



**AGENDA FOR
REGULAR CITY COUNCIL MEETING
JULY 21, 2026 – 5:00 P.M.**

1. **Pledge of Allegiance**
2. **Call to Order**
 - Roll Call and Establishment of Quorum
3. **Approval of Agenda**
 - Council Changes
 - Staff Changes
4. **Approval of Minutes**
 - A. July 7, 2026
5. **Audience Participation** (10-minute time limit for items not on the agenda)
6. **Consent Agenda** (items approved with one motion)
 - A. Approve Temporary On-Sale Liquor Application – Church of St. Catherine’s
7. **Scheduled Public Hearings**
8. **Old Business**
9. **Regular Agenda**
 - A. Lead Water Service Line Replacement Project – Plans, Specs, and Bid Advertisement
 - B. Donations for Safe Routes to School and Active Transportation Trail Project – Resolution #45
10. **Other Items and Communications**
 - A. Council Items
 - B. Staff Items
11. **Paid Bills and Claims – For Informational Purposes**
 - A. City of Redwood Falls Accounts Payable Summary
12. **Adjournment**

**MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, JULY 7, 2026**

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, July 7, 2026, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Denise Kerkhoff, Jim Sandgren, Larry Arentson, and Shannon Guetter were present, constituting a quorum.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

A motion was made by Council Member Sandgren and seconded by Council Member Arentson to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Smith to approve the June 16, 2026, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Sandgren to approve the following items on the Consent Agenda:

1. Acceptance of DCFC Electric Vehicle Charger
2. Case 580SNWT Backhoe Annual Trade
3. New Holland L320 Skid Loader Annual Trade
4. New Holland L328 Skid Loader Annual Trade
5. New Holland C345 Skid Loader Annual Trade
6. Request to Waive Sanitary Sewer Charge – 206 E. Broadway St.
7. City Assistance with Redwood River Archery Shoot
8. Declare Picnic Table Brackets Surplus Property and Authorize Sale
9. Washington Street Repair Cost

Motion passed by unanimous vote.

Mayor Quackenbush opened a public hearing at 5:03 p.m. to discuss delinquent utility accounts, maintenance charges, and surcharges.

Finance Director Klages introduced Resolution No. 38 of 2026 – Resolution Adopting Assessments for Delinquent Accounts, Resolution No. 39 of 2026 – Resolution Adopting Assessments for Unpaid Maintenance Costs, and Resolution No. 40 of 2026 – Resolution Adopting Assessments for Unpaid Surcharges.

Ms. Klages stated the proposed Resolutions are to adopt assessments for delinquent utility accounts, maintenance cost charges, and surcharges that are more than 30 days past due. Similar resolutions are brought to the City Council on a quarterly basis in order to improve the time between the delinquent billing and the ability to disclose the information to new property owners. The delinquent account resolutions will be presented each year at the first meeting in January, April, July, and October.

Ms. Klages further explained the delinquent process. Delinquent letters are first mailed to the utility account holders. Delinquent letters are then mailed to the property owners if not collected from the account holders. Electricity consumed by a tenant is not assessable to the property. Any unpaid balance is then brought to Council to be approved by resolution. Any pending assessments passed by resolution and still outstanding as of November 1st will be charged a \$50.00 fee and are then transferred to Redwood County to be assessed on the tax rolls.

No one was present to provide comments during the hearing.

Mayor Quackenbush closed the public hearing at 5:05 p.m.

A motion was made by Council Member Smith and seconded by Council Member Arentson to waive the reading of Resolution No. 38 of 2026 – Resolution Adopting Assessments for Delinquent Accounts. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to approve Resolution No. 38 of 2026 – Resolution Adopting Assessments for Delinquent Accounts. Motion passed by unanimous vote.

A motion was made by Council Member Sandgren and seconded by Council Member Arentson to waive the reading of Resolution No. 39 of 2026 – Resolution Adopting Assessments for Unpaid Maintenance Costs. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve Resolution No. 39 of 2026 – Resolution Adopting Assessments for Unpaid Maintenance Costs. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Sandgren to waive the reading of Resolution No. 40 of 2026 – Resolution Adopting Assessments for Unpaid Surcharges. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve Resolution No. 40 of 2026 – Resolution Adopting Assessments for Unpaid Surcharges. Motion passed by unanimous vote.

City Attorney Dammann introduced Ordinance No. 105, Fourth Series – An Ordinance Amending the Unified Development Ordinance, 2014 Edition, as Provided in §14.05 of the Redwood Falls City Code, for the Purpose of Amending Permitted Uses in Residential Districts Within the City of Redwood Falls.

Mr. Dammann stated the proposed ordinance was introduced at the June 16, 2026, City Council Meeting. Ordinance No. 105 amends Table 11.1 within the UDO to allow for the use of single family dwellings and duplexes in the R-4, R-M, and R-B zoning districts; the use of single family dwellings – attached – two to four units in the R-2, R-4, R-M, and R-B zoning districts; and the use of single family dwellings – attached – five to eight units in the R-4, R-M, and R-B zoning districts. Currently, none of these uses are permitted in the listed zoning districts. Ordinance No. 105 also amends and allows for nursing homes in the R-B zoning district.

Mr. Dammann stated on June 9, 2026, after published notice in the Redwood Gazette on May 28, 2026, a public hearing was held by the Planning Commission to discuss Ordinance No. 105, Fourth Series. After the hearing, the Planning Commission adopted the Findings of Fact found in Section 2 of Ordinance No. 105 and recommended approval of Ordinance No. 105. State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 105, Fourth Series is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 42 of 2026 and Exhibit A, which contains the summary of Ordinance No. 105 for publication as a separate agenda item.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to waive the second reading of Ordinance No. 105, Fourth Series – An Ordinance Amending the Unified Development Ordinance, 2014 Edition, as Provided in §14.05 of the Redwood Falls City Code, for the Purpose of Amending Permitted Uses in Residential Districts Within the City of Redwood Falls. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Kerkhoff to approve Ordinance No. 105, Fourth Series – An Ordinance Amending the Unified Development Ordinance, 2014 Edition, as Provided in §14.05 of the Redwood Falls City Code, for the Purpose of Amending Permitted Uses in Residential Districts Within the City of Redwood Falls. Motion passed by the following roll call vote:

AYE: Council Members Arentson, Kerkhoff, Smith, Guetter, and Sandgren,
NO: None

City Administrator Muetzel introduced Resolution No. 41 of 2026 – Resolution Appointing 2026 Election Judges.

Mr. Muetzel stated under Section 204B.21, Subdivision 2 of the Election Laws of the State of Minnesota, the Council of each municipality shall appoint in the manner provided, qualified voters as judges of election with the understanding that amendments can be made by the Election Administrator. The following qualified voters are hereby designated as Judges of Election for the August 11, 2026, Primary Election and November 3, 2026, General Election: Caitlin Kodet, Amy Kerkhoff, Marcee Stromberg, Mary Wetmore, Bruce Tolzmann, Stephanie Klavetter, Wayne Junker, Abby Larson, Mary Walz, Eric Lovett, Julie Faugstad, Daniel Faugstad, Jacalyn Lueck, Mary Bratsch, Dorie Oja, Ernie Fiala, Julie Fiala, Jenifer Manthei, Jan C. Nelson, Julie Rath, Greg Smith, Shannon Wachter, Patricia Stoll, Clara Frieze, and Allen Helmstetter.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 41 of 2026 – Resolution Appointing 2026 Election Judges. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Smith to approve Resolution No. 41 of 2026 – Resolution Appointing 2026 Election Judges. Motion passed by unanimous vote.

City Attorney Dammann introduced Resolution No. 42 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 105, Fourth Series, an Ordinance Amending the Unified Development Ordinance, 2014 Edition, as Provided in §14.05 of the Redwood Falls City Code, for the Purpose of Amending Permitted Uses in Residential Districts Within the City of Redwood Falls.

Mr. Dammann stated State law requires that all ordinances adopted be published prior to becoming effective. Ordinance No. 105, Fourth Series, is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff prepared Resolution No. 42 of 2026 and Exhibit A, which contains the summary of Ordinance No. 105 for publication.

A motion was made by Council Member Sandgren and seconded by Council Member Guetter to waive the reading of Resolution No. 42 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 105, Fourth Series, an Ordinance Amending the Unified Development Ordinance, 2014 Edition, as Provided in §14.05 of the Redwood Falls City Code, for the Purpose of Amending Permitted Uses in Residential Districts Within the City of Redwood Falls. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve Resolution No. 42 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 105, Fourth Series, an Ordinance Amending the Unified Development Ordinance, 2014 Edition, as Provided in §14.05 of the Redwood Falls City Code, for the Purpose of Amending Permitted Uses in Residential Districts Within the City of Redwood Falls. Motion passed by unanimous vote.

City Attorney Dammann introduced Resolution No. 43 of 2026 – Authorization Approving Purchase of Real Property Located at 516 East Bridge Street.

Mr. Dammann stated on May 18, 2026, at a scheduled meeting, the Redwood Falls Port Authority reviewed a purchase agreement and approved the purchase of real property located at 516 East Bridge Street, Redwood Falls, from SGM Corp. SGM's agreement includes plans to donate the former Burger King building and lot to the Port Authority. Upon transfer of ownership to the Port Authority, Redwood Falls Industries (RFI) has proposed to the Port Authority to enter into a 3-year lease and redevelopment agreement. During the 3-year period, Redwood Falls Industries will renovate the building and be responsible for all ownership and construction expenses associated with the building. The property is currently zoned B-2, Limited Community Retail Business District, which is commercial in nature. The planned redevelopment would not change the commercial nature of its use. At the end of the 3-year lease period, RFI will purchase the property from the Port Authority.

Mr. Dammann stated pursuant to Minn. Stat. § 462.356, subd. 2, when a City has a comprehensive municipal plan and a planning commission, the statute requires that no publicly owned interest in real property within the municipality be acquired or disposed of, until after the planning commission has reviewed the proposed disposal and reported in writing to the City Council its findings as to compliance of the proposed disposal with the comprehensive municipal plan. However, a City Council may, by resolution adopted by two-thirds vote dispense with the requirements of that subdivision when in its judgment it finds that the proposed acquisition of real property has no relationship to the comprehensive municipal plan. Given the need to close the purchase agreement in a timely manner and that the proposed redevelopment aligns with the current zoning structure, Staff is recommending that Council adopt the proposed resolution to approve the acquisition and dispense with any requirements found in Minn. Stat. § 462.356, subd. 2.

A motion was made by Council Member Kerkhoff and seconded by Council Member Guetter to waive the reading of Resolution No. 43 of 2026 – Authorization Approving Purchase of Real Property Located at 516 East Bridge Street. Motion passed by unanimous vote.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve Resolution No. 43 of 2026 – Authorization Approving Purchase of Real Property Located at 516 East Bridge Street. Motion passed by unanimous vote.

Finance Director Klages introduced Resolution No. 44 of 2026 – A Resolution Accepting a Donation to the City.

Ms. Klages stated Minnesota Statute Sec. 465.03 gives the city authority to receive donations and requires them to be formally accepted by resolution, adopted by a two-thirds vote of the Council. Resolution No. 44 authorizes the acceptance of a financial contribution in the amount of \$4,128 from Reforest Redwood Falls. This donation is for the replacement of trees at Memorial Park, which were removed due to the presence of Emerald Ash Borer. The donation covers the total cost of replacement trees.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to waive the reading of Resolution No. 44 of 2026 – A Resolution Accepting a Donation to the City. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Sandgren to approve Resolution No. 44 of 2026 – A Resolution Accepting a Donation to the City. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced the Library Expansion Project – Change Order #3.

Mr. Doering stated Staff is recommending the approval of Change Order No. 3 for the addition of extra structural shoring, a credit for changing a standard size toilet to a child size toilet, a credit swap for a change in door types and subsequent addition for change in door frame and hardware. Approval will allow the City Administrator to execute the Change Order. Change orders will be drawn from the 5% contingency allocated in the project budget.

A motion was made by Council Member Smith and seconded by Council Member Guetter to approve the Library Expansion Project – Change Order #3. Motion passed by unanimous vote.

Council Member Smith requested an update on the status of the leak at the aquatic center.

City Administrator Muetzel stated a leak was detected in one of the play features in the children's area. Staff repaired the leak but are still investigating if there are any additional leaks, potentially in an underground pipe. If a larger leak is identified, that repair will need to be completed after the pool season.

Mayor Quackenbush requested an update on the airport construction project.

Public Works Project Coordinator Doering stated the paving has been completed and crews are waiting on a 30-day cure time before the grooving can be completed. The grooving provides the runways with better traction. The rain is impacting construction a little, but everything has remained on track.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to adjourn the meeting at 5:27 p.m. Motion passed by unanimous vote.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor



Caitlin Kodet
Deputy City Clerk
Phone: 507-616-7400
Fax: 507-637-2417
ckodet@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: July 21, 2026

Agenda Item: Temporary On-Sale Liquor License Application

Recommendation/Action Requested: Approve the Temporary On-Sale Liquor License Application for the Church of Saint Catherine's.

Summary/Overview: The Church of Saint Catherine's has completed the necessary application process for a Temporary (one-day) On-Sale Liquor License for the Fall Festival event to be held Sunday, September 13, 2026 on church property located at 900 E. Flynn St. Staff recommend approval.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Church of St. Catherine

2026-07-01 8577275

Organization Address (No PO Boxes)

900 EAST FLYNN ST

City

REDWOOD FALLS,

State

MN

Zip Code

56283

Name of person making application

Business phone

Home phone

BRIAN SERBUS

507 644 2278

Date(s) of event;

SEPTEMBER 13

2026

Type of organization

☐

Microdistillery

☐

Small Brewer

☐

Club

☐

Charitable

☒

Religious

☐

Other non-profit

Organization officer's name

City

State

Zip Code

MN

Organization officer's name

City

State

Zip Code

MN

Organization officer's name

City

State

Zip Code

MN

Location where permit will be used. If an outdoor area, describe.

CHURCH GROUNDS – FALL FESTIVAL

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

CATHOLIC MUTUAL GROUP -100k

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Redwood Falls

City or County approving the license

\$50.00

Fee Amount

Event in conjunction with a community festival ☐ Yes ☒ No

5,102

Current population of city

Caitlin J. Kodet, Deputy City Clerk

Please Print Name of City Clerk or County Official

Date Approved

September 13, 2026

Permit Date

ckodet@ci.redwood-falls.mn.us

City or County E-mail Address

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: July 21, 2026

AGENDA RECOMMENDATION

Agenda Item: Approval of Plans and Authorization to Bid

Recommendation/Action Requested: The Staff recommends approving the plans, specs and authorizing advertisement for bids, for Phase I of Lead Service Line Replacements 2026.

Summary/Overview: Attached to this cover are signature plan sheets for Phase I of Lead Service Line Replacements 2026. The total cost of the project for the projected 40 replacements is \$1,000,000.00.

Per the Council approved grant application via Resolution No. 20 of 2026 on March 17, 2026, Bolton & Menk Inc. (BMI) have put together the advertisement for bids, bid specifications and plan set for Phase I of Lead Service Line Replacements 2026. BMI and Staff are charged to provide as-bid results to finalize the "Project Order" (PO) document that accompanies the Master Service Agreement with the Minnesota Department of Health (MDH). Upon receipt of an approved PO securing the MDH funding and reimbursement channels, the contracts can be finalized and the replacements can commence.

Bids are planned to be opened at 10:00 a.m. on August 13th to be reviewed and acted upon at the August 18th, 2026 Council Meeting.

Resolution No. 27 of 2025 authorized the application to MPFA and Minnesota Department of Health (MDH) for grant dollars to replace up to 149 inventoried lead/galvanized service lines. This also authorized the submittal to be listed on the project priority list (PPL) for the Drinking Water Revolving Fund Dollars (DWRF). The project grant was for 100% of the replacement costs which would start at 50% grant and 50% forgivable loan dollars upon project completion.

The volume of requests has exceeded the budgeted amount that MPFA was legislatively authorized for, and they have reduced our replacement project to a multi-year-phased approach of up to \$1,000,000.00 per year.

The current inventory has 167 services inventoried as lead or galvanized to be replaced with an estimated cost of \$5,010,000.00 that will continue to grow as more lead services are identified.

Attachments: Advertisement for Bids
 Approved LSL Plan Set

ADVERTISEMENT FOR BIDS

2026 LEAD SERVICE LINE REPLACEMENT CITY OF REDWOOD FALLS REDWOOD FALLS, MN

RECEIPT AND OPENING OF PROPOSALS: Proposals for the work described below will be received online through QuestCDN.com until 10:00 a.m. on August 13, 2026, at which time the bids will be opened and publicly read at the office of the City Administrator, City of Redwood Falls, 333 South Washington, P.O. Box 526, Redwood Falls, MN 56283-0526.

DESCRIPTION OF WORK: The work includes the construction of approximately:

Water Service Replacement - Private Side	50 EA
Water Service Replacement - Public Side	40 EA
Clean and Televiser Sanitary Service	50 EA

together with numerous related items of work, all in accordance with Plans and Specifications. This project is subject to Minnesota PFA Contract Packet with State and Federal Wage Requirements and Build America Buy America (BABA) Act Construction Contract language and Disadvantaged Business Enterprise Goals.

COMPLETION OF WORK: All work under the Contract must be complete by September 24, 2027.

PLAN HOLDERS LIST, ADDENDUMS AND BID TABULATION: The plan holders list, addendums and bid tabulations will be available for download on-line at www.questcdn.com or www.bolton-menk.com.

TO OBTAIN BID DOCUMENTS: Complete digital project bidding documents are available at www.questcdn.com or www.bolton-menk.com. You may view the digital plan documents for free by entering Quest project #10282194 on the website's Project Search page. Documents may be downloaded for \$50.00. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, viewing, downloading, and working with this digital project information.

BID SUBMITTAL: A bid shall be submitted online no later than the date and time prescribed. For this project, the Owner will only be accepting online electronic bids through QuestCDN. To access the electronic bid form, download the project document and click the online bidding button at the top of the advertisement. Prospective bidders must be on the plan holders list through QuestCDN for bids to be accepted.

RESPONSIBLE CONTRACTOR: All prospective contractors must comply with the minimum criteria for a "responsible contractor" as defined in Minn. Stat. § 16C.285, subd. 3. A false statement under oath verifying compliance with any of the minimum criteria will make the contractor ineligible for the project and may result in contract termination.

BID SECURITY: A Proposal Bond in the amount of not less than 5 percent of the total amount bid, drawn in favor of City of Redwood Falls shall accompany each bid.

OWNER'S RIGHTS RESERVED: The Owner reserves the right to reject any or all bids and to waive any irregularities and informalities therein and to award the Contract to other than the lowest bidder if, in their discretion, the interest of the Owner would be best served thereby.

DATED: July 14, 2026

/s/ Keith Muetzel

City Administrator

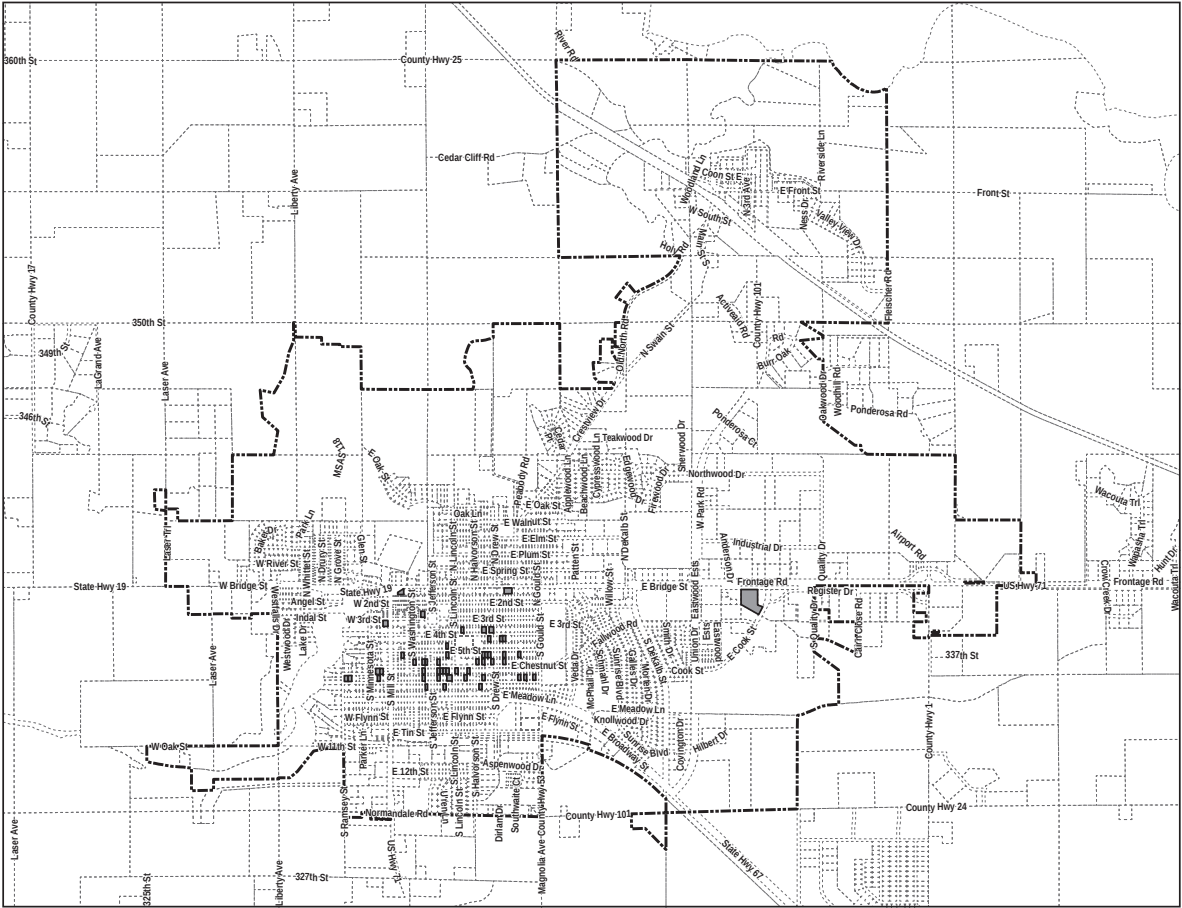
Published:

QuestCDN: July 20, 2026

Redwood Gazette: July 23, 2026, July 30, 2026

CITY OF REDWOOD FALLS
CONSTRUCTION PLANS FOR
2026 LEAD SERVICE LINE REPLACEMENT PROJECT

MARCH 2026



SHEET NUMBER	SHEET TITLE
G0.01	TITLE SHEET
G1.01	STATEMENT OF ESTIMATED QUANTITIES
G2.01	OVERVIEW
C1.01 - C1.03	STANDARD DETAILS
C4.01 - C4.10	SITE LOCATIONS

RESOURCE LIST

CITY OF REDWOOD FALLS

City of Redwood Falls, MN
333 S. Washington St.
P.O. Box 526
Redwood Falls,
MN 56283

Mayor: Tom Quackenbush

City Administrator:
Keith Muetzel

City Council Members:
Denise Kerkhoff
Matt Smith
Larry Arentson
Shannon Guetter
Jim Sandgren

City Engineer:
(Consultant)
Shane T. Traulich, PE
Bolton & Menk, Inc
1243 Cedar St NE
Sleepy Eye, MN 56085

Public Works Project Coordinator:
Jim Doering

Water/Wastewater Superintendent:
Blake Hagert
507-640-0053

Street Superintendent:
Darren Hacker
507-616-7477

Public Utilities Superintendent:
Jason Halvorsen
507-616-7490

UTILITIES

GAS

Great Plains Natural Gas
811 North Bruce Street
PO Box 310
Marshall, MN 56258
507-532-5759

ELECTRIC

City of Redwood Falls Public Utilities
Electric Department
P.O. Box 48
Redwood Falls, MN 56283
507-637-5789

Redwood Electric Cooperative
60 Pine Street
P.O. Box 48
Clements, MN 56224
507-692-2214

COMMUNICATION

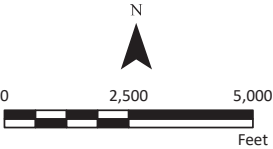
Century Link
4658 Heatherwood Road
St. Cloud, MN 56304
320-255-8533

Nuvera
27 North Minnesota Street
PO Box 697
New Ulm, MN 56073
507-233-4150

Arvig
P.O. Box 130
Wabasso, MN 56293
507-342-8000

Mediacom Cablevision
902 State Highway 15
Hutchinson, MN 55350
612-325-7634

MAP OF THE
CITY OF REDWOOD FALLS
REDWOOD COUNTY, MN



SHANE T. TRAULICH
SHANE T. TRAULICH, P.E.
402-ND-3738
DATE: 03/13/2025



1243 CEDAR ST NE
SLEEPY EYE, MN, 56085
Phone: (507) 810-4184
Email: sleepye@bolton-menk.com
www.bolton-menk.com



Designed:	STT
Drawn:	BRS
Checked:	STT
Project No.:	2025-130112-000

REDWOOD FALLS, MINNESOTA
2026 LEAD SERVICE LINE REPLACEMENT

TITLE SHEET

SHEET
G0.01

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H:\REDW\25X13812000\CAD\C 305\13812C101.dwg 3/27/2026 3:47:05 PM Plotted by: Shane Traulich

NOTES:

(1) PUBLIC SIDE REPLACEMENT SHALL ONLY BE COMPLETED IF PIPE MATERIAL IS FOUND TO BE LEAD OR GALVANIZED. SHALL BE REPLACED ONLY AS DIRECTED BY THE ENGINEER.

(2) THE CONSTRUCTION ALLOWANCE BID ITEM IS TO BE USED TO COVER UNFORESEEN ITEMS OR ADDITIONAL REQUESTS BY THE OWNER THAT ARISE DURING CONSTRUCTION. ITEM TO BE USED AS DIRECTED BY THE ENGINEER. IF NO UNFORESEEN ITEMS OR ADDITIONAL REQUESTS ARISE, THE BID ITEM WILL NOT BE USED.

(3) THE BID ITEM SHALL INCLUDE ALL LABOR, EQUIPMENT, AND MATERIALS REQUIRED TO PERFORM BOTH PRE AND POST TELEVISION OF THE SANITARY SEWER. THIS ITEM ALSO INCLUDES ANY CLEANING AS WELL AS THE PREPARATION AND SUBMITTAL OF ALL DOCUMENTATION TO THE OWNER AND ENGINEER.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.


SHANE T. TRAULICH, P.E.

LIC. NO. 57836 DATE 03/13/2026

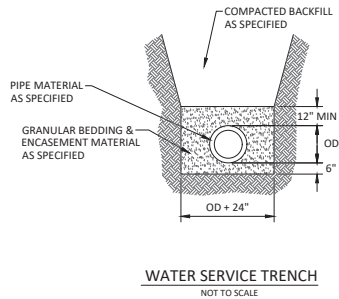


DESIGNED	NO.	ISSUED FOR	DATE
STT			
DRAWN			
CV			
CHECKED			
STT			
CLIENT PROJ. NO. 25X.138112.000			

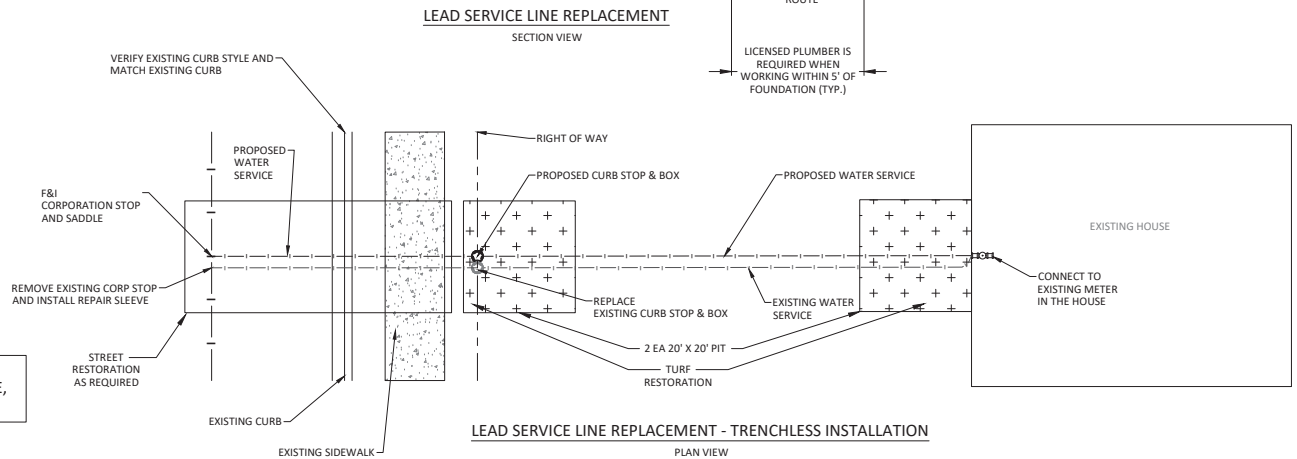
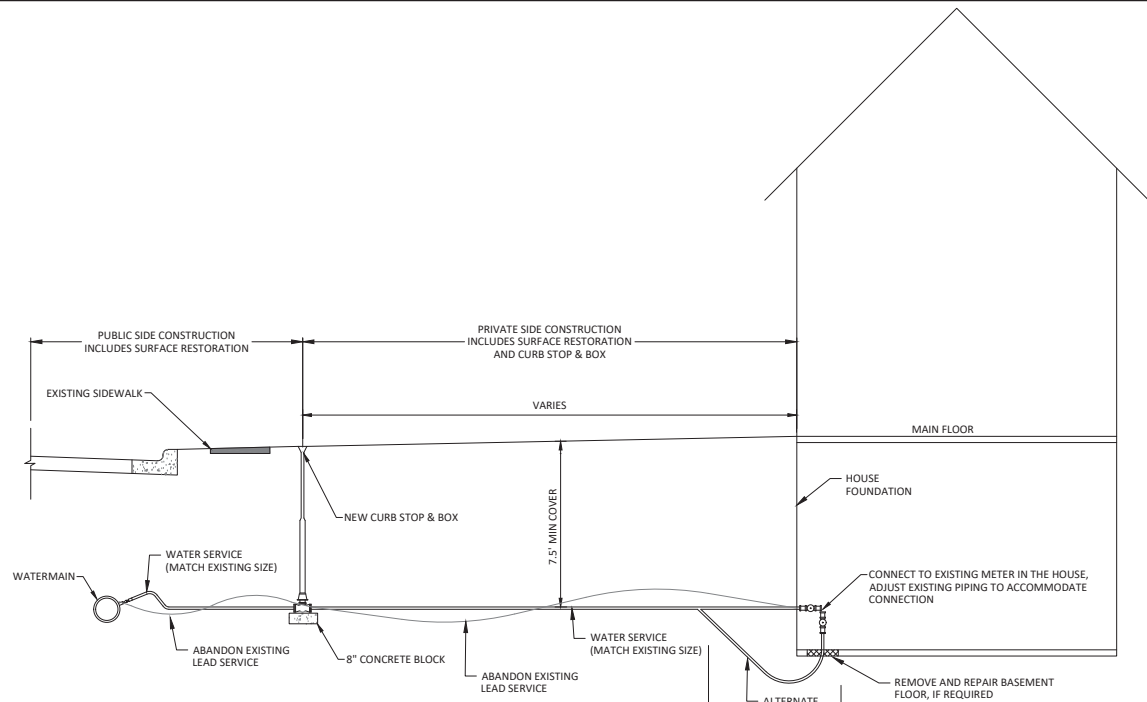
SHEET

G1.01

- NOTES:
- (1) CONTRACTOR TO VERIFY EXISTING SERVICE LINE MATERIAL AND SIZE PRIOR TO RECONSTRUCTION OF SERVICE.
 - (2) THE NEW WATER SERVICE SHALL BE 1" MINIMUM. IF THE EXISTING WATER SERVICE IS LARGER, THEN THE NEW WATER SERVICE SHALL MATCH THE EXISTING SIZE.
 - (3) THE CONTRACTOR SHALL PLAN FOR AND ASSUME THE EXISTING WATERMAIN CANNOT BE SHUT DOWN.
 - (4) SEPARATE LUMP SUM BID AMOUNTS WILL BE PROVIDED FOR EACH HOUSE. 1 LUMP SUM BID ITEM FROM WATERMAIN TO RIGHT OF WAY (CURB STOP) AND 1 LUMP SUM BID ITEM FROM RIGHT OF WAY (CURB STOP) TO WATER METER IN THE HOUSE.
 - (5) SURFACE RESTORATION SHALL BE INCLUDED IN THE INDIVIDUAL LUMP SUM BID AMOUNTS.
 - (6) FURNISH & INSTALL NEW CURB STOP & BOX AT ALL LOCATIONS. CURB STOP & BOX WILL PAID UNDER THE PRIVATE SIDE BID AMOUNTS.
 - (7) IF THE EXISTING SERVICE FROM THE CURB STOP TO THE MAIN IS NON-LEAD THE CONTRACTOR SHALL REPLACE THE CURB STOP PAID UNDER THE SERVICE REPLACEMENT FROM THE CURB STOP TO HOUSE UNDER THE RESPECTIVE ADDRESS. THE CONTRACTOR SHALL IMPLEMENT FREEZING THE EXISTING SERVICE TO REPLACE THE CURB STOP OR OTHER PRACTICES APPROVED BY THE ENGINEER.
 - (8) SLEEVE EXISTING WATERMAIN AND CONSTRUCT NEW CORP STOP AND SADDLE IF PUBLIC SIDE SERVICE LINE IS FOUND TO BE LEAD OR GALVANIZED.
 - (9) SERVICE MAY BE CONSTRUCTED BY MEANS OF OPEN CUT OR TRENCHLESS METHODS.
 - (10) LENGTH OF SERVICE REPLACEMENT WILL VARY.
 - (11) NEW PIPE SHALL BE CONTINUOUS FROM WATERMAIN TO CURB STOP AND FROM CURB STOP TO WATERMETER IN THE HOUSE. NO JOINTS ARE ALLOWED.
 - (12) CONTRACTOR SHALL CONFIRM IF ELECTRICAL SERVICE GROUND IS ATTACHED TO EXISTING WATER SERVICE. IF CONNECTED, DISCONNECT GROUND FROM WATER SERVICE AND FURNISH AND INSTALL NEW GROUNDING SYSTEM TO MEET STATE ELECTRICAL CODE.
 - (13) VERIFY LOCATION OF SANITARY SEWER SERVICE IN RELATION TO WATER SERVICE. PROTECT SEWER SERVICE.
 - (14) PATCH FLOOR WITH CONCRETE AND CLEAN SITE, IF REQUIRED.



NOTE:
IN GENERAL, ALL RESTORATION SHALL MATCH IN-PLACE CONDITIONS & STYLE,
OR THE MINIMUMS SPECIFIED IN THESE DETAILS, WHICH EVER IS GREATER.



NOT TO SCALE

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SHANE T. TRAILLICH, P.E.
LIC. NO. 578350 DATE: 03/13/2026



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DESIGNED	CHKD	REVISION	DATE
STT			
CV			
STT			
CURB PROJ. NO.			
25X-138112-000			

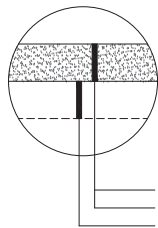
REDWOOD FALLS, MINNESOTA
2026 LEAD SERVICE LINE REPLACEMENT

STANDARD DETAILS

SHEET

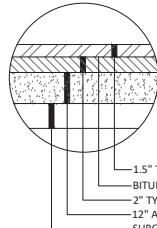
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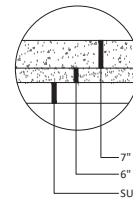
MINIMUM GRAVEL SURFACE RESTORATION

NOTE:
THE MINIMUM GRAVEL RESTORATION SHALL BE AS SHOWN ABOVE. IF EXISTING SECTION
IS GREATER, THEN GRAVEL RESTORATION SHOULD MATCH EXISTING CONDITIONS.



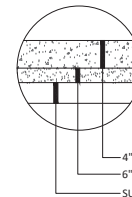
MINIMUM BITUMINOUS PATCH

NOTE:
THE MINIMUM BITUMINOUS PATCH SHALL BE AS SHOWN ABOVE. IF EXISTING SECTION IS
GREATER, THEN BITUMINOUS PATCH SHOULD MATCH EXISTING CONDITIONS.



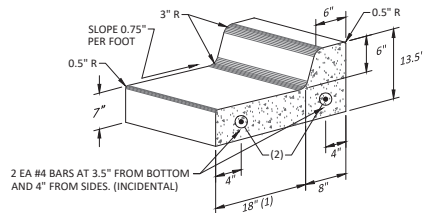
CONCRETE DRIVEWAY PAVEMENT

NOTE:
IF EXISTING SLAB HAS REBAR, CONTRACTOR MAY REDUCE SLAB THICKNESS AND
CONSTRUCT REBAR SECTION TO MATCH.

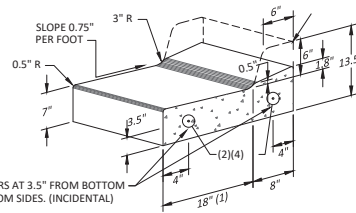


CONCRETE SIDEWALK

NOTE:
INSTALL #4 REBAR 2' O.C., 18" IN LENGTH AT CONNECTIONS TO EXISTING
SIDEWALKS. ANCHOR 8" INTO EXISTING SIDEWALK WITH NON-SHRINK
GROUT OR CONCRETE ADHESIVE.



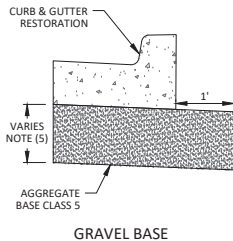
DESIGN B618



DESIGN B618 -DROPPED FOR DRIVEWAYS

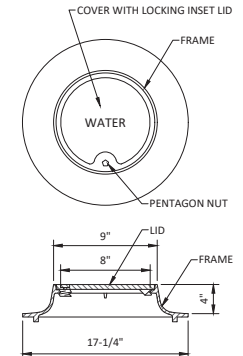
CONCRETE NOTES:

- (1) MATCH EXISTING CURB AND GUTTER DIMENSIONS.
- (2) 2 EA #4 CONTINUOUS REBAR - ANCHOR 8" INTO EXISTING CONCRETE CURB & GUTTER WITH NON-SHRINK GROUT OR CONCRETE ADHESIVE.
- (3) CURB & GUTTER AT PEDESTRIAN RAMP OPENINGS SHALL BE CONSTRUCTED PER MnDOT STANDARD ADA PLANS.
- (4) AGGREGATE BASE UNDERNEATH CURB & GUTTER SHALL MATCH ADJACENT PAVEMENT TYPICAL SECTION. AGGREGATE BASE SHALL EXTEND 1' BEHIND BACK OF CURB.
- (5) REBAR SHALL USED AT PEDESTRIAN RAMP LANDINGS PER MnDOT STANDARD ADA PLANS.



CURB & GUTTER RESTORATION

NOT TO SCALE



- NOTES:
1. FURNISH AND INSTALL ON CURB STOPS THAT ARE WITHIN CONCRETE OR BITUMINOUS SURFACING
 2. CASTING ASSEMBLY TO BE FORD METER BOX MODEL A1 OR APPROVED EQUAL



CASTING ASSEMBLY SPECIAL
NOT TO SCALE

LAST REVISION:
04-2021
PLATE NO.
6-308

REDWOOD FALLS, MINNESOTA
2026 LEAD SERVICE LINE REPLACEMENT

STANDARD DETAILS

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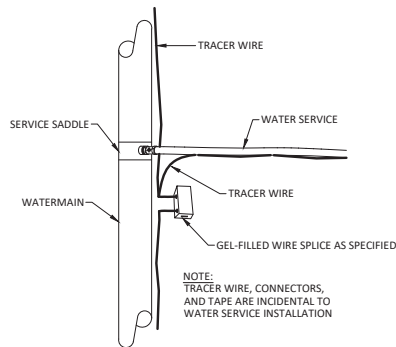
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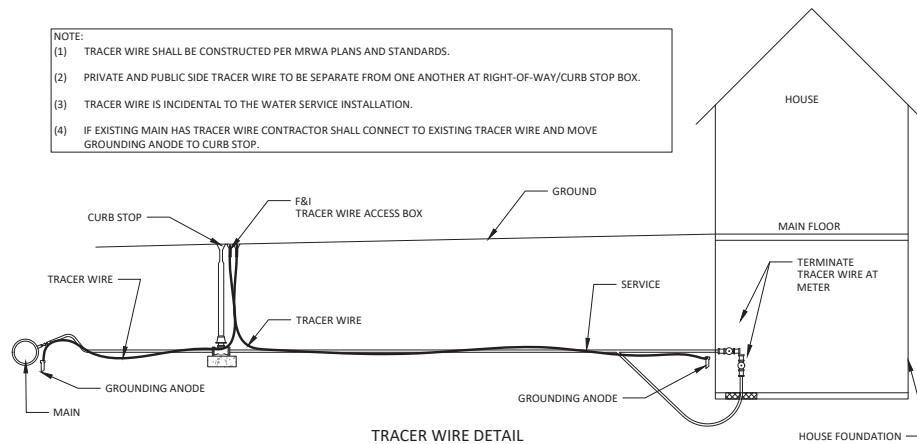
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STT			
DRAWN	CV		
CHECKED	STT		
CURRY PROJ. NO.			
25X-138112-000			

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SHANE T. TRAILLICH, P.E.		
57830	03/13/2026	

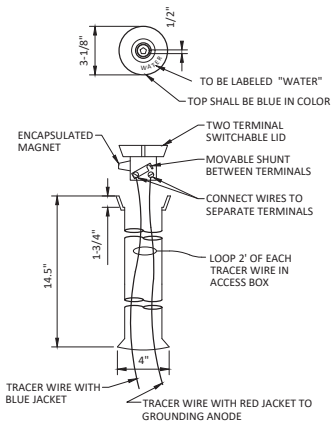


TRACER WIRE CONNECTION
NOT TO SCALE

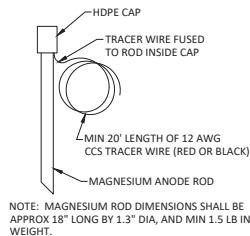
- NOTE:
- (1) TRACER WIRE SHALL BE CONSTRUCTED PER MRWA PLANS AND STANDARDS.
 - (2) PRIVATE AND PUBLIC SIDE TRACER WIRE TO BE SEPARATE FROM ONE ANOTHER AT RIGHT-OF-WAY/CURB STOP BOX.
 - (3) TRACER WIRE IS INCIDENTAL TO THE WATER SERVICE INSTALLATION.
 - (4) IF EXISTING MAIN HAS TRACER WIRE CONTRACTOR SHALL CONNECT TO EXISTING TRACER WIRE AND MOVE GROUNDING ANODE TO CURB STOP.



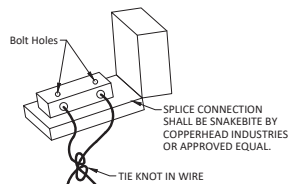
TRACER WIRE DETAIL
PLAN VIEW



**TRACER WIRE ACCESS BOX
DUAL TERMINAL - WATER**
NOT TO SCALE

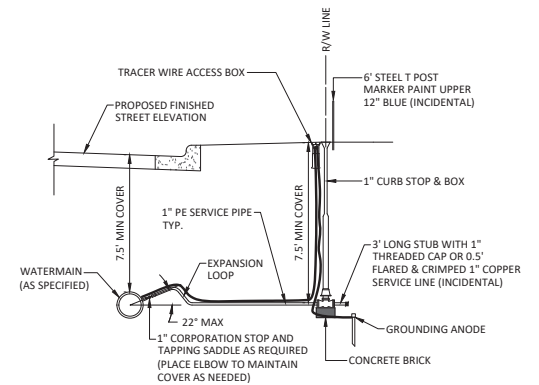


GROUNDING ANODE
NOT TO SCALE



WHERE IN-LINE SPLICES ARE REQUIRED ALONG PIPES, THE TRACER WIRE SHALL BE KNOTTED PRIOR TO INSERTION INTO THE SPLICE CONNECTION. CONNECTORS SHALL BE DIELECTRIC SILICON FILLED. USED SNAKEBITE SPLICE BY COPPERHEAD INDUSTRIES OR APPROVED EQUAL.

TRACER WIRE SPLICE
NOT TO SCALE



TRACER WIRE DETAIL
NOT TO SCALE

NOT TO SCALE

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LIC. NO. 57835 DATE: 03/13/2026



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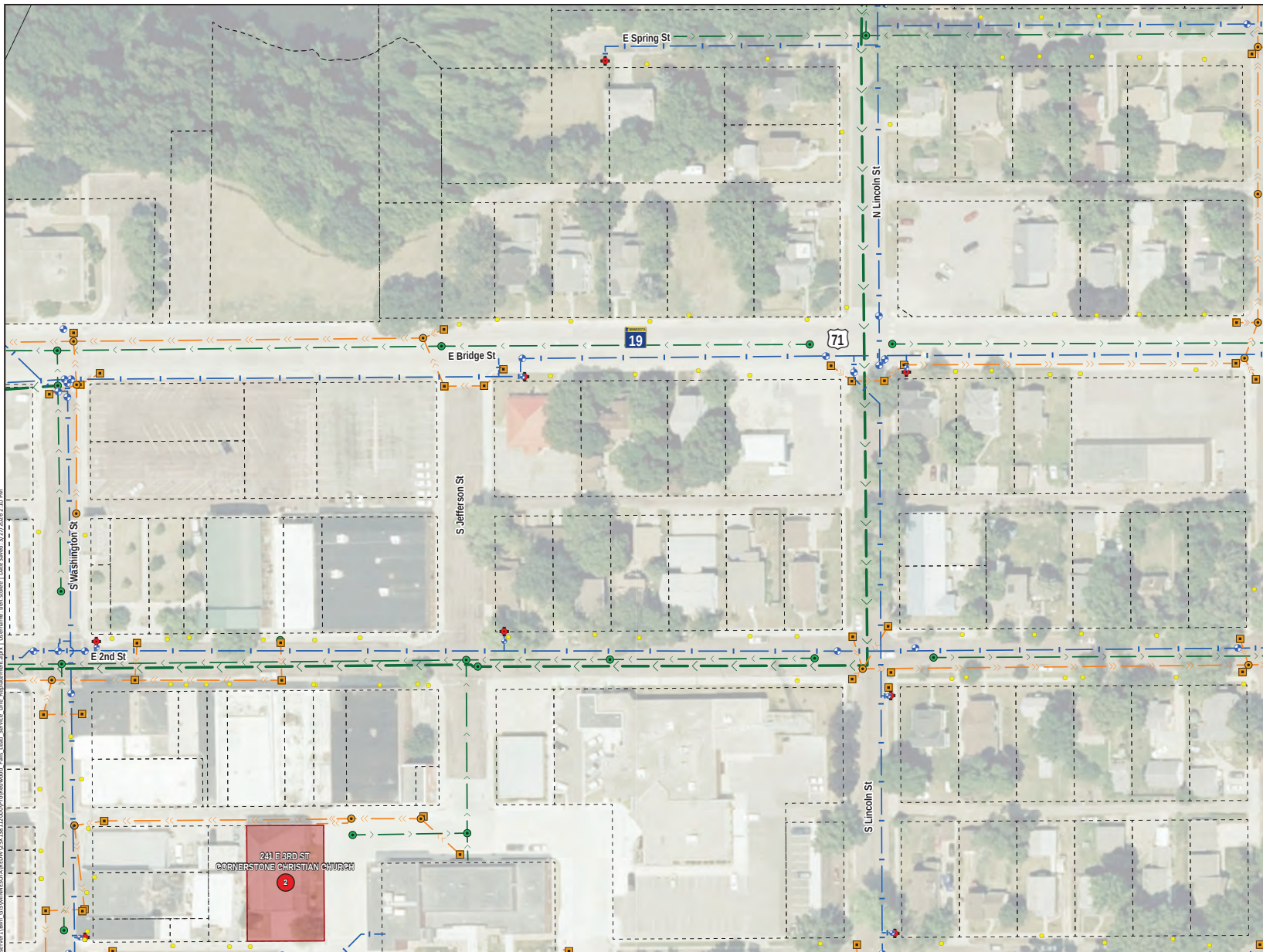
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CURLEY PROJ. NO.			
25X-138112-000			

REDWOOD FALLS, MINNESOTA
2026 LEAD SERVICE LINE REPLACEMENT
STANDARD DETAILS

SHEET

C1.03

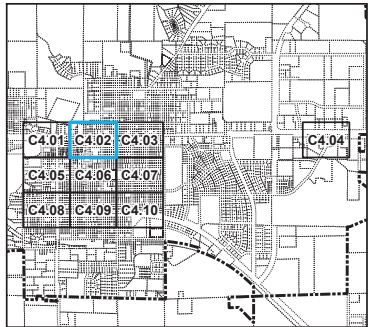
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Legend

Replacement Type			
Both	Water Valve	Storm Catch Basin	
Private	Water Curb Stop	Storm Culvert	
Work Sites	Water Well	Watermain	
City Limits	Water Hydrant	Water Service Pipe	
	Sanitary Manhole	Sanitary Pipe	
	Sanitary Lift Station	Sanitary Foreman	
	Sanitary Valve	Storm Pipe	
	Storm Manhole		



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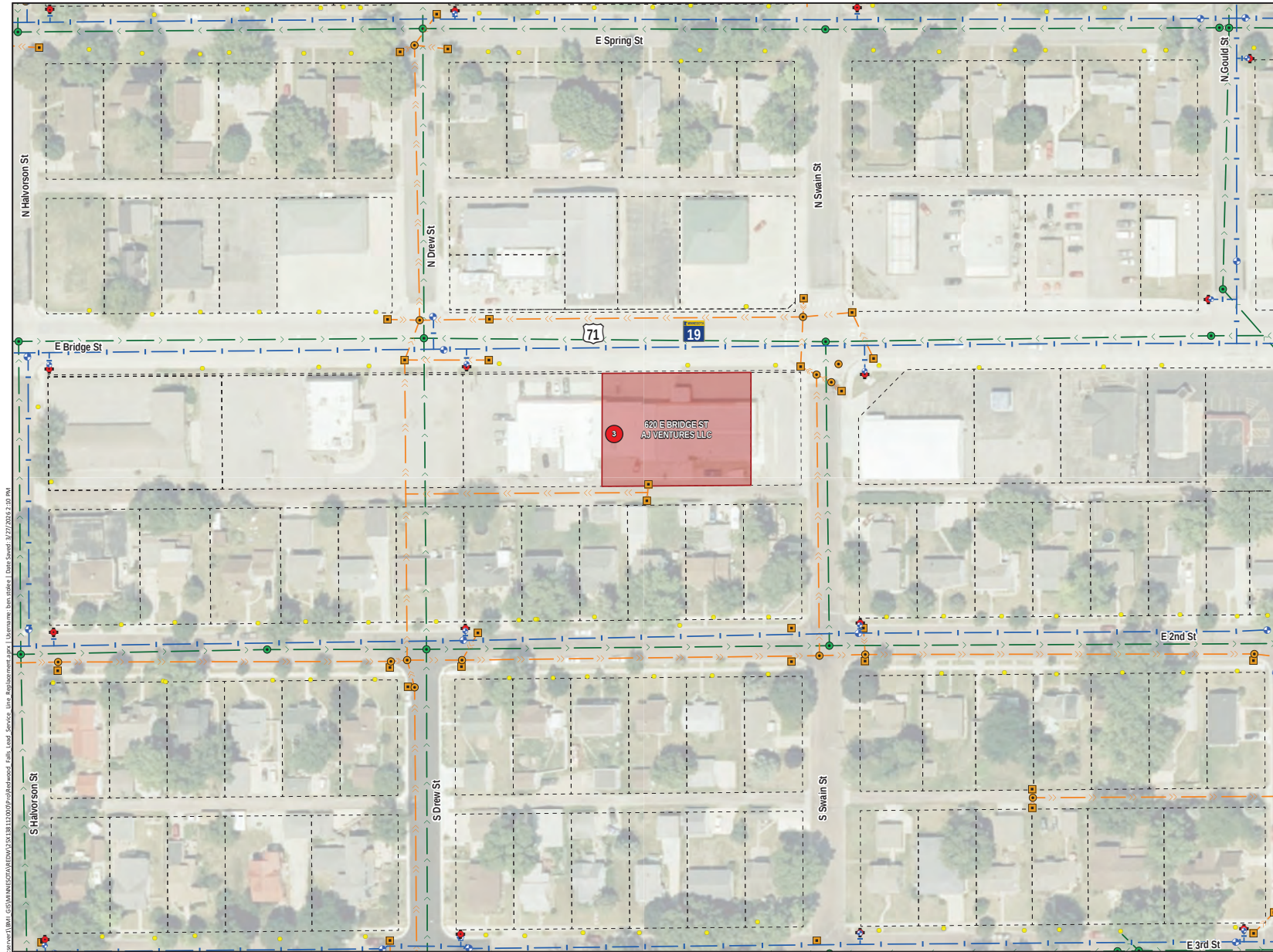


Designed:	STT
Drawn:	BRS
Checked:	STT
Project No.:	2026-198012-000

REDWOOD FALLS, MINNESOTA
2026 LEAD SERVICE LINE REPLACEMENT
SERVICE REPLACEMENT - SITE LOCATIONS

SHEET
C4.02

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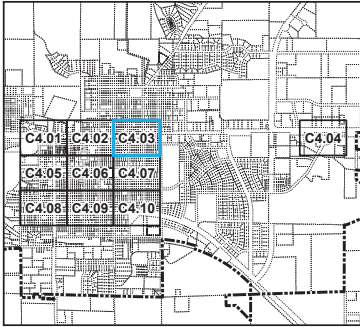
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Legend

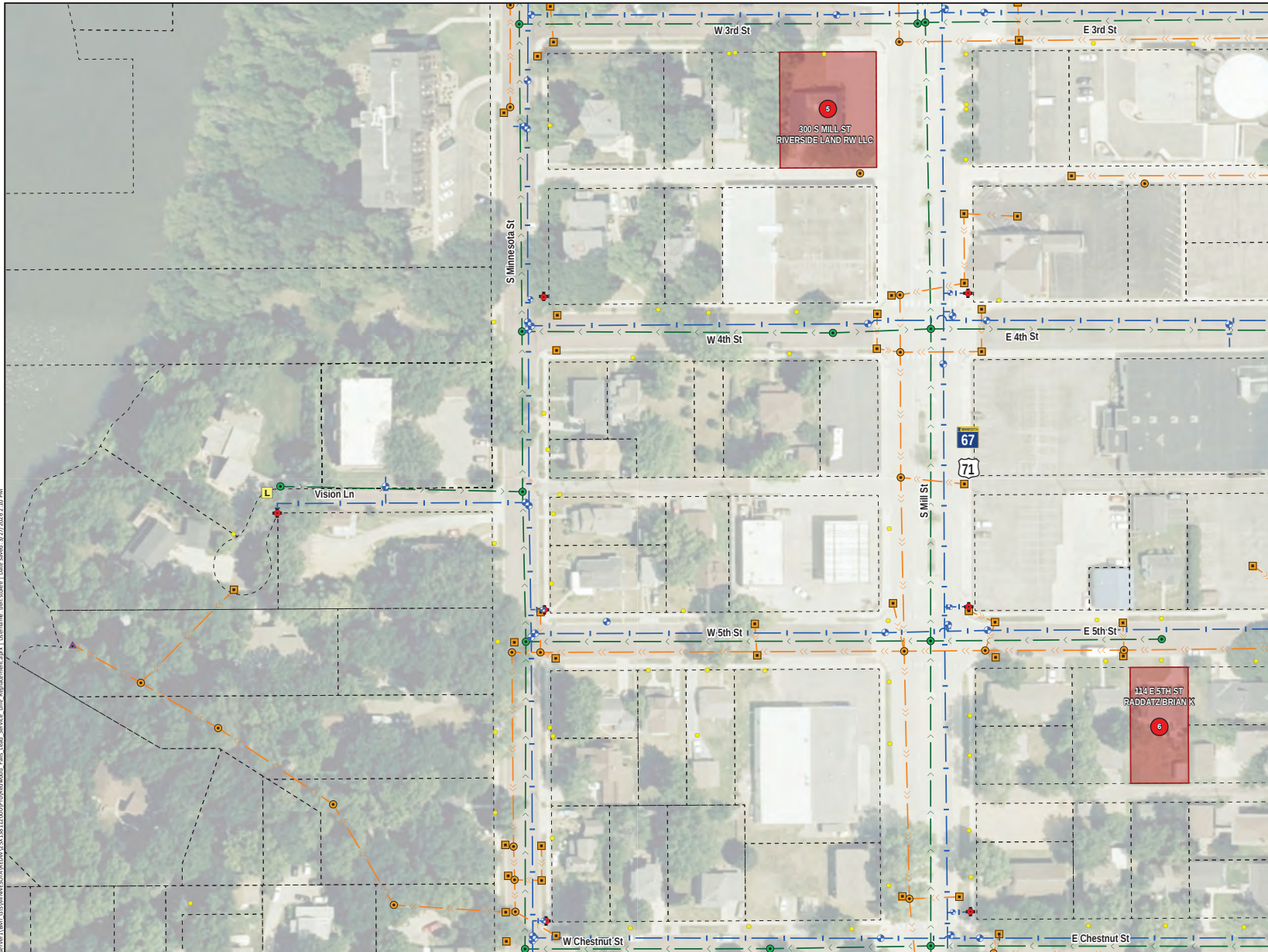
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- Both
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- Work Sites
- Parcels
- City Limits

- Water Valve
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- Water Well
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- Storm Culvert
- Watermain
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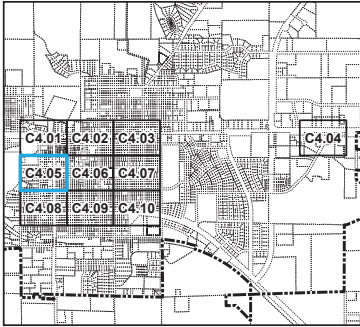
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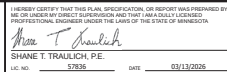
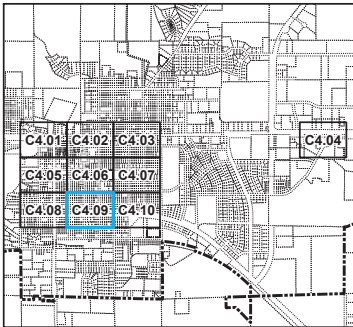
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	Storm Manhole	





- Legend**

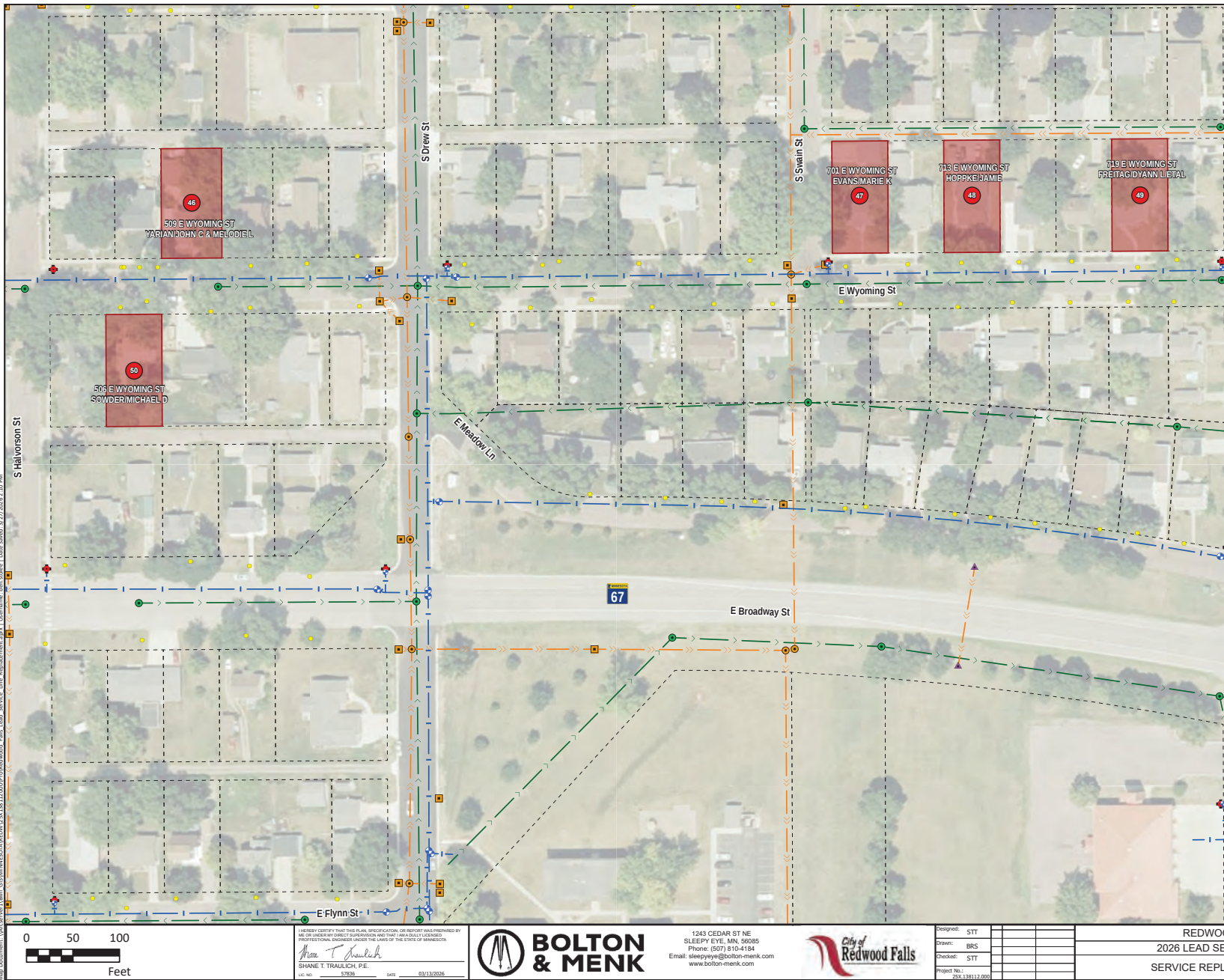


City of
Redwood Falls

REDWOOD FALLS, MINNESOTA
2026 LEAD SERVICE LINE REPLACEMENT
SERVICE REPLACEMENT - SITE LOCATIONS

SHEET
C4.09

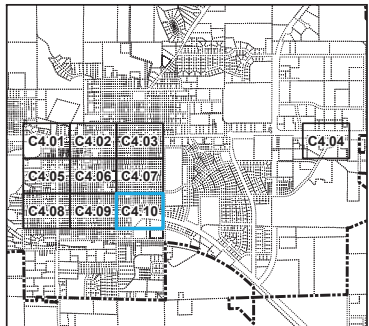
Map Document: W:\projects\2026\Redwood Falls\2026 Lead Service Line Replacement\2026 Lead Service Line Replacement.dwg, User: brian, Date: 3/27/2025 2:10 PM



1. UNDERGROUND PRIVATE AND PUBLIC UTILITIES WERE NOT LOCATED DUE TO THE MULTIPLE WORK SITES WITHIN THE PROJECT. IT IS EXPECTED THAT THE CONTRACTOR WILL ENCOUNTER PRIVATE AND PUBLIC UTILITIES WHILE PERFORMING WATER SERVICE WORK. THE CONTRACTOR MUST FIELD VERIFY EXACT LOCATION OF UTILITIES PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002. NO ADDITIONAL COMPENSATION WILL BE MADE FOR POTHOLING, EXPOSING, LOCATING, AND WORKING AROUND THESE UTILITIES.
2. COORDINATE AND SCHEDULE WATER SERVICE REPLACEMENT WITH PROPERTY OWNER. PROVIDE AT LEAST 5 DAYS NOTICE PRIOR TO CONSTRUCTION.
3. VERIFY ACCESS AGREEMENTS WITH EACH PROPERTY OWNER ARE SIGNED AND APPROVED PRIOR TO COMMENCING ANY WORK.
4. THE CONTRACTOR SHALL REVIEW THE SITE WITH EACH PROPERTY OWNER AND DOCUMENT EXISTING CONDITIONS WITH PHOTOS PRIOR TO COMMENCING WORK. VERIFY ANY PRIVATE UTILITIES SUCH AS IRRIGATION SYSTEMS, DOG FENCES, ETC. PROTECT SUCH UTILITIES WHILE WORK IS BEING PERFORMED. ANY DISTURBANCE & DAMAGE MUST BE REPAIRED - INCIDENTAL.
5. NOTIFY RESIDENTS AND CITY AT LEAST 48 HOURS IN ADVANCE OF ANY STREET CLOSURES AND ANY WATERMAIN SHUTDOWNS. THE CONTRACTOR IS RESPONSIBLE FOR TRAFFIC CONTROL PER THE MM MUTCD.
6. SALVAGE AND REINSTALL FENCES, LANDSCAPING, RETAINING WALLS, PAVERS, ROCK, MULCH, ETC. MATERIALS THAT CANNOT BE SALVAGES MUST BE REPLACED IN KIND. ALL WORK REQUIRED TO RESTORE THE SITE AND LAWN SHALL BE INCLUDED IN THE AMOUNT BID FOR EACH SERVICE.
7. RESTORE ALL DISTURBED TURF AREAS WITH MINIMUM 6" TOPSOIL, SEED, & MULCH.
8. DISPOSE OF CONSTRUCTION DEBRIS AND WASTE MATERIALS IN ACCORDANCE WITH LOCAL REGULATIONS AND ENVIRONMENTAL BEST PRACTICES.
9. THE CONTRACTOR IS RESPONSIBLE FOR ALL SEDIMENT AND EROSION CONTROL AT THE WORK SITES.
10. SERVICE MATERIAL EXPLORATION SHOULD BE PERFORMED AT THE CURB STOP LOCATION TO VERIFY MATERIAL ON PRIVATE AND PUBLIC SIDE. IF ADDITIONAL LEAD OR GALVANIZED MATERIAL IS FOUND, LET THE ENGINEER KNOW ANY LEAD OR GALVANIZED MATERIAL FOUND DURING EXPLORATION SHALL BE DOCUMENTED AND WILL BE ADDED TO THE PROJECT FOR REPLACEMENT. REPLACEMENT OF THE PUBLIC AND PRIVATE SIDE SERVICE WILL BE PAID BY THE LUMP SUM PER THE RESPECTIVE BID ITEMS.
11. ALL SERVICE MATERIAL EXPLORATION SHALL BE DONE PRIOR TO ANY STREET PAVEMENT REMOVALS FOR POTENTIAL PUBLIC SIDE REPLACEMENTS.
12. ALL EXPLORATORY INFORMATION SHALL BE DOCUMENTED SUBMITTED TO THE OWNER AND ENGINEER.
13. NO SERVICE REPLACEMENT WILL BE CONSTRUCTED IF THE EXISTING SERVICE MATERIAL IS FOUND TO NOT BE LEAD OR GALVANIZED. IF NEITHER THE PRIVATE SIDE NOR PUBLIC SIDE SERVICE REQUIRES REPLACEMENT, COMPENSATION FOR THE INVESTIGATION SHALL BE PAID AT 50% OF THE LUMP SUM FOR THE PRIVATE SIDE REPLACEMENT.
14. CURB BOX CASTING ASSEMBLIES SHOWN IN THE DETAILS WILL ONLY BE USED WHEN CURB STOP BOX IS LOCATED IN CONCRETE, BITUMINOUS, OR GRAVEL SURFACING.
15. CURB STOPS & BOXES SHALL BE REPLACED AT SELECT SERVICES AS DETERMINED BY THE OWNER OR ENGINEER.
16. ANY TRENCH SETTLEMENT AND ASSOCIATED SITE RESTORATION WILL NEED TO BE ADDRESSED BY THE CONTRACTOR AS PART OF THE TWO YEAR WARRANTY. NO ADDITIONAL COMPENSATION WILL BE MADE FOR THIS WORK.

Legend

Replacement Type					
Both	Water Valve	Water Curb Stop	Water Well	Water Hydrant	Sanitary Manhole
Private	Water Valve	Water Curb Stop	Water Well	Water Hydrant	Sanitary Manhole
Work Sites	Water Valve	Water Curb Stop	Water Well	Water Hydrant	Sanitary Manhole
Parcels	Water Valve	Water Curb Stop	Water Well	Water Hydrant	Sanitary Manhole
City Limits	Water Valve	Water Curb Stop	Water Well	Water Hydrant	Sanitary Manhole



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Designed:	STT
Drawn:	BRS
Checked:	STT
Project No.:	2026-138012-005

REDWOOD FALLS, MINNESOTA
2026 LEAD SERVICE LINE REPLACEMENT
SERVICE REPLACEMENT - SITE LOCATIONS

SHEET
C4.10

AGENDA RECOMMENDATION

Meeting Date: July 21, 2026

Agenda Item: Resolution No. 45 of 2026 – Resolution Accepting Donations for the Safe Routes to School and Active Transportation Trail Project.

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Minnesota Statute 465.03 gives the city authority to receive donations and requires them to be formally accepted by resolution, adopted by a two-thirds vote of the Council. Attached is a resolution authorizing the acceptance of three financial contributions totaling \$175,000 in support of the local match requirement for the Safe Routes to School and Active Transportation trail project. The contributions include \$10,000 from St. John's, \$40,000 from Redwood Area School District, and \$125,000 from the CentraCare Foundation.

Attachments: Resolution No. 45 of 2026

RESOLUTION NO. 45 OF 2026
A RESOLUTION ACCEPTING DONATIONS TO THE CITY.

WHEREAS, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<u>Name of Donor</u>	<u>Amount</u>
St. John Lutheran School	\$10,000
Redwood Area School District	\$40,000
CentraCare Foundation	\$125,000

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions
Donation for the Safe Routes to School and Active Transportation Trail Project.

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 21st day of July 2026.

ATTEST:

Keith Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
21st day of July 2026.

Notary Public