AGENDA FOR
REGULAR CITY COUNCIL MEETING
SEPTEMBER 15, 2026 – 5:00 P.M.

1. **Pledge of Allegiance**

2. **Call to Order**
   - Roll Call and Establishment of Quorum

3. **Approval of Agenda**
   - Council Changes
   - Staff Changes

4. **Approval of Minutes**
   A. September 1, 2026

5. **Audience Participation** (10-minute time limit for items <u>not</u> on the agenda)

6. **Consent Agenda** (items approved with one motion)
   A. Declare Equipment as Surplus Property

7. **Scheduled Public Hearings**

8. **Old Business**

9. **Regular Agenda**
   A. 2027 Preliminary Tax Levy and Budget – Resolutions #50/#51
   B. Aquatic Center Plumbing Repairs
   C. Plow Truck Chassis and Snow Equipment Purchase
   D. Street Superintendent Position
   E. Establish Agenda for City Council Work Session
   F. Airport Runway Lighting Project – Change Order #1

10. **Other Items and Communications**
    A. Council Items
    B. Staff Items

11. **Paid Bills and Claims – For Informational Purposes**
    A. City of Redwood Falls Accounts Payable Summary

12. **Adjournment**

MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, SEPTEMBER 1, 2026

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, September 1, 2026, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Matt Smith, Jim Sandgren, Larry Arentson, and Shannon Guetter were present, constituting a quorum. Council Member Denise Kerkhoff was absent.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

City Administrator Muetzel requested the addition of Consent Agenda Item 6A - City Assistance with Redwood Area Chamber of Commerce Fall Festival.

A motion was made by Council Member Smith and seconded by Council Member Arentson to approve the agenda with the addition of Consent Agenda Item 6A - City Assistance with Redwood Area Chamber of Commerce Fall Festival. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to approve the August 18, 2026, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to approve the following item on the Consent Agenda:

1. City Assistance with Redwood Area Chamber of Commerce Fall Festival

Motion passed by unanimous vote.

Parks & Recreation Director Ross Nachreiner was present to introduce Resolution No. 48 of 2026 – A Resolution Accepting A Donation To The City.

Mr. Nachreiner stated Resolution No. 48 of 2026 is to accept a financial donation in the amount of $2,001.95 from C.O.R.E Bungee Fitness owner Gwen Russell. City staff expressed their appreciation to Ms. Russell for the generous donation, which will be used to purchase an Automated External Defibrillator (AED) and a cabinet to house the equipment. The AED cabinet will be installed on an exterior wall of the newer restroom facility located near the campground and pickleball courts in Ramsey Park. Staff requested approval to accept the financial donation from C.O.R.E Bungee Fitness for the purchase and installation of the AED and cabinet.

A motion was made by Council Member Smith and seconded by Council Member Arentson to waive the reading of Resolution No. 48 of 2026 – A Resolution Accepting A Donation To The City. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Sandgren to approve Resolution No. 48 of 2026 – A Resolution Accepting A Donation To The City. Motion passed by unanimous vote.

Parks & Recreation Director Ross Nachreiner introduced Resolution No. 49 of 2026 – A Resolution Accepting A Donation To The City.

Mr. Nachreiner stated Resolution No. 49 of 2026 is to accept a financial donation in the amount of $2,000.00 from the Melvin Daskam Post #38 Redwood Falls American Legion. City staff expressed their appreciation to the members of the American Legion for their generous donation to the Jr. Cardinals Gymnastics program.

Mr. Nachreiner stated the funds will help offset costs of participation meet fees, competition leotards, and equipment purchases needed to improve the skills of the gymnasts. Staff requested approval to accept the financial donation from the Redwood Falls American Legion Melvin Daskam Post #38.

A motion was made by Council Member Smith and seconded by Council Member Arentson to waive the reading of Resolution No. 49 of 2026 – A Resolution Accepting A Donation To The City. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to approve Resolution No. 49 of 2026 – A Resolution Accepting A Donation To The City. Motion passed by unanimous vote.

Public Utilities Superintendent Jason Halvorson was present to introduce the Final Pay Request for the 2025 Electric Distribution Improvement Project.

Mr. Halvorson stated the final contract price for the 2025 Distribution Improvements was $617,037.67. The original contract price was $127,520.08 more than the final but less material and labor were required than the engineers estimated. PUSH, Inc. has submitted all the necessary paperwork, which DGR has approved, and has submitted the final pay request in the amount of $12,340.75.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to approve the Final Pay Request for the 2025 Electric Distribution Improvement Project in the amount of $12,340.75. Motion passed by unanimous vote.

Finance Director Klages provided an update on the 2027 Budget Development.

Mayor Quackenbush requested an update on the Library Expansion Project and Trails & Turn Lanes Project.

Public Works Project Coordinator Doering stated the Library Project is going well and staying on schedule. Contractors are working to get the addition completely enclosed and complete the parking lot paving by the end of November. The Trails & Turn Lanes Project is also going well. Paving is on schedule to be finished in September and have the project completed by the October 15th deadline.

Public Works Project Coordinator Doering stated the sealcoat route was done last week and the final sweeping will take place this week to complete the project.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Arentson and seconded by Council Member Smith to adjourn the meeting at 5:14 p.m. Motion passed by unanimous vote.

ATTEST:

______________________________	______________________________
Keith Muetzel City Administrator	Tom Quackenbush Mayor

Keith Muetzel
City Administrator
Phone: 507-616-7400
Fax: 507-637-2417
kmuetzel@ci.redwood-falls.mn.us

Meeting Date: September 15, 2026

AGENDA RECOMMENDATION

Agenda Item: Declare Equipment as Surplus Property and Authorize Sale

Recommendation/Action Requested: Staff recommends declaring the following equipment as surplus property and authorizing sale:

Monroe Snow Plow Wing #7092
Batwing Mower #613

Attachments: None

Kari Klages
Finance Director
City of Redwood Falls
Phone: 507-616-7400
Fax: 507-637-2417
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AGENDA RECOMMENDATION

Meeting Date: September 15, 2026

Agenda Item: Resolution Nos. 50 & 51 – Resolutions Setting Preliminary Tax Levy and Budget

Recommendation/Action Requested: Read the proposed Resolutions or make a motion to waive the reading of the Resolutions. Discuss the proposed Resolutions. If no concerns, adopt proposed Resolutions by motion in accordance with Chapter 4 of the City Charter. Each Resolution needs its own motion.

Summary/Overview: State law requires local units of government to adopt the preliminary levy and budget and to certify the proposed tax levy to the County Auditor by September 30th of each year. Cities must also provide the county auditor with the date, place, and time of the regularly scheduled meeting at which a final budget and levy will be determined. The preliminary levy can be lowered when setting the final levy, but it cannot be increased.

The proposed budget includes a tax levy increase of 7.9%. Based on preliminary tax capacity calculations provided by the County Assessor, the City's tax capacity has increased 7% resulting in an estimated increase in the City's overall tax rate of 0.71%. The attached document provides additional budget highlights for the proposed 2027 budget.

Staff will continue to refine the budget over the next few months. The proposed final levy and budget will be reviewed by the budget committee and a recommendation will be presented to the City Council. The date when the final levy and budget will be discussed and approved and at which the public will be allowed to speak will be set for December 15, 2026, at 6:00 p.m. in the City Council Chambers.

Attachments: 2027 Budget Highlights
2027 Tax Levy Analysis
2027 Capital Expenses
Resolution No. 50 of 2026
Resolution No. 51 of 2026

City of Redwood Falls

Kari Klages
Finance Director
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2027 PRELIMINARY BUDGET HIGHLIGHTS

Overall Levy Increase: $319,223 or 7.9%

- Based on preliminary numbers from the county assessor, the City's net tax capacity will see an increase of approximately 7% in 2027.
- The proposed 7.9% increase in the City's tax **levy** would result in a projected increase of 0.71% in the City's tax **rate**. (Levy / Net Tax Capacity = Tax Rate)
  - Actual 2026 Tax Rate: 85.882%
  - Projected 2027 Tax Rate: 86.596%
- A 7.0% increase in the City's tax **levy** would result in a projected increase of 0.0% in the City's tax **rate**.

Wages & Benefits:

- Wage increase of 3% plus applicable step increases and health insurance increase of 9.9%.
- Total Increase: $600,497.90 (7.2%):
  - Levy Portion: $392,788 (7.6%) Increase in wages and benefits.
    - Includes General Fund, Library, Port Authority
  - Non-Levy Portion: $207,710 (6.6%) Increase in wages and benefits.
    - Includes Airport, Utilities, Liquor, Central Garage
- The health insurance calculations are based on current enrollment which may change during open enrollment in the fall.

Local Government Aid

- The City's certified LGA amount for 2027 is $2,058,806, an increase of $8,942.

Debt

- There are no new debt service payments that affect the levy in 2027.
- The final debt payment related to the Ponderosa Business Park was completed in 2026.

Abatements:

- Decrease of $6,000
  - The Garnette Gardens abatement is complete.
  - The levy includes these remaining abatements:
    - $40,000 - Redwood Property Holdings (old hospital) (Abatement goes through 2040)
    - $8,196 - Snug as a Bug Childcare (Abatement goes through 2039)

Other Items to Note in 2027 Budget

- The General Fund's Hospital PILOT allocation was reduced by $64,000. Of the $450,000 annual PILOT, $126,000 will be allocated to the General Fund and $324,000 to the Capital Project Fund in 2027.
- The transfer from the Liquor store to the General Fund was decreased by $20,000 to better align with the Liquor Fund's operating income as net income has not been sufficient to fully support the historical transfer amount.
- The City Administrator's wage allocation was updated to better reflect time dedicated to Port Authority activities, increasing the allocation to the Port Authority and decreasing the allocation to the General Fund.
- The police department personnel costs increased due to one City police officer serving full-time with the Drug Task Force. The officer remains on the City's payroll and is fully reimbursed by the DTF resulting in a corresponding increase in budgeted revenue.

- The budget includes a total of $31,000 allocated to Emerald Ash Borer (EAB) response. This is an increase of $21,000 from 2026 to cover the cost of stump grinding after tree removal. This expense is partially offset by an anticipated $5,000 contribution to support the City's efforts for replacement of trees.
- The library budget includes the addition of one part-time staff and an estimated increase in utilities related to the expansion project totaling approximately $27,000.
- Staff received a request to increase the City's annual donation to the Redwood County Fair by $2,000, bringing the total contribution to $7,000. The Budget Committee reviewed the request and directed staff to proceed with the existing $5,000 allocation for purposes of the 2027 preliminary budget.
- As in prior years, the budget contains a $25,000 reserve / contingency.

CITY OF REDWOOD FALLS
ANALYSIS OF TAX LEVY

Purpose	2026 Final Levy	2027 Prelim Levy	Increase/ (Decrease)
General Operations			
*General Fund	$3,082,761	$3,346,437	$263,676
*Library Fund	$520,263	$579,175	$58,912
Other Levies:			
* Port Authority	$91,629	$93,319	$1,690
Subtotal - General Levy	**$3,694,653**	**$4,018,931**	**$324,278**
Debt Service:			
2021A Fire Equipment Bonds	$143,819	$147,704	$3,885
2022A Drew Street	$146,685	$143,745	($2,940)
Abatements:			
Garnette Gardens Tax Abatement	$6,000	$0	($6,000)
Redwood Valley 4th Addition Tax Abatement	$0	$0	$0
Ponderosa Business Park	$0	$0	$0
Redwood Property Holdings Abatement	$40,000	$40,000	$0
Snug as a Bug Childcare Abatement	$8,196	$8,196	$0
Subtotal - Debt / Abatement Levies	**$344,700**	**$339,645**	**($5,055)**
TOTAL LEVIES	**$4,039,353**	**$4,358,576**	**$319,223**

* Included in Operating Levy on Tax Statements

TAX LEVY SUMMARY			
Operating Levy	$3,603,024	$3,925,612	$322,588
Debt Service	$290,504	$291,449	$945
Abatements	$54,196	$48,196	($6,000)
Port Authority	$91,629	$93,319	$1,690
Total	**$4,039,353**	**$4,358,576**	**$319,223**
Incr (Decr) over prior year	**$267,718**	**$319,223**	
Percentage Incr (Decr) - Total	**7.10%**	**7.90%**	

Budget Listing

City of Redwood Falls

For Fiscal: 2027 Period Ending: 01/31/2027

Account Number	Account Name	2027 PR
Fund: 101 - GENERAL FUND		
Expense		
101-4-2100-5541	Automobile Purchase	77,100.00

Budget Detail

Budget Code	Description	Units	Price	Amount
PR	Police Squad	1.00	48,000.00	48,000.00
PR	Police Squad Build	1.00	23,500.00	23,500.00
PR	Police Squad Decals / Misc	1.00	1,000.00	1,000.00
PR	Police Squad Radar	1.00	3,600.00	3,600.00
PR	Tear Down of Old Squad	1.00	1,000.00	1,000.00

Total Expense:	**77,100.00**
Total Fund: 101 - GENERAL FUND:	**77,100.00**

Account Number	Account Name	2027 PR			
Fund: 227 - FIRE EQUIP REPLACEMENT					
Expense					
227-4-2200-5540	Machinery & Equipment	45,000.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	Radios		2.00	5,000.00	10,000.00
PR	Turnout Gear		7.00	5,000.00	35,000.00
	Total Expense:	**45,000.00**			
	Total Fund: 227 - FIRE EQUIP REPLACEMENT:	**45,000.00**			

Account Number	Account Name	2027 PR			
Fund: 405 - CAPITAL PROJECTS					
Expense					
405-4-1580-5544	Computer Equipment	25,000.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	Network Equipment		1.00	25,000.00	25,000.00
405-4-3111-5539	Improvements Misc	169,365.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	Reflection Cove-Whitetail Court- 50% Grant Funded		1.00	169,365.00	169,365.00
405-4-5122-5539	Improvements Misc	84,000.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	Fire Panel Upgrade		1.00	65,000.00	65,000.00
PR	RACC - Handicap Door at North Entrance		1.00	6,000.00	6,000.00
PR	RACC Main Gate Replacement		1.00	13,000.00	13,000.00
405-4-5128-5539	Improvements Misc	115,500.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	Deck Caulking at Pool		1.00	65,000.00	65,000.00
PR	Funbrella Shade Structures		2.00	7,000.00	14,000.00
PR	Lily Pad Replacement		8.00	2,750.00	22,000.00
PR	Recoat Gutters		1.00	10,000.00	10,000.00
PR	Wall Pad Replacement (Near Lily Pad)		1.00	4,500.00	4,500.00
	Total Expense:	**393,865.00**			
	Total Fund: 405 - CAPITAL PROJECTS:	**393,865.00**			

Account Number	Account Name	2027 PR			
Fund: 601 - WATER UTILITY FUND					
Expense					
601-4-9990-5539	Improvements Misc	120,285.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	Reflection Cove-Whitetail Court- 50% Grant Funded		1.00	94,285.00	94,285.00
PR	Well #1 - New Casing		1.00	26,000.00	26,000.00
601-4-9990-5540	Machinery & Equipment	15,000.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	SCADA Upgrades - 50%		1.00	15,000.00	15,000.00
	Total Expense:	**135,285.00**			
	Total Fund: 601 - WATER UTILITY FUND:	**135,285.00**			

Account Number	Account Name	2027 PR
Fund: 602 - SANITARY SEWER UTILITY		
Expense		
602-4-9990-5539	Improvements Misc	132,315.00

Budget Detail

Budget Code	Description	Units	Price	Amount
PR	Reflection Cove-Whitetail Court- 50% Grant Funded	1.00	132,315.00	132,315.00

Account Number	Account Name	2027 PR
602-4-9990-5540	Machinery & Equipment	15,000.00

Budget Detail

Budget Code	Description	Units	Price	Amount
PR	SCADA Upgrades - 50%	1.00	15,000.00	15,000.00

Total Expense:	**147,315.00**
Total Fund: 602 - SANITARY SEWER UTILITY:	**147,315.00**

Account Number	Account Name	2027 PR
Fund: 603 - STORM SEWER UTILITY		
Expense		
603-4-9990-5539	Improvements Misc	58,640.00

Budget Detail

Budget Code	Description	Units	Price	Amount
PR	Reflection Cove-Whitetail Court- 50% Grant Funded	1.00	58,640.00	58,640.00

Total Expense:	**58,640.00**
Total Fund: 603 - STORM SEWER UTILITY:	**58,640.00**

Account Number	Account Name	2027 PR			
Fund: 604 - ELECTRIC UTILITY FUND					
Expense					
604-4-9990-5539	Improvements Misc	1,250,000.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	2027 Underground Project		1.00	1,250,000....	1,250,000.00
604-4-9990-5540	Machinery & Equipment	7,500.00			
Budget Detail					
Budget Code	**Description**		**Units**	**Price**	**Amount**
PR	Cable Locator		1.00	7,500.00	7,500.00
	Total Expense:	**1,257,500.00**			
	Total Fund: 604 - ELECTRIC UTILITY FUND:	**1,257,500.00**			

Account Number	Account Name	2027 PR
Fund: 703 - CENTRAL GARAGE		
Expense		
703-4-9990-5540	Machinery & Equipment	682,825.00

Budget Detail

Budget Code	Description	Units	Price	Amount
PR	11' Rugby Dump Body (for 3500)	1.00	18,000.00	18,000.00
PR	320 New Holland Skidsteer - Annual trade	1.00	5,500.00	5,500.00
PR	328 New Holland Skidsteer - Annual trade	1.00	7,830.00	7,830.00
PR	345 New Holland Skidsteer - Annual Trade	1.00	7,000.00	7,000.00
PR	544P JD Loader, Bi-annual Trade	1.00	102,637.00	102,637.00
PR	Big Bucket Truck (Covered by Electric Transfer)	1.00	300,000.00	300,000.00
PR	Chevy 3500 - Parks	1.00	53,095.00	53,095.00
PR	Falls Plow HDR12ms	1.00	28,700.00	28,700.00
PR	JD Z955R EF Z-Trak	1.00	17,909.00	17,909.00
PR	Western Star for Plow Truck	1.00	142,154.00	142,154.00

Total Expense:	**682,825.00**
Total Fund: 703 - CENTRAL GARAGE:	**682,825.00**
Report Total:	**2,797,530.00**

RESOLUTION NO. 50 OF 2026

RESOLUTION SETTING PROPOSED CERTIFIED LEVY

AD VALOREM TAXES FOR THE YEAR 2027

BE IT RESOLVED, by the City of Redwood Falls, Minnesota as follows:

That the following represents the proposed certified levy for Ad Valorem taxes for the year 2027 for the following purposes as shown:

General Tax Levy		
General	$	3,346,437
Library	$	579,175
Port Authority	$	93,319
Subtotal General Levy	**$**	**4,018,931**
Debt Service:		
2021A Fire Equipment Bonds	$	147,704
2022A Drew Street Bonds	$	143,745
Abatements:		
Garnette Gardens Tax Abatements	$	-
Redwood Property Holdings Tax Abatement	$	40,000
Snug as a Bug Childcare Abatement	$	8,196
Subtotal Debt Service / Abatements	**$**	**339,645**
TOTAL PROPOSED 2027 TAX LEVY	**$**	**4,358,576**

And that the date when the final levy and budget will be discussed and approved and at which the public will be allowed to speak be set for December 15, 2026 at 6:00 p.m. in the Municipal Building City Council Chambers.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls this 15th day of September 2026.

ATTEST:

Keith T. Muetzel	Tom Quackenbush
City Administrator	Mayor

(City Seal)

RESOLUTION NO. 51 OF 2026

RESOLUTION APPROVING 2027 PRELIMINARY BUDGETS

BE IT RESOLVED, by the City of Redwood Falls, Minnesota as follows:

That the 2027 Preliminary Budgets as shown below are approved.

		Revenues		Expenditures
General Fund	$	8,502,274	$	8,502,274
Library	$	646,216	$	646,216
Airport	$	373,721	$	367,136
Fire Equipment	$	218,737	$	181,720
Port Authority	$	151,319	$	134,914
Revolving Loan	$	12,000	$	3,550
Downtown Loan Program	$	1,814	$	3,110
Community Development	$	85,036	$	60,721
TIF#10-1 Runnings Redevelopment	$	61,800	$	14,575
G.O. Drew Street Bonds 2022	$	143,745	$	138,800
Airport Capital Improvements	$	15,000	$	-
Capital Projects	$	428,683	$	393,865
Water Utility	$	2,136,471	$	2,332,365
Sanitary Sewer Utility	$	1,592,791	$	2,045,301
Storm Sewer Utility	$	485,859	$	556,026
Electric Utility	$	8,216,539	$	9,718,868
Liquor	$	2,808,000	$	2,762,527
Central Garage	$	1,306,773	$	1,535,030
Self Insurance	$	1,595,640	$	1,594,350
MN Port Authority Clean Energy (PACE)	$	201,789	$	220,446
	$	28,984,207	$	31,211,795

PASSED AND ADOPTED by the City Council of the City of Redwood Falls this 15th day of September 2026.

ATTEST:

Keith T. Muetzel
City Administrator

Tom Quackenbush
Mayor

(City Seal)

Ross Nachreiner
Redwood Falls Parks & Rec Director
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Fax: 507-644-2199
rnachreiner@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: Tuesday, September 15th, 2026

Agenda Item: Redwood Falls Aquatic Center Plumbing Repairs

Recommendation/Action Requested: Approve quote for plumbing repairs at the Redwood Falls Aquatic Center

Summary/Overview: As you are aware, throughout the 2026 summer pool season we struggled with plumbing issues at the pool that resulted in an over abundance of water usage. During the pool season with water in the pool, we brought in American Leak Detectors to survey the pool for structural leaks as well as any leak that may be happening around play features. At that time, they were able to identify a leak around our multi-play feature. Staff acted quickly to seal that leak as well as an additional spot in the hopes of slowing down the loss of water.

Once the season was over and with the water drained from the pool, we brought American Leak Detectors back in to continue inspecting the pool. With this visit they were able to inspect underground piping on the deck and in the zero-depth pool area. This visit resulted in the identification of fractured/collapsed piping in 5 of the 6 water pipes leading to these play features.

Repairs will include the removal of plaster and concrete on the deck and in the pool, replacement of damaged plumbing, and then finally concrete and plaster to bring it back to its normal finish. The hope is to start this repair work this Fall and finish in the Spring of 2027.

I was able to find two interested contractors to complete the work. Global Specialty Contractors, Inc., quote is $77.660.00 while Horizon Commercial Pools came in at $126,987.00. Staff will work with Global Specialties on a couple of alternates where we have options of capping pipes at the pool surface. In essence eliminate a couple of the pipes that do not have a play feature connected to them. This will result in a reduction in cost to complete the project.

I would ask that you accept the quote from Global Specialty Contractors, Inc. in the amount of $77,660.00. Funds to complete this project will come from the Capital Projects Fund as well as adjustments will be made to the 2027 capital improvement budget.

Attachments:
American Leak Detectors Report
Bid from Global Specialty Contractors, Inc.
Bid from Horizon Pools

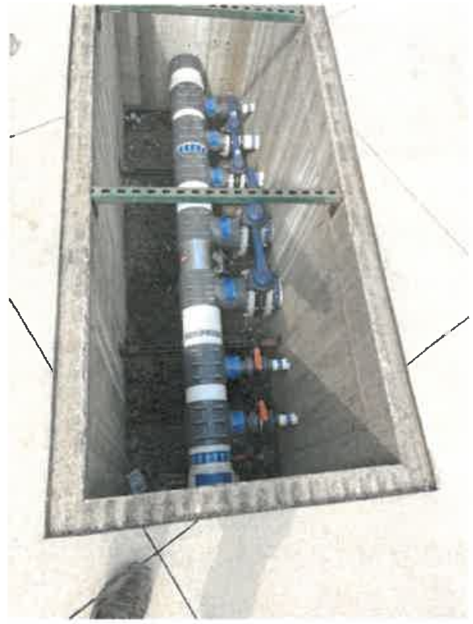
ALD Pool /Spa Leak Detection Report

General Information

Customer Name:	501 North Gould Street
Site Address:	501 South Gould Street Redwood Falls, MN 56283 United States
Date Work was Performed:	8/20/2026
Technician Name:	David Swanson

Site Condition

Type of Detection:	Commercial
Reason for Visit:	Pool and or Spa Leak Detection
Issues customer is reporting:	Water Loss
Upon arrival, the pool and/or spa were at normal operating level	No
Water level - Onsite	
Finish of Pool and/or Spa:	Plaster/Marcite
Pool and/or spa equipment appear to be in good working condition	Yes
Equipment - Onsite	



Upon arrival, were the pool and/or spa light(s) operational?	Not Applicable
Upon arrival, the pool and/or spa were clean, clear and the main drain(s) were visible from the edge of the pool	Yes
Was it necessary for technician to dive the pool/spa in order to complete the leak detection process?	No

Work Description

Full detection is required?	No
The water feature(s) was/were tested at this time	Yes. Partial Test
Was pressure testing performed?	Yes. A pressure test was performed.
Pressure Testing Completed on the following:	Special Water Feature
Was structure testing performed?	No
Why was structure testing not completed?	Pool is empty
Special water features present on pool/spa:	Other:
Other:	All play features
Was there a filter tank/surge pit?	No

What type of suction system does the pool have?	Gutter
Was testing performed?	No
Describe Partial Test:	Some camera inspections performed due to size of leaks Testing of the waterfall line(s) and/or additional water features is not applicable at this time. If an additional trip is required to facilitate testing of waterfall line(s) and/or additional water features, an additional hourly charge may apply. If it is required to demo a portion of the water feature in order to pressure test the line, the cost of rebuilding the water feature is not included in the testing fee. Please clarify with the technician prior to work commencing what will be affected to facilitate testing.

Test Findings

Was an electronic Leak Vue level test performed:	No
Results of Pressure Test:	Test Failed indicated Plumbing Leak(s)
Where there any leaks located at this time?	Yes - see below for details
Areas where leak(s) were located:	Plumbing System

Plumbing Leak #1

First Plumbing Leak was located on:	Special Feature Line
Technician Notes on First Plumbing Leak	Fish slide line
Image of Marked First Plumbing Leak Location:	

Add another Plumbing Leak? Yes

Plumbing Leak #2

Second Plumbing leak was located on: Special Feature Line

Technician Notes on Second Plumbing Leak Six inch sprayer

Image of Marked Second Plumbing Leak Location:

Add another Plumbing Leak? Yes

Plumbing Leak #3

Third Plumbing Leak was located on: Special Feature Line

Technician Notes on Third Plumbing Leak Multiplay 5

Image of Marked Third Plumbing Leak Location:

Add another Plumbing Leak? Yes

Plumbing Leak #4

Fourth Plumbing Leak was located on: Special Feature Line

Technician Notes on Fourth Plumbing Leak Rotating arch bar and fire nozzle

Image of Marked Fourth Plumbing Leak Location:

Departure

Additional Technician Notes:

A pressure test was performed on the play feature lines. A pressure drop was noted on all lines except the water wiggle.

The leaks could not be heard due to the size of the breaks. A camera inspection was performed on the lines where access was available.

The following cracked piping was found:

- **Fish slide:** Approximately 25 feet of cracked pipe.
- **Water dome:** Approximately 20 feet of cracked pipe.
- **Multiplay feature:** Approximately 15 feet of cracked pipe.
- **Rotating arch bar:** Approximately 20 feet of cracked pipe.
- **Fire nozzle:** Approximately 15 feet of cracked pipe.

All leaks were marked with tape and blue paint. The marks indicate where the cracks start and end.

Some cracks may extend beyond the marked areas but were not visible to the camera.

The stream jet leak could not be located due to the size of the leak and the lack of access for the camera.

The water wiggle line held water.

Upon departure, left pool and/or spa equipment:	Off
This action was performed due to:	Empty
Results of testing were:	The results of the inspection were discussed with the homeowner.

Payment

Thank you for choosing American Leak Detection. We appreciate your business.

Disclaimers

With a full leak detection, customer will receive a 30 day warranty on the detection service itself. To clarify, you have 30 days to make any permanent repairs and continue to monitor the pool/spa. Permanent repairs exclude vinyl patches or epoxy repairs as they are considered to be temporary and do not carry a warranty. If it is determined that leak(s) are present on, to include but not limited to, grout, tile, water features, spillways, equipment, replacement of vinyl liner or cosmetic repair to pebbletech, fibertech, or fiberglass finishes, and American Leak Detection is unable to provide a permanent repair option, and is requested to return to service address for continued water loss in the pool/spa, a minimum charge, plus materials, mileage and tax if applicable, will be assessed. If a permanent repair(s) is made on the pool/spa by another contractor, homeowner, or anyone other than American Leak Detection, and the detection is still under the 30 day warranty and the pool/spa is still losing, a service call fee, plus mileage and tax if applicable, will apply if the repair/line is not holding. If the detection is outside the 30 day warranty period and the pool/spa continues to lose, customer may be subject to a new leak detection fee.

Payment is due in full upon completion of repair/detection. American Leak Detection is not responsible for determining policy coverage, fiscal liabilities or personal responsibility between insured, insurance carrier and/or third parties. It is the responsibility of the homeowner/insured/customer to pay all charges and/or fees associated with any repair and/or service which may not be covered under the homeowner's policy, agreements between homeowner/insured/customer and third parties as it relates to any repairs and/or services performed by, or at the request of, American Leak Detection, to include but not limited to: detection fees, pipe charges, deductibles, additional work and/or services performed outside of the original scope of work, such as installation of new toilets, fixtures, clearing of drain lines, sinks, temporary epoxy patches, drain cover replacement etc. Payment terms for pipe charges, deductibles, and/or any services performed that are not covered by homeowner's policy, agreements between homeowner/insured/customer and third parties, or which are paid directly to homeowner/insured/customer by insurance carrier and/or third parties are owed to American Leak Detection, Cash on Delivery (COD). Payment for services rendered must be received in full by American Leak Detection in order to maintain warranties for repairs and/or services. American Leak Detection reserves the right to void all warranties for repairs and/or services if homeowner/insured/customer fails to pay any balances owed upon completion of repairs and/or services.

GLOBAL SPECIALTY CONTRACTORS, INC.

3220 Terminal Drive
Eagan, MN 55121
Phone: (651) 406-8232
Fax: (651) 406-8242

To:	City Of Redwood Falls	**Contact:**	Ross Nachreiner
Address:	333 S. Washington St.	**Phone:**	507-616-7400
	Redwood Falls, MN 56283	**Fax:**	
Project Name:	Redwood Falls Swimming Pool Repairs 9/1/26	**Bid Number:**	
Project Location:	501 S Gould St, Redwood Falls, MN	**Bid Date:**	9/1/2026

Line #	Item Description
	General Conditions
	Pipe Repairs And Patching

Total Bid Price: **$77,660.00**

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted. **Buyer:** ________ **Signature:** ________ **Date of Acceptance:** ________	**CONFIRMED:** **Global Specialty Contractors, Inc.** **Authorized Signature:** ________ **Estimator:** Zach Brazier (651) 406-8232 zbrazier@globalspecialty.net

PREPARED FOR:

Ross Nachreiner
City of Redwood Falls Aquatic Center

PREPARED BY:

Randy Davis
randy.davis@horizonpoolsupply.com
(612) 242-7991

Hello Ross,

Below is our proposal to repair the leaks in your zero entry pool per the American Leak Detection report. According to their report, the damaged plumbing may exceed the quoted 95 linear feet. If that is the case, additional cost will apply.

Please let us know if you have any questions.

Thank you,
Randy Davis
Finishing Sales and Estimating Manager
Main (651) 917-3075 **Direct** (612) 242-7991
4444 Round Lake Road West, Arden Hills MN 55112
www.horizonpoolsupply.com | www.cposeminars.com

EDUCATION & CONSULTING | CHEMICALS & SUPPLIES | REPAIR SERVICE | EQUIPMENT & AUTOMATION | RENOVATION & FINISHING | DAILY MAINTENANCE

Customer Proposal

HORIZON COMMERCIAL POOLS

Prepared For:

City of Redwood Falls Aquatic Center

901 East Cook St.

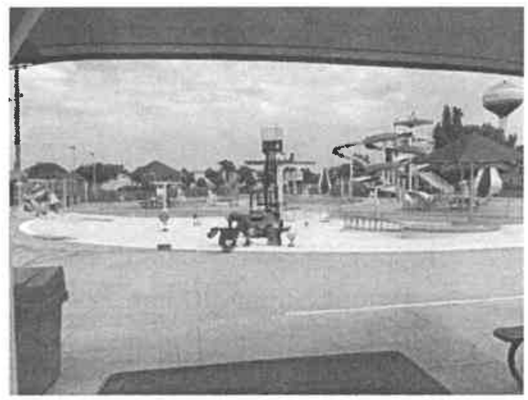
Redwood Falls, MN 56283

Contact:	Ross Nachreiner	**Date:**	9/10/2026
Phone:	507-430-3406	**Good Through:**	10/31/2026
Email:	rnachreiner@ci.redwood-falls.mn.us	**Customer ID:**	CUS24837
		Quote #:	**09102026 CUS24837**

Description: *Quoted by:* **Randy Davis | (612) 242-7991 | randy.davis@horizonpoolsupply.com**

Deck and pool area to be demoed and replaced: 2250 square feet

Leak repairs per American Leak Detection report:
-Cut around areas with identified leaks
-Remove plaster and concrete to expose plumbing
-Replace damaged plumbing
-Pour concrete and finish with plaster as needed
-Concrete will be gray broom finish
-Plaster will be pearl blue hard troweled finish



Notes:
-Prices reflect repairs for 95 ln ft of pipe, per leak detection report
-Additional repairs needed will have additional cost
-Deck and plaster patches will not match existing finishes
-Proposal does not include valves, fittings, or equipment
-Grating and gutters to remain
-Grating, gutters, and other inlets/outlets are not included

Pricing:

Quantity	Item Number	Description	Unit Price	Total Price
1		Leak repairs, up to 95 ln ft		$126,987.00

Total: $126,987.00

ACCEPTANCE OF PROPOSAL – I am authorized to sign on behalf of the owner and I have read the attached **Terms & Conditions** and Proposal Notes and the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment(s) will be made as specified.

Authorized Signature: ______________________________

Name (Printed): ________________________________

Date: _______________ **PO** (if req.): _______________

- **Quotes exceeding $2,000 will require a payment of 50% upon quote acceptance and the remainder is due Net 10 Days after Completion.**
- Products and equipment used to complete job are subject to applicable state & city sales taxes.
- Please read all attached Terms & Conditions, Proposal Notes, and product information. This quote, once signed, is a contract between Horizon Commercial Pools & the property owner.

TERMS AND CONDITIONS

MECHANIC'S LIEN NOTICES (Minnesota & Wisconsin)

MINNESOTA: Pursuant to MINN. STAT. § 514.011 (a) Any person or company supplying labor or materials for this improvement to your property may file a lien against your property if that person or company is not paid for the contributions. (b) Under Minnesota law, you have the right to pay persons who supplied labor or materials for this improvement directly and deduct this amount from our contract price, or withhold the amounts due them from us until 120 days after completion of the improvement unless we give you a lien waiver signed by persons who supplied any labor or material for the improvement and who gave you timely notice.

WISCONSIN: As required by the Wisconsin construction lien law, claimant hereby notifies owner that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned claimant, are those who contract directly with the owner or those who give the owner notice within 60 days after they first perform, furnish, or procure labor, services, materials, plans or specifications for the construction. Accordingly, owners probably will receive notices from those who perform, furnish, or procure labor, services, materials, plans, or specifications for the construction, and should give a copy of each notice received to the mortgage lender, if any. Claimant agrees to cooperate with the owner and the owner's lender, if any, to see that all potential lien claimants are duly paid.

PAYMENT: On contracts exceeding two thousand dollars ($2,000.00), unless otherwise agreed, in writing on the first page of this Contract, payment shall be made in two equal installments. The first installment shall be due as a deposit and paid at the time this contract is signed by the Customer. The second installment is due and payable upon completion of the Project. If, for any reason, any amount less than 50% of the Contract is paid in the first installment, the entire remaining balance shall be paid in the second installment even though such payment renders the installment unequal. All payments on account must be made within **10 days from the invoice date,** unless otherwise agreed to by Horizon Commercial Pools and Customer in writing. Customer agrees that receipt of any invoice setting forth the amount owed to Horizon Commercial Pools represents an account stated unless, within ten days (10) days of receipt of the invoice, Customer objects to the invoice in writing and said written objection is delivered to Horizon Commercial Pools.

INTEREST AND ATTORNEYS' FEES: Horizon Commercial Pools will charge, and Customer agrees to pay, a service charge of 1.5% per month (18.0% per annum) or the maximum rate allowed by law. The service charge will be assessed on the past due portion of the account. Customers agree to pay on demand all costs and expenses including reasonable attorneys' fees incurred by Horizon Commercial Pools in connection with this Contract, and any other document or agreement related thereto, including all costs, expenses and attorneys' fees incurred by Horizon Commercial Pools in enforcing these Terms and Conditions.

SCHEDULING AND ESTIMATES: All time estimates, schedules, start dates, completion dates, etc., are subject to change at Horizon Commercial Pools' sole discretion and Horizon shall not be liable for any changes thereof. Customers acknowledge that time estimates, schedules, start and completion dates can and will change due to weather, unforeseen changes to jobs, workforce variations, material availability, unforeseen delays due to other contractors' work, equipment breaking down and holidays, etc. Any quotes, estimates or representations as to pricing are subject to change at Horizon Commercial Pools' sole discretion as well.

LIMITED WARRANTY ON WORKMANSHIP: Horizon Commercial Pools provides a limited one-year warranty on its workmanship. This Limited Warranty on Workmanship ("Warranty") covers labor provided by Horizon staff only. Any product or equipment warranties are limited to and provided by their respective manufacturer or supplier. This Warranty does not cover problems arising from normal wear and tear, chemical action, stains from pool water or pool water minerals, neglect, abuse, or acts of God. Failure to pay the full Contract price relieves Horizon Commercial Pools of all of its responsibilities under this Warranty and shall render this Warranty void. Warranty claims can be made by contacting Horizon Commercial Pools at (651) 917-3075 within 12 months of completion. Horizon Commercial Pools shall not be responsible or held liable for damages resulting from causes beyond its control caused by fire, flood, accidents, delay in transit, labor difficulty, inability of our normal sources of supply, acts of God, any law, act or regulation of any governmental body. Customers acknowledge and agree that Horizon Commercial Pools' liability for any reason, including, without limitation, negligence, or strict liability, shall not include special, consequential or incidental damages.

CANCELLATION & RESTOCKING POLICY: Customer may cancel this Agreement by providing written notice within thirty (30) days of the signed contract date. In the event of cancellation, Customer shall be responsible for all costs incurred prior to cancellation, including project planning, scheduling, procurement, administrative time, and related commitments. Customer further agrees to pay a restocking fee equal to five percent (5%) of all equipment and materials ordered, plus a cancellation fee equal to ten percent (10%) of the total contract value or Five Thousand Dollars ($5,000.00), whichever is greater, to recover costs and scheduling impacts associated with the project.

Horizon Chemical LLC
Horizon Commercial Pools
www.horizonpoolsupply.com
(800) 969-0454

Corporate Office
4444 Round Lake Rd W
Arden Hills, MN 55112
(651) 917-3075

Milwaukee Office
12900 W Silver Spring Dr
Butler, WI 53007
(262) 783-6040

Green Bay Office
2009 Enterprise Dr
De Pere, WI 54115
(920) 687-8351

City of Redwood Falls

Keith Muetzel
City Administrator
Phone: 507-616-7400
Fax: 507-637-2417
kmuetzel@ci.redwood-falls.mn.us

Meeting Date: September 15, 2026

AGENDA RECOMMENDATION

Agenda Item: Plow Truck Chassis and Snow Equipment Purchase

Recommendation/Action Requested: Staff requests approval to purchase a 2026 Western Star 47X truck chassis and related snow removal equipment.

Summary/Overview: The proposed 2027 Central Garage budget includes $142,154.00 to purchase a Western Star single axle plow truck chassis. The truck is planned to be purchased through the Truck Center in Marshall using State contract pricing. Based on Western Star's current production schedule, the delivery date for the truck chassis is 365 days out.

Once the truck chassis is delivered it will need to be equipped with a truck body, sander, liquid deicer, plow, wing, and other snow equipment. The State contract pricing for the snow equipment is $198,302. The snow equipment will be purchased through Crysteel in Lake Crystal, however, the production lead time for the snow equipment is approximately 500 days out.

Due to the long lead times for the truck chassis and snow equipment, staff is requesting approval of both State contract purchases. Being the snow equipment will not be delivered until 2028 it is not included in the 2027 budget. Therefore, the snow equipment will need to be a planned component of the 2028 operating budget.

Attachments: State Contract Pricing for Truck Chassis – Truck Center Company
State Contract Pricing for Snow Removal Equipment – Crysteel Truck Equipment

STATE OF MINNESOTA

VENDOR NAME	TRUCK CENTER COMPANY
MAKE AND MODEL	WESTERN STAR 47X SA

WB	186"	1
CA	120"	1
AF	80"	1
Rear Ratio	4.89	1
Cab Color	RED. Approval Needed	1
Wheel Color	Alum	1

Grand Total $ 142,154.00

Code	Spec #	Description	Qty	2026 Price	Subtotal
	1.0	**Price for base unit:**	1	$ 108,119.00	$ 108,119.00
MC	2.28	2,584,175 / 21.53 / 120,000 / 172" to 185"	1	$ 1,793.00	$ 1,793.00
549-002	2.88	24 INCH INTEGRAL FRONT FRAME EXTENSION	1	$ 97.00	$ 97.00
MC	3.7	20,000 front axle and matching suspension	1	$ 1,985.00	$ 1,985.00
427-001	3.13	Front brake dust shields	1	$ 37.00	$ 37.00
536-105	3.15	Dual front auxiliary steering gear	1	$ 751.00	$ 751.00
400-1BB	3.26	DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	1	$ 898.00	$ 898.00
402-030	3.42	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	1	$ 115.00	$ 115.00
402-083	3.45	BENDIX ADB22X-V AIR DISC FRONT BRAKES	1	$ 385.00	$ 385.00
534-003	3.66	4 QUART POWER STEERING RESERVOIR	1	$ 22.00	$ 22.00
533-001	3.67	OIL/AIR POWER STEERING COOLER	1	$ 51.00	$ 51.00
41T-003	3.68	SYNTHETIC 40/50W FRONT AXLE LUBE	1	$ 4.00	$ 4.00
620-006	3.80	20,000# FLAT LEAF FRONT SUSPENSION	1	$ 220.00	$ 220.00
MC	4.9	23,000# driver differential locking rear axle and matching suspension	1	$ 381.00	$ 381.00
425-002	4.25	Rear brake dust shield	1	$ 36.00	$ 36.00
420-1FX	4.32	RS-23-160 23,000# R-SERIES QUIET RIDE SINGLE REAR AXLE	1	$ 130.00	$ 130.00
386-011	4.47	SPL170 XL DANA SPICER MAIN DRIVELINE WITH HALF ROUND YOKES	1	$ 18.00	$ 18.00
452-001	4.61	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE	1	$ 381.00	$ 381.00
423-083	4.76	BENDIX ADB22X-V AIR DISC REAR BRAKES	1	$ 363.00	$ 363.00
622-1DC	4.98	26,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD	1	$ 39.00	$ 39.00
489-031	6.21	FACTORY INSTALLED BENDIX NEXT GEN SMARTIRE TIRE PRESSURE MONITORING SYSTEM WITH WHEEL RIM MOUNTED NEXT GEN SENSORS AND INTEGRATED IN DASH	1	$ 177.00	$ 177.00
50W-001	6.22	BENDIX SMARTIRE TIRE PRESSURE MONITORING SYSTEM WHEEL/RIM MOUNTED SENSORS, TIRE MOUNTER INSTALLED	1	$ 224.00	$ 224.00
093-1XG	6.77	BRIDGESTONE M864 385/65R22.5 18 PLY RADIAL FRONT TIRES	1	$ 516.00	$ 516.00
094-1RB	6.106	CONTINENTAL HDL2 11R22.5 14 PLY RADIAL REAR TIRES	1	$ 15.00	$ 15.00
502-1H5	6.212	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC FRONT WHEELS	1	$ 361.00	$ 361.00
505-693	6.234	ALCOA LVL ONE 88267X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS	1	$ 317.00	$ 317.00
524-022	6.269	POLISHED DISC SIDE FRONT WHEELS WITH DURA-BRIGHT FINISH	1	$ 88.00	$ 88.00
525-023	6.280	POLISHED OUTER (DISHED SIDE) REAR WHEELS WITH OUTER ONLY DURA-BRIGHT FINISH	1	$ 104.00	$ 104.00
498-011	6.292	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES	1	$ 15.00	$ 15.00
MC	7.6	S.S. pins on slack adjuster yoke (2 ea. per yoke) for all air brake chambers	1	$ 65.00	$ 65.00
485-002	7.30	EXTERNAL CHARGING SCHRADER VALVE	1	$ 28.00	$ 28.00

Code	Spec #	Description	Qty	2026 Price	Subtotal
101-3BR	**8.6**	Cummins L9 360 hp / 1150 lbs/ft. torque	1	$ 3,556.00	$ 3,556.00
233-020	8.87	30 DEGREE CURVE BRIGHT UPPER STACK(S) AND ELBOW(S)	1	$ 115.00	$ 115.00
23U-002	8.89	13 GALLON DIESEL EXHAUST FLUID TANK	1	$ 77.00	$ 77.00
242-049	8.94	PERFORATED SINGLE STAINLESS STEEL MUFFLER/TAILPIPE SHIELD WITH WESTERN STAR LOGO	1	$ 15.00	$ 15.00
204-154	8.113	80 GALLON/302 LITER ALUMINUM FUEL TANK - LH	1	$ 89.00	$ 89.00
215-007	8.145	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS	1	$ 54.00	$ 54.00
212-012	8.149	FUEL TANK(S) AFT - RAISED MOUNTING	1	$ 34.00	$ 34.00
205-002	8.153	CHROME FUEL TANK CAP, EACH	1	$ 5.00	$ 5.00
104-002	9.30	FUMOTO DRAIN VALVE(S) ON OIL PAN	1	$ 35.00	$ 35.00
014-112	9.37	SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED HIGH CAPACITY AIR CLEANER, PASSIVE PRECLEANER, WITH INSIDE/OUTSIDE AIR AND SNOW DOOR	1	$ 480.00	$ 480.00
107-045	9.52	CUMMINS NATURALLY ASPIRATED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE	1	$ 1.00	$ 1.00
122-1H4	9.69	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR AND 12 VOLT PREHEATER	1	$ 123.00	$ 123.00
140-022	9.89	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR	1	$ 41.00	$ 41.00
342-582	10.28	ALLISON 3000 RDS 5/6-SPEED WITH PTO PROVISION	1	$ 4,935.00	
34C-011	10.78	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR	1	$ 44.00	$ 44.00
363-001	10.154	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION	1	$ 1.00	$ 1.00
345-078	10.159	HEAVY DUTY ELECTRONIC TRANSMISSION SHIFT CONTROL, COLUMN MOUNTED	1	$ 1.00	$ 1.00
292-222	11.19	(3) DTNA GENUINE, HIGH TEMP AGM STARTING AND CYCLING, MIN 2775CCA, 570RC, THREADED STUD BATTERIES	1	$ 251.00	$ 251.00
282-013	11.37	BATTERY BOX MOUNTED UNDER PASSENGER SEAT	1	$ 1.00	$ 1.00
293-058	11.50	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT	1	$ 135.00	$ 135.00
295-029	11.52	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	1	$ 61.00	$ 61.00
353-073	11.54	QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH CAP	1	$ 65.00	$ 65.00
MC	11.60	PTO 3, NO SWITCH, TEM SUPPLED REQUEST, 80U-xxx	1	$ 17.00	$ 17.00
87L-001	11.73	ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK	1	$ 1.00	$ 1.00
721-001	11.81	97 DB BACKUP ALARM	1	$ 18.00	$ 18.00
157-004	11.87	MANUAL REMOTE ENGINE STOP/START	1	$ 12.00	$ 12.00
148-072	11.98	ENGINE REMOTE INTERFACE WITH MULTIPLE SET SPEEDS	1	$ 25.00	$ 25.00
48H-003	11.106	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS	1	$ 41.00	$ 41.00
864-022	11.135	DIGITAL TRANSMISSION OIL TEMPERATURE IN DRIVER DISPLAY	1	$ 25.00	$ 25.00
372-123	11.136	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE	1	$ 9.00	$ 9.00
746-135	11.157	AM/FM/WB WORLD TUNER RADIO WITH SIRIUS XM, BLUETOOTH, IPOD INTERFACE AND USB AND AUXILIARY INPUTS, J1939	1	$ 160.00	$ 160.00
75W-002	11.175	SHARKFIN MULTI-BAND ANTENNA: AM/FM/WEATHERBAND, WIFI/BLUETOOTH, SDAR/SIRIUSXM, GNSS/GPS	1	$ 56.00	$ 56.00
75B-027	11.178	RH MIRROR MOUNTED UHF/VHF RADIO ANTENNA PREP (OMIT ANTENNA)	1	$ 14.00	$ 14.00
329-113	11.211	FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO UNDER CAB, CAPPED	1	$ 86.00	$ 86.00

Code	Spec #	Description	Qty	2026 Price	Subtotal
4C1-005	11.212	HARDWIRE SWITCH #1,ON/OFF MOMENTARY, 20 AMPS IGNITION POWER	1	$ 8.00	$ 8.00
4C2-005	11.225	HARDWIRE SWITCH #2,ON/OFF MOMENTARY, 20 AMPS IGNITION POWER	1	$ 8.00	$ 8.00
4C3-016	11.240	HARDWIRE SWITCH #3, ON/OFF LATCHING, 20 AMPS IGNITION POWER	1	$ 8.00	$ 8.00
4C4-016	11.245	HARDWIRE SWITCH #4, ON/OFF LATCHING, 20 AMPS IGNITION POWER	1	$ 8.00	$ 8.00
81Y-005	11.248	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY	1	$ 6.00	$ 6.00
727-096	12.2	Air horns, dual, round, with snow shields	1	$ 73.00	$ 73.00
754-017	12.21	Front fender extensions	1	$ 60.00	$ 60.00
659-006	12.24	Optional windshield washer tank	1	$ 8.00	$ 8.00
82A-028	12.36	STAINLESS STEEL CAB ACCENT MOLDING	1	$ 86.00	$ 86.00
678-066	12.44	INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANDLES	1	$ 13.00	$ 13.00
65X-010	12.47	BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK SCREEN, WITH LED ACCENT LIGHTS	1	$ 12.00	$ 12.00
78G-004	12.55	KEY QUANTITY OF 4	1	$ 9.00	$ 9.00
327-027	12.62	SWITCH, INDICATOR LIGHT, WIRING AND 6 FEET OF ADDITIONAL CABLE BACK OF CAB/SLEEPER FOR (1) CUSTOMER FURNISHED BEACON	1	$ 32.00	$ 32.00
312-095	12.74	DUAL STAGE INTELLIGENT LED HEADLIGHTS	1	$ 37.00	$ 37.00
314-824	12.77	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH DUAL CONNECTIONS AT BUMPER	1	$ 84.00	$ 84.00
294-1AY	12.89	INTEGRAL LED STOP/TAIL/BACKUP LIGHTS	1	$ 14.00	$ 14.00
744-105	12.122	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BRIGHT C-BAR	1	$ (404.00)	$ (404.00)
74B-114	12.129	RH AND LH HEATED BLACK HOOD/FENDER MOUNTED MIRRORS W/ BRIGHT FINISH MOUNTING ARM	1	$ 137.00	$ 137.00
787-004	12.134	REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS	1	$ 8.00	$ 8.00
707-1C5	13.22	QUARRY GRAY VINYL UP LEVEL INTERIOR	1	$ 96.00	$ 96.00
720-035	13.54	2-1/2 LB. FIRE EXTINGUISHER MOUNTED INBOARD OF DRIVER SEAT	1	$ 18.00	$ 18.00
170-045	13.72	STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY	1	$ 10.00	$ 10.00
324-1B2	13.78	PREMIUM LED CAB LIGHTING	1	$ 67.00	$ 67.00
722-028	13.105	TRIANGULAR REFLECTORS KIT WITHOUT FLARES SHIPPED LOOSE IN CAB	1	$ 12.00	$ 12.00
842-001	13.108	2 INCH TURBO AIR PRESSURE GAUGE	1	$ 12.00	$ 12.00
882-021	13.112	TWO VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AUTONEUTRAL AND WARNING INDICATOR	1	$ 31.00	$ 31.00
756-1J7	13.118	ELITE 2.0 HIGH BACK AIR SUSPENSION DRIVER SEAT W/2 AIR LUMBAR,ACTIVE BOLSTER,INTEGRATED CUSHION EXTENSION, TILT,ADJUSTABLE SHOCK, MAP POCKET, HEAT & VENTILATION	1	$ 184.00	$ 184.00
757-001	13.130	BLACK SUSPENSION COVER FOR AIR DRIVER SEAT	1	$ 26.00	$ 26.00
759-007	13.132	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	1	$ 33.00	$ 33.00
758-039	13.139	MORDURA CLOTH DRIVER SEAT	1	$ 36.00	$ 36.00
761-039	13.145	MORDURA CLOTH PASSENGER SEAT	1	$ 1.00	$ 1.00
765-021	13.160	DRIVER AND PASSENGER INTERIOR SUN VISORS WITH ILLUMINATED VANITY MIRRORS	1	$ 14.00	$ 14.00
WAG-053	14.6	Towing extended/ roadside service warranty,2 year/ unlimited miles $550 cap	1	$ 400.00	$ 400.00
DLR-001	14.39	FRGHT/WS FLOOR MATS	1	$175.00	$ 175.00
RAG-020	14.44	CUMMINS TARIFF CHARGE	1	$ 205.00	$ 205.00

Code	Spec #	Description	Qty	2026 Price	Subtotal
RFZ-023	14.46	23MY SURCHARGE, 2022CY TRUCKS	1	$ 4,500.00	$ 4,500.00
RFZ-024	14.47	24MY SURCHARGE, 2023CY TRUCKS	1	$ 6,250.00	$ 6,250.00
	14.49	25MY SURCHARGE, 2024CY TRUCKS	1	$ 5,250.00	$ 5,250.00
MC	15.2	Trailer package extend to rear of frame per Spec 12.12	1	$ 223.00	$ 223.00
296-010	15.36	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION	1	$ 21.00	$ 21.00

CRYSTEEL TRUCK EQUIPMENT
TRUCK EQUIPMENT, PARTS & ACCESSORIES

1130 73rd Avenue NE
Fridley, MN 55432
(763) 571-1902
1-800-795-1902

Highway 60 East
Lake Crystal, MN 56055
(507) 726-6041
1-800-722-0588

www.crysteeltruck.com
AN EQUAL OPPORTUNITY EMPLOYER

Date:	8/26/2026	Reference:	REV2
Company:	City of Redwood Falls	Address:	
Contact:	Keith Muetzel		
Phone#	507-430-2680	City:	Redwood Falls
Email:	kmuetzel@ci.redwood-falls.mn.us	State:	MN

		Chassis Estimated Delivery	
Dealer		Front Frame Extension	YES
Truck Make	Western Star	Front Mount Hyd or PTO	PTO
Model Year	2026/NEW	Air Tank Location	
Truck Model	47X	Air Dryer Location	
CA or CT	120"	Battery Box Location	
Transmission	Allison 3000	Exhaust clearance	
Cab Color	Viper Red	Def/Fuel Tank clearance	

REFERENCE: COOPERATIVE PURCHASE OF EQUIPMENT FROM STATE OF MINNESOTA
CONTRACT NO: 267389
RELEASE NO: T-863(5)
CONTRACT PERIOD: March 1, 2025, Through February 28, 2027
EXTENSION OPTION: Up to 36 months
1-UNIT
STATE COOPERATIVE PRICING

QTY			***Price Each***	***Extended***
	1.0 Body			
1	1.10.	12' x 96" Crysteel Elliptical SS body	$22,113.00	$22,113.00
		Specifications:		
		Crysteel Select Stainless Steel Elliptical Body		
		Single axle		
		Side board style-NO FENDERS		
		12' x 96"		
		30" Side Single Wall Elliptical, 7ga 201 SS		
		46" Front, 7ga SS, Pressed in front brace		
		1/4" AR450 Front		
		14" wide, 7ga 201 SS rear posts & rubrail		
		Western I-Beam		
		36" Tailgate, air trip hardware, 7ga 201 SS, 2H Braces, spreader chain, banjo		
		1.5" off set top hinge		
		Standard FMVSS 108 LED lights		
		Crysteel 5 year limited-Years 1,2,& 3 100% Parts and labor-Year 4 & 5 50-50 Parts		
1	1.3	Air operated tailgate latch Elliptical SS SA	Standard	
1	1.4	Box Vibrator - Cougar DC-3200 12VDC Elliptical SS SA	$1,534.00	$1,534.00
1	1.5	Installation of body Elliptical SS SA	$2,020.00	$2,020.00
1	1.001	Body for Marathon/Mailhot hoist	$414.00	$414.00
1	1.021	Receiver Tubes Welded To Underside of Body for Walk Rail Insert-SS-Single Axle	$768.00	$768.00

1	1.034	SS Ellipitical Rigid Ladder Installed	$141.00	$141.00
1	1.037	SS Self Storing Hide-A-Way Ladder	$1,122.00	$1,122.00
		*Ladders Mounted to Driver Side Rear of Body		
1	1.042	Full Rib Tailgate ILO 2H	-$215.00	-$215.00
1	1.050.	Sander fitting in front face of rear pillar, split manifold mount	$510.00	$510.00
3	1.058	For each extra camera for Buyers system	$327.00	$981.00
		*(1) On Rear Pillar Facing Rear		
		*(1) On Free Standing Cabshield Facing Wing		
		*(1) On Free Standing Cabshield Inside Box		
1	1.066	24" Stainless Steel Free Standing Cabshield adjustable height-Stainless Steel uprights	$4,923.00	$4,923.00
1	1.068	35 Gal Reservoir-Stainless Steel-2" suction, in tank return line filter	$3,188.00	$3,188.00
1	1.073	(2) shovel holders in stationary cab shield uprights - Vertical	$338.00	$338.00
2	1.051	Extra Set of Oval Light Cutouts in Rear Pillar	$0.00	$0.00
1	1.052	Add LED Oval Backup Light in Rear Pillar	$288.00	$288.00
1	1.053	Add LED Oval Strobe Light in Rear Pillar	$288.00	$288.00
3	765	8.49 (1) pair of LMG GML-FMF-*-1 LED directional surface mount Single Color	$339.00	$1,017.00
		*(1) Pair on Front Face of Cabshield		
		*(1) Pair on Sides of Cabshield (one strobe each side)		
		*(1) Pair on Sides of Rear Pillar Facing Rear		
1	1.098	(1) set single axle poly fenders w/o lights Minimizer MIN2261B	$992.00	$992.00
1	1.054	Body up light installed TBEI	$252.00	$252.00
	1.0 Finish Paint			
		NO Paint Quoted Stainless Steel Finish		
	1.0 Undercoat			
1	1.26	Undercoat underside 12-12.5' box	$691.00	$691.00
	2.0 Hoist			
1	2.1	Installation of Marathon hoist	$1,588.00	$1,588.00
1	2.9	M53117DA Marathon w/greaseable hinge12'-13.5'	$5,214.00	$5,214.00
	3.0 Scraper			
1	3.1	Installation of 4500-FX - underbody plow only	$3,810.00	$3,810.00
1	3.2	Monroe 4510 FX Under Body Scraper 00173427I	$15,506.00	$15,506.00
1	3.11	FX-EXT WLDMT,SCPR,1',RH 20" MLDBD	$2,558.00	$2,558.00
1	3.14	FX-Add for moving driver side fuel tank out and up for scraper install	$1,155.00	$1,155.00
1	3.15	FX-Add for moving air tank for proper scraper install-per air tank	$474.00	$474.00
	4.0 Wing			
1	4.1	Installation of Double Function Wing Plow	$4,106.00	$4,106.00
1	4.3	MLDBD ASSY,WING,9PWMB,TPR -- CE KIT,9',.625x8.0,TPCS	$3,059.00	$3,059.00
		*Powder Coated BLACK		
1	4.22	RIGHT HAND, PARA-GLIDE, PATROL WING POST (18" lift)	$12,532.00	$12,532.00
		INCLUDES THE FOLLOWING:		
		- (1) SIDE PL,WING,PARA-GLIDE,.500,18" x 28"		
		- (1) SIDE PL,WING,PARA-GLIDE,.750,18" x 28"		
		- MTG BLOCK ASSY,DF,PARA/TRIM-LINE USES, 1-3/8" HINGE PIN		
		- MOUNT ASSY,REAR,WING,PATROL,RH,CROSS CHAN,NON SCPR		
		- MTG BOX,DF,FM,PARA,FOR:REAR, OVER FRAME PA MOUNT		

		- STOP KIT,TOE,POST,PARA,WING		
		- PUSHARM KIT,DUAL,LPA/UPA,CAST MOUNT DUAL		
		- CYLINDER,4x14,DA,DECELL,NIT,.75ORB,DF PATROL,FRONT,HEEL		
		- LINKAGE KIT,FLOAT,DFWMB,6.0 W/PINS,CAST,2015 DESIGN		
		- VALVE,COUNTERBALANCE-FRT POST & RHL CYL (QUANTITY 2)		
1	4.28	DFW-Single hyd. ext. push arm nitrogen cushion SA Plow Truck	$2,210.00	$2,210.00
1	4.33	REAR MOUNT RH,PUSHARM,ND,2-PC,1-HOLE (SWITCH FROM BASE REAR MOUNT)	$0.00	$0.00
1	4.42	DFW-(1) 4" LED wing light installed 605-1492110	$364.00	$364.00
1	4.40.	DFW-Whelen WPLOW1A Rear Facing Wing Strobe	$620.00	$620.00
	5.0 Front Hitch			
1	5.1	Installation of front hitch	$3,005.00	$3,005.00
1	5.2	Added installation cost for power reversing plow	$606.00	$606.00
1	5.5	HITCH,TP,MTEQ,MC7090,FFLA FRTLNER, W/INSERTS *NEED TO VERIFY*	$5,012.00	$5,012.00
1	5.16	4" x 10" DA lift cylinder 05002953	$478.00	$478.00
	6.0 Plows			
1	6.3	MTE MC6000 quick hitch-2.0 OSC-Bolt On - 00012721i	$1,603.00	$1,603.00
1	6.123	ABL LED Headlights	$1,285.00	$1,285.00
1	6.125	Fender mount plow light brackets	$427.00	$427.00
1	6.4	Monroe MP41R12-ISCT Full Trip Reversible 00043611 1725#	$10,830.00	$10,830.00
		*Powder Coated BLACK		
12	6.31	2WFT-12" X 3/8" 2-PLY RUBBER BELT INSTALLED - PER FOOT OF PLOW	$43.00	$516.00
1	6.29	2WFT-MARKERS,36"ORANGE WITH HARDWARE,NO CABLE	$79.00	$79.00
1	6.22	2WFT-JACK KIT,PARKING,REMOVABLE - SCREW ADJ	$245.00	$245.00
	7.0 Pup Hitch			
1	7.1	Installation of 3/4" Pull Plate	$1,428.00	$1,428.00
1	7.2	Hitch plate assy-D-rings, Gussets, Plug, Gladhands	$781.00	$781.00
1	7.4	Electronic brake controller	$966.00	$966.00
1	7.6	Buyers Air cushioned Pintle Hitch PH50AC	$555.00	$555.00
1	7.10.	Add for U-Lining poly coating on pull plate	$431.00	$431.00
	8.0 Sander			
1	8.1	Installation of Under Tailgate Sander	$1,936.00	$1,936.00
1	8.3	SPREADER,UT,MS969-OW/DD-DD,201	$8,079.00	$8,079.00
1	8.4	UTS-SPINNER ASSY,TGT,LH,AUSST,POLY DISC,SEAL SAVER	$1,177.00	$1,177.00
1	8.5	UTS-SPEED SENSOR IN DRIVE MOTOR,100 PPR ADD	$503.00	$503.00
1	8.6	UTS-SHIELD WLDMT,TGT,MS-UT,RH,304	$393.00	$393.00
1	8.7	UTS-SHIELD WLDMT,TGT,MS-UT,LH,304	$393.00	$393.00
1	8.15	UTS-(1) 4" LED sander light installed 605-1492110	$339.00	$339.00
	8.0 Pre-Wet			
1	8.1	Installation of Radius Body Pre-Wet Vari Tech	$3,265.00	$3,265.00
1	8.3	1087614 (2-60 Gal Rb Dual Lid Tank Kit Radius body) VAR RB 120	$1,360.00	$1,360.00
1	8.4	1087615 (2-60 Gal Rb Ss tank Mk mounting Kit) VARRB120-DT-MK-SS	$2,705.00	$2,705.00
1	8.9	1087407 Rb-dt Fill Suction Kit radius body plumbing VAR9516X001	$812.00	$812.00
1	8.10.	1087401 Egf Prewet Kit 1 Nozzle 12vdc Plunger Valve Grav. VAR9510X002	$628.00	$628.00
1	8.11	1066994 Low Level Ind Sw Assy Sw w/ Wpack Connector LDS8009X001	$361.00	$361.00
1	8.18	1087543 Electric Closed Loop Power Unit Fg Enclosure No Controls VAR FG-EPU-	$1,524.00	$1,524.00
1	8.17	1087383 EPU Relief Val Kit Electric Power Unit	$375.00	$375.00
	9.0 HYDRAULICS			

		Force Ultra 6100		
1	9.006	8 Functions-6100EX Electric Controlled-INSTALLED	$37,514.00	$37,514.00
		Functions to control:		
		Plow UP/DOWN		
		Plow LEFT/RIGOT		
		Hoist UP/DOWN		
		Wing Toe		
		Wing Heel		
		Wing Hydraulic Push Arm		
		Sander Auger		
		Sander Spinner		
1	9.009	6100 - Scraper Kit -- (Auto Reverse Lift - Accumulator)	$3,117.00	$3,117.00
1	9.010.	6100 - Wing Kit -- (Lock Valves - Counterbalance Valve)	$476.00	$476.00
1	9.014	6100 - Add for Floor Mount Option	$1,044.00	$1,044.00
1	9.015	6100 - Add to Upgrade to a 4 Stick Ultra Control	$704.00	$704.00
1	9.019	6100 - Add for Optional LCD Display mounting Bracket	$141.00	$141.00
1	9.020.	6100 - Add for read Scraper Pressure LCD	$423.00	$423.00
1	9.027	6100 - PTO Hyd ILO Front Pump - 280 Hot Shift PTO & TXV92 5.6 CID Pump	$3,425.00	$3,425.00
1	9.034	6100 - Add for Electric Prewet Open Loop (Module Only)	$713.00	$713.00
3	9.040.	6100 - Add for Adapter harness for Camera	$118.00	$354.00
	10.0 Air Bag			
		NO AIR BAG/TIMBREN QUOTED		
	11.0 Anti-Icing			
		NO ANTI-ICING EQUIPMENT QUOTED		

Total Package Price $194,569.00

PRICES SHOWN DO NOT INCLUDE ANY APPLICABLE TAXES OR FEES

Cost Per Loaded Mile for Delivery: $4.00

Starting Point: Lake Crystal, MN

*A WRITTEN PURCHASE ORDER MUST BE RETURNED SPECIFYING PURCHASE OF THIS EQUIPMENT OFF THE STATE OF MINNESOTA COOPERATIVE PURCHASE CONTRACT

*NO EXHAUST WORK INCLUDED FOR TRUCKS WITH NEW EMISSION CONTROL EXHAUST SYSTEMS. EXHAUST SYSTEMS CANNOT BE MODIFIED.

*ALL LABOR COSTS ARE BASED ON INSTALLING EQUIPMENT ON A TRUCK CHASSIS WITH ALL TRUCK ITEMS OUT OF THE WAY FOR EQUIPMENT INSTALLATION. IF CRYSTEEL HAS TO MOVE FUEL TANKS, AIR TANKS, AIR DRYER, ETC. EXTRA CHARGES MAY APPLY

Vendor Name:	**Crysteel Truck Equipment-Lake Crystal**
Contact Person:	**Josh Miller**
Street Address:	**52248 Ember Rd**
City, State, Zip:	**Lake Crystal, MN 56055**
Phone #:	**(507) 726-6041**
Toll Free #:	**(800) 722-0588**
Email Address:	jmiller@crysteeltruck.com

OPTIONS -- The below options are NOT included in the above package pricing

	1.0 Body OPTIONS			
1	1.045	(1) Sliding Patchgate Installed in Stainless Steel Tailgate	$314.00	$314.00
	3.0 Scraper OPTIONS			
1	3.17	FX-Add for moving air dryer for proper scraper install	$474.00	$474.00
	4.0 Wing OPTIONS			
1	4.43	DFW-Kage Wingline Laser System HPL-100	$2,945.00	$2,945.00

Keith Muetzel
City Administrator
Phone: 507-616-7400
Fax: 507-637-2417
kmuetzel@ci.redwood-falls.mn.us

Meeting Date: September 15, 2026

AGENDA RECOMMENDATION

Agenda Item: Street Superintendent Position

Recommendation/Action Requested: Staff recommends approval of an employment offer to Elliott Serbus.

Summary/Overview: The hiring committee has completed the selection process for the Street Superintendent position. The committee interviewed four applicants and recommends approval of the attached employment offer to Elliott Serbus. Elliott has a Bachelor of Business Management degree and twenty years of heavy equipment operation and infrastructure construction experience. Elliott has also served on the Redwood Falls Fire Department for over nine years. The attached employment offer outlines specific terms of employment relating to compensation, benefits, and tentative start date.

Attachments: Employment Offer

City of Redwood Falls

Sheila Stage
Human Resources Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
sstage@ci.redwood-falls.mn.us

September 1, 2026

Mr. Elliott Serbus
303 Normandale Rd.
Redwood Falls, MN 56283

Dear Elliott:

We are very pleased to offer you the full-time position of Street Superintendent for the City of Redwood Falls. The City of Redwood Falls looks forward to having you as part of our team. This offer is contingent upon City Council approval on September 15, 2026.

This position is classified as full-time, salaried exempt employee and is not eligible for overtime or comp time. As a salaried employee you will be expected to work a minimum of 40 hours per week. This position is subject to Minnesota and Federal Minimum Wage law.

Below are the details of your offer:

- Your starting salary will be $88,878.40 annually or $42.73 per hour, grade 10, step 3 of the 2026 City of Redwood Falls Step Structure.
- On January 1, 2027, you will receive a 3% COLA increase to $44.02 per hour, or $91,561.60 annually. The COLA increase has already been established by City Council.
- After a six (6) month probationary period and a satisfactory job performance evaluation, you will be eligible for a step increase to $45.34 per hour, or $94,307.20 annually. This corresponds to grade 10, step 4 of the 2027 City of Redwood Falls Step Structure.
- After one year you will be eligible for a yearly step increase on your anniversary date each year, until you reach the top step in the step structure (step 11). These step increases are contingent on satisfactory performance.
- Your vacation leave accrual will begin at 3.69 hours per pay period. On your 5th anniversary you will begin to accrue 4.62 hours per pay period.
- You will begin employment with a vacation leave balance of 40 hours.
- Your sick leave accrual will be 3.69 hours per pay period.
- For this position you will need to obtain a Class B Driver's License you will have one year to complete this. The City of Redwood Falls will cover the costs associated with this training. Once you obtain your CDL permit, and you start working/driving in a CDL Safety Sensitive area you will be required to have a satisfactory query report from the FMCSA Clearinghouse of your CDL driver record. You will be required to register on the Clearinghouse website for the City to query and review your driver record. Human Resources can provide instructions on how to do this.

In accordance with City policy and applicable law, the following deductions will be made from your payroll checks:

- Insurance premiums for health, life, dental and flex accounts, ***only if you elect them.***
- Statutorily required PERA contributions.
- Federal and State withholding for taxes, etc.
- Health Care Savings Plan deductions.

As permitted by City policy, you are entitled to an annual $550.00 uniform allowance.

Your first day of work is projected to be approximately October 19, 2026. Your position is subject to a 14-day pay period, and our regularly scheduled pay period is bi-weekly. Prior to your first day of employment, I will be sending you new hire and benefit enrollment forms to complete.

Per our standard procedure, this offer letter is not intended, nor should it be considered as an employment contract for a definite or indefinite period of time.

We are pleased that you will be joining our team and look forward to working with you in this position. If you have any questions prior to your start date, please feel free to contact me.

Sincerely,

Sheila Stage

Sheila Stage
HR Coordinator
cc: Personnel File

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes sec. 181.032. I understand that the City of Redwood Falls employment is not for a specific term and can be terminated by me or by the City of Redwood Falls at any time for any reason, with or without cause.

______________	9/3/24
Name	**Date**

Once signed to indicate you'll be joining our team, email the entire offer letter to **sstage@ci.redwood-falls.mn.us** or send to our confidential fax number at (507) 637-2417.

You have a right to receive this notice in a language other than English. If you need this letter translated in other languages, please contact our office at (507) 616-7400.

Keith Muetzel
City Administrator
Phone: 507-616-7400
Fax: 507-637-2417
kmuetzel@ci.redwood-falls.mn.us

Meeting Date: September 29, 2026

AGENDA RECOMMENDATION

Agenda Item: Establish City Council Work Session Agenda

Recommendation/Action Requested: Staff requests the City Council formally establish the agenda for the September 29, 2026, work session.

Summary/Overview: The next City Council work session is scheduled for September 29, 2026. To prepare for the meeting, and ensure adequate time is allowed for each agenda item, staff requests the City Council formally establish the work session agenda. The following topics have been suggested as agenda items:

- Library Update
- Regulation of Specialty Vehicles
- Economic Development Initiatives

Attachments: None

City of Redwood Falls

Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: September 15, 2026

AGENDA RECOMMENDATION

Agenda Item: Airport Runway Lighting, Change Order No. 1

Recommendation/Action Requested: Staff is recommending the approval of "Change Order (CO) No. 1" for $31,589.00 for adding distance signage. Approval will allow the City Administrator to execute the CO.

Summary/Overview: Runway 12/30 previously included distance remaining signs, which provide pilots with information on the number of thousands of feet of runway remaining during takeoff and landing operations. Replacement of these signs was not included in the original construction contract. Change Order No. 1 would have those signs replaced spring of 2027 due to extended delivery lead times.

Attachments: Letter of recommendation; Silas Parmar, P.E. BMI
Change Order No. 1

BOLTON & MENK
Real People. Real Solutions.

1243 Cedar Street NE
Sleepy Eye, MN 56085

Ph: (507) 810-4184
Bolton-Menk.com

September 10, 2026

Mr. James Doering
Public Works Project Coordinator
City of Redwood Falls
333 South Washington Street
Redwood Falls, MN 56283

RE: Redwood Falls Municipal Airport (RWF)
Runway 12/30 Rehabilitation & Lighting System Replacement Project
Change Order No.1

Dear Mr. Doering,

Runway 12/30 previously included distance remaining signs, which provide pilots with information on the number of thousands of feet of runway remaining during takeoff and landing operations. Replacement of these signs was not included in the original construction contract.

Following discussions with the Airport Manager, we requested a quote from the Contractor to restore the distance remaining signs and maintain the runway's previous configuration. The Contractor submitted a quote of **$31,589.00** to furnish and install three distance remaining signs. The FAA approved the additional work and associated costs on September 8, 2026.

The funding breakdown for this change order is as follows:

- Federal (95%) = $ 30,009.55
- State (2.5%) = $ 789.72
- City (2.5%) = $ 789.73

If the City Council wishes to proceed with this change order, please sign and return an electronic copy of the attached document.

If you have any questions or would like additional information, please contact me at silas.parmar@bolton-menk.com or (612) 987-0138.

Sincerely,
Bolton & Menk, Inc.

Silas Parmar

Silas Parmar, P.E.
Project Manager

CHANGE ORDER

No. 1

RECONSTRUCT RUNWAY LIGHTING 12/30
REDWOOD FALLS MUNICIPAL AIRPORT (RWF)

DATE OF ISSUANCE AUGUST 26, 2026

OWNER CITY OF REDWOOD FALLS, MN — CONTRACT NO. FAA AIP 3-27-0083-024-2025

CONTRACTOR DUININCK, INC. — ENGINEER SILAS PARMAR, P.E.

You are directed to make the following changes in the Contract Documents.

Description: Install three (3) distance remaining guidance signs for Runway 12/30.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price $ 2,927,254.80	Original Contract Times Working Days: 60
Net changes from previous Change Orders No. to No. $ 0.00	Net changes from previous Change Orders No. to No. Working Days: 0
Contract Price Prior to this Change Order $ 2,927,254.80	Contract Times prior to this Change Order Working Days: 60
Net Increase of this Change Order **$ 31,589.00**	Net Increase (decrease) of this Change Order Working Days: 15
Contract Price with all approved Change Orders **$ 2,958,843.80**	Contract Times with all approved Change Orders Working Days: 75

RECOMMENDED:	APPROVED:	ACCEPTED:
DocuSigned by: Silas Parmar 72B93204A797481... Silas Parmar, P.E. Bolton & Menk	By: Keith Muetzel. City of Redwood Falls, MN	Signed by: Larry Bomstad 5D3FCF29EF104AF... Duininck, Inc.
Date: September 8, 2026	Date:	Date: September 9, 2026

CHANGE ORDER

No. 1

RECONSTRUCT RUNWAY LIGHTING 12/30
REDWOOD FALLS MUNICIPAL AIRPORT (RWF)

DATE OF ISSUANCE AUGUST 26, 2026

OWNER CITY OF REDWOOD FALLS, MN CONTRACT NO. FAA AIP 3-27-0083-024-2025

CONTRACTOR DUININCK, INC. ENGINEER SILAS PARMAR, P.E.

1. **HAS THIS CHANGE ORDER BEEN DISCUSSED WITH FAA OFFICIALS?**
The Change Order will be submitted to Mark Schrader, FAA Program Manager, for review on August 26, 2026.

2. **BRIEF DESCRIPTION OF THE PROPOSED CONTRACT CHANGE(S) AND LOCATION(S).**
Installation of three (3) distance remaining guidance signs associated with Runway 12/30.

3. **REASON(S) FOR THE CHANGE(S).**
Runway 12/30 previously included distance remaining signs. The original Contract included removal of the existing signs but did not identify installation of replacement signs. This Change Order will restore the distance remaining signage consistent with the runway's previous configuration.

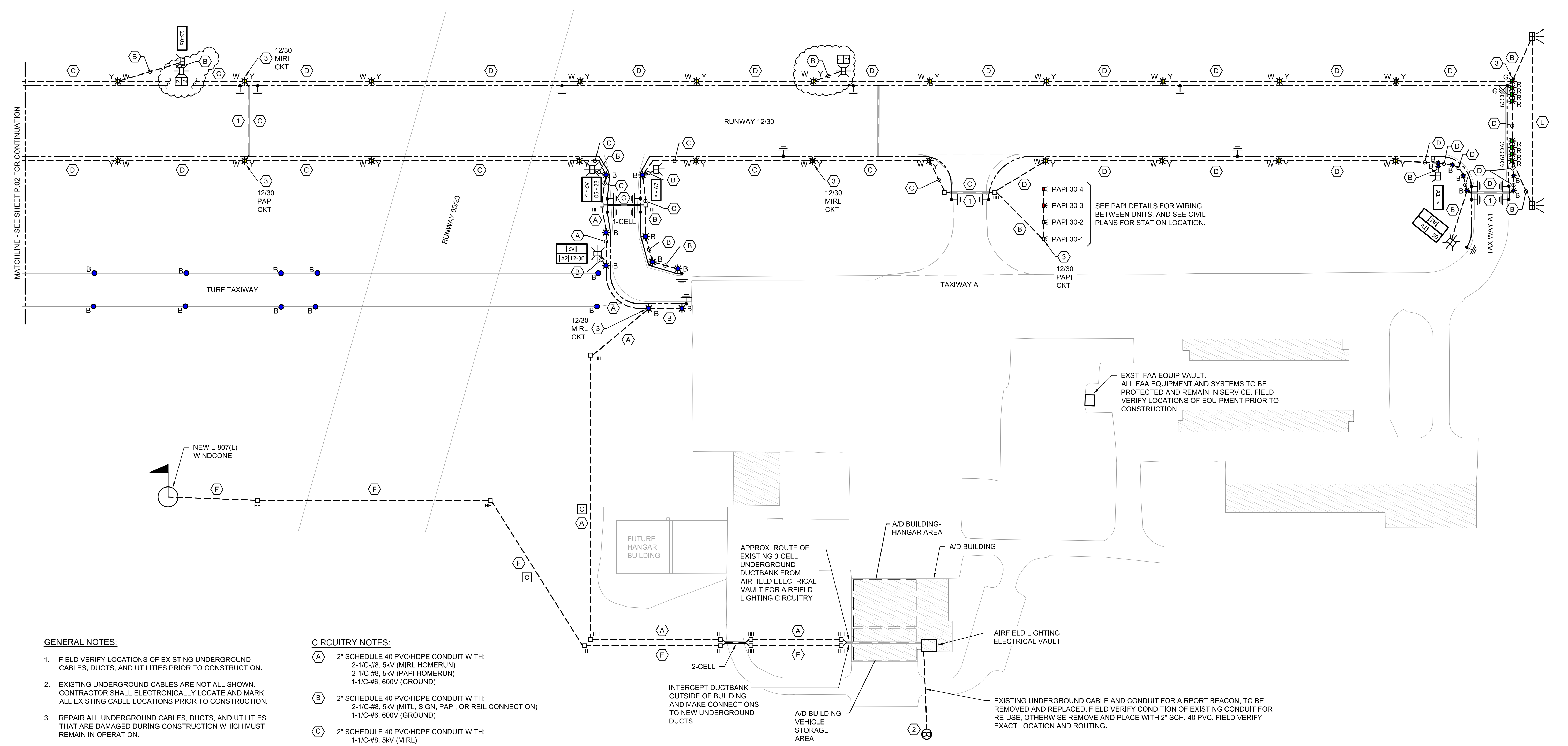
4. **JUSTIFICATIONS FOR UNIT PRICES OR TOTAL COST.**
The original Contract included a unit price of $6,200 for a Size 1 guidance sign. Distance remaining signs require the larger Size 3 sign configuration. Therefore, the proposed cost of $7,200 per sign is reasonable and consistent with the increased size and material requirements.

   The Contractor is honoring the original Contract unit prices for No. 8 cable, No. 6 cable, and 2-inch Schedule 40 PVC conduit. Due to long lead times for electrical materials, installation cannot be completed during the 2026 construction season and will require an additional mobilization in 2027. The Change Order therefore includes reasonable compensation for the additional mobilization.

5. **CONSEQUENCES OF CHANGE ORDER ATTACHMENT.**
Without this Change Order, distance remaining signs will not be installed on Runway 12/30. These signs provide pilots with critical runway distance information during takeoff and landing operations. Failure to install the signs would reduce the level of operational guidance previously available to pilots.

6. **CONFORMANCE TO AIP STANDARDS AND REGULATIONS.**
The distance remaining signs and associated installation work will conform to the requirements of the Contract Documents, FAA standards, and applicable electrical codes.

FILE: M:\DESIGN_BMI\23641016.00 REDWOOD FALLS, MN AIRPORT\23641016.00_P.01.DWG



GENERAL NOTES:

1. FIELD VERIFY LOCATIONS OF EXISTING UNDERGROUND CABLES, DUCTS, AND UTILITIES PRIOR TO CONSTRUCTION.
2. EXISTING UNDERGROUND CABLES ARE NOT ALL SHOWN. CONTRACTOR SHALL ELECTRONICALLY LOCATE AND MARK ALL EXISTING CABLE LOCATIONS PRIOR TO CONSTRUCTION.
3. REPAIR ALL UNDERGROUND CABLES, DUCTS, AND UTILITIES THAT ARE DAMAGED DURING CONSTRUCTION WHICH MUST REMAIN IN OPERATION.
4. TEST NEW UNDERGROUND CIRCUITRY AFTER CONSTRUCTION. SEE SPECIFICATION.
5. REFER TO REMOVAL SHEETS FOR EXISTING SYSTEM REMOVALS.

NUMBERED NOTES:

1. FIELD CONFIRM CONDITION OF EXISTING DUCTBANK FOR RE-USE. IF CONDITION UNACCEPTABLE, DIRECTIONALLY DRILL 1-CELL 3" GRS DUCTBANK.
2. EXISTING BEACON, TOWER, AND CONCRETE FOUNDATION TO BE REMOVED AND REPLACED. SEE SPECIFICATIONS AND DETAILS, SEE CIVIL FOR EXACT LOCATION.
3. HANDHOLE OR LIGHT BASE WITH 5KV SURGE SUPPRESSOR, SEE SPECIFICATIONS. PROVIDE IDENTIFICATION FOR FUTURE LOCATION PER OWNER REQUIREMENTS.

CIRCUITRY NOTES:

A. 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
2-1/C-#8, 5kV (MIRL HOMERUN)
2-1/C-#8, 5kV (PAPI HOMERUN)
1-1/C-#6, 600V (GROUND)

B. 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
2-1/C-#8, 5kV (MITL, SIGN, PAPI, OR REIL CONNECTION)
1-1/C-#6, 600V (GROUND)

C. 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
1-1/C-#8, 5kV (MIRL)
2-1/C-#8, 5kV (PAPI)
1-1/C-#6, 600V (GROUND)

D. 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
1-1/C-#8, 5kV (MIRL)
1-1/C-#6, 600V (GROUND)

E. 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
2-1/C-#12, 600V (REIL COMMS., CONFIRM W/ MFG.)

F. 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
2-1/C-#12, 600V (WIND CONE)
1-1/C-#12, 600V (GROUND)

LEGEND

SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
W Y	MEDIUM INTENSITY RUNWAY LIGHT (SPLIT GLOBE, WHITE-YELLOW)		AIRFIELD GUIDANCE SIGNS
G R	MEDIUM INTENSITY THRESHOLD LIGHT (SPLIT GLOBE, GREEN-RED)		LIGHTED WIND CONE
B	MEDIUM INTENSITY TAXIWAY LIGHT (360 DEGREE BLUE GLOBE)		PRECISION APPROACH PATH INDICATOR (PAPI)
B	TAXIWAY RETROREFLECTIVE MARKER		2" SCHEDULE 40 PVC CONDUIT WITH CONDUCTORS AS INDICATED
	RUNWAY END IDENTIFIER LIGHT (REIL)	HH	HANDHOLE
	AIRPORT BEACON		DUCTBANK - NEW
	#6 AWG COUNTERPOISE WITH GROUND ROD (5/8" x 8'), SEE DETAILS FOR PLACEMENT.		DUCTBANK - EXISTING
		C	CABLE MARKER

0 75 150
SCALE IN FEET

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

NEIL A. OFTELIE
LIC. NO. 61655 DATE 05/20/2025

BOLTON & MENK
1243 CEDAR STREET NE
SLEEPY EYE, MN 56085
Phone: (507) 810-4184
Email: SleepyEye@bolton-menk.com
www.bolton-menk.com

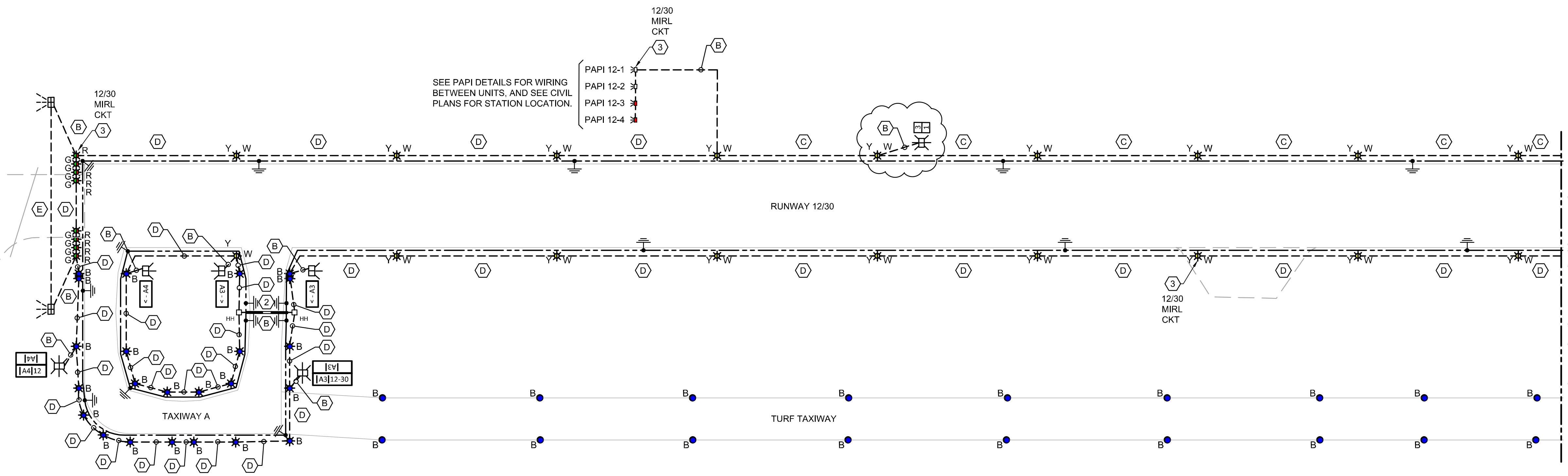
City of Redwood Falls

DESIGNED	NAO
DRAWN	CML2
CHECKED	NAO
CLIENT PROJ. NO.	24X.135914

NO.	ISSUED FOR	DATE
1	CO-1	8/6/2026

CITY OF REDWOOD FALLS (RWF)
RUNWAY 12/30 REHABILITATION & LIGHTING SYSTEM REPLACEMENT
LIGHTING PLAN

SHEET P.01



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NUMBERED NOTES:

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2-1/C-#8, 5kV (PAPI HOMERUN)
1-1/C-#6, 600V (GROUND)

B 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
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E 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
2-1/C-#12, 600V (REIL COMMS., CONFIRM W/ MFG.)

F 2" SCHEDULE 40 PVC/HDPE CONDUIT WITH:
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LEGEND

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0 75 150
SCALE IN FEET

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City of Redwood Falls

DESIGNED	NAO
DRAWN	CML2
CHECKED	NAO
CLIENT PROJ. NO.	24X.135914

NO.	ISSUED FOR	DATE
1	ADD 1.	06/06/25
2	CO-1	8/6/2026

CITY OF REDWOOD FALLS (RWF)
RUNWAY 12/30 REHABILITATION & LIGHTING SYSTEM REPLACEMENT
LIGHTING PLAN

SHEET P.02

FILE: M:\DESIGN_BMI\23641016.00 REDWOOD FALLS, MN AIRPORT\23641016.00_P.07.DWG

SIGN LEGEND

SIGN #	SIGN SIZE	FACE ON PRIMARY SIDE	FACE ON SECONDARY SIDE	COLOR (SEE SIGN ARRAY TABLE)			
				PRIMARY SIDE		SECONDARY SIDE	
				LEGEND 1	LEGEND 2	LEGEND 3	LEGEND 4
1	2	A1 30	A1	Y,B	W,R	B,Y	
2	2	A2 12 - 30	A2	Y,B	W,R	B,Y	
3	2	A3 12 - 30	A3	Y,B	W,R	B,Y	
4	2	A4 12	A4	Y,B	W,R	B,Y	
5	2	A1 ->		B,Y		BLANK	
6	2	23 - 05		W,R		BLANK	
7	2	<- A2		B,Y		BLANK	
8	2	<- A3		B,Y		BLANK	
9	2	A3 ->		B,Y		BLANK	
10	2	<- A4		B,Y		BLANK	
11	2	05 - 23	A2 ->	W,R		B,Y	
12	5	3	1	B,W		B,W	
13	5	2	2	B,W		B,W	
14	5	1	3	B,W		B,W	

SLASHES INDICATE ARROWS (LEFT & DOWN ON LEFT SIDE, AND RIGHT AND UP ON RIGHT SIDE)

SIGN ARRAY

PRIMARY SIDE

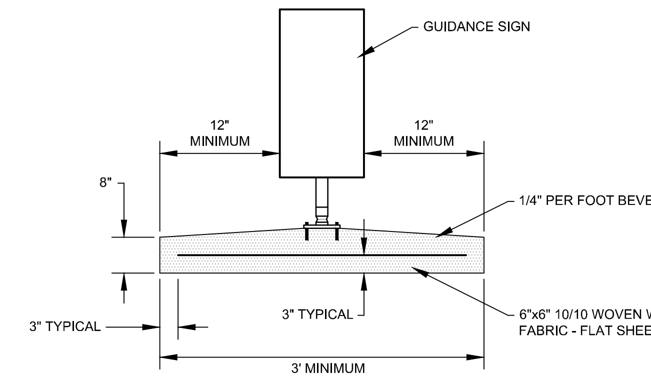
LEGEND 1	LEGEND 2

SECONDARY SIDE

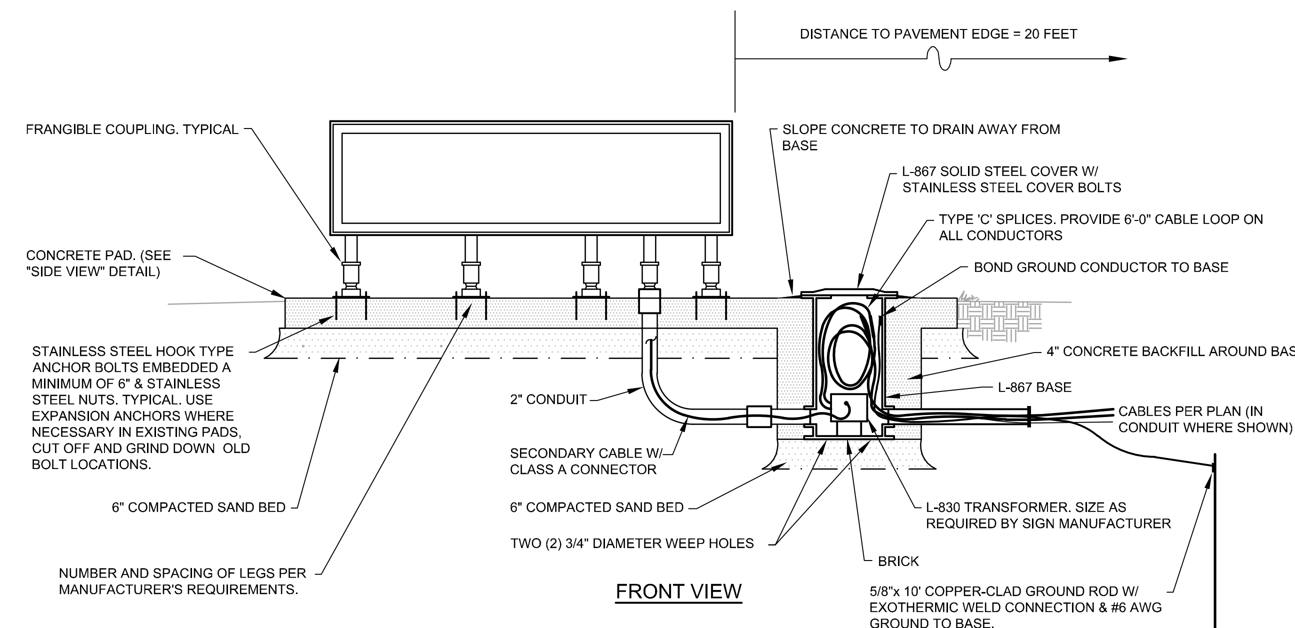
LEGEND 3	LEGEND 4

COLOR LEGEND

W,R =	MANDATORY INSTRUCTION SIGN (L-858R), WHITE LEGEND WITH A BLACK OUTLINE, ON RED BACKGROUND
B,Y =	DIRECTIONAL SIGN (L-858Y) BLACK LEGEND ON YELLOW BACKGROUND, WITH ARROWS
Y,B =	LOCATION SIGN (L-858L), YELLOW LEGEND WITH YELLOW BORDER ON BLACK BACKGROUND

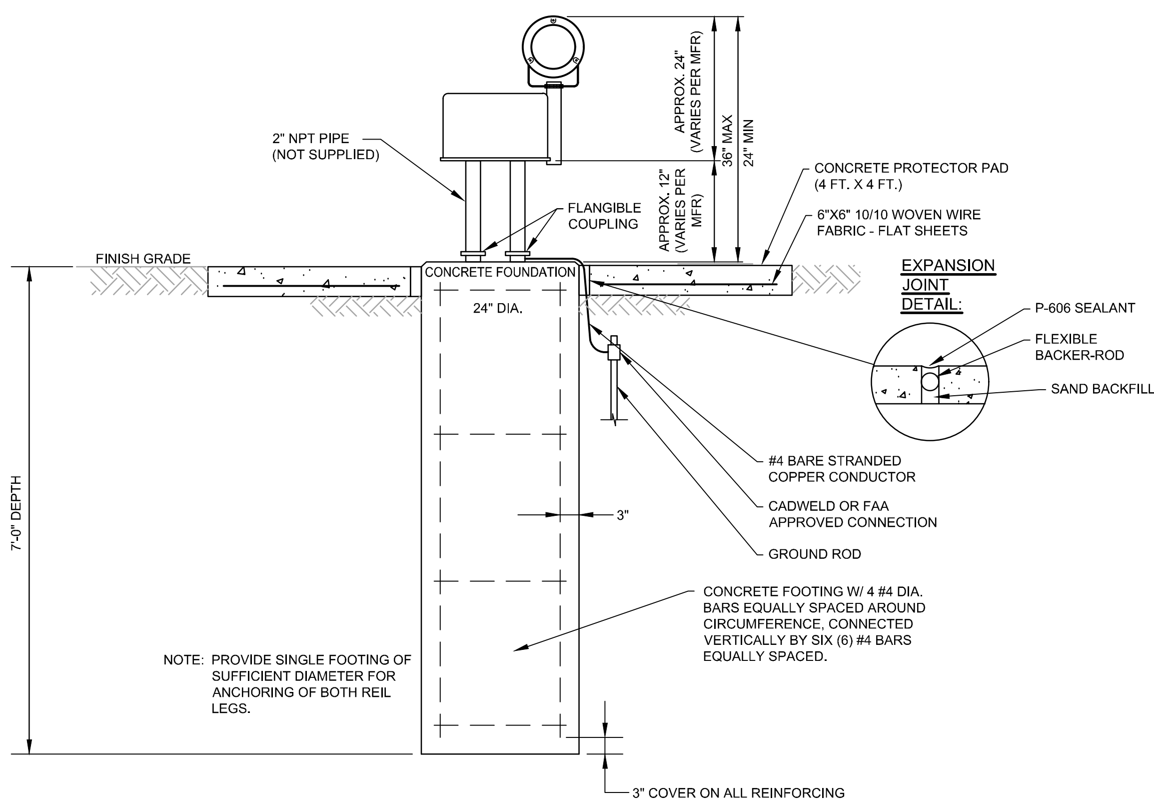


SIDE VIEW

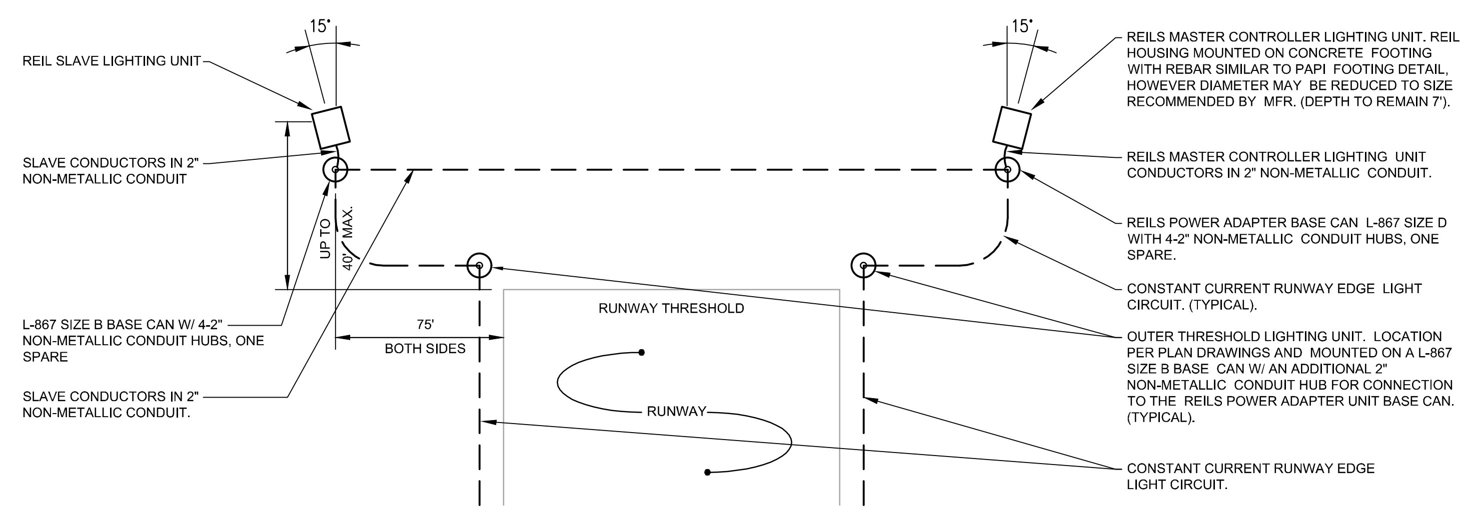


FRONT VIEW

GUIDANCE SIGN DETAILS
NO SCALE



REIL DETAIL
NO SCALE



LIGHT SYSTEM LAYOUT FOR CONSTANT CURRENT POWERED REIL UNITS
NO SCALE

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CITY OF REDWOOD FALLS (RWF)
RUNWAY 12/30 REHABILITATION & LIGHTING SYSTEM REPLACEMENT
REIL AND GUIDANCE SIGN DETAILS

SHEET P.07

DUININCK INCORPORATED
408 6th St. PO Box 208 Prinsburg, MN 56281
An Equal Opportunity Employer

ESTIMATE #: **1592916**
PREPARED BY: **Larry Bomstad**
PHONE: (320) 978-6011
FAX: (320) 978-4978
EMAIL: larry.bomstad@duininck.com
www.duininck.com

JOB NAME	REDWOOD FALLS, MN - RUNWAY 12/30 REHABILITATION	DATE:	8/20/2026
		CONTACT NAME:	Unknown
SOLD TO:	REDWOOD FALLS, CITY OF	OFFICE #	507-637-5755 FAX #
BILL TO:	PO BOX 10 REDWOOD FALLS, MN 56283	JOB LOCATION:	REDWOOD FALLS AIRPORT REDWOOD FALLS, MN

WE PROPOSE HEREBY TO FURNISH THE MATERIAL & LABOR - COMPLETE IN ACCORDANCE WITH SPECIFICATIONS:

Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1320	MOBILIZATION	1.00	LS	$7,500.00	$7,500.00
1330	NO. 8 AWG, 5KV CABLE, INSTALLED IN DUCT BANK OR CONDUIT	280.00	LF	$1.60	$448.00
1340	NO. 6 AWG GND, 600V CABLE, INSTALLED IN DUCT BANK OR CONDUIT	140.00	LF	$1.90	$266.00
1350	2-INCH SCHEDULE 40 PVC OR PE DUCT, INCLUDING TRENCH	125.00	LF	$7.00	$875.00
1360	AIRFIELD GUIDANCE SIGN, SIZE 1	3.00	EACH	$7,500.00	$22,500.00
				Total Bid Price:	**$31,589.00**

Notes:
- This additional work shall not affect substantial completion acceptance and retainage reduction on the main scope of the project.
- Estimated lead time on the signs is 6-8 weeks.
- Estimated lead time on the cans is 8-10 weeks.

Payments to be made as follows: **Monthly Progress Payments** Payment Type ☐ Check ☐ Credit Card

Interest charge of 1.5% will be charged 30 days after invoice. **Send Checks to above address.**

Authorized Signature ______________________

Note: This proposal may be withdrawn by Duininck Incorporated if not accepted WITHIN 20 DAYS.

For Internal Use Only

Job Start Date:

Job Completion Date:

Job Number:

Credit Card Authorization (To be charged monthly)

Number: ______________________

Expiration Date: ____________ Type: Visa MC

Name on Card: ______________________

Authorization: ______________________

Signature to endorse the contract

Date: ____________

The above prices, conditions, specifications, & payment terms are hereby accepted. You are authorized to do the work as specified.

Silas Parmar

From: Schrader, Mark R (FAA) <Mark.R.Schrader@faa.gov>
Sent: Tuesday, September 8, 2026 8:25 AM
To: Silas Parmar
Cc: Jim Doering
Subject: RE: RWF AIP 24-25 Change Order Request

Good morning, Silas,

I have reviewed the subject Change Order and associated costs and determined that the additional contract items are eligible for AIP participation. The change order items are approved in the total amount of $31,589 and a 15 day increase in contract time.

The following limitations apply to this action:
• This determination is solely for the purpose of establishing eligibility of costs under the AIP program. This approval does not represent a commitment of Federal funds in addition to the original grant obligation.

Please forward a copy of the executed change to my attention as soon as it is available. Your record drawings should indicate details addressed by this Change Order.

Thank you,

Mark Schrader
Program Manager
FAA - Dakota Minnesota ADO
U.S. Department of Transportation
701-323-7384
Mark.R.Schrader@faa.gov

From: Silas Parmar <Silas.Parmar@bolton-menk.com>
Sent: Wednesday, August 26, 2026 10:04 AM
To: Schrader, Mark R (FAA) <Mark.R.Schrader@faa.gov>
Cc: Jim Doering <jdoering@ci.redwood-falls.mn.us>
Subject: RWF AIP 24-25 Change Order Request