AGENDA FOR
REGULAR CITY COUNCIL MEETING
NOVEMBER 10, 2026 – 5:00 P.M.

1. **Pledge of Allegiance**

2. **Call to Order**
   - Roll Call and Establishment of Quorum

3. **Approval of Agenda**
   - Council Changes
   - Staff Changes

4. **Approval of Minutes**
   A. October 20, 2026

5. **Audience Participation** (10-minute time limit for items not on the agenda)

6. **Consent Agenda** (items approved with one motion)
   A. Approve Redwood Area Chamber & Tourism Parade Permit – Holiday Parade of Lights

7. **Scheduled Public Hearings**

8. **Old Business**
   A. Amendments to the Unified Development Ordinance Regulating Fences – Ordinance #106

9. **Regular Agenda**
   A. Summary Publication of Ordinance #106 – Resolution #64
   B. Engineering Services for 2027 Electric Distribution System Improvements – Res. #65
   C. Redwood Falls Firefighters Relief Association Bylaw Amendment
   D. Donation to Redwood Falls Police Department – Resolution #66
   E. Donations from Redwood Falls Firefighters Relief Association – Resolution #67
   F. Engineering Services for 2029 Union Drive Street Extension Project – Resolution #68
   G. Lead Service Line Replacement Project – Change Order #1
   H. Redwood Area Hockey Association Lawful Gambling Premises Permit – Resolution #69
   I. Assistant Police Chief Position
   J. Canvass 2026 City Election Results – Resolution #70
   K. Library Addition and Renovation Project – Change Order #6
   L. Community Center Roof Replacement Project – Final Pay Application
   M. November 17, 2026 City Council Meeting
   N. Fire Department Purchase of Battery-Powered Extrication Equipment

10. **Other Items and Communications**
    A. Council Items
    B. Staff Items

11. **Paid Bills and Claims – For Informational Purposes**
    A. City of Redwood Falls Accounts Payable Summary

12. **Adjournment**

MINUTES
REGULAR COUNCIL MEETING
CITY OF REDWOOD FALLS, MINNESOTA
TUESDAY, OCTOBER 20, 2026

Pursuant to due call and notice thereof, a regular meeting of the Redwood Falls City Council was called to order in the Municipal Chambers on Tuesday, October 20, 2026, at 5:00 p.m.

Roll call indicated Mayor Tom Quackenbush and Council Members Denise Kerkhoff, Larry Arentson, and Shannon Guetter were present, constituting a quorum. Council Members Matt Smith and Jim Sandgren were absent.

Also present were City Administrator Keith Muetzel, Finance Director Kari Klages, City Attorney Trenton Dammann, Public Works Project Coordinator Jim Doering, and Deputy City Clerk Caitlin Kodet.

A motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to approve the agenda. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to approve the October 6, 2026, minutes as presented. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to approve the following item on the Consent Agenda:

1. Purchase of Capital Improvement Planning Software

Motion passed by unanimous vote.

Mayor Quackenbush opened a public hearing at 5:02 p.m. to discuss assessments for emergency fire protection services.

Finance Director Klages introduced Resolution No. 57 of 2026 – Resolution Adopting Assessments for Emergency Fire Protection Fire Services.

Ms. Klages stated the City has historically charged for certain emergency fire protection services. In March 2026, City Council adopted Ordinance No. 102, Fourth Series, adopting § 2.86 of the Redwood Falls City Code, Establishing Fees for Emergency Fire Protection Fire Services as required by Minnesota Statutes. This addition to the City Code also allows the City to certify unpaid fire service charges to the county auditor for collection rather than relying solely on traditional collection efforts. This is the first resolution to certify an unpaid fire protection service charge that remains more than 30 days delinquent. Future resolutions for delinquent charges will be presented at the first meeting in January, April, July, and October. Staff recommend approval of the proposed resolution.

Ms. Klages further explained the delinquent process. Delinquent letters are first mailed to the recipient of the emergency fire protection service. If the fire service charge remains unpaid the charge becomes eligible for certification to the property tax roll. Pending assessments are published two weeks prior to the Public Hearing. Any unpaid balance is then brought to Council to be approved by resolution. Any pending assessments passed by resolution and still outstanding as of November 1st will be charged a $50.00 fee and are then transferred to Redwood County to be assessed on the tax rolls.

No one was present to provide comments during the hearing.

Mayor Quackenbush closed the public hearing at 5:04 p.m.

A motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 57 of 2026 – Resolution Adopting Assessments for Emergency Fire Protection Fire Services. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to approve Resolution No. 57 of 2026 – Resolution Adopting Assessments for Emergency Fire Protection Fire Services. Motion passed by unanimous vote.

Zoning Administrator Thole was present to introduce the Variance Request – 116 N. Whittet Street.

Mr. Thole stated the City received a request from Russell Andresen on September 15, 2026 for a variance to reduce the setback on the south side of the property from 8' to 5' so that an addition to the building can be constructed on the south and west sides of the residence.

Mr. Thole stated the current residence is considered legal nonconforming. The property doesn't currently have a variance and the home sits approximately 5' from the south property line. The addition would not extend beyond the existing structure and will remain the same distance from the south property line. The addition would provide additional living space and provide a connection to an attached garage. There currently isn't a garage on the property so the addition would be for interior parking for the owners and would be a benefit as vehicles and maintenance equipment would be kept out of public view. This variance would bring the existing structure into compliance and allow for the requested addition.

Mr. Thole stated following Mr. Andresen's request, staff reviewed the property and determined that the area of the intended addition would be the best fit as it would not have an impact on the surrounding buildings and would put the area to good use. Planning Commission reviewed the request at the Planning Commission public hearing on October 13, 2026. Mr. Andresen was present at the hearing and no members of the public attended to provide comment to the request. Planning Commission recommends approval of the variance request.

A motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to approve the Variance Request at 116 N. Whittet Street, Parcel #88-721-0820 to reduce the south side yard setback from 8' to 5'. Motion passed by unanimous vote.

Zoning Administrator Thole introduced the Variance Request – 400 E. Tin Street.

Mr. Thole stated the City received a request from Mark Magers on September 18, 2026 for a variance to reduce the setback on the south side (rear yard) of the property from 30' to 10' so that a new building could be constructed on the lot.

Mr. Thole stated the property is currently a vacant lot and is in a B-3 zoning district with current rear yard setback at 30'. Mr. Magers intends to construct a new building with the purpose and intent being consistent with other buildings in the area. The proposed structure would mostly be used for vehicle storage. Due to the size of the lot, a 30' rear yard setback would significantly limit the proposed building size. Similar variance requests have been submitted and approved for buildings in the immediate area and the proposed use of the lot is in line with the characteristics of the neighborhood. In addition, reducing the rear yard setback would maintain the front yard setback of 25' that other buildings in the area have conformed to.

Mr. Thole stated following Mr. Magers request, staff reviewed the property and determined that the area of the intended building would not have an impact on the surrounding buildings and would put the area to good use. Additionally, the building would provide an interior parking area and would be a benefit as vehicles and equipment would be kept out of public view. The Planning Commission reviewed the request at the Planning Commission public hearing on October 13, 2026. Mr. Magers was present at the hearing and no members of the public attended to provide comment to the request. The Planning Commission recommends approval of the variance request.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to approve the Variance Request at 400 E. Tin Street, Parcel #88-713-0044 to reduce the rear yard setback from 30' to 10'. Motion passed by unanimous vote.

City Attorney Dammann introduced Ordinance No. 106, Fourth Series – An Ordinance Amending the Unified Development Ordinance, 2014 Edition, as provided in §14.06 of the Redwood Falls City Code, for the Purpose of Amending Fence Location and Height.

City Attorney Dammann stated the City of Redwood Falls has the authority to adopt an ordinance pursuant to Minn. Stat. Sec. 462.357, allowing a local unit of government to adopt zoning regulations for the purpose of promoting the public health, safety, morals, and general welfare by regulating on the earth's surface, in the air space above the surface, and in subsurface areas, the location, height, width, bulk, type of foundation, number of stories, size of buildings and other structures. Ordinance No. 106 amends Section 7.26, Subparagraph F of Chapter 7, Article 6 of the Unified Development Ordinance. The proposed changes address the placement of fences and hedges in the public right-of-way, as well as platted and acquired easements.

City Attorney Dammann stated on June 30, 2026, Staff presented this issue at the Council Work Session to obtain consensus moving forward with the changes. The presentation focused on the previous policy shift to allow fences in platted or acquired easements and the proposed reversal of that shift. Prior to the shift in policy, no fence was allowed in the rear yard utility easements of five to ten feet. At times this led to neglect and rubbish accumulation in the easement area which caused adjacent landowner complaints. The policy shift allowed fences to be in the easement with a written acknowledgement that to do so was at the property owner's own risk and if public utilities needed to access the area, the fence could be removed at owner's expense. The written acknowledgment was not a recordable document, and when the property changed hands, new homeowners were surprised to find their fence dismantled and set aside.

City Attorney Dammann stated currently, staff find utility pathways blocked and both public and private utilities cannot provide service or maintenance of current utilities or are unable to install new utility upgrades to the benefit of other lots in the subdivision. Commonly, adjacent landowners with no fence are overburdened with extra utilities on their side due to fence obstructions of their neighbors in the rear-yard easement. The consensus is to return to the prohibition of fences in utility easements, current fences in the prohibited areas will be allowed to stay until they need to be replaced or removed for utility installation triggering a new fence permit. Utility easements exist to serve the public with the needed utilities of power, water, sewer, drainage, and communications.

City Attorney Dammann stated that after published notice in the Redwood Gazette on October 1, 2026, the Planning Commission held a public hearing on October 13, 2026 to discuss Ordinance No. 106, Fourth Series. After the hearing, the Planning Commission adopted the Findings of Fact found in Section 2 of Ordinance No. 106 and recommended approval of Ordinance No. 106.

Public Works Project Coordinator Jim Doering stated fences currently installed in an easement will be allowed to remain in place until removed by the homeowner, but no new fences will be allowed to be installed in a utility easement.

City Attorney Dammann further stated City Staff will provide the required 10-day notice of the Ordinance prior to the final approval of the proposed Ordinance. On November 10, 2026, City staff will request Council approve the proposed Ordinance by roll call vote in accordance with Chapter 4 of the City Charter and Chapter 3 of the City's Unified Development Ordinance.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to waive the reading of Ordinance No. 106, Fourth Series – An Ordinance Amending the Unified Development Ordinance, 2014 Edition, as provided in §14.06 of the Redwood Falls City Code, for the Purpose of Amending Fence Location and Height. Motion passed by unanimous vote.

Human Resources Coordinator Sheila Stage was present to introduce Resolution No. 58 of 2026 – A Resolution Setting and Adopting the 2027 Contract Renewal of Group Health Insurance and the Employer's Share of Premium for Health Insurance Coverage.

Ms. Stage stated City Staff worked with the City's benefits consultant, Jenny Van Deinse of Gallagher Insurance Consulting, to obtain Group Health Insurance proposals for 2027 for both the City's Health Reimbursement Arrangement (HRA) and Health Savings Account (HSA) plans. Ms. Van Deinse negotiated renewal terms with the City's current health insurance provider, UnitedHealthcare (UHC). At the time of renewal, the City's health plan was operating at a favorable 46.0% loss ratio, resulting in a competitive renewal offer. The initial 2027 renewal proposal from UHC reflected a 9.9% premium increase but were able to negotiate down to 7.0% premium increase if the City bundled its health insurance coverage with another UHC product.

Ms. Stage stated during the renewal negotiations, UHC subsequently offered the City an additional 1.0% premium reduction incentive if the City added UHC Vision Insurance to its employee benefits package. As a result of bundling the City's health and vision coverage, the final renewal proposal reflects a 6.0% increase in health insurance premiums for both the HRA and HSA plans. The proposed 2027 renewal maintains the same four-tier health insurance coverage levels and benefits currently provided in 2026. In addition, the lower premium associated with the HSA plan continues to allow the City to make contributions into participating employees' Health Savings Accounts. Staff recommend approval of the 2027 Group Health Insurance renewal with UnitedHealthcare at an increase of 6.0%.

A motion was made by Council Member Kerkhoff and seconded by Council Member Guetter to waive the reading of Resolution No. 58 of 2026 – A Resolution Setting and Adopting the 2027 Contract Renewal of Group Health Insurance and the Employer's Share of Premium for Health Insurance Coverage. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to approve Resolution No. 58 of 2026 – A Resolution Setting and Adopting the 2027 Contract Renewal of Group Health Insurance and the Employer's Share of Premium for Health Insurance Coverage. Motion passed by unanimous vote.

Human Resources Coordinator Sheila Stage was present to introduce Resolution No. 59 of 2026 – A Resolution Setting and Adopting the 2027 Contract for Voluntary Group Dental Insurance and the Employee's Share of Premium for Dental Insurance Coverage.

Ms. Stage stated staff worked with the City's Insurance Broker, Jenny Van Deinse, from Gallagher Insurance Consulting to obtain group dental insurance proposals for 2027. Ms. Van Deinse negotiated with the City's current dental insurance provider, Delta Dental of Minnesota, to renew the current contract. Staff recommend accepting the renewal of the current group dental plan with Delta Dental, Delta Dental Pathfinder 3 Plan for 2027 at an increase of 1.10% in premiums. The proposal is a 100% employee paid benefit plan for 2027. This proposal maintains the same coverages provided in 2026.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to waive the reading of Resolution No. 59 of 2026 – A Resolution Setting and Adopting the 2027 Contract for Voluntary Group Dental Insurance and the Employee's Share of Premium for Dental Insurance Coverage. Motion passed by unanimous vote.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to approve Resolution No. 59 of 2026 – A Resolution Setting and Adopting the 2027 Contract for Voluntary Group Dental Insurance and the Employee's Share of Premium for Dental Insurance Coverage. Motion passed by unanimous vote.

Human Resources Coordinator Sheila Stage was present to introduce Resolution No. 60 of 2026 – A Resolution Setting and Adopting the 2027 Contract for Voluntary Group Vision Insurance and the Employee's Share of Premium for Vision Insurance Coverage.

Ms. Stage stated during the 2027 benefit renewal negotiations, UnitedHealthcare (UHC) offered the City a 1% reduction in its health insurance rates if the City added UHC vision insurance to its employee benefits package. To take advantage of this incentive and enhance the City's benefits offerings, staff requested information on UHC's available vision plans. Jenny presented three UHC vision plan options for consideration. After reviewing the proposals, staff recommend selecting the UHC Vision Plan T1077. The recommended plan would be offered as a 100% employee-paid benefit for 2027, with monthly premium rates as outlined in the proposal.

A motion was made by Council Member Guetter and seconded by Council Member Arentson to waive the reading of Resolution No. 60 of 2026 – A Resolution Setting and Adopting the 2027 Contract for Voluntary Group Vision Insurance and the Employee's Share of Premium for Vision Insurance Coverage. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to approve Resolution No. 60 of 2026 – A Resolution Setting and Adopting the 2027 Contract for Voluntary Group Vision Insurance and the Employee's Share of Premium for Vision Insurance Coverage. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced Resolution No. 61 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation and Resolution No. 62 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation.

Mr. Doering stated Council approved the FAA grant submissions for the 80' x 80' hangar at the regularly scheduled meeting held on March 18, 2025, with Resolution No. 18 of 2025. MnDOT Aeronautics will issue state companion grant agreements 1064586 and 1064584 through the new state and federal grant tracking program known as BlackCat. Resolutions No. 61 and No. 62 authorize the Mayor and/or City Administrator to execute the referenced MNDOT companion agreements, related Federal grant agreements, and any subsequent amendments.

Mr. Doering stated the 80' x 80' hangar project utilized three sets of federal and state companion grants based on funding splits of federal fiscal years of FY25, consisting of one AIG grant with state companion (Res. 54 of 2025) and FY26 one Airport Infrastructure Grant (AIG) RWF GLG 3-27-0083-026-2026; RWF 6401-64-AIG-26-26/1064586 (Phase 2) with state companion (Res. No. 61 of 2026) and one Airport Improvement Program (AIP) RWF GLG 3-27-0083-025-2026; RWF 6401-65-AIP-25-26/1064584 (Phase 3) with state companion (Res. No. 62 of 2026). Council approved the final payment of the 80' x 80' Airport Hangar Project on October 6, 2026. These are the last two state companion grant agreements needed to be reimbursed for project expenditures. Staff recommend approval of Resolutions No. 61 and No. 62 of 2026.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 61 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Kerkhoff to approve Resolution No. 61 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to waive the reading of Resolution No. 62 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation. Motion passed by unanimous vote.

A motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to approve Resolution No. 62 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation. Motion passed by unanimous vote.

Public Works Project Coordinator Jim Doering introduced Resolution No. 63 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation.

Mr. Doering stated Council approved the FAA grant submissions for the 12/30 pavement rehab and edge lighting, NAVAIDS, Beacon and Windcone replacement project at the regularly scheduled meeting held on October 1, 2024, with Resolution No. 64 of 2024. MnDOT Aeronautics will issue state companion grant agreement 1064639 through the new state and federal grant tracking program known as BlackCat. Resolution No. 63 authorizes the Mayor and/or City Administrator to execute the referenced MNDOT companion agreements, related Federal grant agreements, and any subsequent amendments.

Mr. Doering stated the 12/30 pavement rehab and edge lighting, NAVAIDS, Beacon and Windcone replacement project utilized two sets of federal and state companion grants based on funding splits of federal fiscal years of FY25, consisting of one AIP grant with state companion (Res. No. 77 of 2025) and FY26 one Airport Improvement Program (AIP) RWF GLG 3-27-0083-027-2026; RWF 6401-66-AIP-27-26/1064639 with state companion (Res. No. 63 of 2026). Staff recommend approval of Resolution No. 63 of 2026.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to waive the reading of Resolution No. 63 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation. Motion passed by unanimous vote.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to approve Resolution No. 63 of 2026 – Resolution Approving State Airport Fund Grant Agreement with the Minnesota Department of Transportation. Motion passed by unanimous vote.

Assistant Police Chief Steve Schroeder was present to introduce the Purchase of AXON Draft One Software.

Asst. Chief Schroeder stated Redwood Falls Police Department (RFPD) has been a long-standing customer with Axon Enterprises for several years for equipment such as body worn cameras, Tasers, and squad car fleet cameras. For approximately the last nine months AXON has provided RFPD staff access to one of their newest products called Draft One. Draft One is an artificial intelligence powered program that utilizes the audio captured from body worn cameras to create a first draft of an officer's report. By creating this first draft RFPD patrol officers stated reports that would have taken an hour to type could be completed in 10-15 minutes. Investigators stated reports that would have taken an entire shift to write were being completed in 1-2 hours.

Asst. Chief Schroeder stated AXON advised if RFPD added Draft One to the consolidated contract the department entered into with AXON in March of this year the cost for Draft One would be $5,908.40 in 2027 with slight increases in the subsequent remaining years of the contract. RFPD administration believes this cost will be offset in savings through unused overtime. A request for four Draft One licenses was included in the 2027 budget and was approved. Staff recommend adding Draft One to the consolidated contract with AXON.

A motion was made by Council Member Guetter and seconded by Council Member Kerkhoff to approve the Purchase of AXON Draft One Software. Motion passed by unanimous vote.

Finance Director Klages introduced Federal Grants and Awards Policy.

Ms. Klages stated during the 2025 audit, the City's auditors recommended adopting a standalone Federal Grants and Awards Policy. While the City has been following federal grant requirements including 2 CFR Part 200 (Uniform Guidance) through its existing purchasing policies and procedures, the auditors recommended a formal policy that more specifically documents the City's federal grant administration procedures and internal controls.

Ms. Klages stated the proposed policy formalizes existing practices and procedures and expands on them by incorporating more specific language and procedures contained in the Uniform Guidance. It addresses areas including internal controls, procurement, allowable costs, cash management, reporting, record retention, equipment management, and other federal grant compliance requirements. The policy is intended to ensure continued compliance with federal regulations, provide clear guidance to City departments and staff administering federal grants, and strengthen the City's documentation of grant-related procedures. Staff recommend approval of the Federal Grants and Award Policy.

A motion was made by Council Member Arentson and seconded by Council Member Guetter to approve the Federal Grants and Awards Policy. Motion passed by unanimous vote.

Mayor Quackenbush stated due to the General Election on November 3, 2026, the next City Council meeting is scheduled for Tuesday, November 10, 2026.

Bills and Claims were presented to the Council for informational purposes. No questions, comments or concerns were raised.

There being no further business, a motion was made by Council Member Kerkhoff and seconded by Council Member Arentson to adjourn the meeting at 5:47 p.m. Motion passed by unanimous vote.

ATTEST:

_____	_____
Keith Muetzel	Tom Quackenbush
City Administrator	Mayor

City of Redwood Falls

Caitlin Kodet
Deputy City Clerk
Phone: 507-616-7400
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ckodet@ci.redwood-falls.mn.us

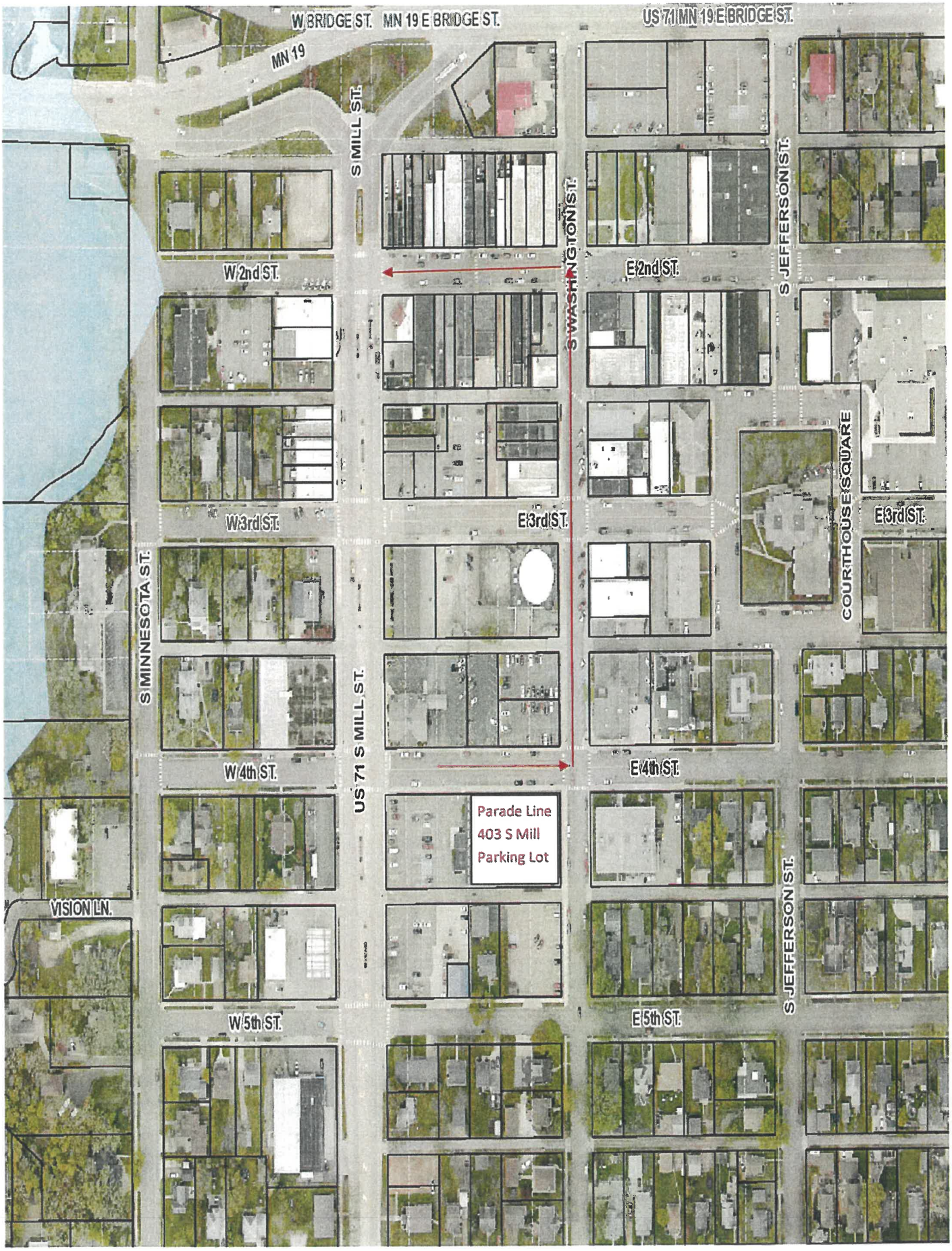
AGENDA RECOMMENDATION

Meeting Date: November 10, 2026

Agenda Item: Parade Permit for the Redwood Area Chamber & Tourism

Recommendation/Action Requested:
The Redwood Area Chamber & Tourism has completed the necessary application process and submitted an approved parade route for the City streets along East 4th Street, South Washington Street, and East 2nd Street. The Holiday Parade of Lights will take place on Friday, November 20 at 6:30 p.m. Staff recommend approval.

Attachment: Parade Route


W BRIDGE ST.
MN 19 E BRIDGE ST.
US 71 MN 19 E BRIDGE ST.
MN 19
S MILL ST.
S WASHINGTON ST.
S JEFFERSON ST.
W 2nd ST.
E 2nd ST.
COURTHOUSE SQUARE
W 3rd ST.
E 3rd ST.
S MINNESOTA ST.
US 71 S MILL ST.
W 4th ST.
E 4th ST.
Parade Line
403 S Mill
Parking Lot
VISION LN.
W 5th ST.
E 5th ST.

City of Redwood Falls
City Attorney

Trenton Dammann
City Attorney
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AGENDA MEMO

Meeting Date: November 10, 2026

Agenda Item: Ordinance No. 106, Fourth Series – An Ordinance Amending the Unified Development Ordinance as Provided in §14.06 of the Redwood Falls City Code for the Purpose of Amending Permitted Fence Location and Height.

Recommendation/Action Requested: Read the proposed ordinance or make a motion to waive the second reading of the ordinance. Discuss the proposed ordinance. The proposed ordinance was introduced at the October 20, 2026, City Council Meeting. At tonight's meeting, staff are requesting Council approve the ordinance by motion and roll call vote in accordance with Chapter 4 of the City Charter.

Summary/Overview: Ordinance No. 106 amends Section 7.26, Subparagraph F of Chapter 7, Article 6 of the Unified Development Ordinance. The proposed changes address the placement of fences and hedges in the public right-of-way, as well as platted and acquired easements. On June 30, 2026, Staff presented this issue at the Council Work Session to obtain consensus moving forward with the changes. The presentation focused on the previous policy shift to allow fences in platted or acquired easements and the proposed reversal of that shift.

Prior to the shift in policy, no fence was allowed in the rear yard utility easements of five to ten feet. At times this led to neglect and rubbish accumulation in the setback which caused adjacent landowner complaints. The policy shift allowed fences to be in the easement with a written acknowledgement to do so is at the property owner's own risk and if public utilities needed to access the area, the fence could be removed at owner's expense. The written acknowledgment is not a recordable document, and when the property changed hands, new homeowners were surprised to find their fence dismantled and set aside.

Currently, staff find utility pathways blocked and both public and private utilities cannot provide service or maintenance of current utilities or are unable to install new utility upgrades to the benefit of other lots in the subdivision. Commonly, adjacent landowners with no fence are overburdened with extra utilities on their side due to fence obstructions of their neighbors in the rear-yard easement. The consensus is to return to the prohibition of fences in utility easements, current fences in the prohibited areas will be allowed to stay until they need to be replaced or removed for utility installation triggering a new fence permit. Utility easements exist to serve the public with the needed utilities of power, water, sewer, drainage, and communications.

After published notice in the Redwood Gazette on October 1, 2026, the Planning Commission held a public hearing on October 13, 2026, to discuss Ordinance No. 106. After the hearing, the Planning Commission adopted the Findings of Fact found in Section 2 of Ordinance No. 106 and recommended approval of Ordinance No. 106.

State law requires that all ordinances adopted be published prior to becoming effective. As Council is aware, Ordinance No. 106, Fourth Series is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff

have prepared Resolution No. 64 of 2026 and Exhibit A, which contains the summary of Ordinance No. 106 for publication as a separate agenda item.

Attachment: Ordinance No. 106, Fourth Series

ORDINANCE NO. 106, FOURTH SERIES

AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE, 2014 EDITION, AS PROVIDED IN §14.06 OF THE REDWOOD FALLS CITY CODE, FOR THE PURPOSE OF AMENDING PERMITTED FENCE LOCATION AND HEIGHT

THE CITY COUNCIL OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. PURPOSE.

WHEREAS, pursuant to State Statute §462.357 which enables cities to enact land use plans through zoning ordinances, a certain document, one (1) copy of which is on file in the office of the City Administrator of the City of Redwood Falls, being marked and designated as the Unified Development Ordinance, 2014 Edition, was adopted, after public hearing, as the Unified Development Ordinance of the City of Redwood Falls, State of Minnesota by Ordinance No. 44, Fourth Series, on November 7, 2014 by the City Council of Redwood Falls. The Unified Development Ordinance of the City of Redwood Falls, State of Minnesota, was adopted for regulating and governing zoning ordinances for the purpose of promoting public health, safety and the general welfare; for the future layout and landscape of the City for years to come; for the development or preservation of open space; for the redevelopment and revival of existing properties; and to develop future plans for harmonious and healthy land use patterns that are consistent with the goals of the City's Comprehensive Plan; and

WHEREAS, after public hearing, Ordinance No. 90, Fourth Series, adopted on May 21, 2024, adopted the Unified Development Ordinance, 2014 Edition, of the City of Redwood Falls with amendments to sections 7.18, 7.20, and 7.24; and

WHEREAS, the Unified Development Ordinance, 2014 Edition, was subsequently amended by Ordinance No. 94, Fourth Series, adopted on January 2, 2025; by Ordinance No. 104, Fourth Series, adopted on May 19, 2026; and by Ordinance No. 105, Fourth Series, adopted on July 7, 2026; and

WHEREAS, the Unified Development Ordinance, 2014 Edition, continues and remains adopted as the Unified Development Ordinance of the City of Redwood Falls, State of Minnesota, remains on file in the office of the City Administrator of the City of Redwood Falls, and is hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance with amendments as noted below; and

WHEREAS, the Council finds and concludes that the proposed amendments are appropriate and lawful land use regulations for the City of Redwood Falls, that the proposed amendments will promote the community's interest in reasonable stability in zoning for now and in the future, and that the proposed provisions are in the public interest and for the public good; and

SECTION 2. That after a public hearing and review of all the evidence pertaining to the request to amend the Unified Development Ordinance, 2014 Edition, as referenced in Section 7, the City Council of the City of Redwood Falls makes the following:

FINDINGS OF FACT

1. The amendments are consistent with the applicable policies of the City's Comprehensive and Land Use Plan.

2. The amendments do not propose to change the zoning classification of a particular property.

3. The amendments are in the best interest of the public as they promote orderly development and are not solely for the benefit of a single property owner.

SECTION 3. CONFLICT AND REPEAL. That any and all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY. That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Redwood Falls City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that anyone or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 5. APPLICATION. That nothing in this ordinance or in the Unified Development Ordinance hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 6. That Chapter 14, Section 14.01 of the Redwood Falls City Code continue to read as follows:

> "**SEC. 14.01. UNIFIED DEVELOPMENT ORDINANCE**. The Unified Development Ordinance, 2014 Edition, is hereby adopted by reference as though set forth verbatim herein. One copy of said Code shall be marked CITY OF REDWOOD FALLS-OFFICIAL COPY and kept on file in the office of the City Administrator and open to inspection and use by the public."

SECTION 7. That Chapter 14, §14.06 of the Redwood Falls City Code be amended to read as follows:

> ~~**SEC. 14.06 [RESERVED]**~~

*"**SEC. 14.06. AMENDMENTS TO THE UNIFIED DEVELOPMENT ORDINANCE**. The Unified Development Ordinance, 2014 Edition, as adopted and amended on November 7, 2014, April 6, 2021, May 21, 2024, January 2, 2025, May 19, 2026, and July 7 2026, by reference as though set forth verbatim in §14.01, §14.02, §14.03, §14.04, §14.05 is hereby amended to read as follows:*

1. Section 7.26 Fence Location and Height

Fences may be erected, placed, or maintained in any yard along or adjacent to a lot line, in accordance with the requirements identified below and permits are required. The City of Redwood Falls does not provide surveying service. It is up to the homeowner to establish the location of the lines and make these available at time of application or upon request of the inspector. The owner shall be responsible for properly locating all property lines before construction of any fence. The Zoning Administrator may require any applicant for a permit to establish the boundary lines of his or her property by a survey thereof to be made by a licensed land surveyor.

(A) No fence shall exceed eight (8) feet in height in residential districts or ten (10) feet in non-residential districts. In the case of grade separation such as the division of properties by a retaining wall, fence height shall be determined based on measurement from the average point between highest and lowest grade.

(B) Residential fencing in the front yard or a corner side yard of principal structure may be no higher than 48 inches, shall be constructed with at least 75% open space and shall be set back at least one foot from the right-of-way line. For the purpose of interpreting these fence regulations, a structure's front yard shall be defined as that area which is on the same side of the house as the main entrance (identifiable by the address) and, in the case of corner lots, the side lot between the structure and the right-of-way (excluding alleyways).

(C) On residential corner lots, no fence or screen shall be permitted within the triangular area defined as beginning at the intersection of the projected curb line of two intersecting streets (including alleyways), thence 20 feet from the point of beginning on the other curb line, thence to the point of beginning.

(D) In residential districts, fences in side or rear yards shall be constructed no closer than 5' from all public right of ways without a conditional use permit.

(E) In non-residential districts, fences shall be constructed no closer than ten feet from all public right-of-ways (including alleyways) without a conditional use permit. Fences shall not be permitted in the front yard in nonresidential without a conditional use permit.

(F) Fences or hedges placed within utility easements are subject to removal at the expense of the property owner if required for the maintenance or improvement of the utility. No fence shall be constructed within a public right-of-way <u>or recorded utility easement, whether by plat or other acquisition, in rear yards. No fence shall be constructed within recorded utility easements, whether by plat or other acquisition, in side yards if the easement is used for ingress and egress to rear yard utility easements.</u>

SECTION 8. EFFECTIVE DATE. That this Ordinance becomes effective from and after its passage and publication of its adoption and reference that a printed copy of the Unified Development Ordinance is available for inspection by any person during regular office hours at the office of the City Administrator.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 10th day of November 2026.

ATTEST:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this 10th day of November 2026.

_____
Notary Public

Introduction: **10/20/2026**
Posting: **10/26/2026**
Adopted: **11/10/2026**
Approval Published: **11/19/2026**

City of Redwood Falls
City Attorney

Trenton Dammann
City Attorney
Phone: (507)616-7400
Fax: (507)637-2417
tdammann@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: November 10, 2026

Agenda Item: Resolution No. 64 of 2026 – A Resolution of the City of Redwood Falls Providing for the Summary Publication of Ordinance No. 106, Fourth Series - Proposed Zoning Amendments to the Unified Development Ordinance for the Purpose of Amending Permitted Fence Location and Height.

Recommendation/Action Requested: Staff are requesting to read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: State law requires that all ordinances adopted be published prior to becoming effective. As the Council is aware, Ordinance No. 106, Fourth Series, is lengthy. However, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps. Staff have prepared Resolution No. 64 of 2026 and Exhibit A, which contains the summary of Ordinance No. 106 for publication. Both documents are attached.

Attachment: Resolution No. 64 of 2026
Exhibit A – Summary Publication

RESOLUTION NO. 64 of 2026

A RESOLUTION OF THE CITY OF REDWOOD FALLS PROVIDING FOR THE SUMMARY PUBLICATION OF ORDINANCE NO. 106, FOURTH SERIES, AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE, 2014 EDITION, AS PROVIDED IN §14.06 OF THE REDWOOD FALLS CITY CODE, FOR THE PURPOSE OF AMENDING PERMITTED FENCE LOCATION AND HEIGHT

WHEREAS, on November 10, 2026, at a Redwood Falls City Council meeting, by majority vote, the City Council adopted Ordinance No. 106, Fourth Series, An Ordinance Amending Redwood Falls Unified Development Ordinance for the Purpose of Amending Permitted Uses in Residential Districts within the City of Redwood Falls; and

WHEREAS, State law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, the Ordinance is lengthy; and

WHEREAS, Minnesota Statutes, Section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, The City Council believes that the Summary Publication, as identified in Exhibit A attached hereto, would clearly inform the public of the intent and effect of the Ordinance; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, that the City Administrator shall cause Ordinance No. 106, Fourth Series, to be published in summary in the official newspaper in lieu of the entire ordinance.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 10th day of November 2026.

ATTEST:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2026.

_____
Notary Public

EXHIBIT A

PUBLIC NOTICE

The following is the official summary of Ordinance No. 106, Fourth Series, Titled "An Ordinance Amending the Unified Development Ordinance, 2014 Edition, as Provided in §14.06 of the Redwood Falls City Code, for the Purpose of Amending Permitted Fence Location and Height.

Pursuant to Minn. Stat. Sec. 462.357, which allows local units of government to adopt zoning regulations, Ordinance No. 106 amends Section 7.26, Subparagraph F of Chapter 7, Article 6 of the Unified Development Ordinance. The proposed changes address the placement of fences and hedges in the public right-of-way, as well as platted and acquired easements.

Pursuant to Section 3.17 of the Redwood Falls Unified Development Ordinance, after proper notice, a public hearing was held by the Redwood Falls Planning Commission on October 13, 2026. Recommendations from the Planning Commission for approval of the zoning amendment request were presented to City Council in the form of Ordinance No. 106, Fourth Series on October 20, 2026.

A complete copy of the full ordinance is available at Redwood Falls City Hall during regular business hours or on the City website at https://ci.redwood-falls.mn.us/city-government/city-code-of-ordinances.

This ordinance was enacted after presentation for second reading pursuant to Chapter 4 of the City Charter on November 10, 2026.

THE CITY OF REDWOOD FALLS DOES ORDAIN:

SECTION 1. Purpose.
SECTION 2. Findings of Fact.
SECTION 3. Conflict and Repeal.
SECTION 4. Severability.
SECTION 5. Application.
SECTION 6. 14.01 – Unified Development Ordinance
SECTION 7. 14.06 – Amendments to the Unified Development Ordinance
Section 7.26 – Fence Location and Height
SECTION 8. Effective Date

Passed and Adopted by the Redwood Falls City Council November 10, 2026

Attest:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

Subscribed and sworn to before me this

_____ day of _____, 2026.

_____
Notary Public

(City Seal)

City of Redwood Falls
Public Utilities

Jason Halvorson
Public Utilities Superintendent
Phone: 507-616-7490
Cell: 507-430-2114
jhalvorson@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: November 10, 2026

Agenda Item: Resolution No. 65 of 2026 – DGR Engineering Task Order No. 18 – 2027 Distribution Improvements

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Planning has begun for next year's underground electric line conversion project. The area to be converted from overhead to underground electric distribution is between North Lincoln Street and North Patten Street in the east-west direction, and between East Plum Street and East Bridge Street in the north-south direction. These improvements are a part of the Long-Range Plan. Some of this work will be completed by a contractor, and some of the work will be completed by the electric department staff.

DGR has provided us with Task Order #18 for the preliminary phase, estimated material and construction cost of this project. The cost estimate for this project is $1,438,000 and the proposed engineering fee is $159,100. Staff requests approval of the engineering proposal.

If you have any questions or concerns, please feel free to contact me anytime.

Attachments: Resolution No. 65
DGR Amendment Task Order No. 18
Map of the 2027 Construction Work

RESOLUTION NO. 65 of 2026

AUTHORIZATION TO EXECUTE
DGR ENGINEERING TASK ORDER 18
AMENDMENT TO THE MASTER AGREEMENT FOR
2027 DISTRIBUTION IMPROVEMENTS

WHEREAS, the City of Redwood Falls is authorized to enter into an agreement with DGR Engineering pursuant to Minnesota Statutes Section §412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, DGR Engineering of Rock Rapids, Iowa is the designated Redwood Falls Electrical Engineer under a Professional Service Contract also known as the "Master Agreement"; and

WHEREAS, Task Order No. 18 outlines the proposed Amendment to the Master Agreement and the specific professional tasks to be completed by DGR Engineering, for Preliminary Design work for 2027 Distribution Improvements totaling approximately $1,438,000; and

WHEREAS, the cost for the professional services in Task Order No. 18 is estimated to be $159,100.00 and not to be exceeded without prior authorization; and

FURTHERMORE, the Public Utilities Superintendent shall be listed as the Project Representative on behalf of the City of Redwood Falls, and

FURTHERMORE, the Mayor and/or City Administrator are authorized to execute this agreement pursuant to the Redwood Falls Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The task order described above is approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.

2. The task order described above shall be maintained and insured as allowed by law.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 10th day of November 2026.

ATTEST:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this
_____ day of _____, 2026.

_____
Notary Public

TASK ORDER

Task Order No. 18 Effective Date: _____

Task Order Amendment to the
DGR ENGINEERING
Master Agreement for Professional Services

DGR Engineering (Consultant) agrees to provide to: **Redwood Falls Public Utilities - Redwood Falls, Minnesota**(Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 14th day of October, 2014.

TASK ORDER PROJECT NAME: 2027 Distribution Improvements

TASK ORDER PROJECT DESCRIPTION: The project includes the conversion of portions of the existing 13.8 kV overhead electric distribution system to underground, as shown in the "Preliminary Circuit Diagram – 2027 Distribution Improvements" drawing. The project area generally includes portions of the distribution system in the central area of Redwood Falls, including areas between Lincoln Street and Patten Street in the east-west direction, and between Plum Street and Bridge Street in the north-south direction. In addition to the overhead primary circuitry, the project also includes converting the overhead secondary circuitry associated with the conversion area to underground. Certain segments of the work are expected to be completed by Utility electric department staff including switch installation, final hookups, cutovers, and existing equipment removals. These improvements are part of the continued implementation of the overhead-to-underground conversion improvements identified in the Electric System Long Range Plan Update.

DGR CONTACT PERSON: Chad Rasmussen, Dept Head – Electric Power

CLIENT CONTACT PERSON: Jason Halvorson, Superintendent

SCOPE OF WORK:

Preliminary Phase:

- Meet with RFPU staff to identify and determine the locations and extents of the areas to be constructed and improved on the distribution system.
- Conduct fieldwork to ascertain the required facilities necessary to develop the circuitry, including development of a work scope definition by all parties.
- Prepare a preliminary primary circuitry plan that shows new 13.8 kV circuitry and connections to the existing system.
- Develop a cost estimate for the project.
- Develop a schedule for the project.

Design Phase:

- Provide field design staking, which includes walking the entire project, developing notes and collecting data required to finish the design.
- Develop a detailed location-by-location unit tabulation of required work.
- Complete design and staking sheet production utilizing digital aerial photography for the construction area.
- Perform calculations to determine appropriate transformer, cable, and associated equipment sizing.
- Develop a material list for the project.
- Develop contracts for major materials (transformers, primary cable, padmount switches). Furnish bidding documents to interested parties.
- Prepare permit application forms for utility accommodation, if required.
- Develop plans, specifications, contract documents, and bidding units with drawings, for the labor and materials construction contract.

Bidding Phase:

- Provide bidding documents to interested bidders, issue planholder lists, and respond to bidder questions.
- Assist RFPU in receiving bids, analyze bids, develop spreadsheets detailing bid results, and make recommendations of award of contracts.

Construction Phase:

- Organize and attend a preconstruction conference.
- Review shop drawings.
- Assist in staking distribution equipment locations if desired by RFPU.
- Assist in construction administration and scheduling.
- Make periodic site visits at intervals appropriate to the stage of construction, to observe construction and measure units completed. Resident project observation will be provided by the Owner.
- Respond to Contractor questions.
- Process pay requests.

Final Phase:

- Conduct project walk-throughs, and develop Contractor work "punch lists".
- Develop close-out documents for signatures.
- Assemble construction record drawings.

PROJECT BUDGET: Following is the initial project budget:

Estimated material cost	$589,000
Estimated construction cost (labor/installation)	$558,000
Contingencies	$131,900
Engineering	$159,100
Subtotal:	$1,438,000

FEE ARRANGEMENT: We propose the following fee arrangement for this work:

Component	Fee Type	Fee
Preliminary Phase	Lump Sum	$13,500
Design	Lump Sum	$104,600
Bidding	Lump Sum	$16,000
Construction Administration	Hourly Estimate	$22,000
Post Construction	Hourly Estimate	$3,000

All "Lump Sum" work is inclusive of personnel, subsistence, travel, computer, and other costs.

All "Hourly" work will be billed at the then-current Hourly Fee Schedule. The 2026 Hourly Fee Schedule A is attached as Appendix I. In addition, expenses associated with travel and vehicle mileage at IRS rates will be charged while personnel are on-site.

The following services are not included in the above proposal:

- Soil exploration, land surveying, etc.
- Easement procurement
- Meter changeout and cutover design
- Resident project observation

If any of these services are found to be necessary, we can perform them as an Additional Service on an Hourly basis.

SPECIAL TERMS AND CONDITIONS: None

Redwood Falls Public Utilities Redwood Falls, Minnesota (Client)	**DeWild Grant Reckert and Associates Company d/b/a DGR Engineering** (Consultant)
By: _____	By: _____
Title: _____ (Authorized signature and Title)	Title: _____ (Authorized signature and Title)
Address: _____	Address: 1302 South Union Street
City: _____	City: Rock Rapids, IA 51246
Date: _____	Date: _____

APPENDIX I

DGR ENGINEERING

JANUARY 2026

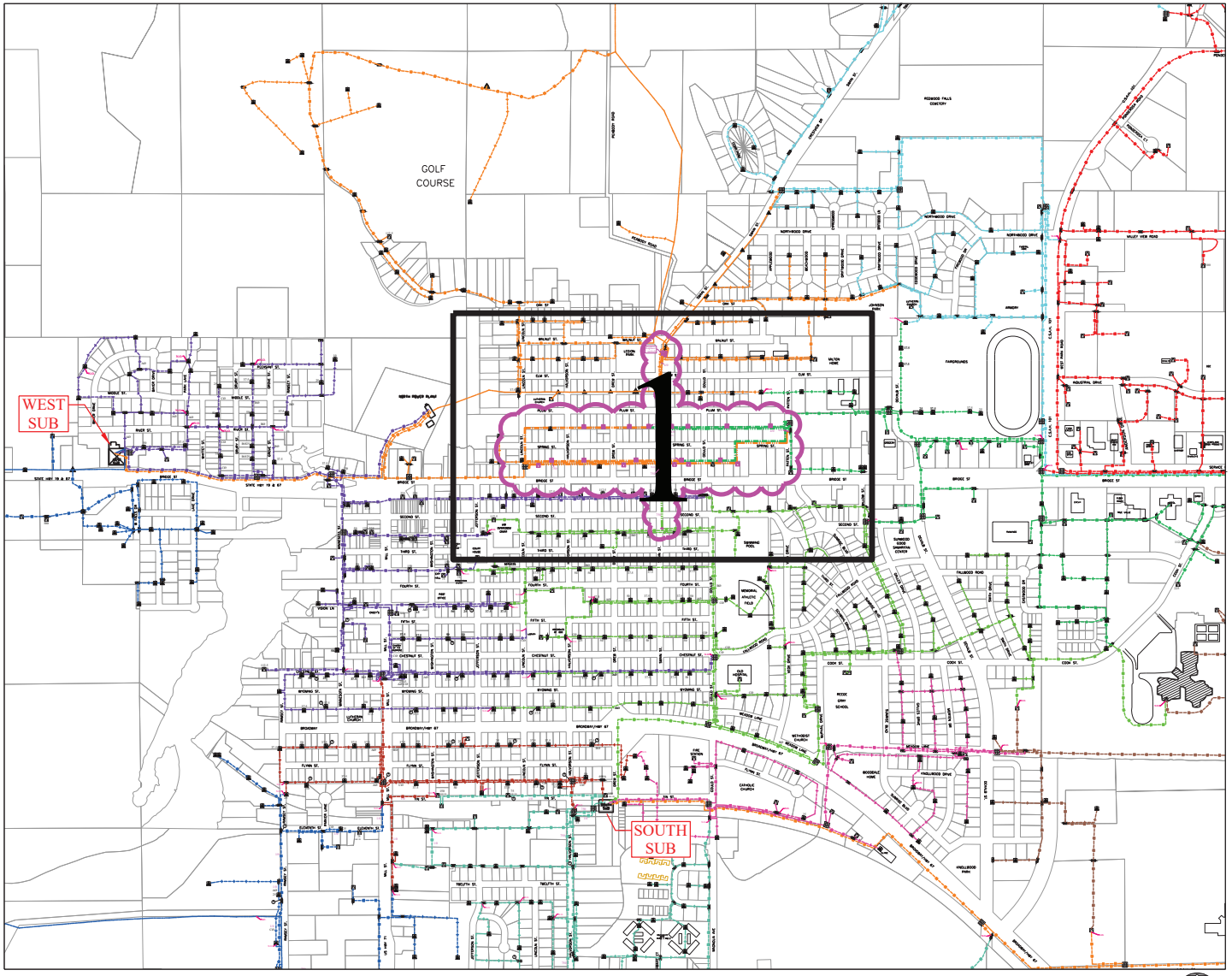
HOURLY FEE SCHEDULE A

Personnel Grade	Engineer Hourly Rate	Technician Hourly Rate	Administrative Hourly Rate
01	$135	$81	$80
02	$143	$86	$85
03	$152	$91	$90
04	$162	$96	$95
05	$172	$101	$101
06	$183	$107	$108
07	$194	$113	$116
08	$206	$120	$124
09	$218	$127	$133
10	$230	$135	$143
11	$243	$143	$153
12	$258	$151	$165
13	$271	$161	$181
14	$281	$172	$213
15	$288	$183	$266

Reimbursable Expenses:

1. Standard vehicle mileage at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at IRS standard mileage rate plus $0.25 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at $31.25 per hour.
5. ATV and UTV Equipment (when applicable) at $12.50 per hour.

Plot Date: 7/24/2026 1:46:54 PM



EXISTING LEGEND

- 3Ø primary overhead distribution line
- 3Ø primary underground distribution line
- 1Ø primary overhead distribution line
- 1Ø primary underground distribution line
- 1Ø sectionalizing pedestal
- 3Ø sectionalizing pedestal
- 1Ø padmount transformer
- 3Ø padmount transformer
- 1Ø pole mount transformer
- 3Ø pole mount transformers
- Padmounted switch
  - ┼ -Solid blade disconnect switch
  - ∿ -Fused disconnect switch

CIRCUIT LEGEND

POWER PLANT
- FEEDER 2P (13.8 kV)

WEST SUBSTATION
- FEEDER 1W (13.8 kV)
- FEEDER 2W (13.8 kV)
- FEEDER 4W (13.8 kV)

EAST SUBSTATION
- FEEDER 1E (13.8 kV)
- FEEDER 2E (13.8 kV)
- FEEDER 3E (13.8 kV)
- FEEDER 4E (13.8 kV)
- FEEDER 5E (13.8 kV)

SOUTH SUBSTATION
- FEEDER 1S (13.8 kV)
- FEEDER 2S (13.8 kV)
- FEEDER 3S (13.8 kV)
- FEEDER 4S (13.8 kV)
- FEEDER 5S (13.8 kV)

PROPOSED LEGEND

- Proposed primary electric distribution line, 3Ø (By circuit color)
- Proposed primary electric distribution line, 1Ø (By circuit color)
- 150 Proposed 3Ø padmount transformer, w/kVA size
- 50 Proposed 1Ø padmount transformer, w/kVA size
- Proposed 3Ø sectionalizing pedestal
- Proposed 1Ø sectionalizing pedestal
- Proposed cable splice
- N.O. Proposed normally open point
- Proposed padmount switch
  - ┼ = switch bay
  - ∿ = fuse bay
- Proposed project boundary

PRELIMINARY
NOT FOR CONSTRUCTION
7/28/2026

REV	DATE	DESCRIPTION

DGR ENGINEERING

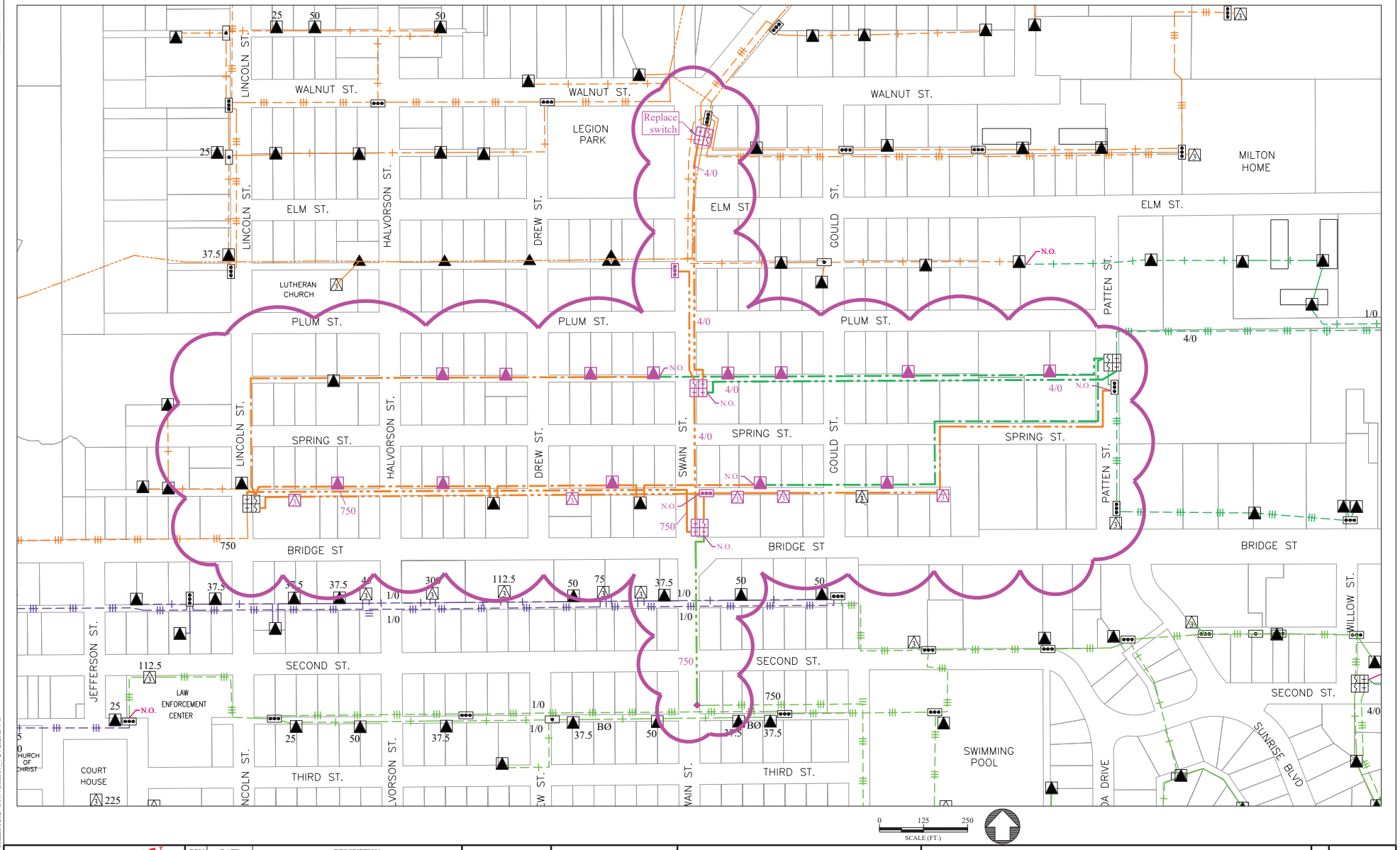
Project Manager: CAR
Designer: SPM
Project Number: 421100
Phone: 712-472-2531

REDWOOD FALLS PUBLIC UTILITIES
REDWOOD FALLS, MINNESOTA

PRELIMINARY CIRCUIT DIAGRAM
2027 DISTRIBUTION IMPROVEMENTS

SHEET: CD KEY

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PRELIMINARY
NOT FOR CONSTRUCTION
7/28/2026

REV	DATE	DESCRIPTION

DGR ENGINEERING

Project Manager:	CAR
Designer:	SPM
Project Number:	421100
Phone:	712-472-2531

REDWOOD FALLS PUBLIC UTILITIES
REDWOOD FALLS, MINNESOTA

PRELIMINARY CIRCUIT DIAGRAM
2027 DISTRIBUTION IMPROVEMENTS

SHEET 1 OF 1

Plot Date: 7/24/2026 1:46:57 PM

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Kari Klages
Finance Director
City of Redwood Falls
Phone: 507-616-7400
Fax: 507-637-2417
kklages@ci.redwood-falls.mn.us

AGENDA MEMO

Meeting Date: November 10, 2026

Agenda Item: Redwood Falls Firefighters Relief Association Bylaw Amendment

Recommendation/Action Requested: Staff recommends approval of the proposed amendment to the Bylaws of the Redwood Falls Firefighters Relief Association.

Summary/Overview: In October, members of the Fire Relief Association Board of Trustees and staff met to discuss an increase in the annual benefit level for their lump sum pension plan. The last increase took place in 2026.

Following review of the financial condition of the Fire Relief Association, a consensus was reached to propose an increase to the annual benefit amount of $150. This increase would move the current annual pension benefit for each firefighter from $3,750 to $3,900 per year of service. This change is projected to maintain a surplus of assets over liabilities and will not require a City contribution in 2027.

Attachments: Redwood Falls Firefighters Relief Association Bylaw Amendment Request

October 29, 2026

TO: REDWOOD FALLS CITY COUNCIL MEMBERS AND MAYOR.

FROM: CHAD BARNES, PRESIDENT REDWOOD FALLS FIREFIGHTERS RELIEF ASSOCIATION.

SUBJECT: CHANGING OF THE BYLAWS OF THE REDWOOD FALLS FIREFIGHTERS' RELIEF ASSOCIATION.

WE THE MEMBERS OF THE REDWOOD FALLS FIREFIGHTERS RELIEF ASSOCIATION WOULD LIKE APPROVAL FOR THE CHANGES IN OUR BYLAWS.

UNDER THE RELIEF ASSOCIATION BYLAWS WE WOULD LIKE TO AMEND IT AS FOLLOWS:

ARTICLE: XII, SECTION 1. THE SUM OF $ 3,750.00 TO $ 3,900.00 FOR EACH FIRE YEAR.

ARTICLE: XIII, SECTION 2. THE SUM OF $ 3,750.00 TO $ 3,900.00 FOR EACH YEAR THAT THE DECEASED MEMBER SERVED AS AN ACTIVE FIREFIGHTER IN THE REDWOOD FALLS FIRE DEPARTMENT; BUT IN NO CASE SHALL SUCH DEATH BENEFIT BE LESS THAN $ 3,750.00 TO $ 3,900.00.

APPROVAL BY THE REDWOOD FALLS CITY COUNCIL AND MAYOR MUST BE OBTAINED.

THIS CHANGE SHALL COME EFFECTIVE JANUARY 1, 2027 AFTER COUNCIL APPROVAL

THANK YOU

PRESIDENT OF THE REDWOOD FALLS FIREFIGHTERS RELIEF ASSOCIATION.

APPROVAL SIGNATURE: _____ DATE: 10-29-26

City of Redwood Falls
Police Department

303 East 3rd Street
PO Box 526
Redwood Falls, MN 56283-0526
Phone: 507-637-4005
Fax: 507-637-1347

Meeting Date: November 10, 2026

Agenda Recommendation

Agenda Item: Donation From Anonymous Citizen to RFPD

Recommendation/Action Requested: Staff recommend approval and acceptance of the donation.

Summary/Overview:

On October 29, 2026, a long-time resident of Redwood Falls who wished to remain anonymous met with Police Chief Jason Cotner to make a $1000 donation to the Redwood Falls Police Department. The citizen did not place any restrictions, or make any requests, how the funds were to be used. The donation was made in appreciation for the efforts of the Redwood Falls Police Department staff.

Attachment:

Resolution No. 66 of 2026

RESOLUTION NO. 66 OF 2026
A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Anonymous	$1,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions
Donation to the Redwood Falls Police Department

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 10th day of November.

ATTEST:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this 10th day of November 2026.

_____
Notary Public

Kari Klages
Finance Director
City of Redwood Falls
Phone: 507-616-7400
Fax: 507-637-2417
kklages@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: November 10, 2026

Agenda Item: Resolution No. 67 of 2026 – Resolution Accepting Donations from the Redwood Falls Fire Relief Association

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt the proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Minnesota Statute 465.03 gives the city authority to receive donations and requires them to be formally accepted by resolution, adopted by a two-thirds vote of the Council.

Attached is a resolution accepting two financial donations in a total amount of $16,959.76. The donations are to be used towards the purchase of rescue/wildland boots and battery-powered extrication equipment for the Redwood Falls Fire Department.

Attachments: Resolution No. 67 of 2026

RESOLUTION NO. 67 OF 2026
A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Redwood Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts; and

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

Name of Donor	Amount
Redwood Falls Fire Relief	$ 3,719.76
Redwood Falls Fire Relief	$13,240.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Terms or Conditions
Donation for rescue/wildland boots and battery-powered extrication equipment for the Redwood Falls Fire Department.

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby authorized, if requested, to issue receipts to each donor acknowledging the City's receipt of the donor's donation.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 10th day of November 2026.

ATTEST:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this 10th day of November 2026.

_____
Notary Public

City of Redwood Falls

Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: November 10, 2026

AGENDA RECOMMENDATION

Agenda Item: Resolution No. 68 of 2026

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: Resolution No. 68 Authorizes Task Order No. 2026-4 with Bolton and Menk, Inc. (BMI) to provide the listed scope of services for the 2029 Union Drive Improvements (MSAS 112) Project, (State Project: SAP 207-112-004) in the amount not to exceed $406,560.28 without further Council approval.

Project Scope: The Task Order project scope is listed in the attached task order. Completion of all projects in the scope is anticipated for December 31, 2030.

This task order encompasses engineering services for 2029 Union Drive Improvements (MSAS 112) Project. New to federal and state funded projects through MnDOT is the mandated need to initiate the project development process early (at least two field seasons), in order to determine airport impacts, provide National Environmental Protection Act (NEPA) environmental documents and identifying what permits that may be required if any. In addition, project engineers must request cultural resources (Historical) and both the State (NHIS) and federal threatened and endangered species review before the projects letting date as required by MnDOT State Aid

The total estimated project cost is $2,081,588.61 with $929,582.28 covered by federal funding and $522,890.04 covered by state municipal state aid system funds (MSAS). There will be an anticipated local share of $629,116.29 to be allocated to the sewer, water and storm sewer fund portions that are not covered by the grant funding. Please refer to the attached task order for the complete project cost breakdown.

Staff recommends approval of the task order. The intent is to complete the necessary documentation needed to enable bidding fall/winter of 2028 for the 2029 construction season.

Attachments: Resolution No. 68 of 2026
Task Order No. 2026-4

RESOLUTION NO. 68 OF 2026
AUTHORIZATION TO EXECUTE
TASK ORDER NO. 2026-4
FOR ENGINEERING SERVICES FOR
2029 UNION DRIVE IMPROVEMENTS (MSAS 112) PROJECT

WHEREAS, the City of Redwood Falls ("City") is authorized to enter into a contract with Bolton & Menk Inc, pursuant to Minnesota Statutes Section 412.221, subd. 2 for the benefit of its citizens; and

WHEREAS, Bolton & Menk, Inc. of Mankato, MN is the designated Redwood Falls Municipal Civil Engineer under a Professional Service Contract also known as the "Master Agreement"; and

WHEREAS, Task Order No. 2026-4 outlines the specific professional tasks to be completed by Bolton & Menk, Inc for State Project: SAP 207-112-004 with ($929,582.28) in Federal funding and ($522,890.04) in State funding with an anticipated local share of $629,116.29; and

WHEREAS, the cost for the professional services in Task Order No. 2026-4 is estimated to be $406,560.28 and not to be exceeded without prior authorization; and

WHEREAS, the advertisement and solicitation of bids is approved contingent upon the bid documents and specifications being completed as reflected in the Scope of Task Order No. 2026-4; and

FURTHERMORE, the Public Works Project Coordinator shall be listed as the Project Representative on behalf of the City of Redwood Falls; and

FURTHERMORE, the Mayor and/or City Administrator are authorized to execute this contract, pre-applications, grant applications, subsequent federal and state grant agreements and amendments and negotiate in good faith, as are necessary to implement the project pursuant to the Redwood Falls Procurement Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF REDWOOD FALLS, MINNESOTA, AS FOLLOWS:

1. The task order described above is approved and shall be executed in the form submitted to the City Council and made a part of this Resolution by reference.

2. The task order described above shall be maintained and insured as allowed by law.

3. The advertisement and solicitation of bids is approved upon the completion of the bid documents and specifications as reflected in the Scope of Task Order No. 2026-4.

BE IT FURTHER RESOLVED that the City Council of the City of Redwood Falls, Minnesota, approves the request contingent upon compliance with all the requirements of the Minnesota State Statutes.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 10th day of November 2026.

ATTEST:

_____
Keith Muetzel
City Administrator

(City Seal)

_____
Tom Quackenbush
Mayor

Subscribed and sworn to before me this
10th day of November 2026.

_____
Notary Public

CITY OF REDWOOD FALLS AND BOLTON & MENK, INC.
TASK ORDER TO AGREEMENT FOR PROFESSIONAL SERVICES

TASK ORDER NO: 2026-4

CLIENT: City of Redwood Falls

CONSULTANT: Bolton & Menk, Inc.

DATE OF THIS TASK ORDER: November 10, 2026

DATE OF MASTER AGREEMENT FOR PROFESSIONAL SERVICES: December 16, 2026

Whereas, CLIENT and CONSULTANT entered into a Master Agreement for Professional Services ("Master Agreement") as dated above; and CONSULTANT agrees to perform and complete the following Services for CLIENT in accordance with this Task Order and the terms and conditions of the Master Agreement. CLIENT and CONSULTANT agree as follows:

1.0 Scope of Services:
CONSULTANT shall perform the Services listed below or in the attached Scope. All terms and conditions of the Master Agreement are incorporated by reference in this Task Order, except as explicitly modified in writing herein.

2.0 Fees:
CLIENT shall pay CONSULTANT in accordance with Section III of the Master Agreement and as follows or as described in the attached Scope. Total cost of services provided by CONSULTANT for this Task Order shall not exceed $**406,560.28** without prior approval of CLIENT.

3.0 Schedule:
Schedule for performance of Services will be as follows or as set forth in attached Scope, such that all services will be completed by December 31, 2030 depending on schedule of the construction contractor.

4.0 Deliverables
Deliverables will be as follows or as set forth in the attached Scope.

5.0 Term
In the event that the Schedule for this Task Order extends beyond the term of the Master Agreement, either intentionally or unintentionally by Task Order Scope or by Task Order extension, then this Task Order shall operate to extend the Master Agreement through the completion of CONSULTANT'S obligations under this Task Order or until a new Master Agreement is executed incorporating this Task Order.

6.0 Other Matters

7.0 Project Managers

Project managers and contact information for the CLIENT and CONSULTANT for this Task Order, if different than the Master Agreement, are as follows:

CITY OF REDWOOD FALLS
Attn: Jim Doering
333 S. Washington St.
P.O. Box 526
Redwood Falls, MN 56283
Office Phone: 507-616-7400
Email: jdoering@ci.redwood-falls.mn.us

BOLTON & MENK, INC.
Attn: Shane T. Traulich, P.E.
1243 Cedar Street NE
Sleepy Eye, MN 56085
Office Phone: 507-794-5541
Email: Shane.Traulich@Bolton-Menk.com

CLIENT: City of Redwood Falls

CONSULTANT: Bolton & Menk, Inc.

ATTACHMENTS TO THIS TASK ORDER:

PROJECT SCOPE
PROJECT COSTS

PROJECT SCOPE:

Union Drive Improvements (MSAS 112) Project

Professional services for improvements related to the complete construction and reconstruction of Union Drive (MSAS 112) surfaces and public utilities from 420 feet south of E Bridge Street (HWY 71) to 450 feet north of E Cook Street (MSAS 118) the following include the following:

Initiate Project Development Process including Airport Impacts, NEPA Environmental Documents and determining what permits that will be required.

Request Cultural Resources (Historical) and both the State (NHIS) and Federal Threatened and Endangered Species Review **at least two field seasons** before the projects Letting Date as required by MnDOT State Aid.

Provide preliminary engineering planning and study.

Perform an engineering survey of the project sites to obtain existing topographic information for the design of the work.

Coordinate required geotechnical testing and pavement recommendations report.

Prepare and submit the required Federal Project Memorandum (PM) and any required additional documentation required after State Aid and Federal Aid review of the PM .

Assist City with tree removal requirements prior to spring of 2029.

Attending open houses for public education and outreach.

Conduct utility meetings to coordinate work with public and private utilities.

Prepare the bid documents including plans and specifications for the work. The bid documents will conform to MnDOT State Aid requirements and Federal Delegated Contract Process.

Submit plans to State Aid and Federal Aid for review and approval.

Prepare permit applications for execution by the CLIENT.

Assist with the bidding process and provide contract award recommendation letter.

Provide construction staking and construction project representative services during construction.

Provide construction contract administration as required by the State Aid process and Federal Delegated Contract Process.

Prepare record drawings of the as-constructed work based on the as-built information provided by the contractor.

Update the City GIS system to reflect changes to utilities made during construction.

Provide State and Federal labor compliance monitoring during construction.

Assist City with State Aid reimbursements and any MSA advance funding requests.

Provide project closeout documentation as required by the State Aid process and Federal Delegated Contract Process.

PROJECT COSTS:
Union Drive Improvements (MSAS 112) Project

Estimated Construction Cost: Federal Participating Construction Cost – $929,582.28 State Aid Participating Construction Cost – $232,395.57 Local (Non-Participating) Construction Cost - $464,263.25 **Total Construction Costs - $1,626,241.10**
Estimated Engineering Cost: State Aid Participating Engineering Cost – $290,494.47 Local (Non-Participating) Engineering Cost - $116,065.81 **Total Engineering Costs - $406,560.28**
Estimated Administrative, Permit, QA, Misc. Costs - $48,787.23
Estimated Total Project Costs - $2,081,588.61

Note:

1. Federal funds are not eligible to cover engineering costs.
2. Engineering expenses are eligible for reimbursement using the City's Municipal State Aid funds, up to a maximum of 25% of the state aid eligible construction items. This generally includes all participating construction costs. The estimated eligible engineering amount of $290,494.47 will need to be adjusted based on the actual low bid costs. Municipal State Aid funds can be requested for reimbursement for the proposed work occurring two years in advance of construction.
3. The estimated construction costs do not account for future inflation. Updated cost estimates need to be prepared and submitted to State Aid on an annual basis.

City of Redwood Falls

Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: November 10, 2026

AGENDA RECOMMENDATION

Agenda Item: Lead Service Line Replacement Project (Phase 1), Change Order No. 1

Recommendation/Action Requested: Staff is recommending the approval of "Change Order (CO) No. 1" for an additional $460,500.00 to add service replacements if necessary to ensure the project maximizes available funding amounts. Approval will allow the City Administrator to execute the CO.

Summary/Overview: Per Change Order No. 1, additional lead service line replacements are being added to the project to maximize the use of the funding amount approved by Public Facilities Authority (PFA). The Contractor acknowledges and agrees that the total project cost shall not exceed the PFA approved funding amount of $1,000,000. Contractor shall coordinate with the Owner and Engineer to determine the final quantity of service line replacements and adjust the scope of work, as necessary, to ensure the project remains within the available funding amount.

Attachments: Change Order No. 1
Schedule Unit of Prices

CHANGE ORDER FORM

NO.: 1

Owner:	City of Redwood Falls	Owner's Project No.:	
Engineer:	Bolton & Menk, Inc.	Engineer's Project No.:	25X.138112.000
Contractor:	Crow River Construction LLC	Contractor's Project No.:	
Project:	2026 Lead Service Line Replacement		
Contract Name:	2026 Lead Service Line Replacement		
Date Issued:	October 28, 2026	Effective Date of Change Order:	October 28, 2026

The Contract is modified as follows upon execution of this Change Order:

Description:
Additional lead service line replacements are being added to the project to maximize the use of the funding amount approved by Public Facilities Authority (PFA). The Contractor acknowledges and agrees that the total project cost shall not exceed the PFA approved funding amount of $1,000,000. Contractor shall coordinate with the Owner and Engineer to determine the final quantity of service line replacements and adjust the scope of work, as necessary, to ensure the project remains within the available funding amount.

Attachments:
Updated Schedule of Unit Prices, called Schedule of Unit Prices – Change Order No. 1

Change in Contract Price	**Change in Contract Times [State Contract Times as either a specific date or a number of days]**
Original Contract Price: $ 713,950.00	Original Contract Times: Substantial Completion: September 17, 2027 Ready for final payment: September 24, 2027
[Increase] [Decrease] from previously approved Change Orders No. ___ to No.___: $ N/A	**[Increase] [Decrease]** from previously approved Change Orders No.1 to No. **[Number of previous Change Order]**: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: $ 0.00	Contract Times prior to this Change Order: Substantial Completion: September 17, 2027 Ready for final payment: September 24, 2027
[Increase] [Decrease] this Change Order: $ 460,500.00	**[Increase] [Decrease]** this Change Order: Substantial Completion: September 17, 2027 Ready for final payment: September 24, 2027
Contract Price incorporating this Change Order: $ 1,174,450.00	Contract Times with all approved Change Orders: Substantial Completion: September 17, 2027 Ready for final payment: September 24, 2027

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	Recommended by Engineer (if required)	Accepted by Contractor
By:		
Title:	Project Engineer	
Date:		
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:		
Title:		
Date:		

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SCHEDULE OF UNIT PRICES - CHANGE ORDER NO. 1

2026 LEAD SERVICE LINE REPLACEMENT
CITY OF REDWOOD FALLS, MN
REDWOOD FALLS, MN
BMI PROJECT NO. 25X.138112.000

CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:
NOTE: PRICES include sales tax and all applicable taxes and fees.

CY (LV) = Cubic Yards, Loose Volume
CY (CV) = Cubic Yards, Compacted Volume (Measured in Place)
(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
BASE BID						
1	140 E BRIDGE ST - PRIVATE SIDE		1.0	LUMP SUM	$8,750.00	$8,750.00
2	1382 E BRIDGE ST - PRIVATE SIDE		1.0	LUMP SUM	$7,000.00	$7,000.00
3	409 E FOURTH ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
4	511 E FOURTH ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
5	516 E FOURTH ST - PRIVATE SIDE		1.0	LUMP SUM	$7,000.00	$7,000.00
6	521 E FOURTH ST - PRIVATE SIDE		1.0	LUMP SUM	$7,000.00	$7,000.00
7	604 E FOURTH ST - PRIVATE SIDE		1.0	LUMP SUM	$7,000.00	$7,000.00
8	610 E FOURTH ST - PRIVATE SIDE		1.0	LUMP SUM	$7,000.00	$7,000.00
9	110 W CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$9,000.00	$9,000.00
10	114 W CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$8,200.00	$8,200.00
11	203 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,800.00	$7,800.00
12	203 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
13	212 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$9,200.00	$9,200.00
14	212 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
15	215 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
16	215 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
17	217 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
18	217 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
19	306 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
20	306 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
21	307 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
22	307 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
23	310 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
24	310 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
25	314 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
26	314 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
27	316 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,800.00	$7,800.00
28	316 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
29	402 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$8,200.00	$8,200.00
30	402 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
31	416 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
32	416 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
33	503 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
34	503 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
35	511 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00

SCHEDULE OF UNIT PRICES - CHANGE ORDER NO. 1

2026 LEAD SERVICE LINE REPLACEMENT
CITY OF REDWOOD FALLS, MN
REDWOOD FALLS, MN
BMI PROJECT NO. 25X.138112.000

CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:
NOTE: PRICES include sales tax and all applicable taxes and fees.

CY (LV) = Cubic Yards, Loose Volume
CY (CV) = Cubic Yards, Compacted Volume (Measured in Place)
(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
36	511 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
37	521 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
38	521 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
39	611 E CHESTNUT ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
40	611 E CHESTNUT ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
41	215 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
42	215 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
43	216 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
44	216 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
45	307 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$9,400.00	$9,400.00
46	307 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
47	312 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
48	312 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
49	319 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
50	319 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
51	413 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
52	413 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
53	506 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$9,600.00	$9,600.00
54	506 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
55	509 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$9,500.00	$9,500.00
56	509 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
57	701 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
58	701 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
59	713 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$9,500.00	$9,500.00
60	713 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
61	719 E WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$8,500.00	$8,500.00
62	719 E WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
63	115 W WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$9,500.00	$9,500.00
64	115 W WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
65	223 W WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
66	223 W WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
67	229 W WYOMING ST - PRIVATE SIDE		1.0	LUMP SUM	$7,500.00	$7,500.00
68	229 W WYOMING ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
69	318 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
70	318 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
71	319 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$9,500.00	$9,500.00

SCHEDULE OF UNIT PRICES - CHANGE ORDER NO. 1

2026 LEAD SERVICE LINE REPLACEMENT
CITY OF REDWOOD FALLS, MN
REDWOOD FALLS, MN
BMI PROJECT NO. 25X.138112.000

CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:
NOTE: PRICES include sales tax and all applicable taxes and fees.

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(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
72	319 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
73	510 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
74	510 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
75	514 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
76	514 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
77	616/620 E BRIDGE ST - PRIVATE SIDE		1.0	LUMP SUM	$10,500.00	$10,500.00
78	616/620 E BRIDGE ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
79	241 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$10,000.00	$10,000.00
80	241 E THIRD ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
81	300 S MILL ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
82	300 S MILL ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
83	CONSTRUCTION ALLOWANCE	(2)	50000	DOLLAR	$1.00	$50,000.00
84	CLEAN AND TELEVISE SANITARY SERVICE	(3)	46	EACH	$1,200.00	$55,200.00
	TOTAL BASE BID AMOUNT:					**$** $657,150.00
ALTERNATE BID						
85	114 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
86	114 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
87	518 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
88	518 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
89	610 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
90	610 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
91	702 E FIFTH ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
92	702 E FIFTH ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$5,000.00	$5,000.00
93	CLEAN AND TELEVISE SANITARY SERVICE	(3)	4	EACH	$1,200.00	$4,800.00
	TOTAL ALTERNATE BID AMOUNT:					**$** $56,800.00
	TOTAL AMOUNT BID (BASE BID + ALTERNATE BID):					**$** $713,950.00

SCHEDULE OF UNIT PRICES - CHANGE ORDER NO. 1

2026 LEAD SERVICE LINE REPLACEMENT
CITY OF REDWOOD FALLS, MN
REDWOOD FALLS, MN
BMI PROJECT NO. 25X.138112.000

CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:
NOTE: PRICES include sales tax and all applicable taxes and fees.

CY (LV) = Cubic Yards, Loose Volume
CY (CV) = Cubic Yards, Compacted Volume (Measured in Place)
(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
CHANGE ORDER NO. 1						
94	402 E SECOND ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
95	402 E SECOND ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
96	404 E SECOND ST - PRIVATE SIDE		1.0	LUMP SUM	$9,500.00	$9,500.00
97	404 E SECOND ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
98	408 E SECOND ST - PRIVATE SIDE		1.0	LUMP SUM	$9,000.00	$9,000.00
99	408 E SECOND ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
100	417 E SECOND ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
101	417 E SECOND ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
102	403 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$9,500.00	$9,500.00
103	403 E THIRD ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
104	407 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
105	407 E THIRD ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
106	411 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
107	411 E THIRD ST - PUBLIC SIDE		1.0	LUMP SUM	$6,000.00	$6,000.00
108	420 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
109	420 E THIRD ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
110	421 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$9,500.00	$9,500.00
111	421 E THIRD ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
112	506 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$8,500.00	$8,500.00
113	506 E THIRD STREET - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
114	510 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
115	510 E THIRD ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
116	517 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
117	517 E THIRD ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
118	714 E THIRD ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
119	714 E THIRD STREET - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
120	204 W FLYNN ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
121	204 W FLYNN ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
122	211 W FLYNN ST - PRIVATE SIDE		1.0	LUMP SUM	$8,500.00	$8,500.00
123	211 W FLYNN ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
124	215 W FLYNN ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
125	215 W FLYNN ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
126	228 W FLYNN ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
127	228 W FLYNN ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00

SCHEDULE OF UNIT PRICES - CHANGE ORDER NO. 1

2026 LEAD SERVICE LINE REPLACEMENT
CITY OF REDWOOD FALLS, MN
REDWOOD FALLS, MN
BMI PROJECT NO. 25X.138112.000

CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:
NOTE: PRICES include sales tax and all applicable taxes and fees.

CY (LV) = Cubic Yards, Loose Volume
CY (CV) = Cubic Yards, Compacted Volume (Measured in Place)
(P)=Planned Quantity Basis of Measurement

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	UNIT PRICE	AMOUNT
128	229 W FLYNN ST - PRIVATE SIDE		1.0	LUMP SUM	$8,000.00	$8,000.00
129	229 W FLYNN ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
130	221 W FLYNN ST - PRIVATE SIDE		1.0	LUMP SUM	$10,750.00	$10,750.00
131	221 W FLYNN ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
132	303 S SWAIN ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
133	303 S SWAIN ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
134	214 W BROADWAY ST - PRIVATE SIDE		1.0	LUMP SUM	$9,150.00	$9,150.00
135	214 W BROADWAY ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
136	218 W BROADWAY ST - PRIVATE SIDE		1.0	LUMP SUM	$8,300.00	$8,300.00
137	218 W BROADWAY ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
138	600 S RAMSEY ST - PRIVATE SIDE		1.0	LUMP SUM	$7,800.00	$7,800.00
139	600 S RAMSEY ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
140	612 S RAMSEY ST - PRIVATE SIDE		1.0	LUMP SUM	$8,750.00	$8,750.00
141	612 S RAMSEY ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
142	702 S RAMSEY ST - PRIVATE SIDE		1.0	LUMP SUM	$8,500.00	$8,500.00
143	702 S RAMSEY ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
144	704 S MINNESOTA ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
145	704 S MINNESOTA ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
146	514 S WASHINGTON ST - PRIVATE SIDE		1.0	LUMP SUM	$8,900.00	$8,900.00
147	514 S WASHINGTON ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
148	411 S JEFFERSON ST ST - PRIVATE SIDE		1.0	LUMP SUM	$8,250.00	$8,250.00
149	411 S JEFFERSON ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
150	403 S DREW ST - PRIVATE SIDE		1.0	LUMP SUM	$8,900.00	$8,900.00
151	403 S DREW ST - PUBLIC SIDE	(1)	1.0	LUMP SUM	$6,000.00	$6,000.00
152	CLEAN AND TELEVISE SANITARY SERVICE	(3)	29	EACH	$1,300.00	$37,700.00

TOTAL CHANGE ORDER NO. 1 AMOUNT: **$** $460,500.00

TOTAL AMOUNT (BASE BID + ALTERNATE BID + CHANGE ORDER NO. 1): **$** $1,174,450.00

NOTES:

(1) PUBLIC SIDE REPLACEMENT SHALL ONLY BE COMPLETED IF PIPE MATERIAL IS FOUND TO BE LEAD OR GALVANIZED. SHALL BE REPLACED ONLY AS DIRECTED BY THE ENGINEER.

(2) THE CONSTRUCTION ALLOWANCE BID ITEM IS TO BE USED TO COVER UNFORSEEN ITEMS OR ADDITIONAL REQUESTS BY THE OWNER THAT ARISE DURING CONSTRUCTION. ITEM TO BE USED AS DIRECTED BY THE ENGINEER. IF NO UNFORSEEN ITEMS OR ADDITITIONAL REQUESTS ARISE, THE BID ITEM WILL NOT BE USED.

(3) THE BID ITEM SHALL INCLUDE ALL LABOR, EQUIPMENT, AND MATERIALS REQUIRED TO PERFORM BOTH PRE AND POST TELEVISING OF THE SANITARY SERVICE. THIS ITEM ALSO INCLUDES ANY CLEANING AS WELL AS THE PREPARATION AND SUBMITTAL OF ALL DOCUMENTATION TO THE OWNER AND ENGINEER.

City of Redwood Falls

Caitlin Kodet
Deputy City Clerk
Phone: 507-616-7400
Fax: 507-637-2417
ckodet@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: November 10, 2026

Agenda Item: Resolution No. 69 of 2026 – A Resolution Approving a Lawful Gambling Premises Permit

Recommendation/Action Requested: Read the proposed Resolution or make a motion to waive the reading of the Resolution. Discuss the proposed Resolution. If there are no concerns, adopt proposed Resolution by motion in accordance with Chapter 4 of the City Charter.

Summary/Overview: The City of Redwood Falls periodically receives Minnesota Lawful Gambling Applications from organizations requiring City approval of the gambling applications and verification that the gambling premises is located within the corporate limits of the City of Redwood Falls. In January 2013, Council approved Resolution No. 4 of 2013 authorizing the City Administrator or a designee to sign Minnesota Lawful Gambling applications without prior approval by City Council.

The Minnesota Gambling Control Board is requiring a Resolution for approval of an off-site premises gambling permit application the City received from the Redwood Area Hockey Association. The Gambling Control Board is requesting City approval by Resolution within 6 months of the application. The attached Resolution is requesting approval for the Redwood Area Hockey Association's off-site premises gambling permit application for a raffle to be conducted at the Redwood Area Community Center, 901 E Cook Street, on December 27, 2026.

Staff is requesting approval of Resolution No. 69 of 2026.

Attachments: Resolution No. 69 of 2026
LG230 Application to Conduct Off-Site Gambling

RESOLUTION NO. 69 OF 2026

A RESOLUTION APPROVING A LAWFUL GAMBLING PREMISES PERMIT

WHEREAS, the City of Redwood Falls allows gambling licenses to be issued within the city;

WHEREAS, the City of Redwood Falls periodically receives Minnesota Lawful Gambling Applications from organizations requiring City approval of the gambling applications and verification that the gambling premises is located within the corporate limits of the City of Redwood Falls;

WHEREAS, the City of Redwood Falls by Resolution No. 4 of 2013 has delegated authority to the City Administrator or his/her designee to sign these applications. This delegation of authority shall continue until revoked or modified by subsequent action of the City Council.

NOW THEREFORE, **BE IT RESOLVED,** BY THE CITY COUNCIL OF THE CITY OF REDWOOD FALLS, MINNESOTA AS FOLLOWS:

That the Redwood Area Hockey Association request for a gambling permit to conduct off-site gambling at the Redwood Area Community Center located 901 E. Cook Street on December 27, 2026 is hereby be approved.

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota this 10th day of November 2026.

ATTEST:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

(City Seal)

Subscribed and sworn to before me this 10th day of November 2026.

_____
Notary Public

MINNESOTA LAWFUL GAMBLING

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: REDWOOD AREA HOCKEY ASSOCIATION License Number: 04345

Address: P.O. BOX 204 City: REDWOOD FALLS, MN Zip: 56283

Chief Executive Officer (CEO) Name: SIRI ANNABLE Daytime Phone: (320) 212-0074

Gambling Manager Name: STEVEN OPDAHL Daytime Phone: (507) 430-4880

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 12 / ~~26~~ 27 / 26 to 12 / ~~26~~ 27 / 26

Check the type of games that will be conducted:

- [x] Raffle
- [ ] Pull-Tabs
- [ ] Bingo
- [ ] Tipboards
- [ ] Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: REDWOOD AREA COMMUNITY CENTER

Street address and City (or township): 901 COOK ST REDWOD FALLS, MN Zip: 56283 County: REDWOOD

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- [ ] **Yes** If yes, a lease is not required.
- [x] **No** If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: $_____ (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: _____ Date: _____

Print Lessor's Name: _____

CONTINUE TO PAGE 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: REDWOOD FALLS	County Name:
Date Approved by City Council:	Date Approved by County Board:
Resolution Number: (If none, attach meeting minutes.)	Resolution Number: (If none, attach meeting minutes.)
Signature of City Personnel:	Signature of County Personnel:
Title: City Administrator Date Signed:	Title: Date Signed:
Local unit of government must sign.	TOWNSHIP NAME:
	Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)
	Print Township Name:
	Signature of Township Officer:
	Title: Date Signed:

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

Signature of CEO (must be CEO's signature; designee may not sign) — Date: 10/19/26

Mail or fax to:

Minnesota Gambling Control Board
Suite 300 South
1711 West County Road B
Roseville, MN 55113
Fax: 651-639-4032

No attachments required.

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Keith Muetzel
City Administrator
Phone: 507-616-7400
Fax: 507-637-2417
kmuetzel@ci.redwood-falls.mn.us

Meeting Date: November 10, 2026

AGENDA RECOMMENDATION

Agenda Item: Assistant Police Chief Position

Recommendation/Action Requested: Staff recommends approval of an employment offer to Randy Braun.

Summary/Overview: The hiring committee has completed the selection process for the assistant police chief position and recommends approval of the attached employment offer to Randy Braun. Randy was hired as a patrol officer in 2009, promoted to sergeant in 2014, and assigned to the investigator position in 2020. Randy has completed several leadership training programs and participated in succession planning discussions for over a year. The attached employment offer outlines specific terms of employment.

Attachments: Employment Offer

City of Redwood Falls

Sheila Stage
Human Resources Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
sstage@ci.redwood-falls.mn.us

October 28, 2026

Mr. Randy Braun
123 Burr Oak Rd
Redwood Falls, MN 56283

Dear Randy:

We are very pleased to offer you the full-time position of Assistant Police Chief. Please be advised that this offer of employment is contingent upon the following:

- City Council approval at the November 10, 2026, meeting.
- A satisfactory background check.
- A satisfactory report from your psychological testing.

- Your starting salary will be $47.97hr. or $99,777.60 annually as a salaried position, pay grade 10, step 7 of the 2026 step structure and will be effective once the above conditions are met. You will also be subject to a one-year probationary period. Your current certificate pay will be in addition to your base pay listed above and will remain the same at $128.67 per pay period.
- In January each year you will be eligible for a COLA increase as established by the City Council for all employees.
- On your anniversary date in this position, you will be eligible to receive an annual step increase until you reach the market pay rate for your assigned grade. Annual increases are contingent upon satisfactory job performance. You will continue to be eligible for all full-time employee benefits. The benefits of vacation and sick leave will remain the same in your new position as Asst. Police Chief.
- This position is not represented by a Collective Bargaining Agreement or Union.
- You are now eligible to participate in the HCSP with the Non-Union Group. Your contribution will be $40.00 per paycheck.
- The Asst. Police Chief Position receives the same Clothing Allowance as the LELS Members.

Congratulations Randy, on your new position

Sincerely,

Sheila Stage

Sheila Stage
HR Coordinator

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes sec. 181.032. I understand that the City of Redwood Falls employment is not for a specific term and can be terminated by me or by the City of Redwood Falls at any time for any reason, with or without cause.

Randy Braun
Name

11/3/26
Date

City of Redwood Falls

Caitlin Kodet
Deputy City Clerk
Phone: 507-616-7400
Fax: 507-637-2417
ckodet@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: November 10, 2026

Agenda Item: Canvass 2026 City Election Results - Resolution No. 70 of 2026

Recommendation/Action Requested: Approve canvassing of the 2026 City Election results.

Summary/Overview: The General Election was held on November 3, 2026. The Redwood County Auditor has provided a local abstract. The abstract contains both polling place and absentee results. As of May 2026, according to MN Statute, canvassing must take place between the 3rd and 14th day after an election.

RESOLUTION NO. 70 OF 2026

A RESOLUTION CANVASSING CITY OF REDWOOD FALLS NOVEMBER 3, 2026 ELECTION

WHEREAS, the City Election for the City of Redwood Falls was duly and legally held on the 3rd day of November, 2026, between the hours of 7:00 a.m. and 8:00 p.m.; and

WHEREAS, the City Council of the City of Redwood Falls declares the attached "Abstract of Votes Cast in the Precincts of the City of Redwood Falls, State of Minnesota, at the State General Election held Tuesday, November 3, 2026" to be the official results of said Election; and

WHEREAS, the total number of persons voting was 2033; and

WHEREAS, the Election Judges for said Election were as follows:

Election Administrator:	Caitlin Kodet
Election Assistant:	Amy Kerkhoff
Registration/Ballot Judges:	Marcee Stromberg, Wayne Junker, Abby Larson, Mary Walz, Eric Lovett, Julie Faugstad, Daniel Faugstad, Jacalyn Lueck, Mary Bratsch, Dorie Oja, Ernie Fiala, Julie Fiala, Jenifer Manthei, Jan C. Nelson, Julie Rath, Greg Smith, Shannon Wachter, Patricia Stoll, Clara Friese, and Allen Helmstetter.

BE IT RESOLVED, the City Council hereby declares and ratifies that the following Council candidates received the majority number of votes cast in the City Election held on November 3, 2026, and they are hereby elected to those respective offices:

Mayor	Tom Quackenbush
Council Member At Large	Jim Sandgren
Council Member Ward 3	Larry Arentson

PASSED AND ADOPTED by the City Council of the City of Redwood Falls, Minnesota, this 10th day of November, 2026.

ATTEST:

_____
Keith Muetzel
City Administrator

_____
Tom Quackenbush
Mayor

(City Seal)

Abstract of Votes Cast
In the Precincts of the City of Redwood Falls
State of Minnesota
at the State General Election
Held Tuesday, November 3, 2026

as compiled from the official returns.

Summary of Totals
City of Redwood Falls
Tuesday, November 3, 2026 State General Election

Number of persons registered as of 7 a.m.	3254
Number of persons registered on Election Day	67
Number of accepted regular, military, and overseas absentee ballots and mail ballots	592
Number of federal office only absentee ballots	3
Number of presidential absentee ballots	0
Total number of persons voting	2033

Summary of Totals
City of Redwood Falls
Tuesday, November 3, 2026 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Redwood Falls)

NP	NP	WI
Tom Quackenbush	Dennie Moore	WRITE-IN
1131	735	20

Council Member At Large (Redwood Falls)

NP	NP	WI
Denise Castle	Jim Sandgren	WRITE-IN
604	1218	10

Council Member Ward 3 (Redwood Falls)

NP	WI
Larry Arentson	WRITE-IN
577	4

Detail of Election Results
City of Redwood Falls
Tuesday, November 3, 2026 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
64 0110 : REDWOOD FALLS W-1	1048	20	603
64 0115 : REDWOOD FALLS W-2	1108	21	734
64 0120 : REDWOOD FALLS W-3	1098	26	696
City of Redwood Falls Total:	3254	67	2033

Detail of Election Results
City of Redwood Falls
Tuesday, November 3, 2026 State General Election

Office Title: Mayor (Redwood Falls)

Precinct	NP Tom Quackenbush	NP Dennie Moore	WI WRITE-IN
64 0110 : REDWOOD FALLS W-1	315	240	9
64 0115 : REDWOOD FALLS W-2	411	264	8
64 0120 : REDWOOD FALLS W-3	405	231	3
Total:	**1131**	**735**	**20**

Office Title: Council Member At Large (Redwood Falls)

Precinct	NP Denise Castle	NP Jim Sandgren	WI WRITE-IN
64 0110 : REDWOOD FALLS W-1	174	364	7
64 0115 : REDWOOD FALLS W-2	222	439	1
64 0120 : REDWOOD FALLS W-3	208	415	2
Total:	**604**	**1218**	**10**

Office Title: Council Member Ward 3 (Redwood Falls)

Precinct	NP Larry Arentson	WI WRITE-IN
64 0120 : REDWOOD FALLS W-3	577	4
Total:	**577**	**4**

We, the legally constituted canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 3, 2026

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Redwood Falls Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2026.

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

_____
Member of canvassing board

State of Minnesota
City of Redwood Falls

I, _____, Clerk of the City of Redwood Falls do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Redwood Falls State General Election held on Tuesday, November 3, 2026.

Witness my hand and official seal of office this _____ day of _____, 2026.

_____

Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: November 10, 2026

AGENDA RECOMMENDATION

Agenda Item: Library Additon and Renovation Project, Change Order No. 6

Recommendation/Action Requested: Staff is recommending the approval of "Change Order (CO) No.6" for the addition of added shingles. Approval will allow the City Administrator to execute the CO.

Summary/Overview: Change Order No. 6 is being presented due to the need for additional shingling to tie-in the new addition and meeting room expansion into the existing library roof. The roof on the original library structure was redone in 2009 with a lifetime 130 mph wind warranty requiring 6 nails per shingle. This resulted in them tearing when lifted to tie in the new roof valleys. In order to provide a guaranteed watertight roof the 2009 shingles had to be removed and replaced.

Change orders will be drawn from the 5% contingency allocated in the project budget. The current balance of remaining contingency less CO's 1-6 is estimated at $100,753.11.

Attachments: Change Order No. 6
Letter of Documentation and Support; Andy Engan, Principal AME/slh

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)* 855.01 Redwood Falls Public Library Redwood Falls MN	**CONTRACT INFORMATION:** Contract For: Date: October 21, 2025	**CHANGE ORDER INFORMATION:** Change Order Number: 006 Date: November 05, 2026
OWNER: *(Name and address)* City of Redwood Falls 333 S. Washington St. Redwood Falls, MN 56201	**ARCHITECT:** *(Name and address)* Engan Associates, P.A. 311 4th Street SW Willmar, MN 56201	**CONTRACTOR:** *(Name and address)* Breitbach Construction Co., Inc. 802 1st Avenue Elrosa, MN 56325

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

A. Changes realted to PCO#16 $18,974.96

The original Contract Sum was	$	4,394,000.00
The net change by previously authorized Change Orders	$	81,271.93
The Contract Sum prior to this Change Order was	$	4,475,271.93
The Contract Sum will be increased by this Change Order in the amount of	$	18,974.96
The new Contract Sum including this Change Order will be	$	4,494,246.89

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*	**CONTRACTOR** *(Signature)*	**OWNER** *(Signature)*
Andrew Engan, Principal *(Printed name, title, and license number if required)*	Jacob Weller, PM *(Printed name and title)*	*(Printed name and title)*
November 5, 2026 *Date*	11/5/26 *Date*	*Date*

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User Notes:
(6aebba9d6f11c5dcd91ddf89)

POTENTIAL CHANGE ORDER

Breitbach Construction Co.
25123- - Redwood Falls Public Library

DATE: 10/21/2026
PCO#: BT-16

To:	Keith Muetzel City of Redwood Falls PO Box 526 Redwood Falls, MN 56283	**From:**	Jacob Weller Breitbach Construction Co. 802 1st Ave Elrosa, MN 56325
Phone:	507.616.7400	**Phone:**	320.697.5525
Email:	kmuetzel@ci.redwood-falls.mn.us	**Email:**	jacobw@bcc-mn.com
CC:			

Below is the detail for our proposal to complete the following changes in contract work:

- Pending Change Order: Replace Shingles to Tie the Addiditon Roofs Together
- Proposed Scope of Work:

PCO Item	Cost	Markup	Amount
1 : Replace Shingles to Tie the Addiditon Roofs Together	17,249.96	1,725.00	18,974.96

TOTAL: $18,974.96

Submitted By:

10/21/2026

Jacob Weller — Date
Breitbach Construction Co.

Approved By:

Keith Muetzel — Date
City of Redwood Falls

Approved By:

Date

City of Redwood Falls

High Caliber Contracting
931 Metzger Dr, Hiawatha, IA 52233
Phone: (319) 360-8782

Redwood Falls Change Order

10/21/2026

Redwood Falls Public Library
509 S Lincoln St
Redwood Falls, MN 56283
(309) 660-3661

Roofing Section

North Section

	Qty	Unit
Material		
Malarkey 252 Vista AR (3 BD/Sq)	15.00	SQ
Malarkey Smart Start	1.00	BD
Malarkey Artic Seal Underlayment - Ice and Water	4.00	RL
Malarkey Secure Start Underlayment	2.00	EA
Malarkey RidgeFlex Hip & Ridge	3.00	BD
Roofing Coil Nail - 1-1/4"	2.00	EA
Drip Edge	4.00	EA
Labor		
Labor Hours	25.00	HR
Dump - Tear Off	1.00	EA

$7,575.00

Roofing Section

South Addition

	Qty	Unit
Material		
Malarkey 252 Vista AR (3 BD/Sq)	20.00	SQ
Malarkey Smart Start	1.00	BD
Malarkey Artic Seal Underlayment - Ice and Water	4.00	RL
Malarkey Secure Start Underlayment	2.00	EA
Malarkey RidgeFlex Hip & Ridge	3.00	BD
Roofing Coil Nail - 1-1/4"	2.00	EA
Drip Edge	4.00	EA
Pipe Boot - 1-4"	2.00	EA
Labor		
Labor Hours	30.00	HR
Dump- Tear Off	1.00	EA

$9,137.50

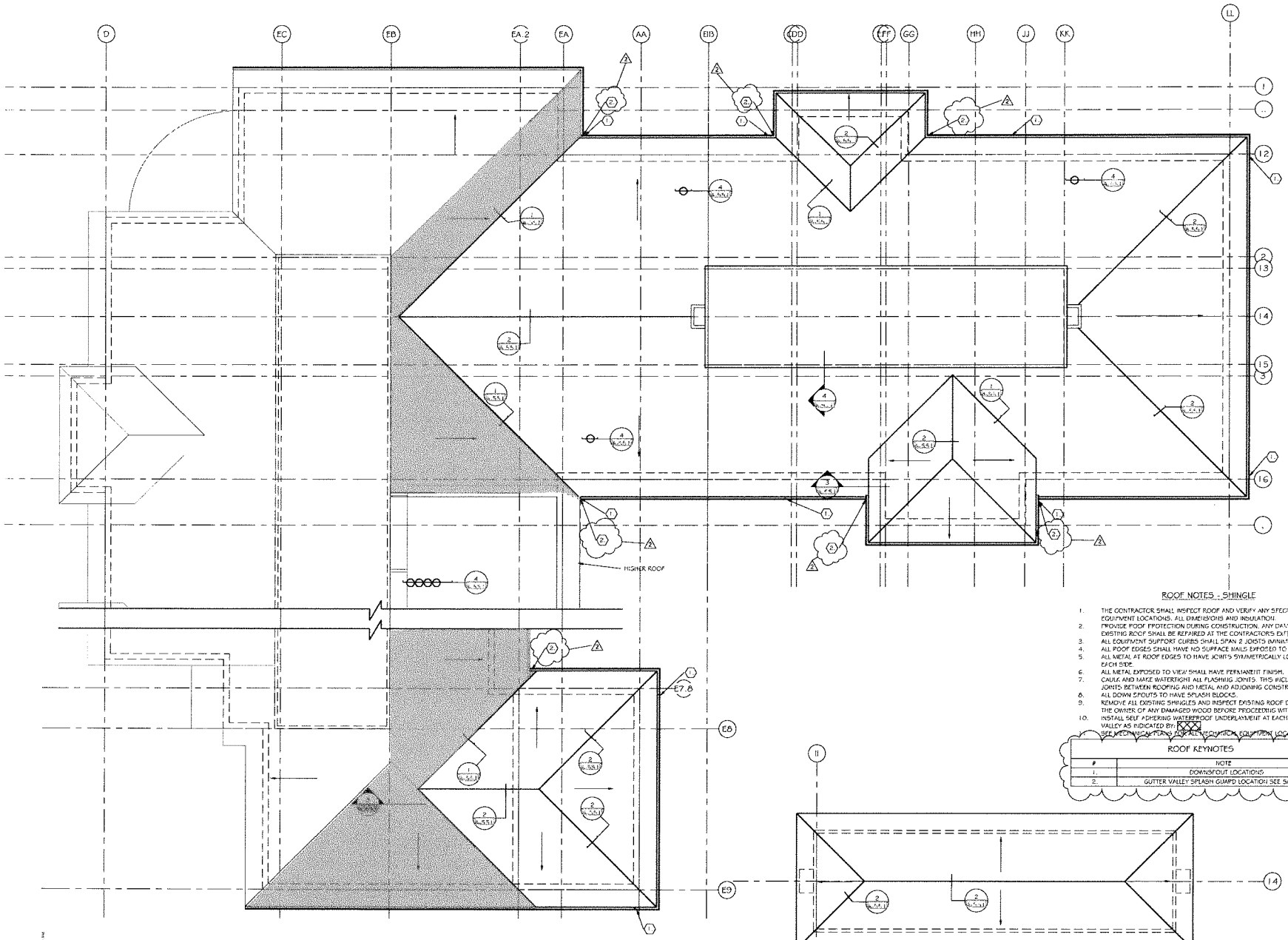
Sub Total	**$16,712.50**
Tax	$537.46
TOTAL	$17,249.96

Company Authorized Signature

Date

Customer Signature

Date



ROOF NOTES - SHINGLE

1. THE CONTRACTOR SHALL INSPECT ROOF AND VERIFY ANY SPECIAL CONDITIONS EQUIPMENT LOCATIONS, ALL DIMENSIONS AND INSULATION.
2. PROVIDE ROOF PROTECTION DURING CONSTRUCTION. ANY DAMAGE TO EXISTING ROOF SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE
3. ALL EQUIPMENT SUPPORT CURBS SHALL SPAN 2 JOISTS (MINIMUM)
4. ALL ROOF EDGES SHALL HAVE NO SURFACE NAILS EXPOSED TO VIEW.
5. ALL METAL AT ROOF EDGES TO HAVE JOINTS SYMMETRICALLY LOCATED ON EACH SIDE.
6. ALL METAL EXPOSED TO VIEW SHALL HAVE PERMANENT FINISH.
7. CAULK AND MAKE WATERTIGHT ALL FLASHING JOINTS. THIS INCLUDES ALL JOINTS BETWEEN ROOFING AND METAL AND ADJOINING CONSTRUCTION.
8. ALL DOWN SPOUTS TO HAVE SPLASH BLOCKS.
9. REMOVE ALL EXISTING SHINGLES AND INSPECT EXISTING ROOF DECK. INFORM THE OWNER OF ANY DAMAGED WOOD BEFORE PROCEEDING WITH SHINGLING.
10. INSTALL SELF ADHERING WATERPROOF UNDERLAYMENT AT EACH EAVE AND VALLEY AS INDICATED BY: [hatch]
    SEE MECHANICAL PLANS FOR ALL MECHANICAL EQUIPMENT LOCATIONS

ROOF KEYNOTES

#	NOTE
1.	DOWNSPOUT LOCATIONS
2.	GUTTER VALLEY SPLASH GUARD LOCATION SEE S/A-551

NORTH

1 A-151 ROOF PLAN
SCALE: 1/8" = 1'-0"
1' 2' 4' 8'

2 A-151 CLEAR STORY ROOF PLAN
SCALE: 1/8" = 1'-0"
1' 2' 4' 8'

City of Redwood Falls Public Library

ENGAN ASSOCIATES
ARCHITECTS | INTERIOR DESIGNERS
shared vision. innovative design
311 4th Street SW, P.O. Box 958, Willmar, MN 5620
320-235-0880 FAX: 320-235-0861 | www.engan.co

MARTIN MECHANICAL DESIGN

WILLMAR ELECTRIC
DESIGN | BUILD | BEYOND

ASCHE ENGINEERING
STRUCTURAL ENGINEERS
Alexandria, MN
320.762.0181 www.AscheEngineering.com

BOLTON & MENK
Real People. Real Solutions.

Certification & Seal:

DATE: 8-11-2025
DRAWN BY: ZS CHECKED BY: MM
ISSUED: REDWOOD FALLS LIBRARY

Revision	Date
2 ADDENDUM 2	10/9/2025

REDWOOD FALLS PUBLIC LIBRARY

REDWOOD FALLS, MN

ROOF PLAN

A-151

ENGAN ASSOCIATES
ARCHITECTS | INTERIOR DESIGNERS
shared vision. innovative design.

November 5, 2026

Redwood Falls Public Library
Jim Doering, Public Works Project Coordinator
City of Redwood Falls
333 S. Washington St.
Redwood Falls, MN 56283

RE: **Redwood Falls Public Library – Redwood Falls, MN** (855.01)
Change Order #6

This letter is provided to document and support Change Order #6 for Council review and approval.

PCO - 16:	$18,974.96
Replace Shingles to Tie the Addition Roofs Together	
TOTAL	**$18,974.96**

If you have any questions or concerns, or if you simply have additional comments that you wish to make, please contact me at (320) 235-0860, or email me at andy.engan@engan.com.

Andrew Engan, Principal
AME/slh

311 4th Street SW, Willmar, MN 56201 | 320.235.0860 | fax: 320.235.0861 | engan.com

City of Redwood Falls

Jim Doering
Public Works Project Coordinator
Phone: 507-616-7400
Fax: 507-637-2417
jdoering@ci.redwood-falls.mn.us

Meeting Date: November 10, 2026

AGENDA RECOMMENDATION

Agenda Item: Final Pay Application for Retainage (RACC Roof Replacement).

Recommendation/Action Requested: Staff is recommending for approval Final Pay Application disbursing the held retainage for the (RACC Roof Replacement) for $36,682.00 with check disbursement contingent upon receipt of the roof warranty, MN IC134 affidavits and engineer certification that all punch list items have been addressed.

Summary/Overview: The final contract price totals $733,640.00. Any material deficiencies observed during the warranty period must be brought to the attention of the Contractor, in writing, before the expiration date.

Attachments: Final Pay Application disbursing the held retainage for the (RACC Roof Replacement)
Break-out Statement Letter provided by the contractor Jackson & Associates LLC

BOLTON & MENK
Real People. Real Solutions.

75 YEARS est. 1949

1243 Cedar Street NE
Sleepy Eye, MN 56085

Phone: (507) 810-4184
Bolton-Menk.com

November 5, 2026

Jim Doering, Public Works Project Coordinator
City of Redwood Falls
333 South Washington Street
P.O. Box 526
Redwood Falls, MN 56283

RE: Partial Pay Estimate No. 4 & Final
Redwood Area Community Center Roof Replacement
City of Redwood Falls, Minnesota
BMI Project No.: 25X140410000

Dear Jim:

Enclosed for the Council's consideration is one copy of the Final Pay Estimate for the referenced project. The final payment amount is $38,682.00, bringing the total construction cost to $733,640.00. This total reflects Change Order No. 1, which decreased the original contract amount of $735,700.00 by $2,060.00. Also enclosed are the Withholding Affidavit for Contractor (IC-134), and Consent of Surety forms.

We have reviewed the status of construction work with City staff and concur that the work has been completed in substantial conformance with the Contract Document. We recommend payment of the Final Estimate.

Substantial Completion of this project was determined to have occurred on July 1, 2026, following the Architect's site visit on June 29, 2026, and consideration of the manufacturer's documented roofing system completion date of June 5, 2026. The five (5) year Roofing System Installers Warranty begins with substantial completion. Therefore, the final acceptance date is June 30, 2031. Any material deficiencies observed as part of this project during the maintenance or warranty period must be brought to the attention of the Contractor, in writing, before the final acceptance date. The twenty-five (25) year Special Warranty begins with substantial completion. Therefore, the final acceptance date is June 30, 2051. Any leaks observed during the warranty period must be brough to the attention of the manufacturer with written notice via the online leak report form, phone, letter, fax, or email within thirty (30) days of any leak.

Please feel free to contact our office with any questions or comments regarding the final payment and project closeout.

Sincerely,
Bolton & Menk, Inc.

Adam Luckhard, AIA
Enclosure

Bolton & Menk is an equal opportunity employer.

DEPARTMENT OF REVENUE

Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	2-027-479-568
Submitted Date and Time:	22-Sep-2026 11:50:24 AM
Legal Name:	JACKSON & ASSOCIATES LLC
Federal Employer ID:	20-5141122
User Who Submitted:	jaajimandleslie
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	**521695232**
Minnesota ID:	2474238
Project Owner:	CITY OF REDWOOD FALLS
Project Number:	2005
Project Begin Date:	07-Apr-2026
Project End Date:	10-Jun-2026
Project Location:	901 COOK ST., REDWOOD FALLS
Project Amount:	$709,260.00

Subcontractor Summary

Name	ID	Affidavit Number
EL TIGRE ROOFING LLC	7382096	6844416
FDM ROOFING CONSTRUCTION LLC	2088718	1709535232

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are Monday through Friday 8:00 a.m. to 4:30 p.m. Central Time.

Please print this page for your records using the print or save functionality built into your browser.

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Consent Of Surety to Final Payment

Bond No: 2375244

PROJECT: *(Name and address)* **Redwood Area Community Center Roof Replacement - Redwood Falls, MN**	**ARCHITECT'S PROJECT NUMBER:**	OWNER: ☑ ARCHITECT: ☐ CONTRACTOR: ☐ SURETY: ☐ OTHER: ☐
	CONTRACT FOR: General Construction	
TO OWNER: *(Name and address)* **Redwood Area School District, ISD No. 2897** **100 George Ramseth Drive,** **Redwood Falls, MN 56283**	**CONTRACT DATED:** January 30, 2026	

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Swiss Re Corporate Solutions America Insurance Corporation
1200 Main Street, Suite 800
Kansas City, MO 64105

, SURETY,

on bond of
(Insert name and address of Contractor)

Jackson & Associates LLC
1817 Buerkle Road
White Bear Lake, MN 55110

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

Redwood Area School District, ISD No. 2897
100 George Ramseth Drive
Redwood Falls, MN 56283

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **September 22, 2026**
(Insert in writing the month followed by the numeric date and year.)

Swiss Re Corporate Solutions America Insurance Corporation
(Surety)

(Signature of authorized representative)

Nicole Stillings, Attorney-in-Fact
(Printed name and title)

Attest:
(Seal):
Austin Muehlschlegel

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION
CORPORATE SEAL
1973
MISSOURI

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User Notes: (1466710072)

SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")
WESTPORT INSURANCE CORPORATION ("WIC")

GENERALPOWEROF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

R.W. FRANK, JOSHUA R. LOFTIS, TINA L. DOMASK, ROSS S. SQUIRES, NICOLE STILLINGS, SANDRA M. ENGSTRUM,
BRIAN J. OESTREICH, TED JORGENSEN, MELINDA C. BLODGETT, R.C. BOWMAN, COLBY WHITE, NATHAN WEAVER, MICHELLE MORRISON,
KRISTINE M. BECKS, RYAN-OLIVIA E. LUNDY, AUSTIN MUEHLSCHLEGEL, LIN ULVEN and KAREN YOHN JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

TWO HUNDRED MILLION ($200,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION CORPORATE SEAL 1973 MISSOURI

SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION CORPORATE SEAL MISSOURI

By _____
David Satory, Senior Vice President of SRCSAIC & Senior Vice President of SRCSPIC & Senior Vice President of WIC

By _____
Gabriel Jacquez, Senior Vice President of SRCSAIC & Senior Vice President of SRCSPIC & Senior Vice President of WIC

WESTPORT INSURANCE CORPORATION CORPORATE SEAL MISSOURI

IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this 15TH day of APRIL, 20 25

Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation
Westport Insurance Corporation

State of Illinois
County of Cook ss

On this 15TH day of APRIL, 20 25, before me, a Notary Public personally appeared David Satory, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gabriel Jacquez, Senior Vice President of SRCSAIC and Senior Vice President of SPCSPIC and Senior Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.

Karen M. Szweda, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect.
IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 22nd day of September, 20 26.

OFFICIAL SEAL
KAREN M SZWEDA
Notary Public, State of Illinois
Commission No 978628
My Commission Expires September 26, 2027

Jeffrey Goldberg, Senior Vice President &
Assistant Secretary of SRCSAIC and
SRCSPIC and WIC

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF PAGES

TO CONTRACTOR:
City of Redwood Falls
333 S Washington St, P.O. Box 526
Redwood Falls, MN 56283

PROJECT:
City of Redwood Falls Community Center

APPLICATION NO: Retainage

Distribution to:
[ ] OWNER
[ ] ARCHITECT
[X] CONTRACTOR
[ ]
[ ]

PERIOD TO: 7/1/2026-7/31/2026

FROM SUBCONTRACTOR:
Jackson & Associates, LLC
1817 Buerkle Road
White Bear Lake, MN. 55110

VIA ARCHITECT:

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE: 1/13/2026

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$	735,700.00
2. Net change by Change Orders		$	(2,060.00)
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$	733,640.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$	733,640.00
5. RETAINAGE:			
a. 5% % of Completed Work	$ 36,682.00		
b. % % of Stored Material (Column F on G703)	$ 0.00		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$	36,682.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$	696,958.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$	696,958.00
8. CURRENT PAYMENT DUE		$	**36,682.00**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		$2,060.00
TOTALS	$0.00	$2,060.00
NET CHANGES by Change Order	($2,060.00)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

PATRICIA SUSANNE JOHNSON
NOTARY PUBLIC - MINNESOTA
MY COMMISSION EXPIRES 01/31/29

CONTRACTOR:

By: _____ Date: 7/21/26

State of: Minnesota County of: Ramsey
Subscribed and sworn to before me this 21 day of July 2026
Notary Public: Patricia Johnson
My Commission expires: 1-31-2029

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ 36,682.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: 09/30/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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CONTINUATION SHEET

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: Retainage
APPLICATION DATE: July 16, 2026
PERIOD TO: July 21, 2026
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK Roofing City of Redwood Falls	SCHEDULED VALUE	WORK COMPLETED TO DATE FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED TO DATE (NOT IN D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% COMPLETE (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 5%
	Submittals/Admin Services	$1,250.00	$1,187.50	$62.50		$1,250.00	100.00%	$0.00	$62.50
	Mobilization & Safety.	$10,000.00	$9,500.00	$500.00		$10,000.00	100.00%	$0.00	$500.00
	Demolition/ Roof Prep Labor	$41,000.00	$38,950.00	$2,050.00		$41,000.00	100.00%	$0.00	$2,050.00
	Roofing Materials	$454,500.00	$431,775.00	$22,725.00		$454,500.00	100.00%	$0.00	$22,725.00
	Roofing Labor	$140,800.00	$133,760.00	$7,040.00		$140,800.00	100.00%	$0.00	$7,040.00
	Roofing Edge Metal Materials	$33,400.00	$31,730.00	$1,670.00		$33,400.00	100.00%	$0.00	$1,670.00
	Roofing Edge Metal Fabrication & Install labor	$26,200.00	$24,890.00	$1,310.00		$26,200.00	100.00%	$0.00	$1,310.00
	Formed Metal Wall Panels Materials	$1,600.00	$1,520.00	$80.00		$1,600.00	100.00%	$0.00	$80.00
	Formed Metal Wall Panels Labor	$1,400.00	$1,330.00	$70.00		$1,400.00	100.00%	$0.00	$70.00
	Exterior Painting Materials	$850.00	$807.50	$42.50		$850.00	100.00%	$0.00	$42.50
	Exterior Painting Labor	$1,400.00	$1,330.00	$70.00		$1,400.00	100.00%	$0.00	$70.00
	Roofing Accessories Materials	$4,800.00	$4,560.00	$240.00		$4,800.00	100.00%	$0.00	$240.00
	Roofing Accessories Labor	$4,500.00	$4,275.00	$225.00		$4,500.00	100.00%	$0.00	$225.00
	Equipment Charges	$14,000.00	$13,300.00	$700.00		$14,000.00	100.00%	$0.00	$700.00
	CO#1 Caulk Joints & SM Materials Change	($2,060.00)	($1,957.00)	($103.00)		($2,060.00)	100.00%	$0.00	($103.00)
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
						$0.00	#DIV/0!	$0.00	$0.00
	GRAND TOTALS	**733,640.00**	**$696,958.00**	**$36,682.00**	**$0.00**	**$733,640.00**	**100.00%**	**$0.00**	**$36,682.00**

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

Project: **Redwood Falls Area Community Center – Reroof Project**
901 Cook Street
Redwood Falls, MN 56283

Owners: **City of Redwood Falls & Redwood Falls School District**

To Whom It May Concern:
This letter is provided to clarify the basis upon which the Schedule of Values was originally prepared for the roofing portion of the project.
At the time the Schedule of Values was developed, the contract value was allocated between the Redwood Area School District and the City of Redwood Falls based on the estimated labor and material costs associated with the geographic areas of the building corresponding to each owner's portion of the facility. The division was intended to reflect the roofing work performed within the respective areas occupied or owned by each entity.

The allocation methodology was established for administrative and billing purposes and was derived from the roofing scope, quantities, labor, and material requirements associated with the designated areas of the building. Accordingly, the Schedule of Values was not developed as an equal percentage split, but rather as a proportional allocation of anticipated roofing costs based on the defined project areas attributable to the Redwood Area School District and the City of Redwood Falls.

We trust this explanation adequately describes the basis used in preparing the original Schedule of Values. Should you have any questions or require additional information, please contact our office.

Signed: *Kevin Larson*

Kevin Larson – Project Manager

Jackson & Associates LLC

10/02/2026

Keith Muetzel
City Administrator
Phone: 507-616-7400
Fax: 507-637-2417
kmuetzel@ci.redwood-falls.mn.us

Meeting Date: November 10, 2026

AGENDA RECOMMENDATION

Agenda Item: November 17 City Council Meeting

Recommendation/Action Requested: With no pending agenda items, staff recommends canceling the November 17, 2026 city council meeting.

Attachments: None

City of Redwood Falls

Joe Probst
Fire Chief
Phone: 507-616-7400
rffire@ci.redwood-falls.mn.us

AGENDA RECOMMENDATION

Meeting Date: November 10, 2026

Agenda Item: Approve Purchase of Battery -Powered Extrication Equipment

Summary/Overview: The Redwood Falls Fire Department is requesting approval to purchase battery-powered extrication equipment for emergency rescue operations. The total purchase price is $20,000 for a demonstration set that includes a five-year warranty on the equipment and a two-year warranty on the battery.

Funding for the purchase is proposed as follows:

Funding Source	Amount
MMBA Fire Department Fundraiser (Facilitated by the Liquor Lodge)	$960
Transfer from General Fund Fire Department Minor Equipment Budget	$5,800
Donation from Redwood Falls Fire Relief Association	$13,240
Total Funding	**$20,000**

The proposed transfer will utilize the remaining balance available in the Fire Department's minor equipment budget and move those funds to the Fire Department Capital Equipment Fund. The remainder of the purchase will be funded through proceeds generated from the Minnesota Municipal Beverage Association (MMBA) Fire Department Fundraiser, facilitated by the Liquor Lodge, and a donation from the Redwood Falls Fire Relief Association.

Attachments: Alex Air Apparatus Quote

Garrett McCain-Alex Air Apparatus2

312 Oak Street South | New London, Minnesota 56273
800.264.2320 | garrett@alexairapparatus.com | www.alexairapparatus.com

RECIPIENT:

Redwood Falls Fire Department
900 South Gould Street
Redwood Falls, Minnesota 56283

Quote #124

Sent on	Aug 28, 2026
Total	$20,000.00

Product/Service	Description	Qty.	Unit Price	Total
272889000-9	DEMO Hurst eDraulic S789E3 Cutter 9Ah Package - Includes: (2) Demo 9Ah Batteries, and (1) Charger. Serial # 21090205 - Date of Manufacture: 10/2021	1	$9,500.00	$9,500.00
271855000-9	DEMO Hurst eDraulic SP555E3 Spreader 9Ah Package (Includes: (2) Demo 9Ah Batteries & and (1) Charger. Serial #21090251 - Date of Manufacture: 10/2021	1	$10,500.00	$10,500.00
			Total	**$20,000.00**

This quote is valid for the next 30 days, after which values may be subject to change.