the unlikely event the pool should float up or pop out of the ground. Our quote does not include the cost of lowering the water table around pool if this becomes necessary.
2. Our work may create some dust. Owner to be responsible for any dust clean up if necessary.
3. Owner is responsible for filling the pool with water unless otherwise specified in the proposal.
4. Owner is responsible for providing domestic water and electricity to site.
5. Price does not include the repair of deteriorated cement under the coping, water line tile or under the existing plaster finish. If in the unlikely event there is deterioration, we can determine this during our work. We will not proceed with work involving extra costs without written approval of the owner.
6. Access to the pool area for our employees, supplies, and equipment must be provided by the owner.
7. Lodging for jobs outside of the St. Paul/Minneapolis Metro area is not included unless otherwise specified. Owner can provide suitable lodging for the duration of the project. If suitable lodging cannot be provided, expenses will be added to the final invoice.
8. Unless otherwise specified, modifications to gas, electrical, or venting are not included.
9. Unless otherwise specified, no permits, fees, or engineer drawings are included. If required all fees will be added to the final invoice.

COPING & TILE

1. Owner to take necessary measures and full responsibility to prevent staining of new coping and tile due to water borne minerals and chemistry.
2. If waterline tile is not being replaced under this contract, and if any tile should be damaged due to our work, we will repair damaged tile with the closest matching locally available tile. In some cases, the tile may not be a close match.
3. Owner is responsible for any repairs to the deck surrounding the pool whether these repairs are needed as a result of preexisting conditions or as a result of our work.
4. If this quote is for replacing waterline tile, depth markings will be installed according to state code.
5. The coping/deck expansion joint must be sealed with a flexible caulking at all times to prevent water intrusion. Lack of caulking joint maintenance will void all guarantees on coping and water line tile.
6. Grout sealer is not necessary, but can add to the life of the grout. Grout seal is not included in this quote unless otherwise specified.

PLASTER SURFACE

1. **It is the owner's responsibility to read and understand the enclosed "New Plaster Surface Notice & Directions." The quality and life of the plaster surface can depend on the care detailed in the Notice and Directions. Failure to follow the directions can result in termination of all Warranties and Guarantees associated with the new plaster surface.**
2. **Plaster Cures Under-Water:** Newly plastered pool MUST start filling no later than the following morning after the plastering is completed, unless otherwise instructed by the plastering crew. Failure to start filling by the instructed time will cause damage to the new plaster and voids all warranties and guarantees.
3. **Owner to take necessary measures and full responsibility to prevent staining of new plaster finish with water borne minerals, or other contaminates. Bromine sanitizers and salt are NOT recommended during initial 30-day curing period due to risk of spot etching.**
4. Any structural cracks in the existing shell may surface through the new finish; however, this likely not affect its integrity.
5. There is no warranty against shrinkage checks, mottling (lighter and darker areas and streaks in the surface) and the caustic action at the surface of the plaster as explained in the Notice & Directions.
6. All plastered pools have shrinkage checks and mottling associated with them to varying degrees. This is considered normal and not covered by warranty.
7. If waterline tile is not being replaced under this contract, and if any tile should be damaged due to our work, we will repair damaged tile with the closest matching locally available tile. In some cases, the tile may not be a close match.
8. **GUARANTEE** – Resurfacing comes with a Limited 1-Year Manufacturers' warranty for commercial applications. Manufacturers' guarantee provides for material only. Labor covered for 1-Year by Horizon's "Limited Warranty on Workmanship." Guarantee does NOT cover damage from water balance, staining, cleaning or improper maintenance.



New Plaster Surface

NOTICE!! - Plaster Cures Under-Water: Newly plastered pool MUST start filling no later than the following morning after the plastering is completed, unless otherwise instructed by the plastering crew. Failure to start filling by the instructed time will cause damage to the new plaster and voids all warranties and guarantees.

Pool Interior Finishes are composed of materials which may have inherent shading and/or color variation which is normal and should not be construed as a defect. Environmental factors such as humidity, temperature, substrate conditions, etc., during the installation process can cause normal color variations (normal mottling) across the surface of a coating. This is generally a uniform shading or cloudy appearance. These variations may be more pronounced on a cloudy day or at night with the light on. These conditions are beyond the contractor’s control. Discoloration or mottled-shade variation is not considered a failure or defect, but is characteristic of most cementitious products, not needing remedy. It is a normal occurrence of most exposed aggregate finishes to have variation in the surface aggregate density, or variations in the concentration of aggregates across the finished surface. Proper evaluation of an interior finish is done when the pool is full of water and under natural light conditions only. The pool interior finish is NOT guaranteed for evenness of color and may not be the exact shade anticipated. The shade and color of pigmented surfaces will vary and “fade” over time. Cracking (check cracks and hairline cracks), may be noticeable and may be quite pronounced with colored finishes and are normal and are not considered defects.

It is highly recommended to perform a start-up procedure on freshly plastered pools, such as the NPC Start-up Procedure. A proper start-up will promote a longer lasting interior finish.

The longevity of the surface will be dependent on the water chemistry after start-up being properly maintained in accordance with the Association of Pool & Spa Professionals (APSP) published standards recommended practice of maintaining the Langelier Saturation Index at 0 to +/- 0.5. Overall common water chemistry parameters to be monitored are chlorine, total and carbonate alkalinity, pH, calcium hardness, cyanuric acid and total dissolved solids.

This document is endorsed by the National Plasterers Council, Inc

Note: We urge you to contact your NPC professional applicator for more information specific to your pool or spa. Chemical treatment alone will not produce sanitary pool water. A filtration system in proper operation along with a regiment of care including pool brushing will produce the optimal results for a clean and safe pool.

Additional consumer awareness information is available from the following sources:

The Association of Pool & Spa Professionals (APSP)
2111 Eisenhower Avenue
Alexandria, VA 22314
703-838-0083
www.apsp.org

Pool & Hot Tub Alliance (PHTA)
4775 Granby Circle
Colorado Springs, CO 80919
719-540-9119
www.phta.org

National Plasters Council (NPC)
1000 North Rand Road, Suite 214
Wauconda, IL 60084
847-416-7271
www.npconline.org

[DIGITAL LINK - National Plasters Council Start-Up Procedure](#)

START-UP PROCEDURES



NATIONAL PLASTERERS COUNCIL

THE FOREMOST AUTHORITY IN THE CEMENTITIOUS INTERIOR POOL FINISHING INDUSTRY

RECOMMENDATIONS

The pool will start to hydrate immediately after mixing, with the majority of hydration taking place within the first 28 days. This critical time period is when a finish is most susceptible to staining, scaling and discoloration.

Proper start-up procedures including timely brushing and constant monitoring and adjusting of the pool water is mandatory.

The following recommended start-up method is based on procedures shown to produce the best aesthetic results.

Due to unique local water conditions and environmental factors, parts of these recommended start-up procedures may need to be modified to protect the pool finish. For example: filling the pool with extremely low calcium hardness, low pH or low total alkalinity levels may necessitate changes to these procedures. Brushing and monitored chemical² adjustments will be mandatory by the homeowner or a trained pool technician during the service life of any pool surface.

ALWAYS ADD A CHEMICAL TO WATER, NEVER WATER TO THE CHEMICAL.

POOL FILLING DAY PREPARATION STEPS

1. Make sure the filtration equipment is operational.
2. Remove all floor return heads and directional eyeballs (if appropriate and recommended in your geographical area.)
3. Based on temperature and type of finish, fill the pool to the middle of the skimmer or specified water level without interruption as rapidly as possible with clean potable water to help prevent a bowl ring. Place a clean cloth on the end of the hose and then position the hose in the deepest area of the pool to prevent damage to the surface material. If a water truck is required, 24 inches (60 cm) of water should be placed at the deepest area for a water cushion. Wheeled devices should not be used in the pool until after 28 days.
4. At no time should any person or pets be allowed in the pool during the fill. Do not allow any external sources of water to enter the pool to help prevent streaking. It is recommended that you do not swim in the pool until the water is properly balanced and sanitized.
5. Test fill water for pH, alkalinity, calcium hardness and metals. Record test results.
6. Start the filtration system immediately when the pool is full to the middle of the skimmer or specified water level.

THE 1ST DAY

It's vital to follow these steps in order prior to proceeding to the next step

1. Test fill water for pH, alkalinity, calcium hardness and metals. Record test results.
2. High alkalinity should be adjusted to 80 ppm¹ using pre-diluted Muriatic Acid (31-33% Hydrochloric acid). Always pre-dilute the acid by adding it to a five gallon (19 L) bucket of pool water².
3. Low alkalinity should be adjusted to 80 ppm¹ using sodium bicarbonate (baking soda¹.)
4. pH should be reduced to 7.2 to 7.6 adding pre-diluted² Muriatic Acid if the alkalinity is already 80-100 ppm¹.

5. Brush the entire pool surface thoroughly at least twice daily to remove all plaster dust. Wheeled devices should not be used in the pool until after 28 days.
6. Although optional, it is highly recommended to pre-dilute and add a quality sequestering agent using the recommended initial start-up dosage and then the recommended maintenance dosage per the sequestering agent's manufacturer.²
7. Operate filtration system continuously for a minimum of 72 hours.
8. DO NOT add chlorine for 48 hours. DO NOT turn on pool heater until there is no plaster dust in the pool.

THE 2ND DAY

Brush the Pool

1. Test pH, Alkalinity and Calcium Hardness and repeat steps of 1st day except for Step 6.
2. Once the alkalinity is adjusted to 80ppm and the pH is adjusted to 7.2 to 7.6, then adjust calcium hardness levels to a minimum of 150 ppm. (CAUTION: Adjustments requiring more than 20lb. of CaCl² should be pre-diluted and added in 10 lb. increments – morning and afternoon.)

THE 3RD DAY

1. Test pH, Alkalinity and Calcium Hardness and repeat 1st day, Steps 1 through 5.

2. Pre-diluted² chlorine may now be added to achieve 1.5 to 3 ppm¹. NO SALT SHOULD BE ADDED FOR 28 DAYS.

3. Brush the entire pool surface thoroughly at least twice daily to remove all plaster dust.

THE 4TH–28TH DAY

1. Test pH, Carbonate Alkalinity and Calcium Hardness and repeat 1st day Steps 1 through 5 every day for 14 days to help prevent the scaling of the pool surface.
2. On the 7th day, if there is any plaster dust remaining – remove it using a brush pool vacuum.
3. After the 4th Day, Calcium levels should be adjusted slowly over the 28 day period not to exceed 200 ppm¹
4. After the 4th Day, Adjust Cyanuric acid levels to 30 to 50 ppm¹ based on the primary sanitizer of the pool (pre-dissolve² and add through the skimmer).

These procedures are sound technical practices in the industry and are advisory and non-binding. The National Plasterers Council does not regulate, control, or monitor the acts of its members or others in terms of conformance to any of the guidelines, recommendations, or other information contained in these technical procedures.



TERMS AND CONDITIONS

MECHANIC'S LIEN NOTICES (Minnesota & Wisconsin)

MINNESOTA: Pursuant to MINN. STAT. § 514.011 (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. (b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

WISCONSIN: As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owner probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

PAYMENT: On contracts exceeding two-thousand dollars (\$2,000.00), unless otherwise agreed, in writing on the first page of this Contract, payment shall be made in two equal installments. The first installment shall be due as a deposit and paid at the time this contract is signed by the Customer. The second installment is due and payable upon completion of the Project. If, for any reason, any amount less than 50% of the Contract is paid in the first installment, the entire remaining balance shall be paid in the second installment even though such payment renders the installment unequal. All payments on account must be made within **10 days from the invoice date**, unless otherwise agreed to by Horizon Commercial Pools and Customer in writing. Customer agrees that receipt of any invoice setting forth the amount owed to Horizon Commercial Pools represents an account stated unless, within ten days (10) days of receipt of the invoice, Customer objects to the invoice in writing and said written objection is delivered to Horizon Commercial Pools.

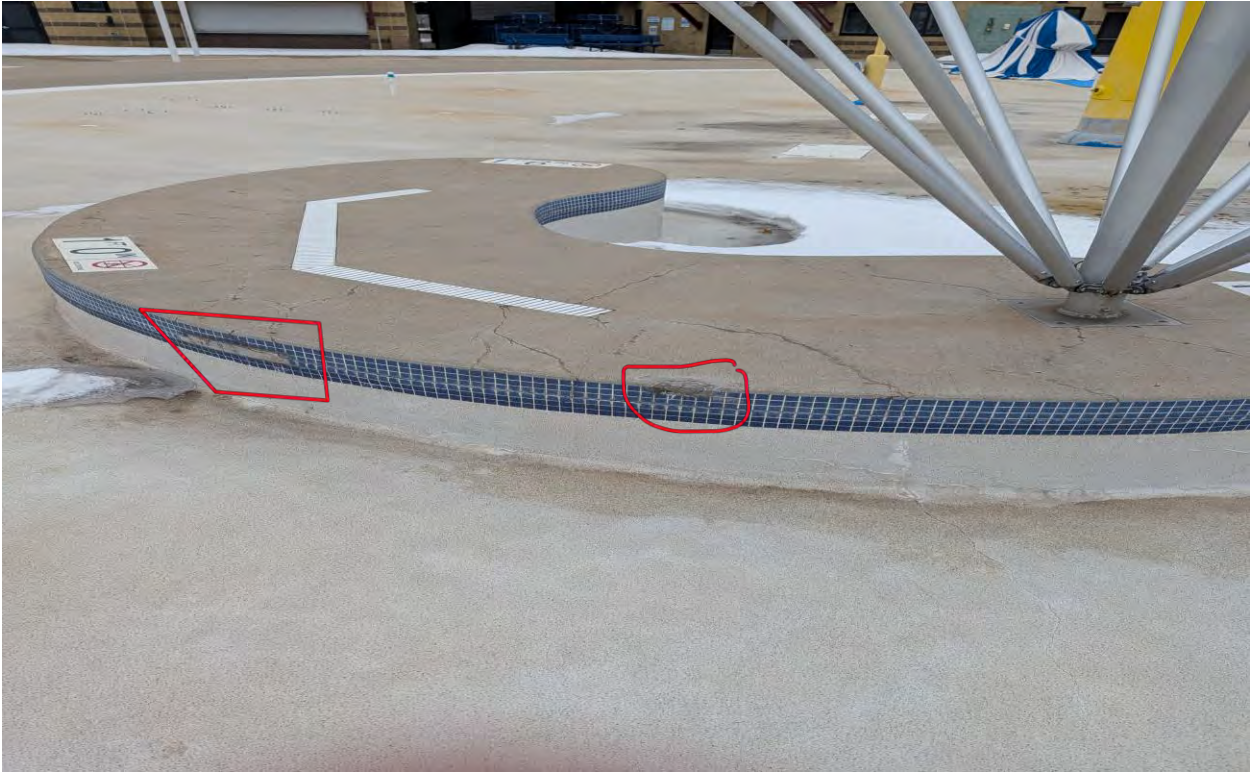
INTEREST AND ATTORNEYS' FEES: Horizon Commercial Pools will charge, and Customer agrees to pay, a service charge of 1.5% per month (18.0% per annum) or the maximum rate allowed by law. The service charge will be assessed on the past due portion of the account. Customer agrees to pay on demand all costs and expenses including reasonable attorneys' fees incurred by Horizon Commercial Pools in connection with this Contract, and any other document or agreement related thereto, including all costs, expenses and attorneys' fees incurred by Horizon Commercial Pools in enforcing these Terms and Conditions.

SCHEDULING AND ESTIMATES: All time estimates, schedules, start dates, completion dates, etc., are subject to change at Horizon Commercial Pools's sole discretion and Horizon shall not be liable for any changes thereof. Customer acknowledges that time estimates, schedules, start and completion dates can and will change due to weather, unforeseen changes to jobs, workforce variations, material availability, unforeseen delays due to other contractor's work, equipment breaking down and holidays, etc. Any quotes, estimates or representations as to pricing are subject to change at Horizon Commercial Pools's sole discretion as well.

LIMITED WARRANTY ON WORKMANSHIP: Horizon Commercial Pools provides a limited one year warranty on its workmanship. This Limited Warranty on Workmanship ("Warranty") covers labor provided by Horizon staff only. Any product or equipment warranties are limited to and provided by their respective manufacturer or supplier. This Warranty does not cover problems arising from normal wear and tear, chemical action, stains from pool water or pool water minerals, neglect, abuse, or acts of God. Failure to pay the full Contract price relieves Horizon Commercial Pools of all of its responsibilities under this Warranty and shall render this Warranty void. Warranty claims can be made by contacting Horizon Commercial Pools at (651) 917-3075 within 12 months of completion. Horizon Commercial Pools shall not be responsible or held liable for damages resulting from causes beyond its control caused by fire, flood, accidents, delay in transit, labor difficulty, inability of our normal sources of supply, acts of god, any law, act or regulation of any governmental body. Customer acknowledges and agrees that Horizon Commercial Pools's liability for any reason, including, without limitation, negligence, or strict liability, shall not include special, consequential, or incidental damages.

Horizon Chemical LLC
dba Horizon Commercial Pools
Corporate Office
4444 Round Lake Rd W, Arden Hills, MN 55112
651.917.3075 phone
www.horizonpoolsupply.com

2026 Pool Repairs



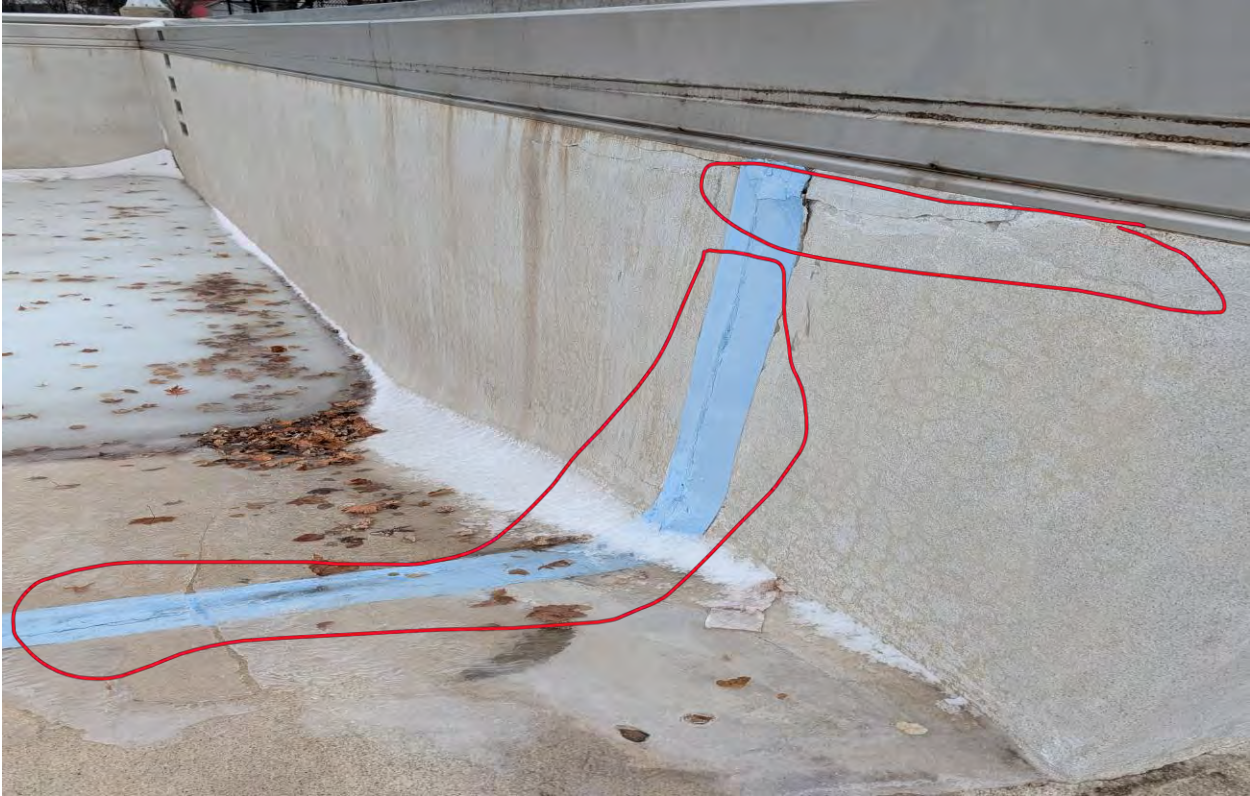
2026 Pool Repairs



2026 Pool Repairs



2026 Pool Repairs



2026 Pool Repairs



2026 Pool Repairs



2026 Pool Repairs





Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: March 3, 2026

Agenda Item: Resolution No. 17 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 101, Fourth Series, An Ordinance Amending Zoning Ordinance.

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 101, Fourth Series is lengthy and authorizes a change to the zoning map referred to in Section 6.03 of the Unified Development Ordinance. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 17 of 2026 and Exhibit A, which contains the summary of Ordinance No. 101 for publication. Both documents are attached.

Attachment: Resolution No. 17 of 2026
Exhibit A – Summary Publication

RESOLUTION NO. 17 of 2026

A RESOLUTION OF THE CITY OF REDWOOD FALLS PROVIDING FOR THE SUMMARY PUBLICATION OF ORDINANCE NO. 101, FOURTH SERIES, AN ORDINANCE AMENDING ZONING ORDINANCE

WHEREAS, on March 3, 2026, at the regular Redwood Falls City Council meeting, by majority vote, the City Council adopted Ordinance No. 101, Fourth Series, An Ordinance Amending Zoning Ordinance; and

WHEREAS, State law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, the Ordinance is lengthy; and

WHEREAS, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, The City Council believes that the Summary Publication, as identified in Exhibit A attached hereto, would clearly inform the public of the intent and effect of the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, that the City Administrator shall cause Ordinance No. 101, Fourth Series to be published in summary in the official newspaper in lieu of the entire ordinance.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 3rd day of March 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2026.

Notary Public

EXHIBIT A

PUBLIC NOTICE

The following is the official summary of Ordinance No. 101, Fourth Series, Titled “An Ordinance Amending Zoning Ordinance.” for the City of Redwood Falls.

The City received a request to rezone two parcels from R-2 to R-R in order for the property owner to have a small hobby farm (as allowed by City Ordinance) and construct a single-family home. After City Staff reviewed the request, Staff identified two additional parcels that would also need to be rezoned.

Due to the size and location of the parcels as well as the current and proposed use, it was determined that all four parcels would best fit the R-R zoning designation. The combined acreage of two parcels (88-002-4050 and 88-002-4020) is approximately 7 acres. The parcel to the west, 1003 W. Oak St. (88-002-4010) is 5.6 acres in size and currently has a single-family home with multiple accessory structures. Lastly, the parcel (88-002-4060) is 8 acres of vacant land. Pursuant to Section 3.17 of the Redwood Falls Unified Development Ordinance, after proper notice, a public hearing was held by the Redwood Falls Planning Commission on February 10, 2026. Recommendations from the Planning Commission for approval of the zoning amendment request were presented to City Council in the form of Ordinance No. 101, Fourth Series on February 17, 2026.

A complete copy of the full ordinance is available at Redwood Falls City Hall during regular business hours or on the City website at <https://ci.redwood-falls.mn.us/city-government/city-code-of-ordinances>. The affected properties, which are listed by address in this summary, are listed only by legal description within the Ordinance to meet the requirements of the Redwood County Recorder’s Office.

This ordinance was enacted after presentation for second reading pursuant to Chapter 4 of the City Charter on March 3, 2026.

THE CITY OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. Statement of Procedure and Findings of Fact;

SECTION 2. Rezone from R-2 to R-R the following Parcels: 1003 W. Oak Street (Parcel #88-002-4010), Parcel #88-002-4020, Parcel #88-002-4050, and Parcel #88-002-4060.

SECTION 3. Authorization to Zoning Administrator to change the zoning map referred to in Section 6.03 of Chapter 6 of the Unified Development Ordinance;

SECTION 4. Effective Date.

Passed and Adopted by the Redwood Falls City Council March 3, 2026

Attest:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

Subscribed and sworn to before me this
_____ day of _____, 2026.

Notary Public

(City Seal)



Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: March 3, 2026

Agenda Item: Ordinance No. 102, Fourth Series – An Ordinance Adopting Redwood Falls Code of Ordinances §2.86 – Establishing Fees for Emergency Fire Protection Fire Services

Recommendation/Action Requested: Read the proposed ordinance or make a motion to waive the first reading of the ordinance. Discuss the proposed ordinance. If there are no concerns, proposed ordinance will be discussed again at the next Council Meeting on March 17, 2026, and request for approval by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Staff is proposing changes to the City Code of Ordinances for the purpose of authorizing the City of Redwood Falls to charge for fire service as authorized by Minn. Stat. §§ 366.011, 366.012, and 415.01.

Pursuant to Minn. Stat. § 415.01, a city may exercise the power under sections 366.011 and 366.012 relating to charges for emergency services only if the city adopts an ordinance authorizing the manner and amount of charging for those services. This addition to city code will also allow the city to certify unpaid service charges to the county auditor.

The only action required at tonight's meeting is either the reading of the ordinance or approval of a motion to waive the reading of the ordinance. City Staff will provide the required 10-day notice of the Ordinance prior to final approval of the proposed ordinance. On March 17, 2026, City staff will request Council approve the proposed ordinance by roll call vote in accordance with Chapter 4 of the City Charter and Chapter 3 of the City's Unified Development Ordinance.

Attachment: Ordinance No. 102, Fourth Series

ORDINANCE NO. 102, FOURTH SERIES

AN ORDINANCE ADOPTING REDWOOD FALLS CODE OF ORDINANCES §2.86 – ESTABLISHING FEES FOR EMERGENCY FIRE PROTECTION FIRE SERVICES

WHEREAS, This ordinance is adopted for the purpose of authorizing the City of Redwood Falls to charge for fire service as authorized by Minn. Stat. §§ 366.011, 366.012, and 415.01.

NOW THEREFORE, THE CITY OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. That Redwood Falls City Code of Ordinances §2.86 shall be adopted by adding and inserting the following provisions, in their entirety:

§ 2.86 ESTABLISHMENT OF FEES FOR EMERGENCY FIRE PROTECTION FIRE SERVICES

Subd. 1. Definitions.

A. “Fire service” means any deployment of firefighting personnel and/or equipment to extinguish a fire or perform any preventative measure in an effort to protect equipment, life, or property in an area threatened by fire. It also includes the deployment of firefighting personnel and/or equipment to provide fire suppression, rescue, extrication, and any other services related to fire and rescue as may occasionally occur.

B. “Fire service charge” means the charge imposed by the City for receiving fire service.

C. “Motor vehicle” means any self-propelled vehicle designed and originally manufactured to operate primarily upon public roads and highways, and not operated exclusively upon railroad tracks. It includes semi-trailers. It does not include snowmobiles, manufactured homes, all-terrain vehicles, or park trailers.

D. “Fire protection contract” means a contract between the City and a town or other city for the City to provide fire service.

E. “Mutual aid agreement” means an agreement between the City and a town or other city for the City’s fire department to provide assistance to the fire department of a town or other city.

Subd. 2. Parties Affected.

A. Owners of property within the City who receive fire service.

B. Anyone who receives fire service as a result of a motor vehicle accident or fire within the City.

C. Owners of property in towns or cities to which the City provides fire service pursuant to a fire protection contract.

Subd. 3. Rates.

The City Council shall adopt by resolution a fee schedule listing rates for fire service charges for emergency protection fire services. The fee schedule may be amended from time to time.

Subd. 4. Billing and Collection.

A. Parties requesting and receiving fire services will be billed directly by the City of Redwood Falls within 30 days of the fire service. Additionally, if the party receiving fire services did not request services but a fire or other situation exists which, at the discretion of the fire department personnel in charge requires fire service, the party will be charged and billed. All parties will be billed whether or not the fire service is covered by insurance. Any billable amount of the fire charge not covered by a party's insurance remains a debt of the party receiving the fire service.

B. Parties billed for fire service will have 30 days to pay. If the fire service charge is not paid by that time, it will be considered delinquent, and the City will send a notice of delinquency.

C. If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City will use all practical and reasonable legal means to collect the fire service charge. The party receiving fire service shall be liable for all collection costs incurred by the City including, but not limited to, reasonable attorney fees and court costs.

D. If the fire service charge remains unpaid for 30 days after the notice of delinquency is sent, the City Council may also, on or before October 15 of each year, certify the unpaid fire service charge to the county auditor in which the recipient of the services owns real property for collection with taxes. The county auditor is responsible for remitting to the city all charges collected on behalf of the city. The City must give the property owner notice of its intent to certify the unpaid fire service charge by September 15.

E. False alarms will be billed according to the adopted fee schedule.

Subd. 5. Mutual Aid Agreements.

When the City fire department provides fire service to another fire department pursuant to a Mutual Aid Agreement, the billing will be determined by the Mutual Aid Agreement.

Subd. 6. Billing Procedure for Fire Protection Contracts with Towns or Other Cities.

When the City fire department provides fire service to another fire department pursuant to a Fire Protection Contract, the billing will be determined by the Contract.

Subd. 7. Application of Collections to Budget

All collected fire charges will be city funds and used to offset the expenses of the City fire department in providing fire services.

SECTION 2. Effective Date. This Ordinance becomes effective from and after its passage.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 17th day of March, 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
17th day of March 2026.

Notary Public

Introduction: 03/03/2026
Posting:
Adopted:
Approval Published:



Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417

tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: March 3, 2026

Agenda Item: Ordinance No. 103, Fourth Series – An Ordinance Amending Redwood Falls Code of Ordinances §3.40 Pertaining to Rules and Regulations Relating to Sewerage Use.

Recommendation/Action Requested: Read the proposed ordinance or make a motion to waive the first reading of the ordinance. Discuss the proposed ordinance. If there are no concerns, the proposed ordinance will be discussed again at the next Council Meeting on March 17, 2026, and request for approval by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Staff is proposing changes to §3.40 of the City Code of Ordinances for the purpose of adding clarity to what constitutes a private sewer connection and its limits versus the public sanitary sewer and the responsibility for the maintenance respectively under §3.40, Section 2. Subd. 2, E.

The addition of §3.40, Section 2. Subd. 2, F requires owners to contact the wastewater department as soon as they notice slow drainage or backups so that the public sewer can be verified as operational or be cleared to help alleviate the problem. This will help avoid unnecessary costs to the property owner from seeking plumbing services only to determine that there is an issue in the public sewer main and not the private sewer service.

The only action required at tonight's meeting is either the reading of the ordinance or approval of a motion to waive the reading of the ordinance. City Staff will provide the required 10-day notice of the Ordinance prior to final approval of the proposed ordinance. On March 17, 2026, City staff will request Council approve the proposed ordinance by roll call vote in accordance with Chapter 4 of the City Charter and Chapter 3 of the City's Unified Development Ordinance.

Attachment: Ordinance No. 103, Fourth Series

ORDINANCE NO. 103, FOURTH SERIES

**AN ORDINANCE AMENDING
THE REDWOOD FALLS CODE OF ORDINANCES § 3.40
PERTAINING TO RULES AND REGULATIONS RELATING TO SEWERAGE USE**

FINDINGS AND PURPOSE:

WHEREAS, on July 13, 1988 the City Council of the City of Redwood Falls, Minnesota Passed and Adopted Ordinance No. 136, Second Series, Titled "SEWER USE ORDINANCE" regulating the use of public and private sewers and drains, private wastewater disposal, the installation and connection of sanitary and building sewers, and the discharge of waters and wastes into the public sewer system, and providing penalties for violations thereof; and

WHEREAS, the regulations created by Ordinance No. 136, Second Series, are currently found in Chapter 3, § 3.40 of the Redwood Falls City Code of Ordinances; and

WHEREAS, the City Council finds it appropriate and necessary to amend § 3.40 Subdivisons 1 and 2 of the Redwood Falls City Code of Ordinances, to clarify what constitutes a private sewer connection and its limits versus the public sanitary sewer and the responsibility for maintenance respectively as well as to institute a reporting requirement for slow drainage or backups that will help property owners avoid unnecessary costs associated with maintenance of private sewer services.

NOW THEREFORE, THE CITY OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. That Redwood Falls City Code of Ordinances, Chapter 3, § 3.40, Subd. 1, shall be amended by amending and inserting the following provisions, in their entirety, in lieu thereof:

Subd. 1. *Definitions.* The following term, as used in this section, shall have the meanings stated.

A. The term "biochemical oxygen demand (BOD)" means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20°C in terms of milligrams per liter.

B. The term "building drain" means that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet (1.5 meters) outside the inner face of the building wall.

C. The term "building sewer" means the extension from the building drain to the public sewer or other place of disposal, also called "house connection". It shall include septic tank and sewer lead.

D. The term "combined sewer" means a sewer intended to receive both wastewater and storm or surface water.

E. The term "easement" means an acquired legal right for the specific use of land owned by others.

F. The term "floatable oil" means oil, fat or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. A wastewater shall be considered free of floatable fat if it is properly pretreated and the wastewater does not interfere with the collection system.

G. The term "garbage" means the animal and vegetable waste resulting from the handling, preparation, cooking and serving of foods.

H. The term "Hearing Board" means that Board appointed according to provisions of this section.

I. The term "industrial wastes" means any liquid, gaseous or solid waste substance resulting from any process of industry, manufacturing trade or business or from the development of any natural resource.

J. The term "infiltration" means water entering the sewage system (including building drains and pipes) from the ground through such means as defective pipes, pipe joints, connections and manhole walls.

K. The term "infiltration/inflow (I/I)" means the total quantity of water from both infiltration and inflow.

L. The term "inflow" means water other than wastewater that enters a sewer system (including building drains) from sources such as, but not limited to, roof leaders, cellar drains, yard and area drains, foundation drains, drains from springs and swampy areas, manhole covers, cross-connections from storm sewers, catch basins, surface run-off, street wash waters or drainage.

M. The term "National Pollutant Discharge Elimination System (NPDES) permit" means a permit issued by the U.S. Environmental Protection Agency (EPA), setting limits on pollutants that a permittee may legally discharge into navigable waters of the United States pursuant to the Federal Water Pollution Control Act, §§ 402 and 405.

N. The term "natural outlet" means any outlet, including storm sewers and combined sewer overflows, into a watercourse, pond, ditch, lake or other body of surface or ground water.

O. The term "normal domestic strength wastes" means wastewater derived from non-industrial sources which contain not more than 200 mg/l biochemical oxygen demand and 250 mg/l suspended solids.

P. The term "pH" means the logarithm of the reciprocal of the hydrogen concentration. The concentration is the weight of hydrogen ions, in grams, per liter of solution. Neutral water, for example, has a pH value of seven and a hydrogen-ion concentration of ten to seven.

Q. The term "private sewer service" means the entire sewer connection from all houses, buildings, or properties used for human occupancy from the building to the public sewer including the building drain and building sewer to the point of connection to the public sewer.

R.Q. The term "properly shredded garbage" means the wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers.

S.R. The term "public sewer" means a common sewer controlled by a governmental agency or public utility.

T.S. The term "sanitary sewer" means a sewer that carries liquid- and water-carried wastes from residences, commercial buildings, industrial plants and institutions together with minor quantities of ground, storm and surface waters that are not admitted intentionally.

U.T. The term "septic tank" means a structure designed to settle out heavier solids from the wastewater before entering the sewer.

V.U. The term "sewage" means the spent water of a community. The preferred term is "wastewater".

W.V. The term "sewer" means a pipe or conduit that carries wastewater or drainage water.

X.W. The term "slug" means any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 15 minutes, more than five times the average 24-hour concentration of flows during normal operation and shall adversely affect the collection and/or performance of the wastewater treatment works.

Y.X. The term "state disposal system (SDS) permit" means any permit including any terms, conditions and requirements thereof issued by the Minnesota Pollution Control Agency (MPCA) pursuant to M.S. § 115.07, as amended from time to time, for a disposal system as defined by M.S. § 115.01(5), as amended from time to time.

Z.Y. The term "storm drain (sometimes termed storm sewer)" means a drain or sewer for conveying water, ground water, subsurface water or unpolluted water from any source.

AA.Z. The term "Superintendent" means the Superintendent of wastewater facilities, and/or of wastewater treatment works, and/or of water pollution control of the city or his or her authorized deputy, agent or representative.

BB.AA. The term "suspended solids" means the total suspended matter that either floats on the surface of, or is in suspension in water, wastewater or other liquids, and is removable by laboratory filtering as prescribed in Standard Methods for the Examination of Water and Wastewater and referred to as nonfilterable residue.

~~CC.~~ ~~BB.~~ The term "unpolluted water" means water of quality equal to or better than the effluent criteria in effect, or water that would not cause violation of receiving water quality standards, and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities. (See "non-contact cooling water".)

~~DD.~~ ~~CC.~~ The term "wastewater" means the spent water of a community. From the standpoint of source, it may be a combination of the liquid- and water-carried wastes from residences, commercial buildings, industrial plants and institutions, together with any ground water, surface water and storm water that may be present.

~~EE.~~ ~~DD.~~ The term "wastewater facilities" means the structures, equipment and processes required to collect, carry away and treat domestic and industrial wastes and dispose of the effluent.

~~FF.~~ ~~EE.~~ The term "wastewater treatment works" means an arrangement of devices and structures for treating wastewater, industrial wastes and sludge. Sometimes used as synonymous with "waste treatment plant", "wastewater treatment plant" or "water pollution control plant".

~~GG.~~ ~~FF.~~ The term "watercourse" means a natural or artificial channel for the passage of water, either continuously or intermittently.

SECTION 2. That Redwood Falls City Code of Ordinances, Chapter 3, § 3.40, Subd. 2, shall be amended by amending and inserting the following provisions, in their entirety, in lieu thereof:

Subd. 2. Use of Public Sewers Required.

A. It is unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner on public or private property within the city, or in any area under its jurisdiction, any human or animal excrement, garbage or objectionable waste.

B. It is unlawful for any person to discharge to any natural outlet within the city or in any area under the jurisdiction of the city, any sewage or other polluted waters except where suitable treatment has been provided in accordance with subsequent provisions of this section.

C. Except as hereinafter provided, it is unlawful for any person to construct or maintain any privy, privy vault, cesspool or other facility intended or used for the disposal of wastewater.

D. The owner of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the city and abutting on any street, alley or right-of-way in which there is now located, or may in the future be located, a public sanitary or combined sewer of the city, is hereby required at the owner's expense to install suitable toilet facilities. If such a sewer is available, the owner shall connect the facilities directly with the proper public sewer in accordance with the provisions of this section, within 60 days after date of official notice to do so; provided that, the public sewer is within 200 feet (61 meters) of the property line.

E. The owner of all houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the city and abutting on any street, alley or right-of-way in which there is now located, or may in the future be located, a public sanitary or combined sewer of the city, is hereby required at the owner's expense to maintain the private sewer service free of defects, leakage, root intrusion and or clean water intrusion until the requirements found in Subdivision D of this Section are no longer applicable and the private sewer service is properly plugged or removed.

F. When the owner determines that maintenance is needed on the private sewer service due to back flow or slow drainage, the owner shall contact the Superintendent to confirm the public sewer is functioning properly, prior to performing maintenance on the private sewer service.

SECTION 3. Effective Date. This Ordinance becomes effective from and after its passage.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 17th day of March, 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
17th day of March 2026.

Notary Public

Introduction: 03/03/2026
Posting:
Adopted:
Approval Published:

Meeting Date: March 3, 2026

AGENDA RECOMMENDATION

Agenda Item: 2026 City Deer Hunt Recommendation

Recommendation/Action Requested: The 2025 City Archery Deer Hunt Review Committee, along with Staff are recommending for approval, the submittal of the 2026 hunt application to the DNR with the following listed provisions:

1. Double “Earn A Buck,” 20 hunters with maximum bag limit of 40.
2. Season to coincide with the full archery season, Sept. 19 - December 31.
3. Set the fees as follows: \$20.00 application fee with a \$40 hunt fee to 20 participants selected by a minimum proficiency test and lottery draw with a 10-hour minimum in-stand expectation. (Exemption for those who harvest a deer) to qualify to participate again in 2026.
4. Continue to provide education materials for residents to keep deer off their yards.
5. Continue to use the vital area on a 3D deer target for proficiency testing at 20 yards.
6. Set the minimum hours required in stand to 10 hours and suspend the rule for 2026 season.
7. Continue with the annual review committee each year to determine the program’s effectiveness.
8. The hunt coordinator is eligible to test and participate in the hunt and is subject to the same proficiency criteria for all applicants.

Summary/Overview: The 2025 Deer Hunt Review Committee met at 3:00 p.m. on February 26, 2026, to review the 2025 results. They were tasked to identify changes to the program, if any and provide a recommendation to the City Council to meet an end of April application deadline. Participating at the committee meeting were John Buckley, City Administrator Keith Muetzel, Jim Doering, Public Works Project Coordinator, Paul Parsons, 2025 hunt participant and Tyler Stage Deer Hunt Coordinator. Police Chief, Jason Cotner provided comments via email.

Attachments: Reference – 2026 Committee minutes

Redwood Falls Deer Hunt Committee

Meeting Minutes

26 February 2026

Meeting Convened at 3:00 p.m.

Jim Doering called to order the annual meeting of the Redwood Falls Deer Hunt Committee in the Redwood Falls Council Chambers.

Roll Call

The following members were present; John Buckley, City Administrator Keith Muetzel, Jim Doering, Public Works Project Coordinator, Paul Parsons, 2025 hunt participant and Tyler Stage Deer Hunt Coordinator. Police Chief, Jason Cotner provided comments via email.

Meeting Agenda: Doering presented the agenda: 1. Review 2025 final report 2. Review Financials 3. Recommended changes for 2026; and 4. Recommendation to Council for 2026.

Review the Final Report: The 2025 final report was handed out as Tyler Stage presented on January 20, 2026, to the Redwood Falls City Council. He noted the participation rates, hunter's allotted times in stand, harvest/deer counts per stand location and provided a comparison to the previous hunts, 10 deer were harvested, and the number of deer recorded sightings were lower than last year and correlated with the amount of time hunters sat in the deer stand.

Review 2025 Financials: Reviewed revenue of \$1,200.00 (20 testers @\$20 and 20 hunters @\$40) and \$2,000.00 in expenses (stipend to contracted coordinator of 5 monthly payments). Application numbers were down to 20 with an extension to the sign-up period. A total of 60 applicants are needed to break even.

Recommended Changes for 2026: The Committee discussed the minimum hours in the stand provision of 10 hours, to be eligible to apply for the following year. Hunters were exempt if they harvested deer. Due to the decline in applications and the number of hunters below the 10-hour minimum, it was decided to waive the rule for 2026. The committee recommended the new application provide a warning and emphasize the new 10 hour minimum for 2026. The Committee also recommend submitting the hunt information to the Sportsman's Club for advertising and working with the Redwood Falls Golf Club to provide additional late season stand options.

Recommendation to Council: The 2025 City Archery Deer Hunt Review Committee, along with Staff are recommending for approval the submittal of the 2026 hunt application to the DNR with the following listed provisions:

1. Double "Earn A Buck," 20 hunters with maximum bag limit of 40.
2. Season to coincide with the full archery season, Sept. 13 - December 31.
3. Set the fees as follows: \$20.00 application fee with a \$40 hunt fee to 20 participants selected by a minimum proficiency test and lottery draw with a 10-hour minimum in-stand expectation. (Exemption for those who harvest a deer) to qualify to participate again in 2026.
4. Continue to provide education materials for residents to keep deer off their yards.
5. Continue to use the vital area on a 3D deer target for proficiency testing at 20 yards.
6. Promote minimum hours required in stand to 10 hours suspending the rule for the 2026 season.
7. Continue with the annual review committee each year to determine the program's effectiveness.
8. The hunt coordinator is eligible to test and participate in the hunt and is subject to the same proficiency criteria for all applicants.

Next Committee Meeting: February or March 2027

Adjournment

Meeting adjourned at 3:30 p.m.